
PRESENT

Members:

Bruce Hardy - Community Representative
Mitch McKay - Community Representative
Patricia Johnson OAM - Community Representative
Graeme Cook - Community Representative
Deborah Hoffman - Community Representative
Chantelle Dagger - Community Representative

Other Attendees:

Julie Priest – A/g PMHC Group Manager Community Services
Jenny Mead - PMHC Corporate Events Coordinator

The meeting opened at 4.31pm.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Councillor Trevor Sargeant, Brian Peel and Noel Hoffman be noted and accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Port Macquarie-Handa Sister City Sub-Committee Meeting held on 13 June 2013 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

CONSENSUS:

That the Sub-Committee note the information outlined in the report Item 05 Business Arising from Previous Minutes - 13/06/2013 and the updates provided at the meeting.

06 FINANCE

Discussion took place regarding the purchase and presentation of gift packs for each of the teachers and visiting PTA representative.

CONSENSUS:

1. That the Sub-Committee note the information provided in the Finance Report.
 2. That no additional gifts be purchased for presentation to the teachers. Only presentation to be the gifts displayed at the meeting.
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07 2013 STUDY TOUR HOST SCHOOL

CONSENSUS:

That the Committee note the information in the 2013 Study Tour Host School report.

08 2013 PROPOSED STUDY TOUR ITINERARIES

CONSENSUS:

That the Sub-Committee note the information outlined in the 2013 Proposed Study Tour Itineraries report and tasks now confirmed to be undertaken by Sub-Committee members during the 5 day Study Tour.

09 EXPRESSIONS OF INTEREST

The Sub-Committee was advised that one (1) completed Expression of Interest form was received since the preparation of the meeting Agenda. This was received from Ms Corbi Wentzell of Port Macquarie by COB on 12 July 2013, the day EOI's closed. Discussion took place regarding Ms Wentzell's application.

CONSENSUS:

That:

1. The Sub-Committee note the information contained in the Expressions of Interest report.
 2. The Ms Corbi Wentzell be advised in writing of her appointment as a Community Representative to the Port Macquarie-Handa Sister-City Sub-Committee.
 3. That an invitation to attend the Host Family BBQ be extended to Ms Wentzell.
 4. That the Sub-Committee note the information provided by the Mayor on recent discussions with Hokubee Australia regarding possible sponsorship opportunities with the Port Macquarie-Handa Sister-City Sub-Committee in this and upcoming visits/Study Tours from Japan.
 5. The Sub-Committee note the generous offer by Hokubee Australia to donate Meltique Beef Steaks for the upcoming Host Family BBQ.
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10 GENERAL BUSINESS

Nil.

The meeting closed at 5.30pm.