

PRESENT**Members:**

Councillor Trevor Sargeant (Chair)
Paul Dilley (NSW Police)
John Simon (Rep. Member for Port Macquarie)
Daniel Boorman (RMS) (by Email proxy vote)

Other Attendees:

John Hanlon (PMHC - Transport & Traffic Engineer)
Jaron Gawne (Busways)
Phillip Marshall (PMHC Admin. Officer)

The meeting opened at 10.31am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

PMHC Administration Officer (Phil Marshall) tabled the following changes to the process for recording apologies from voting members where a proxy vote has been submitted.

1. A voting member who submits a proxy vote will remain listed as attending.
2. The following note is to be appended to the voting members name;
(by Email or Proxy vote)
3. On creation of the Attendance Register for the next Agenda a flag **(PV)** will be placed in the respective LTC date cell, indicating the voting member placed a proxy vote.

CONSENSUS:

That:

1. The apologies received from Noel Atkins (Rep. Member for Oxley); Mayor Peter Besseling (PMHC); Daniel Boorman (RMS); Deputy Mayor (Adam Roberts) be accepted.
 2. The above process be noted.
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03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Local Traffic Committee Meeting held on 4 September 2013 be confirmed.

Council – Y

RMS – AB

Police – Y

Local Member for Port Macquarie (Rep) – Y

Local Member for Oxley (Rep) – Y (proxy)

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 IRONMAN 70.3 - 2013

RMS Representative (Daniel Boorman) submitted on behalf of the RMS the following comment and consensus by Email;

“1. This is a Class 1 event which is a matter for Traffic Operations under special event guidelines and the Police. I Agree with the recommendation.”

PMHC Councillor and Chair (Trevor Sargeant) requested details of major changes to the last Ironman 70.3 event.

NSW Police representative (Paul Dilley) indicated the race finish is now back at Westport Park, and noted there have been extra police rostered on to cater for the larger number of competitors registered.

A meeting has been scheduled on the 14 October 2013 to finalise the event process.

CONSENSUS:

The Committee gave unanimous support to the temporary road closures associated with the 2013 Ironman 70.3 Triathlon, subject to the following conditions:

1. That the Port Macquarie Ironman 70.3 Triathlon be categorised as a Class 1 special event.
 2. That the event organiser advertise, at no cost to Council, the road event in the local print media for a period not less than 14 days advising of the time and duration of the road closures.
 3. That the event organiser advertise the event by undertaking a letter box drop to all affected residents along the race route affected by the road closures advising of the event and the proposed actions to be undertaken to mitigate the impact of the road
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closures.

4. That the submitted Traffic Control and Traffic Management Plans be approved.
5. That the event organiser obtain written approval from the NSW Police.
6. That the event organiser notify the NSW Ambulance, NSW Fire and the State Emergency Services of the proposed road closures.
7. That the event organiser notify local Transport Services (Bus Companies, Taxis) of the proposed road closures.
8. An RMS accredited (Yellow card) person is to be used for the set up/down of barricades.
9. Qualified traffic controllers (RMS-Blue or Grey card) are to be used to control traffic.
10. That the event organiser abide by any other condition that Council and the Police may impose.
11. That the event organiser submit to Council prior to the commencement of the event evidence of Public Liability Insurance which is valid for the duration of the set-up, running and pull down of the event.

Council – Y

RMS – Y (proxy)

Police – Y

Local Member for Port Macquarie (Rep) – Y

06 IRONKIDS CAMDEN HAVEN 2013

RMS Representative (Daniel Boorman) submitted the RMS consensus for this report by Email.

CONSENSUS:

The Committee gave unanimous support to the application from USM Events/Ironman Asia Pacific to hold the IronKids Camden Haven event on Saturday 19 October 2013 from 7:30 am to 10.30 am, subject to the following conditions:

1. That the event organisers obtain NSW Police approval.
 2. That the event organiser inform any affected businesses and residents and advice of the temporary road closure.
 3. That the event organiser submit to Council prior to the commencement of the event evidence of Public Liability Insurance which is valid for the duration of the set-up, running and pull down of the event.
 4. That the proposed temporary road closures be advertised in the local print media for a period of not less than seven (7) days advising of the time and duration of the event.
 5. That the event organiser notify the NSW ambulance, NSW Fire and State Emergency Services of the proposed road closures.
 6. That the event organiser, notify local Transport Services (Bus companies and Taxi Service) of the proposed road closures.
 7. Controlled access for scheduled bus services is to be permitted and maintained.
 8. An RMS accredited (Yellow card) traffic controller is to be used for the set up/down of traffic control devices.
 9. RMS qualified traffic controllers (Blue card) are to be used to control traffic.
 10. That the event organiser, abide by any other condition that Council and the NSW Police may impose.
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Council – Y
RMS – Y (proxy)
Police – Y
Local Member for Port Macquarie (Rep) – Y

07 PORT MACQUARIE 5KM FUN RUN

RMS Representative (Daniel Boorman) submitted the RMS consensus for this report by Email.

CONSENSUS:

The Committee gave unanimous support for the Port Macquarie Triathlon Festival Local Organising Committee to hold the annual 5km Fun Run on Saturday 19 October 2013 from 7.00am to 9.00am, subject to the following conditions:

1. That the event organisers obtain NSW Police approval.
2. That the event organiser inform any affected businesses and residents and advice of the temporary road closure.
3. That the event organiser submit to Council prior to the commencement of the event evidence of Public Liability Insurance which is valid for the duration of the set-up, running and pull down of the event.
4. That the proposed temporary road closures be advertised in the local print media for a period of not less than seven (7) days advising of the time and duration of the event.
5. That the event organiser notify the NSW ambulance, NSW Fire and State Emergency Services of the proposed road closures.
6. That the event organiser, notify local Transport Services (Bus companies and Taxi Service) of the proposed road closures.
7. Controlled access for scheduled bus services is to be permitted and maintained.
8. An RMS accredited (Yellow card) traffic controller is to be used for the set up/down of traffic control devices.
9. RMS qualified traffic controllers (Blue card) are to be used to control traffic.
10. That the event organiser, abide by any other condition that Council and the NSW Police may impose.

Council – Y
RMS – Y (proxy)
Police – Y
Local Member for Port Macquarie (Rep) – Y

08 ADDITIONAL DISABLED PARKING SPACES - EASTERN SIDE OF GRANT STREET, PORT MACQUARIE

RMS Representative (Daniel Boorman) submitted the RMS consensus for this report by Email.

CONSENSUS:

The Committee gave unanimous support to the installation of regulatory signage associated with introduction of 2 additional disabled parking spaces adjacent to the Port Macquarie Library on the eastern side of Grant Street.

Council – Y
RMS – Y (proxy)
Police – Y
Local Member for Port Macquarie (Rep) – Y

09 NSW POLICE ISSUE THEIR SUPPORT FOR EACH ITEM LISTED IN THE LOCAL TRAFFIC COMMITTEE MINUTES FOR 4 SEPTEMBER 2013

RMS Representative (Daniel Boorman) submitted the RMS consensus for this report by Email.

CONSENSUS:

NSW Police support for each item listed in the Local Traffic Committee Meeting minutes held on the 4 September 2013 noted.

Council – Y
RMS – Y (proxy)
Police – Y
Local Member for Port Macquarie (Rep) – Y
Local Member for Oxley (Rep) – AB

10 COUNTDOWN TO CHRISTMAS EVENT 2013

RMS Representative (Ian Shanahan) submitted the RMS consensus for this report by Email.

CONSENSUS:

The Committee gave unanimous support for the road closure of the northern end of Horton Street (north of Clarence Street) on Thursday 28 November 2013 from 5.30pm to 9.00pm to allow the Countdown to Christmas (Lighting of the CBD Christmas Tree) to be staged.

Council – Y
RMS – Y (proxy)
Police – Y
Local Member for Port Macquarie (Rep) – Y

11 INFORMAL ITEM - STATUS REPORT

RMS Representative (Ian Shanahan) submitted the RMS consensus for this report by Email.

CONSENSUS:

The LTC Status reports as at 26 August 2013 and 20 September 2013 was received and noted.

Council – Y
RMS – Y (proxy)
Police – Y
Local Member for Port Macquarie (Rep) – Y
Local Member for Oxley (Rep) – AB

12 GENERAL BUSINESS

12.01 Thank You For The Prompt Action Re Vegetation Maintenance Of Ocean Drive Roundabout:

The representative for the Local Member for Port Macquarie (John Simon) thanked Council on behalf of Lesley Williams and himself, for the prompt action in maintaining the vegetation at the roundabouts along Ocean Drive between Crestwood Drive and Matthew Flinders Drive.

A request was also made to maintain the vegetation at the Oxley Highway and Lake Road

roundabout with a view to improve the sight distance for motorists.

CONSENSUS:

The committee gave majority support for Council's Transport and Traffic Engineer to pass on the thank you to Council's Transport Maintenance and Renewal Works section and to request the following works;

1. Rectify the sight distance due to overgrown vegetation on the roundabout at the Oxley Highway and Lake Road intersection.

Council – Y

RMS – AB

Police – Y

Local Member for Port Macquarie (Rep) – Y

12.02 NSW Police Seeking Clarification As To The Correct Version Of The Various Roads Act Listed In Page 2 Of The Agenda:

NSW Police representative (Paul Dilley) requested clarification as to the correct versions of the NSW Road acts as listed on page 2 of the Local Traffic Committee agenda.

CONSENSUS:

The committee gave majority support for Council's Transport and Traffic Engineer to pass on to RMS representative (Daniel Boorman) for clarification and report back to this committee. What are the correct versions of the NSW Road acts that relate to the delegation to council's for the regulation of traffic?

Specifically those listed in page 2 of the LTC agenda as follows;

1. *Council has delegations to authorise traffic control facilities and devices as prescribed in the Delegations to Councils – Regulation of Traffic October 2001.*
2. *Council has sub-delegated its powers in respect of Division 1 of Part 4 of the Road Transport (Safety and Traffic Management) Act 1999 and Division 2 of Part 5 of the Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999*

Council – Y

RMS – AB

Police – Y

Local Member for Port Macquarie (Rep) – Y

Local Member for Oxley (Rep) – AB

The meeting closed at 10.53am.