

PRESENT

Members:

Councillor Geoffrey Hawkins (Chair)
Jeff Gillespie (CBD Landowner)
Tony Thorne (Chamber of Commerce Representative)
Sharon Beard (Access Committee Representative)
John McGuigan
Michael Nunez (TCMP Project Manager / Co-ordinator)

Other Attendees:

Liam Bulley (Group Manager Recreation and Buildings)
Gary Randall (Group Manager Infrastructure Delivery)

The meeting opened at 8:03am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Jeffery Sharp (Director Strategy & Growth), Michelle Love (Community Member), Geraldine Haigh (CBD Trader) and Robert Sagolj (CBD Landowner) be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 25 October 2018 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Additional Infrastructure Funding for Artwalk

Report for Additional Infrastructure Funding for Artwalk from Cultural Steering Group be provided at the January 2019 sub-committee meeting.

The Sub-Committee agreed to discuss Item 10 first.

10 FORESHORE WALKWAY GORDON STREET TO HAYWARD STREET

Group Manager Infrastructure Delivery addressed the committee to explain the shortfall in budget from the original estimate. The previous estimate of \$371,500 was based on a unit rate provided by King and Campbell (20% of this figure was for contingency) but this didn't represent the current scope of works.

The current scope includes improved intersection with Gordon Street, relocation of water and sewer for access for pump station, 20% more footpaths and increased and improved lighting and furniture.

Group Manager Infrastructure Delivery advised that his team could start the project prior to Christmas, to do the preliminary work in the holiday period subject to resolution of budget issues.

Revised project estimate is \$692,000 which includes \$90,000 for contingency.

A project contribution of \$186,000 is provided from the Water and Sewer Fund leaving a budget shortfall of \$134,395.

CONSENSUS:

The TCMP Sub-Committee endorsed \$134,395 increase in budget bringing the total TCMP budget contribution to \$505,910 including contingency.

Gary Randall left the room at 8.27am.

**06 TOWN CENTRE MASTER PLAN PRIORITY PROJECTS - DRAFT
OPERATIONAL PLAN 2019/20**

Discussion amongst the Sub-Committee on the priorities for inclusion in the 2019/2020 Operational Plan.

The Sub-Committee discussed the opportunity to focus on finalising detailed design for the Foreshore Walk as the priority project for 2019/20. There was also discussion regarding potential to commence working on this project in the current financial year.

Tony Thorne left the room at 8.44am whilst discussion was held about possibly engaging an external consultant to assist in delivery of this project. Group Manager Recreation and Buildings advised that internal staff have the capacity and capability to provide the expertise required provided some of the current priority projects are deferred.

Tony Thorne returned to the room at 8.47am.

CONSENSUS:

1. That the Town Centre Master Plan Sub-Committee considers the progression of the Foreshore Walkway Project as a priority.
2. The Town Centre Master Plan Capital Works budget for 2019/2020 will be \$985,000 for the Foreshore Walk Project.
3. That the following 2018/19 Operational Plan projects be deferred to allow for focus on the Foreshore Walkway Project: Foreshore Landscaping; Clarence Street – Tree and Understorey Replanting (Short to Hay Sts); William Street – Tree and Understorey (Short to Hay Sts).
4. That a Foreshore Walkway Working Group be created to progress this project. Working Group members will be Liam Bulley, Councillor Geoffrey Hawkins, Jeff Gillespie, Michael Nunez and Tony Thorne.

John McGuigan left the meeting at 8.55am.

At this point, the number of remaining members was less than that required through the Town Centre Master Plan Sub-Committee Charter to form a quorum.

07 TOWN SQUARE FINAL COST PROJECTION

The need for the installation of transformer at this stage and shared budget allocation for this item from future stages it will also service was discussed.

Staff advised that the refund for the umbrellas has not yet been received.

Staff to provide a further report to the January meeting.

08 CLARENCE STREET TREE AND UNDERSTOREY PLACEMENT

The Committee continued to discuss this item, considering a substantially reduced scope of works or postponing the project altogether for this financial year.

Consensus could not be reached as there was no quorum.

Item deferred to next meeting.

09 PORT MACQUARIE FORESHORE PLANS

Discussion associated with Foreshore Plans formed part of discussion in Item 06.

Item - 10 Foreshore Walkway Gordon Street to Hayward Street - has been moved to another part of the document.

11 GORDON STREET UNDERPASS

The Committee continued to discuss this item, noting that consensus could not be reached as there was no quorum.

- A 2.1m minimum clearance height of the underpass under the bridge edge beams was proposed to keep the boardwalk deck above the king tide level – recommended minimum clearance is 2.4m. Staff to consider risk mitigations associated with clearance (signage, bollards, etc.).
- The project is to be presented to the December 2018 PMHC Access Committee Meeting.

Item deferred to next meeting.

12 PROPOSED DATES FOR 2019 TOWN CENTRE MASTER PLAN SUB-COMMITTEE MEETINGS

Item deferred to next meeting as no quorum.

13 GENERAL BUSINESS

Nil.

The meeting closed at 10:30am.