

PRESENT

Members:

Councillor Adam Roberts (Chair)
Adam Button
Rebecca Olsen (Acting Director Commercial Services & Industry Engagement)
Ashley Grummitt (Acting Group Manager Commercial & Business Services)
Pam Milne (Acting Glasshouse Venue Manager)

Other Attendees:

Councillor Sharon Griffiths; and
Jane Ellis (Destination Management Co-ordinator) - part.

The meeting opened at 8.00am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

The apologies received from Councillor Rob Turner, Moira Magrath, William Grubb and Jennifer Hutchison be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Glasshouse Sub-Committee Meeting held on 7 October 2014 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM 09 - 02.09.2014 - HERITAGE ARTS AND CULTURE PRIORITIES ADVISORY GROUP

Item to remain as deferred to November HACPAG Meeting.

ITEM 06 - 07.10.2014 - UPDATE ON GLASSHOUSE STRATEGIC PLAN

Item 1 - completed. Please remove;

Item 2 - Item to be tabled at a future meeting.

Councillor Adams Roberts has raised the possibility of grant funding for an Economic Impact Assessment given the regional significance with Leslie Williams MP. Advice was received that PMHC could make a submission to Leslie Williams' Office for such funding.

ITEM 07 - 07.10.2014 - GLASSHOUSE BUSINESS PLAN

Completed on 15 October 2014. Please remove.

ITEM 08 - 07.10.2014 - UPDATE OF VISITOR INFORMATION SERVICES REVIEW

Completed on 4 November 2014. Please remove.

06 UPDATE ON STRATEGIC PLAN OUTCOMES

The Acting Group Manager of Commercial & Business Services addressed the Sub-Committee and gave an overview of the business plan key performance indicators. It was noted that 2014/2015 targets have been considered in acknowledgement that some time lags exist from implementation of changes to seeing tangible results.

Other strategic plan outcomes will be addressed separately in other Agenda items.

07 UPDATE ON STRATEGIC PLAN ACTION - PROMOTE OPERATIONAL FLEXIBILITY IN THE GLASSHOUSE FOOTPRINT

The Acting Venue Manager presented on the work done to date on the operational flexibility in the Glasshouse footprint, including opportunities for improvements which may ultimately require capital expenditure subject to business case analysis.

CONSENSUS:

The Glasshouse Sub-Committee Members are invited to email feedback to the Acting Director of Commercial Services & Industry Engagement. Alternatively, this item will be discussed further at the December 2014 Meeting of the Glasshouse Sub-Committee.

08 GLASSHOUSE UPDATE ON FIVE (5) YEAR PROFIT AND LOSS FORECAST

The Acting Director of Commercial Services and Industry Engagement presented an update on the Glasshouse Five (5) Year Profit and Loss Forecast.

A comparison over time was provided representing the increase in costs of other facilities.

It was noted that the Profit and Loss forecasts would continue to be reviewed as the business components evolved.

09 2014 AUSTRALIAN REGIONAL TOURISM CONVENTION

A presentation was given by Jane Ellis, Destination Management Co-Ordinator, on an overview of visitor information from the 2014 Australian Regional Tourism Convention. A copy of a document "Australia's Accredited VIC's: A Strategic Directions Paper" was distributed to Glasshouse Sub-Committee Members.

CONSENSUS:

That an update on the VIC review be provided at the next meeting.

10 GENERAL BUSINESS

Nil.

The meeting closed at 9.00am.