

PRESENT

Members:

Councillor G Hawkins
Jeffery Sharp
Cliff Toms
Gary Randall
Stephen Byers
Michael Mowle
David Capper
Brian Buckett
Tony Thorne
Brian Tierney
Jeff Gillespie

The meeting of 27 February 2013 opened at 8.10am
The adjourned meeting of 6 March 2013 opened at 5.05pm.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apology received from Anthony Wilson be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 5 December 2012 be confirmed with the following amendment to Item 05 Business Arising from Previous Minutes:

Traffic signals Hollingworth & Buller Street intersection

Clr Geoff Hawkins enquired as to why wouldn't we submit the design now. Cliff Toms advised that we have submitted a concept design and it would be premature to advance a detailed design until RMS concurrence to the traffic signals is provided.

Delete **Item 7 UPDATE REPORT FOR RUMBLE BAR REPLACEMENT IN PORT MACQUARIE CBD** as duplicate and include in **Item 6 TCMP Funded Works for 2012/2013**.

04 DISCLOSURES OF INTEREST

Tony Thorne declared a Non-Pecuniary - Insignificant Conflict of Interest in Item 11 - Town Centre Master Plan Design Progress because his firm, King and Campbell, are doing work for Council and several clients in relation to the Town Centre Master Plan design progress. King and Campbell are currently undertaking design work on Kooloonbung Creek foreshore Upgrades, William Street Upgrade - Hay to Murray Streets and Short to Kooloonbung Creek, Murray Street Upgrades and Town Green. Item 11 of the agenda is a progress report on work being undertaken in accordance with contracts already issued by Council and there is no reasonable expectations or likelihood of financial gain as a result of the Progress report in Item 11.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Item 11 of 4/4/12- Port Macquarie CBD Landscaping Review - status remains unchanged.

Item 6 of 5/12/12 - Renewal Works. Gary Randall confirmed that the roads and footpath repair works have moved forward and will be wrapped up this financial year. Murray Street will be AC overlaid. Geotech results have shown there is not much gravel in the pavement but is holding well. The El Paso Inn has lodged a DA and any developers must pay for their frontage upgrades (confirmed by Jeffery Sharp).

CONSENSUS:

That no further works take place in Clarence Street to replace the footpath ahead of the DA from El Paso Inn.

06 MASTER PLAN WORKS - 2012/13 EXPENDITURES AND ACTIVITIES

The financial model was discussed by Cliff Toms which will be a standing item on the TCMP agendas going forward so that expenditure can be tracked each month rather than at year end. Michael Mowle asked if a summary of financial model can be added before the spreadsheet for ease. Cliff Toms mentioned that a summary table has been included in the report.

CONSENSUS:

1. On the Town Centre Masterplan 2012/13 Expenditure & Activity Mastersheet to Date - February 2013, that Items 4 and 6 of renewals be combined for a total budget of \$150,000.
2. That any errors, duplications and inconsistencies be rectified before the next scheduled TCMP meeting.
3. That the changes to the Town Centre Masterplan 2012/13 Expenditure & Activity Mastersheet be brought to the committee by Cliff Toms with a month by month progress report including forecasted expenditure to 30 June 2013.

07 PMHC GENERAL MANAGER AND TCMP MEMBERS WALKAROUND 20.4.2012

That the TCMP consider the proposed outcomes of the Walk around on 20 April 2012 and adopt short term maintenance works to be completed this financial year.

Jeffery Sharp raised that the allocation to undertake the works as discussed by the General Manager have been made however not adopted by the Committee. Cliff Toms indicated that David Tooby is working up a template of standard drawings and photos of Master Plan elements such as seats, lights, bins and paving etc. The consistency and colour of the poles was discussed with colours being changed from blue to grey. Jeff Gillespie enquired how the costs are compared between powder coating and removing the poles and repainting. Clr Hawkins asked why this walk around took place almost one year ago and no work has been carried out and what have we been doing. Jeffery Sharp answered that no agreement of works was reached by the committee. David Capper asked whether a design template poles, bins etc were presented to committee and Cliff Toms answered no. Clr Hawkins asked whether this was commissioned as a project and Cliff Toms answered No. Brian Tierney noted that George Gallagher was close to commissioning a masterplan with linkages to the waterfront and noted that the colours need reviewing with lighting needing a theatrical appearance. Tony Thorne noted that colours are important for poles, seats etc and the new works should have the new colours.

Tony Thorne also noted that the new Lease Policy states that food outlets must clean outside their premises. Jeffery Sharp noted that a second run of the waste truck is now carried out in the CBD.

CONSENSUS:

1. That Jeffery Sharp put the GM's notes in table format noting allocations for each item for future consideration of the Committee.
2. That Jeffery Sharp obtain a list of what items have been completed from the GM's list of works and report back to the TCMP.

08 TOWN CENTRE MASTER PLAN - FINANCIAL MODEL

The Committee recommend to Council proposed changes to the Financial Model for Councils consideration as part of its development of the 2013/14 Operational Plan and Four (4) year Delivery Programme.

Brian Tierney asked whether the financial model can be refined for planning purposes and asked whether preconstruction items in model have been adopted by the committee. By way of explanation, Cliff Toms stated that in preconstruction stage the project has not yet gone to tender and once the tender has occurred the line item can be changed to "construction" from "preconstruction. Jeffery Sharp stated that the Operational Plan will be placed on exhibition and go to the March Council meeting for adoption. Once adopted the this will become the Four Year Delivery Plan. Brian Tierney asked whether this will become part of the TCMP Project Managers role to ensure Operational Plan is carried out. Jeffery Sharp responded yes that the role should be filled in that time.

Cliff Toms advised that the link to the Kooloonbung footbridge to Town Green will depend on what happens with the Food For Less building and carpark. The Kooloonbung Creek Foreshore design will also and will need to be put on hold until the final design for the Kooloonbung Creek footbridge pathways is finalised.

Tony Thorne asked what projects we will complete this financial year. Cliff Toms also asked what is the priority for the Port Macquarie gateway and the footpath upgrade west of Horton, between Clarence and William Streets. David Capper commented that only 21% of the budget has been spent and there is only 3 months to go before the end of the financial year.

CONSENSUS: (27 FEBRUARY 2013)

1. That the financial model be discussed further in an adjourned meeting of Wednesday 6th March 2013 at 5pm.
2. That item 08 be adjourned and discussed at the meeting of Wednesday 6th March 2013 at 5pm.

Minutes from the adjourned meeting of 6 March 2013:**Members:**

Councillor G Hawkins
Jeffery Sharp
Cliff Toms
Gary Randall
Stephen Byers
Michael Mowle
David Capper
Brian Buckett

Apologies:

Tony Thorne
Brian Tierney
Anthony Wilson

The works programme renewals from the TCMP works - Financial model of March 2013 were discussed as well as Capital (New) Projects.

Any reference to 22 Feb Strategy Meeting in line items should be removed. Items 5 and 6 in renewals are to be combined and renamed as Paver band repairs or replacements at intersections with a budget of \$150,000 for 2013/14.

Line item 7 in renewals (Footpath replacements in CBD) \$100,000 to be used to reinstate Short Street, Murray Street and Hay Street.

A single page summary sheet is required for each item line in Capital (New) Projects providing further details.

Brian Buckett noted that in front/side of the Cinemas in Clarence Street doesn't look attractive and the addition of community artwork may address this. Cllr Hawkins suggested that this may be addressed after the bus shelter is moved.

Line item 3 in the Capital Works (New) Projects should be renamed Kooloonbung Creek Pedestrian Bridge.

Items highlighted in red font in the Financial model should be changed to black.

Line item 11 (No smoking in public spaces campaign/signs) in Capital Works (New) Projects can be removed.

Line items 14 - 16 in the capital works projects Preconstruction of Clarence Street - Hay to Murray Streets, Clarence/Murray Street intersection and Short St from William to Bourne House. Designs for these projects will be ready next financial year.

Line item 18 Kooloonbung Creek Foreshore is the first capital works item for next financial year. The pedestrian bridge approaches and the connections are yet to be determined. The William Street upgrade and refuge crossing will be on hold until Kooloonbung Creek bridge design is finalised. Jeffery Sharp noted that part of the original plan for short Street was for businesses to have their shop fronting the creek reserve. It was agreed that item 18 remain in the program and David Tooby's design to be brought back to the Committee meeting once it is on exhibition to explore options for the rehabilitation of the laneway alongside Kooloonbung Creek.

Line item 19 Preconstruction of Town Green Master Plan and Design. This project will be in 4 to 5 stages. Grants will be investigated to supplement Stage 2. Council currently has funding for this financial year for Stage 1 works, details to be confirmed through the current design by K&C Pty Ltd.

Line item 21 in Capital Works (New) Projects should be renamed Review and Forward Planning of Masterplan.

Line item 38 Preconstruction of Short Street from Coles Carpark to entry to Hayward Street. The drainage and upgrade issues and scope of works need to be revisited.

CONSENSUS: (6 MARCH 2013)

1. A capital item for 2013/14 be included in the revised financial model for a Master Plan design template That Cliff Toms to obtain from King and Campbell Pty Ltd an expanded brief on the preparation of a Master Plan design template together with a quote.
2. A capital item for 2013/14 be included in the revised financial model for preconstruction activities for upgrades of Short Street between Office Works and Hayward Street . Cliff Toms to prepare scope of works for this project including scope for drainage investigations and designs.
3. Capital item budgets for 2013/14 for Town Green and Kooloonbung Creek Foreshore improvements be listed subject to final design and construction cost estimates to be further considered by the Committee.

09 TOWN CENTRE MASTER PLAN BOOK - THE COLOURFUL HISTORY OF PORT MACQUARIE'S CBD AND THE TOWN CENTRE MASTER PLAN

The TCMP book needs to be circulated out to the wider community with collection point set up. Some possible locations are that the libraries and heritage museum for distribution of the books.

CONSENSUS:

1. That the book continue to be monitored and promoted with further copies to be printed when only 50 remain.
2. That the committee investigate further options for a collection point to be discussed at the next TCMP meeting.
3. That Brian Buckett confirm with the heritage museum for a possible selling point.

10 UPDATE FOR RUMBLE BAR REPLACEMENT IN PORT MACQUARIE CBD

Rumble bar was poured at the Port Macquarie Works depot in Koala Street in December 2012. It is performing well with a lot of traffic and rain. It was poured by a local contractor and David Tooby has no issues with the design. The resource estimate will be provided to the committee. Gary Randall recommended not to wait until after the school holidays before pouring quadrant 1. After Ironman (5 May 2013) 2 ramps in front of Town Green from north to south and east to west in Clarence Street are to be poured followed by in front of PRD and McDonalds. Delivery of the project will be by Council supervised contractors. Jeff Gillespie inspected the rumble bars at the depot and was happy with the outcome. Gary Randall explained that pavers are cut to fit down the length of the edge of each paver and is packed in tight. The specifications are that which is used in Melbourne Councils. There is room for expansion between the pavers and only a couple of % shrinkage. Brian Tierney enquired if the bedding in the program allows for one day and pavers to be laid the next. Gary Randall explained that the pavers go in over the bedding. The pavers in Clarence Street will be pulled out. Tony Thorne asked whether we have the plans and Gary Randall answered yes. David Capper suggested pavers be pulled out in south side of Clarence Street as the street was full of holes. Jeffery Sharp mentioned there

was some discussion on the rumble bars being poured on an incline however this would require a ramp to be constructed. Gary Randall stated that the kerb will need to be taken out and Cliff Toms mentioned that excavation will need to take place to see if any drainage and/or agg lines are required. Gary Randall confirmed that preparation works for rumble bars is a 1 day turnaround with pouring 3 days.

Clr Hawkins suggested that a media/communications plan will need to be set out and a similar approach to the roadworks around the Glasshouse should be adopted. Notification can be added in the Chamber of Commerce newsletter. It was discussed that any media is not currently branded to be as part of a TCMP project. Gary Randall suggested there is an opportunity to advertise that the rumble bars can be branded as a TCMP project with a logo. Gary Randall stated that with TCMP works, it is reinforced to the media where the money is coming from i.e. TCMP. Gary Randall suggested that a canvas banner similar to what is used on a security fence of a building site be used to advertise TCMP works. Clr Hawkins suggested that a generic banner be made up stating "Another Port Macquarie TCMP Project."

Gary Randall noted that the rumble bar will be removed on Saturday 9 March at the Crema corner in order to carry out emergency repairs. A detour will be in place with road closure for half a day only.

Cliff Toms confirmed that the bus route will not be affected.

CONSENSUS:

1. That TCMP support the removal of rumble bar at Crema corner on 9 March 2013 or the first available Saturday in order to carry out emergency repairs.
2. That businesses and Chamber of Commerce be informed of roadworks.
3. That the TCMP endorse the program of the Port Macquarie Town Centre paver repairs and checklist.
4. That Gary Randall provide the resource estimate for the rumble bar replacement program for the next TCMP meeting.
5. That a TCMP works marketing approach be developed by Council's communications team and presented to a future meeting. A TCMP logo is to be used above/below and immediately adjacent to "Port Macquarie Town Centre Master Plan" in order to clearly distinguish ourselves from "normal" Council funded works / activities. This can be set up something that is easily copied and replicable in Wauchope, Camden Haven, etc. to enable a poster / boarding / fence etc to have the words added easily, simply and at low cost to the effect for example "Another project of..."

11 TOWN CENTRE MASTER PLAN - DESIGN PROGRESS

Jeffery Sharp asked whether any members of the TCMP had any questions on the Town Centre Masterplan design progress report.

Clr Hawkins asked whether the level 2 inspection of the Buller Street bridge had been carried out. Jeffery Sharp noted that the Group Manager of Assets and Systems had left Council just prior to Christmas and this report was still outstanding.

Brian Buckett asked about the status of the tenders for the Kooloonbung Creek Bridge Pedestrian Bridge walkway and Jeffery Sharp noted that the tender reviews are being conducted on 8 March 2013. Clr Hawkins asked whether it is appropriate to ask how many were received. Jeffery Sharp informed that 6 tenders were received and that this

information has been publicly advertised. The aim is to award the tender by either 20 March 2013 Council meeting or 3 April 2013 Extraordinary Council Meeting. If the tender is awarded on 3 April 2013 the schedule will be pushed back by 2 weeks. Gary Randall noted that in the review of the tenders, Council are not seeking to assess the designs but to gain an understanding of the scope and personnel of the companies that have submitted a tender. The detailed design will be addressed once the tender has been awarded.

Jeff Gillespie asked whether the successful tenderer is protected if a change to the design is made. Jeffery Sharp answered that they cannot be protected however each milestone of the design needs to be signed off before proceeding to the construction stage. After sign off is received from the contractor any price variation is a 2 way conversation.

CONSENSUS:

That the progress of designs currently committed and listed in the Council adopted (July 2012) and Master Plan Financial Model (works program) be received and noted.

12 TOWN CENTRE BUS ROUTING

It was agreed a walk-around by the committee would be organised by Cliff Toms prior to feedback is given the Busways on their proposed change of bus routes.

Cliff Toms noted that Busways asked whether they could be part of the walk-around at the Local Traffic Committee meeting held on 6 March 2013. It was noted that all bus routes effected are outside the CBD area.

David Capper asked whether busways have the data on how many people utilised the bus stop at the McDonalds' corner in Clarence Street and Cliff Toms answered that busways have the statistics. David Capper asked whether it will be more difficult for bus patrons to access the shopping precinct if they need to be dropped off 1 block south of the Clarence and William Street intersection.

The proposed changes to the bus routes may affect some parking areas with the position of bus stops.

CONSENSUS:

1. That Cliff Toms confirm a walk around meeting for the Committee regarding the bus routes for 8am on 13 March 2013 starting from the Mecure hotel.
2. That Cliff Toms provide feedback to Busways following the walk around and provide this update in a report to Council.

A site inspection of Busways proposed town centre bus route was held on 13 March 2013 with Committee representatives, Councillors Hawkins and Turner. Cliff Toms confirmed with representatives this inspection reconvened the Item included in the 6 March 2013 Agenda. Apologies from Tony Thorne, Brian Tierney, Stephen Byers ,Jeffery Sharp, Gary Randall and Anthony Wilson were noted.

CONSENSUS:

1. That the proposed route along William, Short, Hayward and Horton Streets as shown on the plan attached to the report be supported in principle as an alternative to the current route along Munster, Clarence, Short, Hayward and Horton Streets.
 2. The preferred bus stop locations be as follows;
 - a) William St immediately east of Horton Street, both sides of the street to cater for east and west bound bus movements;
 - b) Short Street fronting Office works for westbound bus movements and fronting 15 & 17 Short St for eastbound bus movements;
 - c) Hayward St utilising the existing bus stop for west bound bus movements and;
 - d) Hayward St fronting Coles subject to the necessary relocation of the existing Taxi and Loading Zones being negotiated with the respective operators and
 - e) In the event relocation of the Taxi and Loading Zones unable to be negotiated Short St fronting No. 41 be the preferred location to service this area for eastbound bus movement.
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13 OUTDOOR DINING POLICY REVIEW

The draft policy for Outdoor Dining Procedure was adopted at the February 2013 Council meeting with minor amendments that were taken from feedback from the policy being on exhibition.

CONSENSUS:

That the policy for Outdoor Dining Procedure adopted at the February 2013 Council meeting be noted by the Committee.

14 GENERAL BUSINESS**14.01 Terms of Reference:**

Clr Geoff Hawkins noted that Councillors and the Executive have been reviewing the Terms of Reference for the TCMP and in reference to agenda items, members of the TCMP Sub-Committee will be required to confirm any disclosures of interest noting specifically the agenda item effected and also why there was a potential conflict of interest as well as the nature and level of the conflict. This requirement will be strictly in accordance with Council's Code Of Conduct.

Clr Hawkins raised that Council's General Manager and Councillors have been reviewing the Terms of Reference document which will be finalised by the next TCMP meeting and agreed upon by the Committee. At the December 2012 Council meeting the portfolios structure chart was adopted by Council whereby the Chair of the TCMP Sub-Committee will be a Councillor. Clr Hawkins has been appointed to the role of the Chair which will take effect from the next TCMP meeting. Clr Hawkins took the opportunity to thank the outgoing Chair, Jeffery Sharp, who has been in the position over the difficult time of Council's administration period. Clr Hawkins spoke of the need to formalise the vision of where the

TCMP Sub-Committee will go over the four year period of the newly elected Council. The ideal starting point is to secure the services of the creator / author of the original TCMP (George Gallagher) and contract him to review his proposal in the context of the stages implemented to date to advise the TCMP of:

1. Any "significant gaps" that have occurred and may need to be addressed.
2. Any modifications that may need to occur to existing works.
3. His recommendations as to what additional steps should be undertaken to complete the TCMP in terms of its original parameters.
4. His broad recommendations on what concepts / areas the TCMP might consider investigating in an approximate four year period beyond the current Council's term. Next step is for the report to be finalised and put up to Council to be adopted with a dedicated project manager to be appointed to carry out any changes. Clr Hawkins also recommended that once a formal plan of action was agreed, that where and as appropriate, the TCMP appoint contractors to maintain designated infrastructure on negotiated performance based contracts.
5. Lastly, once the Port Macquarie model is agreed to be structured and operating well, Clr Hawkins advised that it was the desire of Councillors to replicate the model (customised appropriately) in Wauchope and the Camden Haven.

The meeting endorsed the above plan and proposed the following resolutions in order to avoid the need to go through the tender process:

CONSENSUS:

1. That the Committee support the engagement of Tract Consulting to review the TCMP original document with a view to providing specific project items over the next 4 years and beyond.
2. Jeffery Sharp obtain the original TCMP document from Track Consulting and circulate to Committee.

14.02 TCMP Minutes and Business Arising:

Brian Tierney raised that the minutes that were taken at the last TCMP were in narrative style which was unnecessary and should be compressed in the future to only include brief discussions. Tony Thorne agreed. Jeffery Sharp advised that general discussions and consensus in the minutes is required and middle ground must be found with the minute taking as some level of detail is required to record an accurate version of discussion between members. These details may be required by the Councillors. Jeffery Sharp reminded members that this meeting is a sub-committee of Council. Michael Mowle suggested that if an issue needs to be recorded then the speaker should announce it. Geoff Hawkins suggested that any actions and the timeframe needs to be recorded. Jeffery Sharp and Cliff Toms brought up that the Business Arising at the front of the Agenda stipulates outstanding actions.

14.03 TCMP Membership:

Cliff Toms asked the Chair to clarify Council staffs role in the committee and whether staff are observers or part of the Committee. Jeffery Sharp confirmed that Council staff being Jeffery Sharp, Gary Randall and Cliff Toms are part of the committee. Clr Hawkins confirmed that Jeffery Sharp was correct although the new (still being developed) Terms of Reference may alter the number and make up of the TCMP membership. Liam Bulley

attends the TCMP meeting if required to give landscaping advice. Jeff Gillespie stated that it was important to have Council staff on the committee which makes it a better committee and supported this into the future. Cllr Hawkins agreed and stated it is critical and won't be changed. He also stated that it is important to have external members such as landowners and business owners. Before 1 July 2013 the members of the committee will be formalised for the new financial year.

14.04 Beatnix Extravaganza Event:

Jeff Gillespie raised the Beatnix Extravaganza event that is taking place on the weekend and that the organisers have requested that the TCMP underwrite a shortfall of \$2,000 of funds towards the event. Initially asked TCMP to underwrite a shortfall of \$8,000 however some sponsors have raised funds. Jeff Gillespie recommended that the TCMP support the "feet on streets" part of the charter and would get value for money and suggested that the event organisers provide feedback to the CBD property owners on what has been achieved in the CBD. Jeff Gillespie recommended that the TCMP Sub-Committee find \$2,000 from the entertainment budget to support the event and that it would be money well spent and would get documentation back from shopkeepers. Tony Thorne recommended that the TCMP Sub-Committee support the event for \$1,500 which would match the Chamber of Commerce amount of support. Stephen Byers mentioned that shopkeepers gave the Tastings of the Hastings event good support and were supposed to obtain a report from the event organisers however one was not produced. Cllr Hawkins undertook to seek a copy of such a report for the next meeting.

Cllr Hawkins stated that the Mayor and Councillors had previously discussed the Beatnix event and it was agreed that Council would not financially support the event (other than a modest contribution of \$750 via way of the Mayor's discretionary Fund.) Both Stephen Byers and Brian Tierney supported the idea of TCMP supporting the Beatnix event. Brian Tierney recommended that \$2,000 be put towards the entertainment precinct for the Beatnix this year only to create a report to be used for the future planning and impact study of such events.

Jeff Gillespie mentioned that he was not informed that the Tastings of the Hastings event was a Council event. He also suggested that the support of the Beatnix event should be used as an experiment for future events.

David Capper noted that the TCMP generates funds are separate to Council income from rates. Jeffery Sharp noted that invoices from the TCMP Sub-Committee will not be signed without going through Council. David Capper noted that he would be disappointed if TCMP were unable to support Beatnix event.

Jeff Gillespie noted that the Beatnix initially requested \$10,000 for the sponsorship of the event via Janette Hyde, however some funds were raised and produced the proposal letter from Janette Hyde.

Tony Thorne noted that if organisers of the event can have volunteers put funds towards events, then TCMP Sub-Committee should not discourage the financial support of such events.

Cllr Hawkins suggested strongly that, in the future, to avoid this kind of situation occurring, an appropriate policy would need to be drawn up which enabled the TCMP to see clearly under what conditions it MIGHT be appropriate for the TCMP to consider supporting events

within the direct TCMP precinct. However, it was his view that such support should, if and when offered, not be financial in nature but rather relate to assistance with infrastructure, logistics or “things” other than cash. He also cautioned that “picking” winners” (favouring one event over another) was a dangerous road to follow and full of risks.

Clr Hawkins noted that the request from the Beatnix Organisers had come “unofficially”, and at the last minute. Furthermore, a significant number of councillors had previously indicated that they were opposed to supporting the event. However, as the organisers had (apparently) agreed to provide the TCMP with commercially valuable feedback that would assist the TCMP more effectively evaluate and possibly guide future events, it may be appropriate to propose to match the \$1500 offer from the Port Macquarie Chamber of Commerce.

Tony Thorne noted that the review of lighting goes hand in hand how we run events.

By majority vote (8 for, 2 abstained and 1 against):

In support of the TCMP Committee mantra "feet on the street" the committee recommends that \$1,500 of TCMP funds be provided to the Beatles Extravaganza to support the production of a report from the event organisers detailing the economic impact of this event on the Port Macquarie CBD, in an accepted format consistent with that of the PMHC economic development unit. This report will assist in a proposed future strategy of the TCMP in supporting such events into the future.

The meeting of 27 February 2013 closed at 10.28am.
The adjourned meeting of 6 March 2013 closed at 6.55pm.