

PRESENT

Members:

Councillor Rob Turner (Chair)
Chris Denny
Beric Henderson
Jennifer Hutchison
Simon Luke
Director Strategy and Growth - Jeffery Sharp
Group Manager Community Place – Lucilla Marshall
Glasshouse Venue Manager – Pam Milne

Other Attendees:

Community Participation Officer, Creative Places – Skye Frost
Administration Assistant - Felicity Staedter

The meeting opened at 8:05am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Councillor Geoff Hawkins (Deputy Chair), Brian Barker, Kate Ford, Stacey Morgan and Willhemina Wahlin be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Cultural Steering Group Meeting held on 5 September 2018 be confirmed.

Note: A letter to Mr Klose regarding the Edmund Barton Statue can now be finalised as the minutes have been confirmed (Business Arising).

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

CONSENSUS:

That the Business Arising schedule be noted.

06 2018 - 2021 CULTURAL PLAN

CONSENSUS:

1. That the Cultural Steering Group note the adopted 2018 – 2021 Cultural Plan.
 2. That the Cultural Steering Group continue to provide support and recommendations to implement the 2018 – 2021 Cultural Plan.
 3. That a launch of the Cultural Plan be developed for November 2018 and discussed at the next Cultural Steering Group Meeting.
 4. That a meeting with Economic Development Steering Group and Cultural Steering Group be organised at a suitable time to present both Cultural Plan and Economic Development Strategy and to discuss synergies as well as ways to work together in the future.
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07 CULTURAL PLAN 12 MONTH ACTION AND BUDGET PLAN

CONSENSUS:

That the Cultural Steering Group:

1. Note the draft actions and associated budgets for the current financial year and consider the allocation of funds for the implementation of the actions 2019/2020 financial year.
2. Discuss and provide a recommendation to Council for additional budget for the 2019/2020 financial year.
3. Members review the Action Plan budget and provide any comments by Friday 12 October 2018.
4. Request staff to investigate benchmarking to determine spending of other organisations for cultural development in the local government area.
5. Request that additional advice of average cultural spend be sort from Arts Mid North Coast and Create NSW.
6. Support a request to Council for additional funds to deliver the Cultural Plan actions, once the final budget is determined in November.

08 MONTHLY UPDATE - DRAFT PUBLIC ART POLICY & MASTERPLAN

CONSENSUS:

That the Cultural Steering Group note the progress of the Public Art Policy and Master Plan Project.

09 MONTHLY UPDATE - ARTWALK

CONSENSUS:

1. That the Cultural Steering Group note the progress to date with the development of ArtWalk 2019.
2. That a draft plan for the Artwalk program will be created for the next Cultural Steering Group Committee. Members of the Cultural Steering Group Committee are requested to provide suggestions and comments.
3. That the staff investigate a July date for the event and ensure it does not clash with other events in the region.

10 MONTHLY REPORT - BICENTENARY WORKING GROUP

CONSENSUS:

That the Cultural Steering Group note the information in the Monthly Bicentenary Working Group report.

11 GLASSHOUSE STRATEGIC PLAN - REVIEW AND UPDATE

CONSENSUS:

That the Cultural Steering Group:

1. Provide input into the development of Council's Glasshouse Strategic Plan 2018 - 2021 to ensure the delivery of high-quality cultural, community and commercial activities which reflect the social and cultural aspects that are relevant to our community.
 2. Review and provide comment on the Strategic Plan by Friday 12 October 2018.
 3. Request that a report regarding the Strategic Plan be presented to the November Cultural Steering Group Meeting and the December Ordinary Council Meeting on the Glasshouse Strategic Plan which will ensure alignment between it and the Cultural Plan.
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12 PROPOSED CREATIVE HUB

CONSENSUS:

That the Cultural Steering Group:

1. Note the information provided about the proposed Creative Hub development.
 2. Hold future discussions around the Creative Hub, its requirements and management/operational model.
 3. Note that a Contributions Plan and Grants report will be delivered at a future meeting in 2019. The outcome from Arts & Craft and Men's Shed Projected will then also be reviewed at this stage.
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13 REQUEST BY HANDA SISTER CITY WORKING GROUP FOR ADDITIONAL FUNDING FOR SISTER CITY 30TH ANNIVERSARY GIFT

CONSENSUS:

1. That the Cultural Steering Group defers a decision on the Hello Koala proposal until a direction of the relationship to Handa Sister City has been determined.
2. That a report be presented to the next meeting in relation to:
 - a) The purpose of the Handa Sister City Committee and a possible approach into the future.
 - b) How Handa Sister City aligns with the Cultural Plan.

14 GENERAL BUSINESS

Nil.

The meeting closed at 9:31am.