

PRESENT

Members:

Councillor Turner (Chair)
Brian Barker
Chris Denny
Beric Henderson
Director Strategy and Growth
Group Manager Economic and Cultural Development
Glasshouse Venue Manager

Other Attendees:

Uncle Bill O'Brien
Ashley Grummitt, Group Manager Commercial Business Units (item 9 only)
Jane Ellis, Destination & Cultural Development Manager
Skye Frost, Creative Place Facilitator
Linden Duke, Cultural Events Officer

The meeting opened at 8:00am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies for Councillor Geoff Hawkins, Simon Luke and Willhemina Wahlin be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Cultural Steering Group Meeting held on 6 November 2019 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

06 Develop and Empower our Region's Art and Cultural Communities and Assets

A potential site visit to the Port Macquarie Museum was discussed for a future date.

09 Ensure the Effective Planning, Funding, Integration and Measurement of Council's Arts and Culture Programs

Refer to item 7.

06 CSG MEMBERSHIP TERM

Group Manager Economic and Cultural Development spoke to the planned February Council report and expression of interest and that existing members are welcome to reapply. The Chair spoke to the value of the Group and diversity members bring.

Uncle Bill noted keenness for Land Council to be more involved and encouraged good communication with the CEO to ensure broader community voice can contribute views.

CONSENSUS:

That the Group note the proposed expression of interest process to seek members for the next term of the Cultural Steering Group during March 2020.

07 PLANNING FOR 2020/2021 CULTURAL DEVELOPMENT BUDGET

Group Manager Economic and Cultural Development provided an overview of draft 2020/2021 budget noting proposed recurring budget items, new bids, existing grant funding and potential grant avenues being pursued.

It was noted that the draft budget will be presented to Council for public exhibition on 18 March 2020 and further feedback welcomed at that time.

The Group asked questions and provided feedback on the items including the funding bids for Create NSW.

CONSENSUS:

That the Group note;

1. Preparation of the draft 2020/2021 Cultural Development Budget is underway, with Council's draft 2020/2021 budget and operational plan to be placed on public exhibition in coming months.
2. Staff will circulate further detail on the Create NSW grant application to the Group.

08 CULTURAL ECONOMY PLAN PROJECT

The Group Manager Economic and Cultural Development noted the importance of the project as a key action in the Cultural Plan and great work to date by Council's Creative Place Facilitator.

The Creative Place Facilitator noted project background, current survey work, upcoming focus group workshops, benchmarking and key elements in the scope of work;

- Desktop and data review and analysis
- Cultural mapping audit
- Venues audit
- Creative industries skills audit
- Draft findings report with recommendations.

The Chair encouraged members to ensure they complete the survey and share their views by the 10 February 2020 deadline.

The draft Cultural Economy Plan is due to be finalised in May 2020.

CONSENSUS:

That the Group note:

1. Progress in the development of Council's Cultural Economy Plan.
2. It is anticipated the final plan will be presented to the May 2019 CSG meeting.

09 DRAFT GLASSHOUSE PLAN 2020-2022

Group Manager Commercial Business Units provided an overview of the draft Plan it's development, focus and current exhibition and encourage feedback.

In considering the draft the members of the Group noted;

- The visual appeal of the document
- Better alignment emerging between Council strategies and plans
- It has solid actions and strategies

Members of the Group also suggested;

- Review of the 2013 vision
- To improve the flow of the document - actions should be moved to the end
- Actuals and targets be defined as part of the KPI's
- Consideration be given to where the Glasshouse sits in Council management structure.

Group Manager Commercial Business Units noted the potential to align Cultural Plan and Glasshouse Plan reporting to Cultural Steering Group and Council in future.

CONSENSUS:

That the Cultural Steering Group:

1. Note the draft Glasshouse Plan 2020-2022 as detailed in this report and reported to the Ordinary Council Meeting held on 11 December 2019;
2. Note that the draft Glasshouse Plan 2020-2022 is currently on public exhibition to 21 February 2020;
3. Note that a further report will be tabled at the March 2020 meeting of Council, detailing the submissions received during the exhibition period;
4. Be invited to provide feedback to the General Manager on the draft Glasshouse Plan 2020-2022 as part of the public exhibition period.

10 DRAFT DESTINATION MANAGEMENT PLAN

The Chair and Destination and Cultural Development Manager spoke to the draft Destination Management Plan and alignment with the Cultural Plan.

They encouraged members to make a submission during the public exhibition period.

CONSENSUS:

That the Group note:

1. The Draft Destination Management Plan is on exhibition until 24th February 2020.
2. It is anticipated that the final plan and information on submissions will be presented to the March 2020 Ordinary Council meeting.

11 GENERAL BUSINESS

11.01 EXHIBITION LONG POINT WINERY

Brian Barker flagged his current exhibition at the Long Pont Winery and invited attendance.

11.02 PORT MACQUARIE SURF MUSEUM

Brian Barker spoke to his concern regarding Port Macquarie Surf Museum's desire to take over Hastings Valley Fine Arts Gallery property lease at the Maritime Museum site.

Director Strategy & Growth noted it is a NSW Department of Planning, Industry & Environment site. The State Zoning is for the site is "heritage groups" and the existing sub-lease is in question. There will be a land tenure audit by State Government and Council is awaiting advice on this before further discussion.

It was agreed this matter would be discussed further with the Group at an appropriate time.

11.03 ABORIGINAL INCLUSION OFFICER POSITION

Uncle Bill O'Brien inquired as to what is happening with the Aboriginal Inclusion Officer position. Director Strategy & Growth responded noting a recent restructure in that team and further details would be discussed at a separate meeting.

11.04 KOALA SCULPTURE PARK AT ROTO HOUSE AND STATE GOVERNMENT FUNDING ANNOUNCEMENT

Chris Denny advised that Margret Meagher Project Director of Hello Koalas is proposing the creation of Koala Sculpture Park at Roto House grounds and met recently with key stakeholders.

The Group noted positively the announcement of a \$2.1 million NSW Government grant for NSW Forestry Corporation for the development of a tourism precinct at Cowarra State Forest.

The meeting closed at 9:40am.
