



Ordinary Council

MAYORAL MINUTE

Business Paper

date of meeting: Wednesday 20 June 2018

location: Council Chambers
17 Burrawan Street
Port Macquarie

time: 5.30pm

Community Vision

A sustainable high quality of life for all

Community Mission

Building the future together
People Place Health Education Technology

Council's Corporate Values

- ★ Sustainability
- ★ Excellence in Service Delivery
- ★ Consultation and Communication
- ★ Openness and Accountability
- ★ Community Advocacy

Community Themes

- ★ Leadership and Governance
- ★ Your Community Life
- ★ Your Business and Industry
- ★ Your Natural and Built Environment

How Members of the Public Can Have Their Say at Council Meetings

Council has a commitment to providing members of the public with an input into Council's decision making. The Council's Code of Meeting Practice provides two (2) avenues for members of the public to address Council on issues of interest or concern at the Ordinary Council Meeting. These are:

- Addressing Council on an Agenda Item (if the matter **is** listed in the Council Business Paper)
- Addressing Council in the Public Forum (if the matter **is not** listed in the Council Business Paper)

You can request to address Council by completing the:

- 'Request to Speak on an Agenda Item' form
- 'Request to Speak in the Public Forum' form

These can be obtained from Council's Offices at Laurieton, Port Macquarie and Wauchope or by downloading it from Council's website.

Requests can also be lodged on-line at:

<http://www.pmhc.nsw.gov.au/About-Us/How-Council-Works/Council-Committee-Meetings/Request-to-speak-on-an-Agenda-Item>

<http://www.pmhc.nsw.gov.au/About-Us/How-Council-Works/Council-and-Committee-Meetings/Request-to-speak-in-a-Public-Forum>

Your request to address Council must be received by Council no later than 4:30pm on the day prior to the Council Meeting.

- Council will permit no more than two (2) speakers 'in support of' and two (2) speakers 'in opposition to' the recommendation on any one (1) Agenda Item.
- A maximum of five (5) speakers will be heard in the Public Forum.
- There is no automatic right under legislation for the public to participate in a Meeting of Council or a Committee of Council.
- For a member of the public to be considered to address Council they must agree to strictly adhere to all relevant adopted Council Codes, Policies and Procedures at all times.
- Consideration of items for which requests to address the Council Meeting have been received will commence at 5:30pm.
- When your name is called, please proceed to the Council Table and address Council.
- Each speaker will be allocated a maximum of five (5) minutes to address Council. This time is strictly enforced.
- Councillors may ask questions of a speaker following an address. Each answer, by the speaker to a question, is limited to two (2) minutes. A speaker cannot ask questions of Council.
- An Agenda Item will be debated by Council following the address.
- Council will not determine any matter raised in the Public Forum session, however Council may resolve to call for a future report.
- If you have any documentation to support your presentation, provide two (2) copies to Council by 12 noon on the day of the Meeting.
- If a speaker has an audio visual presentation, a copy of the presentation is to be provided to Council by 12 noon on the day of the Meeting.
- The following will **not** be considered in the Public Forum (in accordance with the Code of Meeting Practice, clause 2.14.14):
 - Proposed or current development and rezoning applications and related matters.
 - A third (3rd) or subsequent application by a single member of the public to address Council on the same issue in the same calendar year. Council, at its discretion, may elect to exempt representatives or members of community groups from this restriction.
 - Any formal procurement process, contract negotiation or dispute resolution being undertaken.
 - Any matter the General Manager (or their delegate) considers inappropriate for discussion in the Public Forum.
- Council accepts no responsibility for any defamatory statements made by speakers.
- Members of the public may quietly enter and leave the Meeting at any time.

Ordinary Council Meeting

Wednesday, 20 June 2018

MAYORAL MINUTE

Items of Business

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Item: 06.02

**Subject: MAYORAL MINUTE - DEVELOPMENT & ENVIRONMENT DIVISION -
WELCOME AND THANK YOU TO STAFF**

Mayor, Peta Pinson

RECOMMENDATION

That Council:

- 1. Welcome Melissa Watkins to Council on her formal commencement with Council on 18 June 2018 as the new Director of Development & Environment.**
- 2. Acknowledge and thank Dan Croft for his dedication and commitment whilst acting in the position of Director Development & Environment for the past eight months.**
- 3. Acknowledge and thank Clinton Tink for his efforts whilst relieving in the position of Group Manager Development Assessment for the past eight months.**

Discussion

Council's new Director of Development & Environment, Melissa Watkins, commenced with Council this week on Monday, 18 June 2018. Melissa joins us from Dubbo Regional Council where she most recently held the role of Director of Planning and Environment. I would like to take the opportunity to welcome Melissa to Council and we look forward to working with her.

With the new Director's appointment, I would also like to acknowledge the dedication and commitment of Dan Croft who has acted in the role of Director Development & Environment since October 2017. Dan has embraced the Director's role and worked tremendously hard during this acting period. I would like to thank Dan for his assistance to myself, Councillors and the Executive Team during this time.

A special mention also to Clinton Tink, who has acted in the role of Group Manager Development Assessment whilst Dan has been in the Director's role. With the level of development continuing to barrel along at a hectic pace (with the value of approved developments in 2017/18 likely to reach over the \$400 million mark), Clinton has pushed hard and continued to power through mountains of work whilst assisting and managing the Development Assessment Team.

We are very fortunate to have such dedicated staff at Council under the leadership of our General Manger, Craig Swift-McNair.

Attachments

Nil