

PRESENT

Members:

Councillor Geoffrey Hawkins
Jeffery Sharp
Gary Randall
Brian Tierney
Jeff Gillespie
Michael Mowle
Michelle Love
Stephen Byers
Tony Thorne
Brian Buckett

Other Attendees:

Michaela Sisk

The meeting opened at 8.14am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

Nil.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 27 November 2013 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

16 - Draft TCMP 2013 Exhibition Submissions:

Responses to Submissions:

- Bicycles - The provision of additional bike racks and cycleway options are supported in the Master Plan. Rumble Bars in the CBD serve a safety purpose and will not be removed.
 - Planning - The Master Plan refers to the public domain only. The intent of the DCP's is to be flexible enough to allow for development in the town centre. The Master Plan staging will address suggestions of undertaking works over 2 block areas at a time.
 - Arts/Culture/Heritage - The Master Plan Review seeks to develop public places, in conjunction with any over lying policies developed by Council to incorporate arts/culture/heritage. The Committee is looking for opportunities within the town centre to incorporate public art.
 - Parking - The Council Parking Strategy review will address submissions concerning parking spaces, time limits and the possible use of shuttle buses.
 - Toilets - There is a consensus that the Master Plan needs to address the lack of signage for amenities in the town centre and investigate future opportunities for more amenities within this area.
 - Horton/Clarence Intersection - This is a shared zone and will remain unchanged as the current situation serves the purpose of slowing cars and increasing pedestrian and driver awareness.
 - McDonalds corner - Council is looking at replacing the concrete in this area with exposed aggregate. Council's Property section is currently working through all the outdoor dining leases to consider ways in which we can encourage and improve the cleanliness of footpaths throughout the CBD. The Committee is aware of the issues in this area and are actively working on appropriate outcomes. Consider adding a condition to DA's for town centre stipulating requirement of owners to clean footpaths regularly.
 - Street Furniture - Seating and bins are addressed in the Master Plan Review and are an immediate priority for the Committee. We are currently undertaking an audit to make recommendations for improvements, including an education program to help address littering.
 - Dining - Making the waterways more accessible is part of the Master Plan Review and comments received are consistent with this. The Master Plan Review provides for alterations to Town Square and Town Green in the future, which will create opportunities for pop up dining, markets and produce stalls.
 - Roads - Road repairs are ongoing as part of Council's wider works programs. The town centre area is designed to slow traffic and as such a reduced speed for this area is not currently being considered. We already employ 'naked' intersections at Horton/Clarence Street intersection and are looking at other opportunities to expand
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this.

- Glasshouse Plaza - Extensions to this area are not currently envisioned as the surrounding area is not Council land. The suggestion to name the Plaza area has been noted and will be considered. Suggestions on increasing the use of decorative features in this area should be referred back to comments on arts/culture/heritage.
- Footpaths - Comments made on the breakwall path will be taken into consideration when developing the detailed design. Shared spaces are already in place in the CBD and are working well. Footpaths and access to the town centre is a major focus of the Master Plan Review.
- Foreshore - This area currently sits outside the TCMP footprint but the Committee is actively working to optimise waterways and activate these areas.
- Landscaping - Pine Trees are iconic to Port Macquarie and will not be removed. Landscaping is an immediate focus of the Master Plan Review.. Plans to replace the irrigation system on Town Green have been put on hold until such time as the Town Green Concept Plans are finalised.
- Water Bubblers - this should be referred back to Street Furniture.
- Other - The Master Plan Review strives to create a theme across the CBD. The Master Plan Review encourages private investment in the updating of buildings through investment in public infrastructure.

Priorities:

- Phase 1 - "Immediate" - 3 Financial Years - current to 2016
- Phase 2 - "High Priority" - 5 Financial Years - 2016 to 2020/21 to incorporate the formal celebration of the local Bi-centenary.
- Phase 3 - "Long Term High Priority" - 6 Financial Years - 2021/22 to 2026/27
- Phase 4 - "Long Term Low Priority" - 6 Financial Years - 2027/28 to 2032/33

CONSENSUS:

That the TCMP Sub-Committee:

1. Encourage the consideration of a review of the DCP's to include a provision for applicants to have regard to the TCMP Review when undertaking developments in the town centre.
2. Recommend to Council that further development of the Public Arts Policy is undertaken to determine what constitutes public art and how and when the developer contribution is spent.
3. Request the TCMP Project Manager look into the suitability of footpath cleaning equipment to ensure it is reaching all areas.
4. Report to March 2014 Ordinary Council meeting recommending that Council:
 - Note the submissions and comments from the exhibition of the Port Macquarie Town Centre Master Plan Review that the Master Plan Review be adopted (with the exclusion of Town Green which is to go on separate exhibition) as previously presented.
 - Note the Town Green exhibition is still in planning stages, scheduled for community consultation during March 2014.
 - Endorse the proposed "Project Implementation Planning Grid" produced by the TCMP Sub-Committee including the 4 principal phases:
 - i. Phase 1 - "Immediate" - 3 Financial Years - current to 2016
 - ii. Phase 2 - "High Priority" - 4 Financial Years - 2016 to 2020/21
 - iii. Phase 3 - "Long Term High Priority" - 6 Financial Years - 2021/22 to 2026/27

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- iv. Phase 4 - "Long Term Low Priority" - 6 Financial Years - 2026/27 to 2032/33
- Include the TCMP operational and capital projects as identified in the 'Project Implementation Planning Grid' into the Draft Operational Plan for 2014/15, with immediate priorities to include Town Green, Town Square, lighting and street furniture, landscaping upgrades, Short Street south western precinct, completion of paver repair program, Clarence/Murray St intersection preconstruction and Horton St mid town crossing.
 - Direct the TCMP Sub-Committee to focus its priorities on the "Immediate" phase, being from current to 30 June 2016.

**06 TCMP PROJECT SUMMARY SHEET
WORKS AND ACTIVITIES - 2013/14 BUDGET SUMMARIES**

CONSENSUS:

The report be received and noted.

07 COMPLETE LIGHTING OPTION STUDY

CONSENSUS:

That the TCMP Sub-Committee:

1. Endorse that 'under awning' lighting be included in any studies undertaken on lighting in the CBD.
2. Bring a report to the March 2014 TCMP meeting on Essential Energy's position in relation to the supply and maintenance of lights in the CBD and alternate options available to the Sub-Committee, including the provision of theatrical lighting.

08 GENERAL BUSINESS

08.01 Signage Audit:

Fence around the Town Beach Caravan Park - Police Crime Prevention have contacted Council regarding erecting a fence around the caravan park.

CONSENSUS:

That the TCMP Sub-Committee:

1. Endorse the Project Manager to obtain quotes for a signage audit and bring back in a report to TCMP Sub-Committee.
2. Discuss with Group Manager Community Development issues surrounding erecting a fence around the caravan park.

08.02 Footpath Cleaning:

Contractor received a lot of abuse from residents.

The meeting closed at 10.56am.