



# Australia Day Sub-Committee

## Business Paper

**date of meeting:** Friday 27 November 2015

**location:** Function Room  
Port Macquarie-Hastings Council  
17 Burrawan Street  
Port Macquarie

**time:** 8.30am

**Note:** Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE  
HASTINGS**

## **Australia Day Sub-Committee**

### **CHARTER**

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1. To stimulate a public awareness and recognition of Australia Day.
2. To receive and consider nominations for Australia Day Awards and determine recipients of such Awards.



**PORT MACQUARIE  
HASTINGS**

## Australia Day Sub-Committee

### ATTENDANCE REGISTER

Member	31/10/14	21/11/14	12/12/14	16/01/15	06/03/15	28/08/15
Councillor Peter Besseling (Mayor)	A	No quorum	✓	✓	✓	A
Councillor Mike Cusato	✓		✓	✓	A	✓
Tacking Point Lions Club Representative	✓		✓	✓	✓	✓
Tacking Point Lions Club Representative	✓		✓	✓	A	✓
Wauchope Rotary Club Representative	✓		✓	✓	✓	✓
Laurieton Rotary Club Representative	✓		✓	✓	✓	A
Laurieton Rotary Club Representative	✓		✓		A	A
<b>Non-voting</b>						
Lucilla Marshall (Group Manager Community Development) Juliet Priest (alternate)	✓		✓	✓	✓	✓
Jenny Mead (Place Facilitator - Events)	✓		✓	✓	✓	✓

Member	25/09/15	30/10/15				
Councillor Peter Besseling (Mayor)	A	✓				
Councillor Mike Cusato	✓	A				
Tacking Point Lions Club Representative	✓	✓				
Tacking Point Lions Club Representative	A	✓				
Wauchope Rotary Club Representative	✓	A				
Laurieton Rotary Club Representative	✓	✓				
Laurieton Rotary Club Representative	✓	✓				
<b>Non-voting</b>						
Lucilla Marshall (Group Manager Community Development) Juliet Priest (alternate) Paul Koch (alternate)	✓	✓				
Jenny Mead (Place Facilitator - Events)	✓	✓				

**Key:** ✓ = Present    A = Absent With Apology    X = Absent Without Apology



**PORT MACQUARIE  
HASTINGS**

# Australia Day Sub-Committee Meeting

Friday 27 November 2015

## Items of Business

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**PORT MACQUARIE  
HASTINGS**

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**Item: 01****Subject: ACKNOWLEDGEMENT OF COUNTRY**

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"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

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**Item: 02****Subject: APOLOGIES**

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**RECOMMENDATION**

That the apologies received be accepted.

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**Item: 03****Subject: CONFIRMATION OF PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Australia Day Sub-Committee Meeting held on 30 October 2015 be confirmed.

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**PRESENT****Members:**

Councillor Peter Besseling (Mayor)  
Tacking Point Lions Club representative - Duncan Wyndham  
Laurieton Rotary Club representative - Bob Goodison  
Laurieton Rotary Club representative - Graham Blackett  
Tacking Point Lions Club representative - Mal Merrick

**Other Attendees:**

Lucilla Marshall (PMHC Group Manager Community Development)  
Jenny Mead (PMHC Place Facilitator - Events)\  
Wayne Evans OAM - Sailability NSW PMQ Branch

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The meeting opened at 8.33am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apologies received from Councillor Michael Cusato, Andy Neal, Trevor Doyle and Will Jamieson be accepted.

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

That the Minutes of the Australia Day Sub-Committee Meeting held on 25 September 2015 be confirmed.

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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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1. That the Sub-Committee note the information contained in the Business Arising from Previous Minutes report and verbal updates provided at the meeting.
  2. That the Sub-Committee note that no reply has been received from Cameron Marshall in relation to him undertaking the Emcee role at the aquatic activities on Australia Day 2016. Further update to be provided when information available.
  3. That as soon as the flier promoting the aquatic activities is finalised, copies to be distributed to the sub-committee members.
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**06 2016 AUSTRALIA DAY AWARDS**

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**CONSENSUS:**

That the Sub-Committee note the information contained in the 2016 Australia Day Awards report.

The Chairman brought forward Item 13 - Aquatic Activities.

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**13 2016 AQUATIC ACTIVITIES - PORT MACQUARIE**

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**CONSENSUS:**

1. That the Sub-Committee note the information outlined in the 2016 Aquatic Activities - Port Macquarie report and the verbal updated provided at the meeting.
  2. That the Mayor liaise with representatives from both NBN and PRIME7 regarding a possibility of promoting the Australia Day Aquatic Activities in the lead up to the 26 January 2016.
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**07 2016 AUSTRALIA DAY AMBASSADOR PROGRAM**

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**CONSENSUS:**

That the Sub-Committee note the information outlined in the 2016 Australia Day Ambassador Program.

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**08 2016 AUSTRALIA DAY CELEBRATIONS - LAURIETON**

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**CONSENSUS:**

1. That the Sub-Committee note the information outlined in the 2016 Australia Day Celebrations - Laurieton report and verbal update provided by representatives of the Rotary Club of Laurieton.
  2. That it be noted that the Laurieton Rotary Club will again use McClelland Reserve and will submit a Section 68 Application for use of that reserve as part of their Australia Day Celebrations.
  3. Laurieton Rotary Club representatives to invite Karen Pini to Emcee the Camden Haven Australia Day Celebrations. Update to be provided at the next meeting.
  4. That the program information provided at the meeting be forwarded to Council's Communications Section for graphic design and inclusion in the draft program.
  5. That Laurieton Rotary forward to Council their budget estimate, risk assessment and Section 68 application for their proposed celebrations as soon as possible.
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**09 2016 AUSTRALIA DAY CELEBRATIONS - WAUCHOPE**

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**CONSENSUS:**

1. That the Sub-Committee note the information outlined in the 2016 Australia Day Celebrations - Wauchope report.
  2. That updates be provided at the next meeting from the Wauchope Rotary Club representative.
  3. That Wauchope Rotary Club forward to Council their budget estimate, risk assessment for their proposed celebrations as soon as possible.
  4. That the program information already received from Wauchope Rotary Club be forwarded to Council's Communications Section for graphic design and inclusion in the draft program.
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**10 2016 AUSTRALIA DAY CELEBRATIONS - PORT MACQUARIE**

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**CONSENSUS:**

1. That the Sub-Committee note the information outlined in the 2016 Australia Day Celebrations - Port Macquarie report and verbal update provided by representatives of the Tacking Point Lions Club (TPLC).
  2. That the Sub-Committee note that TPLC have offered to provide their new metal staging and marquee over the stage for use on Town Green. TPLC members will install and dismantle the marquee and staging. Staging will be erected and dismantled in accordance with the engineering certification that came with the staging. Costs for the hire/install/dismantle to be added the TPLC budget estimate.
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**11 2016 AUSTRALIA DAY BUDGET**

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**CONSENSUS:**

That the Sub-Committee note the information contained in the 2016 Australia Day Budget report and again note that the budget allocation has been reduced by \$5,000.00 from last year's allocation.

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**12 2016 AUSTRALIA DAY SUB-COMMITTEE MEETING SCHEDULE**

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**CONSENSUS:**

That the Sub-Committee note the information and timeline outlined in the Australia Day Sub-Committee Meeting Schedule report for the remainder of 2015. The next Australia Day Sub-Committee meeting will be held at 8.30am on 27 November 2015.

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**13 GENERAL BUSINESS**

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**13.01 Mal Merrick - Apology:**

Mal wished to submit his apology as he will be unable to attend the November Meeting.

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The meeting closed at 9.25am.

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Item: 04  
Subject: DISCLOSURES OF INTEREST

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**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....  
.....

I, ..... declare the following interest:

☐**Pecuniary:**

Take no part in the consideration and voting and be out of sight of the meeting.

☐**Non-Pecuniary - Significant Interest:**

Take no part in the consideration and voting and be out of sight of the meeting.

☐**Non-Pecuniary - Less than Significant Interest:**

May participate in consideration and voting.

For the reason that: .....  
.....

Signed: ..... Date: .....

*(Further explanation is provided on the next page)*

**Further Explanation**

(Local Government Act and Code of Conduct)

A conflict of interest exists where a reasonable and informed person would perceive that a Council official could be influenced by a private interest when carrying out their public duty. Interests can be of two types: pecuniary or non-pecuniary.

All interests, whether pecuniary or non-pecuniary are required to be fully disclosed and in writing.

**Pecuniary Interest**

A pecuniary interest is an interest that a Council official has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the Council official. (section 442)

A Council official will also be taken to have a pecuniary interest in a matter if that Council official's spouse or de facto partner or a relative of the Council official or a partner or employer of the Council official, or a company or other body of which the Council official, or a nominee, partner or employer of the Council official is a member, has a pecuniary interest in the matter. (section 443)

The Council official must not take part in the consideration or voting on the matter and leave and be out of sight of the meeting. (section 451)

**Non-Pecuniary**

A non-pecuniary interest is an interest that is private or personal that the Council official has that does not amount to a pecuniary interest as defined in the Act.

Non-pecuniary interests commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

The political views of a Councillor do not constitute a private interest.

The management of a non-pecuniary interest will depend on whether or not it is significant.

***Non Pecuniary – Significant Interest***

As a general rule, a non-pecuniary conflict of interest will be significant where a matter does not raise a pecuniary interest, but it involves:

- (a) A relationship between a Council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the Council official or of the Council official's spouse, current or former spouse or partner, de facto or other person living in the same household.
- (b) Other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) An affiliation between a Council official an organisation, sporting body, club, corporation or association that is particularly strong.

If a Council official declares a non-pecuniary significant interest it must be managed in one of two ways:

1. Remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another Council official.
2. Have no involvement in the matter, by taking no part in the consideration or voting on the matter and leave and be out of sight of the meeting, as if the provisions in section 451(2) apply.

***Non Pecuniary – Less than Significant Interest***

If a Council official has declared a non-pecuniary less than significant interest and it does not require further action, they must provide an explanation of why they consider that the conflict does not require further action in the circumstances.

## SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of land in which councillor or an associated person, company or body has a proprietary interest ( <i>the identified land</i> ) <sup>i</sup>	
Relationship of identified land to councillor [Tick or cross one box.]	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease trust, option or contract, or otherwise).  <input type="checkbox"/> Associated person of councillor has interest in the land.  <input type="checkbox"/> Associated company or body of councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST</b>	
Nature of land that is subject to a change in zone/planning control by proposed LEP ( <i>the subject land</i> ) <sup>iii</sup> [Tick or cross one box]	<input type="checkbox"/> The identified land.  <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control [Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]	
Proposed change of zone/planning control [Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]	
Effect of proposed change of zone/planning control on councillor [Tick or cross one box]	<input type="checkbox"/> Appreciable financial gain.  <input type="checkbox"/> Appreciable financial loss.

Councillor's Signature: ..... Date: .....

**Important Information**

This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

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- i. Section **443** (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative<sup>iv</sup> or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
- ii. Section **442** of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section **448** of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
- iii. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section **443** (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest—see section **448** (g) (ii) of the *Local Government Act 1993*.
- iv. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

<b>Item:</b>	05	<b>Date</b>	30/10/2015
<b>Subject:</b>	Business Arising from Previous Minutes		
<b>Action Required:</b>	That the Sub-Committee note that no reply has been received from Cameron Marshall in relation to him undertaking the Emcee role at the aquatic activities on Australia Day 2016.		
<b>Current Status:</b>	Cameron has now advised that he is unable to Emcee due to work commitments.		

<b>Item:</b>	08	<b>Date</b>	22/10/2015
<b>Subject:</b>	Business Arising from Previous Minutes		
<b>Action Required:</b>	That as soon as the flier promoting the aquatic activities is finalised, copies to be distributed to the Sub-Committee members.		
<b>Current Status:</b>	Information still to be finalised		

<b>Item:</b>	13	<b>Date</b>	22/10/2015
<b>Subject:</b>	Aquatic Activities - Port Macquarie		
<b>Action Required:</b>	That the Mayor liaise with representatives from both NBN and PRIME7 regarding a possibility of promoting the Australia Day Aquatic Activities in the lead up to the 26 January 2016.		
<b>Current Status:</b>	No further information available at the time of preparing this report.		

<b>Item:</b>	08	<b>Date</b>	22/10/2015
<b>Subject:</b>	2016 Australia Day Celebrations - Laurieton		
<b>Action Required:</b>	Laurieton Rotary Club representatives invite Karen Pini to Emcee the Camden Haven Australia Day Celebrations.		
<b>Current Status:</b>	Update to be provided at the next meeting.		

<b>Item:</b>	08	<b>Date</b>	22/10/2015
<b>Subject:</b>	2016 Australia Day Celebrations - Laurieton		
<b>Action Required:</b>	That Laurieton Rotary forward to Council their budget estimate, risk assessment and Section 68 application for their proposed celebrations as soon as possible.		
<b>Current Status:</b>	Documentation listed above received on 18 November 2015		

<b>Item:</b>	09	<b>Date</b>	22/10/2015
<b>Subject:</b>	2016 Australia Day Celebrations - Wauchope		
<b>Action Required:</b>	That the Wauchope Rotary Club representatives forward to Council their proposed budget and risk assessment as soon as possible.		
<b>Current Status:</b>	Update to be provided at the meeting.		

<b>Item:</b>	10	<b>Date</b>	22/10/2015
<b>Subject:</b>	2016 Australia Day Celebrations - Port Macquarie		
<b>Action Required:</b>	That the Sub-Committee note that the TPLC have offered to provide their new metal staging and marquee over the stage for use on Town Green. TPLC members will install and dismantle the marquee and staging. Staging to be erected and dismantled in accordance with the engineering certification that came with the staging. Costs for the hire/install/dismantle to be added to the TPLC budget estimate		
<b>Current Status:</b>	Update on status of new budget estimate to be provided.		



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**Item: 06****Subject: 2016 AQUATIC ACTIVITIES - PORT MACQUARIE****Presented by: Community & Economic Growth, Tricia Bulic**

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**RECOMMENDATION**

**That the Sub-Committee note the information outlined in the 2016 Aquatic Activities - Port Macquarie report and the verbal updated provided at the meeting.**

**Discussion**

Council in collaboration with Sailability NSW - PMQ Branch have commenced the coordination and delivery a number of aquatic activities along the Hastings River as part of the Australia Day Celebrations planned for Port Macquarie in 2016.

The Aquatic License application has now been lodged with Roads and Maritime Services NSW and is currently being processed.

Since the last Australia Day Sub-Committee Meeting held in October, three (3) Stakeholders meetings to discuss the proposed Aquatic Activities have now been held, with the most recent being Thursday 12 November at the CWA Rooms, Town Green. Invitations to attend the above meetings were issued via email to all parties who expressed an interest or participated in the 2015 Australia Day Aquatic Activities.

An invitation to attend the November Australia Day Sub-Committee meeting has been extended to and accepted by both Rick Eller and Wayne Evans OAM from Sailability NSW - PMQ Branch where an update on the proposed activities and meeting outcomes will be provided.

A flier promoting the availability of seats on the participating commercial vessels is currently being prepared and is scheduled to be available at the end of November. Once available, copies will be provided to the Sailability NSW - PMQ Branch representatives to distribute throughout the LGA in the lead up to Christmas. A copy of the flier will also be emailed out to all Sub-Committee members for distribution throughout their networks, sent out via Council's Community Google Group and uploaded to the Council's Events Facebook Page.

**Attachments**

Nil



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**Item: 07**

**Subject: 2016 AUSTRALIA DAY AWARDS**

**Presented by: Community & Economic Growth, Tricia Bulic**

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### **RECOMMENDATION**

**That the Sub-Committee note the information contained in the 2016 Australia Day Awards report.**

#### **Discussion**

The 2016 PMHC Australia Day Awards opened for nominations on Monday 7 September 2016. Nominations remain open until COB on Friday 20 November 2015.

The 2016 PMHC Australia Day Award recipients will be determined at the meeting set down for Friday 18 December 2016.

The Awards Presentation evening will be held in the Glasshouse Theatre on the evening before Australia Day; Monday 25 January 2016.

A small number of nominations have been received to date. An update on the exact number and for what categories will be provided at the meeting.

#### **Attachments**

1 [View](#). 2016 PMHC Australia Day Awards Official Nomination Form

# Nomination Form

## Port Macquarie-Hastings Council

### 2016 Australia Day Awards



- ☐ Young Citizen of the Year  
☐ Citizen of the Year  
☐ Senior Citizen of the Year  
☐ Community Group of the Year



PLEASE SELECT ONLY ONE CATEGORY ABOVE

A fair go, a concern for the environment, desire for prosperity with a share for all, participation in sport, cultural diversity, the importance of strong community values and support systems and a keen sense that we have our own contribution to make in the community.

#### CONDITIONS

1. Nominees must be Australian citizens and permanently live in the Port Macquarie-Hastings Local Government Area.
2. Nominations must be on this Official Form or made online via Council's website. Please ensure all sections of the Form are duly completed.
3. The nomination may include references, information on academic level achieved, extracurricular activities in school/workplace, newspaper cuttings, award certificates, etc. **Maximum of five (5) documents in total.**
4. Nominations must be received at the Port Macquarie-Hastings Council office no later than **FRIDAY 20 NOVEMBER 2015.**  
**A recent photo of the nominee** and a completed photography consent form must accompany the nomination.
5. The decision of the Judging Panel is final and no correspondence will be entered into in respect of the decision.
6. If the nominated person is listed as a finalist, the person nominated **MUST ATTEND** the Award Presentation to be held on the evening of Monday 25 January 2016 at the Glasshouse.
7. **Please note that nominations will only be accepted for nominee's voluntary contribution within the Port Macquarie-Hastings Local Government Area and not related to the nominee's remunerated position(s).**
8. **NO SELF NOMINATIONS WILL BE ACCEPTED.**

#### PART 1 – DETAILS OF PERSON BEING NOMINATED FOR AUSTRALIA DAY AWARD SELECTED ABOVE

Nominee's Name: Mr/Mrs/Ms.....

FIRST NAME

LAST NAME

Name of Community Group  
being nominated .....

**Only to be completed when nominating for Community Group of the Year**

Address: .....

Post Code: .....

Phone Numbers: ..... (daytime) ..... (mobile)

Nominee's Email Address .....

Nominee's Date of Birth ...../...../..... (Not Applicable to Community Group Nominations)

Is the nominee an Australian Citizen? ☐ Yes - Born in Australia  
☐ Yes - Taken out Australian Citizenship  
☐ No - Nomination unable to proceed  
☐ Community Group Nomination - Not applicable  
 Proof of Australian Citizenship may be requested

Does the nominee permanently live in the Port Macquarie-Hastings Local Government Area?  
☐ Yes ☐ No - Nomination unable to proceed

## PART 2 - TO BE COMPLETED BY PERSON SUBMITTING NOMINATION

Nominator's Name: Mr/Mrs/Ms.....

FIRST NAME

LAST NAME

Address: .....

Post Code: .....

Phone Numbers: ..... (daytime) .....(mobile)

Nominator's Email Address .....

Organisation Represented (if any): .....

Nominator's Phone Numbers: ..... (daytime) .....(mobile)

Have you as the Nominator of this Australia Day Award sought and been granted permission from the Nominee to submit this nomination? ☐ Yes - Permission sought and granted by nominee

☐ No - Permission not sought or gained to make nomination

Nominators are requested to seek permission of nominees and gain their permission to proceed prior to the submission of their nomination.

## SUMMARY OF NOMINEE'S SIGNIFICANT CONTRIBUTION AND ACHIEVEMENTS

Please describe the nominee's significant contributions or achievements

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Please describe how the nominee's contribution and /or service have benefited our community?

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Please describe the circumstances associated with the nominee's contribution including displays of significant initiative, individuality, ingenuity, compassion, generosity, bravery or sacrifice?

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Additional material including photographs, certificates, media articles/and or supporting references may be attached

Limit of five(5) documents in total to be attached.



**REFEREES**

First Referee's Details

Mr/Mrs/Ms.....

**FIRST NAME****LAST NAME**

Address: .....

.....Post Code: .....

Referee's Phone Numbers: ..... (daytime) .....(mobile)

Referee's Email Address .....

Organisation Represented (if any): .....

**REFEREES**

Second Referee's Details

Mr/Mrs/Ms.....

**FIRST NAME****LAST NAME**

Address: .....

.....Post Code: .....

Referee's Phone Numbers: ..... (daytime) .....(mobile)

Referee's Email Address .....

Organisation Represented (if any): .....

Recent Photograph Attached YES

Photography Consent completed and attached YES

The nominee hereby agrees that the photograph attached to this nomination form may be reproduced in print and electronic format for media purposes for Port Macquarie-Hastings Council ☐ YESAdditional Supporting Documentation attached (maximum 5 documents) ☐ YES ☐ NO

Signature .....

Nominator to sign

**COMPLETED NOMINATION FORMS MUST BE RECEIVED AT COUNCIL BY NO LATER THAN  
FRIDAY 20 NOVEMBER 2015****Please forward completed nominations to :**The Australia Day Sub-Committee  
Port Macquarie-Hastings Council  
PO Box 84  
PORT MACQUARIE NSW 2444

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**Item: 08**

**Subject: 2016 AUSTRALIA DAY AMBASSADOR PROGRAM**

**Presented by: Community & Economic Growth, Tricia Bulic**

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### **RECOMMENDATION**

**That the Sub-Committee note the information outlined in the 2016 Australia Day Ambassador Program.**

### **Discussion**

As advised at the September meeting, Council completed the online registration process to participate in the 2016 Australia Day Ambassador Program.

At the time of preparing this report, no further information is available regarding this program.

### **Attachments**

Nil

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**Item: 09**

**Subject: 2016 AUSTRALIA DAY CELEBRATIONS - LAURIETON**

**Presented by: Community & Economic Growth, Tricia Bulic**

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### **RECOMMENDATION**

**That the Sub-Committee note the information outlined in the 2016 Australia Day Celebrations - Laurieton report and verbal update provided by representatives of the Rotary Club of Laurieton.**

### **Discussion**

That the representatives from the Rotary Club of Laurieton provide an update on the planning undertaken to date in relation to the activities/celebrations proposed for Australia Day 2016 to be staged in Laurieton.

- Arrangements be made to pick up 1 x 3m x 3m PMHC branded marquee + 2 Australia Day Bali Flags and poles from Council prior to the 23 January 2016.

### **Attachments**

Nil

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**Item: 10**

**Subject: 2016 AUSTRALIA DAY CELEBRATIONS - WAUCHOPE**

**Presented by: Community & Economic Growth, Tricia Bulic**

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### **RECOMMENDATION**

**That the Sub-Committee note the information outlined in the 2016 Australia Day Celebrations - Wauchope report and the verbal update provided by the Rotary Club of Wauchope's representative.**

### **Discussion**

That the representative from the Rotary Club of Wauchope provide an update on the planning underway for their Australia Day 2016 celebrations to be held at the Wauchope Showground.

- Arrangements to be made for 1 x 3m x 3m PMHC branded marquee + 2 Australia Day Bali Flags and poles to be collected from Council prior to the 23 January 2016.

### **Attachments**

Nil



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**Item: 11****Subject: 2016 AUSTRALIA DAY CELEBRATIONS - PORT MACQUARIE****Presented by: Community & Economic Growth, Tricia Bulic**

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**RECOMMENDATION**

**That the Sub-Committee note the information outlined in the 2016 Australia Day Celebrations - Port Macquarie report and verbal update provided by representatives of the Tacking Point Lions Club.**

**Discussion**

That the representatives from the Tacking Point Lions Club provide an update on the planning underway for the 2016 Australia Day Celebrations to be held on Town Green, Port Macquarie.

The Sub-Committee note that, as per discussions at the October meeting, the wet weather contingency plan for the official program is to move the event to the Glasshouse Theatre. A booking has now been made with the Glasshouse staff to utilise the Theatre on afternoon of the 26 January 2016 should the wet weather contingency plan need to be implemented. The Sub-Committee will be advised at the November meeting of the timeline for "making the call" to implement the wet weather contingency plan regarding the use of the Theatre.

- Arrangements to be made for the collection of 1 x 3m x 3m PMHC branded marquee and 1 x 4m x 3m branded marquee (sound tent) + 2 Australia Day Bali Flags and poles from Council prior to the 23 January 2016.

**Attachments**

Nil

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**Item: 12**

**Subject: 2016 AUSTRALIA DAY BUDGET**

**Presented by: Community & Economic Growth, Tricia Bulic**

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### **RECOMMENDATION**

**That the Sub-Committee note the information contained in the 2016 Australia Day Budget report.**

#### **Discussion**

The 2016 Australia Day budget allocation is \$20,000. As previously advised this is a reduction of \$25,000 from last year's budget allocation.

Community Groups that are yet to submit their budget estimate are reminded that this documentation is required as soon as possible.

The Sub-Committee to be advised that due to budget limitations, and that the next day (Wednesday 27 January 2016) being the first day of the 2016 School Term and normal work day, a movie will not be screened at the conclusion of "Port Macquarie's Got Talent" which will mark the end of the Port Macquarie Australia Day Celebrations.

#### **Attachments**

Nil

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**Item: 13****Subject: 2016 AUSTRALIA DAY SUB-COMMITTEE MEETING SCHEDULE****Presented by: Community & Economic Growth, Tricia Bulic**

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**RECOMMENDATION**

**That the Sub-Committee note the information and timeline outlined in the Australia Day Sub-Committee Meeting Schedule report for the remainder of 2015. The next Australia Day Sub-Committee meeting will be held at 8.30am on 18 December 2015.**

**Discussion**

The Sub-Committee members are reminded that the PMHC Australia Day Awards will be determined at the December meeting. All nominations received will be made available for collection from Council as soon as practicable after the nominations close on the 20<sup>th</sup> November 2015.

The 2016 Meeting schedule is outlined below. Sub-Committee members who do not use Outlook are reminded to please enter these dates in their diary.

- 15 January 2016
- 19 February 2016 (Debrief )
- 26 August
- 23 September
- 28 October
- 16 December
- January 2017 (TBA)
- February 2017 (Debrief TBA)

**Attachments**

Nil