
PRESENT

Members:

Councillor Peter Alley (Chair)
Ben Oultram
Bruce Gibbs
Ian Irwin
Julie Haraksin
Sharon Beard
Julie Priest (PMHC Aged & Disability Officer)

Other Attendees:

A/Director Holly McBride (PMHC)
Craig Luff (PMHC Landscape Architect)
Graham Saunders (Observer)
Barbi Radliffe (Observer)
Anthony Mahr (Observer)

The meeting opened at 2:00pm.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Lyndel Bosman, Mike Ipsen, Phil White, Helen Booby and Lucilla Marshall be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Port Macquarie-Hastings Access Sub-Committee Meeting held on 2 April 2019 be confirmed.

04 DISCLOSURES OF INTEREST

Julie Haraksin disclosed her non-pecuniary interest in Item 5, the reason being she owns a dwelling in the Northpoint Apartments building and a business in Colonial Arcade.

Ian Irwin disclosed his non-pecuniary interest in Item 5, the reason being he owns a dwelling in the Northpoint Apartments building and a business in Colonial Arcade.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

05.01 Access Friendly Project

Thank you to Sharon Beard, Helen Booby, Bruce Gibbs, Julie Haraksin, Ian Irwin, Ben Oultram and Julie Priest for undertaking a visit to Settlers Inn and the Hastings River Drive surrounding footpaths.

Discussion about three accessible car parks to be re-located and re-painted, obstructed link to footpath, new outdoor dining area, managing patrons at the bar service areas, signage required at the accessible toilet.

CONSENSUS

1. That correspondence signed by Cr Alley will be sent to Settlers Inn with recommendations for access improvements.
2. Request for tree pruning along footpath be sent to the Council maintenance crew.
3. That the next access visit be coordinated to review the Northpoint Apartment and surrounding businesses.

05.02.01 Accessible Updates

Discussion about the \$30k kerb ramp proposal and that the endorsed Access Committee recommendation for a Council Report has been delayed. The Committee are requesting \$30k to be identified within the existing 2019/20 Footpath Programme budget to fix 10 high priority kerb ramps as identified by the committee, which can be installed on existing footpaths. Acting Director McBride advised the Acting Director Infrastructure is reviewing the request, taking a holistic view of footpath works and the request made and will provide an update at the August Committee meeting.

The Committee noted that the tactiles requested by Guide Dogs have been installed at the pedestrian refuge near Coles at Innes Lake.

The Committee noted that the drop off no parking signage requested by Guide Dogs has been installed at the entrance to Wauchope Pool.

The Committee noted that the location of the Bold Street Pedestrian Crossing is currently being reviewed.

West Rotary Club has offered to build an accessible picnic setting at McInherney Park and are currently reviewing the technical drawings to see if it is viable for them to do.

Phil White requested Council to prune the fig tree at Westport Park as the foliage was covering the pedestrian lights. The PMHC Crew undertook this job at 7am the very next day and completed the maintenance.

The Committee noted that the accessible car park and signage has been installed in front of the Comboyne War Memorial Hall.

CONSENSUS:

That an update be provided at the August Access Committee meeting about the high priority kerb ramp proposal.

05.02.02 Access Reviews

There were DA reviews to be undertaken.

05.02.03 Accessible Parking Project

Thank you to Julie Haraksin, Ian Irwin, Mike Ipsen and Julie Priest who undertook iPad audits of accessible parking spaces in Laurieton.

Ben Oultram suggested having a sticker or signage at accessible car parks to refer patrons to the App. Anthony Mahr discussed screen reader functionality of the App.

CONSENSUS:

1. That GIS be invited to the August Access Committee meeting to present how the App would work.
2. That Anthony Mahr test drives the App to check the compatibility of the screen reader.
3. That excursions to audit Lake Cathie and North Haven accessible car parks be organised.

05.02.04 Changing Places Adult Change Table

Council has sponsored a NSW Government grant application with ACES for a 'Boundless' accessible toilet and adult change table with gantry hoist. The application is for \$160k and if successful the Council contribution would be \$10k from the Disability Inclusion Action Plan budget. If the grant is successful, Council will seek a recommendation from the Access Committee and ACES for the preferred location in Wauchope.

The Port Macquarie 'Boundless' is now being installed in July and August with a planned launch for September.

CONSENSUS:

That the Access Committee members will be advised how to vote for the grant for the Wauchope 'Boundless', if the application proceeds to the voting round.

05.02.05 Invitation to the ArtWalk event

The Access Committee are invited to the ArtWalk event to view the Dementia Friendly video installation. Meeting at 6pm in front of the Historic Courthouse on Thursday 18 July.

06 CHARLIE UPTIN WALK ACCESSIBLE DESIGN

Mr Craig Luff, PMHC Landscape Architect, presented to the Access Committee about the Coastal Walk Upgrade. The Coastal Walk is classified as a Class 3 Trail, however wherever possible the footpath will be widened to 2.2metres along the Charlie Uptin Walk. Mr Luff proposed a viewing platform to be constructed which would provide a tourism destination point and turn around area before the stairs, and sought endorsement of \$20k funding from the DIAP budget.

CONSENSUS:

1. That the project includes wayfinding signage that clearly shows the accessible portion of the footpath with distance/ metres.
2. Noted the presentation by Mr Craig Luff, PMHC Landscape Architect; and will review endorsement of funding of the accessible viewing platform from the Disability Inclusion Action Plan Budget.

07 PMHC BUILDINGS AND FACILITIES ACCESS PRIORITIES FOR 2019/2020

The Access Committee reviewed the PMHC Buildings and Facilities Access Priorities document and discussed funding priorities.

CONSENSUS:

1. That the Access Committee recommends the following funding priorities of the \$107,700 Disability Inclusion Action Plan Budget for 2019/20

Asset	Work	Cost
Port Macquarie	'Boundless' accessible toilet and adult change table with gantry hoist and elevated change table	\$25,000 (previously committed)
Kew	iKew wheelchair friendly picnic table and shelter	\$15,000
Charlie Upton Walk	Accessible viewing platform	\$20,000
Wauchope	'Boundless' State Govt \$160k grant plus \$10k Council contribution if grant successful	\$10,000

North Haven	Accessible picnic table	\$3,500
North Haven	Design of plan only (for a ramp to the water)	\$5,000
Wauchope Swimming Pool	Portable hoist to transfer to pool wheelchair	\$10,000
Lighthouse Beach	Install accessible car park and kerb ramp at picnic hub	\$2,000
	TOTAL of priorities	\$90,500

2. That the remaining DIAP budget to be reviewed in December 2019 when it will be known if the \$10k for the Wauchope Boundless will be required or not and available budget for other projects to be considered such as installing compliant accessible toilets at the Port Macquarie Senior Citizens Facility.

08 GENERAL BUSINESS

08.01 REQUEST FOR KERB RAMP

A request from resident Mr Davidson was referred to the Access Committee from Director Sharp to review, prioritise and potentially fund from the DIAP budget. The resident is requesting a kerb ramp at the corner of Lord and Lachlan Streets.

CONSENSUS:

That the Road Safety Officer review the location and connectivity of the surrounding footpaths and provide an overview at the August Committee meeting

08.02 LAKE CATHIE FISH CLEANING TABLE

The Committee noted that the new fish cleaning table funded by the Fisheries Trust was installed last week.

08.03 EMERGENCY SERVICES TRAINING AND AUTISM

The Committee noted that Council hosted two training workshops this week for people living with Autism and Emergency Services. The workshops were to help design disaster evacuation plans for people living with Autism in our area.

08.04 MASTER LOCKSMITH ACCESS KEYS

Bruce Gibbs has undertaken research and reviewed 65 NSW Councils (51% of Councils). Of these 45% actively use MLAK on their public accessible toilets. Cr Alley thanked Bruce for his research.

08.05 DISABILITY INCLUSION ACTION PLANS

Bruce Gibbs has undertaken research and reviewed the Disability Inclusion Action Plans of 27 Councils and gave them a qualitative score. He congratulated Julie Priest as the PMHC plan is excellent. Cr Alley thanked Bruce for his very interesting research.

08.06 COLONIAL ARCADE

Julie Haraksin advised that Colonial Arcade have finished upgrading their toilet and has forwarded photos to Julie Priest.

CONSENSUS:

That the photos of the upgraded Colonial Arcade be shared with the Committee and that the Committee considers approaching the building management asking them to consider installing an MLAKey.

08.07 THE "TRADIES" GUIDE TO GOOD ACCESS

Bruce Gibbs tabled the 'tradies' guide to good access booklet. The document is an initiative of the Northern Rivers Regional Access Forum and developed by Hobsons Bay City Council.

CONSENSUS:

That the guide be circulated amongst the Committee and appraised in regards to the Australian Standards and reviewed at the August Committee Meeting.

08.08 TIPS FOR MAKING YOUR EVENT ACCESSIBLE

Bruce Gibbs tabled the Blayney Shire Council guide 'Tips for making your event accessible'.

CONSENSUS:

That the guide be circulated amongst the Access Committee and PMHC Tourism Team, and reviewed at the August Committee Meeting.

The meeting closed at 3:45pm.