



# Town Centre Master Plan Sub-Committee

## Business Paper

**date of meeting:** Friday 28 June 2019

**location:** Function Room  
Port Macquarie-Hastings Council  
17 Burrawan Street  
Port Macquarie

**time:** 8:00am

## **Town Centre Master Plan Sub-Committee**

### **CHARTER**

---

#### **1.0 OBJECTIVES**

- To advise Council on projects and issues which support and affect the continued development of the Port Macquarie Town Centre using funding from the Town Centre Master Plan Reserve.

#### **2.0 KEY FUNCTIONS**

The key functions of the Sub-Committee are to:

- Make recommendations to Council regarding the development, review and amendment as required of the Town Centre Master Plan
- Make recommendations to Council on works priorities - Capital and maintenance - for the implementation of the Town Centre Master Plan
- Act as a communication conduit between Council and the CBD stakeholders in respect to the Town Centre Master Plan
- Make recommendations to Council regarding an annual Works Program and Budget to be adopted by Council as part of the annual Operational Plan
- Maintain an awareness of the capital expenditure of Town Centre Master Plan Reserves and make recommendations to Council regarding such expenditure.
- Raise funds other than rates and loans to fund the objectives of the Sub-Committee through partnerships with other stakeholders
- Make recommendations to the relevant Director in relation to purchasing, manufacturing, obtaining and supplying material for the promotion of the CBD from any external funds raised by the Sub-Committee
- Advocate for the Town Centre Master Plan and promote the advantages of the CBD to the wider community

#### **3.0 MEMBERSHIP**

##### **3.1 Voting Members**

- Councillor (resolved by Council)
- Director Strategy and Growth
- Senior Landscape Architect- Council
- 1 Community member (b)
- 2 CBD Landowners (1a + 1b)
- 1 Port Macquarie Chamber of Commerce representative (a)
- 1 CBD Trader (a)
- 1 CBD Trader/Landowner with demonstrated relevant technical expertise (b)
- 1 Port Macquarie-Hastings Access Sub-Committee representative (a)

### **3.2 Non-Voting Members**

- There may be occasions where other attendees are required at Sub-Committee meetings, such as funding partners, independent people, other levels of government, client side project managers (if applicable), stakeholder engagement specialists and other Council staff. Such people will be invited to Sub-Committee meetings on an as needs basis.

### **3.3 Obligations of Members**

- As per Section 226 (c) of the NSW Local Government Act 1993, the Mayor is the principal spokesperson for the governing body and Councillors that are members of a Sub-Committee are to obtain the Mayors agreement to make media and other statements. Further, only the Mayor, or a Councillor with the Mayor's agreement and otherwise in accordance with Council policies and procedures, may release Council information through media statements or otherwise, and the release of such information must be lawful under the Council adopted Code of Conduct. Council Officers that are members of Sub-committees are bound by the existing operational delegations in relation to speaking to the media.
- All Sub-Committee members are not permitted to speak to the media as representatives of the Sub-Committee unless approved by the Chairperson (prior to this from the Mayor as above)
  - Where approval has been granted by the Chairperson, the views and opinions expressed are those of the Town Centre Master Plan Sub-Committee and not of Port Macquarie-Hastings Council
- A Councillor or a non Council member as a member of a Sub-Committee or the Sub-Committee itself has no delegation or authority to make decisions on behalf of Council, nor to direct the business of Council. The only decision making power open to Councillors is through formal resolutions of Council.
- A Councillor or a non Council member as a member of a Sub-Committee or the Sub-committee itself cannot direct staff and must abide by the decisions of Council and the policies of Council.
- All Sub-Committee members must comply with Council's Code of Conduct and relevant Council policies and procedures with particular reference to Council's Work Health and Safety Policy.

### **3.4 Member Tenure**

- Non Council members will be appointed for a two year term. Terms will be staggered so that every year expressions of interest for new members (a) or (b) will be called depending on rotation.

### **3.5 Appointment of Members**

- Council, by resolution duly passed, will appoint members to the Sub-Committee following an advertised expression of interest.

## **4.0 TIMETABLE OF MEETINGS**

- Meetings of the Sub-Committee shall be held monthly at a date convenient to Sub-Committee members. During election caretaker mode the Sub-Committee may be suspended until after the election once Councillor representation is resolved by Council.

## **5.0 MEETING PRACTICES**

### **5.1 Decision Making**

- Recommendations of the Sub-Committee shall be made by consensus. If consensus is not reached, the item may be reported to Council for determination or deferred pending further information and debate.
- The Chairperson shall not have a casting vote.
- Recommendations to Council are to be made through the relevant Director, who will determine under delegation, the process for implementation.

### **5.2 Quorum**

- A Meeting shall not proceed unless a quorum of at least one (1) more than half the number of members are present, at least one of whom must be a full time Council employee and at least 3 of whom must not be Council employees.

### **5.3 Chairperson and Deputy Chairperson**

- The Chairperson shall be the Councillor, duly appointed by Council resolution.
- At all meetings of the Sub-Committee, the Chairperson shall occupy the Chair and preside. In the absence of the Chairperson, the alternate Councillor will preside at the Meeting.

### **5.4 Secretariat**

- The incumbent Council Director is responsible for ensuring the Sub-Committee has adequate secretariat support. The secretariat will ensure that business papers and supporting papers are circulated at least three (3) days prior to each meeting. Minutes shall be circulated to members within seven (7) days of the meeting having taken place.
- The incumbent Council Director will coordinate a review of the Charter within 12 months of a new Council term and present to Council for adoption.

### **5.5 Recording of decisions and explicit discussions on risks**

- Minutes of Sub-Committee meetings shall include the decisions made, relevant details of discussions and the nature of any dissenting views expressed by members.

## **6.0 CONVENING OF “OUTCOME SPECIFIC” WORKING GROUPS**

- The Sub-Committee can at times request a working group to be convened, for a limited period of time, for a specific actions, these specifics will be minuted clearly. The working group will report back to the Sub-Committee with outcomes.

## **7.0 CONFIDENTIALITY AND CONFLICT OF INTEREST**

- Councillors, Council staff and members of this Sub-Committee must comply with the applicable provisions of Council's Code of Conduct in carrying out their functions as Council Officials. It is the personal responsibility of Council Officials to comply with the standards in the Code of Conduct and regularly review their personal circumstances with this in mind.

- Sub-Committee members must declare any conflict of interests at the start of each meeting or before discussion of a relevant item or topic. Details of any conflicts of interest should be appropriately minuted.
- Where members or invitees at Sub-Committee meetings are deemed to have a real or perceived conflict of interest, it may be appropriate they be excused from Sub-Committee deliberations on the issue where the conflict of interest may exist.
- Any independent members of the Sub-Committee will be required to complete a confidentiality agreement that will cover the period of their membership of the Sub-Committee.

## Town Centre Master Plan Sub-Committee

### ATTENDANCE REGISTER

Member	25/10/18	29/11/18	28/02/19	28/03/19	23/05/19
Councillor G Hawkins (Chair)	✓	✓	✓	A	No quorum
Councillor M Cusato (Deputy Chair)	A	X	✓	✓	
Jeffery Sharp (Director Strategy & Growth)	✓	A	✓	✓	
Craig Luff (Landscape Architect)	-	-	✓		
Jeff Gillespie (CBD Landowner 2018-2019)	✓	✓	✓	✓	
Robert Sagolj (CBD Landowner 2018-2020)	✓	A	✓	X	
vacant (CBD Trader with expertise 2016-2018)	-	-	-	-	
Tony Thorne (Chamber of Commerce Representative 2018-2020)	✓	✓	✓	✓	
Michelle Love (Community Member 2018-2019)	✓	A	✓	✓	
Sharon Beard (Access Committee Representative 2018-2020)	✓	✓	✓	✓	
Geraldine Haigh (CBD Trader 2018-2020)	✓	A	✓	A	
John McGuigan (June 2018 - 2019)	A	✓	✓	A	
Michael Nunez (TCMP Project Manager / Co-ordinator) (non-voting)	✓	✓	✓	✓	

**Key:** ✓ = Present

A = Absent With Apology

X = Absent Without Apology

# **Town Centre Master Plan Sub-Committee Meeting**

Friday 28 June 2019

## **Items of Business**

<b>Item</b>	<b>Subject</b>	<b>Page</b>
01	Acknowledgement of Country .....	<u>8</u>
02	Apologies.....	<u>8</u>
03	Confirmation of Minutes .....	<u>8</u>
04	Disclosures of Interest.....	<u>12</u>
05	Business Arising from Previous Minutes.....	<u>16</u>
06	Town Centre Works/Project Update.....	<u>17</u>
07	Foreshore Walkway Projects Update.....	<u>22</u>
08	Quarterly Financial Report .....	<u>25</u>
09	General Business	

---

**Item: 01****Subject: ACKNOWLEDGEMENT OF COUNTRY**

---

"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

---

**Item: 02****Subject: APOLOGIES**

---

**RECOMMENDATION**

That the apologies received be accepted.

---

**Item: 03****Subject: CONFIRMATION OF PREVIOUS MINUTES**

---

**RECOMMENDATION**

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 28 March 2019 be confirmed.



---

## **PRESENT**

### **Members:**

Councillor Michael Cusato (Deputy Chair)  
Jeffery Sharp (Director Strategy & Growth)  
Jeff Gillespie (CBD Landowner)  
Tony Thorne (Chamber of Commerce Representative)  
Michelle Love (Community Member)  
Sharon Beard (Access Committee Representative)  
Michael Nunez (TCMP Project Manager / Co-ordinator)

### **Other Attendees:**

Nil.

---

The meeting opened at 8:06am.

---

---

## **10 ACKNOWLEDGEMENT OF COUNTRY**

---

The Acknowledgement of Country was delivered.

---

## **11 APOLOGIES**

---

### **CONSENSUS:**

That the apologies received from Councillor Geoff Hawkins, Geraldine Haigh, John McGuigan and Craig Luff be accepted.

---

## **12 CONFIRMATION OF MINUTES**

---

### **CONSENSUS:**

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 28 February 2019 be confirmed.

---

---

### **13 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

---

### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **CONSENSUS:**

That the Business Arising Schedule be noted with the following additional information:

1. Item 07 Date 29/11/2018 – Town Square Final Cost Projection was the subject of a late report to this meeting.

---

### **06 TOWN CENTRE TREE REPLACEMENTS**

Staff to investigate why trees used by Council are not to NATSPEC specifications.

#### **CONSENSUS:**

That the Town Centre Master Plan Sub-Committee:

1. Endorse the replacement of Town Centre trees as outlined in this report.
2. Not replace both Blueberry Ash trees in William Street at this time.

---

### **07 TOWN SQUARE WORKS**

#### **CONSENSUS:**

That the Town Centre Master Plan Sub-Committee:

1. Note the information contained within this report.
2. Acknowledge under shade structure lighting will be the responsibility of any lessee and be subject to Council approval.
3. Adopt up lighting as the preferred method of lighting the Australian Flag at the Cenotaph, and this work be fully funded by the RSL Sub-Branch.

---

## **08 GENERAL BUSINESS**

---

### **08.01 MAXIMISING RECLAIMED WATER**

---

Discussion on maximising reclaimed water usage for current and future works in Town Square and Town Centre.

---

### **08.02 FOOTPATH CLEANING**

---

Footpath cleaning to be undertaken as soon as possible.

---

## **09 TOWN SQUARE TRANSFORMER AND FINAL COSTS**

---

### **CONSENSUS:**

That the Town Centre Master Plan Sub-Committee note the information contained in this report.

---

The meeting closed at 9:25am.

---

**Item: 04****Subject: DISCLOSURES OF INTEREST**

---

**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

<b>Name of Meeting:</b>	
<b>Meeting Date:</b>	
<b>Item Number:</b>	
<b>Subject:</b>	
<b>I, the undersigned, hereby declare the following interest:</b>	
<input type="checkbox"/> <b>Pecuniary:</b> Take no part in the consideration and voting and be out of sight of the meeting.	
<input type="checkbox"/> <b>Non-Pecuniary – Significant Interest:</b> Take no part in the consideration and voting and be out of sight of the meeting.	
<input type="checkbox"/> <b>Non-Pecuniary – Less than Significant Interest:</b> May participate in consideration and voting.	
<b>For the reason that:</b>	
<b>Name:</b>  <b>Signed:</b>	<b>Date:</b>
<b>Please submit to the Governance Support Officer at the Council Meeting.</b>	

*(Refer to next page and the Code of Conduct)*

## Pecuniary Interest

- 4.1 A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3.
- 4.2 You will not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision you might make in relation to the matter, or if the interest is of a kind specified in clause 4.6.
- 4.3 For the purposes of this Part, you will have a pecuniary interest in a matter if the pecuniary interest is:
  - (a) your interest, or
  - (b) the interest of your spouse or de facto partner, your relative, or your partner or employer, or
  - (c) a company or other body of which you, or your nominee, partner or employer, is a shareholder or member.
- 4.4 For the purposes of clause 4.3:
  - (a) Your "relative" is any of the following:
    - i) your parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child
    - ii) your spouse's or de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child
    - iii) the spouse or de facto partner of a person referred to in paragraphs (i) and (ii)
  - (b) "de facto partner" has the same meaning as defined in section 21C of the *Interpretation Act 1987*.
- 4.5 You will not have a pecuniary interest in relation to a person referred to in subclauses 4.3(b) or (c)
  - (a) if you are unaware of the relevant pecuniary interest of your spouse, de facto partner, relative, partner, employer or company or other body, or
  - (b) just because the person is a member of, or is employed by, a council or a statutory body, or is employed by the Crown, or
  - (c) just because the person is a member of, or a delegate of a council to, a company or other body that has a pecuniary interest in the matter, so long as the person has no beneficial interest in any shares of the company or body.

## Non-Pecuniary

- 5.1 Non-pecuniary interests are private or personal interests a council official has that do not amount to a pecuniary interest as defined in clause 4.1 of this code. These commonly arise out of family or personal relationships, or out of involvement in sporting, social, religious or other cultural groups and associations, and may include an interest of a financial nature.
- 5.2 A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.
- 5.3 The personal or political views of a council official do not constitute a private interest for the purposes of clause 5.2.
- 5.4 Non-pecuniary conflicts of interest must be identified and appropriately managed to uphold community confidence in the probity of council decision-making. The onus is on you to identify any non-pecuniary conflict of interest you may have in matters that you deal with, to disclose the interest fully and in writing, and to take appropriate action to manage the conflict in accordance with this code.
- 5.5 When considering whether or not you have a non-pecuniary conflict of interest in a matter you are dealing with, it is always important to think about how others would view your situation.

### Managing non-pecuniary conflicts of interest

- 5.6 Where you have a non-pecuniary conflict of interest in a matter for the purposes of clause 5.2, you must disclose the relevant private interest you have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter. In the case of members of council staff other than the general manager, such a disclosure is to be made to the staff member's manager. In the case of the general manager, such a disclosure is to be made to the mayor.
- 5.7 If a disclosure is made at a council or committee meeting, both the disclosure and the nature of the interest must be recorded in the minutes on each occasion on which the non-pecuniary conflict of interest arises. This disclosure constitutes disclosure in writing for the purposes of clause 5.6.
- 5.8 How you manage a non-pecuniary conflict of interest will depend on whether or not it is significant.
- 5.9 As a general rule, a non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest for the purposes of clause 4.1, but it involves:
  - a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 or another person from the council official's extended family that the council official has a close personal relationship with, or another person living in the same household
  - b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
  - c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
  - d) membership, as the council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter
  - e) a financial interest (other than an interest of a type referred to in clause 4.6) that is not a pecuniary interest for the purposes of clause 4.1
  - f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.
- 5.10 Significant non-pecuniary conflicts of interest must be managed in one of two ways:
  - a) by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or
  - b) if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29.
- 5.11 If you determine that you have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest you must also explain in writing why you consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.
- 5.12 If you are a member of staff of council other than the general manager, the decision on which option should be taken to manage a non-pecuniary conflict of interest must be made in consultation with and at the direction of your manager. In the case of the general manager, the decision on which option should be taken to manage a non-pecuniary conflict of interest must be made in consultation with and at the direction of the mayor.
- 5.13 Despite clause 5.10(b), a councillor who has a significant non-pecuniary conflict of interest in a matter, may participate in a decision to delegate consideration of the matter in question to another body or person.
- 5.14 Council committee members are not required to declare and manage a non-pecuniary conflict of interest in accordance with the requirements of this Part where it arises from an interest they have as a person chosen to represent the community, or as a member of a non-profit organisation or other community or special interest group, if they have been appointed to represent the organisation or group on the council committee.

## SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION

*This form must be completed using block letters or typed.*

*If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.*

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of the affected principal place of residence of the councillor or an associated person, company or body <i>(the <b>identified land</b>)</i>	
Relationship of identified land to councillor <i>[Tick or cross one box.]</i>	<input type="checkbox"/> The councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease, trust, option or contract, or otherwise). <input type="checkbox"/> An associated person of the councillor has an interest in the land. <input type="checkbox"/> An associated company or body of the councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST<sup>1</sup></b>	
Nature of land that is subject to a change in zone/planning control by proposed LEP <i>(the <b>subject land</b><sup>2</sup>)</i> <i>[Tick or cross one box]</i>	<input type="checkbox"/> The identified land. <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control <i>[Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]</i>	
Proposed change of zone/planning control <i>[Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]</i>	
Effect of proposed change of zone/planning control on councillor or associated person <i>[Tick or cross one box]</i>	<input type="checkbox"/> Appreciable financial gain. <input type="checkbox"/> Appreciable financial loss.

*[If more than one pecuniary interest is to be declared, reprint the above box and fill in for each additional interest]*

**Councillor's Signature:** ..... **Date:** .....

*This form is to be retained by the council's general manager and included in full in the minutes of the meeting*

Last Updated: 3 June 2019

**Important Information**

This information is being collected for the purpose of making a special disclosure of pecuniary interests under clause 4.36(c) of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

The special disclosure must relate only to a pecuniary interest that a councillor has in the councillor's principal place of residence, or an interest another person (whose interests are relevant under clause 4.3 of the Model Code of Conduct) has in that person's principal place of residence.

Clause 4.3 of the Model Code of Conduct states that you will have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative or because your business partner or employer has a pecuniary interest. You will also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.

"Relative" is defined by clause 4.4 of the Model Code of Conduct as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting at which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

---

<sup>1</sup> Clause 4.1 of the Model Code of Conduct provides that a pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter, or if the interest is of a kind specified in clause 4.6 of the Model Code of Conduct.

<sup>2</sup> A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in clause 4.3 of the Model Code of Conduct has a proprietary interest

**Item: 05**

**Subject: BUSINESS ARISING FROM PREVIOUS MINUTES**

<b>Item:</b>	08	<b>Date:</b>	29/11/2018
<b>Subject:</b>	Additional Infrastructure Funding for Artwalk		
<b>Action Required:</b>	Request a further report from Cultural Steering Group on Infrastructure required for TCMP consideration		
<b>Current Status:</b>	Report to be provided later in 2019 once it has been considered at a CSG sub-committee meeting. This is yet to be tabled at a CSG meeting.		

<b>Item:</b>	06	<b>Date:</b>	28/02/2019
<b>Subject:</b>	Gordon Street Underpass		
<b>Action Required:</b>	Staff to provide a further report to a future meeting when project costs have been further developed		
<b>Current Status:</b>	Work is continuing on finalisation of costs for the project.		

<b>Item:</b>	06	<b>Date:</b>	28/03/2019
<b>Subject:</b>	Town Centre Tree Replacements		
<b>Action Required:</b>	Staff to investigate why trees used by Council are not to NATSPEC specifications.		
<b>Current Status:</b>	Information to be provided at future meeting		

<b>Reports to future meetings</b>		
<b>Report</b>	<b>Due Date</b>	<b>Requested</b>
Town Square Monthly Progress Report	Monthly	29 Jun 17
Town Centre Footpath Cleaning – contract methodology and potential cost implications	Aug 2018	31 May 18
Master Plan Works Monitoring by Grids	Sept 2018	31 Aug 17
Update on Accessible Parking Costs in the CBD	TBA	26 July 17



---

Item: 06

Subject: TOWN CENTRE WORKS/PROJECT UPDATE

Presented by: Development and Environment, Melissa Watkins

---

**RECOMMENDATION:**

**That the Town Centre Master Plan Sub-Committee note the information contained in the Town Centre Works/Project Update report.**

**Discussion and Updates:**

TOWN SQUARE CATENARY LIGHTS

Initial trial of alternate control system successfully undertaken by Glasshouse staff. This trial involved turning the entire catenary lighting system on and off.

The next trial is scheduled for 25<sup>th</sup> June where staff will test lighting colour transitioning for all individual fittings. At this time, these tests require staff to connect to the system on-site using a laptop. If this trial is successful, Glasshouse staff will re-activate the system and change lighting patterns as requested by the TCMP Coordinator.

Ultimately, the system will be connected remotely to the Glasshouse to simplify the process of addressing requested lighting changes.

A verbal update regarding this matter will be provided at the June 2019 TCMP Sub-Committee meeting.

TOWN CENTRE PAVEMENT CLEAN AND SEAL

Three quotes were provided for the next session of pavement clean and seal. Local service provider, *Port Pressure Cleaning*, was selected for a clean and seal session which commenced 20<sup>th</sup> May.

They are currently halfway through the assigned areas to be cleaned with a timeframe agreed upon of another month (late July) to complete the works. Their completed work so far has been to Council satisfaction. This is a smaller local operator than the previous external service provider, so a lengthier timeframe is required to deliver the agreed scope of works.

Detail regarding areas to be cleaned/cleaned and sealed are identified in the attachment 'Town Centre - Pavement Clean and Seal - Base Plan - May 2019'. Areas completed to 18<sup>th</sup> June are also identified in this attachment.

PARKLETS

A third issue of Shop drawings were received from the engineer for Reyhana. Approval is pending, subject to further minor updates requested by Council in regards to the brief requirements and safety issues. The operator is eager to construct the parklet soon after the drawings are amended and approved.

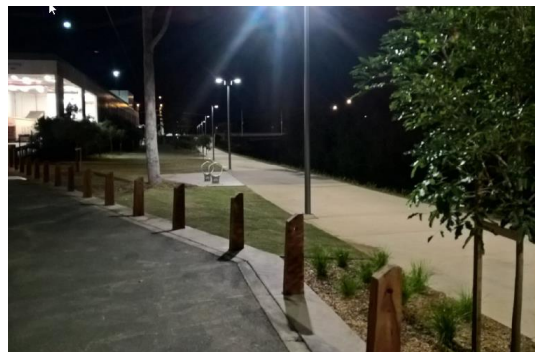
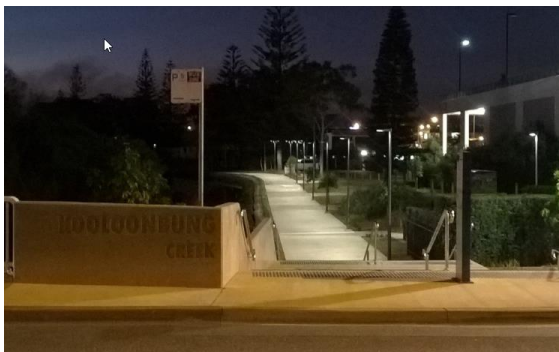
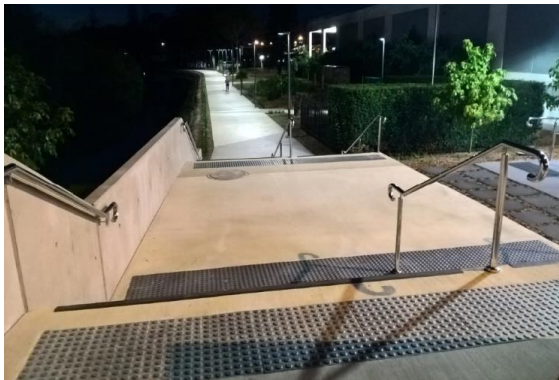
Blackbox Pizza has formally withdrawn from the Parklet submission process.

KOOLOONBUNG CREEK STAGE 1 update

The construction site fencing was removed and lighting was commissioned on Friday 31<sup>st</sup> May 2019, opening the pathway for public use. Although there were a few remaining items to be completed, it was decided that this popular walkway had reached a safe and presentable stage of practical completion.

Outstanding Items:

- Defective furniture returned to supplier to be rectified. Manufacturer yet to confirm expected delivery date for immediate installation.
- Anti-graffiti coating to entryway walling to be completed by the end of June.
- 





### GLASSHOUSE FORECOURT

Several pavement issues have arisen causing significant trip hazards in this high profile area which have been / are now being repaired. Unless otherwise stated, these repairs were paid from the TCMP operational works pavement budget.

Council will soon install a recycling bin and surround in the forecourt.

Item	Cost \$
Lower the concrete encased in-ground uplight and relay in half a dozen sunken permeable paver areas causing trip hazards.	\$1,072
Install a small new area drain in an outdoor dining area to address ponding.	\$446
Supply and install 4 stronger small stainless steel area drain covers, previous grates were deformed.	\$600
Repair a broken removable bollard lock latch.	\$200
Umbrella refixed in new location onto concrete pavement and defective finish in permeable pavement area reinstated, at operator's expense.	\$0
Dual recycle/general waste bin to be installed, as there is no recycle bin in the Glasshouse Forecourt. Cost \$5,075 from non-TCMP funding source.	\$0

### TOWN GREEN CENTRAL AND WEST

Michael Nunez is the lead designer, under the management of the Infrastructure Delivery project manager, Damon Walker.

Progress (last month):

- Report from regional Geotechnical Solutions on the existing depths to natural soils was received.
- The Geotechnical results sent to Cosmos Archaeology for review of the European heritage conditions (required under the Section 139 exemption conditions)
- Review of Aboriginal recognition and inclusion process to be coordinated through the design team with consultation with Birpai land council.
- Optional adjustments to the layout are being considered to utilise existing light pole positions and thus power supply lines to minimise new trenching requirements through substrate with potential heritage content. This is a cost saving option which may also avoid possible construction time delays.

One month look ahead:

- Development of landscape design.
- Engage substation, electrical, structural, civil and environmental consultants to completed supplementary designs (pending completion of landscape design).
- Submit outstanding Archaeological reports to OEH (report will influence the approvals process to undertake the works).

**Attachments**

1 [View](#). Town Centre - Pavement Clean and Seal - Base Plan - May 2019





Item: 07

Subject: FORESHORE WALKWAY PROJECTS UPDATE

Presented by: Development and Environment, Melissa Watkins

**RECOMMENDATION**

That the Town Centre Master Plan Sub-Committee note the information contained within the Foreshore Walkway Project Update Report.

**Discussion****DRAFT MASTER PROGRAM FOR FORESHORE WALKWAY PROJECTS**

Council is targeting to complete detailed design phase for the Foreshore Walkway Project by the end of July 2020.

Project / Tasks	Priority	2019												2020			
		June	July	August	September	October	November	December	January	February	March	April	May	June	July		
<b>1 General Items</b>	<b>H</b>																
a Geotechnical Reports																	
b Detailed Surveys																	
c Heritage Impact Report & Approvals *1																	
d Crown Lands consents and management																	
<b>2 Town Wharf</b>	<b>M</b>																
a Pilot's Boat Shed - MNCMM consent																	
b Pilot's Boat Shed - Architectural details																	
c Sea plane ramp removal or relocation																	
d Design Development & Documentation *3																	
e Environmental Approvals																	
<b>3 Fishermen's Wharf Landscape</b>	<b>M</b>																
a Confirmation of Construction Program *2																	
b Design Development & Documentation *3																	
c Environmental Approvals																	
<b>4 William Street Underpass</b>	<b>M</b>																
a Hydrological assessment of tidal flow																	
b Preliminary Structural Consultation																	
c Design Development & Documentation *3																	
d Environmental Approvals																	
<b>5 Kooloonbung Creek Stage 2</b>	<b>M</b>																
a Review of detail design																	
b Environmental Approval *4																	
<b>6 Link To Westport Park</b>	<b>L</b>																
a Water's Edge - acquisition / easement																	
b Design Development & Documentation *3																	
c Environmental Approvals																	

**Notes:**

\*1 - Timeline for heritage approvals may vary as progress is not under Council control post-application.

\*2 - Landscape project progress subject to confirmation of the wharf construction program. See discussion below.

\*3 - Minor changes may be required to the Detailed Design Documentation following Environmental Approvals.

\*4 - Resubmission for environmental approvals may be required for this project due to minor changes.

Fishermen's Wharf Construction

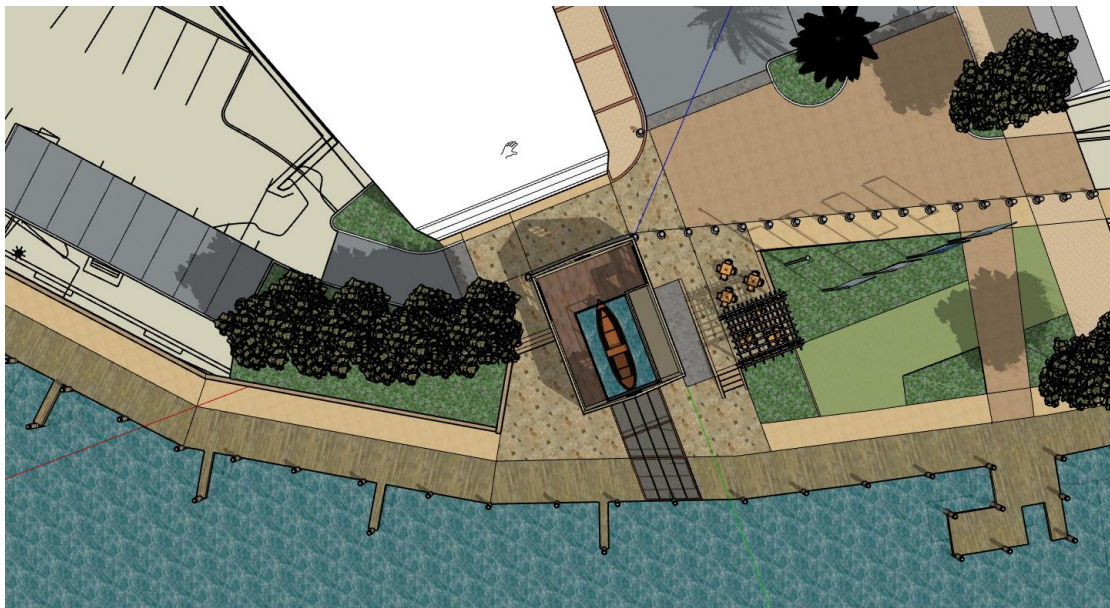
The Maritime Infrastructure Delivery Office (MIDO) let out to tender the construction of the Fishermen's Wharf late last year. MIDO staff informed Council that a tenderer was expected to be appointed in late February with construction to be completed within three months of appointment. Clearly, this timeline has not been met and staff have sought construction program updates from MIDO. At the time of writing this report, an update had not been received.

Given the delay in delivery of this project, Council staff have amended the proposed timing for detailed design and approvals of this section of the Foreshore Walkway. This has provided opportunity for staff to bring forward review and finalisation of plans for Kooloonbung Creek Stage 2.

TASKS FOR JUNE / JULY PERIOD

- Geotechnical reports and detailed surveys for Town Wharf, Fishermen's Wharf adjoining parkland, William Street underpass and Westport Park Link.
- Engage an archaeologist to supervise and report on the Geotechnical core sampling and for the required European and Aboriginal Heritage Impact study.
- Obtain consent from MNCMM of the Pilot's Boat Shed precinct proposed layout and engage an architect to assist in the detailed reconfiguration of the proposed entrance and internal layout.

1.







- Obtain the construction program for Fishermen's Wharf from MIDO to inform the design development and construction programming for the adjoining parkland.
- Consult with Crown Lands in regards to the removal or repositioning of the existing boat ramp near the Northern end of Short Street to allow for the proposed foreshore pathway delineation. The sea plane operator may be impacted upon.
- Continue discussions with Crown Lands regarding approvals for preliminary works on their land.

#### Existing Land Tenure and Management Plan



#### Attachments

Nil



---

**Item: 08****Subject: QUARTERLY FINANCIAL REPORT****Presented by: Infrastructure, Jeffery Sharp**

---

**RECOMMENDATION**

**That the Town Centre Master Plan Sub-Committee not the information within the Quarterly Financial Report.**

**Discussion**

The following table includes information from the TCMP Reserve from 19 June 2019.

The below is a high level summary of the proposed position of the Reserve for the current financial year:

<b>TCMP High Level Funds Summary 2018/19</b>		
	<b>BUDGET</b>	<b>ACTUAL</b>
Reserve Balance at 30 June 2018	\$2,240,534	\$2,240,534
Income 2018/19	\$1,354,200	\$1,294,200
Operational Expenses (to 19 June 2019)	-\$1,140,207	-\$760,758
Works Program Expenses (to 19 June 2019)	-\$1,476,511*	-\$1,044,244
<b>Projected Reserve Balance at June 2019</b>	<b>\$978,016</b>	
<b>Current Position at 19 June 2019</b>		<b>\$1,729,732</b>

Attached is a financial spreadsheet showing the actual expenditure for the 2018-19 financial year to date.

Copies will be distributed at the Meeting for members.

\*Modifications to the works program were adopted by Council seeing a reduction in the works program budget from the beginning of the 18/19 FY (\$1,755,440).

**Attachments**

1 [View](#). TCMP Financial Model June 2019

Port Macquarie Town Centre Masterplan Financial Model																
	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19 Actuals (incl Budget commitments)	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
% Rate Increase							2.7%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
General Increase							2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Expenditure % Increase							2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Operational Income																
11320 Gross Levy - Special Rates	1,042,400	1,066,400	1,091,900	1,111,600	1,128,300	1,154,200	1,185,400	1,215,035	1,245,411	1,276,546	1,308,460	1,341,171	1,308,460	1,341,171	1,374,701	1,341,171
Sundry Income	92	30			1,000	1,154,200	0									
40145 Contribution From General Fund	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000
Income from Roadside Sales	22,754	35,647	54,063	64,745	67,026	60,000	60,000	61,200	62,424	63,672	60,000	61,200	64,946	61,200	62,424	66,200
TOTAL OPERATIONAL INCOME	1,265,246	1,242,077	1,285,963	1,316,345	1,336,326	1,354,200	1,385,400	1,416,235	1,447,835	1,480,219	1,508,460	1,542,371	1,513,406	1,542,371	1,577,125	1,547,400
Advertising	1,175	71	1,003	0	229	300	306	312	318	325	331	338	345	351	359	361
Brickwork	33	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Contract Administration	0	0	0	0	0	2,100	2,142	2,185	2,229	2,273	2,319	2,365	2,412	2,460	2,510	2,561
Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Consultants	10,179	1,892	0	0	2,034	5,100	5,202	5,306	5,412	5,520	5,631	5,743	5,858	5,975	6,095	6,217
Landscaping - Maintenance	37,532	42,691	28,968	112,801	94,036	102,500	104,550	106,641	108,774	110,949	113,168	115,432	117,740	120,095	122,487	124,900
Footpaths - Maintenance	73,924	40,825	13,296	36,892	26,402	31,600	32,232	32,877	33,534	34,205	34,889	35,587	36,298	37,024	37,765	38,519
Bollards/Barriers	5,849	5,894	4,752	29,125	1,060	8,600	8,772	8,947	9,126	9,309	9,495	9,685	9,879	10,076	10,278	10,481
Insurances	19	19	17	0	0	341	0	0	0	0	0	0	0	0	0	0
Litter Bins	102	1,305	0	0	0	2,500	2,550	2,601	2,653	2,706	2,760	2,815	2,872	2,929	2,988	3,047
Maintenance of Barriers	18,897	26,720	21,937	3,384	5,660	26,700	26,005	27,234	28,001	28,919	29,479	30,069	30,670	31,283	31,909	32,547
Marketing & Promotion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Telephones	0	0	0	32	30	0	0	0	0	0	0	0	0	0	0	0
Telephones - Mobile	0	0	0	28	30	0	0	0	0	0	0	0	0	0	0	0
Telephones - Landline	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
End of year accrual	-7,363	-5,117	-5,824	-9,233	-7,824	0	0	0	0	0	0	0	0	0	0	0
Printing	138	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Project Management	77,871	116,987	81,984	17,804	118,819	110,927	116,186	115,408	117,717	120,071	122,472	124,922	127,420	129,969	132,568	135,217
Signage	1,858	9,171	2,388	8,133	0	12,500	12,750	13,005	13,265	13,530	13,801	14,077	14,359	14,646	14,939	15,231
Sign Maintenance	0	0	0	0	0	1,500	1,692	1,591	1,592	1,624	1,656	1,689	1,723	1,757	1,793	1,829
Street Lighting	41	0	0	0	2,103	4,500	4,960	4,682	4,775	4,871	4,968	5,068	5,169	5,272	5,378	5,484
Street Seats	29,446	20,255	3,778	6,153	15,109	4,200	4,447	4,284	4,370	4,546	4,637	4,730	4,824	4,921	5,019	5,117
Street Sweeping Contribution	81,008	81,950	75,121	83,917	85,983	96,100	88,092	98,022	101,962	104,022	106,102	108,224	110,389	112,596	114,848	117,147
Sundry Expenses	455	0	9	1,326	6,571	200	3,024	204	212	216	221	225	230	234	239	243
Tastings of the Hastings	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Travelling	0	0	0	216	1,468	1,500	1,563	1,591	1,592	1,624	1,656	1,689	1,723	1,757	1,793	1,829
Travelling - Vehicles	0	0	0	0	11,800	11,800	12,038	12,277	12,522	12,773	13,028	13,289	13,554	13,826	14,102	14,381
Parking Strategy Integration with TCMP	0	0	0	0	0	1,000	1,000	1,000	1,061	1,082	1,104	1,126	1,149	1,172	1,195	1,218
Christmas Celebrations & Special Activities	9,663	0	0	0	2,402	0	53,610	0	0	0	0	0	0	0	0	0
Footpath Cleaning	94,950	99,893	64,943	123,176	123,176	123,100	125,962	128,073	130,635	133,247	135,912	138,631	141,403	144,231	147,116	150,051
Flagpole Repainting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WIFI Trial	0	0	0	9,994	0	0	0	0	0	0	0	0	0	0	0	0
Detailed Cleaning	0	0	0	0	12,228	46,100	34,721	47,022	48,922	49,900	50,888	51,916	52,954	54,013	55,094	56,197
TOTAL Maintenance Expenditure	341,733	439,622	336,423	372,985	495,288	595,827	556,182	607,744	619,898	644,942	657,841	670,998	684,418	698,106	712,068	726,317
Interest on Loans	0	0	0	9,525	26,351	106,526	54,895	96,332	85,200	73,730	61,853	49,742	36,832	25,647	9,997	0
Principle Repayment	0	0	0	0	26,351	106,526	54,895	96,332	85,200	73,730	61,853	49,742	36,832	25,647	9,997	0
TOTAL Loan Repayments	0	0	0	9,525	26,351	213,052	109,789	192,662	170,400	147,460	123,683	99,484	73,664	55,294	35,994	15,997
Building Costs	7,945	0	6,405	4,173	9,535	317,111	408,516	408,516	408,516	408,516	408,516	408,516	408,516	408,516	408,516	408,516
Building Costs - Change	0	0	2,182	0	0	1,498	0	1,526	1,588	1,659	1,733	1,807	1,882	1,957	2,033	2,109
Human Resource Charge	0	0	2,516	2,897	3,375	3,501	0	3,571	3,642	3,715	3,790	3,865	3,942	4,020	4,100	4,181
IT Charge	7,251	5,629	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Management Charge	18,153	14,266	21,449	22,323	33,487	36,430	0	37,159	37,902	38,660	39,433	40,222	41,026	41,847	42,684	43,537
Survey & Design Overhead	17,816	15,195	13,713	46,160	3,201	41,027	0	41,848	42,684	43,538	44,409	45,297	46,203	47,127	48,070	49,031
Infrastructure Delivery Overhead	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL Overheads	43,914	36,713	69,365	110,850	105,931	136,134	0	138,857	142,954	145,064	147,216	149,412	151,651	153,936	156,265	158,649
TOTAL OPERATIONAL EXPENDITURE	385,647	476,335	405,788	492,960	918,360	1,140,207	760,738	1,155,604	1,169,499	1,183,951	1,213,617	1,229,173	1,234,703	1,260,568	1,277,418	884,900
OPERATIONAL RESULT	879,599	765,742	880,175	837,384	417,966	213,993	533,442	229,796	263,884	261,527	294,843	313,198	278,702	281,773	299,706	662,401
Capital Income																
an Funding																
Total Works Program Income	0	0	0	263,223	3,161,777	3,161,777	0	0	0	0	0	0	0	0	0	0
Works Programme																
41038 Port Macquarie Foreshore Works (Pedestrian Bridge)	484,456	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41074 Buller/Hollingsworth St Traffic Signals	11,352	12,982	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41075 Kooloonbung Creek Foreshore	1,190	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TCMP Rehabilitation	36,201	158,452	145,189	0	0	0	0	0	0	0	0	0	0	0	0	0
41093 William St - Hay to Murray	5,438	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41095 Murray St - Upgrade	2,957	156,902	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41103 Horizon St - Repair Pavers	73,369	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41278 William St - Precinct Short to Buller	1,110	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41282 Town Green - Implement Masterplan	0	0	0	525,482	0	0	0	0	0	0	0	0	0	0	0	0
41288 TCMP - William St - Short to Buller St Bridge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Port Macquarie Town Centre Masterplan Financial Model																	
	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19 Budget	2018/19 YTD Actuals (incl commitments)	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
41260	TCMP - Entertainment Precinct	4,161	5,027	207	0	0	0	0	0	0	0	0	0	0	0	0	0
41270	TCMP - Signage Installation	30,571	64,285	13,012	4,978	0	3,767	0	0	0	0	0	0	0	0	0	0
41271	TCMP - Street Furniture & Waste Audit, Options Study etc	0	152,080	10,883	0	0	0	0	0	0	0	0	0	0	0	0	0
41272	TCMP - Footpath Replacement	13,998	186,114	96,511	3,553	5,565	0	0	0	0	0	0	0	0	0	0	0
41287	TCMP - Precinct Pedestrian Access West of Horton Street	0	6,500	1,200	0	0	0	0	0	0	0	0	0	0	0	0	0
41374	TCMP - Clarence St - Precinct Hay to Murray	42,928	68,664	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41376	TCMP - Horton St - Uplighting of Trees	4,586	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41378	TCMP - Masterplan	186	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41380	TCMP - Landscape Upgrades	70,486	49,758	55,620	51,663	26,525	0	0	0	0	0	0	0	0	0	0	0
41381	TCMP - Masterplan Forward Planning	90,360	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41383	TCMP - Short St - Precinct North of Clarence St	4,576	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41384	TCMP - Short St - William St to Bourne House West	66,257	6,163	2,604	0	0	0	0	0	0	0	0	0	0	0	0	0
41385	TCMP - Town Green Masterplan Stage Construction	14,600	3,520	26,388	480	0	0	0	0	0	0	0	0	0	0	0	0
41388	Short Street Drainage	0	50,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41460	TCMP - Clarence/Murray Int & Clarence-Hay to Murray	230,997	1,656,418	160	0	0	0	0	0	0	0	0	0	0	0	0	0
41468	TCMP - Const Clarence/Murray St Intersect Gateway	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41469	TCMP - Cyclist Friendly Actions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41471	TCMP - Precinct Foreshore Walkway - Town Beach to Kool Ck	19,167	9,726	2,747	0	150,000	0	0	0	0	0	0	0	0	0	0	0
41472	TCMP - Precinct Horton St - New Midblock Crossing	0	5,633	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41473	TCMP - Const Horton St - New Midblock Crossing	20,550	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41474	TCMP - Precinct Kooloonbung Foreshore - Gordon/William	7,000	19,552	1,615	0	0	0	0	0	0	0	0	0	0	0	0	0
41475	TCMP - Lighting Options Study	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41476	TCMP - Lighting & Banner Poles	7,500	4,736	0	0	250,000	160,103	250,000	0	0	0	0	0	0	0	0	0
41477	TCMP - Placemaking Activation	16,564	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41478	TCMP - Precinct Short St Footpath Replacement	54,680	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41479	TCMP - Reconstruction Town Square	29,725	92,013	173,978	16,940	0	0	0	0	0	0	0	0	0	0	0	0
41480	TCMP - Construction Town Square	0	109,095	447,128	2,865,803	295,974	206,038	0	0	0	0	0	0	0	0	0	0
41482	TCMP - Kooloonbung Creek Works - Eastern Bank south of Hayward	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41719	TCMP - Hay St Footpath Outdoor Dining Area	0	0	31,912	0	0	0	0	0	0	0	0	0	0	0	0	0
41782	TCMP - Kooloonbung Ck Foreshore - Gordon to Hayward	0	0	0	17,099	675,537	668,061	0	0	0	0	0	0	0	0	0	0
41783	TCMP - Clarence St Landscaping - Design	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41819	TCMP - PM CBD Activation	0	0	0	0	25,000	5,407	0	0	0	0	0	0	0	0	0	0
41888	TCMP - Clarence Street - Tree and Understorey Replanting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41889	TCMP - Foreshore Landscaping - General Embellishment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41890	TCMP - Gordon Street Bridge - Pedestrian Underpass	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41870	TCMP - William Street - Pedestrian Underpass	0	0	0	0	80,000	869	0	0	0	0	0	0	0	0	0	0
41871	TCMP - William Street - Tree and Understorey - Short to Hay	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Works Program Expenditure		935,444	1,175,974	2,454,237	763,246	3,462,882	1,476,511	1,044,244	250,000	0	0	0	0	0	0	0	0
WORKS PROGRAM RESULT		935,444	1,175,974	2,454,237	500,023	301,105	1,476,511	1,044,244	250,000	0	0	0	0	0	0	0	0
Balance of Reserve 1 July				3,374,373	1,800,311	2,123,673	2,240,534	978,016	957,812	1,204,547	1,468,431	1,749,958	2,044,801	2,358,000	2,636,702	2,918,415	3,218,112
Transfer to Reserve - Operating Result				880,175	823,384	417,866	213,993	229,786	246,736	263,884	281,527	294,843	313,198	278,702	281,713	299,706	662,412
Transfer from Reserve - Capital Expenditure				-2,454,237	-800,023	-301,105	-1,476,511	-250,000	-0	-0	-0	-0	-0	-0	-0	-0	-0
Balance of Reserve 30 June		0	3,374,373	1,800,311	2,123,673	2,240,534	978,016	957,812	1,204,547	1,468,431	1,749,958	2,044,801	2,358,000	2,636,702	2,918,415	3,218,122	3,880,524