

PRESENT

Members:

LEMO – Dan Bylsma (Director Infrastructure)
REMO - Peter Davidson
LEOCON – Peter Neville
NSW Police
Fire & Rescue NSW
NSW Ambulance
SES - Camden Haven
SES - Port Macquarie
SES - Wauchope
SES - Mid North Coast Region
Dept of Communities and Justice
Mid North Coast Local Health District
Surf Life Saving Mid North Coast
Australian Lifeguard Service
NSW Public Works
Essential Energy

Other Attendees:

LEMC Secretariat – Bree Scaysbrook
ABC Emergency Broadcasting - Ben Shuhyta

The meeting opened at 10:31am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS

That apologies received from the following be noted and accepted:

- RMS Maritime Division - Matt Dawson, Rod McDonagh, Dean Moore & Andre Uljee
- Marine Rescue Camden Haven - Ken Rutledge & Peter Cameron
- Department of Communities and Justice - Nina Linder
- NPWS - Shane Robinson
- LLS - Mick Charlton
- Marine Rescue PMQ - Greg Davies & Graham Gibbs
- SES - Anthony Day
- TfNSW - Ben Buckland
- Police - Paul Fehon
- Ambulance NSW - Josh Smyth
- RFS - Kam Baker & Guy Duckworth

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Port Macquarie-Hastings Local Emergency Management Committee Meeting held on 27 June 2019 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Item 13:01:

Council to respond to FRNSW.

Item 11:03:

REMO has contacted Health, FACS and LLS regarding attendance at LEMC meetings.

This item can be completed.

CONSENSUS:

That the completed business arising items be removed from future meetings.

06 EMERGENCY BROADCASTING

CONSENSUS:

That the Committee include the ABC as an observer of the Port Macquarie-Hastings LEMC.

07 PROGRESS REPORTS

CONSENSUS:

That the Committee note the reports provided and discuss any additional updates.

08 MAJOR EVENTS

CONSENSUS:

That the Committee note the events listed in this report.

09 LEMC CONTACT LIST

CONSENSUS:

That the Committee note the contact list and provide any updates to the LEMO.

10 LOCAL EMERGENCY MANAGEMENT COMMITTEE CHARTER

Discussion around membership extending to include representatives from:

- ABC Emergency Broadcasting
- Local Chamber of Commerce organisations
- Busways
- Department of Education
- Local Land Service
- Transport for NSW

Amend Charter to reflect change of name for Department of Community Services to Department of Communities and Justice.

CONSENSUS:

That the LEOCON, LEMO and REMO work together to progress an update to the LEMC Charter.

11 EMERGENCY MANAGEMENT TRAINING EXERCISES

Any issues / concerns noted during the recent EOC activation should be provided to the LEMO for consideration and address through the EOC SOPs.

- Phones
- Conference phone
- Scanner / Printer / Copier
- Second clock

CONSENSUS:

That the Committee work to address the issue with supply of phones for the EOC in the short term.

12 PMH LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING DATES FOR 2020

CONSENSUS:

That the Committee ratify meeting dates for 2020 as being 5 March 2020, 9 July 2020 and 12 November 2020.

13 GENERAL BUSINESS

13.01 EOC ACTIVATION

If unavailable please notify Bree / Peter Neville of your alternate contact over the weekend.

The meeting closed at 11:33am.