

PRESENT

Members:

Councillor Peter Besseling (Mayor)
Tacking Point Lions Club representative
Wauchope Rotary Club representative
Laurieton Rotary Club representative
Richard Gander - Community Representative

Other Attendees:

Wayne Evans OAM - Sailability NSW - PMQ Branch
Rick Eller - Sailability NSW - PMQ Branch
Lucilla Marshall (PMHC Group Manager Community Development)
Jenny Mead (PMHC Place Facilitator - Events)

The meeting opened at 8.30am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Councillor Michael Cusato, Tacking Point Lions Club representative Duncan Wyndham, and Laurieton Rotary Club representative Alan Anderson be noted and accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Australia Day Sub-Committee Meeting held on 16 January 2015 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

06 2015 AQUATIC ACTIVITIES - PORT MACQUARIE

CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2015 Aquatic Activities - Port Macquarie report.
2. That the Aquatic Activities staged on Australia Day 2015 were considered a success even through the weather conditions experienced on the day were extreme with significant amount of rain experienced throughout the entire event.
3. That Council's Communications Team assists with broader publicity of future aquatic activities via a media campaign to be commenced around November. This campaign to include the provision of posters to highlight the opportunity for members of our community to participate in and/or watch the planned activities. Posters to be distributed throughout the LGA including accommodation providers.
4. That it be reiterated to all Stakeholders participating in future aquatic activities that all required documentation is to be finalised and provided to the Event Coordinator(s) a minimum of 10 working days prior to the event.
5. That all stakeholders as per list provided by Sailability NSW PMQ Branch receive a Certificate of Thanks from the Mayor of Port Macquarie-Hastings Council for participating in the 2015 Australia Day Aquatic Activities.

The Mayor thanked Wayne Evans and Rick Eller for all their hard work in coordinating the Aquatic Activities. Wayne Evans and Rick Eller left the meeting at 8.45am.

07 2015 AUSTRALIA DAY AWARDS

CONSENSUS:

1. That the Sub-Committee note the information contained in the 2015 Australia Day Awards report.
 2. That the Awards Presentation Event was a well coordinated and successful event.
 3. That in addition to the slide presentation (displaying a photo and the name of each of the nominees being projected on screen on the stage) that consideration be given to production of a 10 second video featuring each nominee to be played after the slide presentation, as each nominee approaches the stage.
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4. That for future Awards Presentation "Reserved Seating - Name" signs be placed on each of the VIP's seats. This is in an effort to ensure the VIP's seat remains vacant until their arrival and members of the public simply don't move from their allocated seating to what appears to be a better vacant seat.
 5. That the side steps in the Glasshouse Theatre be utilised in lieu of the centre stage steps, and that the side steps be fitted with handrails.
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08 2015 AUSTRALIA DAY AMBASSADOR PROGRAM

CONSENSUS:

That the Sub-Committee note the information outlined in the 2015 Australia Day Ambassador Program report.

09 2015 AUSTRALIA DAY CELEBRATIONS - LAURIETON

CONSENSUS:

1. That the information outlined in the 2015 Australia Day Celebrations - Laurieton report be noted.
 2. That Laurieton Rotary Representatives were happy with the way the site layout was working prior to the rain resulting in the implementation of their wet weather contingency plan. Consideration to be given to moving the marquee, where all the speakers were seated, closer to the stage area.
 3. Even though the site layout was considered successful, Laurieton Rotary is considering holding future early morning Australia Day Celebrations under the external awning at the rear of the Laurieton United Services Club. This proposed set up would alleviate the need to have a wet weather contingency plan.
 4. It is acknowledged that more activities and children's entertainment need to be included in their early morning program. This would provide more opportunities for the broader community to attend and become involved.
 5. That a review in the order of dignitaries to speak at these celebrations is to be made with the Mayor of Port Macquarie-Hastings to speak first and welcome everyone to the Council event. Mayor can return to introduce the Australia Day Ambassador later in the official program.
 6. Every effort be made to encourage the various speakers to deliver their speeches within 2 - 3 minutes. An exception is the Australia Day Ambassador, who is encouraged to keep their address to less than 10 minutes.
 7. The Mayor to liaise with his EA regarding the inclusion of a Citizenship Ceremony at future Australia Day Celebrations held in Laurieton.
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10 2015 AUSTRALIA DAY CELEBRATIONS - WAUCHOPE

CONSENSUS:

1. That the information outlined in the 2015 Australia Day Celebrations - Wauchope report be noted.
 2. That Wauchope Rotary Representatives were happy with the success of the new location and layout.
 3. Due to the success of the event the 2016 Australia Day Celebrations at Wauchope will again be held at the Showground.
 4. The stage area will be moved forward to be located on the track and closer to the grandstands. A larger, higher marquee for the VIP's will also be sourced for next year's event.
 5. Reserved seating to be provided for VIP's on stage in order of speakers to provide for easy access.
 6. The Mayor to liaise with his EA regarding the inclusion of a Citizenship Ceremony at future Australia Day Celebrations held in Wauchope.
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11 2015 AUSTRALIA DAY CELEBRATIONS - PORT MACQUARIE

CONSENSUS:

1. That the information outlined in the 2015 Australia Day Celebrations - Port Macquarie report be noted.
 2. That the Australia Day Celebrations staged in Port Macquarie on Australia Day 2015 were still a success, even through the weather conditions experienced on the day were extreme with a significant amount of rain experienced throughout the entire day.
 3. That it be noted that problems were experienced with the set up of the various food stalls in the northern part of Horton Street due to cars being left overnight in the immediate area. It was acknowledged that Council does not have the power to prevent them being parked their overnight.
 4. It be acknowledged that the Temporary Road Closure signs placed in the lead up to Australia Day had been removed prior to the event which could have increased the number of vehicles left in the carpark overnight.
 5. That better arrangements for the delivery/storage of the Road Closed signs be put in place for 2016 to prevent the removal of the signs from the gardens during the evening of the 25th.
 6. That the presentation of the gifts by Tacking Point Lions, and the presentation of the citizenship coins to the new Australian Citizens by guest presenters, be combined to take place at the same time at the Citizenship Ceremony.
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12 2016 AUSTRALIA DAY SUB-COMMITTEE MEETING SCHEDULE

CONSENSUS:

That the Sub-Committee note the information and timeline outlined in the Australia Day Sub-Committee Meeting Schedule report, and that the first meeting to discuss 2016 Australia Day Celebrations will take place on 28 August 2015.

13 GENERAL BUSINESS

13.01 Penny Evans-Lloyd:

Malcolm Merrick advised the Sub-Committee that Penny Evans-Lloyd, previous member of the Australia Day Sub-Committee, had recently passed away after a long battle with illness.

The meeting closed at 9.25am.