

PRESENT

Members:

Councillor Adam Roberts (Chair)
Councillor Rob Turner
Moirra Magrath
William Grubb
Jennifer Hutchison
Rebecca Olsen (Director Corporate & Organisational Services)
Ashley Grummitt (Group Manager Commercial & Business Services)
Pam Milne (Acting Glasshouse Venue Manager)

Other Attendees:

Bec Washington (Venue Sales and Marketing Co-ordinator)

The meeting opened at 8.00am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

The apologies received from Councillor Sharon Griffiths and Adam Button be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Glasshouse Sub-Committee Meeting held on 4 August 2015 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM 06 - 07.07.2015 - COUNCIL CO-ORDINATION OF HAY STREET FORECOURT AND GLASSHOUSE ACTIVITIES

- Director, Corporate & Organisational Services is to refer to the Director, Community & Economic Growth for consideration on how best to manage a single point of contact for the management of Hay Street Forecourt from a community perspective.

Group Manager, Commercial & Business Services is to progress an investigation into the partial road closure of Hay Street Port Macquarie, that currently contains the Glasshouse podium and stairs.

Both matters are ongoing. To be tabled at a future meeting.

ITEM 07 - 04.08.2015 - GLASSHOUSE ECONOMIC IMPACT ASSESSMENT

1. That the results of the Glasshouse Economic Impact Assessment be received and noted.
2. That the Economic Impact Assessment Report be circulated with the Minutes of the Meeting.
3. That the Economic Impact Assessment Report be included in the Glasshouse Quarterly Report and Update on Strategic Plan Recommendations Council Report to be tabled at the Ordinary Council Meeting on 21 October 2015.

The Group Manager of Commercial & Business Services is to provide Liesa Davies, Group Manager of Economic Development, a copy of the Report to review and consider more regular analysis on Council's REMPLAN.

06 UPDATE ON STRATEGIC PLAN RECOMMENDATIONS

CONSENSUS:

That the Group Manager of Commercial & Business Services review the reporting on Glasshouse Strategic Plan 2014-2017 - Update on Progress Achieved Against Recommendations - Developing Successful Partnerships, in relation to the number of strategic partnership agreements in place.

07 UPDATE ON 2016 SEASON LAUNCH

CONSENSUS:

That the Group Manager of Commercial & Business Services table the Membership Renewal Strategy at a future Glasshouse Sub-Committee Meeting.

08 UPDATE ON VISITOR INFORMATION SERVICES REVIEW

CONSENSUS:

That the Glasshouse Sub-Committee Members:

1. Review the Sandwalk Partners Report and Presentation provided at the Glasshouse Sub-Committee Meeting held on Tuesday 1 September 2015 and provide comments to Kylie Cross; or
 2. Attend the Visitor Information Services Review Stakeholder Meeting to be held on 17 September 2015 at 8.00am at Port Macquarie-Hastings Council; or
 3. Review the Sandwalk Partners Report and Presentation and provide feedback at the next Glasshouse Sub-Committee Meeting to be held on 6 October 2015.
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09 GENERAL BUSINESS

Nil.

The meeting closed at 9.00am.