
PRESENT

Members:

LEMO
NSW Police
Fire & Rescue NSW
NSW Ambulance
SES - PMQ
SES - Camden Haven
SES - Wauchope
SES - Hastings
Marine Rescue CH
Mid North Coast Local Health District
Department of Human Services
PMHC Airport
PMHC Environmental Health Officer

Other Attendees:

Surf Life Saving MNC

The meeting opened at 10.35am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That apologies from be noted and accepted from:

NSW RFS - Guy Duckworth & Kam Baker; Department of Trade and Investment Primary Industries - Steve Brown & Scott Anderson; Telstra - Michael Bird; NSW Public Works - Emily Pitt & Simon Tarbox; Department of Human Services - Kim McCullough; MNC Local Health District - Alan Pretty; REMO - Peter Davidson; SES - Stephen Hart, Gerry De Vries & Kevin Sherwood.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Hastings Local Emergency Management Committee Meeting held on 6 November 2014 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

06 LEMC CONTACT LIST

CONSENSUS:

That the Committee:

1. Note and accept the report provided and notify the LEMO of any changes as required.
2. Request the LEMO investigate creating an 'blind carbon copy' LEMC email distribution group for the use of Council staff for notification of road closures etc.

07 NEXT MEETING

Commemorative Service at Crescent Head on 9 July 2015 for the death of two Police Officers. Proposal to move the next meeting to 16 July 2015.

CONSENSUS:

That the Committee:

1. Agree to change the next meeting to 16 July 2015 due to NSW Police Commemorative Services being held on 9 July 2015.
2. Request an updated invite to be forwarded to Committee members by the LEMO.

08 MAJOR EVENTS

Anzac Day Celebrations on 25 April 2015

Proposal for 'Cannonball run' from Gingers Creek to Walcha - if approved, this would close the Highway for three days. Event is not supported by NSW Police due to safety and road closures.

CONSENSUS:

That the LEMO on behalf of the Committee write to Port Macquarie-Hastings Council to strongly convey objections to the proposed 'Cannonball run' event between Gingers Creek and Walcha and request Council's support in this decision.

09 PROGRESS REPORTS

FRNSW - in light of Coroner findings re Quakers Hill Nursing Home facility - Crews will be concentrating on pre-incident planning in the coming fortnight to ensure everything meets legislation and where they don't, ensure there are plans to correct this.

Fire bans revoked 4 weeks ago.

NSWA have operational helicopters out of Newcastle and Coffs Harbour manned with a doctor. Tamworth services are still manned by paramedics only.

SES Camden Haven attended a flood rescue on Houston Mitchell Road on 22 March 2015 and report 'road closure' signage was poorly visible and were smaller than the 'water over road' signs. Consideration to be given to 'road closure' signs in advance of the road. Signage needs to be more appropriate and provide more clarity. 'Water over Road' signs should not be used if road is closed.

Council resolved to expand budget for the upgrade of the MR PMQ building.

Airport Operations number as supplied in contact list is to be used in any emergency event. Staff are required to be at the airport within 15 mins of the call.

CONSENSUS:

That the Committee, through the LEMO, request Port Macquarie-Hastings Council review signage for road closures due to flooding.

10 LOCAL EMERGENCY MANAGEMENT PLAN

Input is required either into this document or supporting documentation by all agencies. This is the plan that underpins what we will be doing in Emergency Management.

Consequence Management is a one page document at the back of the EMPLAN. Where there are sub-plans, eg. Flood Emergency Sub-Plan, these become the Consequence Management document.

CONSENSUS:

That the Committee:

1. Request the LEMO circulates the EMPLAN and the Consequence Management page as two separate documents for input and awareness.
 2. At the 16 July 2015 meeting, establish a core working party representing each agency to work on the EMPLAN before presenting a draft document back to the LEMC.
 3. Develop a timeframe for the completion and endorsement of the EMPLAN to be circulated with the LEMC 26 March 2015 meeting minutes.
 4. Agrees to capture information on all vulnerable facilities to allow a determination to be made on what facilities should be included in the EMPLAN.
 5. Provide feedback to the LEMO on the EMPLAN as appropriate to each agency.
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11 GENERAL BUSINESS

Flash Flooding events on 26 January 2015. Road Closure signs for Central Road were not clear, it appeared Lake Road was closed. SES is happy to work with Council to develop traffic management plans in the event of flash flooding for preferred signage locations.

DPI have been developed, available online, for Natural Disaster Flood Ready for Cane Farmers and Dairy Farmers.

SES Recruitment campaign run across the region. 120 people in attendance. Coordinated recruitment and training program to be run from April.

Shane Cribb has obtained a promotion to Superintendent in the Orange region. Alternate Deputy LEOCON will be appointed for the LEMC.

Congratulations to Michael Ward on award of Emergency Services Volunteer of the Year from Rotary.

Emergency Evacuation Centres:

Both Port Macquarie and Westport High School are deemed appropriate emergency evacuation centres by PMHC Environmental Health Officer and FACS - Disaster Welfare Officer. Both sites meet MPES and Dept of Human Services requirements. Port Macquarie High School is preferential.

CONSENSUS:

That the Committee:

1. Request FACS undertake risk assessments on the two identified evacuation centres in Port Macquarie, (with sites in other localities across the LGA to be identified) and provide an update to the 16 July 2015 LEMC meeting.
 2. Request that Council review traffic management plans for flash flooding signage in conjunction with the SES.
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The meeting closed at 11.46am.