



Port Macquarie-Handa Sister City Sub-Committee

Business Paper

date of meeting: Thursday 3 September 2015

location: Function Room
Port Macquarie-Hastings Council
17 Burrawan Street
Port Macquarie

time: 4.30pm

Note: Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE
HASTINGS**

Port Macquarie-Handa Sister City Sub-Committee

CHARTER

To further and implement the ideals of the relationship established in the document signed 9 May 1990, viz:

1. Exchange of civic organisations

To mutually promote the visits of civic organisations and individual citizens and provide convenience to them.

2. Economic exchanges

To mutually hold an exhibition of principal products in each region and send a trade mission.

3. Cultural exchanges

- (a) To introduce such Japanese traditional arts as flower arrangement, calligraphy, folk dance, karate and the like
- (b) To mutually send such artists groups as the fine arts, music and photography.
- (c) To hold a "Handa Exhibition" in Port Macquarie and a "Port Macquarie Exhibition" in Handa to introduce sister city.

4. Sporting exchanges

To mutually send sporting teams.

5. Educational exchanges

- (a) Exchange teachers and students
- (b) Exchange children's drawings, books, movies, video tapes and the like.

6. Exchanges among the museums, aquariums, zoological, gardens and arboretum in both cities.

7. Exchanges in Technology.

To exchange technology and ideas on urban planning conservation and the like.

Port Macquarie-Handa Sister City Sub-Committee

ATTENDANCE REGISTER

Member	17/07/14	07/08/14	06/11/14	05/03/15	02/04/15	07/05/15
Clr Peter Besseling (Mayor)	✓	✓	✓	✓	✓	✓
Clr Trevor Sargeant	✓	A	✓	✓	✓	✓
Bruce Hardy	✓	✓	✓	✓	✓	A
Brian Peel	✓	✓	✓	A	A	✓
Mitch McKay	✓	✓	✓	✓	✓	✓
Patricia Johnson OAM	A	✓	✓	✓	A	✓
Graeme Cook	✓	A	✓	A	A	A
Deborah Doyle	✓	✓	✓	✓	A	✓
Noel Hoffman	✓	✓	✓	✓	A	✓
Chantelle Perkins	✓	✓	A	✓	✓	✓
Corbi Wentzell	✓	✓	A	A	✓	✓
Non-voting						
Lucilla Marshall – Group Manager Community Development	✓	✓	A	✓	✓	✓
Jenny Mead - Place Facilitator - Events	✓	✓	✓	✓	✓	✓

Member	04/06/15	02/07/15	06/08/15			
Clr Peter Besseling (Mayor)	✓	No	A			
Clr Trevor Sargeant	✓	Quorum	✓			
Bruce Hardy	A	Meeting	✓			
Brian Peel	A	cancelled	A			
Mitch McKay	✓		✓			
Patricia Johnson OAM	✓		✓			
Graeme Cook	✓		A			
Deborah Doyle	✓		✓			
Noel Hoffman	✓		✓			
Chantelle Perkins	✓		A			
Corbi Wentzell	✓		✓			
Non-voting						
Lucilla Marshall – Group Manager Community Development	A		✓			
Jenny Mead - Place Facilitator - Events	✓		✓			

Key: ✓ = Present
 A = Absent With Apology
 X = Absent Without Apology



**PORT MACQUARIE
HASTINGS**

Port Macquarie-Handa Sister City Sub-Committee Meeting

Thursday 3 September 2015

Items of Business

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**PORT MACQUARIE
HASTINGS**

Item: 01

Subject: ACKNOWLEDGEMENT OF COUNTRY

"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

Item: 02

Subject: APOLOGIES

RECOMMENDATION

That the apologies received be accepted.

Item: 03

Subject: CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the Port Macquarie-Handa Sister City Sub-Committee Meeting held on 6 August 2015 be confirmed.

PRESENT

Members:

Councillor Trevor Sargeant
Bruce Hardy
Mitch McKay
Patricia Johnson OAM
Deborah Doyle
Noel Hoffman
Corbi Wentzell

Other Attendees:

Lucilla Marshall – PMHC Group Manager Community Development
Jenny Mead - PMHC Place Facilitator - Events
Yoshiya Sakamoto - Observer
John Cassegrain - Cassegrain Wines

The meeting opened at 4.32pm.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Mayor Peter Besseling, Brian Peel, Graeme Cook and Chantelle Perkins be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

1. That the Minutes of the Port Macquarie-Handa Sister City Sub-Committee Meeting held on 4 June 2015 be confirmed.
 2. That it be noted that there was no quorum to hold the Port Macquarie-Handa Sister City Sub-Committee Meeting set down for 2 July 2015.
-

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

06 2015/2016 BUDGET ALLOCATION REPORT

CONSENSUS:

That the Sub-Committee note the information outlined in the 2015 income and Expenditure Report and verbal update provided at the meeting.

John Cassegrain entered the room at 4.40pm

07 2015 HANDA HIGASHI SENIOR HIGH SCHOOL STUDY TOUR

CONSENSUS:

That :

1. The Sub-Committee note and discuss the information contained in the 2015 Handa Higashi Senior High School Study Tour report.
2. It be noted that the 2015 Handa Higashi Senior High School Study Tour was a great success
3. A letter be forwarded from the Mayor's office to Tacking Point Lions Club thanking them for providing the catering at the Host Family BBQ.
4. It be recorded that the PMHC Handa Sister City Sub-Committee congratulates Council's Place Facilitator - Events for coordinating a successful Study Tour.

08 UPCOMING 25TH ANNIVERSARY OF THE PORT MACQUARIE-HANDA SISTER CITY AGREEMENT

CONSENSUS:

That:

1. The information outlined in the Upcoming 25th Anniversary of the Port Macquarie-Handa Sister City Agreement report and verbal updates provided at the meeting be noted.
 2. A meeting be requested with the Mayor via his EA for Councillor Sargeant, Lucilla Marshall and Council's Place Facilitator - Events to meet with him to further discuss the request from the PMH Handa Sister City Sub-Committee members to extend invitations to past members of the Handa Sister City Sub-Committee to attend the 25th Anniversary Dinner.
 3. Council's Place Facilitator - Events prepare a list of items to be raised with the Mayor for Councillor Sargeant.
-

09 2015 MEETING DATES - NEXT MEETING

CONSENSUS :

That the Sub-Committee members note that the date listed in the report for the remainder of the 2015 meeting schedule for the PMH-Handa Sister City Sub-Committee.

10 GENERAL BUSINESS

10.01 Interpreter:

Councillor Sargeant has requested that an interpreter be provided on each of the tables at the official party to be held at the Glasshouse on 20 August 2015.

The meeting closed at 5.45pm.

Item: 04
Subject: DISCLOSURES OF INTEREST

RECOMMENDATION

That Disclosures of Interest be presented

DISCLOSURE OF INTEREST DECLARATION

Name of Meeting:

Meeting Date:

Item Number:

Subject:

I, declare the following interest:

☐

Pecuniary:

Take no part in the consideration and voting and be out of sight of the meeting.

☐

Non-Pecuniary - Significant Interest:

Take no part in the consideration and voting and be out of sight of the meeting.

☐

Non-Pecuniary - Less than Significant Interest:

May participate in consideration and voting.

For the reason that:

.....

Signed: Date:

(Further explanation is provided on the next page)

Further Explanation

(Local Government Act and Code of Conduct)

A conflict of interest exists where a reasonable and informed person would perceive that a Council official could be influenced by a private interest when carrying out their public duty. Interests can be of two types: pecuniary or non-pecuniary.

All interests, whether pecuniary or non-pecuniary are required to be fully disclosed and in writing.

Pecuniary Interest

A pecuniary interest is an interest that a Council official has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the Council official. (section 442)

A Council official will also be taken to have a pecuniary interest in a matter if that Council official's spouse or de facto partner or a relative of the Council official or a partner or employer of the Council official, or a company or other body of which the Council official, or a nominee, partner or employer of the Council official is a member, has a pecuniary interest in the matter. (section 443)

The Council official must not take part in the consideration or voting on the matter and leave and be out of sight of the meeting. (section 451)

Non-Pecuniary

A non-pecuniary interest is an interest that is private or personal that the Council official has that does not amount to a pecuniary interest as defined in the Act.

Non-pecuniary interests commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

The political views of a Councillor do not constitute a private interest.

The management of a non-pecuniary interest will depend on whether or not it is significant.

Non Pecuniary – Significant Interest

As a general rule, a non-pecuniary conflict of interest will be significant where a matter does not raise a pecuniary interest, but it involves:

- (a) A relationship between a Council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the Council official or of the Council official's spouse, current or former spouse or partner, de facto or other person living in the same household.
- (b) Other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) An affiliation between a Council official an organisation, sporting body, club, corporation or association that is particularly strong.

If a Council official declares a non-pecuniary significant interest it must be managed in one of two ways:

- 1. Remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another Council official.
- 2. Have no involvement in the matter, by taking no part in the consideration or voting on the matter and leave and be out of sight of the meeting, as if the provisions in section 451(2) apply.

Non Pecuniary – Less than Significant Interest

If a Council official has declared a non-pecuniary less than significant interest and it does not require further action, they must provide an explanation of why they consider that the conflict does not require further action in the circumstances.

SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION

By <i>[insert full name of councillor]</i>	
In the matter of <i>[insert name of environmental planning instrument]</i>	
Which is to be considered at a meeting of the <i>[insert name of meeting]</i>	
Held on <i>[insert date of meeting]</i>	
PECUNIARY INTEREST	
Address of land in which councillor or an associated person, company or body has a proprietary interest (<i>the identified land</i>)	
Relationship of identified land to councillor [Tick or cross one box.]	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease trust, option or contract, or otherwise). <input type="checkbox"/> Associated person of councillor has interest in the land. <input type="checkbox"/> Associated company or body of councillor has interest in the land.
MATTER GIVING RISE TO PECUNIARY INTEREST	
Nature of land that is subject to a change in zone/planning control by proposed LEP (<i>the subject land</i>) ⁱⁱⁱ [Tick or cross one box]	<input type="checkbox"/> The identified land. <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control [Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]	
Proposed change of zone/planning control [Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]	
Effect of proposed change of zone/planning control on councillor [Tick or cross one box]	<input type="checkbox"/> Appreciable financial gain. <input type="checkbox"/> Appreciable financial loss.

Councillor's Signature: **Date:**

Important Information

This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

-
- i. Section **443** (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative^{iv} or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
- ii. Section **442** of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section **448** of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
- iii. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section **443** (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest—see section **448** (g) (ii) of the *Local Government Act 1993*.
- iv. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

Item:	07	Date	06/08/2015
Subject:	2015 Handa Higashi Senior High School Study Tour		
Action Required:	That a letter from the Mayor's Office to Tacking Point Lions Club be prepared thanking them for providing the catering at the Host Family BBQ.		
Current Status:	Letter yet to be drafted and forwarded to the Mayor's Office.		

Item:	08	Date	06/08/2015
Subject:	Upcoming 25 th Anniversary of the Port Macquarie-Handa Sister City Agreement		
Action Required:	That a meeting be requested with the Mayor via his EA for Councillor Sargeant, Lucilla Marshall and Council's Place Facilitator - Events to meet with him to further discuss the request from PMH Handa Sister City Sub-Committee members to extend invitations to past members of the Handa Sister City Sub-Committee to attend the 25 th Anniversary Dinner		
Current Status:	Telephone conference held. Outcome that invitations to be extended to two past members of the PMH Handa Sister City Sub-Committee to attend the 25 th Anniversary Dinner.		

Item:	10	Date	06/08/2015
Subject:	General Business		
Action Required:	10.0 Councillor Sargeant has requested that an interpreter be provided on each of the tables at the official party to be held at the Glasshouse on 20 August 2015.		
Current Status:	Every effort was made to have at least one person on each table at the Glasshouse dinner that was confident in communicating in both English and Japanese.		

Item: 06

Subject: 2015/2016 INCOME AND EXPENDITURE REPORT

Presented by: Community & Economic Growth, Tricia Bulic

RECOMMENDATION

That the Sub-Committee note the information outlined in the 2015 income and Expenditure Report.

Discussion

The budget allocation for the PMHC Sister City Sub-Committee for 2015/2016 is \$13,900.00.

At the time of writing this report, the expenses relating to the 25th Anniversary celebrations had not been finalised. Further update to be provided at the meeting.

Attachments

Nil

Item: 07

Subject: 2015 HANDA HIGASHI SENIOR HIGH SCHOOL STUDY TOUR

Presented by: Community & Economic Growth, Tricia Bulic

RECOMMENDATION

That the Sub-Committee note and discuss the information contained in the 2015 Handa Higashi Senior High School Study Tour report.

Discussion

A link to Survey Monkey was emailed out to all Host Families seeking their feedback on this year's study tour. A summary of the surveys completed will be reported to the 3 September Sub-Committee meeting.

A copy of the survey forwarded to each host family is attached to this report.

The host school for the 2016 Handa Higashi Senior High School Study Tour is MacKillop Senior College Campus.

Attachments

1 [View](#). 2015 Host Family Feedback Survey



* 5. Did your family encounter any problems during the homestay visit?

* 6. Where there any problems encountered relating to meals provided during the homestay?

* 7. Are there any suggestions you would like to make to assist future homestay families in relation to meal times?

* 8. Do you know if your visiting student enjoyed the walk through Sea Acres and Billabong Wildlife Zoo and are there any suggestions you would like to make in relation to the organising of future tours?

* 9. What other places/locations (if any) did you have time/opportunity to take your student to visit? (eg. Timbertown, Koala Hospital, Bonny Hills) and what other activities did your student have the opportunity to try during their stay with you? (eg., Jet skiing, stand up paddleboarding, bush walking, watch local Saturday/Sunday sport)

10. Have you had contact with your visiting student since their return to Japan?

Yes

No

11. If you have had contact with your Student, how did they communicate with you?

Email

Telephone

Letter

Social Media (eg., Facebook)

12. Are there any other comments relating to this year's Study Tour that you would like to make? (Good or bad)

Thank you for taking the time to complete this survey. Your feedback, suggestions and ideas will not only help us with the planning of future Study Tours, but assist host families of the future. On behalf of the PMH Handa Sister City Sub-Committee of Council, I thank you once again for opening your homes to our visiting students from Japan.

Jenny Mead

Member of the PMHC Handa Sister City Sub-Committee

Item: 08

**Subject: UPCOMING 25TH ANNIVERSARY OF THE PORT MACQUARIE-
HANDA SISTER CITY AGREEMENT**

Presented by: Community & Economic Growth, Tricia Bulic

RECOMMENDATION

That the information outlined in the 25th Anniversary of the Port Macquarie-Handa Sister City Agreement report and verbal updates provided at the meeting be noted.

Discussion

As scheduled the Mayor of Handa and 2 delegates' plane touched down at Port Macquarie Airport on Tuesday 18 August at 12.55pm. The remaining delegates' plane touched down at Port Macquarie Airport on at 3.25pm. A total of 16 visitors from Handa City spent 4 days and 3 nights in our region.

In an effort to strengthen the existing relationship between our two regions, the 4 day itinerary included both economic site visits and cultural site visits to showcase what opportunities lay within our local government area.

A copy of the itinerary undertaken is attached.

Feedback on the 25th Anniversary celebrations is sought from the Sub-Committee.

Attachments

1 [View](#). FINAL 2015 Handa 25th Anniversary Visit by Mayor of Handa City Council and Entourage

**Itinerary Mayor of Handa and Entourage
August 18 to August 21 2015**

Date	Itinerary
Tues 18/8/15	
12.55pm	Handa Mayor and Entourage (3) Fly into Port Macquarie Airport (QF2174). To be greeted by PMH Sub- Representatives. Board mini bus
1.30pm	Arrive Rydges Port Macquarie
	Free Time
3.25pm	Unofficial Delegates fly into Port Macquarie Airport Board mini bus. To be greeted by PMH Sub-Committee Representatives. Board mini bus
4.00pm	Arrive Rydges Port Macquarie
	Home Stay family to collect Junior High School Student from Rydges for Homestay with them from 18th - 21st August including 2 days attending school at St Pauls
	Free Time
6.00pm	Informal dinner with both delegations + Interpreters (Louise & Yoshiya) With past and present PMH Handa Sister City Sub-Committee Members @ Zebu's Bar n Grill Private Dining area
8.00pm	Dinner finishes
	Free Time

Date	Itinerary
Wed 19/8/15	Jenny in Sydney
8.55am	Mini bus to collect staff member (Julie Priest) and Bruce Hardy from Council HQ and then head to Rydges to collect all delegates and interpreter Louise Gibbs and commence Tour of LGA .
9.15am	Tacking Point Lighthouse (10 mins stop)
9.25am	Reboard Bus and travel to Cowarra (30mins travel time)
9.55am	Arrive Cowarra Dam - Coffee and Bush Tucker Morning Tea - Mobile Coffee Van onsite (30 mins)
10.25am	Reboard Bus and travel to Wauchope (10 mins)
10.35am	Arrive Meltique Beef
10.40am	Meltique Beef (Hokubee) Inspection (30mins)
	Lunch onsite at Meltique Beef
12. noon	Depart for Billabong Wildlife Zoo
12.15pm	Arrive Billabong Wildlife Zoo
12.30pm	Croc Feeding show
12.45pm	Nihon University Representatives (2) and Bruce Hardy + Interpreter (Louise) to be picked up by Council Staff member (Skye) for meeting with CSU staff. Drop off Bruce first at his residence then Nihon Reps at Grant St Campus
1.30pm	Koala Keeper Talk + Photos with Koala
	Walk around to see animals and feed kangaroos/emus
4.00pm	Time in Gift Shop
	Depart for Rydges
4.20pm	Return to Rydges PMQ
	Free Time & change clothes for dinner Hosted by Port Macquarie Chamber of Commerce
	Nihon Representatives to be returned to Rydges after meeting with Charles Sturt University by Professor Cavanagh. If Nihon University reps returned after 4.50pm. Bus to return after leaving Council Chambers at 5.25pm to collect the Nihon Reps and take to Cassegrains with all other delegates.
4.50pm	Bus to return to Rydges to collect all visitors and bring to PMHC Council Chambers for Courtesy Visit.
5.00pm	Welcome by Staff and Councillors Welcome Speeches by Both Mayors and Chairman of Handa City Council. Exchange of Gifts/Photos
5.25pm	All visitors to depart Council Chambers and head to Cassegrain (possibly via Rydges to collect Nihon Reps) for dinner hosted by PMQ Chamber of Commerce.
5.25pm	Both interpreter (Louise & Yoshiya) to travel to Cassegrain Winery by individual private transport.
5.40pm	Mini Bus to arrive at Cassegrain Winery (interpreters to be onsite to greet when delegation arrives)
5.45pm	Tour of Cassegrain Wine Cellar & Tasting
6.30pm	Dinner at Cassegrain Barrel Room - Hosted by Port Macquarie Chamber of Commerce - Includes Sake presentation by Handa Mayor and presentation by PMHC Economic Development Group Manager
8.30pm	Bus departs Cassegrains for return to Rydges (Arrive 9.00pm)

Date	Itinerary
Thurs 20/08/15	Jenny in Sydney - Back in the afternoon
8.50 am	Council Staff member (Skye Frost) to walk with delegates and Interpreter (Louise) from Rydges to board Port Jet Boats Yellow Whale Watching Boat on Town Green. 18 people max on boat
9.00am	Whale Watching Tour (1.15hrs)
10.20am	Whale watching group to board bus
10.30am	Mini Bus to depart and head to North Brother Mountain
11.15am	Arrive North Brother Mountain
11.45am	Bus Departs North Brother Mountain for Armstrong Oysters
12noon	Arrive Armstrong Oysters
1.00pm	Depart Armstrong Oysters for Lunch
	Lunch in the Camden Haven - Oasis Restaurant
1.45pm	Board coach for drive to Koolongbung Creek to visit Cherry Trees (45 mins travel time - 15 mins at Cherry Blossoms)
2.45pm	Board coach for Koala Hospital
2.55pm	Koala Feeding Time 3.00pm Meet Adopted Koala "Zanani" and keeper talk
3.45pm	Board coach and head to Little Brewing Company
4.00pm	Little Brewing Company site visit (Platter to be dropped off prior)
5.00pm	Depart Little Brewing Company
5.15pm	Return to Rydges PMQ
	Change clothes for Official Party
6.00pm	Walk with chaperone (Mayor of PMHC) from Rydges to Glasshouse Gallery for start of Official Party (Canapés and drinks)
6.30pm	Move to Glasshouse Theatre for 2 course set dinner
8.30pm	Official Party concludes - Delegates returned to Rydges

Date	Itinerary
Friday 21/08/15	
8.00am	Host Family to drop off Junior High School Student to Rydges
8.00am	First Group (13) board Mini Bus with Luggage and travel to Airport
	Qantas Flight departs 9.50am to Sydney
	Bus returned to Hire Company and 2 Council vehicles used for remainder of the tour for transport.
9.30am	Following check out (baggage stored at Rydges) Handa Mayor + Entourage + Interpreter (Louise) + JM + Skye. Travel in two cars to Peak Coffee
9.45am	Arrive at Peak Coffee for Tour & Coffee n Biscuits
10.30am	Depart Peak and travel To Sea Acres (JM + Skye)
	Sea Acres Cultural Centre
	Gift Shop visit
12.15pm	Scampis for Lunch
	Handa Mayor and Entourage to walk back to Rydges and collect luggage from storage.
3.45pm	Council Staff to collect Handa Mayor + Entourage from Rydges with luggage.
	Depart Rydges and travels to PMQ Airport
4.00pm	Arrive PMQ Airport - Check In - Say Goodbyes
5.20pm	Flight Departs PMQ Airport (QF 2165)
6.30pm	Flight Arrives Kingsford Smith Airport

As extra time was taken for inspection at Peak Coffee, the group was unable to reach Ricardo's Tomatoes before 11.00am to commence tour. The decision was made to head to Sea Acres Cultural Centre before lunch.

Item: 09

Subject: 2015/2016 MEETING DATES

Presented by: Community & Economic Growth, Tricia Bulic

RECOMMENDATION

That the Sub-Committee members note that the dates listed in the report for the 2015/2016 Meeting Dates for the PMH-Handa Sister City Sub-Committee.

Discussion

The debrief meeting is the final meeting listed for 2015.

At the time of writing this report it is envisaged that the first meeting of the PMH Handa Sister City Sub-Committee for 2016 will be scheduled for early March.

Attachments

Nil