

**PRESENT**

**Members:**

Denise Wilson (Chair)  
Councillor Intemann  
Councillor Alley  
Adele Graham  
Craig Nethery  
Michael Mowle  
Philip Lloyd  
Tony Thorne  
Dan Bylsma (Director Infrastructure)  
Cam Hawkins (Group Manager Infrastructure Planning)

**Other Attendees:**

Bree Scaysbrook (Secretariat)  
Kirsty Callander (Governance and Legal Officer)

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The meeting opened at 10:33am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apology received from Brad Thomas be accepted.

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**03 CONFIRMATION OF MINUTES**

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Not applicable as this is the inaugural meeting.

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#### **04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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#### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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Not applicable as this is the inaugural meeting.

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#### **06 CODE OF CONDUCT**

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Council's Governance and Legal Officer, Kirsty Callander, provided a workshop regarding the requirements of Committee members in relation to Council's Code of Conduct.

CONSENSUS:

That the Committee note the information provided in this report.

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#### **07 COMMITTEE PURPOSE AND FUNCTION**

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CONSENSUS:

That the Committee note the information provided in this report.

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#### **08 PORT MACQUAIRE TRANSPORT NETWORK IMPROVEMENT PROJECT**

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CONSENSUS:

That the Committee:

1. Communicate the intent of short term planning in the context of infrastructure planning is 0-10 years and the broad reasons behind this.
  2. Consider inviting TfNSW representatives to future meetings based on individual agenda items.
  3. Ensure project objective language is changed from 'road network' to 'transport network'.
  4. Request the Group Manager Infrastructure Planning bring back suggested words for inclusion in the general objective for the project to consider economic viability (including affordability and funding opportunities).
  5. Request a copy of the project technical brief and any other relevant supporting
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- material provided to the consultant for Phase 1 and 2 of this project.
6. Request the Group Manager Infrastructure Planning provide relevant traffic counts for significant road projects within the Port Macquarie area.
  7. Request contact details for each Committee member be circulated for the explicit use of Committee members only.
  8. Request the Group Manager Infrastructure Planning continually review the project milestones and provide regular and relevant information regarding these milestones to the Committee.

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## **09 OTHER TRANSPORT IMPROVEMENT PROJECTS**

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### CONSENSUS:

That the Committee:

1. Note Boundary Street and the Proposed Airport Access Road have not been included in this report but will be included in future reports to this Committee.
2. Request the Group Manager Infrastructure Planning include specific stages of the Schools to Schools and Beach to Beach pathway projects in the project title.
3. Note the Ocean Drive Corridor planning project be included in this report.

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## **10 GENERAL BUSINESS**

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### **10.01 DISCLOSURES OF INTEREST**

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#### CONSENSUS:

That the Committee request the Director Infrastructure confirm with Council's Governance Section regarding the need for general disclosures of interest from each Committee member.

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### **10.02 COMMITTEE CHARTER**

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#### CONSENSUS:

That the Committee request the Director Infrastructure make recommendation to Council to amend the Committee Charter to reference the Director Infrastructure role.

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The meeting closed at 12:25pm.