

**PRESENT**

**Members:**

Councillor Geoffrey Hawkins (Chair)  
Jeffery Sharp (Director Strategy & Growth)  
Craig Luff (Landscape Architect)  
Jeff Gillespie (CBD Landowner)  
Robert Sagolj (CBD Landowner)  
Tony Thorne (Chamber of Commerce Representative)  
Michelle Love (Community Member)  
Sharon Beard (Access Committee Representative)  
Geraldine Haigh (CBD Trader)  
John McGuigan

**Other Attendees:**

Liam Bulley (Group Manager Recreation and Buildings)  
Michael Nunez (TCMP Project Manager / Co-ordinator)

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The meeting opened at 8:05am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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Nil.

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 5 March 2020 be confirmed.

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#### **04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

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#### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

CONSENSUS:

That the Business Arising Schedule be noted.

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#### **06 QUARTERLY FINANCIAL REPORT**

CONSENSUS:

That the Town Centre Master Plan Sub-Committee note the information within the Quarterly Financial Report.

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#### **07 FORESHORE PRIORITY PROJECTS - UPDATE**

CONSENSUS:

That the TCMP recommend to Council:

1. Affirm the commitment to the Port Macquarie Foreshore Bicentenary project overall, with specific focus now on the Kooloonbung Creek and Town Green frontages as potential COVID-19 stimulus projects
2. Note the current funding allocation from the Federal Government and the TCMP reserve for Town Green West to complete this project
3. Allocate sufficient funding to meet 50% of the outstanding budget estimates for segments and improvements, continuing west from Town Green West to Gordon Street in Port Macquarie in the 2020/2021 Operational Plan when it is further considered in June 2020.
4. Seek from the local State and Federal Members grant funding for the remaining 50% of the project upgrade works.

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**08 HISTORICAL RATING COMPARISONS AND BUSINESS RATE IMPACTS**

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CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note the information.
2. Request the Director Strategy and Growth discuss with the General Manager possible methods of assisting Port Macquarie CBD property owners to have greater visibility (particularly via the rates notice) on understanding the contribution individual properties make annually to the TCMP levy and report back to a future meeting.

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**09 PARKLET TRIAL - EOI FOR NEW PARKLET IN PORT MACQUARIE TOWN CENTRE**

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RECOMMENDATION

That the Town Centre Master Plan Sub-Committee:

1. Note the information contained within this report.
2. Endorse sub-committee member Geraldine Haigh be included on the panel for evaluation of Parklet submissions.

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**10 PORT MACQUARIE HISTORIC COURTHOUSE CURTILAGE - POLICE CONSTABLES COTTAGE AND LOCKUP**

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Nil.

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**11 RECOGNITION OF PREVIOUS MAYORS IN THE LGA**

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CONSENSUS:

That this matter be deferred until the next meeting.

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**12 GENERAL BUSINESS**

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**12.01 TOWN CENTRE MASTER PLAN SUB-COMMITTEE CHARTER**

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New TCMP charter to be presented for consideration of Council at the next Ordinary Council Meeting on 3 June 2020.

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**12.02 NEW TOWN SQUARE TREES**

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6x 400lt Zelcova Serrata 'Vase' replacement trees have been delivered, expected planting during June 2020.

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The meeting closed at 9:27am.