



# Australia Day Sub-Committee

## Business Paper

**date of meeting:** Friday 6 March 2015

**location:** To Be Advised

**time:** 8.30am

**Note:** Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE  
HASTINGS**

## Australia Day Sub-Committee

### CHARTER

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1. To stimulate a public awareness and recognition of Australia Day.
2. To receive and consider nominations for Australia Day Awards and determine recipients of such Awards.



**PORT MACQUARIE  
HASTINGS**

## Australia Day Sub-Committee

### ATTENDANCE REGISTER

Member	31/10/14	21/11/14	12/12/14	16/01/15		
Councillor Peter Besseling (Mayor)	<b>A</b>	<b>No quorum</b>	✓	✓		
Councillor Mike Cusato	✓		✓	✓		
Tacking Point Lions Club Representative	✓		✓	✓		
Tacking Point Lions Club Representative	✓		✓	✓		
Wauchope Rotary Club Representative	✓		✓	✓		
Laurieton Rotary Club Representative	✓		✓	✓		
Laurieton Rotary Club Representative	✓		✓			
Richard Gander (Community Rep)	✓		✓	✓		
<b>Non-voting</b>						
Lucilla Marshall (Group Manager Community Development) Juliet Priest (alternate)	✓		✓	✓		
Jenny Mead (Place Facilitator - Events)	✓		✓	✓		

**Key:** ✓ = Present  
**A** = Absent With Apology  
**X** = Absent Without Apology



**PORT MACQUARIE  
HASTINGS**

**Australia Day Sub-Committee Meeting**  
Friday 6 March 2015

**Items of Business**

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**Item: 01****Subject: ACKNOWLEDGEMENT OF COUNTRY**

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"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

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**Item: 02****Subject: APOLOGIES**

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**RECOMMENDATION**

That the apologies received be accepted.

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**Item: 03****Subject: CONFIRMATION OF PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Australia Day Sub-Committee Meeting held on 16 January 2015 be confirmed.

**PRESENT**

**Members:**

Councillor Peter Besseling (Mayor)  
Councillor Michael Cusato  
Tacking Point Lions Club representative  
Tacking Point Lions Club representative  
Wauchope Rotary Club representative  
Laurieton Rotary Club representative  
Richard Gander - community representative

**Other Attendees:**

Rick Eller - Sailability NSW - PMQ Branch  
Wayne Evans - Sailability NSW - PMQ Branch  
Lucilla Marshall (PMHC Group Manager Community Development)  
Jenny Mead (PMHC Place Facilitator - Events)

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The meeting opened at 8.40am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apologies received from the second Laurieton Rotary Club representative be noted and accepted.

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

That the Minutes of the Australia Day Sub-Committee Meeting held on 12 December 2014 be confirmed.

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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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Nil.

The Acting Chairman brought forward Item 8 - 2015 Aquatic Activities - Port Macquarie.

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**08 2015 AQUATIC ACTIVITIES - PORT MACQUARIE**

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CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2015 Aquatic Activities - Port Macquarie report.
  2. That the Sub-Committee note that the final Stakeholders meeting has been set down for 19 January 2015 in the CWA Rooms on Town Green commencing at 5.30pm.
  3. That the Sub-Committee note that the seats on the four (4) commercial vessels taking part in the aquatic activities are selling well. It is envisaged that the Junk Boat will be the first to sell all seats.
  4. That the Sub-Committee note that three (3) VHF radios and licensed operators have been secured for use throughout the aquatic events.
  5. That a copy of the latest operational plan submitted by Surf Life Saving Clubs representative be forwarded by Council's Place Facilitator - Events to both the Sailability NSW PMQ Branch representatives for their records.
  6. That it be noted that Surf Life Saving Club have confirmed that two (2) IRB's have been secured for use throughout the aquatic events.
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**06 2015 AUSTRALIA DAY AWARDS**

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CONSENSUS:

That the Sub-Committee note the information contained in the 2015 Australia Day Awards report and verbal update on evenings proceedings.

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**07 2015 AUSTRALIA DAY AMBASSADOR PROGRAM**

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CONSENSUS:

That the Sub-Committee note the information outlined in the 2015 Australia Day Ambassador Program report.

The Mayor entered the meeting at 9.05am.

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**09 2015 AUSTRALIA DAY CELEBRATIONS - LAURIETON**

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CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2015 Australia Day Celebrations - Laurieton report and verbal update provided by representatives of the Rotary Club of Laurieton.
  2. That the Laurieton Rotary Club representative note that 6 x 240L general waste bins will be delivered by Council to the reserve adjacent to the LUSU on Friday 23 January 2014.
  3. That the representatives from Laurieton Rotary collect their Australia Day collateral by no later than Wednesday 21 January 2015.
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**10 2015 AUSTRALIA DAY CELEBRATIONS - WAUCHOPE**

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CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2015 Australia Day Celebrations - Wauchope report and verbal update provided by representative of the
  2. Rotary Club of Wauchope.
  3. That the Wauchope Rotary representative note that 12 x 240L general waste bins will be delivered by Council to the Showground on Friday 23 January 2014.
  4. That the representatives from Wauchope Rotary Club collect their Australia Day collateral by no later than Wednesday 21 January 2015.
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**11 2015 AUSTRALIA DAY CELEBRATIONS - PORT MACQUARIE**

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CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2015 Australia Day Celebrations - Port Macquarie report and verbal update provided by representatives of the Tacking Point Lions Club.
  2. That the Tacking Point Lions Club representatives note that 40 x 240L general waste bins will be delivered by Council to the Showground on Friday 23 January 2014.
  3. That the Tacking Point Lions Club representatives collect their Australia Day collateral from Council and take it to the CWA Rooms on Town Green to coincide with the Port Hire delivery organised for 3.00pm on Friday 23 January 2015.
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**12 2015 AUSTRALIA DAY SUB-COMMITTEE MEETING SCHEDULE**

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CONSENSUS:

1. That the Sub-Committee note the information and timeline outlined in the Australia Day Sub-Committee Meeting Schedule report.
  2. That the 13 February Debrief Meeting be a breakfast meeting. The Sub-Committee to be advised of venue in the lead up to the meeting date.
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**13 GENERAL BUSINESS**

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13.01 2015 Australia Day Aquatic Activities Final Stakeholders Meeting:

The Mayor and Councillor Cusato requested Council's Place Facilitator - Events to include them in the electronic invite to attend the 2015 Australia Day Aquatic Activities Final Stakeholders meeting set down for Monday 19 January 2014 at the CWA Rooms on Town Green, commencing at 5.30pm.

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The meeting closed at 9.40am

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Item: 04  
Subject: DISCLOSURES OF INTEREST

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**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....  
.....

I, ..... declare the following interest:

**Pecuniary:**  
Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Significant Interest:**  
Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Less than Significant Interest:**  
May participate in consideration and voting.

For the reason that: .....  
.....

Signed: ..... Date: .....

*(Further explanation is provided on the next page)*



**Further Explanation**

(Local Government Act and Code of Conduct)

A conflict of interest exists where a reasonable and informed person would perceive that a Council official could be influenced by a private interest when carrying out their public duty. Interests can be of two types: pecuniary or non-pecuniary.

All interests, whether pecuniary or non-pecuniary are required to be fully disclosed and in writing.

**Pecuniary Interest**

A pecuniary interest is an interest that a Council official has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the Council official. (section 442)

A Council official will also be taken to have a pecuniary interest in a matter if that Council official's spouse or de facto partner or a relative of the Council official or a partner or employer of the Council official, or a company or other body of which the Council official, or a nominee, partner or employer of the Council official is a member, has a pecuniary interest in the matter. (section 443)

The Council official must not take part in the consideration or voting on the matter and leave and be out of sight of the meeting. (section 451)

**Non-Pecuniary**

A non-pecuniary interest is an interest that is private or personal that the Council official has that does not amount to a pecuniary interest as defined in the Act.

Non-pecuniary interests commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

The political views of a Councillor do not constitute a private interest.

The management of a non-pecuniary interest will depend on whether or not it is significant.

*Non Pecuniary – Significant Interest*

As a general rule, a non-pecuniary conflict of interest will be significant where a matter does not raise a pecuniary interest, but it involves:

- (a) A relationship between a Council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the Council official or of the Council official's spouse, current or former spouse or partner, de facto or other person living in the same household.
- (b) Other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) An affiliation between a Council official an organisation, sporting body, club, corporation or association that is particularly strong.

If a Council official declares a non-pecuniary significant interest it must be managed in one of two ways:

1. Remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another Council official.
2. Have no involvement in the matter, by taking no part in the consideration or voting on the matter and leave and be out of sight of the meeting, as if the provisions in section 451(2) apply.

*Non Pecuniary – Less than Significant Interest*

If a Council official has declared a non-pecuniary less than significant interest and it does not require further action, they must provide an explanation of why they consider that the conflict does not require further action in the circumstances.



**SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION**

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of land in which councillor or an associated person, company or body has a proprietary interest ( <i>the identified land</i> ) <sup>i</sup>	
Relationship of identified land to councillor <i>[Tick or cross one box.]</i>	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease trust, option or contract, or otherwise).  <input type="checkbox"/> Associated person of councillor has interest in the land.  <input type="checkbox"/> Associated company or body of councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST</b>	
Nature of land that is subject to a change in zone/planning control by proposed LEP ( <i>the subject land</i> ) <sup>iii</sup> <i>[Tick or cross one box]</i>	<input type="checkbox"/> The identified land.  <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control <i>[Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]</i>	
Proposed change of zone/planning control <i>[Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]</i>	
Effect of proposed change of zone/planning control on councillor <i>[Tick or cross one box]</i>	<input type="checkbox"/> Appreciable financial gain.  <input type="checkbox"/> Appreciable financial loss.

**Councillor's Signature:** ..... **Date:** .....



### Important Information

This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

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- i. Section 443 (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative<sup>iv</sup> or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
  - ii. Section 442 of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section 448 of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
  - iii. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section 443 (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest—see section 448 (g) (ii) of the *Local Government Act 1993*.
  - iv. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

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**Item: 05**

**Subject: BUSINESS ARISING FROM PREVIOUS MINUTES**

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Nil.



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Item: 06

Subject: 2015 AQUATIC ACTIVITIES - PORT MACQUARIE

Presented by: Community & Economic Growth, Tricia Bulic

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## RECOMMENDATION

**That the Sub-Committee note the information outlined in the 2015 Aquatic Activities - Port Macquarie report and the verbal updated provided at the meeting.**

### Discussion

Council in collaboration with Sailability NSW - PMQ Branch applied to the Roads and Maritime Services (RMS) in June 2014 to plan, stage and deliver a number of aquatic activities along the Hastings River as part of the Australia Day Celebrations planned for Port Macquarie. Sponsors were sought for a number of commercial vessels participating in the activities in an effort to raise funds to assist with Sailability's long term project of a pontoon off McInherry Park.

Following ongoing consultation between Sailability, RMS and Council, Council received the Aquatic Licence approval on Friday 23 January 2015.

The final Stakeholders briefing was held at 9.00am on the morning of the event (26 January 2015), on the wharf immediately adjacent to the Junk Boat. Even though the Port Macquarie area experienced extreme weather conditions with large amounts of rain throughout the entire day, the aquatic activities proceeded and were successfully delivered with no recorded incidents. Unfortunately due to the unfavourable weather conditions crowd numbers were down from last year's event but those that braved the weather watched with great interest the displays that took place off Lady Nelson Wharf and McInherry Park.

The four commercial vessels that participated, taking paying passengers to various vantage points along the river to watch the activities being staged resulted in over \$5,000.00 in funds being raised to be put towards the Sailability NSW - PMQ Branch project. All conditions of consent were adhered to in the lead up, during and post event.

Representatives from Sailability NSW have been invited to today's meeting to provide feedback to the Sub-Committee on the Aquatic Activities held as part of the Port Macquarie 2015 Australia Day celebrations.

### Attachments

Nil



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Item: 07

Subject: 2015 AUSTRALIA DAY AWARDS

Presented by: Community & Economic Growth, Tricia Bulic

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## RECOMMENDATION

**That the Sub-Committee note the information contained in the 2015 Australia Day Awards report.**

### Discussion

This year Council received 40 nominations for the 2015 Port Macquarie-Hastings Council's Australia Day Awards. The Awards Presentation event was held in the Glasshouse Theatre on evening of Sunday 25 January 2015. Both nominators and nominees for this year's Awards were extended an invitation to attend this free event and encouraged to bring along as many family, friends and supporters as they wished.

The event was well attended with just under 400 people attending. The feedback received has been positive. Attached is one email received after the event

Feedback is sought from the Sub-Committee on the Australia Day Awards Presentation Event.

### Attachments

1 [View](#). Email from John Ross OAM



Dear Peter,

Helen and I attended the Port Macquarie Hastings Award Ceremony on Sunday night and the Citizen presentations yesterday.

We just want to pass on our huge complements for such a couple of outstanding events.

The programmes were excellent, well organised, and were presented in a professional yet warm and easy style making all participants feel at ease and important.

These things don't happen by accident and take a lot of detail planning and good people to deliver to achieve the desired result.

To you, the Councilors involved and your team we want to say extremely well done, congratulations and we are very proud of what and how you did it.

Kind regards

Helen and John

**John Ross OAM**  
**Ross Group**

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Item: 08

Subject: 2015 AUSTRALIA DAY AMBASSADOR PROGRAM

Presented by: Community & Economic Growth, Tricia Bulic

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## RECOMMENDATION

**That the Sub-Committee note the information outlined in the 2015 Australia Day Ambassador Program report.**

### Discussion

Mr Henri Szeps OAM was announced as our Port Macquarie-Hastings Australia Day Ambassador for 2015. Henri flew into Port Macquarie on the afternoon of Sunday 25 January just prior to the start of the Australia Day Awards.

Henri participated in all the Australia Day celebrations planned across the LGA, Henri's duties included:

- Presenting Awards at the Australia Day Awards Presentation Event
- Delivery of his Australia Day Address
- Cutting the Australia Day Cake
- Acceptance of the Australia Day Ambassador Pin from Woolworths representative
- Meet and greet with members of our community
- Signing of autographs and posing for photos with fans

Since flying out from Port Macquarie Henri has contacted Council to express his appreciation to the Mayor and Australia Day Sub-Committee for making him feel so welcome and at ease throughout his two days in our region.

A thank you letter from the Mayor has been forwarded to Henri with some photos taken over the two days.

The online survey forwarded by the Australia Day Council of NSW was completed and submitted prior to the deadline of 20 February 2015.

Feedback is sought from the Sub-Committee on the Australia Day Ambassador Program.

### Attachments

Nil

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**Item: 09**

**Subject: 2015 AUSTRALIA DAY CELEBRATIONS - LAURIETON**

**Presented by: Community & Economic Growth, Tricia Bulic**

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**RECOMMENDATION**

**That the Sub-Committee provide feedback on the 2015 Australia Day Celebrations held in Laurieton.**

**Discussion**

Due to varying weather conditions experienced on day, it was estimated that approximately 200 people attended this early morning event.

Feedback is sought on the activities staged at the rear of the Laurieton United Services Club.

All event collateral has been returned except for one (1) 3m x 3m gazebo which was destroyed by wind at the event.

Sub-Committee members to put forward any suggested changes/inclusions to value-add for future Australia Day Celebrations to be held in Laurieton.

**Attachments**

Nil



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**Item: 10**

**Subject: 2015 AUSTRALIA DAY CELEBRATIONS - WAUCHOPE**

**Presented by: Community & Economic Growth, Tricia Bulic**

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**RECOMMENDATION**

**That the Sub-Committee provide feedback on the 2015 Australia Day Celebrations held in Wauchope.**

**Discussion**

Dry weather was experienced for most of the day during the Wauchope 2015 Australia Day Celebrations.

Feedback is sought on the activities staged for the first time at the Wauchope Showground.

All event collateral has since been returned

Sub-Committee members to put forward any suggested changes/inclusions to value-add for future Australia Day Celebrations to be held in Wauchope.

**Attachments**

Nil



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Item: 11

Subject: 2015 AUSTRALIA DAY CELEBRATIONS - PORT MACQUARIE

Presented by: Community & Economic Growth, Tricia Bulic

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### RECOMMENDATION

**That the Sub-Committee provide feedback on the 2015 Australia Day Celebrations held in Port Macquarie.**

#### Discussion

Extreme weather conditions were experienced throughout the entire day in relation to the staging of the Port Macquarie 2015 Australia Day Celebrations.

A number of market stall holders continued to trade up until mid morning when the majority decided that due to the amount of rain received continuing to trade was too difficult.

Due to the amount of rain all of the stage performances planned to take place throughout the day was cancelled except for the Bago Magic performers who continued on performing from 12.30pm until 1.30pm.

The official program scheduled to commence at 3.00pm was moved into the Glasshouse Theatre. This was attended by over 200 people.

Most event collateral has been returned except for

- the 3 new walls that affix to the 3m x 4.5m council marquee, and
- the Woolworths signage.

Sub-Committee members to put forward any suggested changes/inclusions to value-add for future Australia Day Celebrations to be held in Port Macquarie.

#### Attachments

Nil

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**Item: 12**

**Subject: 2016 AUSTRALIA DAY SUB-COMMITTEE MEETING SCHEDULE**

**Presented by: Community & Economic Growth, Tricia Bulic**

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### **RECOMMENDATION**

**That the Sub-Committee note the information and timeline outlined in the Australia Day Sub-Committee Meeting Schedule report.**

### **Discussion**

The 2015 Meeting schedule is outlined below. As previously advised electronic meeting invites have been forwarded to those who use Outlook. Sub-Committee members who do not use Outlook are reminded to please enter these dates in their diary.

- 28 August 2015
- 25 September 2015
- 30 October 2015
- 27 November 2015
- 18 December 2015

### **Attachments**

Nil