

PRESENT

Members:

Acting LEMO - Gary Randall
REMO - Peter Davidson
NSW Police
Fire & Rescue NSW
NSW Ambulance
NSW Rural Fire Service
SES - Camden Haven
SES - Wauchope
SES - Mid North Coast Region
Marine Rescue - Port Macquarie
Surf Life Saving Mid North Coast
NSW Public Works
PMQ Airport (PMHC)
PMHC Environmental Health Officer
Essential Energy
North Coast Local Land Services

Other Attendees:

Gayleen Burley - PMHC Business Enterprise Manager Airport

The meeting opened at 10:39am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That apologies from the following be accepted:

- Steve Brown - DPI
 - Scott Anderson - DPI
 - Alan Malcolm - MR CH
 - Ken Rutledge - MR CH
 - Matt Dawson - RMS Boating
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- Rod McDonagh - RMS Boating
 - Andre Uljee - RMS Boating
 - Peter James - LLS
 - Michael Bird - Telstra
 - Maddy Scutts - SLS NSW
 - Sonia Denton - Dept Human Services
 - Evan Clark - Ambulance
 - Kevin Sherwood - SES PMQ
 - Gerry De Vries - SES Wauchope
 - Steve Hirst - FRNSW
 - Steve Atkins - NPWS

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Hastings Local Emergency Management Committee Meeting held on 21 July 2016 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

06 PROGRESS REPORTS

Introduction to Emergency Management and EOC Concept courses being run 22 and 23 February 2017 in Port Macquarie.

Local RFS now covers Port Macquarie to Karuah, including Lord Howe Island, under recent amalgamations and restructures.

SES Camden Haven have withdrawn services for road and land rescue from 1 September 2016, however they are still available for flood events, land searches and other general assistance.

CONSENSUS:

That the Committee:

1. Note the reports provided in the agenda.
 2. Request late reports submitted by the following be tabled with the minutes of this meeting:
 - REMO
 - NSW Ambulance
 - SES Camden Haven
 - SES Wauchope
 - SLS NSW - noting the local SLS do not have offshore rescue boats
 - RMS Boating Safety
 3. Request the LEMO enter LEMC liaison officers into the EMOS system.
 4. Request NSW Ambulance investigate Standard Operating Procedures for requesting assistance by other agencies before escalating the request for RFS to undertake manual handling training to a regional level.
 5. Request RFS to review induction training in reference to Manual Handling.
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07 MAJOR EVENTS

CONSENSUS:

That the Committee:

1. Note the major events listed, with the addition of:
 - FOTSUN 8 - 10 December 2016
 - New Years Eve events
 - Australia Day Regatta and events
 - Touch Football carnivals February 2017 (dates yet to be confirmed)
 2. Request LEMC members notify the Committee out-of-session of any other major events.
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08 LEMC CONTACT LIST

CONSENSUS:

That the Committee request the LEMO update the contact list with changes to Essential Energy, Marine Rescue Port Macquarie and SES and redistribute with minutes of this meeting.

09 EMPLAN CONSEQUENCE MANAGEMENT GUIDE REVIEW

CONSENSUS:

That the Committee:

1. Recommence review of the Consequence Management Guides and local EMPLAN in the new year.
 2. Thank all agencies for their involvement in the completion of the EMPLAN to date.
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10 LOCAL AND REGIONAL EMERGENCY MANAGEMENT PLANNING UPDATE

CONSENSUS:

That the Committee note the change in deadline for completion of the Consequence Management Guides as per the NSW State Emergency Management Committee memorandum.

11 EVACUATION CENTRES

CONSENSUS:

That the Committee request the REMO to contact FACS on behalf of the Port Macquarie-Hastings LEMC regarding completion of the outstanding evacuation centres identified in the local EMPLAN noting the EMPLAN is required to be finalised in June 2017.

12 NEXT MEETING

CONSENSUS:

That the Port Macquarie-Hastings Local Emergency Management Committee Meetings for 2017 be:

- 16/3/2017
- 13/7/2017
- 16/11/2017

Venue: Emergency Operations Centre, Central Road, Port Macquarie.

Time: 10:30am to 12:00pm.

13 GENERAL BUSINESS

13.01 PORT MACQUARIE-HASTINGS FLOOD PLAN

CONSENSUS:

That the Committee note the updated Port Macquarie-Hastings Flood Plan distributed via email to Committee members on 4 November 2016.

The meeting closed at 11:32am.