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**PRESENT**

**Members:**

Councillor Trevor Sargeant (Chair)  
Margret Meagher  
Pam Vernon  
Mitch McKay  
Robbie Lloyd

**Other Attendees:**

Lucilla Marshall (PMHC Group Manager Place Making)  
Beau Spry (PMHC Community Development Officer - Heritage & Culture)  
Skye Frost (PMHC Place Facilitator - Creative)

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The meeting opened at 10.00am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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CONSENSUS:

That the apologies received from Councillor Lisa Intemann and Patricia Philp be accepted.

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**03 CONFIRMATION OF MINUTES**

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CONSENSUS:

That the Minutes of the Heritage Arts & Culture Priorities Advisory Group Meeting held on 27 August 2015 be confirmed.

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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

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**06 HERITAGE INVENTORY - BRIEFING BY MATT ROGERS, COUNCIL'S  
DIRECTOR OF DEVELOPMENT AND ENVIRONMENTAL SERVICES**

Council's Director of Development and Environmental Services, Matt Rogers, provided an update on the status of Council's heritage planning process.

Matt indicated that Council's original heritage study was undertaken in the early 1990's and was in need of an update. This update is expected to become an action of the upcoming Urban Growth Management Strategy (UGMS) and funding has been identified in the upcoming financial year specifically to support a heritage study.

There was a discussion around the participation of the local Aboriginal community in this study.

**CONSENSUS:**

1. That the briefing by Council's Director of Development and Environmental Services, Matt Rogers, be noted.
2. That HACPAG continue to be appraised of progress of updates to Council's heritage studies.

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**07 CULTURAL PLAN**

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Council staff presented the Cultural Plan. The document was well received and there was broad support to move forward with presenting the plan to Council. Council staff in particular were congratulated on their efforts in bringing the plan to fruition and putting the document together.

HACPAG was afforded the opportunity to make further comment on the document and was encouraged to reconvene during the public exhibition phase to consider providing further comments.

**CONSENSUS:**

1. That the efforts of Council staff be noted,
2. That HACPAG members consider the Cultural Plan and provide feedback to Council's Place Facilitators Beau Spry or Skye Frost as soon as possible.
3. That HACPAG reconvene during the public exhibition timeframe to consider a formal submission.

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**08 MITCH MCKAY BRIEFING - MOMENTS IN FLIGHT**

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HACPAG member Mitch McKay provided a briefing on the 'Moments in Flight' - six banners were produced in 2002 detailing significant moments in the history of aviation in Port Macquarie. The banners were hung inside the Port Macquarie airport from 2002 until their removal in 2009, at which point their whereabouts became unknown. After a notable amount of public enquiry to Council, the banners have been located.

Discussion was had around the current options for the banners: leave them in storage or display them again.

**CONSENSUS:**

1. That Council officers assess the condition of the banners.
2. That HACPAG member Mitch McKay liaise with Council staff and make a submission to the Cultural Plan engagement around the banners.

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**09 PMHC DRAFT PUBLIC ART POLICY**

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A discussion was had around Council's draft Public Art Policy. It was indicated that Council staff had sought stakeholder feedback around the document, including from a number of Council divisions and the local construction industry. Council staff indicated that the draft document was well received, however a key sticking point was around funding mechanisms for existing and new public art.

There was discussion around opportunities to make the policy clearer on guidelines for new public art.

**CONSENSUS:**

1. That Council staff provide an update on the status of Council's asset management review with regards to Council's public art.
2. That Council staff review the draft Public Art Policy in the lead up to the adoption of the Cultural Plan.

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**10 REPORT ON THE RECENT EXPRESSION OF INTEREST (EOI) PROCESS**

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Discussion was had around options to fill the current vacancies in HACPAG membership.

**CONSENSUS:**

1. That Council staff discuss the options to fill these vacancies with Council's Procurement team.
2. Further consideration be given to filling these vacancies as soon as possible.

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**11 HERITAGE AND CULTURAL INTERPRETIVE SIGNAGE IN PMHC LGA**

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**CONSENSUS:**

The briefing was noted.

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**12 GENERAL BUSINESS**

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12.01 Tastings on Hastings:

Council staff highlighted that the Tastings on Hastings event was coming up on Friday 6 November, and Council staff had been coordinating various community members and groups around creative participation in the event.

12.02 Destination Signage:

Pam Vernon raised the issue of heritage needing to be highlighted on destination signage throughout the LGA. It was indicated that Council's Economic Development Section was currently undertaking a review of the LGA's destination signage.

12.03 Next Meeting:

The next HACPAG meeting was tabled to be held during the exhibition phase of the Cultural Plan. Council staff will advise when the exhibition time period will be and a HACPAG meeting date will be determined.

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The meeting closed at 11.35am.

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Peter Besseling  
Mayor