

# **ORDINARY COUNCIL**

**Wednesday 17 June 2020**

# Ordinary Council Meeting

Wednesday, 17 June 2020

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# 1 Leadership and Governance

## What we are trying to achieve

A community that works together in decision making that is defined as ethically, socially and environmentally responsible.

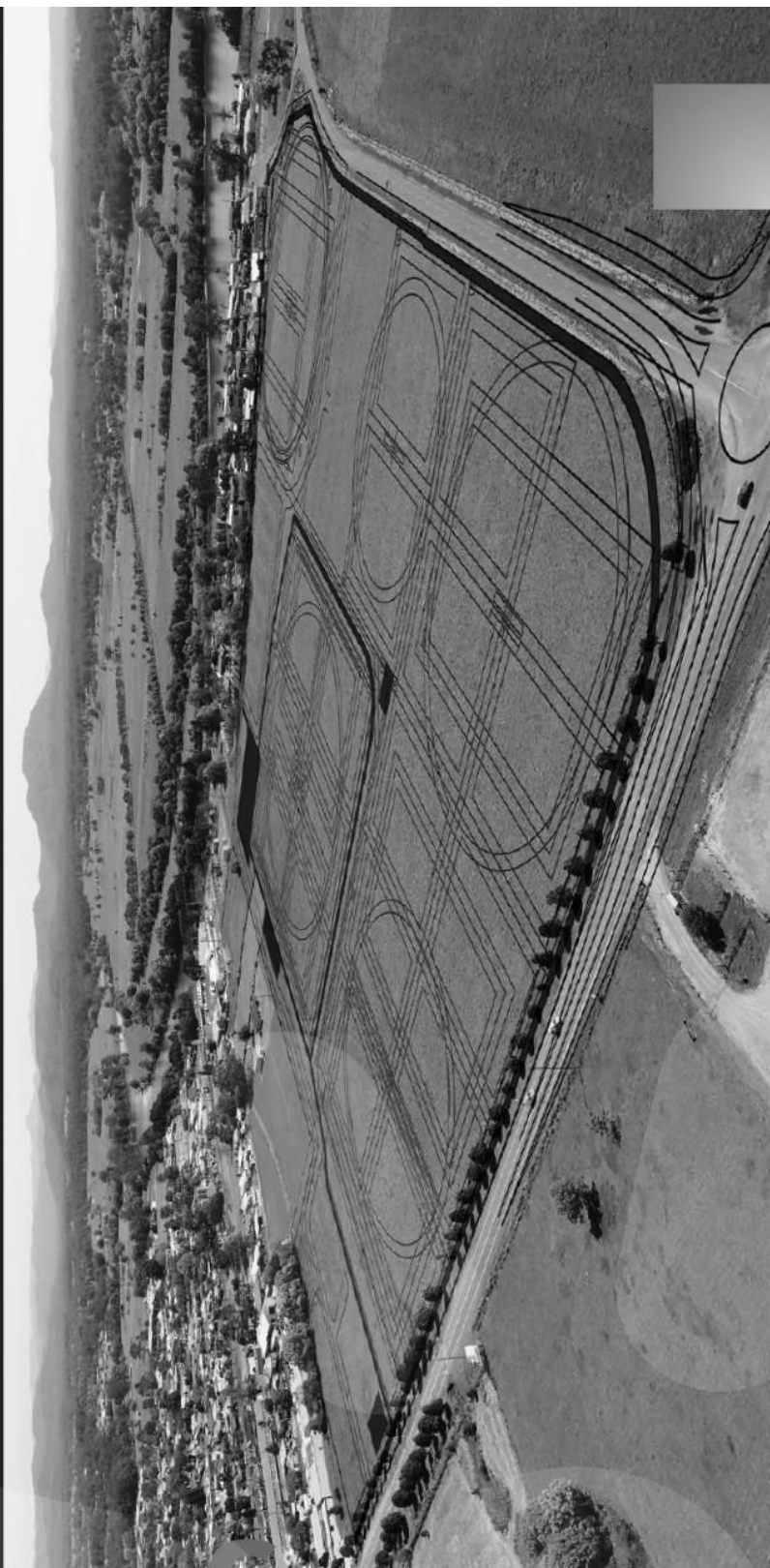
## What the result will be

We will have:

- A community that has the opportunity to be involved in decision making
- Open, easy, meaningful, regular and diverse communication between the community and decision makers
- Partnerships and collaborative projects, that meet the community's expectations, needs and challenges
- Knowledgeable, skilled and connected community leaders
- Strong corporate management that is transparent

## How we will get there

- 1.1 Inform and engage with the community about what Council does using varied communication channels
- 1.2 Maintain strong partnerships between all stakeholders - local, state and federal — so that they are effective advocates for the community
- 1.3 Demonstrate leadership
- 1.4 Use innovative, efficient and sustainable practices
- 1.5 Ensure strong corporate and financial management that is transparent and accountable



**FIVE YEAR DELIVERY PROGRAM 2017-2022 (REVISED 2020)**  
**ONE YEAR OPERATIONAL PLAN 2020-2021**

pmhc.nsw.gov.au



Cover: Proposed Hastings Sporting Fields, Wauchape  
Above: Proposed Port Macquarie Coastal Walk Upgrade - Section 4: Kenny Walk



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## FROM THE MAYOR AND GENERAL MANAGER

# Message



Peta  
Pinson  
Mayor



Craig  
Swift-McNair  
General  
Manager

**A**s Mayor and General Manager, we are pleased to be able to present the combined 2017-2021 *Delivery Program* and the 2020-2021 *Operational Plan*. This is the fourth annual *Operational Plan* within this *Delivery Program* which was developed following the Council elections held in September 2016. With regard to elections, many of you would be aware by now that the NSW government has delayed the September 2020 Local Government elections by 12 months, to September 2021, in light of the COVID-19 pandemic. This means that the current and existing four year *Delivery Program*, will apply for a further 12 months, maintaining the key themes and any activities not yet completed. You will see this change noted throughout this document, where we have amended this to being the five year *Delivery Program* 2017-2022. Following the election in September 2021, a new *Delivery Program* will be developed by the newly-elected Council.

As with previous years, we have combined the *Delivery Program* with the one-year *Operational Plan* to allow for better integration of Council's planning documents, and in line with our *Towards 2030 Community Strategic Plan* the four key themes are *Leadership and Governance*, *Your Community Life*, *Your Business and Industry*, and *Your Natural and Built Environment*.

It goes without saying that during 2019-2020 our Local Government Area (LGA) faced some of its greatest challenges, with bushfires, storms, floods and the ongoing impacts from the drought. Since late 2019 Council has worked with a range of State agencies and most importantly, with our communities that have been directly impacted by these natural disasters. We fully understand that the recovery process from events such as bushfires can take many years and we can assure you that during 2020-2021 and in the years beyond, Council will continue to work with and for the community throughout this recovery process.

Whilst the above-mentioned events required Council resources to be diverted from previously committed projects and actions, our focus in 2020-2021 is to continue to deliver for our region by ensuring that we develop a realistic program of works, priorities and actions that can be achieved within existing resources. We want the community to have confidence that Council can deliver what it says it will deliver and we will do what we can during 2020-2021 to deliver on the priorities as listed in this document.



In 2020-2021 we will continue to deliver the infrastructure required to accommodate the growth of our region. Whether this be the provision of increased water and sewer services, road rehabilitation and maintenance, stormwater maintenance, vegetation management, ongoing development and maintenance of our parks, reserves and sporting grounds, construction and maintenance of footpaths or the provision of waste services, Council is working hard to create a vibrant future for our community.

The 2020-2021 *Operational Plan* includes expenditure of:

- > Over \$42 million on the maintenance and upgrade of sealed and unsealed roads, bridges and roadside vegetation
- > Over \$24 million on sewerage services
- > Over \$31 million on water supply and related services
- > Over \$25 million in waste services
- > Over \$12 million on the maintenance and upgrade of playgrounds, sporting fields, aquatic and open recreation spaces
- > Over \$3 million on stormwater maintenance and monitoring
- > Over \$1 million on shared footpaths and cycleways

The above list is not meant to be exhaustive, but it will give you some indication of the breadth of services Council will deliver in 2020-2021. These services are in addition to our ongoing provision of library services, economic and cultural development services, environmental services, development assessment and building services and our land use planning services ... and so on.

In 2018-2019, Council met the Operating Performance ratio benchmark as set by the New South Wales Government for the fifth year in a row, noting that the result for 2019-2020 will not be known until after this document is published. This benchmark indicates whether revenue is covering expenses and whether the Council is funding depreciation on its assets. Council's budgets, as with everyone's budgets, are under constant pressure and there will be ongoing vigilance required to ensure that Council continues to maintain its financial sustainability, whilst still delivering the services and works required by the community as our region continues to grow. This will require the newly elected Council in 2020-2021 to take a detailed look at what services Council is delivering and how they are being delivered, in order to ensure that what Council is delivering is in fact in line with community expectations and in line with Council's ability to be able to continue to fund these services to the level expected.

2020-2021 will also be an exciting time for future planning for our LGA, as all Councils in NSW are required to review their key community planning document, being the *Community Strategic Plan (CSP)*. To this end, Council is undertaking the most extensive community engagement process undertaken in over a decade in an effort to ensure that the new CSP reflects the changing needs of our community. Our *Think 2050* CSP will be an important document, as it details at a high level the sort of place our community wants to live in. Flowing from the CSP is the development of the Delivery Program and the annual Operational Plans that will be delivered during the next term of Council. We strongly encourage you to get involved in this engagement process in whichever way you can, because this is about your future and the future of the place we all call home. Together, we can create a vibrant future for our area, where people want to live, learn, work, play and invest.

# PORTFOLIOS

*At the November 2016 Council Meeting, new Councillor Portfolios were established. The portfolios are set up by the Council to champion the advancement of Council's key priorities by providing a means of gathering, receiving and discussing information in an efficient and timely manner. 'Good communication and respectful relationships between staff and Councillors has been a key to our success over the last few years and the portfolios have played an important role in this regard.*

# PORTFOLIOS

At the November 2016 Council Meeting, new Councillor Portfolios were established. The portfolios are set up by the Council to champion the advancement of Council's key priorities by providing a means of gathering, receiving and discussing information in an efficient and timely manner. Good communication and respectful relationships between staff and Councillors has been a key to our success over the last few years and the portfolios have played an important role in this regard.

PORT MACQUARIE-HASTINGS  
COUNCIL

Mayor  
Peta Pinson



Deputy Mayor  
Lisa Intemann

Water, Stormwater,  
Sewer and Waste  
Alt Chair:  
Councillor Justin Levido

Communication,  
Governance and  
Community Relations  
Alt Chair:  
Councillor Rob Turner



Councillor  
Rob Turner

Economic and  
Cultural Development  
Alt Chair:  
Councillor  
Geoff Hawkins



Councillor  
(Vacant)

External Grants and  
Revenues  
(Vacant)  
Alt Chair:  
Councillor  
Peter Alley



Councillor  
Sharon Griffiths

**Roads and Transport  
Infrastructure  
Alt Chair:  
Councillor  
Lee Dixon**



Councillor  
Peter Alley

Planning, Environment  
and Sustainability  
Alt Chair:  
Councillor  
Rob Turner



Councillor  
Justin Levido

Major Projects  
Alt Chair:  
(Vacant)



**Councillor**  
**Geoff Hawkins**

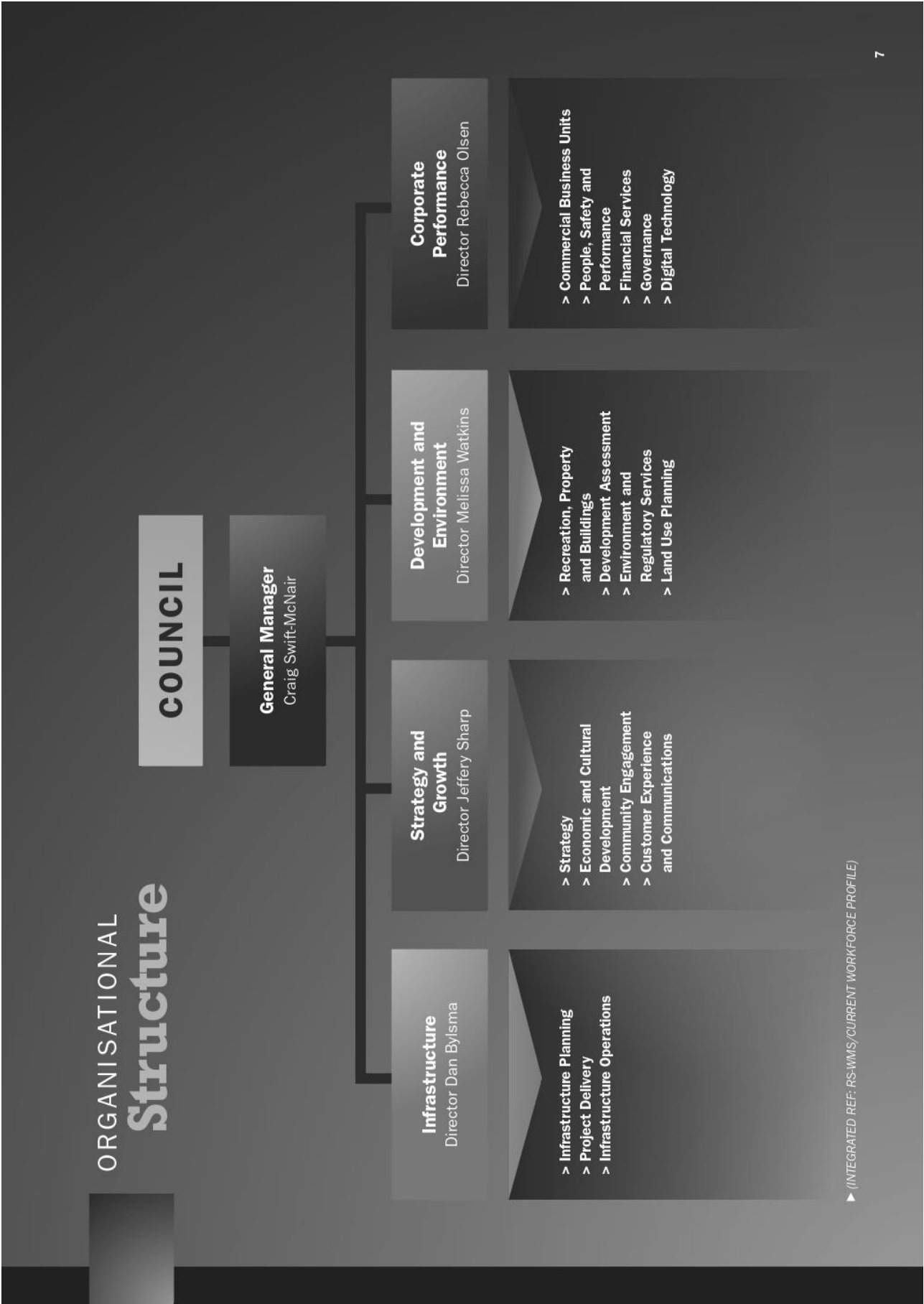
Finance, Corporate  
Services and  
Information Technology  
Alt Chair:  
Councillor  
Lisa Intemann




Councillor  
Lee Dixon

**Alt Chair:**  
**Councillor**  
**Sharon Griffiths**









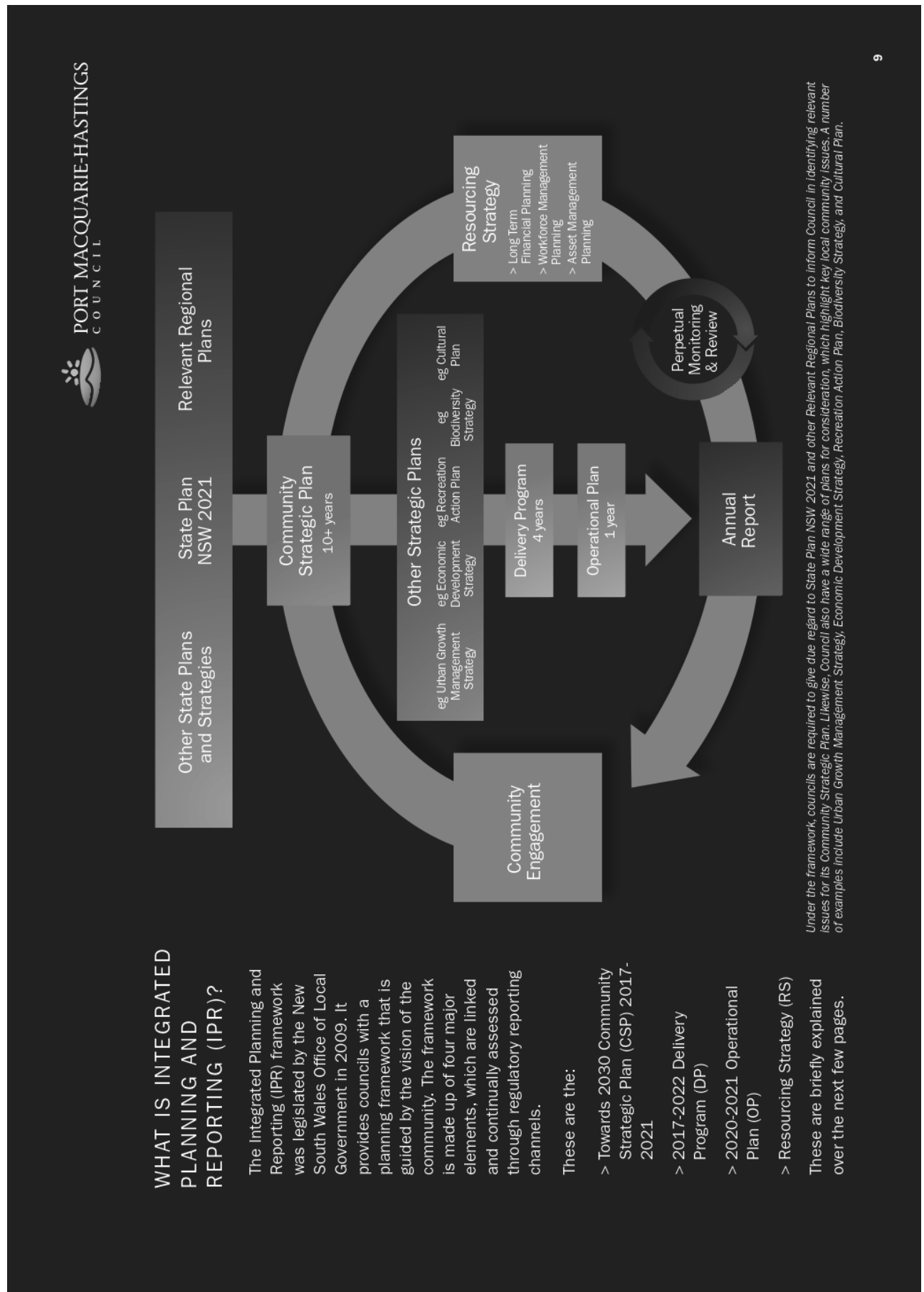
**Our Vision**  
A sustainable high quality of life for all

**Our Mission**  
Building the future together  
> people, place, health, education  
and technology

**Our Community Themes**  
> Leadership and Governance  
> Your Community Life  
> Your Business and Industry  
> Your Natural and Built Environment

**PORT MACQUARIE-HASTINGS COUNCIL**

Westport Park footpath bench seat



### WHAT IS THE TOWARDS 2030 COMMUNITY STRATEGIC PLAN (CSP)?

This document is owned by the people of Port Macquarie-Hastings. It details the long-term vision and aspirations of the community, taking into consideration the issues and challenges of the local area. Council, which has a custodial role in the creation and collation of the CSP, undertook community engagement in 2009, resulting in the creation and adoption of the CSP in 2010. This CSP was reviewed and adopted by Council in June 2017 and is used as the overarching reference document in the development and updating of the Delivery Program and Operational Plan for subsequent years including 2020-21.

The CSP is structured around the following Community Themes that are also reflected in the Delivery Program and Operational Plan.

- Community Theme 1 – *Leadership and Governance*
- Community Theme 2 – *Your Community Life*
- Community Theme 3 – *Your Business and Industry*
- Community Theme 4 – *Your Natural and Built Environment*

### WHAT IS THE RESOURCING STRATEGY?

The Resourcing Strategy has three elements. These are the *Long Term Financial Plan*, the *Workforce Management Strategy*, and the *Asset Management Strategy & Plan*. These provide the detail on the resources, time, money and people required to enable the objectives detailed in the 2017-2022 Delivery Program (revised 2020).

### WHAT IS THE DELIVERY PROGRAM?

The 2017-2022 *Delivery Program (DP)* was developed by the newly elected Council after the September 2016 local election. It covers a four year period starting 1 July 2017. It outlines Council's commitments to the Port Macquarie-Hastings community during their four-year term of office. These commitments focus on achieving the aspirations of the community as detailed in the Community Strategic Plan. The DP includes financial estimates. The Financial Plan section of this document details the Operational budgets and Works Program for 2019-2023. It takes into account community priorities and expected levels of service, as indicated through council's community engagement and consultation activities.

Whilst the adopted DP is for four years (i.e. 2017-21), the financial information up to 2022-23 has been included this year for effective forward planning. The 2020-21 financial year on pages 34-37 has been shaded to keep visibility of the original 'adopted' four year period of the DP. In response to COVID-19 pandemic, the Office of Local Government has provided NSW councils with flexibility to adjust to the rapidly shifting circumstances. A number of statutory deadlines have been modified, *Office of Local Government Circular A700190* dated 1 May 2020

indicated that the existing four year Delivery Program (revised 2020) will apply for a further 12 months, maintaining the key themes and any activities not yet completed. Thus, the Delivery Program for June 2020 adoption has now been amended to five year Delivery Program 2017-2022 (revised 2020).

### WHAT IS THE OPERATIONAL PLAN?

The one year Operational Plan is a sub-plan of the Delivery Program. It lists individual actions that will be undertaken during the financial year to achieve outcomes stated in the 2017-2022 Delivery Program. The Operational Plan includes the Revenue Policy, Rating Maps, and proposed Fees and Charges. It includes a detailed budget to support the activities to be undertaken during the year.

### HOW DO THE PLANS INTEGRATE?

Beginning 2017-2018, Council has demonstrated transparent 'integration' of plans across the Integrated Planning and Reporting (IPR) suite of documents, as shown in the IPR Integration Framework diagram. Council has done this by:

- > using colour and alpha/numeric coding to connect the goals in the Community Strategic Plan, through the Delivery Program, to the actions in the Operational Plan
- > applying the same coding to Resourcing Strategy documents to make it clear how specific programs or activities are to be resourced
- > demonstrating the relationship between the CSP, the State Plan NSW 2021 and the North Coast Regional Plan 2036
- > ensuring the CSP addresses quadruple bottom line (social, environmental, economic and civic leadership) issues in an integrated manner
- > demonstrating a clear link between goals in the CSP and the activities in the Development Plan and Operational Plan
- > identifying strategies and plans in the Workforce Management Strategy and Asset Management Strategy and Plan which will impact on the Council's finances as shown in Long Term Financial Plan
- > reflecting specific assets, financial and workforce activities in the Resourcing Strategy that are connected in both the Delivery Program and Operational Plan
- > demonstrating the way in which goals, actions and timelines in the CSP, Resourcing Strategy, the Delivery Program and Operational Plan fit together.

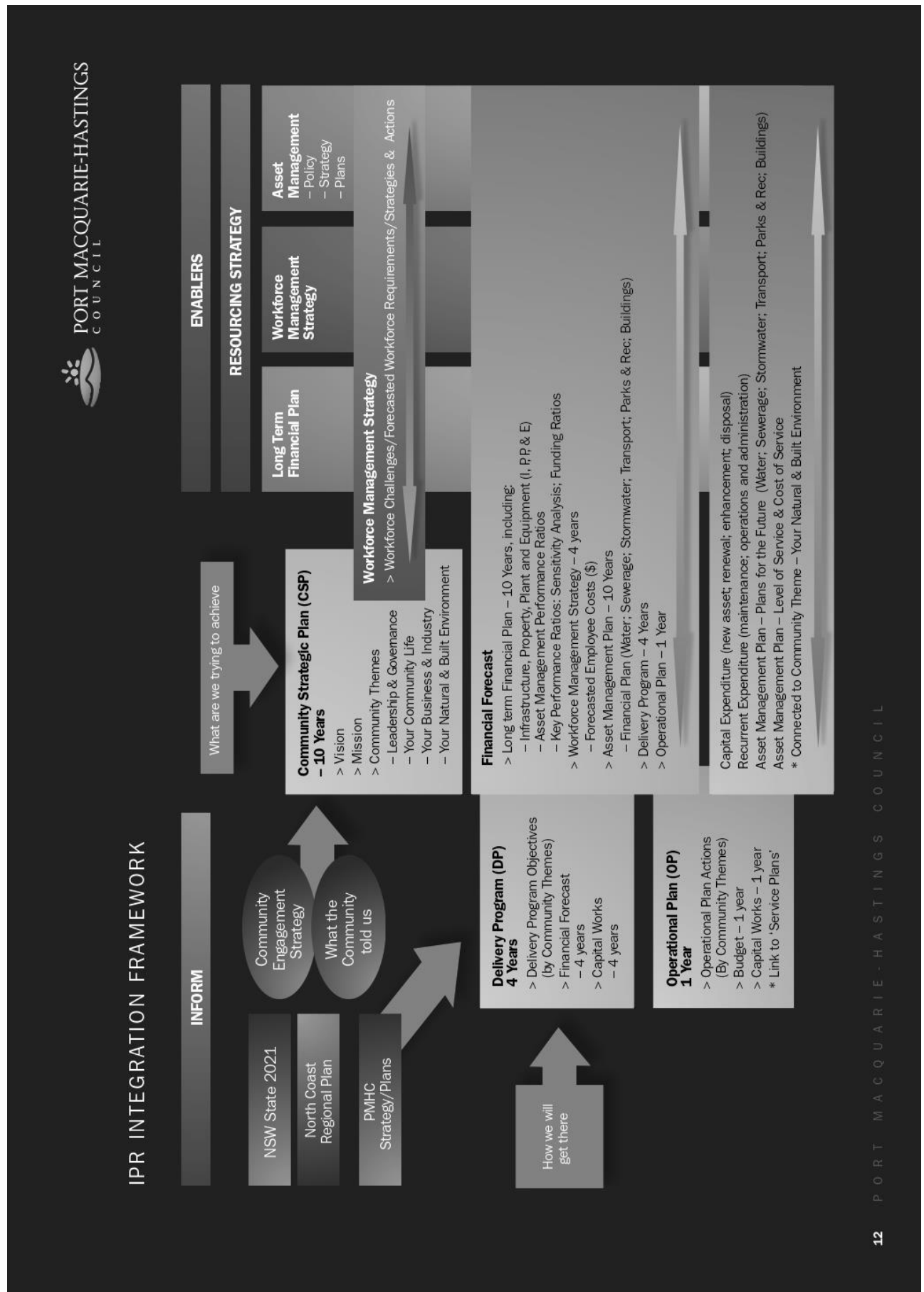
Integrated referencing appears across the suite of documents with an example provided below on how to use the referencing system:

*Example: (Integrated Ref: RS-LTFP/Improvement Plan)*

*RS = More information can be found in the Resourcing Strategy*

*LTFP = Go to the Long Term Financial Plan section, which is a component of the Resourcing Strategy*  
*Improvement Plan = Go to Improvement Plan section which is located in the Long Term Financial Plan*

Council will continue to develop its integration of the IPR suite of documents through annual review and update.

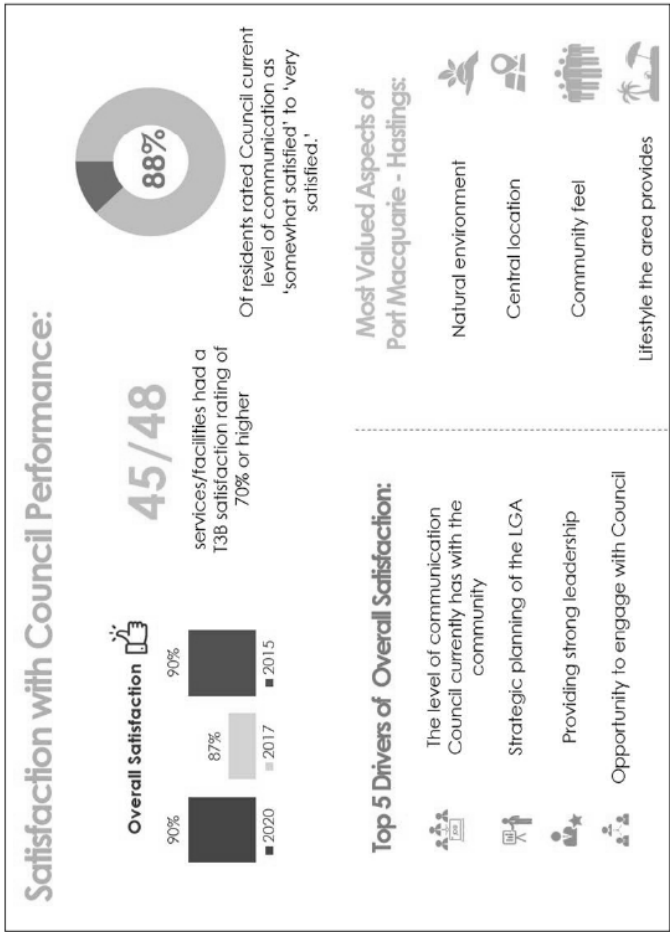


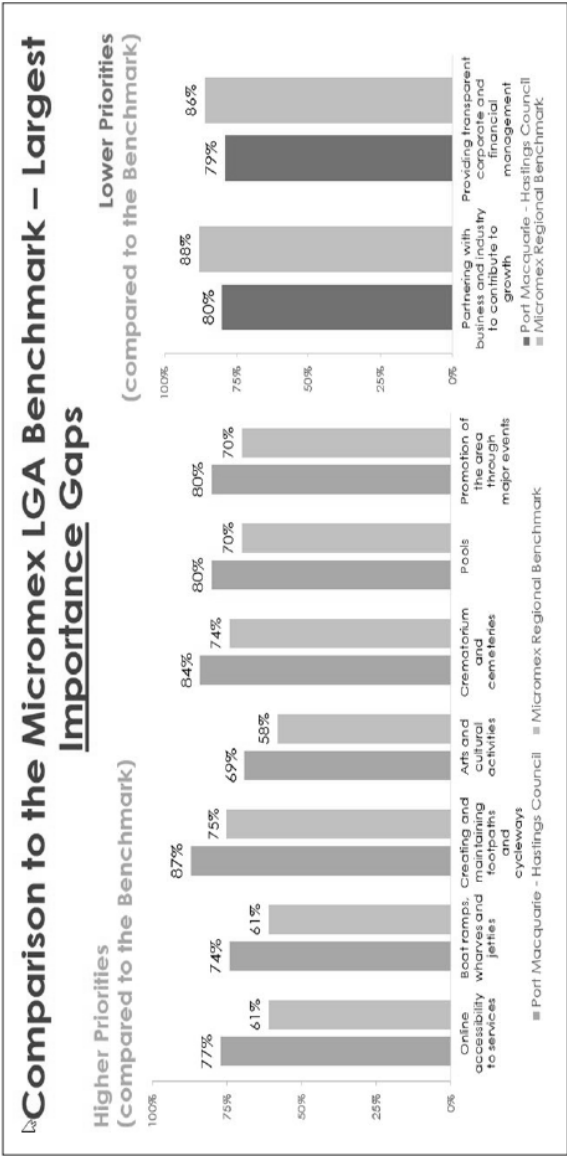
WHAT HAS THE COMMUNITY TOLD US?

Under the revised *Local Government Act (1993)*, Council must prepare and implement a *Community Engagement Strategy*, based on social justice principles, for engagement with the local community. Council has developed a *Community Engagement Strategy*. It is designed to form the foundation on how Council's community engagement is undertaken and to continually bring Council closer to the community. Community engagement activities that have informed the Integrated Planning and Reporting suite of documents include:

- > the *Your Voice Our Community (YVOC)* campaign to discuss service level expectations
- > the Community Forum to discuss Council's priority services and how we fund them into the future
- > the community telephone survey of 800 participants to investigate community attitudes, values and perceptions of services, facilities and infrastructure provided by Council
- > Community Planning Program to develop visions and actions within each of our communities.
- > Project engagement with local communities and projects that impact our community's members, annual we engage on approximately 80 projects

Also, every two years Council conducts a community satisfaction survey with Micromex to ask questions about what is important to the community and how satisfied they are with what Council provides. In April 2020, Micromex community satisfaction research provided the following results, shown at right/overleaf, relating to Satisfaction with Council Performance and Comparison to the Micromex Local Government Area Benchmark.





- The survey highlighted the following:
- > Residents of the Port Macquarie local government area value the natural environment, the sense of community and the lifestyle opportunities that the area provides.
  - > 90% are at least moderately satisfied with Council performance. Satisfaction with performance has strengthened since 2017, and exceeds regional benchmarks.
  - > 45 out of the 48 service areas are providing a satisfaction score of 70%+. The areas of lowest satisfaction were sealed and unsealed roads, and residential development.
  - > Compared to the previous research conducted in 2017, there were significant increases in residents' levels of importance for 18 of the comparable 48 service areas provided by Council. Not a single service area significantly declined in importance.
  - > In the same time period, there was an increase in residents' levels of satisfaction across 14 of the comparable 48 services. The one area where a decline was observed, was in relation to water supply, which is not unexpected considering the long term impacts of drought in NSW.
  - > The community in general would like to see Council servicing and resourcing to remain the same, or increased. There is little support for service level reductions
  - > Nearly 90% of the community are at least moderately satisfied with Council communication. The regression analysis indicates that this is a key differentiating contributor to overall satisfaction. The other significant contributors involved planning, leadership and engagement. Council use the results of these surveys to plan, investigate, and action matters that are important to the community. It provides support in assessing and establishing community's priorities and satisfaction in relation to Council activities, services, and facilities. The survey likewise identifies community's overall level of satisfaction with Council's performance. The results of the Micromex survey undertaken in April 2020 will be shared with the community during the first quarter of this new Operational Plan.

WHAT HAS THE COMMUNITY TOLD US? ...

Over the past 12-18 months, the Council has engaged with our community on key projects that has seen an increase in community interest in Council projects and involvement in engagement activities.

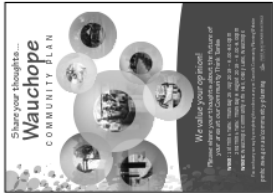
In 2018-2019 Council engaged with over 44,727 members of our community that included 4,000 face-to-face engagements. This includes key projects like our *Community Planning Program*, our *Customer Experience Project*, *Cultural Plan*, off leash dog parks, Ocean Drive road upgrades, *Markets Policy*, Kooloonbung Creek Flying Fox Camp management, Health and Education Precinct and the proposed Orbital Road projects.

COMMUNITY ENGAGEMENT – INVOLVING THE COMMUNITY IN WHAT WE DO

Each year, Port Macquarie-Hastings Council provides the community with opportunities to raise issues of importance and provide feedback on planned projects, activities, strategies and plans.

The engagement program during 2018-2019 and continuing into 2020 has been particularly busy with pop-up community consultation sessions at locations across the Local Government Area (LGA), engagement opportunities at key community events including *ArtWalk*, *Market Days* and *Australia Day* celebrations, community workshops and meetings to both inform and consult with the community about key Council projects.

These face-to-face activities were supported by relevant information hosted on Council's *Have Your Say* website, and email communications via community networks and newsletters, social media activity and Council's website.



Community Planning has continued during 2019 with Community Plans now completed and endorsed by Council for the Bonny Hills, Comboyne and Pappinbarra communities. Planning work is continuing with the following 10 communities: Kew/Kendall, Camden Haven, North Shore, Lake Cathie, Telegraph Point, Rollands Plains, Wauchope, Pappinbarra, Hastings Hinterland, Beechwood-Pembroke. In mid-2020, Community Planning for the Port Macquarie Town area will commence.

Engagement in these communities includes a variety of methods to ensure that Council can reach as many members of the community as possible. This includes a postcard campaign, community think tanks, family fun days, 'pop-up stalls' and the establishment of a Community Council Action Team (CCAT) for each community to help determine and drive the plans. Council will continue to systematically work with communities to develop community plans that identify a vision of place, local character setting, mission and key actions to be delivered by both Council and the Community.

A greater focus on engagement by Council with the community has resulted in an increase in community interest in Council projects and involvement in engagement activities. This has enabled Council to build sustainable relationships with community members across the LGA.



The Community Engagement outcomes achieved in 19/20 include:

- > An improved understanding of Council's planning processes by our community;
- > An increased awareness by Council of local issues and priorities for each community;
- > Improved communication channels between Council and the community; and
- > An increase in the opportunities for community members to network and share ideas with each other, via Council's engagement activities.

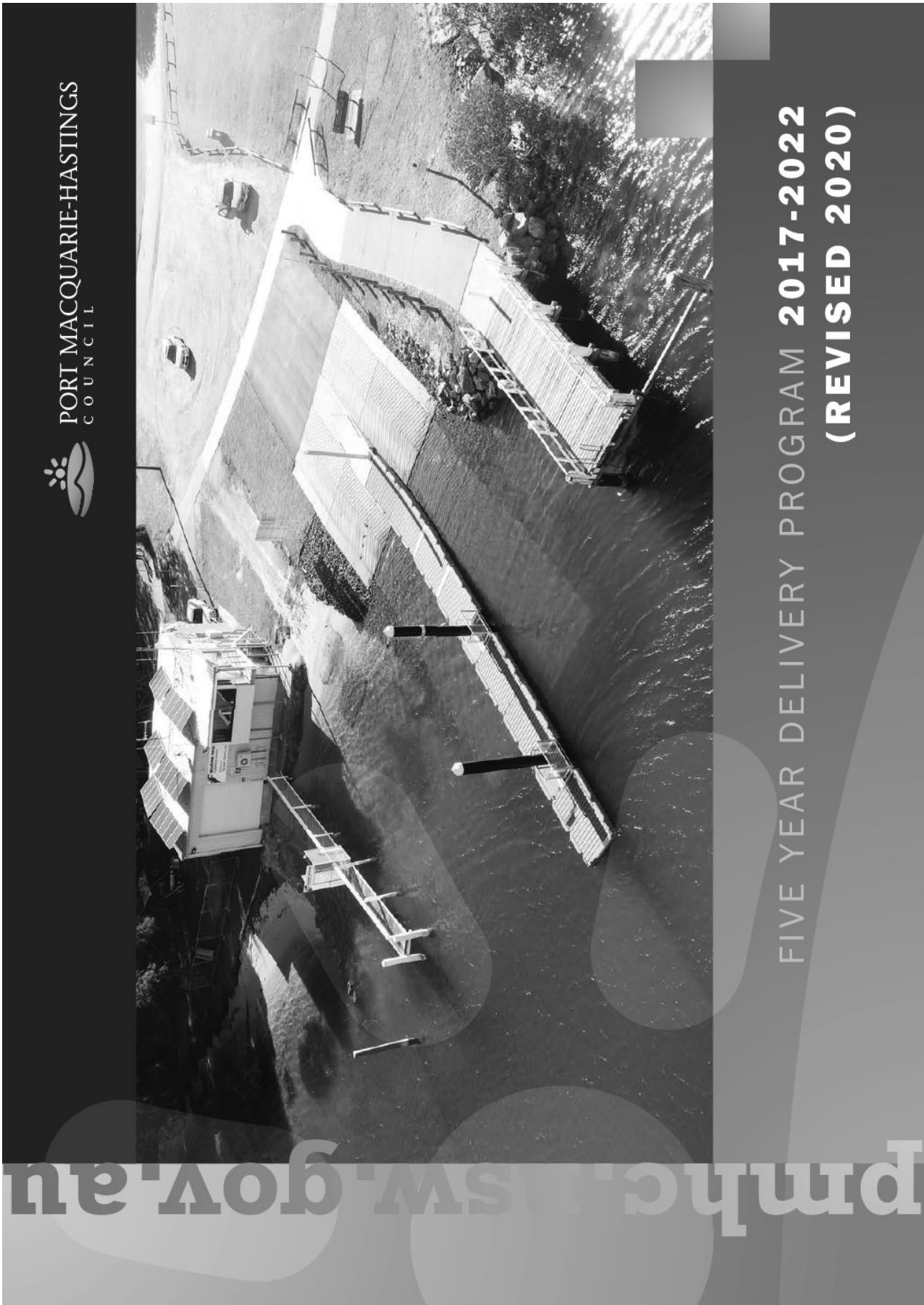
ONGOING ENGAGEMENT

Following on from the community planning in all of our Towns and Villages in early 2020 Council embarked on another key piece of engagement to develop our next *Community Strategic Plan* and the community it represents – *Think2050*. The plan reflects the aspirations and priorities of our community into the future. The plan sits at the top of Council's strategic planning framework and provides long-term direction for the organisation to align its delivery of the community's policies, programs and services. It also integrates with key Council plans and policies and acts as a guide for other stakeholders (organisations, government agencies, business and individuals) in planning and delivering services for our area. The plan also responds to state, metropolitan and regional plans and priorities relevant to Port Macquarie-Hastings region.

The program of engagement on the *Community Strategic Plan* commenced in January 2020 with the *Think 2020* campaign and includes a number of Community forums and workshops, pop ups, surveys, presentations and youth forums. The engagement will continue in 20/21 with the final document to be adopted by Council by June 2022. The engagement includes developing community visions and actions for the next 30 years to drive the direction of our place.



► (INTEGRATED REF: RS-LTFP/KEY PERFORMANCE RATIOS)



 PORT MACQUARIE-HASTINGS  
COUNCIL

FIVE YEAR DELIVERY PROGRAM 2017-2022  
(REVISED 2020)

Delivery Program

DELIVERY PROGRAM 2017-2022 (REVISED 2020)

QUICK REFERENCE GUIDE

Finding information on services of interest.

The Delivery Program, like the other documents in the Integrated Planning and Reporting suite, is organised according to key themes detailed below:

Community Theme 1: Leadership and Governance

Community Theme 2: Your Community Life

Community Theme 3: Your Business and Industry

Community Theme 4: Your Natural and Built Environment

Feedback from the community has identified the need to be able to easily find services that are of individual interest. Accordingly, Council has identified topics of particular interest.

The table on the following page is designed to assist in locating the theme and unique reference number in the Delivery Program relating to the particular service/topic of interest. These reference numbers apply across the suite of planning documents, including the *Towards 2030 Community Strategic Plan* and the *One Year Operational Plan*. This is part of our initiative to make our planning transparent and easy to use as possible.

FIVE YEAR DELIVERY PROGRAM 2017 - 2022 18

Topic of Interest	Community Theme	Delivery Program Reference Number
Airport	Leadership and Governance Your Business and Industry	1.5.3, 1.5.4, 3.3.1
Business Improvement	Leadership and Governance	1.4.2
Council Businesses	Leadership and Governance, Your Community Life, Your Natural and Built Environment	1.5.3, 1.5.4, 2.1.3, 2.3.3, 2.5.1, 3.3.1, 4.1.7
Community	Leadership and Governance	1.1.1
Economic Development	Your Business and Industry	3.1.1, 3.1.3, 3.1.4, 3.2.1, 3.3.2, 3.4.1, 3.4.3
Engagement and Communications	Leadership and Governance Your Community Life	1.1.1, 1.1.2, 1.1.3, 2.2.1, 2.3.1, 2.3.4, 2.3.6, 2.4.1
Environmental Management	Your Natural and Built Environment	4.2.1, 4.2.2, 4.6.1, 4.8.2, 4.8.3
Financial and Risk Management	Leadership and Governance	1.3.2, 1.3.3
Glasshouse	Leadership and Governance	1.5.3, 1.5.4, 2.5.1
Culture	Your Community Life	2.5.1
Digital Technology	Leadership and Governance	1.4.1
Land Development	Leadership and Governance Your Business and Industry Your Natural and Built Environment	1.1.2, 3.1.2, 4.5.1, 4.6.1
Library Services	Your Community Life	2.3.5
Roads and Transport	Your Natural and Built Environment	4.4.1, 4.4.2, 4.4.3
Safety and Health	Your Community Life	2.1.1, 2.1.2, 2.1.3
Sewerage Management	Your Natural and Built Environment	4.1.3, 4.1.4, 4.8.1
Sports and Recreation	Your Community Life	2.1.1, 2.3.2, 2.3.3, 2.3.4
Stormwater Management	Your Natural and Built Environment	4.1.5, 4.1.6
Waste Management	Your Natural and Built Environment	1.5.4, 4.1.7
Water Management	Your Community Life Your Natural and Built Environment	2.1.3, 4.1.1, 4.1.2, 4.8.1
Workforce	Leadership and Governance	1.3.4, 1.3.5

Delivery Program Objectives 2017-2022  
(Revised 2020)

COMMUNITY THEME 1



Leadership and Governance



Wauchope Community Bushfire Recovery Meeting 28 November 2019

COMMUNITY STRATEGIC PLAN

What we are trying to achieve

A collaborative community that works together and uses opportunities for community participation in decision making that is defined as ethically, socially and environmentally responsible.

How we will get there

1.1 Inform and engage with the community about what Council does using varied communication channels

1.2 Maintain strong partnerships between all stakeholders – local, state and federal – so that they are effective advocates for the community

1.3 Demonstrate leadership

1.4 Use innovative, efficient and sustainable practices

1.5 Ensure strong corporate and financial management that is transparent and accountable

FIVE YEAR DELIVERY PROGRAM 2017-2022

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Item 10.06  
Attachment 1  
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Ref	Delivery Program Objectives	Lead Responsibility
1.1.1	Use a variety of tools to engage with the community in a manner that is transparent, effective, relevant and inclusive.	Community, Customer Experience and Communications
1.1.2	Support community involvement in decision making through education around Council matters and services.	Community, Strategy
1.1.3	Engage with the community on impacts and changes to services.	Community
1.1.4	Provide easy to understand and accessible community reporting.	People, Safety and Performance
1.1.5	Develop an effective and coordinated community focused Communications Strategy.	Customer Experience and Communications
1.1.6	Continue to promote access by the community to Councillors.	Governance
1.2.1	Promote Council participation and build linkages in local, state and federal initiatives, forums and opportunities to support Council's continued planning for the growth of the region.	General Manager's Office, Strategy and Growth
1.3.1	Provide effective leadership and equity.	General Manager's Office
1.3.2	Build trust and improve Council's reputation through transparency, good decision making and living Council's Values.	Governance, Infrastructure Planning
1.3.3	Ensure there is appropriate management of risk to mitigate the impact for Council and the community.	Governance, Infrastructure Planning
1.3.4	Manage our workforce to deliver community outcomes.	People, Safety and Performance, Strategy
1.3.5	Build an engaged workforce.	People, Safety and Performance
1.4.1	Provide efficient technology and inclusive digital systems that are easy to use and access.	Digital Technology, Infrastructure Planning
1.4.2	Deliver agreed services at the agreed service level at best value.	People, Safety and Performance
1.4.3	Deliver a customer focused service that provides the community with a consistent experience of Council.	Customer Experience and Communications
1.5.1	Manage Council's financial assets and provide accurate, timely and reliable information.	Financial Services, Strategy, Infrastructure Planning
1.5.2	Use procurement, tendering, purchasing and contract management approaches that are transparent and equitable.	Financial Services, Infrastructure Operations, Infrastructure Project Delivery
1.5.3	Develop, manage and maintain Council business units through effective commercial management.	Commercial Business Units, Strategy, Recreation, Property and Buildings
1.5.4	Identify new commercially viable revenue sources.	Commercial Business Units



**What the result will be**

- > A community that has the opportunity to be involved in decision-making
- > Open, easy, meaningful, regular and diverse communication between the community and decision-makers
- > Partnerships and collaborative projects, that meet the community's expectations, needs and challenges
- > Knowledgeable, skilled and connected community leaders
- > Strong corporate management that is transparent

**How we know we are progressing**

- > Improving levels of community participation at community engagement activities
- > Ongoing Council participation in regional Local Government initiatives
- > Council financial management that is communicated to the community

Delivery Program Objectives 2017-2022  
(Revised 2020)

COMMUNITY THEME 2

 **Your Community Life**



Reclaim The Night

COMMUNITY STRATEGIC PLAN

**What we are trying to achieve**  
A healthy, inclusive and vibrant community

**How we will get there**

- 2.1 Create a community that feels safe
- 2.2 Advocate for social inclusion and fairness
- 2.3 Provide quality programs, community facilities and public spaces, for example, community halls, parks and vibrant town centres
- 2.4 Empower the community through active involvement in projects, volunteering and events
- 2.5 Promote a creative and culturally rich community

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Ref	Delivery Program Objectives	Lead Responsibility
2.1.1	Support community safety initiatives	Recreation, Property and Buildings, Community
2.1.2	Advocate for, support and coordinate emergency services	Infrastructure
2.1.3	Conduct regulatory and educational activities that safeguard public and environmental health, and ensures compliance with planning and building standards	Environment and Regulatory Services, Commercial Business Units
2.2.1	Support and advocate for all community sectors	Community
2.3.1	Ensure access to community facilities and activities: including access to natural environment	Community
2.3.2	Provide a range of inclusive sporting and recreational opportunities and facilities to encourage a healthy and active lifestyle	Recreation, Property and Buildings, Community
2.3.3	Develop and implement management of operational and maintenance programs for open space, recreational and community facilities	Customer Experience & Communication
2.3.4	Plan, investigate, design and construct open spaces, recreational and community facilities	Recreation, Property and Buildings, Community
2.3.5	Plan and deliver innovative library services that cater for new technology and growing population	Community
2.3.6	Support a range of inclusive community activities and programs	Community, Economic and Cultural Development
2.4.1	Work with the community to identify and address community needs, in order to inform Council processes, services and projects	Community, Customer Experience and Communications
2.5.1	Support cultural activities within the community	Economic and Cultural Development, Commercial Business Units



**What the result will be**

- > Community hubs that provide access to services and social connections
- > A safe, caring and connected community
- > A healthy and active community that is supported by recreational infrastructure
- > A strong community that is able to identify and address social issues
- > Community participation in events, programs, festivals and activities

**How we know we are progressing**

- > Community facilities are established that encourage social activities and interactions
- > Community safety initiatives are recognised and supported
- > Open spaces, recreational and community facilities are provided for a range of social, health and wellbeing activities.
- > The community is supported through a range of programs based on social issues
- > A range of community activities, programs and events are supported and implemented

Delivery Program Objectives 2017-2022  
(Revised 2020)

COMMUNITY THEME 3



Your Business and Industry



COMMUNITY STRATEGIC PLAN

What we are trying to achieve

The Port Macquarie-Hastings region is a successful place that has vibrant, diversified and resilient regional economy for people to live, learn, work, play and invest.

How we will get there

3.1 Embrace business and a stronger economy

3.2 Create vibrant and desirable places

3.3 Embrace opportunity and attract investment to support the wealth and growth of the community

3.4 Partner for success with key stakeholders in business, industry, government, education and the community

FIVE YEAR DELIVERY PROGRAM 2017 - 2022

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Ref	Delivery Program Objectives	Lead Responsibility
3.1.1	Assist the growth of local business and industry, ensuring this is a central consideration of Council activities	Economic and Cultural Development
3.1.2	Optimise the use of appropriately zoned land for business uses	Development Assessment
3.1.3	Implement the Major Events Strategy	Economic and Cultural Development, Customer Experience and Communications
3.1.4	Implement the Destination Management Plan.	Economic and Cultural Development
3.2.1	Support vibrant commercial, tourism, recreational and/or community hubs across the region	Community, Economic and Cultural Development
3.3.1	Develop, manage and maintain Port Macquarie Airport as a key component of the regional transport network and continue to grow the airport's contribution to the regional economy.	Commercial Business Units, Strategy
3.3.2	Promote investment, education and lifestyle opportunities	Economic and Cultural Development, Customer Experience and Communications
3.4.1	Foster partnerships with higher education institutions through research and development, innovation and local skills development	Economic and Cultural Development
3.4.2	Support local business networks	Economic and Cultural Development
3.4.3	Encourage innovation that will support our growth as a regional city including smart community technology	Economic and Cultural Development

**What the result will be**

- > A strong economy that fosters a culture supportive of business and ensures economic development of the region
- > Townships, villages and business precincts that are vibrant commercial, tourism, recreational and/or community hubs
- > A region that attracts investment
- > Partnerships that maximise economic return and create an efficient and effective business environment

**How we know we are progressing**

- > There is growth and development of new industries and business
- > Tourism and major events contribute to increased economic activity
- > There are greater opportunities for investment across the region
- > Council is recognised for its role in fostering partnerships that contribute to business and industry growth



COMMUNITY THEME 4



# Your Natural and Built Environment



## COMMUNITY STRATEGIC PLAN

### What we are trying to achieve

A connected, sustainable, accessible community and environment that is protected now and into the future.

### How we will we get there

- 4.1 Provide (appropriate) infrastructure and services including water cycle management, waste management, and sewer management
- 4.2 Aim to minimise the impact of natural events and climate, e.g. floods, bushfires and coastal erosion
- 4.3 Facilitate development that is compatible with the natural and built environment
- 4.4 Plan for integrated transport systems that helps people get around and link our communities
- 4.5 Plan for integrated and connected communities across the Port Macquarie-Hastings area
- 4.6 Restore and protect natural areas
- 4.7 Provide leadership in the development of renewable energy opportunities
- 4.8 Increase awareness of issues affecting our environment, including the preservation of flora and fauna

Ref	Delivery Program Objectives	Lead Responsibility
4.1.1	Plan, investigate, design and construct water supply assets ensuring health, safety, environmental protection and security of supply for the future growth of the region.	Infrastructure Operations, Infrastructure Project Delivery
4.1.2	Develop and implement annual maintenance and preventative works program for water supply assets	Infrastructure Operations
4.1.3	Plan, investigate, design and construct sewerage assets ensuring health, safety, environmental protection and the future growth of the region.	Infrastructure Operations, Infrastructure Planning, Infrastructure Project Delivery
4.1.4	Develop and implement annual maintenance and preventative works program for sewerage assets	Infrastructure Operations
4.1.5	Work towards planning, investigation, design, and construction of stormwater assets	Infrastructure Planning, Infrastructure Project Delivery
4.1.6	Develop and implement annual maintenance and renewal programs for stormwater assets	Infrastructure Planning
4.1.7	Develop and implement effective waste management strategies	Commercial Business Units
4.2.1	Develop and implement Coastal, Estuary, Floodplain, and Bushfire management plans	Environment and Regulatory Services
4.2.2	Promote strategies to mitigate climate change	Environment and Regulatory Services
4.3.1	Undertake transparent and efficient development assessment in accordance with relevant legislation	Development Assessment

Ref	Delivery Program Objectives	Lead Responsibility
4.4.1	Plan, investigate, design and construct transport assets which address pedestrians, cyclist and vehicular needs to cater for the future growth of the region	Infrastructure Planning, Infrastructure Project Delivery
4.4.2	Develop and implement annual maintenance and renewal programs for transport assets	Infrastructure Operations, Infrastructure Planning
4.4.3	Develop and implement traffic and road safety programs	Infrastructure Planning
4.5.1	Carry out strategic planning to manage population growth and provide for co-ordinated urban development	Strategy
4.5.2	Plan for infrastructure that supports population growth	Strategy
4.6.1	Develop and implement a range of programs for the environmental management of lands within the local government area	Environment and Regulatory Services, Recreation, Property and Buildings, Strategy
4.7.1	Promote renewable energy outcomes within Council	Commercial Business Units, Recreation, Property and Buildings, Strategy
4.8.1	Ensure all operations comply with environmental standards and regulations	Infrastructure Operations
4.8.2	Increase community awareness and enable access to the natural environment	Environment and Regulatory Services
4.8.3	Promote Biodiversity Programs	Environment and Regulatory Services



**What the result will be**

- > Effective management and maintenance of essential water, waste and sewer infrastructure
- > A community that is prepared for natural events and climate change
- > Sustainable and environmentally sensitive development outcomes that consider the impact to the natural environment
- > Accessible transport network for our communities
- > Infrastructure provision and maintenance that meets community expectations and needs
- > Well-planned communities that are linked to encourage and manage growth
- > Accessible and protected waterways, foreshores, beaches and bushlands
- > An environment that is protected and conserved for future generations
- > Renewable energy options that are understood and accessible by the community

**How we know we are progressing**

- > We have water, waste, and sewer systems that are efficient, maintained and environmentally compliant
- > Consideration is given to climate change impacts and potential mitigation
- > Programs are implemented to support the condition of the natural environment
- > The road and transport network is well-planned and maintained
- > The transport network, recreational facilities, and open spaces, reflect community priorities
- > Coordinated urban development is well planned to meet projected population growth
- > We successfully preserve local flora and fauna
- > Renewable energy options are promoted



# Funding

## THE DELIVERY PROGRAM

### The Financial Plan

Under the Integrated Planning and Reporting (IPR) Framework, Council is required to prepare financial estimates for the four-year period of the Delivery Program. The four-year forecast has been developed within an overall planning framework that identifies which parts of the 2030 Community Strategic Plan will be delivered by Council over the period of the Delivery Program.

Like many councils in NSW, Port Macquarie-Hastings is facing issues in terms of funding. In simple terms, the cost of delivering works and services is rising at a faster rate than our revenue base. Over time, this has created an income gap that must be addressed in both the short and long term. Council relies on a variety of funding sources, including grants. These sources are described in the Operational Plan.

The most recent asset management data indicates that Council is facing an infrastructure backlog (the cost to get our infrastructure up to a satisfactory standard), which places additional pressure on the annual capital and maintenance budget. This backlog will continue to increase in future years if not addressed.

Port Macquarie-Hastings is a high growth centre of the North Coast region, and is expected to grow a lot more over the next two decades. It is estimated the population will grow from 83,000 in 2018 to 104,000 in 2036. Council must plan for future capital expenditure on the infrastructure that will be needed to support the community, businesses and visitors to the area.

The following pages show Port Macquarie-Hastings Council's estimated budget statement for the four years (2020-2023).

## BUDGET STATEMENT

	2019-20 Adopted Budget	2020-21 Original Budget	2021-22 Projection*	2022-23 Projection*
<b>Operating Activities Movements</b>				
<b>Income from continuing operations</b>				
Rates and Annual Charges	100,315,591	105,087,839	108,142,831	112,102,377
User Charges and Fees	39,803,585	36,934,971	41,235,902	42,486,487
Interest Received	8,701,024	6,490,126	7,981,367	6,863,867
Grants and Contributions	47,362,872	44,516,605	37,752,163	42,236,323
Other Operating Receipts	5,440,303	4,108,566	5,690,313	5,804,120
<b>Expenses from continuing operations</b>				
Employee Costs	(54,003,921)	(54,589,972)	(57,637,975)	(59,633,500)
Materials and Contracts	(43,411,020)	(42,329,687)	(40,568,874)	(41,166,029)
Depreciation	(49,134,601)	(49,176,871)	(52,012,230)	(53,677,988)
Interest Paid	(2,464,723)	(2,512,415)	(1,498,950)	(1,031,185)
Other Operating Payments	(14,229,228)	(15,074,818)	(14,914,082)	(15,388,775)
Loss on Disposal of Assets	(3,000,000)	(3,000,000)	(3,000,000)	(3,000,000)
<b>Operating result from continuing operations</b>	35,379,882	30,454,344	31,170,465	35,595,697
<b>Restricted Asset Movements</b>				
<b>Restricted asset movements receipts</b>				
Transfer from Restricted Assets	70,148,070	68,784,145	101,608,787	114,009,615

\*currently under review

	2019-20 Adopted Budget	2020-21 Original Budget	2021-22 Projection*	2022-23 Projection*
<b>Restricted asset movements payments</b>				
Transfer to Restricted Assets	(57,969,967)	(52,929,965)	(59,191,165)	(59,858,365)
<b>Net Revenues (Used In)/Provided by in Restricted Assets</b>	12,178,103	15,854,180	42,417,622	54,151,250
<b>Property, plant and equipment movements</b>				
<b>Property, plant and equipment movements receipts</b>				
Sale of Fixed Assets	-	-	-	-
Sale of Real Estate Development Assets				
<b>Property, plant and equipment movements payments</b>				
Purchase of Assets	(85,570,344)	(84,892,227)	(111,256,490)	(128,917,550)
Developer Provided Assets	(6,500,000)	(6,500,000)	(6,500,000)	(6,500,000)
<b>Net Revenues (Used In)/Provided by property plant &amp; Equipment activity</b>	(92,070,344)	(91,392,227)	(117,756,490)	(135,417,550)
<b>Financing activities movements</b>				
<b>Financing activities receipts</b>				
Proceeds from Borrowings and Advances	1,500,000	2,700,000	-	-
<b>Financing activities payments</b>				
Repayments of Borrowings and Advances	(10,097,440)	(10,469,898)	(10,697,071)	(11,159,881)
<b>Net Revenues (Used In)/Provided by in Financing Activity</b>	(8,597,440)	(7,769,898)	(10,697,071)	(11,159,881)
<b>Net Result (Including Depreciation)</b>	(53,109,799)	(52,853,601)	(54,865,474)	(56,830,484)
Add Back: Non Cash Items	52,134,601	52,176,871	55,012,230	56,677,988
<b>Budget Surplus/(Shortfall)</b>	<b>(975,198)</b>	<b>(676,730)</b>	<b>146,756</b>	<b>(152,496)</b>

► (INTEGRATED REF: RS-LTFP/FINANCIAL STATEMENTS)

\*currently under review

## PROGRAM

The Capital Works Program details budget allocations for the proposed capital works for the four years 2020-2023.

Council Section	2019-20 Adopted Budget	2020-21	%	2021-22 Projected*	2022-23 Projected*
Airport	2,555,000	545,000	0.64%	-	-
Aquatic Facilities	500,000	1,223,000	1.44%	-	-
Bushfire control	350,000	350,000	0.41%	350,000	350,000
Community Inclusion	307,700	109,000	0.13%	110,900	112,600
Cemetery services	-	20,000	0.02%	20,000	28,000
Digital Technology	1,285,000	2,500,000	2.94%	1,200,000	1,200,000
Environmental Testing	-	-	0.00%	19,300	19,600
Facilities	502,600	554,800	0.65%	767,300	333,500
Glasshouse back of house operations	66,000	66,000	0.08%	66,000	66,000
Library	647,270	332,900	0.39%	337,000	341,100
Natural Resource Management	2,145,000	150,000	0.18%	-	-
Parks & Recreation	17,584,058	7,877,518	9.28%	2,894,488	12,647,648
Plant & depots	3,300,000	4,060,000	4.78%	3,100,000	3,200,000
PM Town Centre Masterplan	985,000	-	0.00%	-	-
Property & Leasing	30,000	30,000	0.04%	30,000	30,000
Sewerage services	27,900,000	11,770,000	13.86%	30,084,149	28,004,233
Stormwater drainage	1,723,000	1,084,501	1.28%	199,000	1,202,300
Strategic Property Investments	-	260,000	0.31%	-	-
Transport & traffic	17,810,716	25,664,508	30.23%	7,508,006	14,019,057
Waste disposal	415,000	6,320,000	7.44%	300,000	-
Water supply	7,464,000	21,975,000	25.90%	64,270,347	67,363,512
<b>Total</b>	<b>85,570,344</b>	<b>84,892,227</b>	<b>100.00%</b>	<b>111,256,490</b>	<b>128,917,550</b>

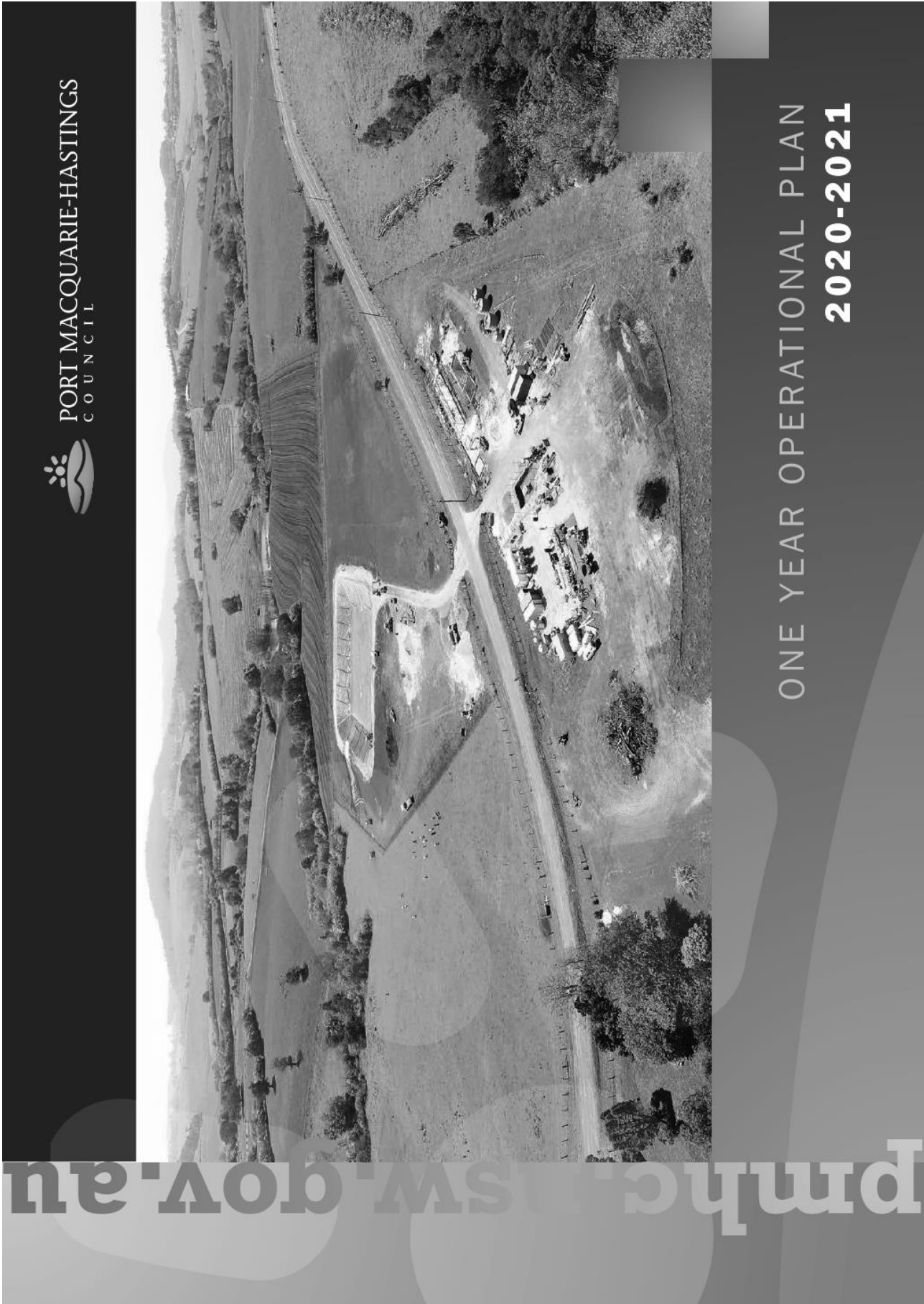
\*currently under review

These figures do not include developer provided assets.

Funding sources	2019-20	2020-21	%	2021-22 Projected*	2022-23 Projected*
Grants	9,230,991	11,731,706	13.82%	1,597,707	5,597,707
Loans	1,500,000	2,700,000	3.18%	-	-
Environmental levy	492,900	455,000	0.54%	462,551	473,190
Section 7.11 & Section 64 developer contributions	18,499,337	10,957,740	12.91%	28,204,206	46,836,355
Transfer from reserves	48,053,192	53,442,639	62.95%	72,515,027	66,383,736
Special Rate Variation funds	1,376,799	1,412,596	1.66%	1,446,499	1,482,662
General rating revenue	6,417,125	4,192,546	4.94%	7,030,500	8,143,900
	<b>85,570,344</b>	<b>84,892,227</b>	<b>100.00%</b>	<b>111,256,490</b>	<b>128,917,550</b>

► (INTEGRATED REF: RS-LTFP/CAPITAL WORKS PROGRAM)

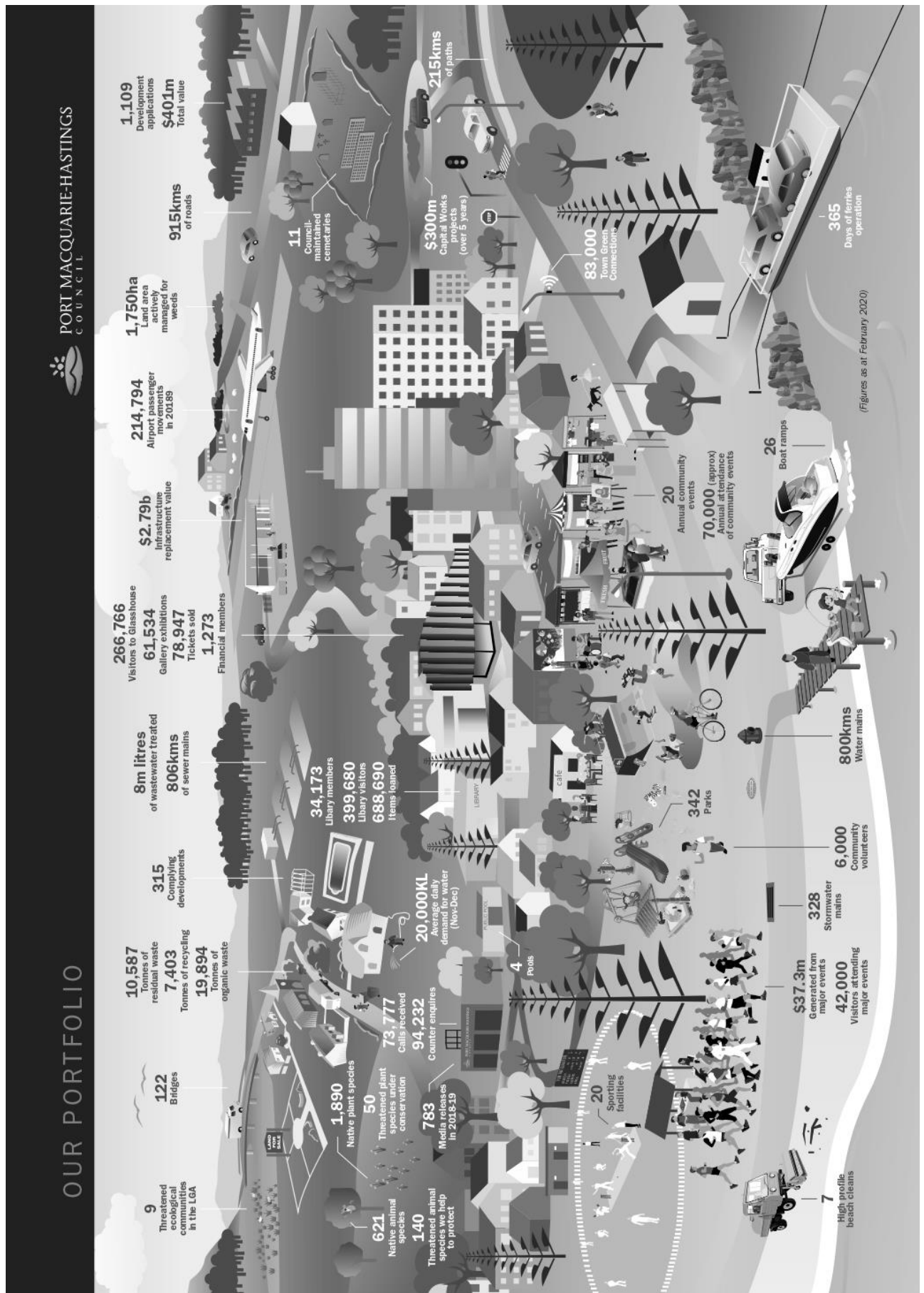
\*currently under review



 PORT MACQUARIE-HASTINGS  
COUNCIL

ONE YEAR OPERATIONAL PLAN  
**2020-2021**

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# OUR SERVICES FOR THE Community

Each of Council's services has been represented by its primary alignment to community theme.

## Community Theme 1: Leadership and Governance

### SERVICES

- > Asset Management
- > Business Improvement
- > Corporate Governance
- > Customer Experience
- > Community
- > Community Education
- > Financial Management
- > Fleet Management
- > People and Culture
- > Work, Health and Safety
- > Integrated Planning and Reporting
- > Procurement and Stores
- > Property and Leasing Services
- > Property Investment Portfolio
- > Digital Technology
- > Communications
- > Airport
- > Glasshouse

## Community Theme 2: Your Community Life

### SERVICES

- > Library
- > Community Inclusion
- > Cultural Development
- > Sports and Recreation
- > Building Maintenance
- > Compliance
- > Emergency Management
- > Environmental Testing
- > Water Supply
- > Glasshouse
- > Cemeteries
- > Roads, Bridges and Transport

## Community Theme 3: Your Business and Industry

### SERVICES

- > Airport
- > Economic and Cultural Development
- > Property Investment Portfolio
- > Strategic Land Use Planning

## Community Theme 4: Your Natural and Built Environment

### SERVICES

- > Asset Management
- > Development Assessment
- > Building Maintenance
- > Ferry Services
- > Natural Resource Management
- > Property Investment Portfolio
- > Roads, Bridges and Transport
- > Water Supply
- > Sewer Management
- > Stormwater and Drainage
- > Strategic Land Use Planning
- > Waste Management

## HOW TO READ THIS DOCUMENT

The Delivery Program and annual Operational Plan is structured around the four themes that are the foundations of the Community Strategic Plan. The actions, activities, projects and programs described in this Operational Plan are categorised under the four key Community Strategic Plan themes:

- **Community Theme 1: Leadership and Governance**
- **Community Theme 2: Your Community Life**
- **Community Theme 3: Your Business and Industry**
- **Community Theme 4: Your Natural and Built Environment**

Each theme outlines the Community Strategic Plan strategy, Delivery Program objective and Operational Plan action/activity/project. It also highlights the Council's total income and expenditure relevant to the theme. The specific Delivery Program objectives are linked to the Operational Plan actions, activities and projects that Council will undertake in the next financial year. Each Operational Plan action shows which section/s of the Council has/have lead responsibility for delivering this action. This highlights the integrated nature of so many of the actions for which Council is responsible.

### Linking to the Delivery program

Each theme in the document has a cover page that summarises the area's objectives from the Towards 2030 Community Strategic Plan – *What we are trying to achieve* and the Delivery Program objectives – *How we will get there*. These summaries help to put the specific activities and programs of this one year Operational Plan in the context of broader community goals, and the Delivery Program.

### Numbering system

Council has developed a numbering system to assist with matching activities from the annual Operational Plan to the objectives of the Delivery Program. Every action, activity, project and program has its own number. Each item has an individual reference number linking it back to the relevant Theme. Number reference that are omitted from sequential order refers to actions/activities/projects completed prior to 2020-21.

# Funding

## THE OPERATIONAL PLAN

### Budget Overview

Total expenditure in 2020-2021 will be \$216.4M. This includes:

- > \$111.99m on the ongoing operational costs (excluding depreciation and loss on disposal of assets)
- > \$84.89m on capital works projects
- > \$12.98m on the cost of servicing debts (including loan repayments and interest)
- > \$6.50m on developer provided assets

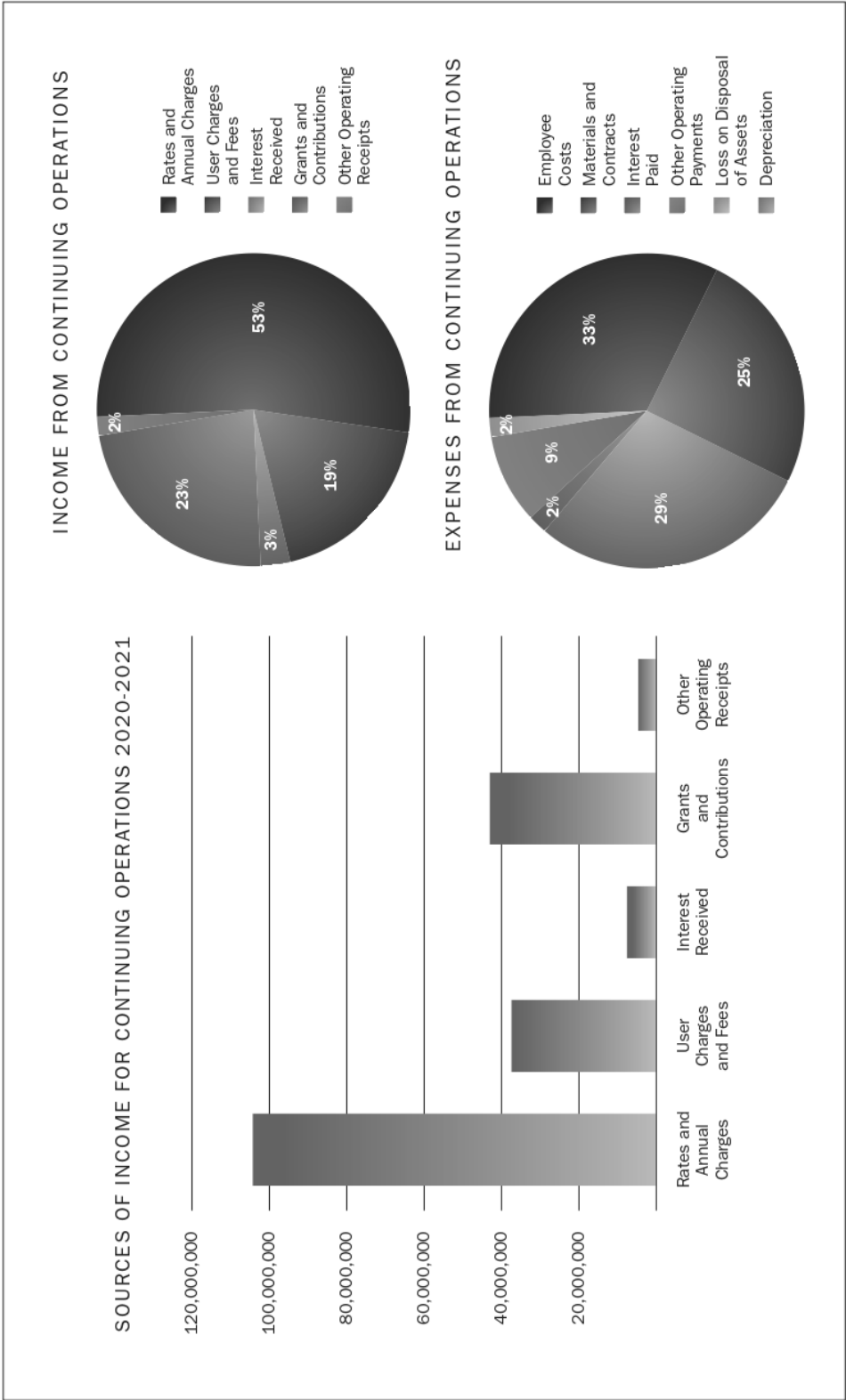
### Where does the money come from?

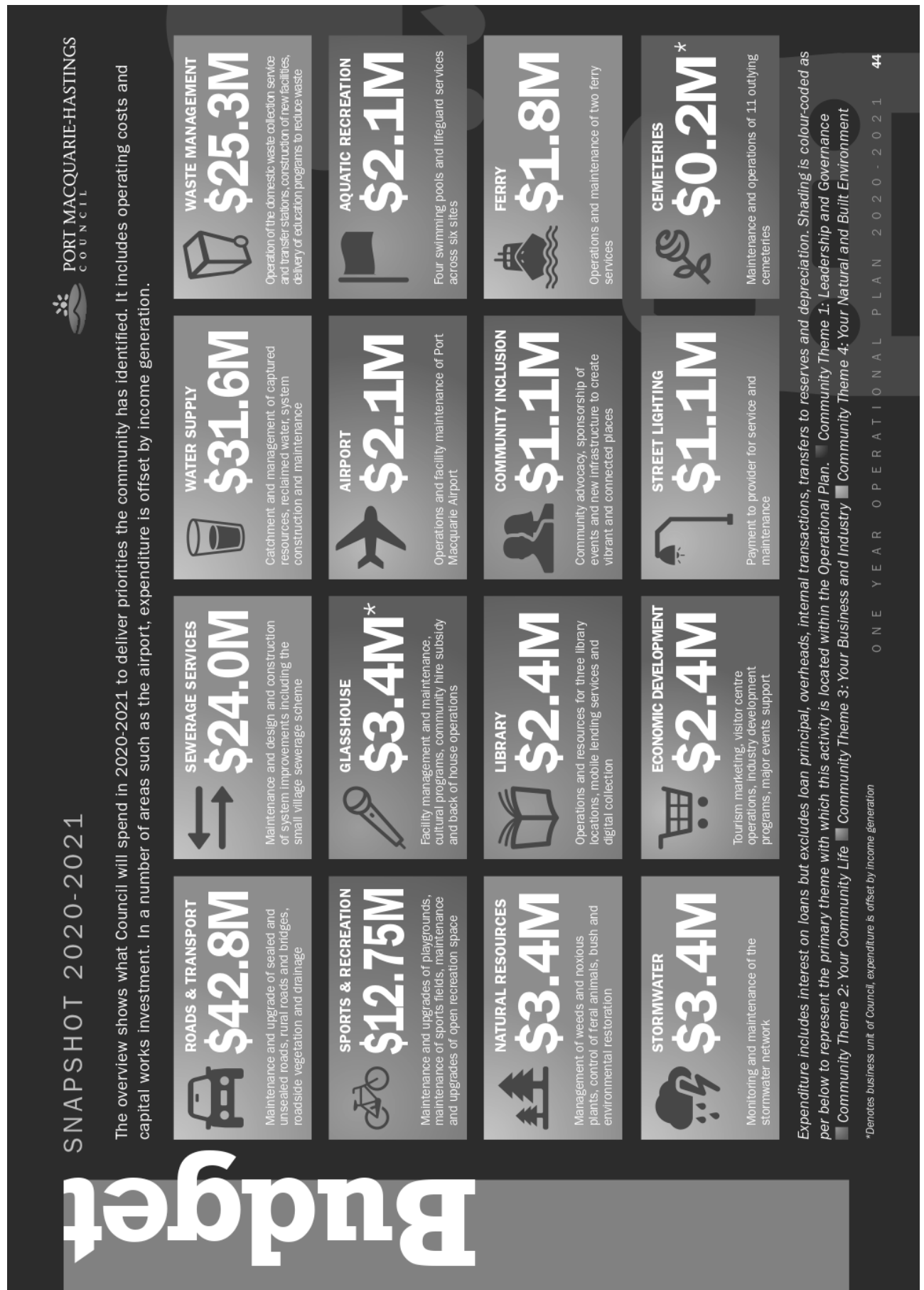
Council's projected income for 2020-2021 is expected to be \$197.1m, which will come from:

- > rates and annual charges (\$105.1m or about 54% of the income)
- > user charges and fees (\$36.9m or about 19% of the income) for services such as water, waste management, building and planning, animal registration, airport and library
- > Interest income (\$6.5m or about 3% of the income)
- > grants and contributions (\$44.5m or about 22% of the income) made up of state and federal government grants and developer contributions
- > other revenue (\$4.1m or about 2% of the income) such as waste management income, fines and rental of council facilities

Total income is \$197.1m compared to total expenditure of \$216.4m.

FUNDING THE OPERATIONAL PLAN





## 2020-2021 BUDGET

## Statement

## INCOME

**Rates and Annual Charges** – Local taxes levied by Local Government based on the value of property

**User Charges and Fees** – A charge or fee made in relation to a specified service provided by Council

**Interest Received** – Interest received from financial institutions on Council investments

**Grants** – Grants received from other levels of government to assist in the provision of Council services

**Contributions** – Contributions received from developers etc. towards the provision of Council services

**Other Operating Receipts** – Other income not included above including Glasshouse receipts and Library charges etc.

**Transfer from Restricted Assets** – Council puts funds into a restricted asset for future use. This transfer from the restricted asset is the spending of those funds

**Transfer to Restricted Assets** – This is the transfer of funds into the restricted asset for future use

**Proceeds from Borrowings and Advances** – This is the amount that Council intends to borrow from financial institutions

**Repayment of Borrowings and Advances** – This is the repayment of principal on Council loans

**Operating Activities Movements**  
**Income from continuing operations**

Rates & Annual Charges 105,087,839

User Charges & Fees 36,934,971

Interest Received 6,490,126

Grants & Contributions 44,516,605

Other Operating Receipts 4,108,566

**Expenses from continuing operations**

Employee Costs (54,589,972)

Materials & Contracts (42,329,687)

Depreciation (49,176,871)

Interest Paid (2,512,415)

Other Operating Payments (15,074,818)

Loss on Disposal of Assets (3,000,000)

**Operating result from continuing operations**

30,454,344

**Restricted Asset Movements**

Restricted asset movements receipts

Transfer from Restricted Assets

**Restricted asset movements payments**

Transfer to Restricted Assets

**Net Revenues Used/(Provided) in Restricted Assets**

68,784,145

**Property, plant and equipment movements**

Property, plant & equipment movements receipts

Sale of Fixed Assets

**Property, plant & equipment movements payments**

Purchase of Assets

Developer Provided Assets

**Net Revenues (Used In)/Provided by property plant & Equipment activity**

(84,892,227)

(6,500,000)

(91,392,227)

**Financing activities movements**
**Financing activities receipts**

Proceeds from Borrowings & Advances

**Financing activities payments**

Repayments of Borrowings & Advances

**Net Revenues Used/(Provided) in Financing Activity**

2,700,000

(10,469,898)

(7,769,898)

(52,853,601)

**Net Result (Including Depreciation)**

52,176,871

(676,730)

Add Back: Non Cash Items

**Budget Surplus/(Shortfall)**

## EXPENSES

**Employee Costs** – All costs related to employees including wages and salaries, workers compensation, employee leave entitlements, superannuation, fringe benefits taxation, payroll taxation and travelling etc. but not including employee costs associated with asset construction

**Materials and Contracts** – Includes all materials and contracts used in delivering operational activities

**Depreciation** – This is the estimated amount by which Council's assets will deteriorate by in the 2020–2021 financial year

**Interest Paid** – The amount that is paid to financial institutions for interest on loans made to Council

**Other Operating Payments** – Includes all payments not included in the above categories including telephone costs, bank charges, electricity, insurance, street lighting and mayoral and councillor fees etc.

**Purchase of Assets** – This item includes the purchase of assets (such as heavy machinery) along with the construction by Council of assets (such as roads and footpaths)

**Budget Surplus/(Deficit)** – The balance of income vs expenditure. When this figure is nil, council has a balanced budget which means that its sources of income for the year equals its expenditure for the year

# Funding

## THE CAPITAL WORKS PROGRAM

The Capital Works program for 2020-2021 has been developed to meet future infrastructure needs and reflect the objectives of the Community Strategic Plan. Investment in new/renewal works will total \$84.9 million. The individual projects are listed in greater detail at the end of each theme throughout the Operational Plan.

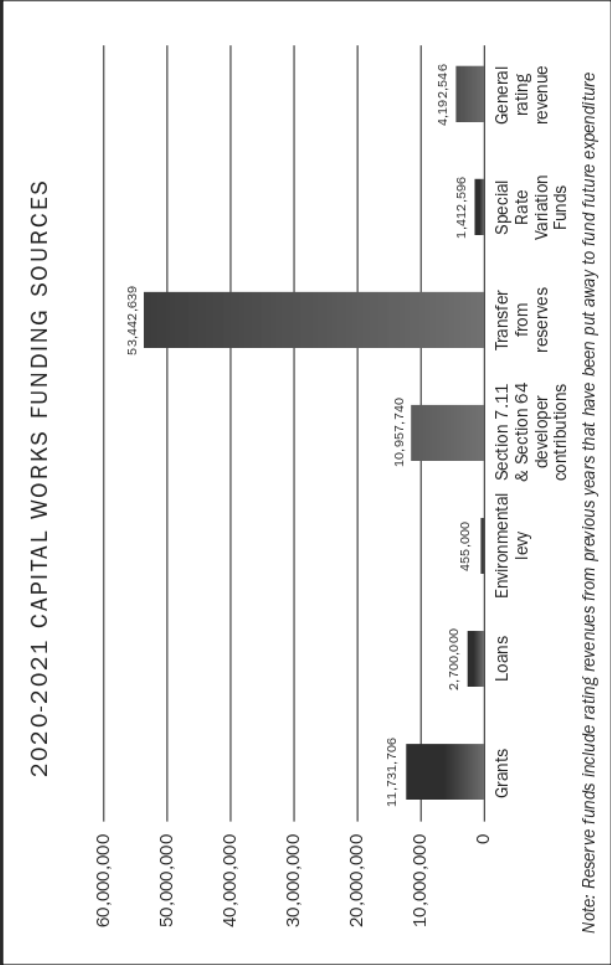
The following graph shows where the funding comes from to carry out these works. It should be noted that reserve funds are rating revenue from previous years that have been put away for future expenditure. Included in the transfers from reserves are loans that were borrowed in previous years. Unspent loan funding is transferred to reserves so that it can be used when required.

The Port Macquarie-Hastings area is a high growth centre of the North Coast region and it is expected to grow a lot more over the next two decades. It is estimated that the population will grow from 83,000 in 2018 to 104,000 in 2036. As a consequence of this growth, Council must not only provide services to the existing community and maintain existing assets, but also plan for future maintenance and capital expenditure on the infrastructure that will be needed to support the community, business and visitors to the area into the future.

Council holds cash reserves as an alternative to (or to supplement) borrowing. As at June 2019, Council held \$300.3 million in cash and reserves. Predominantly, these reserves are all allocated for specific purposes, with approximately 76.5% legally required to be used for the purpose for which they were collected (for example for water and sewer). The remaining reserves are also predominantly held for specific purposes (for example, for the development of the airport or to fund projects that have already commenced). The reserves are audited annually and published in Council's financial statements.

The level of reserves held by Port Macquarie-Hastings Council is not disproportionate to other similar Councils, noting that different Councils provide different services. (For example not all Councils provide water and sewer services which require significant capital investment).

► (INTEGRATED REF: RS-LTFP CAPITAL WORKS PROGRAM)



2020-2021 CAPITAL WORKS PROGRAM – INFRASTRUCTURE RENEWALS SUMMARY

A proportion of Council's capital works program refers to Infrastructure assets. The table below shows the renewal amount related to these assets.

Section	Allocated Amount	Renewal Amount	Estimated Renewal %
Airport	545,000	180,000	33.03%
Facilities	554,800	464,800	83.78%
Parks and Recreation	7,877,518	4,097,148	52.01%
Drainage	1,084,501	742,251	68.44%
Waste Disposal	6,320,000	90,000	1.42%
Water Supply	21,975,000	9,275,000	42.21%
Sewerage Services	11,770,000	3,459,000	29.39%
Transport and Traffic	25,664,508	14,289,192	55.68%
<b>Total Infrastructure Assets</b>	<b>75,791,327</b>	<b>32,597,391</b>	<b>43.01%</b>

2020-2021 CAPITAL WORKS PROGRAM (BY COMMUNITY THEME/SERVICE)

► (INTEGRATED REF: RS - LTFP CAPITAL WORKS PROGRAM)  
The tables over the following pages show all the projects and the allocated budget that make up the Works Program for the 2020-2021 financial year. These projects are listed in the body of the Operational Plan. They are aligned with the relevant Delivery Program objective and show the performance measure and section of Council responsible for delivery. Additional works are shown in the Operational Plan that are continued from previous years. In Summary, the sum of 2020-2021 Works Program per Theme is \$84,892,227 broken down as follows:

Theme 1	Leadership and Governance	\$6,670,000
Theme 2	Your Community Life	\$10,533,218
Theme 3	Your Business and Industry	\$725,000
Theme 4	Your Natural and Built Environment	\$66,964,009
<b>Total</b>		<b>\$84,892,227</b>



## 2020-21 CAPITAL WORKS PROGRAM

To support Community Theme 1 – Leadership and Governance, Council will undertake the Capital Works projects listed below.

**Theme 1 – Leadership and Governance – 2020-21 Allocated Amount****Council Service: Digital Technology – 2020-21 Allocated Amount**

Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount
Various	Undertake delivery of Digital Technology projects (DT - Roadmap Program - multi-year projects) Allocated Amount 2020-21 \$1,500,000 Information & Communications – Projects	✓	1.4.1.1 CW	\$1,500,000
Various	Undertake delivery of ICT projects (ICT - Renewals - multi-year project) Allocated Amount 2020-21 \$910,000	✓	1.4.1.2 CW	\$910,000
Port Macquarie	Implement the Human Resource Information System Allocated Amount 2020-21 \$65,000		1.3.5.3.CW	\$65,000
Port Macquarie	Implement new Corporate Reporting tool Allocated Amount 2020-21 \$25,000		1.1.4.4.CW	\$25,000
				<b>\$2,500,000</b>

**Council Service: Fleet and Depot Management – 2020-21 Allocated Amount**

Port Macquarie	Port Macquarie Depot - Rationalisation of Port Macquarie and Wauchope Council Depot operations Allocated Amount 2020-21 \$1,560,000		1.3.4.4 CW	\$1,560,000
Various	Ensure plant purchases are in line with the plant replacement program (Plant Purchases and Disposals - multi-year project) Allocated Amount 2020-21 \$2,500,000	✓	1.5.2.2 CW	\$2,500,000
				<b>\$4,060,000</b>

Theme 1 – Leadership and Governance – 2020-21 Allocated Amount					
Council Service: Property and Leasing – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Various	Land and Easement Acquisitions for Council Purposes - Survey, Valuation and Land Transactions Allocated Amount 2020-21 \$30,000		1.5.3.8 CW	\$30,000	
					\$30,000
Council Service: Property and Leasing – 2020-21 Allocated Amount					
Various	Property Management System for management of Council owned assets Allocated Amount 2020-21 \$80,000		1.4.1.6 CW	\$80,000	
					\$80,000
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## 2020-21 CAPITAL WORKS PROGRAM

To support *Community Theme 2 – Your Community Life*, Council will undertake the Capital Works projects listed below.

**Theme 2 – Your Community Life – 2020-21 Allocated Amount**
**Council Service: Library – 2020-21 Allocated Amount**

Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount
Various - Port, Laureton, Wauchope and Mobile Van	Provide a range of library programs and lending services across the local government area (including Library Furnishings, Fittings and Equipment; Library Local Priority Grant) - (multi-year project) Allocated Amount 2020-21 \$40,000	✓	2.3.5.1 CW	\$40,000
Various - Port, Laureton, Wauchope and Mobile Van	Purchase of Library Books - (multi-year project) To provide book stock at NSW State average per capita as a minimum level Allocated Amount 2020-21 \$272,900	✓	2.3.5.2 CW	\$272,900
Various - Port, Laureton, Wauchope and Mobile Van	Deliver Special Library Projects to enhance library delivery program For the purchase of resources such as books, technology and DVDs Allocated Amount 2020-21 \$20,000		2.3.5.7 CW	\$20,000
				<b>\$332,900</b>

Theme 2 – Your Community Life – 2020-21 Allocated Amount					
Council Service: Building Maintenance – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Various	Undertake scheduled and reactive maintenance programs of all Council-owned buildings including office furniture replacement		2.3.3.2 CW	\$47,000	
Various	Allocated Amount 2020-21 \$47,000 Undertake building rectification works in line with Council Asset Management	✓	2.3.3.3 CW	\$317,800	
Port Macquarie	Allocated Amount 2020-21 \$317,800 Undertake the Public Amenities program Blair Reserve, Port Macquarie - Construct new amenities		2.3.3.14 CW	\$90,000	
Camden Haven	Allocated Amount 2020-21 \$90,000 Camden Haven Surf Club Building – contribution to design and approvals for new facility	✓	2.3.4.24 CW	\$100,000	
	Allocated Amount 2020-21 \$100,000			<b>\$554,800</b>	
Council Service: Community Inclusion – 2020-21 Allocated Amount					
Various	Disabled Access – Buildings/Recreation Facilities		2.3.1.1 CW	\$109,000	
	Allocated Amount 2020-21 \$109,000				
Council Service: Sports and Recreation – 2020-21 Allocated Amount					
Wauchope	Deliver sporting facility renewal and upgrades program across the LGA Lank Bain Sports Ground - upgrade		2.3.2.2 CW	\$76,550	
Camden Haven	Allocated Amount 2020-21 \$76,550 Deliver sporting facility renewal and upgrades program across the LGA Vince Imon Sporting Fields – Sports Facility Upgrade	✓	2.3.2.2 CW	\$530,000	
	Allocated Amount 2020-21 \$530,000				

Theme 2 – Your Community Life – 2020-21 Allocated Amount					
Council Service: Sports and Recreation – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Lake Cathie	Jabiru Reserve Fish Cleaning Table Allocated Amount 2020-21 \$16,000		2.3.4.27 CW	\$16,000	
Camden Haven	Deliver sporting facility renewal and upgrades program across the LGA Vince Imon Sporting Fields – Amenities Upgrade Allocated Amount 2020-21 \$70,000	✓	2.3.2.2 CW	\$70,000	
Port Macquarie	Deliver sporting facility renewal and upgrades program across the LGA Port Macquarie Regional Sports Stadium - upgrade Allocated Amount 2020-21 \$150,000		2.3.2.2 CW	\$150,000	
Various	Deliver sporting facility renewal and upgrades program across the LGA Sporting Infrastructure Renewals Allocated Amount 2020-21 \$240,000		2.3.2.2 CW	\$240,000	
Various	Deliver park furniture renewals across the local government area, including donated seats program. Allocated Amount 2020-21 \$98,085		2.3.3.5 CW	\$98,085	
Camden Haven	Carry out playground equipment replacement program Bonny Hills Community Hall Reserve Allocated Amount 2020-21 \$84,103		2.3.3.6 CW	\$84,103	
Port Macquarie	Carry out playground equipment replacement program John Dick Reserve, Port Macquarie Allocated Amount 2020-21 \$84,900		2.3.3.6 CW	\$84,900	
Wauchope	Carry out playground equipment replacement program Narran Park, King Creek Allocated Amount 2020-21 \$88,750		2.3.3.6 CW	\$88,750	

Theme 2 – Your Community Life – 2020-21 Allocated Amount					
Council Service: Sports and Recreation – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Various	Deliver recreational walkway replacement program across the local government area Pathway Renewals Allocated Amount 2020-21 \$98,000		2.3.3.8 CW	\$98,000	
Port Macquarie	Deliver recreational walkway replacement program across the local government area Town Beach to Town Beach North Allocated Amount 2020-21 \$653,310		2.3.3.8 CW	\$653,310	
Thrumster	Thrumster Sports Fields - Detailed design and approvals Allocated Amount 2020-21 \$600,000	✓	2.3.3.12 CW	\$600,000	
Wauchope	Hastings Regional Sporting Complex Construction (multi-year project) Allocated Amount 2020-21 \$2,000,000	✓	2.3.4.8 CW	\$2,000,000	
Port Macquarie	Town Green West - Reserve Upgrade (Town Centre Master Plan supported project) Allocated Amount 2020-21 \$2,000,000	✓	2.3.4.25 CW	\$2,000,000	
Camden Haven	Lake Cathie Foreshore Reserve - Master plan implementation - Construction of Skate Facility Allocated Amount 2020-21 \$290,000	✓	2.3.4.17 CW	\$290,000	
Camden Haven	Rainbow Beach Sports Fields Finalise designs and commence construction of district facilities Allocated Amount 2020-21 \$700,000	✓	2.3.4.18 CW	\$700,000	
Various	Parks and Gardens Future Designs - Preparation of engineering designs in advance of construction programmes for Parks and Gardens Allocated Amount 2020-21 \$32,200		2.3.4.22 CW	\$32,200	
Camden Haven	Rainbow Beach Reserve - Reserve Upgrade Allocated Amount 2020-21 \$30,620		2.3.4.23 CW	\$30,620	
Port Macquarie	Accessible Ramp and Viewing Platform - Tacking Point Lighthouse Allocated Amount 2020-21 \$35,000		2.3.4.26 CW	\$35,000	
				<b>\$7,877,518</b>	

Theme 2 – Your Community Life – 2020-21 Allocated Amount					
Council Service: Glasshouse – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Port Macquarie	Undertake Glasshouse back of house maintenance Plant & Equipment Purchases Allocated Amount 2020-21 \$10,000 Technical Equipment Purchases Allocated Amount 2020-21 \$56,000		2.5.1.2 CW	\$66,000	
					\$66,000
Council Service: Aquatic Facilities – 2020-21 Allocated Amount					
Port Macquarie	Port Macquarie Pool - Design Finalisation  Allocated Amount 2020-21 \$1,223,000	✓	2.3.4.14 CW	\$1,223,000	
					\$1,223,000
Council Service: Cemeteries – 2020-21 Allocated Amount					
Various	Carry out improvement and expansion works at Wauchope, Laurieton and other outlying cemeteries Allocated Amount 2020-21 \$20,000		2.3.3.17 CW	\$20,000	
					\$20,000
Council Service: Emergency Management – 2020-21 Allocated Amount					
Various	Council supports Emergency Management Operations and Agencies Bushfire Tank/Vehicle purchases Allocated Amount 2020-21 \$350,000		2.1.2.2 CW	\$350,000	
					\$350,000

## 2020-21 CAPITAL WORKS PROGRAM

To support *Community Theme 3 – Your Business and Industry*, Council will undertake Capital Works projects listed below.

**Theme 3 – Your Business and Industry – 2020-21 Allocated Amount**

<b>Council Service: Airport – 2020-21 Allocated Amount</b>					
<b>Location</b>	<b>Project Description</b>	<b>Multi-Year Project</b>	<b>Capital Works (CW) Reference Number</b>	<b>2020-21 Allocated Amount</b>	
Port Macquarie	Continue to monitor, plan and implement the Port Macquarie Airport Master Plan to meet demand and regulatory requirements - (multi-year project) Commence design of future infrastructure improvements, including public car park expansion  Allocated Amount 2020-21 \$50,000	✓	3.3.1.1 CW	\$50,000	
Port Macquarie	Port Macquarie Airport Parallel Taxiway Stage 1 and General Aviation (GA) pavement renewal – finalise detailed design - (multi-year project)  Allocated Amount 2020-21 \$60,000	✓	3.3.1.4 CW	\$60,000	
Port Macquarie	Operate and maintain Port Macquarie Airport in accordance with regulatory, safety and security requirements Maintenance and refurbishment of Council-owned Hangars Allocated Amount 2020-21 \$30,000  Upgrade passenger security screening equipment Allocated Amount 2020-21 \$405,000		3.3.1.6 CW	\$435,000	
				<b>\$545,000</b>	
<b>Council Service: Strategy – 2020-21 Allocated Amount</b>					
Port Macquarie	Finalise development planning for the Port Macquarie Airport Business & Technology Park - (multi-year project)  Allocated Amount 2020-21 \$100,000	✓	3.3.1.7 CW	\$100,000	
Port Macquarie	Greenmeadows Drive - Development Planning and Feasibilities  Allocated Amount 2020-21 \$80,000	✓	3.1.2.3 CW	\$80,000	
				<b>\$180,000</b>	



## 2020-21 CAPITAL WORKS PROGRAM

To support Community Theme 4 – *Your Natural and Built Environment*, Council will undertake the Capital Works projects listed below.

Theme 4 – *Your Natural and Built Environment* – 2020-21 Allocated Amount

## Council Service: Waste Management – 2020-21 Allocated Amount

Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount
Telegraph Point	Cairncross Waste Management Facility (WMF) Expansion/Improvements - (multi-year project) Undertake preliminary site establishment for new landfill cell Allocated Amount 2020-21 \$100,000 Establish new landfill cell in accordance with Development Consent Allocated Amount 2020-21 \$5,750,000 Stage 1 - Lunchroom Facilities & Amenities Allocated Amount 2020-21 \$70,000	✓	4.1.7.26 CW	\$5,920,000
Telegraph Point	Cairncross Recycling Industrial Zone Improvements - Concrete Processing Facility Establishment Stage 1 - EIS, Design, Planning & Approvals Allocated Amount 2020-21 \$100,000		4.1.7.23 CW	\$100,000
Port Macquarie	Kingfisher Waste Depot Upgrade Allocated Amount 2020-21 \$300,000		4.1.7.32 CW	\$300,000
				<b>6,320,000</b>

## Council Service: Natural Resources – 2020-21 Allocated Amount

Lake Cathie	Undertake preparatory work for new stormwater system at Illaroo Road Allocated Amount 2020-21 \$150,000		4.2.1.11 CW	\$150,000
				<b>\$150,000</b>

Theme 4 – Your Natural and Built Environment – 2020-21 Allocated Amount					
Council Service: Stormwater and Drainage – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
West Haven	Continue design and construction for Black Swan Terrace - Stormwater detention facility (multi-year project) Allocated Amount 2020-21 \$200,000	✓	4.1.5.06 CW	\$200,000	
Port Macquarie	Stormwater Remediation – Investigation and design 35 Hart Street Port Macquarie Allocated Amount 2020-21 \$90,000		4.1.5.12 CW	\$90,000	
Bonny Hills	Stormwater Remediation – Detailed Design Panorama Drive Bonny Hills Allocated Amount 2020-21 \$94,501		4.1.5.08 CW	\$94,501	
Various	Carry out the Stormwater Renewal Program Allocated Amount 2020-21 \$650,000		4.1.6.7 CW	\$650,000	
North Haven	North Haven Flood mitigation Works - investigation and concept design of remedial works Allocated Amount 2020-21 \$50,000		4.1.6.22 CW	\$50,000	
				<b>\$1,084,501</b>	
Council Service: Water Supply – 2020-21 Allocated Amount					
Thrumster	Construction of the Sancroix Reservoir to Area 13 Thrumster trunk main (DN750) Allocated Amount 2020-21 \$25,000		4.1.1.1 CW	\$25,000	
Various	Installation of new water supply services to residential and business premises - to cater for new development Expansion of existing water supply network Allocated Amount 2020-21 \$400,000	✓	4.1.1.4 CW	\$400,000	
Various	Water Supply Security Projects Allocated Amount 2020-21 \$450,000		4.1.1.45 CW	\$450,000	
Various	Installation of baffles within reservoirs to ensure chlorination contact time for disinfection Allocated Amount 2020-21 \$300,000		4.1.1.42 CW	\$300,000	
Various	Annual Energy Efficiency Initiatives Allocation - Variable speed drive pumps for water sites Allocated Amount 2020-21 \$150,000		4.1.1.43 CW	\$150,000	

Theme 4 – Your Natural and Built Environment – 2020-21 Allocated Amount					
Council Service: Water Supply – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Wauchope	Design of rock ramp to secure water level at Korie Island Pumping Stations Intake Pool Allocated Amount 2020-21 \$50,000		4.1.1.40 CW	\$50,000	
Thrumster	Thrumster Recycled Water Interim Supply - Rising Main to Thrumster Reservoir/Booster Pumping Station and Interim Reservoir - undertake construction Allocated Amount 2020-21 \$7,800,000		4.1.1.16 CW	\$7,800,000	
Sancroix	Construction of a water main between Sancroix Reservoir and Wauchope Allocated Amount 2020-21 \$4,000,000	✓	4.1.1.18 CW	\$4,000,000	
Bonny Hills	Continue construction of the Southern Arm Water Trunk Main (DN750) - Pacific Hwy to Bonny Hills Allocated Amount 2020-21 \$20,000	✓	4.1.1.26 CW	\$20,000	
Wauchope	Installation of Solar Panels - Wauchope Water Treatment Plant Allocated Amount 2020-21 \$70,000	✓	4.7.1.10 CW	\$70,000	
King Creek	Commencement of design for the Water treatment/Filtration Plant at Cowarra dam Allocated Amount 2020-21 \$50,000		4.1.1.27 CW	\$50,000	
Bonny Hills	Preconstruction Works - Trunk Main from Bonny Hills to Kew (Area 15) Reservoir - Stage 1 Allocated Amount 2020-21 \$150,000		4.1.1.28 CW	\$150,000	
Port Macquarie	Marbuk Motorised Water Main Valve - Relocation Allocated Amount 2020-21 \$350,000		4.1.1.29 CW	\$350,000	
Various	Water SCADA System - Replacement Allocated Amount 2020-21 \$50,000		4.1.1.31 CW	\$50,000	

## Theme 4 – Your Natural and Built Environment – 2020-21 Allocated Amount

Council Service: Water Supply – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Various	Conduct water asset replacement and renewal programs for live water mains, water meters, renewals and minor works, pumps and switchboards Live Water Mains Relocations Allocated Amount 2020-21 \$700,000 Renewals - Live Watermains Allocated Amount 2020-21 \$700,000 Renewals - Water Meters Allocated Amount 2020-21 \$360,000 Renewals and Minor Works Allocated Amount 2020-21 \$900,000 Switchboard Replacement Program Allocated Amount 2020-21 \$150,000		4.1.2.1 CW	\$2,810,000	
Various	Carry out programmed replacement of Water Treatment Plant (WTP) electrical and mechanical assets Allocated Amount 2020-21 \$200,000		4.1.2.2 CW	\$200,000	
Telegraph Point	Replacement of 3 Villages River Inlet Platform Structures Allocated Amount 2020-21 \$90,000		4.1.1.32 CW	\$90,000	
Port Macquarie	Preconstruction works for the Granite Street Reservoir rehabilitation/renewal Allocated Amount 2020-21 \$50,000		4.1.1.34 CW	\$50,000	
Port Macquarie	Preconstruction of Widderson St Reservoir Roof Replacement Allocated Amount 2020-21 \$50,000		4.1.1.35 CW	\$50,000	
Wauchope	Wauchope Water Treatment Plant upgrade project Allocated Amount 2020-21 \$4,600,000		4.1.1.44 CW	\$4,600,000	

## Theme 4 – Your Natural and Built Environment – 2020-21 Allocated Amount

Council Service: Water Supply – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Various	Water Critical Infrastructure Site Security Upgrades Allocated Amount 2020-21 \$250,000		4.1.1.36CW	\$250,000	
Bonny Hills	Telemetry Microwave link replacement Bonny Hills to Camden Haven Allocated Amount 2020-21 \$60,000		4.1.1.39 CW	\$60,000	
				<b>\$21,975,000</b>	
Council Service: Sewerage – 2020-21 Allocated Amount					
Port Macquarie	Commence construction of the Port Macquarie Sewer rising main (Sewer Pump Station 71), Port Macquarie Allocated Amount 2020-21 \$1,700,000		4.1.3.1 CW	\$1,700,000	
Various	Finalisation of the Small Towns Sewerage Scheme Construction - Long Flat, Comboyne, Telegraph Point (multi-year project) Finalisation of the Small Village Sewerage Scheme at Long Flat, Comboyne, and Telegraph Point Allocated Amount 2020-21 \$5,000,000	✓	4.1.3.3 CW	\$5,000,000	
Thrumster	Continuation of Preconstruction of Thrumster Sewerage treatment Plant (Area 13) - Phase 1 Allocated Amount 2020-21 \$50,000		4.1.3.18 CW	\$50,000	
Port Macquarie	Preconstruction works for upgrade of Sewerage Pump Station #18 Allocated Amount 2020-21 \$50,000		4.1.3.38 CW	\$50,000	
Port Macquarie	Preconstruction of Sewerage Pump Station #1 Allocated Amount 2020-21 \$150,000		4.1.3.40 CW	\$150,000	
Kew	Continue investigation, Design and Construction of Kew Sewer Treatment Plant (STP) Upgrade (Multi-Year project) Allocated Amount 2020-21 \$400,000	✓	4.1.3.22 CW	\$400,000	
Various	Annual Energy Efficiency Initiatives Allocation - Variable Speed Drive Pumps – Sewer Sites Allocated Amount 2020-21 \$150,000		4.1.3.23 CW	\$150,000	
Various	Integrated Water Cycle Management Strategy Delivery (Multi-Year Project) Allocated Amount 2020-21 \$250,000	✓	4.1.3.25 CW	\$250,000	

Theme 4 – Your Natural and Built Environment – 2020-21 Allocated Amount					
Council Service: Sewerage – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Port Macquarie	Preconstruction works for upgrade of Lake Innes Sewerage Pump Station #71		4.1.3.26 CW	\$100,000	
Various	Allocated Amount 2020-21 \$100,000				
	Programmed replacement of Sewer Pumps and Electrical switchboards at Sewage Pump Stations		4.1.4.1 CW	\$400,000	
	Sewer Pump Replacement Program				
	Allocated Amount 2020-21 \$150,000				
Various	Annual Switchboard Replacement				
	Allocated Amount 2020-21 \$150,000				
	Lid Replacement Program				
	Allocated Amount 2020-21 \$100,000				
Various	Carry out programmed replacement of Sewer Treatment Plant (STP) electrical and mechanical assets		4.1.4.4 CW	\$200,000	
	Allocated Amount 2020-21 - \$100,000				
	Annual Electrical STP Asset Replacement				
	Allocated Amount 2020-21 - \$100,000				
Various	Annual Mechanical STP Asset Replacement				
	Conduct sewer assets replacement and maintenance programs for Sewer Rehabilitation and Relining Works		4.1.4.5 CW	\$650,000	
	Annual Sewer Rehabilitation				
	Allocated Amount 2020-21 \$550,000				
Port Macquarie	Annual Sewer Relining Works				
	Allocated Amount 2020-21 \$100,000				
	Port Macquarie Waste Water Treatment Plant Odour control mitigation works		4.1.3.27 CW	\$200,000	
	Allocated Amount 2020-21 \$200,000				
Port Macquarie	Install Solar Panels at Port Macquarie STP		4.7.1.09 CW	\$60,000	
Dunbogan	Allocated Amount 2020-21 \$60,000				
	Camden Haven Waste Water Treatment Membrane Replacements				
	Allocated Amount 2020-21 \$420,000		4.1.3.28 CW	\$420,000	
	Preconstruction of Wauchope Waste Water Treatment Plant Inlet Rationalisation		4.1.3.29 CW	\$50,000	
Wauchope	Allocated Amount 2020-21 \$50,000				
Bonny Hills	Bonny Hills Waste Water Treatment Plant Aerator Replacements		4.1.3.30 CW	\$140,000	
	Allocated Amount 2020-21 \$140,000				

Theme 4 – Your Natural and Built Environment – 2020-21 Allocated Amount					
Council Service: Sewerage – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Wauchope and Kew	Replace Sewer Telemetry Radios Wauchope & Kew Allocated Amount 2020-21 \$125,000		4.1.3.31 CW	\$125,000	
Port Macquarie	Sewer DNP3 (Distributed Network Protocol) Telemetry Processor roll out Port Macquarie Allocated Amount 2020-21 \$230,000		4.1.3.32 CW	\$230,000	
Wauchope and Kew	Sewer DNP3 (Distributed Network Protocol) Telemetry Processor roll out Wauchope & Kew Allocated Amount 2020-21 \$105,000		4.1.3.33 CW	\$105,000	
Port Macquarie	Port Macquarie Sewer Pump Station 13 Catchment Reline Allocated Amount 2020-21 \$210,000		4.1.3.34 CW	\$210,000	
Port Macquarie	Port Macquarie Sewer Pump Station 21 Refurbishment Allocated Amount 2020-21 \$50,000		4.1.3.35 CW	\$50,000	
Camden Haven	Preconstruction works for Camden Haven Sewer Pump Station 2 Refurbishment Allocated Amount 2020-21 \$50,000		4.1.3.36 CW	\$50,000	
Kew/Kendall	Kew/Kendall Sewer Pump Station 7, 8 and 9 SCADA Upgrade Allocated Amount 2020-21 \$80,000		4.1.3.37 CW	\$80,000	
Various	Sewer Critical Infrastructure Site Security Upgrades Allocated Amount 2020-21 \$250,000		4.1.3.39 CW	\$250,000	
Port Macquarie	Inlet Works Replacement for Port Macquarie Sewerage Treatment Plant Allocated Amount 2020-21 \$700,000		4.1.3.24 CW	\$700,000	
				<b>11,770,000</b>	

Theme 4 – Your Natural and Built Environment – 2020-21 Allocated Amount					
Council Service: Roads, Bridges and Transport – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Various	Footpath, Cycleway and Pedestrian works Allocated Amount 2020-21 \$500,000		4.4.1.03 CW	\$500,000	
Kindee	Kindee Bridge – structural repairs and bridge replacement Optioneering to ensure bridge remains serviceable (multi-year project) Allocated Amount 2020-21 \$861,176	✓	4.4.1.22 CW	\$861,176	
Kew	Kew Main Street Upgrade Construction Allocated Amount 2020-21 \$1,540,000		4.4.1.34 CW	\$1,540,000	
Various	Local Roads Proactive Renewal Program Allocated Amount 2020-21 \$1,000,000		4.4.1.37 CW	\$1,000,000	
Port Macquarie	Finalise detailed business case for Ocean Drive duplication - Matthew Flinders Drive to Greenmeadows (multi-year project) Allocated Amount 2020-21 \$100,000	✓	4.4.1.45 CW	\$100,000	
Various	Transport, Traffic and Stormwater various design works - Additional Transport and Stormwater Designs Allocated Amount 2020-21 \$50,000		4.4.1.49 CW	\$50,000	
Various	Timber Bridges - Renewals & Repairs Allocated Amount 2020-21 \$1,200,000		4.4.2.7 CW	\$1,200,000	
Various	Installation of new bus shelters as per the Community Passenger Transport Infrastructure Grant Scheme (CPTIGS) Program Allocated Amount 2020-21 \$90,000		4.4.1.51 CW	\$90,000	
Wauchope	Bago Road Rehabilitation Stage 1 finalisation of Milligans Rd resurfacing Allocated Amount 2020-21 \$428,000		4.4.1.95 CW	\$428,000	
Camden Haven	Beach to Beach - shared path project at Camden Haven – Detailed design, environmental approvals and commencement of construction Allocated Amount 2020-21 \$600,000		4.4.1.55 CW	\$600,000	
Wauchope	Continuation of Bago Road Rehabilitation Stage 2 (Milligan's Rd to Bluewater Cres) Allocated Amount 2020-21 \$1,400,000		4.4.1.61 CW	\$1,400,000	



Theme 4 – Your Natural and Built Environment – 2020-21 Allocated Amount					
Council Service: Roads, Bridges and Transport – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Wauchope	Pembrooke Road, Stoney Creek Bridge Upgrade - Detailed Design Allocated Amount 2020-21 \$300,000	✓	4.4.1.63 CW	\$300,000	
Pappinbarra	Scrubby Creek Bridge - Replacement - Upgrade Allocated Amount 2020-21 \$710,000		4.4.1.65 CW	\$710,000	
Kindee	Kindee Bridge Upgrade - Detailed Design Allocated Amount 2020-21 \$50,000	✓	4.4.1.66 CW	\$50,000	
Port Macquarie	The Ruins Way Reconstruction Major Innes Drive - Sitella St Allocated Amount 2020-21 \$1,412,000		4.4.1.62 CW	\$1,412,000	
Port Macquarie	Pedestrian Refuge - Horton Street - Clarence Street and William Street - Detailed Design Allocated Amount 2020-21 \$60,000		4.4.1.70 CW	\$60,000	
Various	Undertake road resurfacing and rehabilitation works throughout the local government area in accordance with the rolling priority program and Pavement Management System Continuation of High Traffic Road Resurfacing Allocated Amount 2020-21 \$957,692 Continuation of Pavement Rejuvenation Treatments Allocated Amount 2020-21 \$239,423 Road Resealing Works Allocated Amount 2020-21 \$2,080,077		4.4.2.1 CW	\$3,277,192	
Port Macquarie	Gordon Street Upgrade - Road Resurfacing, Stormwater flood mitigation and water main renewal works (multi-year project)	✓	4.4.1.83 CW	\$3,000,000	
Wauchope	Allocated Amount 2020-21 \$3,000,000 Bago Road Rehabilitation of Stage 3 - Bluewater Crescent to Cameron Street Allocated Amount 2020-21 \$2,700,000	✓	4.4.1.84 CW	\$2,700,000	

Theme 4 – Your Natural and Built Environment – 2020-21 Allocated Amount					
Council Service: Roads, Bridges and Transport – 2020-21 Allocated Amount					
Location	Project Description	Multi-Year Project	Capital Works (CW) Reference Number	2020-21 Allocated Amount	
Rollands Plains	Thompsons Bridge Replacement Allocated Amount 2020-21 \$458,000		4.4.1.87 CW	\$458,000	
Lorne	Lorne Road Sealing - Investigations and concept design Allocated Amount 2020-21 \$120,000	✓	4.4.1.88 CW	\$120,000	
Port Macquarie	Boundary Street Upgrade - Commence detailed design and Environmental Approvals Allocated Amount 2020-21 \$1,000,000		4.4.1.80 CW	\$1,000,000	
Rollands Plains	Brit-Brill Road Sealing - Investigations and concept design Allocated Amount 2020-21 \$450,000		4.4.1.81 CW	\$450,000	
Wauchope	King Creek Rd - Shoulder Sealing and Safety Barrier Installation Allocated Amount 2020-21 \$250,000		4.4.1.91 CW	\$250,000	
Port Macquarie	Roundabout Installation Owen and Home Streets Allocated Amount 2020-21 \$200,000		4.4.1.92 CW	\$200,000	
Port Macquarie	Roundabout Installation Lord and Herschell Streets Allocated Amount 2020-21 \$250,000		4.4.1.93 CW	\$250,000	
Kew	Roundabout Installation Nancy Bird Walton Drive, Kendall Road and Ocean Drive Allocated Amount 2020-21 \$200,000		4.4.1.94 CW	\$200,000	
Camden Haven	School to Schools share pathway project - detailed design and planning approvals for highest priority sections Allocated Amount 2020-21 \$300,000		4.4.1.82 CW	\$300,000	
Pappinbarra	Design and Construction of the Pappinbarra Bridge Replacement Allocated Amount 2020-21 \$3,158,140		4.4.1.96 CW	\$3,158,140	
				\$25,664,508	

# A SNAPSHOT OF Key Projects

FOR 2020-2021

## ACROSS THE REGION

- > Stormwater Renewal Program – \$650,000
- > Water asset replacement and renewal programs for five water mains, water meters, renewals and minor works, pumps and switchboards – \$2,810,000
- > Finalisation of the Small Towns Sewerage Scheme Construction – Long Flat, Comboyne, Telegraph Point – \$5,000,000
- > Footpath, Cycleway and Pedestrian works – \$500,000
- > Local Roads Proactive Renewal Program – \$1,000,000
- > Road resurfacing and rehabilitation works throughout the local government area – \$3,277,192
- > Installation of new bus shelters – \$90,000

## LAURIE TON, CAMDEN HAVEN AND SURROUNDS

- > Vince Imon Sporting Fields – Sports Facility Upgrade - \$530,000
- > Vince Imon Sporting Fields – Amenities Upgrade - \$70,000
- > Playground replacement - Bonny Hills Community Hall Reserve - \$84,103
- > Lake Cathie Foreshore Reserve - Master plan implementation - Construction of Skate Facility - \$290,000
- > Rainbow Beach Sports Fields - Finalise designs and commence construction of district facilities - \$700,000
- > Rainbow Beach Reserve - Reserve Upgrade - \$30,620
- > Undertake preparatory work for new stormwater system at Illaroo Road - \$150,000
- > Continue design and construction for Black Swan Terrace - Stormwater detention facility - \$200,000
- > Continue investigation, design and construction of Kew Sewer Treatment Plant (STP) Upgrade - \$400,000
- > Camden Haven Waste Water Treatment Membrane Replacements - \$420,000
- > Beach to Beach - shared path project at Camden Haven - \$600,000
- > Lorne Road Sealing - Investigations and concept design - \$120,000
- > School to Schools share pathway project - detailed design and planning approvals for highest priority sections - \$300,000
- > Kew Main Street Upgrade - Construction - \$1,540,000



# A SNAPSHOT OF Key Projects

FOR 2020-2021

## ACROSS THE REGION

- > Stormwater Renewal Program – \$650,000
- > Water asset replacement and renewal programs for five water mains, water meters, renewals and minor works, pumps and switchboards – \$2,810,000
- > Finalisation of the Small Towns Sewerage Scheme Construction – Long Flat, Comboyne, Telegraph Point – \$5,000,000
- > Footpath, Cycleway and Pedestrian works – \$500,000
- > Local Roads Proactive Renewal Program – \$1,000,000
- > Road resurfacing and rehabilitation works throughout the local government area – \$3,277,192
- > Installation of new bus shelters – \$90,000



## PORT MACQUARIE

- > Finalise development planning for the Port Macquarie Airport Business and Technology Park - \$100,000
- > Undertake the Public Amenities program including Blair Reserve, Port Macquarie - Construct New Amenities - \$90,000
- > Port Macquarie Regional Sports Stadium - upgrade - \$150,000
- > Playground equipment replacement program including - John Dick Reserve, Port Macquarie - \$84,900
- > Deliver recreational walkway replacement program across the local government area - Town Beach to Town Beach North - \$653,310
- > Town Green West - Reserve Upgrade - \$2,000,000
- > Port Macquarie Pool - Design Finalisation - \$1,233,000
- > Port Macquarie Airport Parallel Taxiway Stage 1 and General Aviation (GA) pavement renewal – finalise detailed design - \$60,000
- > Operate and maintain Port Macquarie Airport in accordance with regulatory, safety and security requirements - \$435,000
- > Thrumster Recycled Water Interim Supply - Rising Main to Thrumster Reservoir / Booster Pumping Station and Interim Reservoir - \$7,800,000
- > Inlet Works Replacement for Port Macquarie Sewerage Treatment Plant - \$700,000
- > Commence construction of the Port Macquarie Sewer rising main (Sewer Pump Station 71) - \$1,700,000
- > Preconstruction works for upgrade of Lake Innes Sewerage Pump Station #71 - \$100,000
- > Pedestrian Refuge - Horton Street - Clarence Street and William Street - Detailed Design - \$60,000
- > Gordon Street Upgrade - Road Resurfacing, Stormwater flood mitigation and water main renewal works - \$3,000,000
- > Boundary Street Upgrade - Commence detailed design and Environmental Approvals - \$1,000,000
- > Finalise detailed business case for Ocean Drive duplication - Matthew Finders Drive to Greenmeadows - \$100,000

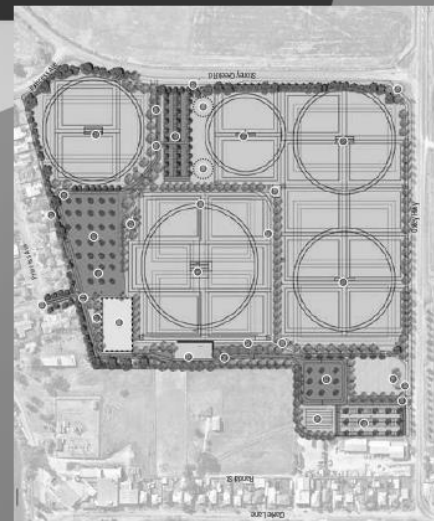


# A SNAPSHOT OF Key Projects

FOR 2020-2021

## ACROSS THE REGION

- > Stormwater Renewal Program – \$650,000
- > Water asset replacement and renewal programs for five water mains, water meters, renewals and minor works, pumps and switchboards – \$2,810,000
- > Finalisation of the Small Towns Sewerage Scheme Construction – Long Flat, Comboyne, Telegraph Point – \$5,000,000
- > Footpath, Cycleway and Pedestrian works – \$500,000
- > Local Roads Proactive Renewal Program – \$1,000,000
- > Road resurfacing and rehabilitation works throughout the local government area – \$3,277,192
- > Installation of new bus shelters – \$90,000



## WAUCHOPE, RURAL AND SURROUNDS

- > Lank Bain Sports Ground - upgrade - \$76,550
- > Playground replacement - Narran Park, King Creek - \$88,750
- > Sandox/Thumster Sports Fields - Detailed design and approvals - \$600,000
- > Hastings Regional Sporting Complex Commerce Construction - \$2,000,000
- > Cairncross Waste Management Facility (WMF) Expansion/Improvements - \$5,750,000
- > Cairncross Recycling Industrial Zone Improvements - Concrete Processing Facility Establishment Stage 1 - \$100,000
- > Construction of a water main between Sanroox Reservoir and Wauchope - \$4,000,000
- > Continuation of Bago Road Rehabilitation Stage 2 (Milligans Rd to Bluewater Cres) - \$1,400,000
- > Pembroke Road, Stoney Creek Bridge Upgrade - Detailed Design - \$300,000
- > Scrubby Creek Bridge Replacement - \$710,000
- > Kindee Bridge Upgrade - Detailed Design - \$50,000
- > Kindee Bridge Structural Repairs - \$861,176
- > Bago Road Rehabilitation of Stage 3 - Bluewater Crescent to Cameron Street - \$2,700,000
- > Thompsons Bridge Replacement - \$458,000
- > Brii-Brii Road Sealing - Investigations and concept design - \$450,000
- > Design and construction of the Pappinbarra Bridge Replacement - \$3,158,140



## UNDERSTANDING THE TABLES

All tables are colour-coded according to the Theme and contain reference numbers. This diagram explains how to read and understand the tables throughout the document. Number reference that are omitted from sequential order refers to actions/activities/project undertaken prior to 2020-21.

Community Strategic Plan Strategy detailed in the "Towards 2030 Community Strategic Plan" adopted by Council in June 2017

Four year Delivery Program Objectives, that guide the actions, activities and projects in the annual Operational Plan

Outlines what action, activity or project that will be undertaken during the financial year in the Operational Plan and contributes to achieving outcomes against the four Delivery Program Objective

Community Strategic Plan Strategy

2.3 Provide quality programs, community facilities and public spaces, for example, Community community halls, parks and vibrant town centres

Delivery Program 2017-2021 Objective

2.3.3 Develop and implement management of operational and maintenance programs for open space, recreational and community facilities

Operational Plan 2020-2021 – Action/Activity/Project

Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
2.3.3.4		Provide, maintain and manage public aquatic facilities	Sports & Recreation	Recreation, Property and Buildings	1. Undertake annual off-season facility maintenance in accordance with approved program 2. Oversee the management of Council's public aquatic facilities in accordance with lease obligation checklist
	2.3.3.5 CW	Deliver park furniture renewals across the local government area, including donated seats program	Sports & Recreation	Recreation, Property and Buildings	Deliver replacement program according to approved schedule
		Allocated amount 2020-21 \$98,085			

These two columns denote these are either an Operational or Capital item and provide a reference number for each

Indicates the allocated budget amount in Capital Works Program

Details the Council Service associated to the Operational Plan action

Council section responsible for delivering and reporting on the item

Outlines how the item will be reported against

These two columns denote these are either an Operational or Capital item and provide a reference number for each

Indicates the allocated budget amount in Capital Works Program

Details the Council Service associated to the Operational Plan action

Council section responsible for delivering and reporting on the item

Outlines how the item will be reported against



PORT MACQUARIE-HASTINGS  
COUNCIL

COMMUNITY THEME 1

# Leadership and Governance



COMMUNITY STRATEGIC PLAN

**What we are trying to achieve**

A collaborative community that works together and uses opportunities for community participation in decision making that is defined as ethically, socially and environmentally responsible.

**How we will get there**

1.1 Inform and engage with the community about what Council does using varied communication channels.

1.2 Maintain strong partnerships between all stakeholders – local, state and federal – so that they are effective advocates for the community.

1.3 Demonstrate leadership

1.4 Use innovative, efficient and sustainable practices.

1.5 Ensure strong corporate and financial management that is transparent and accountable.

**Who will assist us**

- > NSW Government
- > Local businesses
- > NSW Government (Land and Property Information)
- > State Government
- > Northern Joint Regional Planning Panel
- > Department of Planning
- > Other state government agencies
- > Community interest groups

ONE YEAR OPERATIONAL PLAN 2020 - 2021 70

Community Strategic Plan Strategy					
1.1 Inform and engage with the community about what Council does using varied communication channels.					
Delivery Program 2017-2022 Objective					
1.1.1 Use a variety of tools to engage with the community in a manner that is transparent, effective, relevant and inclusive.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
1.1.1.1		Engage with the community using a range of methods to facilitate community involvement in decision making	Community	Community	1. Capture the number of engagement activities undertaken and number of participants including online 2. Increased community participation on Council's Have your Say online portal 3. Improve overall engagement approach and levels of engagement
1.1.1.4		Implement strategic communications priorities in accordance with Council's Working Together Framework and established Council priorities (amend for 2020-2021)	Communications	Customer Experience and Communications	1. Deliver regular, positive and engaging media messaging 2. Increase community engagement with Council's digital channels
1.1.1.5		Implement strategic education priorities in accordance with Council's Working Together Framework	Community Education	Community	1. Education messaging program implemented in accordance with identified priorities 2. Education Framework for Council developed
Delivery Program 2017-2022 Objective					
1.1.2 Support community involvement in decision making through education around Council matters and services.					
1.1.2.1		Engage the community on developing the 2021 Community Strategic Plan to drive council projects and programs into the future	Community	Community	1. Engagement continues for the Community Strategic Plan until June 2021 2. Community Strategic Plan developed & adopted by June 2021
1.1.2.3		Undertake the Community Planning Program	Community	Community	1. Community plans developed by 1 September 2020 2. Facilitate Community Council Action teams 3. Implement Council actions identified in Community Plans and embed in future plans
1.1.2.4		Develop Local Strategic Planning Statement	Strategic Land Use Planning	Strategy	Complete Local Strategic Planning Statement for presentation to the NSW Department of Planning and Environment by 30 June 2021
Delivery Program 2017-2022 Objective					
1.1.3 Engage with the community on impacts and changes to services.					
1.1.3.2		Develop an annual Community Engagement program to enable community involvement in decision making in line with the Working Together Framework	Community	Community	The Community Engagement program is developed and implementation of actions commenced and completed to approved plan by 30 June 2021



Community Strategic Plan Strategy					
1.1 Inform and engage with the community about what Council does using varied communication channels.					
Delivery Program 2017-2022 Objective					
1.1.4 Provide easy to understand and accessible community reporting.					
Operational Plan 2020-2021 – Action/ Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
1.1.4.1		Produce and submit the annual report in accordance with Local Government Act requirements	Integrated Planning & Reporting	People, Safety and Performance	1. Annual report adopted by Council and submitted to the Office of Local Government (OLG) by 30 November 2020 2. The community report card (Part A); statutory report (Part B); and financial statements (Part C) is published for community viewing
1.1.4.2		Provide progress reports on implementation of the Delivery Program in accordance with Local Government Act requirements	Integrated Planning & Reporting	People, Safety and Performance	Report Delivery Program progress to Council on a six monthly basis
1.1.4.3		Develop the one year Operational Plan in accordance with Local Government Act requirements	Integrated Planning & Reporting	People, Safety and Performance	Operational Plan adopted by 30 June 2021
	1.1.4.4 CW	Implement new Corporate Reporting Tool. Allocated Amount 2020-21 \$25,000	Integrated Planning & Reporting	People, Safety and Performance	Improved planning and reporting capability with self-service access to realtime reporting achieved.
1.1.4.5		Review the Resourcing Strategy in accordance with Local Government Act requirements	Integrated Planning & Reporting	People, Safety and Performance	Resourcing strategy review completed by March 2021.
Delivery Program 2017-2022 Objective					
1.1.5 Develop an effective and coordinated community focused Communications Strategy.					
1.1.5.3		Use targeted communication channels to ensure the community are well-informed, involved in Council decision making and understanding of Council priorities	Communications	Customer Experience and Communications	1. Increase community engagement with Council's digital channels 2. Deliver regular and engaging information and messaging utilising a range of communication channels
1.1.5.4		Ensure communication and strategies are informed by research and understanding of preferred community communication methods and other available insights	Communications	Customer Experience and Communications	Communications priorities and methods are informed by insights from the 2019 communications research and Customer Experience project
Delivery Program 2017-2022 Objective					
1.1.6 Continue to promote access by the community to Councilors.					
1.1.6.1		Manage Councilor development program	Governance & Executive Services	Governance	Manage Councilor development
1.1.6.2		Deliver the Take the Council to the Community program	Governance & Executive Services	Governance	Hold two off-site Council meetings during the year (March Wauchope, October Laurieton)
ONE YEAR OPERATIONAL PLAN 2020 - 2021					

Community Strategic Plan Strategy					
1.2 Maintain strong partnerships between all stakeholders – local, state and federal – so that they are effective advocates for the community					
<b>Delivery Program 2017-2022 Objective</b>					
1.2.1 Promote Council participation and build linkages in local, state and federal initiatives, forums and opportunities to support Council's continued planning for the growth of the region.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
1.2.1.1		Convene meetings with local business chambers for the Mayor and Senior Staff	Corporate Governance	Strategy and Growth	Schedule meetings throughout the year
1.2.1.2		Convene meetings with State and Federal Members for the Mayor and Senior Staff	Corporate Governance	General Manager's Office	Schedule meetings throughout the year
1.2.1.3		Work proactively to secure grant funding from other levels of government to support Council project and service delivery priorities	Economic and Cultural Development	Strategy and Growth	Identify and apply for grants in a timely and effective manner
Community Strategic Plan Strategy					
1.3 Demonstrate leadership					
<b>Delivery Program 2017-2022 Objective</b>					
1.3.1 Provide effective leadership and equity.					
1.3.1.1		Participate in the Mid North Coast Joint Organisation (MNCJO)	Corporate Governance	General Manager's Office	Attendance at the Regional Joint Organisation meetings by the Mayor and General Manager
1.3.1.2		Participate in the Regional Cities NSW quarterly meetings	Corporate Governance	General Manager's Office	Attendance at the meetings by the Mayor and General Manager
1.3.1.3		Ongoing community disaster preparedness and support	Corporate Governance	General Manager's Office	Ensure activities are undertaken
Delivery Program 2017-2022 Objective					
1.3.2 Build trust and improve Council's reputation through transparency, good decision making and living Council's Values.					
1.3.2.1		Manage the Legislative Compliance Register	Governance & Executive Services	Governance	Undertake annual review of the Legislative Compliance Register and report on it and consider improvements to the Legislative Compliance process.
1.3.2.2		Produce and submit the annual Code of Conduct complaints report in accordance with Office of Local Government requirements	Governance & Executive Services	Governance	Report prepared annually and presented to Council no later than 31 December

Community Strategic Plan Strategy 1.3 Demonstrate leadership					
Delivery Program 2017-2022 Objective 1.3.2 Build trust and improve Council's reputation through transparency, good decision making and living Council's Values.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
1.3.2.3		Produce and submit the annual Government Information Public Access (GIPA) Report in accordance with the GIPA Act requirements	Governance & Executive Services	Governance	Submit GIPA annual report to Information and Privacy Commission no later than 31 October
1.3.2.4		Coordinate lodgement of annual Disclosure of Interest Returns	Governance & Executive Services	Governance	Annually update Disclosure Register by 30 September
1.3.2.6		Report on Public Interest Disclosures (PID)	Governance & Executive Services	Governance	1. Report biannually in July and February on any Public Interest Disclosures 2. Submit PID annual report to NSW Ombudsman by 31 October
1.3.2.7		Submit annual performance reporting for the water and sewer business to NSW Office of Water for benchmarking comparisons	Water Supply	Infrastructure Planning	Collate and forward performance reporting data to NSW Office of Water annually
Delivery Program 2017-2022 Objective 1.3.3 Ensure there is appropriate management of risk to mitigate impact for Council and the community.					
1.3.3.2		Manage the Risk Management Action Plan, as part of the state wide continuous improvement program	Governance and Executive Services	Governance	Review and implement the Risk Management Action Plan on a quarterly basis and report to Executive
1.3.3.5		Improve the Risk Management Framework	Governance and Executive Services	Governance	Improve the Risk Management Framework in line with project milestones
1.3.3.7		Manage the Delegation Framework	Governance and Executive Services	Governance	Manage and consider improvements to the Delegation Framework.
1.3.3.8		Respond to formal information requests within required timeframes	Governance and Executive Services	Governance	Respond to formal GIPA requests within the required timeframes
1.3.3.9		Coordinate requirements for the 2020 Local Government Election and Councillor Induction Program	Governance and Executive Services	Governance	Coordinate all requirements for the 2020 Local Government Election and Implement the Councillor Induction Program

### Community Strategic Plan Strategy 1.3 Demonstrate leadership

#### Delivery Program 2017-2022 Objective

1.3.4 Manage our workforce to deliver community outcomes.

#### Operational Plan 2020-2021 – Action/Activity/Project

Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
1.3.4.1		Implement workplace strategies and processes to continue to improve Human Resources	People and Culture	People, Safety and Performance	Actions implemented by 30 June 2021 as per the Workforce Management Strategy.
1.3.4.2		Implement workplace strategies and processes to continue to improve Work, Health and Safety	People and Culture	People, Safety and Performance	Actions implemented by 30 June 2021 as per the Work, Health Safety Strategy.
1.3.4.3		Implement workplace strategies and processes to continue to improve Learning and Development	People and Culture	People, Safety and Performance	Actions implemented by 30 June 2021 as per the Learning and Development Strategy.
	1.3.4.4 CW	Port Macquarie Depot - Rationalisation of Port Macquarie and Wauchope Council Depot operations	Property Investment Portfolio	Strategy	Holistic review of depot holdings and plans by 30 June 2020
		Allocated Amount 2020-21 \$1,560,000			

#### Delivery Program 2017-2022 Objective

1.3.5 Build an engaged workforce.

1.3.5.1		Implement Organisational Development Initiatives and strategies to develop a highly engaged workforce who are solutions focused.	People and Culture	People, Safety and Performance	1. Actions implemented by 30 June 2021 as per the Organisational Development Strategy to grow Leadership capability across the organisation. 2. The Employee Engagement Process is implemented across the organisation with all staff having clear goals set, quarterly one on one conversations and a personal development plan in place. 3. The Employee Engagement Survey results are circulated to all staff and action plans developed by 30 June 2021. 4. Employee Engagement Days delivered in May 2021.
	1.3.5.3 CW	Implement a Human Resource Information System (HRIS) Allocated Amount 2020-21 \$65,000	People and Culture	People, Safety and Performance	Staff have digital access to self-service human resource functionality.

**Community Strategic Plan Strategy**  
**1.4 Use Innovative, efficient and sustainable practices**

**Delivery Program 2017-2022 Objective**

1.4.1 Provide efficient technology and inclusive digital systems that are easy to use and easy to access.

**Operational Plan 2020-2021 – Action/ Activity/Project**

Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	1.4.1.1 CW	Undertake delivery of Digital Technology projects (DT - Roadmap Program - multi-year projects) Information & Communications – Projects Allocated Amount 2020-21 \$1,500,000	Digital Technology	Digital Technology	Delivery of projects according to approved project plan
	1.4.1.2 CW	Undertake delivery of ICT projects (ICT - Renewals - multi-year project) Allocated Amount 2020-21 \$910,000	Digital Technology	Digital Technology	Deliver project according to approved project plan
1.4.1.5		Develop asset design and as-constructed templates as part of the Asset Data Standards Review	Asset Management	Infrastructure Planning	Develop an Auto CAD file template for asset design and as-constructed plans that meets Asset Design As Constructed (ADAC) standards by 30 June 2020
	1.4.1.6 CW	Property Management System for management of Council owned assets Allocated Amount 2020-21 \$80,000	Property and Leasing	Strategy (Recreation, Property and Buildings)	Property Management System options assessed for suitability
<b>Delivery Program 2017-2022 Objective</b>					
1.4.2 Deliver agreed services at the agreed service level at best value.					
1.4.2.1		Work across the organisation to facilitate the implementation of the Business Improvement Strategy	Business improvement	Organisational Performance	1. Undertake five improvement initiatives by 30 June 2021. 2. Throughout 2020-21 carry out activities to build continuous improvement capability across the organisation, as outlined in the Business Improvement Strategy.

Community Strategic Plan Strategy 1.4 Use innovative, efficient and sustainable practices					
<b>Delivery Program 2017-2022 Objective</b> 1.4.3 Deliver a customer-focused service that provides the community a consistent experience of Council.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
1.4.3.1		Deliver high quality and valued customer experiences that place the customer at the Centre of what Council does	Customer Experience	Customer Experience and Communications	1. Design and implement two cross organisational customer improvement programs identified in the Customer Experience project 2. Review and interrogate call centre data to demonstrate that customer experience is adequately captured, monitored and data informs improvement projects 3. Report quarterly to Council on Customer Experience improvement activity
1.4.3.2		Provide up to date information for our community through a single source of truth	Communications and Customer Experience	Customer Experience and Communications	1. Ensure Council's website is current and represents single source of truth for internal and external customers 2. Develop digital communications strategy
Community Strategic Plan Strategy 1.5 Ensure strong corporate and financial management that is transparent and accountable					
<b>Delivery Program 2017-2022 Objective</b> 1.5.1 Manage Council's financial assets and provide accurate, timely and reliable information.					
1.5.1.1		Monitor and accurately report on Council's financial position in accordance with Local Government Act requirements	Financial Management	Financial Services	1. Submit three quarterly budget review statements and an annual report to Council 2. Lodge audited financial statements with Office of Local Government by 31 October
1.5.1.2		Manage Council's investment portfolio to optimise investment returns within the constraints of Council's investment policy, the Local Government Act and Regulations, the Ministerial Order	Financial Management	Financial Services	1. Exceed benchmark for return on investment portfolio 2. Submit investment report to Council monthly
1.5.1.3		Develop the annual Operational Plan budget and review the Long Term Financial Plan	Financial Management	Financial Services	1. Develop the draft annual budget in line with Integrated Planning and Reporting timeframes 2. Review the Long Term Financial Plan in line with the budget cycle 3. Final budget adopted by Council by 30 June

**Community Strategic Plan Strategy**  
**1.5 Ensure strong corporate and financial management that is transparent and accountable**

**Delivery Program 2017-2022 Objective**

1.5.1 Manage Council's financial assets and provide accurate, timely and reliable information.

**Operational Plan 2020-2021 – Action/ Activity/Project**

Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
1.5.1.4		Prepare monthly financial reports for Council	Financial Management	Financial Services	Submit financial reports to Council monthly
1.5.1.6		Progress Partridge Creek residential development planning	Property Investment Portfolio	Strategy	Provide a report to Council outlining Partridge Creek residential development options upon receipt of updated land valuation
1.5.1.9		Progress Emily Avenue residential development planning	Property Investment Portfolio	Strategy	Receive Development Consent and Commence Design by 30 June 2021.
1.5.1.10		Implement Asset Designed As Constructed (ADAS) computerised automated process system	Asset Management	Infrastructure Planning	Complete implementation of ADAS within Council operations by 30 June 2020
1.5.1.11		Progress Kangaroo Park, North Shore residential development planning	Property Investment portfolio	Strategy	Lodge Development Approval application for Kangaroo Park development
1.5.1.12		Conduct Asset Revaluation for land improvements, other structures and other assets (parks, cemeteries, waste management, bus shelters, etc) assets.	Asset Management	Infrastructure Planning	Undertake condition rating of Council's assets by 30 June 2021
1.5.1.13		Undertake condition assessment and review of all unsealed roads in line with ARRB recommendations	Asset Management	Infrastructure Planning	Undertake assessment of unsealed roads by 30 June 2021

**Delivery Program 2017-2022 Objective**

1.5.2 Use procurement, tendering, purchasing and contract management approaches that are transparent and equitable.

1.5.2.1		Continue to implement and monitor the procurement strategy action items	Procurement and Stores	Financial Services	Completion of Procurement Strategy Implementation Plan actions within agreed timeframes.
1.5.2.2 CW		Ensure plant purchases are in line with the plant replacement program (Plant Purchases and Disposals - multi-year project)	Fleet and Depot Management	Infrastructure Operations	Plant replacement program delivered according to approved schedule
1.5.2.3		Allocated Amount 2020-21 \$2,500,000			
1.5.2.4		Manage and maintain Council's Plant and Fleet to support the operational activities of Council	Fleet and Depot Management	Infrastructure Operations	Plant and Fleet managed and maintained in accordance with adopted program and budget.
1.5.2.5		Undertake procurement activities in accordance with legislative requirements, that are transparent	Procurement and Stores	Financial Services	Capture contracts awarded with a value of \$150,000 (excluding GST) or more.

**Community Strategic Plan Strategy**  
**1.5 Ensure strong corporate and financial management that is transparent and accountable**

**Delivery Program 2017-2022 Objective**

1.5.3 Develop, manage and maintain Council Business Units through effective commercial management.

**Operational Plan 2020-2021 – Action/ Activity/Project**

Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
1.5.3.1		Increase operating revenue at the Airport, the Glasshouse, and the Environmental Laboratory	Airport, Glasshouse, Environmental Testing	Commercial Business Units	Increase operating revenue by 3% per annum per business unit including: Airport, Glasshouse, and Environmental Laboratory
1.5.3.2		Implement the Glasshouse Plan 2020-2022 in consideration of Council's Cultural Plan	Glasshouse	Commercial Business Units	1. Present biannual reports to Council 2. Deliver actions according to adopted Plan
1.5.3.6		Manage Council's property management, leasing and licencing, and statutory property functions for the most appropriate return to Council and the community	Property and Leasing	Recreation, Property and Buildings	1. Manage Council's lease and licence portfolio to ensure the most appropriate return to Council and the community 2. Deliver statutory property projects according to approved project plan
	1.5.3.8 CW	Land and Easement Acquisitions for Council Purposes - Survey, Valuation and Land Transactions  Allocated Amount 2020-21 - \$30,000	Property and Leasing	Recreation, Property and Buildings	Deliver projects according to approved project plan

**Delivery Program 2017-2022 Objective**

1.5.4 Identify new commercially viable revenue sources

1.5.4.1		Review current revenue sources and investigate the commercial viability of identified new revenue sources	Airport, Environmental Testing, Glasshouse, and Waste Management	Commercial Business Units	Identify new revenue sources
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## BUDGET STATEMENT

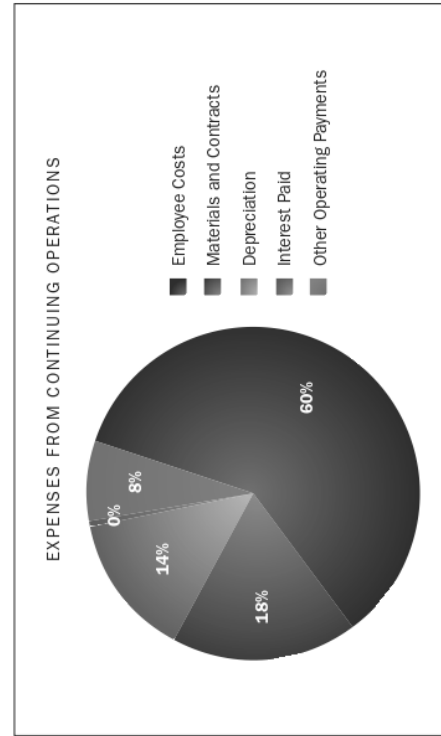
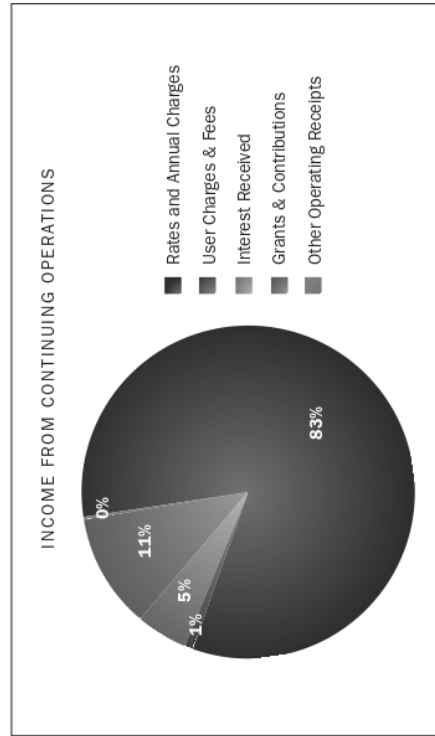
## LEADERSHIP AND GOVERNANCE – 1 JULY 2020 TO 30 JUNE 2021

## 2020-21 Original Budget

<b>Operating Activities Movements</b>	
<b>Income from continuing operations</b>	
Rates & Annual Charges	51,064,789
User Charges & Fees	361,000
Interest Received	3,043,736
Grants & Contributions	6,519,200
Other Operating Receipts	125,337
<b>Expenses from continuing operations</b>	
Employee Costs	(12,675,364)
Materials & Contracts	(3,790,985)
Depreciation	(3,093,233)
Interest Paid	-
Other Operating Payments	(1,627,166)
Overheads	14,269,586
Loss on Disposal of Assets	-
<b>Operating result from continuing operations</b>	<b>54,196,900</b>
<b>Restricted Asset Movements</b>	
<b>Restricted asset movements receipts</b>	
Transfer from Restricted Assets	6,668,570
<b>Restricted asset movements payments</b>	
Transfer to Restricted Assets	(2,187,153)
<b>Net Revenues (Used in)/Provided by in Restricted Assets</b>	<b>4,481,417</b>
<b>Property, plant and equipment movements</b>	
<b>Property, plant &amp; equipment movements receipts</b>	
Sale of Fixed Assets	-
Sale of Real Estate Development Assets	-
<b>Property, plant &amp; equipment movements payments</b>	
Purchase of Assets	(6,670,000)
Developer Provided Assets	(6,670,000)
<b>Net Revenues (Used in)/Provided by in Investing Activity</b>	<b>-</b>
<b>Financing activities movements</b>	
<b>Financing activities receipts</b>	
Proceeds from Borrowings & Advances	-
<b>Financing activities payments</b>	
Repayments of Borrowings & Advances	-
<b>Net Revenues (Used in)/Provided by in Financing Activity</b>	<b>-</b>
<b>Net Result (Including Depreciation)</b>	<b>52,008,317</b>
Add Back: Non Cash Items	3,093,233
<b>Budget Surplus/(Shortfall)</b>	<b>55,101,550</b>

▲ (INTEGRATED REF: DP - BUDGET STATEMENT 4 YEARS /RS-LITP/FINANCIAL STATEMENTS)

## INCOME AND EXPENSES





## COMMUNITY THEME 2

**Your Community Life**

## COMMUNITY STRATEGIC PLAN

**What we are trying to achieve**

A healthy, inclusive and vibrant community.

**How we will get there**

2.1 Create a community that feels safe

2.2 Advocate for social inclusion and fairness

2.3 Provide quality programs, community facilities and public spaces, for example, community halls, parks and vibrant town centres

2.4 Empower the community through active involvement in projects, volunteering and events

2.5 Promote a creative and culturally rich community

**Who will assist us**

> NSW Surf Lifesaving Association

> Rural Fire Service

> Landcare

> NSW Fire and Rescue

> Local Aboriginal Land Council

> Crown Lands

> National Parks

> Department of Planning

> NSW Fire Brigade

> Office of Local Government

> Environmental Protection Authority (EPA)

> NSW Public Health Unit

> Department of Health

> NSW Food Authority

> NSW Police

> State Debt Recovery

> Office of Youth Network

> Schools

> Community Groups

> Government Agencies

> Bearlay Interagency

> State Government

> Other LGAs

> Local Businesses

> TCMP community

> 355 committees

> Property Services

> Cultural Steering Group

Community Strategic Plan Strategy 2.1 Create a community that feels safe					
Delivery Program 2017-2022 Objective 2.1.1 Support Community Safety Initiatives					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
2.1.1.1		Manage the contract for approved lifeguard services	Sports & Recreation	Recreation, Property and Buildings	1. Deliver approved lifeguard services 2. Deliver lifeguard education programs to schools and community groups (target 2,500 students)
Delivery Program 2017-2022 Objective 2.1.2 Advocate for, support and coordinate emergency services.					
	2.1.2.2 CW	Council supports Emergency Management Operations and Agencies Allocated Amount 2020-21 - \$350,000 Bushfire Tank/Vehicle purchases	Emergency Management	Infrastructure (Director)	Ensure assets are captured as part of register

Community Strategic Plan Strategy 2.1 Create a community that feels safe					
Delivery Program 2017-2022 Objective 2.1.3 Conduct regulatory and educational activities which safeguard public and environmental health, and ensures compliance with planning and building standards					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
2.1.3.1		Monitor and take action as appropriate to ensure compliance with development approvals and building, environmental, public health and on-site sewage standards	Compliance	Environment and Regulatory Services	<ol style="list-style-type: none"> <li>1. 80% of building certificate applications assessed within service standard</li> <li>2. 80% of on-site sewage system inspection program completed</li> <li>3. 80% of food permit inspection program completed</li> <li>4. 80% of notified buildings with fire safety requirement inspected (AFSS)</li> <li>5. 80% of public pools and spas inspected</li> <li>6. 80% of private swimming pool compliance certificate applications assessed within service standard</li> <li>7. 80% of Notices of Completion applications for caravan park and manufactured homes assessed within service standard</li> <li>8. 80% of notified regulated cooling and heating systems inspected.</li> <li>9. 80% of notified premises undertaking skin penetration procedures, barbers, hairdressers, beauty, tattoo inspected</li> <li>10. Develop an Education and Inspection program for Underground Petroleum Storage Systems (UPSS)</li> <li>11. Capture the number of public health customer requests (CRM's) received and investigate within the service standard</li> </ol>
2.1.3.3		Provide ranger and local law enforcement services to ensure compliance with legislation, regulations and Council policies relating to parking, regular beach patrols, illegal signage, sale of goods on roads, building site sediment control and companion animal management	Compliance	Environment and Regulatory Services	<ol style="list-style-type: none"> <li>1. Respond to 80% of Regulatory Services customer requests regarding compliance with parking, beach patrols, illegal signage, sale of goods on roads, building site sediment control and companion animal management within set customer service standard</li> <li>2. Monitor the number of offences detected during proactive patrols</li> <li>3. Monitor the number of companion animal incidents</li> <li>4. Increase in the number of animal registrations annually</li> </ol>

Community Strategic Plan Strategy 2.1 Create a community that feels safe					
Delivery Program 2017-2022 Objective 2.1.3 Conduct regulatory and educational activities which safeguard public and environmental health, and ensures compliance with planning and building standards					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
2.1.3.4		Manage Council's Environmental Laboratory and provide sampling, analysis, reporting and professional advice of water quality analysis and environmental programs in accordance with operational and regulatory requirements to internal and external customers on an approved fee for service basis	Environmental Testing	Commercial Business Units	1. Complete all sampling, analysis and reporting of operational and regulatory requests in accordance with approved budgets 2. Complete all sampling, analysis and reporting of operational and regulatory requests in accordance with agreed service standards 3. Maintain National Association of Testing Authorities (NATA) corporate accreditation
2.1.3.5		Provide a safe water supply in accordance with Australian Drinking Water Quality Guidelines	Water Supply	Infrastructure Planning	Have nil reportable incidents in accordance with NSW Health agreed protocols
Community Strategic Plan Strategy 2.2 Advocate for social inclusion and fairness					
Delivery Program 2017-2022 Objective 2.2.1 Support and advocate for all community sectors.					
2.2.1.1		Through the Community Inclusion Plan Involve youth for a better Council	Community Inclusion	Community	1. Implement a new refreshed and restructured Youth leadership model that will assist in providing a youth voice to Council decisions 2. Support programs and youth activities including Youth Week
2.2.1.3		Through the Community Inclusion Plan coordinate the Community grants program to assist the community to deliver projects that contribute to a sense of place	Community Inclusion	Community	1. Deliver Community Grants Program through two rounds per year 2. Review and implement the new Community Grants program to meet the needs of a changing community

Community Strategic Plan Strategy					
2.3 Provide quality programs, community facilities and public spaces, e.g. for example, Community community halls, parks and vibrant town centres					
Delivery Program 2017-2022 Objective					
2.3.1 Ensure access to community facilities and activities: including access to natural environment					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	2.3.1.1 CW	Disabled Access – Buildings/Recreation Facilities Allocated Amount 2020-21 \$109,000	Community Inclusion	Community	Implement the actions as per the Disability Inclusion Action Plan
2.3.1.2		Through the Community Inclusion plan continue to manage Community Halls	Community Inclusion	Community	1. Manage Community Halls to current service standards 2. Audit and plan for community places and spaces 3. Support Council and non Council owned Hall network
Delivery Program 2017-2022 Objective					
2.3.2 Provide a range of inclusive sporting and recreational opportunities and facilities to encourage a healthy and active lifestyle					
	2.3.2.2 CW	Deliver sporting facility renewal and upgrades program across the LGA  Vince Innon Sporting Fields Allocated amount 2020-21 \$530,000  Vince Innon Sporting Fields Amenities Allocated amount 2020-21 \$70,000  Lank Bain Sports Ground - upgrade Allocated amount 2020-21 \$76,550  Port Macquarie Regional Sports Stadium - upgrade Allocated amount 2020-21 \$150,000  Sporting Infrastructure Renewals - Allocated amount 2020-21 \$240,000	Sports & Recreation	Recreation, Property and Buildings	Deliver project to approved project plan
2.3.2.3		Manage the Mayor's Sporting Fund	Cultural Development	Economic and Cultural Development	Distribute funds as required and assist with fundraising events

Community Strategic Plan Strategy					
2.3 Provide quality programs, community facilities and public spaces, e.g. for example, Community community halls, parks and vibrant town centres					
Delivery Program 2017-2022 Objective					
2.3.2 Provide a range of inclusive sporting and recreational opportunities and facilities to encourage a healthy and active lifestyle					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
2.3.2.4		Undertake regional master planning for recreational facilities	Sports & Recreation	Recreation, Property and Buildings	1. Complete Master Planning for Bain Park, Wauchope 2. Commence review of Bonny Hills Reserves Master Plan
Delivery Program 2017-2022 Objective					
2.3.3 Develop and implement management of operational and maintenance programs for open space, recreational and community facilities					
2.3.3.1		Undertake the maintenance program for parks, reserves, sporting fields and beaches including parks signage	Sports & Recreation	Recreation, Property and Buildings	Deliver program, including beach cleaning and playground inspections according to approved maintenance schedules
	2.3.3.2 CW	Undertake scheduled and reactive maintenance programs of all Council-owned buildings including office furniture replacement Allocated Amount 2020-21 - \$47,000	Building Maintenance	Recreation, Property and Buildings	Deliver projects according to facilities works program
	2.3.3.3 CW	Undertake building rectification works in line with Council Asset Management - (multi-year project) Allocated Amount 2020-21 - \$317,800	Building Maintenance	Recreation, Property and Buildings	Deliver project according to approved project plan

Community Strategic Plan Strategy					
2.3 Provide quality programs, community facilities and public spaces, e.g. for example, Community community halls, parks and vibrant town centres					
Delivery Program 2017-2022 Objective					
2.3.3 Develop and implement management of operational and maintenance programs for open space, recreational and community facilities					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
2.3.3.4		Provide, maintain and manage public aquatic facilities	Sports & Recreation	Recreation, Property and Buildings	1. Undertake annual off-season facility maintenance in accordance with approved program 2. Oversee the management of Council's public aquatic facilities in accordance with lease obligation checklist
	2.3.3.5 CW	Deliver park furniture renewals across the local government area, including donated seats program Allocated amount 2020-21 \$98,085	Sports & Recreation	Recreation, Property and Buildings	Deliver replacement program according to approved schedule
	2.3.3.6 CW	Carry out playground equipment replacement program Allocated amount 2020-21 \$84,103 Bonny Hills Community Hall Reserve Allocated amount 2020-21 \$84,900 John Dick Reserve, Port Macquarie Allocated amount 2020-21 \$88,750 Narran Park, King Creek	Sports & Recreation	Recreation, Property and Buildings	Deliver project to approved project plan
	2.3.3.8 CW	Deliver recreational walkway replacement program across the local government area Allocated Amount 2020-21 \$98,000 Pathway Renewals (various) Allocated Amount 2020-21 \$653,310 Town Beach to Town Beach North	Sports & Recreation	Recreation, Property and Buildings	Deliver project to approved project plan
2.3.3.9		Implement maintenance programs for boat ramps, wharves and jetties	Sports & Recreation	Recreation, Property and Buildings, (Infrastructure Operations)	Deliver programs according to approved maintenance and schedule (for boat ramps, wharves and jetties)



Community Strategic Plan Strategy					
2.3 Provide quality programs, community facilities and public spaces, e.g. for example, Community community halls, parks and vibrant town centres					
Delivery Program 2017-2022 Objective					
2.3.3 Develop and implement management of operational and maintenance programs for open space, recreational and community facilities					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
2.3.3.10		Undertake the maintenance program for beaches	Sports & Recreation	Recreation, Property and Buildings	1. Undertake beach and beach access maintenance as per program 2. Undertake inspections of beach access signs
	2.3.3.12 CW	Thrumster Sports Fields - Detailed design and approvals Allocated Amount 2020-21 \$600,000	Sports & Recreation	Recreation, Property and Buildings, (Infrastructure Delivery)	Deliver project according to approved project plan
	2.3.3.14 CW	Undertake the Public Amenities program Allocated amount 2020-21 \$90,000 Blair Reserve, Port Macquarie - Construct new amenities	Building Maintenance	Recreation, Property and Buildings	Deliver project according to approved project plan
2.3.3.16		Manage burial and memorialisation services at Wauchope, Laurieton and other outlying cemeteries	Cemeteries	Customer Experience & Communication, and Recreation, Property and Buildings	Carry out services in accordance with legislative and customer requirements
	2.3.3.17 CW	Carry out improvement and expansion works at Wauchope, Laurieton and other outlying cemeteries Allocated Amount - 2020-21 \$20,000	Cemeteries	Customer Experience & Communication, Recreation, Property and Buildings	Deliver projects according to approved project plan

Community Strategic Plan Strategy					
2.3 Provide quality programs, community facilities and public spaces, e.g. for example, Community community halls, parks and vibrant town centres					
Delivery Program 2017-2022 Objective					
2.3.3 Develop and implement management of operational and maintenance programs for open space, recreational and community facilities					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
2.3.3.18		Administration of public roads, public spaces, events and customer engagement: - Section 138 Road Applications - Road Encroachments - Customer Enquiries and Responses - Other Statutory Road Functions - Road Policies	Roads, Bridges and Transport	Infrastructure Planning	Deliver works in accordance with Council's Policies and Procedures
2.3.3.20		Develop Plans of Management for Council Crown Reserve Sites - Undertake plans of management as required under the Crown Lands Management Act	Sports & Recreation	Recreation, Property and Buildings	Plans of Management for Council Crown Reserve Sites undertaken as required
Delivery Program 2017-2022 Objective					
2.3.4 Plan, investigate, design and construct open spaces, recreational and community facilities					
	2.3.4.8 CW	Hastings Regional Sporting Complex - Construction (multi-year project)  Allocated Amount 2020-21 - \$2,000,000	Sports & Recreation	Recreation, Property and Buildings, (Project Delivery)	Deliver project according to approved project plan
	2.3.4.12 CW	Port Macquarie Town Centre Master Plan (TCMP) improvements  Adopted and continuing from previous years	Sports & Recreation	Recreation, Property and Buildings	Deliver project according to approved project plan
	2.3.4.14 CW	Port Macquarie Pool - Design Finalisation  Allocated Amount 2020-21 \$1,223,000	Sports & Recreation/Aquatic	Recreation, Property and Buildings (Project Delivery)	Deliver project according to approved project plan
	2.3.4.16 CW	Continue installation of Town Village Entry Signage	Community Engagement	Community Engagement	Deliver the next stage of the project according to approved project plan
	2.3.4.17 CW	Lake Cathie Foreshore Reserve - Master plan implementation - Construction of Skate Facility  Allocated Amount 2020-21 \$290,000	Sports & Recreation	Recreation, Property and Buildings	Deliver project to approved project plan

<b>Community Strategic Plan Strategy</b>	
<b>2.3 Provide quality programs, community facilities and public spaces, e.g. for example, Community community halls, parks and vibrant town centres</b>	
<b>Delivery Program 2017-2022 Objective</b>	
2.3.4 Plan, investigate, design and construct open spaces, recreational and community facilities	
<b>Operational Plan 2020-2021 – Action/Activity/Project</b>	

Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	2.3.4.18 CW	Rainbow Beach Sports Fields Preconstruction Works Commencement of construction of District Facilities  Allocated Amount 2020-21 - \$700,000	Sports & Recreation	Recreation, Property and Buildings (Project Delivery)	Deliver project according to approved project plan
	2.3.4.22 CW	Parks and Gardens Future Designs - Preparation of engineering designs in advance of construction programmes for Parks and Gardens  Allocated Amount 2020-21 \$32,200	Sports & Recreation	Recreation, Property and Buildings	Parks and Gardens Future Designs preparation undertaken as required
	2.3.4.23 CW	Rainbow Beach Reserve - Reserve Upgrade  Allocated Amount 2020-21 \$30,620	Sports & Recreation	Recreation, Property and Buildings	Deliver project according to approved project plan
	2.3.4.24 CW	Camden Haven Surf Club Building - Contribution to design and approvals for new facility  Allocated Amount 2020-21 - \$100,000	Building Maintenance	Recreation, Property and Buildings	Preconstruction for replacement
	2.3.4.25 CW	Port Macquarie Town Green West Reserve Upgrade (Town Centre Master Plan supported project)  Allocated Amount 2020-21 \$2,000,000	Sports & Recreation	Recreation, Property and Buildings	Deliver project according to approved project plan
	2.3.4.26 CW	Accessible Ramp and Viewing Platform - Tacking Point Lighthouse  Allocated Amount 2020-21 \$35,000	Sports & Recreation	Recreation, Property and Buildings	Deliver project according to approved project plan
	2.3.4.27 CW	Jabiru Reserve Fish Cleaning Table  Allocated Amount 2020-21 \$16,000	Sports & Recreation	Recreation, Property and Buildings	Deliver project according to approved project plan

Community Strategic Plan Strategy					
2.3 Provide quality programs, community facilities and public spaces, e.g. for example, Community community halls, parks and vibrant town centres					
Delivery Program 2017-2022 Objective					
2.3.5 Plan and deliver innovative Library Services which cater for new technology and growing population					
Operational Plan 2020-2021 – Action/ Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	2.3.5.1 CW	Provide a range of library programs and lending services across the local government area (including Library Furnishings, Fittings and Equipment; Library Local Priority Grant) - (multi-year project)	Library	Community	1. Annual library program delivered 2. Increase Library membership by 5% annually
		Allocated Amount 2020-21 - \$40,000			
	2.3.5.2 CW	Purchase of Library Books - (multi-year project)	Library	Community	Complete book purchases
		Allocated Amount 2020-2021 - \$272,900 To provide book stock at NSW State average per capita as a minimum level			
2.3.5.4		Implement the Library Strategic Plan	Library	Community	1. Implement actions as per the Library Strategic Plan - Undertake precinct planning for future libraries - Review Library operating hours and resource levels  Note: Precinct planning may start as an operational target but is ultimately a capital project
	2.3.5.7 CW	Deliver Special Library Projects to enhance library delivery program	Library	Community	Deliver Special Library Projects to enhance library delivery program
		Allocated Amount 2020-21 \$20,000			
Delivery Program 2017-2022 Objective					
2.3.6 Support a range of inclusive community activities and programs					
2.3.6.4		Implement the Community Inclusion Plan	Community	Community	1. Implement the Community Inclusion Plan actions 2. Review Inclusion plan annually to meet the needs of our growing community.

Community Strategic Plan Strategy					
2.4 Empower the community through encouraging active involvement in projects, volunteering and events					
Delivery Program 2017-2022 Objective					
2.4.1 Work with the community to identify and address community needs, to inform Council processes, services and projects					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
2.4.1.1		Through the Community Inclusion Plan implement, support and promote the Graffiti Blaster Program	Community Inclusion	Community	Plan and coordinate the graffiti blasters program and capture impact of graffiti removal
2.4.1.2		Prioritise and commence implementation of agreed actions from the Customer Experience project	Customer Interactions	Customer Experience and Communications	Implement the agreed Customer Experience priorities for 2020-2021
2.4.1.3		Through the Community Inclusion Plan involve youth for a better Council	Community Inclusion	Community	1. Implement a new refreshed and restructured Youth leadership model that will assist in providing a youth voice to Council decisions 2. Support programs and youth activities including Youth Week
2.4.1.4		Through the Community Inclusion Plan support developing a connected community	Community Inclusion	Community	1. Implement a Community Directory 2. Review and implement Council's volunteer policy, toolkit, guidelines, recruitment and recognition and management processes 3. Develop and deliver training for volunteers and volunteer managers to increase capacity for volunteering within Council projects
2.4.1.5		Through the Community Inclusion Plan support developing a diverse community	Community Inclusion	Community	1. Celebrate Seniors Week 2. Support Seniors Programs 3. Celebrate dates of significance for Aboriginal and Torres Strait Islander people 4. Develop a Council community inclusion Committee 5. Review and re-affirm Council's statement of Reconciliation and Commitment to the Birpal Community

Community Strategic Plan Strategy					
2.4 Empower the community through encouraging active involvement in projects, volunteering and events					
Delivery Program 2017-2022 Objective					
2.4.1 Work with the community to identify and address community needs, to inform Council processes, services and projects					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
2.4.1.6		Through the Community Inclusion Plan support developing a resilient community	Community Inclusion	Community	1. Support other through participating in community events and significant dates 2. Work collaboratively with relevant organisation to develop improved service for marginalised communities 3. Work with community and industry service providers to advocate for affordable houses and space spaces, improved services and facilities for our homeless.
2.4.1.7		Through the Community Inclusion Plan support developing a liveable community	Community Inclusion	Community	1. Design and deliver intergenerational and inclusive play spaces 2. Audit built environment to improve recreation and connecting opportunities 3. Support community led actions to create more liveable communities as identified in the Community Plans
2.4.1.8		Implement strategic education priorities in accordance with Council's Working Together Framework	Community Education	Community	1. Develop an Holistic approach for Education for priority Council services - Education Plan 2. Design an Annual Education program that influences community behaviours 3. Implement Education programs including Water, Waste and Road Safety

Community Strategic Plan Strategy 2.5 Promote a creative and culturally rich community					
Delivery Program 2017-2022 Objective 2.5.1 Support cultural activities within the community					
2.5.1.1		Implement the Cultural Plan	Cultural Development	Economic and Cultural Development	Implement agreed Cultural Plan actions
	2.5.1.1.2 CW	Undertake Glasshouse back of house maintenance Allocated Amount 2020-21 - \$10,000 Plant & Equipment Purchases Allocated Amount 2020-21 - \$56,000 Technical Equipment Purchases	Glasshouse	Commercial Business Units	Undertake maintenance as required
2.5.1.3		Manage the delivery of a range of high quality performing and visual arts events at the Glasshouse in consideration of Council's Glasshouse Plan and Cultural Plan	Glasshouse	Commercial Business Units	1. Deliver the performing arts program as per the annual season launch - 15 events 2. Deliver the exhibition program as per the annual gallery program - 20 exhibitions
2.5.1.4		Commence development of new Cultural Plan	Cultural Development	Economic and Cultural Development	Commence review and development of new Cultural Development Plan working with the Cultural Steering Group and key stakeholders
2.5.1.5		Heritage Local Assistance Fund	Cultural Development	Economic and Cultural Development	Distribute Heritage Assistance Fund Grants in accordance with established criteria

# BUDGET STATEMENT

## YOUR COMMUNITY LIFE – 1 JULY 2020 TO 30 JUNE 2021

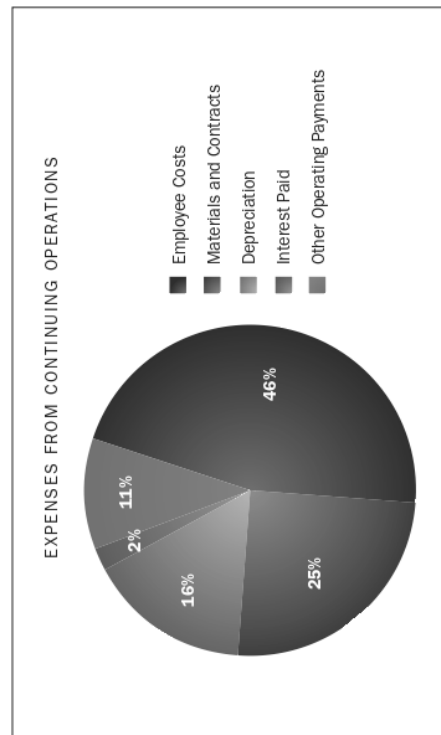
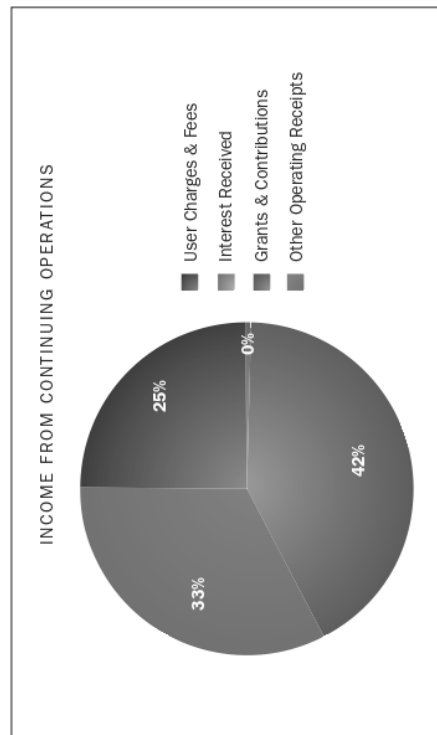
### 2020-21 Original Budget

<b>Operating Activities Movements</b>	
<b>Income from continuing operations</b>	
Rates & Annual Charges	1,001,594
User Charges & Fees	1,431,993
Interest Received	2,030
Grants & Contributions	2,450,771
Other Operating Receipts	1,941,486
<b>Expenses from continuing operations</b>	
Employee Costs	(12,427,990)
Materials & Contracts	(6,698,336)
Depreciation	(4,471,378)
Interest Paid	(501,798)
Other Operating Payments	(2,916,015)
Overheads	(3,497,612)
Loss on Disposal of Assets	
<b>Operating result from continuing operations</b>	<b>(23,685,255)</b>
<b>Restricted Asset Movements</b>	
<b>Restricted asset movements receipts</b>	
Transfer from Restricted Assets	5,958,917
<b>Restricted asset movements payments</b>	
Transfer to Restricted Assets	(719,330)
<b>Net Revenues (Used in)/Provided by in Restricted Assets</b>	<b>5,239,587</b>
<b>Property, plant and equipment movements</b>	
<b>Property, plant &amp; equipment movements receipts</b>	
Sale of Fixed Assets	-
Sale of Real Estate Development Assets	-
<b>Property, plant &amp; equipment movements payments</b>	
Purchase of Assets	(10,533,218)
Developer Provided Assets	
<b>Net Revenues (Used in)/Provided by in Investing Activity</b>	<b>(10,533,218)</b>
<b>Financing activities movements</b>	
<b>Financing activities receipts</b>	
Proceeds from Borrowings & Advances	1,500,000
<b>Financing activities payments</b>	
Repayments of Borrowings & Advances	(2,184,540)
<b>Net Revenues (Used in)/Provided by in Financing Activity</b>	<b>684,540</b>
<b>Net Result (Including Depreciation)</b>	<b>(29,663,426)</b>
Add Back: Non Cash Items	4,471,378
<b>Budget Surplus/(Shortfall)</b>	<b>(25,192,048)</b>

► (INTEGRATED REF: DP - BUDGET STATEMENT 4 YEARS /RS-LTFP/FINANCIAL STATEMENTS)

P O R T M A C Q U A R I E - H A S T I N G S C O U N C I L

### INCOME AND EXPENSES







PORT MACQUARIE-HASTINGS  
COUNCIL

COMMUNITY THEME 3



**Your Business and Industry**

COMMUNITY STRATEGIC PLAN

**What we are trying to achieve**

The Port Macquarie-Hastings region is a successful place that has vibrant, diversified and resilient regional economy for people to live, learn, work, play and invest.

**How we will get there**

3.1 Embrace business and a stronger economy

3.2 Create vibrant and desirable places

3.3 Embrace opportunity and attract investment to support the wealth and growth of the community

3.4 Partner for success with key stakeholders in business, industry, government, education and the community

**Who will assist us**

> Economic Development Steering Group

> Local Business and Industry

> State Government

> Federal Government

> Landowners

> Business and industry groups

> Community groups

ONE YEAR OPERATIONAL PLAN 2020-2021

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Community Strategic Plan Strategy 3.1 Embrace business and a stronger economy					
Delivery Program 2017-2022 Objective 3.1.1 Assist the growth of local business and industry, ensuring this is a central consideration of Council activities					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
3.1.1.1		Implement actions from the 2017-2021 Economic Development Strategy to lead, create and proactively support an environment that stimulates sustainable industry, business and investment growth.	Economic Development	Economic and Cultural Development	Implement actions from the Economic Development Strategy and report to Council on implementation twice per year.
3.1.1.2		Commence development of new Economic Development Strategy	Economic Development	Economic and Cultural Development	Commence review and development of new Economic Development Strategy in consultation with the Economic Development Steering Group and key stakeholders.
Delivery Program 2017-2022 Objective 3.1.2 Optimise the use of appropriately zoned land for business uses					
3.1.2.1		Finalise Local Environmental Plan (LEP) and Development Control Plan (DCP) amendments in relation to a business park near Port Macquarie Airport (UGMS Action 15)	Strategic Land Use Planning	Strategic Land Use Planning	Final report to Council re Local Environmental Plan (LEP) and Development Control Plan (DCP) amendments by 30 December 2019
3.1.2.2		Review and prepare planning proposals for specific sites within the Port Macquarie-Hastings Local Government Area based on priorities as determined by Council	Strategic Land Use Planning	Development Assessment	Report to Council bi-annual on progress of the progress and status of site specific amendments
3.1.2.3		Greenmeadows Drive - Development Planning and Feasibilities Allocated Amount 2020-21 - \$80,000	Property Investment Portfolio	Strategy	Consider Greenmeadows Drive appropriateness for strategy on community use assets by 30 June 2021.
Delivery Program 2017-2022 Objective 3.1.3 Implement Major Events Strategy.					
3.1.3.2		Implement the Port Macquarie-Hastings Events Plan	Economic Development	Economic and Cultural Development	1. Successful distribution of Events Grants and Sponsorships 2. Implementation of Events Plan actions relating to 'Major and Community Events'

Community Strategic Plan Strategy					
3.1 Embrace business and a stronger economy					
Delivery Program 2017-2022 Objective					
3.1.4 Implement the Destination Management Plan					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
3.1.4.1		Work with stakeholders to implement actions from the Destination Management Plan in accordance with the identified strategic outcomes	Economic Development	Economic and Cultural Development	1. Implement actions within the Destination Management Plan 2. Increase new monthly visits to the website by more than 15% in 12 months
3.1.4.2		Greater Port Macquarie Brand Review	Economic Development	Economic and Cultural Development	Brand Review project developed and delivered in accordance with project plan.
3.1.4.3		Public Art, Audit & Maintenance	Economic Development	Economic and Cultural Development	Complete public art audit and commence maintenance plan
Community Strategic Plan Strategy					
3.2 Create vibrant and desirable places					
Delivery Program 2017-2022 Objective					
3.2.1 Support vibrant commercial, tourism, recreational and or community hubs across the region					
Actions that support this Delivery Program Objective are included in 3.1.1.1 - Implement actions from the 2017-2021 Economic Development Strategy to lead, create and proactively support an environment that stimulates sustainable industry, business and investment growth.					
Community Strategic Plan Strategy					
3.3 Embrace opportunity and attract investment to support the wealth and growth of the community					
Delivery Program 2017-2022 Objective					
3.3.1 Develop, manage and maintain Port Macquarie Airport as a key component of the regional transport network and continue to grow the airport's contribution to the regional economy.					
	3.3.1.1 CW	Continue to monitor, plan and implement the Port Macquarie Airport Master Plan to meet demand and regulatory requirements - (multi-year project) Commence design of future infrastructure improvements, including public car park expansion Allocated Amount 2020-21 - \$50,000	Airport	Commercial Business Units, (Infrastructure Delivery)	Deliver identified actions from the Airport Master Plan according to approved project plan

Community Strategic Plan Strategy					
3.3 Embrace opportunity and attract investment to support the wealth and growth of the community					
Delivery Program 2017-2022 Objective					
3.3.1 Develop, manage and maintain Port Macquarie Airport as a key component of the regional transport network and continue to grow the airport's contribution to the regional economy.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
3.3.1.2		Support, facilitate and advocate for regular public transport (RPT) airline services at Port Macquarie Airport	Airport	Commercial Business Units	Increase in passenger numbers compared to previous year
	3.3.1.4 CW	Port Macquarie Airport Parallel Taxiway Stage 1 and General Aviation (GA) pavement renewal - finalise detailed design - (multi-year project)	Airport	Commercial Business Units, (Infrastructure Delivery)	Finalise detailed design of Airport Parallel Taxiway Stage 1 and General Aviation pavement renewal
		Allocated Amount 2020-21 - \$60,000			
3.3.1.5		Continue to monitor, plan and implement the Port Macquarie Airport Biodiversity Certification Strategy and related environmental approvals	Airport	Commercial Business Units, Environment and Regulatory Services	Deliver identified actions from the Biodiversity Certification Strategy and related environmental approvals according to approved project plan
	3.3.1.6 CW	Operate and maintain Port Macquarie Airport in accordance with regulatory, safety and security requirements	Airport	Commercial Business Units	1. Carry out daily aerodrome inspections according to regulatory requirements 2. Ensure airport operational manuals are reviewed by 30 June 3. Carry out maintenance/refurbishment of Council-owned hangars according to approved project plan 4. Upgrade passenger security screening equipment by 31 December 2020
		Maintenance and refurbishment of Council-owned Hangars Allocated Amount 2020-21 - \$30,000			
		Upgrade passenger security screening equipment Allocated Amount 2020-21 - \$405,000			
	3.3.1.7 CW	Finalise development planning for the Port Macquarie Airport Business and Technology Park - (multi-year project)	Strategy	Strategy, (Commercial Business Units)	Finalise development planning by 30 June 2021 according to approved project plan
		Allocated Amount 2020-21 - \$100,000			

Community Strategic Plan Strategy					
3.3 Embrace opportunity and attract investment to support the wealth and growth of the community					
Delivery Program 2017-2022 Objective					
3.3.2 Promote investment, education and lifestyle opportunities.					
Operational Plan 2020-2021 – Action/ Activity/ Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
Actions that support this Delivery Program Objective are included in 3.1.1.1 - Implement actions from the 2017-2021 Economic Development Strategy to lead, create and proactively support an environment that stimulates sustainable industry, business and investment growth.					
Community Strategic Plan Strategy					
3.4 Partner for success with key stakeholders in business, industry, government, education and the community					
Delivery Program 2017-2022 Objective					
3.4.1 Foster partnerships with higher education institutions through research and development, innovation and local skills development.					
Actions that support this Delivery Program Objective are included in 3.1.1.1 - Implement actions from the 2017-2021 Economic Development Strategy to lead, create and proactively support an environment that stimulates sustainable industry, business and investment growth.					
Delivery Program 2017-2022 Objective					
3.4.2 Support local business networks.					
Actions that support this Delivery Program Objective are included in 3.1.1.1 - Implement actions from the 2017-2021 Economic Development Strategy to lead, create and proactively support an environment that stimulates sustainable industry, business and investment growth.					
Delivery Program 2017-2022 Objective					
3.4.3 Encourage innovation that will support our growth as a regional city including smart community technology.					
3.4.3.3	Implement actions from Council's Smart Community Roadmap		Economic Development	Economic and Cultural Development	Smart Communities Initiatives developed and implemented in accordance with priorities identified in Roadmap

ONE YEAR OPERATIONAL PLAN 2020 - 2021 100

# BUDGET STATEMENT

## YOUR BUSINESS AND INDUSTRY – 1 JULY 2020 TO 30 JUNE 2021

### 2020-21 Original Budget

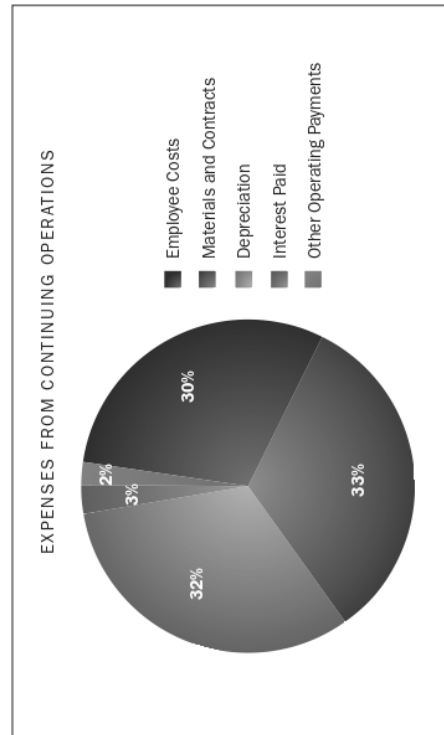
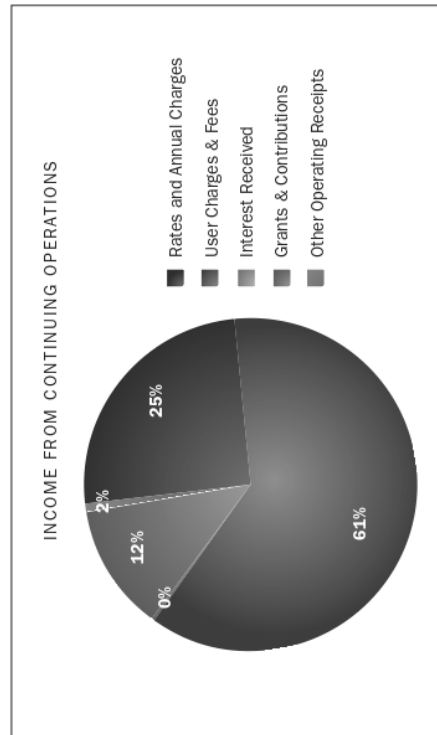
<b>Operating Activities Movements</b>	
<b>Income from continuing operations</b>	
Rates & Annual Charges	849,512
User Charges & Fees	2,099,888
Interest Received	-
Grants & Contributions	426,000
Other Operating Receipts	62,360
<b>Expenses from continuing operations</b>	
Employee Costs	(2,273,334)
Materials & Contracts	(2,476,233)
Depreciation	(2,392,556)
Interest Paid	(219,909)
Other Operating Payments	(158,401)
Overheads	(93,063)
Loss on Disposal of Assets	-
<b>Operating result from continuing operations</b>	<b>(4,175,736)</b>
<b>Restricted Asset Movements</b>	
<b>Restricted asset movements receipts</b>	
Transfer from Restricted Assets	1,477,739
<b>Restricted asset movements payments</b>	
Transfer to Restricted Assets	-
<b>Net Revenues (Used in)/Provided by in Restricted Assets</b>	<b>1,477,739</b>
<b>Property, plant and equipment movements</b>	
<b>Property, plant &amp; equipment movements receipts</b>	
Sale of Fixed Assets	-
Sale of Real Estate Development Assets	-
<b>Property, plant &amp; equipment movements payments</b>	
Purchase of Assets	(725,000)
Developer Provided Assets	-
<b>Net Revenues (Used in)/Provided by in Investing Activity</b>	<b>(725,000)</b>
<b>Financing activities movements</b>	
<b>Financing activities receipts</b>	
Proceeds from Borrowings & Advances	-
<b>Financing activities payments</b>	
Repayments of Borrowings & Advances	(1,566,775)
<b>Net Revenues (Used in)/Provided by in Financing Activity</b>	<b>(1,566,775)</b>
<b>Net Result (Including Depreciation)</b>	<b>(4,989,772)</b>
Add Back: Non Cash Items	2,392,556
<b>Budget Surplus/(Shortfall)</b>	<b>(2,597,216)</b>

► (INTEGRATED REF: DP - BUDGET STATEMENT 4 YEARS /RS - LTFP/FINANCIAL STATEMENTS)

P O R T M A C Q U A R I E - H A S T I N G S C O U N C I L

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### INCOME AND EXPENSES





## COMMUNITY THEME 4

**Your Natural and Built Environment****What we are trying to achieve**

A connected, sustainable, accessible community and environment that is protected now and into the future.

**How we will get there**

- 4.1 Provide (appropriate) infrastructure and services including water cycle management, waste management, and sewer management
- 4.2 Aim to minimise impact of natural events and climate change, for example, floods, bushfires and coastal erosion
- 4.3 Facilitate development that is compatible with the natural and built environment
- 4.4 Plan for Integrated transport systems that helps people get around and links our communities
- 4.5 Plan for integrated and connected communities across the Port Macquarie-Hastings area
- 4.6 Restore and protect natural areas
- 4.7 Provide leadership in the development of renewable energy opportunities
- 4.8 Increase awareness of issues affecting our environment, including the preservation of flora and fauna

**Who will assist us**

- > State Government
- > Koala Preservation Society
- > Landowners
- > NSW Government
- > Community interest groups
- > General public
- > State Government
- > Federal Government
- > Business and Industry groups
- > Community groups
- > External contractors

Community Strategic Plan Strategy					
4.1 Provide (appropriate) Infrastructure and services Including water cycle management, waste management, and sewer management					
Delivery Program 2017-2022 Objective					
4.1.1 Plan, investigate, design and construct water supply assets ensuring health, safety, environmental protection and security of supply for the future growth of the region.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.1.1.1 CW	Construction planning for the Sancroix Reservoir to Area 13 (Thrumster) trunk main (DN750) Allocated Amount 2020-21 - \$25,000	Water Supply	Infrastructure Planning (Project Delivery)	Deliver project according to approved project plan
	4.1.1.4 CW	Installation of new water supply services to residential and business premises - to cater for new development Allocated Amount 2020-21 - \$400,000 Expansion of existing water supply network	Water Supply	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan
	4.1.1.16 CW	Thrumster Recycled Water Interim Supply - Rising Main to Thrumster Reservoir - Booster Pumping Station and Interim Reservoir - undertake construction Allocated Amount 2020-21 - \$7,800,000	Water Supply	Infrastructure Planning (Project Delivery)	Deliver project according to approved project plan
	4.1.1.18 CW	Construction of a water main - between Sancroix Reservoir and Wauchope Allocated Amount 2020-21 - \$4,000,000	Water Supply	Infrastructure Planning (Project Delivery)	Deliver project according to approved project plan
	4.1.1.26 CW	Continue construction of the Southern Arm Water Trunk Main (D750) - Pacific Hwy Bonny Hills Allocated Amount 2020-21 - \$20,000	Water Supply	Infrastructure Planning (Project Delivery)	Deliver project according to approved project plan
	4.1.1.27 CW	Commencement of design for the Water treatment/ Filtration Plant at Cowarra dam Allocated Amount 2020-21 - \$50,000	Water Supply	Infrastructure Planning	Deliver project according to approved project plan
	4.1.1.28 CW	Preconstruction Works - Trunk Main from Bonny Hills to Kew (Area 15) Reservoir - Stage 1 Allocated Amount 2020-21 - \$150,000	Water Supply	Infrastructure Planning (Project Delivery)	Deliver project according to approved project plan



Community Strategic Plan Strategy						
4.1 Provide (appropriate) Infrastructure and services including water cycle management, waste management, and sewer management						
Delivery Program 2017-2022 Objective						
4.1.1 Plan, investigate, design and construct water supply assets ensuring health, safety, environmental protection and security of supply for the future growth of the region.						
Operational Plan 2020-2021 – Action/Activity/Project						
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures	
	4.1.1.1.29 CW	Marbuk Motorised Water Main Valve - Relocation Allocated Amount 2020-21 - \$350,000	Water Supply	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan	
	4.1.1.1.31 CW	Water SCADA System - Replacement Allocated Amount 2020-21 - \$50,000	Water Supply	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan	
	4.1.1.1.32 CW	Replacement of 3 Villages River Inlet Platform Structures Allocated Amount 2020-21 - \$90,000	Water Supply	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan	
	4.1.1.1.34 CW	Preconstruction works for the Granite Street Reservoir rehabilitation/renewal Allocated Amount 2020-21 - \$50,000	Water Supply	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan	
	4.1.1.1.35 CW	Preconstruction of Widderson St Reservoir Roof Replacement Allocated Amount 2020-21 - \$50,000	Water Supply	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan	
	4.1.1.1.36 CW	Water critical Infrastructure - Site Security Upgrades Allocated Amount 2020-21 - \$250,000	Water Supply	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan	
	4.1.1.1.39 CW	Telemetry Microwave link replacement Bonny Hills to Camden Haven Allocated Amount 2020-21 - \$60,000	Water Supply	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan	
	4.1.1.1.40 CW	Design of Rock Ramp to secure water level at Korea Island Pumping Stations Intake Pool Allocated Amount 2020-21 - \$50,000	Water Supply	Infrastructure Planning	Deliver project according to approved project plan	
	4.1.1.1.42 CW	Installation of Baffles within Reservoirs to ensure chlorination contact time for disinfection Allocated Amount 2020-21 - \$300,000	Water Supply	Infrastructure Operations	Deliver project according to approved project plan	

Community Strategic Plan Strategy					
4.1 Provide (appropriate) Infrastructure and services Including water cycle management, waste management, and sewer management					
Delivery Program 2017-2022 Objective					
4.1.1 Plan, investigate, design and construct water supply assets ensuring health, safety, environmental protection and security of supply for the future growth of the region.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.1.1.43 CW	Annual Energy Efficiency Initiatives Allocation - Variable Speed Drive Pumps - water sites Allocated Amount 2020-21 - \$150,000	Water Supply	Infrastructure Operations	Deliver project according to approved project plan
	4.1.1.44 CW	Wauchope Water Treatment Plant upgrade project Allocated Amount 2020-21 \$4,600,000	Water Supply	Infrastructure Operations	Deliver project according to approved project plan
	4.1.1.45 CW	Water Supply Security Projects Allocated Amount 2020-21 \$450,000	Water Supply	Infrastructure Operations	Deliver project according to approved project plan
Delivery Program 2017-2022 Objective					
4.1.2 Develop and implement annual maintenance and preventative works program for water supply assets.					
	4.1.2.1 CW	Conduct water asset replacement and renewal programs for live water mains, water meters, renewals and minor works, pumps and switchboards Allocated Amount 2020-21 - \$700,000 Water Mains Relocations Allocated Amount 2020-21 - \$700,000 Renewals - Live Watermains Allocated Amount 2020-21 - \$360,000 Renewals - Water Meters Allocated Amount 2020-21 - \$900,000 Renewals and Minor Works Allocated Amount 2020-21 - \$150,000 Annual Switchboard Replacement Program	Water Supply	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan
	4.1.2.2. CW	Carry out programmed replacement of Water Treatment Plant (WTP) electrical and mechanical assets Allocated Amount 2020-21 \$200,000	Water Supply	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan

Community Strategic Plan Strategy					
4.1 Provide (appropriate) Infrastructure and services including water cycle management, waste management, and sewer management					
Delivery Program 2017-2022 Objective					
4.1.3 Plan, investigate, design and construct sewerage assets ensuring health, safety, environmental protection and the future growth of the region.					
Operational Plan 2020-2021 – Action/ Activity/ Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.1.3.1 CW	Commence construction of the Port Macquarie Sewer rising main (Sewer Pump Station), Port Macquarie Allocated Amount 2020-21 - \$ 1,700,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project according to approved project plan
	4.1.3.3 CW	Finalisation of the Small town Sewerage Small Towns Sewerage Scheme Construction - Long Flat, Comboyne, Telegraph Point (multi-year project) Allocated Amount 2020-21 - \$5,000,000 Finalisation of the Small Village Sewerage Scheme at Long Flat, Comboyne, and Telegraph Point	Sewerage	Infrastructure Planning (Project Delivery)	1. Deliver project for Long Flat Sewerage Scheme according to approved project plan 2. Deliver project for Comboyne Sewerage Scheme according to approved project plan 3. Deliver project for Telegraph Point Sewerage Scheme according to approved project plan
	4.1.3.18 CW	Continuation of Preconstruction of Thrumster Sewerage treatment Plant (Area 13) - Phase 1 Allocated Amount 2020-21 - \$50,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.22 CW	Continue Investigation, Design and Construction of Kew Sewer Treatment Plant (STP) Upgrade (Multi-Year project) Allocated Amount 2020-21 - \$400,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.23 CW	Annual Energy Efficiency Initiatives Allocation - Variable Speed Drive Pumps – Sewer Sites Allocated Amount 2020-21 - \$150,000	Sewerage	Infrastructure Planning (Infrastructure Operations)	Deliver project to approved project plan
	4.1.3.24 CW	Inlet Works Replacement for Port Macquarie Sewerage Treatment Plant Allocated Amount 2020-21 - \$700,000	Sewerage	Infrastructure Planning (Infrastructure Operations)	Deliver project to approved project plan

Community Strategic Plan Strategy					
4.1 Provide (appropriate) Infrastructure and services including water cycle management, waste management, and sewer management					
Delivery Program 2017-2022 Objective					
4.1.3 Plan, investigate, design and construct sewerage assets ensuring health, safety, environmental protection and the future growth of the region.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.1.3.25 CW	Integrated Water Cycle Management Strategy Delivery (Multi-Year Project)	Sewerage	Infrastructure Planning	Deliver project to approved project plan
	4.1.3.26 CW	Allocated Amount 2020-21 - \$250,000 Preconstruction works for upgrade of Lake Innes Sewerage Pump Station #71 (PMSPS71)	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.27 CW	Allocated Amount 2020-21 - \$100,000 Port Macquarie Waste Water Treatment Plant Odour control mitigation works	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.28 CW	Allocated Amount 2020-21 - \$200,000 Camden Haven Waste Water Treatment Membrane Replacements	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.29 CW	Allocated Amount 2020-21 - \$420,000 Preconstruction of Wauchope Waste Water Treatment Plant Inlet Rationalisation	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.30 CW	Allocated Amount 2020-21 - \$50,000 Bonny Hillis Waste Water Treatment Plant Aerator Replacements	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.31 CW	Allocated Amount 2020-21 - \$140,000 Replace Sewer Telemetry Radios Wauchope & Kew	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
		Allocated Amount 2020-21 - \$125,000			

Community Strategic Plan Strategy					
4.1 Provide (appropriate) Infrastructure and services including water cycle management, waste management, and sewer management					
Delivery Program 2017-2022 Objective					
4.1.3 Plan, investigate, design and construct sewerage assets ensuring health, safety, environmental protection and the future growth of the region.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.1.3.32 CW	Sewer DNP3 (Distributed Network Protocol) Telemetry Processor roll out Port Macquarie Allocated Amount 2020-21 - \$230,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.33 CW	Sewer DNP3 (Distributed Network Protocol) Telemetry Processor roll out Wauchope & Kew Allocated Amount 2020-21 - \$105,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.34 CW	Port Macquarie Sewer Pump Station 1.3 Catchment Reline Allocated Amount 2020-21 - \$210,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.35 CW	Preconstruction works for Port Macquarie Sewer Pump Station 21 Refurbishment Allocated Amount 2020-21 - \$50,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.36 CW	Preconstruction works for Camden Haven Sewer Pump Station 2 Refurbishment Allocated Amount 2020-21 - \$50,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.37 CW	Kew/Kendall Sewer Pump Station 7, 8 and 9 SCADA Upgrade Allocated Amount 2020-21 - \$80,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.38 CW	Preconstruction works for upgrade of Port Macquarie Sewerage Pump Station #18 Allocated Amount 2020-21 - \$50,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.39 CW	Sewer Critical Infrastructure Site Security Upgrades Allocated Amount 2020-21 - \$250,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan
	4.1.3.40 CW	Preconstruction works for upgrade/relocation of Port Macquarie Sewerage Pump Station #1 for Aquatic Centre Project Allocated Amount 2020-21 - \$150,000	Sewerage	Infrastructure Planning (Project Delivery)	Deliver project to approved project plan

Community Strategic Plan Strategy					
4.1 Provide (appropriate) Infrastructure and services Including water cycle management, waste management, and sewer management					
Delivery Program 2017-2022 Objective					
4.1.4 Develop and implement annual maintenance and preventative works program for sewerage assets					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.1.4.1 CW	Programmed replacement of Sewer Pumps and Electrical switchboards at Sewage Pump Stations  Allocated Amount 2020-21 - \$150,000 Sewer Pump Replacement Program  Allocated Amount 2020-21 - \$150,000 Annual Switchboard Replacement  Allocated Amount 2020-21 - \$100,000 Lid Replacement Program	Sewerage	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan
	4.1.4.4 CW	Carry out programmed replacement of Sewer Treatment Plant (STP) electrical and mechanical assets  Allocated Amount 2020-21 - \$100,000 Annual Electrical STP Asset Replacement  Allocated Amount 2020-21 - \$100,000 Annual Mechanical STP Asset Replacement	Sewerage	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan
	4.1.4.5 CW	Conduct sewer assets replacement and maintenance programs for Sewer Rehabilitation and Relining Works  Allocated Amount 2020-21 - \$550,000 Annual Sewer Rehabilitation  Allocated Amount 2020-21 - \$100,000 Annual Sewer Relining Works	Sewerage	Infrastructure Planning (Infrastructure Operations)	Deliver project according to approved project plan

Community Strategic Plan Strategy					
4.1 Provide (appropriate) Infrastructure and services including water cycle management, waste management, and sewer management					
Delivery Program 2017-2022 Objective					
4.1.5 Work towards planning, investigation, design, construction of stormwater assets					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.1.5.06 CW	Continue design and construction for Black Swan Terrace - Stormwater detention facility (multi-year project)	Stormwater and Drainage	Infrastructure Planning	Deliver project according to approved project plan
	4.1.5.08 CW	Allocated Amount 2020-21 \$ 200,000 Stormwater Remediation – Detailed Design Panorama Drive Bonny Hills	Stormwater and Drainage	Infrastructure Planning	Deliver project according to approved project plan
	4.1.5.12 CW	Allocated Amount 2020-21 \$94,501 Stormwater Remediation – Investigation and design - 35 Hart Street Port Macquarie	Stormwater and Drainage	Infrastructure Planning	Deliver project according to approved project plan
		Allocated Amount 2020-21 \$90,000			
Delivery Program 2017-2022 Objective					
4.1.6 Develop and implement annual maintenance and renewal programs for stormwater assets					
4.1.6.2		Undertake annual canal maintenance for Settlement Shores and Broadwater canals as required	Stormwater and Drainage	Infrastructure Planning, (Infrastructure Operations)	Undertake canal maintenance works in accordance with the rolling priority program and risk management processes
	4.1.6.7 CW	Carry out the Stormwater Renewal Program Allocated Amount 2020-21 - \$650,000	Stormwater and Drainage	Infrastructure Planning, (Infrastructure Operations)	Deliver program according to approved schedule
4.1.6.18		Carry out stormwater maintenance program including inspections, monitoring and repair works.	Stormwater and Drainage	Infrastructure Planning, (Infrastructure Operations)	In accordance with adopted programs and reactive maintenance requirements based on risk

Community Strategic Plan Strategy					
4.1 Provide (appropriate) Infrastructure and services Including water cycle management, waste management, and sewer management					
Delivery Program 2017-2022 Objective					
4.1.6 Develop and implement annual maintenance and renewal programs for stormwater assets					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.1.6.19		Carry out stormwater engineering investigations in response to identified issues from both reactive and proactive inspections	Stormwater and Drainage	Infrastructure Planning,	Engineering Investigations completed for all complex issues raised.
4.1.6.20		Stormwater Asset Management Condition Rating of stormwater assets via CCTV inspections, including of newly constructed works	Stormwater and Drainage	Infrastructure Planning, (Infrastructure Operations	In accordance with adopted programs and proactive maintenance requirements based on risk
4.1.6.21		Develop Urban Stormwater Catchment Management Plans for each of the 62 sub-catchments	Stormwater and Drainage	Infrastructure Planning,	Deliver project according to approved project plan
	4.1.6.22 CW	North Haven Flood mitigation Works - investigation and concept design of remedial works Allocated Amount \$ 50,000	Stormwater and Drainage	Infrastructure Planning (Project Delivery)	Deliver project according to approved project plan
Delivery Program 2017-2022 Objective					
4.1.7 Develop and implement effective waste management strategies					
4.1.7.6		Ensure effective recycling & recovery of domestic waste through Material Recovery Facility (MRF)	Waste Management	Commercial Business Units	Recovery of domestic waste through Material Recovery Facility complete by 30 June 2021
4.1.7.7		Ensure effective recycling & recovery of organic waste through Organic Resource Recovery Facility (ORF)	Waste Management	Commercial Business Units	1. Recovery of domestic waste through Organic Resource Recovery Facility (ORRF) complete by 30 June 2021 2. Capture carbon credit data associated with waste diversion to ORRF for reporting purposes
4.1.7.9		Deliver efficient waste and recycling services at all Waste Transfer Stations	Waste Management	Commercial Business Units	Operation of all Waste Transfer Stations undertaken in accordance with regulatory requirements
4.1.7.13		Address illegal dumping and provide clean-up programs	Waste Management	Commercial Business Units, Environment and Regulatory Services	Illegal dumping and clean-up programs delivered by 30 June 2021



Community Strategic Plan Strategy					
4.1 Provide (appropriate) Infrastructure and services including water cycle management, waste management, and sewer management					
Delivery Program 2017-2022 Objective					
4.1.7 Develop and implement effective waste management strategies					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.1.7.23 CW	Cairncross Recycling Industrial Zone Improvements - Concrete Processing Facility Establishment Stage 1 - EIS, Design, Planning & Approvals  Allocated Amount 2020-21 - \$100,000	Waste Management	Commercial Business Units	Deliver project according to approved project plan
	4.1.7.26 CW	Cairncross Waste Management Facility (WMF) Expansion / Improvements - (multi-year project)  Undertake preliminary site establishment for new landfill cell Allocated Amount 2020-21 \$100,000  Establish new landfill cell in accordance with Development Consent Allocated Amount 2020-21 \$5,750,000  Stage 1 - Lunchroom Facilities & Amenities Allocated Amount 2020-21 \$70,000	Waste Management	Commercial Business Units	Deliver projects according to approved project plans
4.1.7.27		Continue to monitor, plan and implement the Waste Strategy 2017 - 2024 in accordance with regulatory requirements and industry best practice - (multi-year project)	Waste Management	Commercial Business Units	Deliver identified actions from the Waste Strategy 2017 - 2024 according to approved project plan
4.1.7.28		Deliver efficient waste collection services, including domestic, commercial and public place	Waste Management	Commercial Business Units	Waste collection services delivered as required
4.1.7.29		Ensure effective operation of all Waste Transfer Stations	Waste Management	Environmental Services	1. Operation of Cairncross waste management facility undertaken in accordance with regulatory requirements 2. Capture the tonnage of waste to landfill for environmental reporting

Community Strategic Plan Strategy					
4.1 Provide (appropriate) Infrastructure and services including water cycle management, waste management, and sewer management					
Delivery Program 2017-2022 Objective					
4.1.7 Develop and implement effective waste management strategies.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.1.7.30		Undertake Waste Education and Marketing campaigns	Waste Management	Commercial Business Units	Waste Education and Marketing campaigns delivered according to approved programs
4.1.7.31		Operate and maintain waste facilities in accordance with regulatory requirements and industry best practice	Waste Management	Commercial Business Units	Deliver projects including landfill gas monitoring according to approved project plans
	4.1.7.32 CW	Kingfisher Waste Depot Upgrade	Waste Management	Commercial Business Units	Deliver project according to approved project plan
		Allocated Amount 2020-21 \$300,000			
Community Strategic Plan Strategy					
4.2 Aim to minimise the impact of natural events and climate change, for example, floods, bushfires and coastal erosion					
Delivery Program 2017-2022 Objective					
4.2.1 Develop and implement coastal, estuary, floodplain, and bushfire management plans.					
4.2.1.01		Deliver the annual bushfire risk mitigation program for PMHC	Natural Resource Management	Environment and Regulatory Services	1. 90% of program delivered 2. RFFF estimates are submitted to the RFS for the following financial year grant application
4.2.1.02		Implement actions from the Flying Fox Camp Management Plan for Kooloonbung Creek	Natural Resource Management	Environment and Regulatory Services	1. Attend community meetings x two (six monthly) 2. National flying-fox census count x 4 (quarterly) 3. Operation of sprinkler system and monitoring ongoing 4. Develop protocols to manage incidents 5. Investigate alternative habitat 6. Develop educational materials
4.2.1.03		Investigation of appropriate floodplain mitigation measures and strategies to reduce flood risk in the Hibbard Precinct Catchment	Natural Resource Management	Environment and Regulatory Services	1. Grant application submitted and obtained 2. Community consultation undertaken 3. Begin investigation into options for mitigation measures
4.2.1.04		Implementation of flood mapping updates associated with Hastings River Flood Study	Natural Resource Management	Environment and Regulatory Services	GIS flood mapping completed & available to community

Community Strategic Plan Strategy					
4.2 Aim to minimise the Impact of natural events and climate change, for example, floods, bushfires and coastal erosion					
Delivery Program 2017-2022 Objective					
4.2.1 Develop and implement Coastal, Estuary, Floodplain, and bushfire management plans.					
Operational Plan 2020-2021 – Action/ Activity/ Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.2.1.05		Continue to ensure development compliance to achieve sound environmental outcomes - Vegetation Management Plans (VPMs), Koala Plans of Management (KPoM) developed, registered, implemented and monitored	Natural Resource Management	Environment and Regulatory Services	1. Register, respond and undertake initial action on customer requests associated with VMP's within 14 days. 2. Create workflow management processes for VMPs and KPoMs using Authority 3. Undertake mapping of vegetation management plans and koala plans of management with dedication years
4.2.1.06		Development of environmental program of works (registration, implementation, monitoring) to ensure compliance to Airport bio certification	Natural Resource Management	Environment and Regulatory Services	1. Undertake scoping, briefing preparation, and requisition of appropriate services. 2. Ongoing monitoring, generate reports, manage budgets for payment of contracts and write final report pertinent to on-ground environmental management actions.
4.2.1.07		Provide subject matter expert advice on DA and landuse application referrals	Natural Resource Management	Environment and Regulatory Services	Referrals to DA applications is undertaken within 14 days
4.2.1.08		Investigation of appropriate floodplain mitigation measures and strategies to reduce flood risk in the Wrights and Yarrabee Creeks	Natural Resource Management	Environment and Regulatory Services	1. Grant application submitted and obtained 2. Community consultation begun
	4.2.1.11 CW	Undertake preparatory work for new stormwater system at Illaroo Road  Allocated Amount 2020-21 - \$150,000	Natural Resource Management	Environment and Regulatory Services	1. Completion of Aboriginal Archaeological Investigation
4.2.1.13		Consult with community regarding funding model options for Illaroo revetment wall.	Natural Resource Management	Environment and Regulatory Services	Consultation with community undertaken

Community Strategic Plan Strategy 4.2 Aim to minimise the impact of natural events and climate change, for example, floods, bushfires and coastal erosion					
Delivery Program 2017-2022 Objective 4.2.1 Develop and implement Coastal, Estuary, Floodplain, and bushfire management plans.					
Operational Plan 2020-2021 – Action/ Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.2.1.14		Coast and estuary management committee	Natural Resource Management	Environment and Regulatory Services	Four committee meetings held per year
4.2.1.15		Compliance with Seagrass Assessment and Intertidal Wetland Rehabilitation Plan for the Stingray Creek Bridge Replacement Work.	Natural Resource Management	Environment and Regulatory Services	1. Four year post construction sea grass monitoring completed 2. Fence erected on offset site 3. Offset site mapped to determine vegetation integrity
4.2.1.16		Development of a Coastal Management Program for Lake Cathie	Natural Resource Management	Environment and Regulatory Services	Undertake the initial development of a scoping study for Coastal Management Program specific to Lake Cathie
4.2.1.17		Develop the annual bushfire risk mitigation program for Council lands prepared in accordance with the Bush Fire Risk Management Plan.	Natural Resource Management	Environment and Regulatory Services	Undertake the initial development of a scoping study for Coastal Management Program specific to Lake Cathie
4.2.1.18		Flood Mapping - Updated Flood Maps including LEP maps, External Customer Mapping Portal & Automated Flood Certificates	Natural Resource Management	Environment and Regulatory Services	1. All Council adopted flood studies mapped and accessible to internal and external customers via LEP 2. Flood mapping portal scoping study completed 3. Project plan and possible consultant engagement completed 4. Online portal developed and tested
Delivery Program 2017-2022 Objective 4.2.2 Promote strategies to mitigate Climate Change.					
4.2.2.1		Undertake development of a Sustainability and Climate Change Strategy	Environmental Services	Development and Environment	Sustainability and Climate Change Strategy developed and adopted by 30 June 2021.

Community Strategic Plan Strategy					
4.3 Facilitate development that is compatible with the natural and built environment					
Delivery Program 2017-2022 Objective					
4.3.1 Undertake transparent and efficient development assessment in accordance with relevant legislation					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.3.1.1		Ensure development assessment, building certification and subdivision certification activities are completed efficiently and in accordance with legislation	Development Assessment	Development Assessment	Capture the number of applications and processing times, together with a commentary on development trends and report to Council quarterly
4.3.1.2		Ensure the Development Assessment Panel operates in accordance with their charter and all applications are accurately determined	Development Assessment	Development Assessment	Have no successful legal appeals relating to process errors
Community Strategic Plan Strategy					
4.4 Plan for integrated transport systems that helps people get around and link our communities					
Delivery Program 2017-2022 Objective					
4.4.1 Plan, investigate, design and construct transport assets which address pedestrians, cyclist and vehicular needs to cater for the future growth of the region					
4.4.1.02		Develop a Regional Integrated Transport Strategy (multi-year project)	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved action plan
	4.4.1.03 CW	Footpath, Cycleway and Pedestrian works	Roads, Bridges and Transport	Infrastructure Planning, (Project Delivery)	Deliver project according to approved project plan and in line with program
	4.4.1.22 CW	Allocated Amount 2020-21 - \$500,000 Kinross Bridge – structural repairs and bridge replacement Optioneering to ensure bridge remains serviceable (multi-year project)	Roads, Bridges and Transport	Infrastructure Planning, (Project Delivery)	Deliver project according to approved project plan
4.4.1.32		Allocated Amount 2020-21 - \$861,176 Continue corridor planning - Kendall Road – Ocean Drive – Hastings River Drive regional road corridor (MP538 / MR600) - (multi-year project)	Roads, Bridges and Transport	Infrastructure Planning	Corridor planning – Kendall Road – Ocean Drive- Hastings River Drive regional road corridor commenced
	4.4.1.34 CW	Kew Main Street Upgrade Construction Allocated Amount - \$1,540,000	Roads, Bridges and Transport	Infrastructure Planning, (Project Delivery)	Deliver project according to approved project plan

Community Strategic Plan Strategy 4.4 Plan for integrated transport systems that helps people get around and link our communities					
Delivery Program 2017-2022 Objective 4.4.1 Plan, investigate, design and construct transport assets which address pedestrians, cyclist and vehicular needs to cater for the future growth of the region.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.4.1.37 CW	Local Roads Proactive Renewal Program Allocated Amount 2020-21 - \$1,000,000	Roads, Bridges and Transport	Infrastructure Planning (Infrastructure Operations)	In accordance with adopted programs and preventative maintenance requirements
	4.4.1.45 CW	Finalise detailed business case for Ocean Drive Ocean Drive duplication - Matthew Flinders Drive to Greenmeadows (multi-year project)  Allocated Amount 2020-21 - \$100,000	Roads, Bridges and Transport	Transport and Stormwater Network	Corridor planning – Kendall Road – Ocean Drive – Hastings River Drive regional road corridor commenced
4.4.1.48		Development Contribution Plan (Roads) Review and Update	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.49 CW	Transport, Traffic and Stormwater various design works - Additional Transport and Stormwater Designs Allocated Amount 2020-21 - \$50,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.51 CW	Installation of new bus shelters as per the Community Passenger Transport Infrastructure Grant Scheme (CPTIGS) Program Allocated Amount 2020-21 - \$90,000	Roads, Bridges and Transport	Infrastructure Planning (Infrastructure Operations)	Bus shelter installations completed as per the program
4.4.1.52		AUS-SPEC Review - Undertake a comprehensive review of Councils full suite of design and construction specifications (multi-year project)	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan

Community Strategic Plan Strategy 4.4 Plan for integrated transport systems that helps people get around and link our communities					
Delivery Program 2017-2022 Objective 4.4.1 Plan, investigate, design and construct transport assets which address pedestrians, cyclist and vehicular needs to cater for the future growth of the region.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.4.1.55 CW	Beach to Beach - Shared path project at Camden Haven – Detailed design, environmental approvals and commencement of construction Allocated Amount 2020-21 \$600,000	Roads, Bridges and Transport	Infrastructure Planning, (Project Delivery)	Deliver project according to approved project plan
	4.4.1.61 CW	Continuation of Bago Road Rehabilitation Stage 2 (Milligans Rd to Bluewater Cres) Allocated Amount 2020-21 - \$1,400,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.62 CW	The Ruins Way Reconstruction Major Innes Drive - Sitella St Allocated Amount 2020-21 - \$1,412,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.63 CW	Pembroke Road - Stoney Creek Bridge Upgrade - Detailed Design Allocated Amount 2020-21 - \$300,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.65 CW	Scrubby Creek Bridge - Replacement Upgrade Allocated Amount 2020-21 - \$710,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.66 CW	Kindee Bridge Upgrade - Detailed Design Allocated Amount 2020-21 - \$50,000	Roads, Bridges and Transport	Infrastructure Planning, (Project Delivery)	Deliver project according to approved project plan
4.4.1.67		Transport Network Improvement Planning Project - Options Assessment and Strategic Business Case (Including Review of Orbital Road Options) - (Multi Year Project)	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan

Community Strategic Plan Strategy 4.4 Plan for integrated transport systems that helps people get around and link our communities					
Delivery Program 2017-2022 Objective 4.4.1 Plan, investigate, design and construct transport assets which address pedestrians, cyclist and vehicular needs to cater for the future growth of the region.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.4.1.71	4.4.1.70 CW	Pedestrian Refuge - Horton Street - Clarence Street and William Street - Detailed Design Allocated Amount 2020-21 - \$60,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
		Work with National Parks and Wildlife Services to adjust road boundaries	Roads, Bridges and Transport	Infrastructure Planning	Boundary adjustments commenced
	4.4.1.77 CW	Shared pathway Ocean Drive (Brotherglen Drive - Pacific Hwy) - Undertake final land acquisitions Adopted and continuing from previous years	Roads, Bridges and Transport	Infrastructure Planning	Land acquisitions finalised
	4.4.1.80 CW	Boundary Street Upgrade - Commence detailed design and Environmental Approvals Allocated Amount 2020-21 \$1,000,000	Roads, Bridges and Transport	Infrastructure Planning.	Deliver project according to approved project plan
	4.4.1.81 CW	Brill Road Sealing - Investigations & concept design Allocated Amount 2020-21 \$450,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.82 CW	School to School share path project - detailed design and planning approvals for highest priority sections Allocated Amount 2020-21 \$300,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.83 CW	Gordon Street Upgrade - Road Resurfacing, Stormwater flood mitigation and water main renewal works (multi-year project) Allocated Amount 2020-21 \$3,000,000	Roads, Bridges and Transport	Infrastructure Planning (Project Delivery)	Deliver project according to approved project plan
	4.4.1.84 CW	Bago Road Rehabilitation of Stage 3 - Bluewater Crescent to Cameron Street Allocated Amount 2020-21 - \$2,700,000	Roads, Bridges and Transport	Infrastructure Planning (Project Delivery)	Deliver project according to approved project plan
4.4.1.85		Lake Cathie Bridge (Ocean Drive) - Level 3 Investigation and Durability Assessment	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan



Community Strategic Plan Strategy					
4.4 Plan for integrated transport systems that helps people get around and link our communities					
Delivery Program 2017-2022 Objective					
4.4.1 Plan, investigate, design and construct transport assets which address pedestrian, cyclist and vehicular needs to cater for the future growth of the region.					
Operational Plan 2020-2021 – Action/ Activity/ Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.4.1.86		Limeburner's Bridge (Shoreline Drive) - Level 3 Investigation and Durability Assessment	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.87 CW	Thompsons Bridge Replacement Allocated Amount 2020-21 \$458,000	Roads, Bridges and Transport	Infrastructure Planning (Project Delivery)	Deliver project according to approved project plan
	4.4.1.88 CW	Lorne Road Sealing - Investigations and concept design Allocated Amount 2020-21 \$120,000	Roads, Bridges and Transport	Transport and Stormwater Network	Deliver project according to approved project plan
4.4.1.89		Undertake a detailed traffic analysis of the Sanctuary/Thrumster/Fernbank growth area to identify high priority works	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
4.4.1.90		Slipping of Hibbard Ferry	Ferry services	Infrastructure Planning	Undertake slipping of Hibbard Point Ferry
	4.4.1.91 CW	King Creek Rd - Shoulder Sealing and Safety Barrier Installation Allocated Amount 2020-21 \$250,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.92 CW	Roundabout Installation Owen and Home Streets Allocated Amount 2020-21 \$200,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.93 CW	Roundabout Installation Lord and Herschell Streets Allocated Amount 2020-21 \$250,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.94 CW	Roundabout Installation Nancy Bird Walton Drive, Kendall Road and Ocean Drive Allocated Amount 2020-21 \$200,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.95 CW	Bago Road Rehabilitation - Stage 1 - finalisation of Milligans Road resurfacing Allocated Amount 2020-21 \$428,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.1.96 CW	Design and Construction of the Pappinbarra Bridge Replacement Allocated Amount 2020-21 \$3,158,140	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan

Community Strategic Plan Strategy 4.4 Plan for integrated transport systems that helps people get around and link our communities					
Delivery Program 2017-2022 Objective 4.4.2 Develop and implement annual maintenance and renewal programs for transport assets					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
	4.4.2.1 CW	Undertake road resurfacing and rehabilitation works throughout the local government area in accordance with the rolling priority program and Pavement Management System Continuation of High Traffic Road Resurfacing Allocated Amount 2020-21 - \$957,692 Continuation of Pavement Rejuvenation Treatments Allocated Amount 2020-21 - \$239,423 Road Resealing Works Allocated Amount 2020-21 - \$2,080,077	Roads, Bridges and Transport	Infrastructure Planning (Infrastructure Operations)	In accordance with adopted programs and preventative maintenance requirements
4.4.2.2		Carry out annual unsealed road maintenance program including gravel resheeting, grading, and rural roadside vegetation clearing	Roads, Bridges and Transport	Infrastructure Planning (Infrastructure Operations)	In accordance with adopted programs and reactive maintenance requirements based on risk
4.4.2.3		Carry out annual sealed road maintenance program including resurfacing, jetpatching, heavy patching and installation of roadside furnishings.	Roads, Bridges and Transport	Infrastructure Planning (Infrastructure Operations)	In accordance with adopted programs and reactive maintenance requirements based on risk
4.4.2.4		Undertake bridges, stormwater and culvert maintenance program including inspections, monitoring and repair works.	Roads, Bridges and Transport	Infrastructure Planning (Infrastructure Operations)	In accordance with adopted programs and reactive maintenance requirements based on risk
4.4.2.5		Carry out reactive maintenance to Koala Food Trees and Koala Fencing on Link Rd (Ocean Dr)	Roads, Bridges and Transport	Infrastructure Planning (Environmental Services)	In accordance with adopted programs and reactive maintenance requirements based on risk
4.4.2.6		Bridgeworks and Road Rehabilitation Program - Undertake regular bridge and geotechnical road pavement tests to inform and develop program	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan
	4.4.2.7 CW	Timber Bridges – Renewals & Repairs Allocated Amount 2020-21 \$ 1,200,000	Roads, Bridges and Transport	Infrastructure Planning	Deliver project according to approved project plan

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Community Strategic Plan Strategy 4.4 Plan for integrated transport systems that helps people get around and link our communities					
Delivery Program 2017-2022 Objective 4.4.3 Develop and implement traffic and road safety programs.					
Operational Plan 2020-2021 – Action/ Activity/ Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.4.3.1		Develop a Road Safety Action Plan and undertake associated safety education and awareness programs identified in the plan	Roads, Bridges and Transport	Infrastructure Planning	Undertake road safety educational programs
4.4.3.2		Install and maintain street lights in accordance with identified priorities	Roads, Bridges and Transport	Infrastructure Planning	Deliver street lighting program according to approved schedule and prioritisation
Community Strategic Plan Strategy 4.5 Plan for integrated transport systems that helps people get around and link our communities					
Delivery Program 2017-2022 Objective 4.5.1 Carry out strategic planning to manage population growth and provide for co-ordinated urban development.					
4.5.1.7		Review Local Environmental Plan (LEP) and Development Control Plan (DCP) provisions to promote development of the Yippin Creek Urban Release Area (UGMS Action 4)	Strategic Land Use Planning	Strategy	Report to Council regarding draft planning outcomes to Council by 30 June 2021
4.5.1.8		Progress Council led precinct planning for the proposed Health and Education Precinct (UGMS Action 13)	Strategic Land Use Planning	Strategy	Continue support studies for a planning proposal in consultation with stakeholders by 30 June 2021
4.5.1.10		Review LEP and DCP provisions to promote appropriate housing choice options (UGMS Action 1)	Strategic Land Use Planning	Development Assessment	Complete Housing Strategy by June 2021
4.5.1.11		Investigate the capacity of land at the intersection of Ocean Drive with Houston Mitchell Drive for light industrial use and at the intersection of Ocean Drive with Bonny View Drive for light industrial development or for use as a school (UGMS Action 17)	Strategic Land Use Planning	Development Assessment	Final report to Council re Local Environmental Plan (LEP) and Development Control Plan (DCP) amendments by 30 June 2021
4.5.1.14		Review the Port Macquarie-Hastings Heritage Inventory (UGMS Action 31)	Strategic Land Use Planning	Strategy	Complete Stage 2 of the Heritage Inventory review and report to Council by 30 June 2021
4.5.1.15		Port Macquarie Civic Precinct - Commence investigations for strategic landuse planning of Council owned property	Strategic Land Use Planning	Strategy	Investigations commenced for Port Macquarie Civic Precinct Strategic Landuse Planning of Council owned property

Community Strategic Plan Strategy					
4.5 Plan for integrated transport systems that helps people get around and link our communities					
Delivery Program 2017-2022 Objective					
4.5.2 Plan for infrastructure that supports population growth					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.5.2.2		Continue the review of the Major Roads Contributions Plan for completion in 2020 -2021 (UGMS Action 23)	Strategic Land Use Planning	Strategy	Complete review of draft works program for review of the Major Roads Contributions Plan by 30 June 2021
Community Strategic Plan Strategy					
4.6 Restore and protect natural areas					
Delivery Program 2017-2022 Objective					
4.6.1 Develop and implement a range of programs for the environmental management of lands within the local government area					
4.6.1.1		Undertake strategic biosecurity (weed management) program to restore and conserve the natural environment of the Mild North Coast	Natural Resource Management	Environment and Regulatory Services	1. 153 high risk site inspections undertaken 2. 1500km of high risk/priority pathways inspected 3. 240 rural/semi-rural property inspections undertaken 4. 120 urban property inspections undertaken 5. Deliver 2 training workshops provided to community & relevant stakeholders 6. 10 media engagements on biosecurity matters 7. 10 regional weed meetings/workshops attended 8. 60 days managing priority weeds in Council's drainage reserves 9. 680ha inspected and treated for priority weeds 10. 2300km of roads inspected and treated as high risk pathways
4.6.1.2		Tenure blind aquatic weed control targeting mainly Salvinia in static water bodies	Natural Resource Management	Environment and Regulatory Services	46 sites inspected and treated for aquatic weeds.

Community Strategic Plan Strategy 4.6 Restore and protect natural areas					
Delivery Program 2017-2022 Objective 4.6.1 Develop and implement a range of programs for the environmental management of lands within the local government area					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.6.1.1.5		Implement the Bushland Regeneration Management Program and collaborate with various community groups (e.g. Landcare)	Natural Resource Management	Environment and Regulatory Services	1. All Council reserves are mapped to determine the ecological value based on benefits and constraints 2. Undertake management of Council reserves that are deemed of significant ecological value following guidance and direction from the Ecological Restoration report
4.6.1.1.8		Commence implementation of identified actions from the adopted Koala Population Recovery Strategy	Natural Resource Management	Environment and Regulatory Services	Detailed map which identifies Koala Road strike hot spots in Port Macquarie Urban area
4.6.1.1.12		Undertake bush regeneration on sites related to development and infrastructure projects	Natural Resource Management	Environment and Regulatory Services	Consultation with community undertaken
4.6.1.1.13		Undertaken priority weed control for high priority weed species	Natural Resource Management	Environment and Regulatory Services	1. New contracts are scoped, briefs are prepared and services are secured for work for 20/21 operational year 2. Management on sites is monitored and reported on upon completion of works
4.6.1.1.14		Undertake targeted control of priority weed trees on a tenure-blind basis.	Natural Resource Management	Environment and Regulatory Services	1. New contracts are scoped, briefs are prepared and services are secured for work for 20/21 operational year 2. Contract sites are monitored and reported on upon completion of works
4.6.1.1.15		Environmental Compliance Auditing	Natural Resource Management	Environment and Regulatory Services	1. Toolbox talks have been held with relevant teams to relay information regarding environmental management procedures 2. Creation of template site inspection checklist 3. Undertake 10 site inspections throughout the year to audit environmental compliance

Community Strategic Plan Strategy					
4.6 Restore and protect natural areas					
Delivery Program 2017-2022 Objective					
4.6.1 Develop and implement a range of programs for the environmental management of lands within the local government area					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.6.1.16		Commence the Natural Resources asset and maintenance register	Natural Resource Management	Environment and Regulatory Services	<ol style="list-style-type: none"> <li>1. Create the Natural Resources Management asset register APP which records location and condition of assets</li> <li>2. Map all Natural Resources Management assets</li> <li>3. Write the management plan which outlines maintenance and replacement actions</li> <li>4. Carry out priority maintenance actions within the budget allocated</li> </ol>
4.6.1.17		Review of Environmental Factors (REF) Training and process/capability improvement	Natural Resource Management	Environment and Regulatory Services	<ol style="list-style-type: none"> <li>1. Conduct a pre and post-training survey of REF authors</li> <li>2. Provide internal staff with four environmental training opportunities during the year</li> <li>3. Establish a baseline data set - tracking duration of REF process</li> <li>4. Create new training and process documents where relevant (Environmental induction, environmental awareness training, Environmental Work Method Statement (EWMS), procedures, environmental inspection checklist)</li> <li>5. Write a report which details out the demonstrated actions against recommendations, prior to deadlines, which are stated in Houston Mitchell Drive audit report</li> </ol>
4.6.1.18		Partridge Creek Acid Sulfate Soils Wetland Management	Natural Resource Management	Environment and Regulatory Services	12 site inspections of weir conducted each year
4.6.1.19		Actions from the Ecological Restoration report implemented	Natural Resource Management	Environment and Regulatory Services	<ol style="list-style-type: none"> <li>1. Bushland management undertaken on identified sites</li> <li>2. Investigation of feasibility of bushland reserves becoming stewardship sites</li> <li>3. Creation of policy for native vegetation offset to better reflect current management practices</li> <li>4. Investigation for new lands for Development Control Plan (DCP) offsets</li> </ol>

Community Strategic Plan Strategy 4.6 Restore and protect natural areas					
Delivery Program 2017-2022 Objective 4.6.1 Develop and implement a range of programs for the environmental management of lands within the local government area					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.6.1.20		Wild deer management in PMHC	Natural Resource Management	Environment and Regulatory Services	Implement PMHC specific management actions generated from the Hastings Wild Deer Program.
4.6.1.21		Tip Gravel Road Environmental Protect Biodiversity Conservation (EPBC) Act Koala Management Plan	Natural Resource Management	Environment and Regulatory Services	1. Undertake camera monitoring 3 times per year 2. Inspect fences annually 3. Submit compliance report outlining actions undertaken
4.6.1.22		Undertake audit of Coastal Vegetation State Environmental Planning (SEPP) mapping	Natural Resource Management	Environment and Regulatory Services	1. Map of Coastal Vegetation SEPP mapping audited for accuracy in PMHC LGA 2. Report outlining mapping inaccuracies in PMHC LGA
4.6.1.23		Provide support for the implementation of the Coastal Koala Plan of Management (CKPoM)	Natural Resource Management	Environment and Regulatory Services	Develop a program of actions that are relevant to the NRM team which are generated from the CKPoM
Community Strategic Plan Strategy 4.7 Provide leadership in the development of renewable energy opportunities					
Delivery Program 2017-2022 Objective 4.7.1 Promote renewable energy outcomes within Council.					
	4.7.1.09 CW	Install Solar Panels at Port Macquarie Sewerage Treatment Plant (STP)  Allocated Amount 2020-21 \$60,000	Sewerage	Infrastructure Operations, (Strategy)	Deliver project according to approved project plan
	4.7.1.10 CW	Installation of Solar Panels - Wauchope Water Treatment Plant (WTP)  Allocated Amount 2020-21 \$70,000	Water Supply	Infrastructure Operations, (Strategy)	Deliver project according to approved project plan

Community Strategic Plan Strategy					
4.8 Increase awareness of issues affecting our environment, including the preservation of flora and fauna					
Delivery Program 2017-2022 Objective					
4.8.1 Ensure all Council operations comply with environmental standards and regulations.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.8.1.1		Operate and maintain water treatment plants in accordance with adopted maintenance programs and scheme requirements	Water Supply	Infrastructure Planning (Infrastructure Operations)	Monitor plants continuously with plant breakdowns attended to within 24 hours
4.8.1.2		Operate the water supply network to ensure public health and safety	Water Supply	Infrastructure Planning (Infrastructure Operations)	Ensure any public health and safety issues in relation to water supply are responded to in line with service standards
4.8.1.3		Maintain and operate storage dams in accordance with Australian National Committee On Large Dams (ANCOLD) guidelines	Water Supply	Infrastructure Planning (Infrastructure Operations)	Ensure any issues in relation to the operation and maintenance of storage dams are handled in line with ANCOLD guidelines
4.8.1.4		Operate and maintain sewerage treatment plants in accordance with environmental licences, adopted maintenance programs and scheme requirements	Sewerage	Infrastructure Planning (Infrastructure Operations)	Monitor plants continuously with plant breakdowns attended to within 24 hours
4.8.1.5		Operate the sewerage network to ensure service delivery meets public health and safety requirements	Sewerage	Infrastructure Planning (Infrastructure Operations)	Ensure any public health and safety issues in relation to sewerage network are responded to in line with service standards
Delivery Program 2017-2022 Objective					
4.8.2 Increase community awareness and enable access to the natural environment.					
4.8.2.1		Deliver bushfire preparedness and planning programs to the community	Natural Resource Management	Environment and Regulatory Services	1. Attendance at BFMC and bushfire risk meetings - 90% participation 2. Attendance at relevant industry training and workshops - 90% participation 3. CRM completion 100% within the relevant service standards - variable



Community Strategic Plan Strategy					
4.8 Increase awareness of issues affecting our environment, including the preservation of flora and fauna					
Delivery Program 2017-2022 Objective					
4.8.3 Promote Biodiversity Programs.					
Operational Plan 2020-2021 – Action/Activity/Project					
Operational Action	Capital Works Project	Description	Council Service	Lead Responsibility	Performance Measures
4.8.3.1		Continue implementation of identified actions from the adopted Biodiversity Strategy	Natural Resource Management	Environment and Regulatory Services	Implementation of actions from the following plans (as outlined in specific OP plan goals); - Koala Recovery Strategy - Flying-fox Camp Management plan - Ecological restoration report - MidNorth Coast Feral Deer Strategy
4.8.3.2		PMHC in partnership with JO, KPS, and DPIE support the ongoing work of the Koala Recovery Partnership Program	Natural Resource Management	Environment and Regulatory Services	Operational objectives of the Koala Recovery Partnership Program are met
4.8.3.3		Dunbogan Flood Access - salt marsh offset	Natural Resource Management	Environment and Regulatory Services	Salt Marsh offset contract is completed

## BUDGET STATEMENT

## YOUR NATURAL &amp; BUILT ENVIRONMENT – 1 JULY 2020 TO 30 JUNE 2021

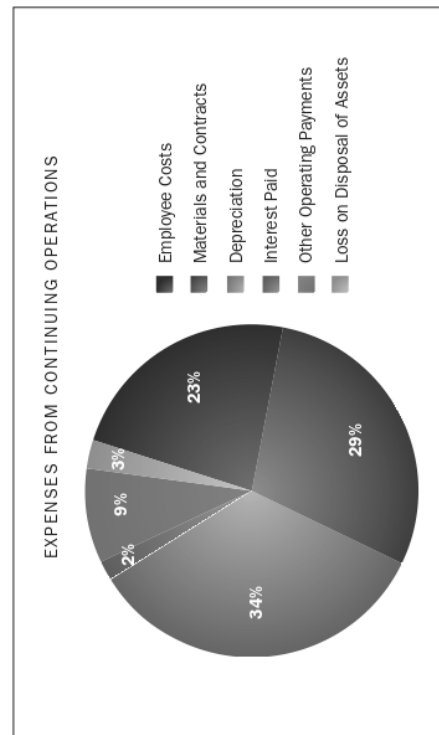
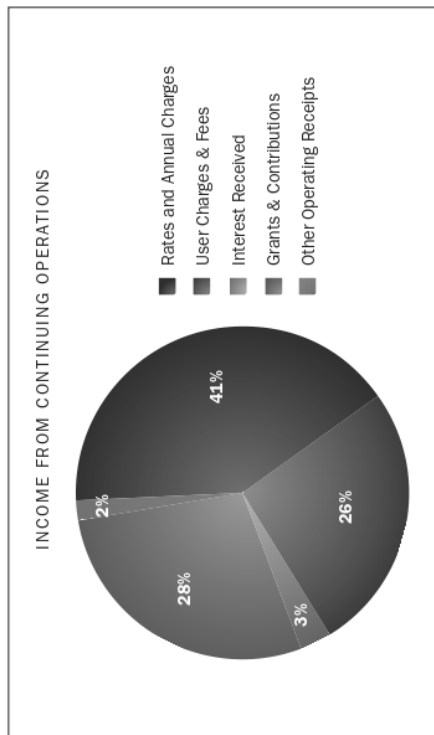
## 2020-21 Original Budget

<b>Operating Activities Movements</b>	
<b>Income from continuing operations</b>	
Rates & Annual Charges	52,189,944
User Charges & Fees	33,045,840
Interest Received	3,444,360
Grants & Contributions	35,120,634
Other Operating Receipts	1,971,883
<b>Expenses from continuing operations</b>	
Employee Costs	(26,486,970)
Materials & Contracts	(33,085,660)
Depreciation	(39,219,704)
Interest Paid	(1,790,708)
Other Operating Payments	(10,282,150)
Loss on Disposal of Assets	(3,000,000)
Overheads	(10,257,660)
<b>Operating result from continuing operations</b>	<b>1,649,809</b>
<b>Restricted Asset Movements</b>	
<b>Restricted asset movements receipts</b>	
Transfer from Restricted Assets	54,678,919
<b>Restricted asset movements payments</b>	
Transfer to Restricted Assets	(47,554,856)
<b>Net Revenues (Used in)/Provided by in Restricted Assets</b>	<b>7,124,063</b>
<b>Property, plant and equipment movements</b>	
<b>Property, plant &amp; equipment movements receipts</b>	
Sale of Fixed Assets	-
Sale of Real Estate Development Assets	-
<b>Property, plant &amp; equipment movements payments</b>	
Purchase of Assets	(66,964,009)
Developer Provided Assets	(6,500,000)
<b>Net Revenues (Used in)/Provided by in Investing Activity</b>	<b>(73,464,009)</b>
<b>Financing activities movements</b>	
<b>Financing activities receipts</b>	
Proceeds from Borrowings & Advances	1,200,000
<b>Financing activities payments</b>	
Repayments of Borrowings & Advances	(6,718,583)
<b>Net Revenues (Used in)/Provided by in Financing Activity</b>	<b>(5,518,583)</b>
<b>Net Result (Including Depreciation)</b>	<b>(70,208,720)</b>
Add Back: Non Cash Items	42,219,704
<b>Budget Surplus/(Shortfall)</b>	<b>(27,989,016)</b>

► (INTEGRATED REF: DP - BUDGET STATEMENT 4 YEARS /RS - LTFP/FINANCIAL STATEMENTS)

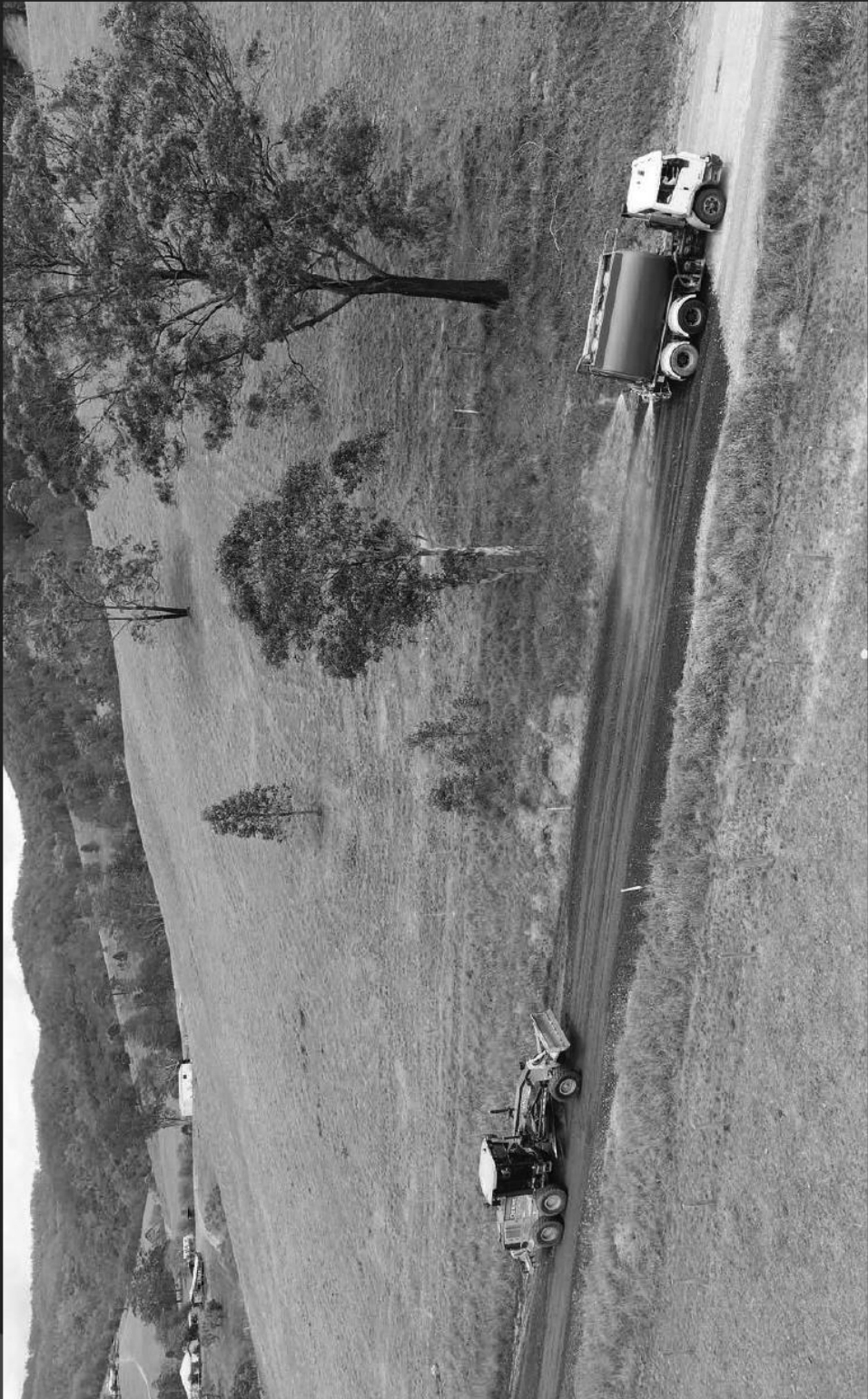
P O R T M A C Q U A R I E - H A S T I N G S C O U N C I L

## INCOME AND EXPENSES



## GLOSSARY

ABS	Australian Bureau of Statistics	IPART	Independent Pricing and Regulatory Tribunal
ADWG	Australian Drinking Water Guidelines	LED	Light-emitting diode
AMP	Asset Management Plan	LEP	Local Environmental Plan
AMS	Asset Management Strategy	LGA	Local Government Area
AUSLAN	Australian Sign Language	LTFP	Long Term Financial Plan
BAS	Business Activity Statement	MIDGOC	Mid North Coast Group of Councils
Build and Dev	Building and Development	MOU	Memorandum of Understanding
CC	Construction Certificate	MP	Member of Parliament
CDC	Complying Development Certificate	NATA	National Association of Testing Authorities
CSP	Community Strategic Plan	OP	Operational Plan
D and E	Development and Environment	OIC	Officer in charge
DA	Development Application	PID	Public Information Disclosures
DCP	Development Control Plan	PMHC	Port Macquarie-Hastings Council
DECC	Department of Environment and Climate Change	RFS	Rural Fire Service
DP	Delivery Program	RMS	Roads and Maritime Services
Dept	Department	RS	Resourcing Strategy
DISPLAN	Disaster Plan	RTO	Registered Training Organisation
DLG	Department of Local Government	SES	State Emergency Service
EPA	Environment Planning Assessment	SLF	Senior Leadership Forum
EPL	Environmental Protection Licences	TCMP	Port Macquarie Town Centre Master Plan
FBT	Fringe Benefits Tax	TAFE	Training and Further Education
GIPA	Government Information (Public Access)	TPO	Tree Preservation Order
GIS	Geographic Information Systems	TVET	TAFE delivered Vocational Education and Training
Govt	Government	UGMS	Urban Growth Management Strategy
GPM	Greater Port Macquarie	WSUD	Water Sensitive Urban Design
IDPWD	International Day for People with a Disability	YAC	Youth Advisory Committee
IP and R	Integrated Planning and Reporting		



Bagnoo Road Grading

PORT MACQUARIE - HASTINGS COUNCIL



PO Box 84  
Port Macquarie  
NSW Australia 2444  
DX 7415  
council@pmhc.nsw.gov.au  
ABN 11 236 901 601

PORT MACQUARIE OFFICE  
17 Burrawan Street,  
Port Macquarie NSW 2444  
Telephone (02) 6581 8111  
Facsimile (02) 6581 8123

WAUCHOPE OFFICE  
49 High Street,  
Wauchope NSW 2446  
Telephone (02) 6589 6500

LAURIE TON OFFICE  
9 Laurie Street,  
Laurieton NSW 2443  
Telephone (02) 6559 9958

pmhc.nsw.gov.au



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PORT MACQUARIE-HASTINGS  
COUNCIL

## Attachment 2 - Submissions response Summary on draft Operational Plan 2020/21

Council Service: Building Maintenance	
Submitter's name	Submitter's issue
Cooper  6743/2020	Port Macquarie Astronomical Association has recently been granted development approval for a new Astronomical Science Centre in Rotary Park, Stewart St. The plans for the Centre include public toilet facilities including disabled toilet facilities. These facilities are completely lacking throughout the headland area notwithstanding the extensive use to which the headland area is put by families and exercise enthusiasts as well as for passive recreational purposes. As the fundraising and finance co-ordinator for PMAA, and as a member of the public, I submit that the Operational Plan should provide for funding for these facilities to enable the facilities to be constructed at the same time as the building of the new centre.
<b>Response</b>	
Council has committed to contributing funds toward provision of public amenities as part of the planned new Astronomical Science Centre in Rotary Park, Port Macquarie. However, as timing of construction of the planned new facility is not known, it is premature to include a financial allocation for the public amenities in the 2020/21 Operational Plan.	
Council staff will continue to liaise with Port Macquarie Astronomical Association regarding this significant project so that public amenities funding can be adopted in a future Operational Plan aligned with construction timeframes.	
Council Service: Cultural Development	
Submitter's name	Submitter's issue
Wilkinson  8908/2020	I am responding to your reply regarding acknowledging Grace Easterbrook. I understand that the public art component may take a while to plan. However, at the very least the Coastal Walk upgrade should include a signage panel at Windmill Hill. It could easily be placed, like the other signage that acknowledges the history of the site. Given what we all now know, about Grace Easterbrook's legacy, it must be a priority for Council, to acknowledge and celebrate, beyond any steering group.

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# have your say



	Surely, the landscape designer for the upgrade, could create a panel with little disturbance to the upgrade. The public art could follow for 2021, the 50th anniversary of Grace's campaign, that saved the walk.
<b>Response</b>	
Further investigation required into the acknowledgment sign. Any decision to support an installation will be influenced by the Public Art Policy, existing and future walkway constraints and the existing budget allocations for Public Art Works.	
<b>Council Service: Communications</b>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Creamer 7237/2020 - 7	Develop a comprehensive Heat Plan and fast track it to be communicated and implemented in time for the 2020-21 summer.
<b>Response</b>	
The Education Team in conjunction with the Communications team continues to incorporate information regarding the heat management on Councils website.	
<b>Council Service: Community Place</b>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Creamer - Climate Change Australia and Hastings and Parents for the Environment 7237/2020 - 8	Regarding the Community Inclusion Plan (CIP) annual review (2.3.6.4), we submit that action on climate change be acknowledged as critical to pursuing inter-generational equity for our youth and maintaining a safe and liveable community for our most vulnerable populations.
<b>Response</b>	
The Community Inclusion Plan will be reviewed annually to ensure appropriate actions meet the changing needs of the community this would include if Council make a decision around its actions towards Climate Change. Council will continue to pursue inter-generational equity and maintaining a safe and liveable community through those actions of the plan in accordance with the Local Government Act.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Creamer - Climate Change Australia and Hastings and Parents for the Environment	Identify climate change as an educational priority, and an explicit area around which Council seeks to influence community behaviour.



# have your say



7237/2020 - 11	
<b>Response</b> Council is currently developing an Education Framework to ensure we are supporting behavioural change within the community this will include education on sustainability and the impacts of climate change.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 6	Educate and engage our community about the link between climate change and the 2019/2020 bushfires (CSP - 2.1, 2.4).
<b>Response</b> Community education regarding climate change will be included in the development of a new Sustainability and Climate Change Strategy for the local government area.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 9	That people be offered education about the impacts of climate change on them. This will encourage meaningful engagement in the CIP and improve the plan to achieve the goal of genuine inclusion and accessibility in the projected more challenging climatic conditions.
<b>Response</b> Council is currently developing an Education framework to address key issues and to support our community to manage and change behaviours to ensure a positive future, as is covered under action: 1.1.1.5, this will include the issues of sustainability. Council will continue to support actions, programs and activities through the Community Inclusion Plan and encourage community engagement at all parts of the process.	
<b>Council Service: Cultural Events</b>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Radley  20628/2019	Request for annual funding for the annual Nyiirun Djiyagan Aboriginal Womens Festival
<b>Response</b>	

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# have your say



Port Macquarie-Hastings Council (PMHC) provided \$5,000 in sponsorship for the Nyiirun Djiyagan Wakulda, All Sisters Together as One, Women's Festival to be held at the Birpai Local Land Council on Friday 8 May 2020. Council sponsored the event as a Brown Ochre Sponsor.

For the opportunity to seek future funding, please refer to the Port Macquarie-Hastings Council website for more details:

<https://www.pmhc.nsw.gov.au/Community-Culture/Events/Events-Sponsorship-Program>

## Council Service: Customer Experience

Submitter's name	Submitter's issue
Hee - Wauchope CCAT 5972/2020 - 6	Council initiated Welcome to Wauchope packs to new residents and businesses.

### Response

Council's Residents Kit was first published in October 2018. Future revisions of the content will consider location specific detail.

## Council Service: Development Assessment

Submitter's name	Submitter's issue
Hee - Wauchope CCAT 5972/2020 - 5	New developments to mandate solar, rainwater tanks, grey water and street planting of shade trees

### Response

All new residential development is required to comply with State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004. This Policy includes water and energy conservation requirements with new residential development required to meet energy and water 'score' in the design. The scoring system recognises a range of different design options such as installation of a rainwater tank or connection to the recycled water network. Energy efficiency measures include such design elements as insulation, window size and orientation as well as solar voltaic systems.

Proponents have the option of selecting a range of design features to achieve the required score under the BASIX tool. These requirements are required to be incorporated in the development before an occupation certificate is issued. As a planning authority, Council cannot impose requirements over and above this State Policy.

The Coastal Management Program has commenced and it is proposed that the Lake Cathie/Bonny Hills component of the plan will be addressed first, commencing in 2020/21.

Submitter's name	Submitter's issue
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# have your say



Goddard 6413/2020	I am hoping that we can get a lot more water tanks around Port Macquarie and possibly have 4 at all schools.
<p><b>Response</b></p> <p>All new residential development is required to comply with State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004. This Policy includes water conservation requirements, with new dwellings having to either install a rainwater tank or connect to the recycled water network.</p> <p>As a planning authority, Council cannot impose requirements over and above this State Policy. Regarding schools, State Environmental planning Policy (Educational Establishments and Child Care Facilities) 2007 includes specific principles for schools to minimise the consumption of water. New educational establishments typically include rainwater-harvesting measures such as water tanks to serve amenity buildings, playing fields and gardens.</p> <p>Council is currently investigating access to funding from the NSW State Government to provide residents with the opportunity to apply for a rebate for the installation of Water Saving Products, including rainwater tanks. The provision of these rebates are funded by State and Federal Governments.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Love 5973/2020 - 4	We need an initiative for all homes to install rainwater tanks and filters so we stop buying bottled water
<p><b>Response</b></p> <p>Council will consider investigating access to funding from the NSW State Government to provide residents with the opportunity to apply for a rebate for the installation of Water Saving Products, including rainwater tanks.</p> <p>Water Tank rebate schemes are for existing dwellings only as all new dwellings have mandatory requirements to install water saving devices and are subject to Basix requirements which aim to reduce the town water consumption of all new residential developments.</p>	
<p><b>Council Service:</b> <b>Economic Development</b></p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Creamer - Climate Change Australia and Hastings and Parents for the Environment 7237/2020 - 12	Ensure the new Economic Development Strategy (EDS) includes climate change as an issue of economic significance with broad reaching implications for the business community. In particular, Council must acknowledge that climate change will fundamentally alter the physical and economic landscape in which local businesses operate, and that a sound economy will require adjustments to operations as the result of climate change.

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# have your say



## Response

Council will consult broadly in developing the new Economic Development Strategy, including on matters such as Council, industry and business planning around potential threats to the local economy such as natural disasters and climate change.

Submitter's name	Submitter's issue
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 14	Council undertakes a fundamental review of the Destination Management Plan, which takes into account the climate reality, including increased heat, bushfires, smoke, high rainfall events and flooding that will regularly characterise summers in future (3.1.4.1).

## Response

Council is in the process of reviewing and responding to submissions on the Destination Management Plan. Consideration is being given to crisis preparedness and provision of assistance to the tourism industry to respond/adapt to climate change and other man-made or natural crisis events. This consideration will also be given as we implement the Events Plan and Destination Branding project.

Submitter's name	Submitter's issue
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 13	Consistent with the current Economic Development Strategy, engage and educate the local business community about climate change as an issue of economic significance, to support business owners to make informed decisions about their operations.

## Response

The 2017-2021 PMHC Economic Development Strategy does not prioritise climate change education for the business community. However, we acknowledge that the Port Macquarie-Hastings regions natural environment is an important part of the region's economic sustainability, with key industries dependent on the regions natural beauty, abundant resources, ecological biodiversity, and stable climatic conditions. Engagement on these matters will continue with industry as required and this matter will be considered further in developing a new Economic Development Strategy in 2021.

Submitter's name	Submitter's issue
Hee - Wauchope CCAT  5972/2020 - 7	Equity in staff resourcing to help Wauchope events and businesses from closure.

## Response

Council is unaware of any inequity in staff resourcing and support of Wauchope events. In line with the 2017-2021 PMHC Economic Development Strategy. Council acknowledges the importance of economic development across the Port Macquarie-Hastings local government area.

# have your say



Council is proud to have been actively involved in a number of initiatives, including the Wauchope Motofest, The Wauchope Famers Market, development of the Creative Wauchope brand as part of a vacant shopfront activation project, managing key upgrades across the community - including the High Street beautification, and ongoing engagement with the business community and the Wauchope Chamber of Commerce and Industry.

Council looks forward to working with community groups to achieve more positive outcomes going forward.

Submitter's name	Submitter's issue
Hee - Wauchope CCAT 5972/2020 - 8	Partnership initiatives with businesses in the Wauchope CBD in terms of food waste and recycling solutions.

## Response

Food rescue organisations such as Oz Harvest have certainly highlighted just how much food was going to landfill. Council takes waste very seriously and has invested heavily in landfill diversion facilities and resources, please visit Council's website to find out more

<https://www.pmhc.nsw.gov.au/Services/Waste>

Of course Council is always interested to hear about how we could improve our services, and welcomes suggestions on initiatives that may divert food waste and recycling from land fill.

Submitter's name	Submitter's issue
Hyde - Greater Port Macquarie Tourism Association 7156/2020	<ol style="list-style-type: none"> <li>1. Tourism in particular has been hit hard in these challenging times, and more than ever, our members need the support and leadership of the Association and Council. It has been noted in our comments that there are no new actions against some of the strategies that would assist tourism's recovery once the pandemic has passed</li> <li>2. Action 2.5.1.4 'Commence development of new Cultural Plan'. Considering the Cultural Plan was rewritten in 2019 is this intended to be the preparation of a new Cultural Plan or a review to align with the new Cultural Economy Plan?</li> <li>3. Disappointingly, it is noted that there are no new actions relating to 3.1.3.2 'Implement the Port Macquarie-Hastings Events Plan'.</li> <li>4. Action 3.1.4.2 'Greater Port Macquarie Brand Review'. Considering that this review is intended to embrace the entire regional brand, together with the separate sub regions brands, would it be more appropriate to reword this as Port Macquarie Hastings Brand Review?</li> <li>5. The hierarchy of key referenced strategic planning documents is inconsistent between the Four Year Delivery Plan and the One Year Operational Plan. For example, the Major Events Strategy (3.1.3) and Destination Management Plan (3.1.4) implementation have been cited at strategies in the Four Year Delivery Plan yet the implementation of the Cultural Plan (2.5.1.1) and Economic</li> </ol>

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# have your say



	<p>Development Plan (3.1.1.1) have been cited as actions in the Operational Plan.</p> <p>It is recommended that the strategies and actions be amended for consistency. e.g. Strategy 2.5.1 "Support cultural activities within the community" be replaced with 'Implement the Cultural Strategic Plan' and the action be reworded.</p> <p>6. It is noted that there is no new action against strategy 3.4.2 'Support local business networks.' The DMP however (and Tourism Associations Strategic Plan) contains an action where Council and the Association will work together to improve the Associations governance.</p>
<p><b>Response</b></p> <p>1. Council will continue to develop response and recovery actions in collaboration with the Greater Port Macquarie Tourism Association and the COVID-19 Recovery Working Group. This includes specific campaign activity, future campaign planning, a new Product Development Project to best position operators when travel restrictions ease, weekly communications and assistance to navigate support measures. Specific actions may be added as an addendum to the document when these are further defined in coming months.</p> <p>2. The Cultural Economy Plan Project insights (when assessed by staff and the Cultural Steering Group) will inform the development of a new/updated Cultural Plan in 2021. Further discussion is needed to determine whether this will be a completely 'new' Plan, or 'refreshed/updated' Plan.</p> <p>3. Council is committed to supporting a vibrant and diverse events industry and portfolio in the region. Implementation of the 2019-2024 Port Macquarie-Hastings Events Plan is ongoing, in accordance with the priorities identified in the Plan.</p> <p>4. The brand review identified in the Destination Management Plan is a significant and exciting project for our destination and local industry. The project is specific to the destination brand and our visitor markets. It is a consumer-facing brand and will be responding to specific market dynamics. The Council brand is outside the scope of this review. Noting feedback on the draft Destination Management Plan language, it will be recommended to Council that Greater Port Macquarie continue to be referenced.</p> <p>5. As the Cultural Plan did not exist when the Delivery Program was drafted in 2017 some documents that now exist were not referred to. The hierarchy will be reviewed/amended with a new Delivery Program.</p> <p>6. The current 'Towards 2030 Community Strategic Plan' and '2017-2021 Delivery Program' is adopted as is. However, this request can be considered in the development of the new Community Strategic Plan and Delivery Program. Council encourages residents and community groups to be part of this process and participate in community engagement activities. Visit Council's website for more information on for the THINK 2050 Community Engagement campaign.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Love	We need more initiatives to encourage farm stays and farm visits to reconnect city people to landscape, country and nature
5973/2020 - 7	

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# have your say



## Response

Council is committed to continuing promotion of farm stays and experiences via our tourism marketing. Our Urban Growth Management Strategy 2018 - 2036 also flags future action relating to planning for better activation of our rural and environmental areas.

Specifically, action 19 - Review planning controls for rural and environmental areas in relation to recreation, agri-business and nature-based tourism to look at opportunities for small to medium scale tourist development in rural and environmental zones consistent with local character and compatible with the values and potential use of surrounding land. It is anticipated this work will be undertaken in 2021-22.

Submitter's name	Submitter's issue
Hee - Wauchope CCAT 5972/2020 - 1	The Wauchope CCAT requested action for the following: A replacement CBD noticeboard (digital).

## Response

The draft Wauchope Community Plan yet to be considered by the CCAT or Council includes the following:

Goal 3 Vibrant Tourism and Culture Objective 3.1: to ensure the history and heritage of our region is protected, whilst actively identifying opportunities to produce and promote new tourism and cultural products

Action 3.1.10: Identify suitable and prominent locations for information/tourist boards around town at railway station, Bain Park, etc.

Assuming the Community Plan is adopted, sites for such signage will be investigated. In the meantime, Council encourages putting forward any suggestions or opinions and having your say on any plans on exhibition in the Wauchope area, which may provide an opportunity to support this draft action.

## Council Service: Financial Management

Submitter's name	Submitter's issue
Stanley - Mac Adams Music Centre 6757/2020	I wish to submit "our say" on the proposed new hire fees for the Mac Adams Centre for the 2020 – 2021 period. Currently our rates are set at \$15 per hour for the Main Hall and \$9 for the smaller Practice Room (Non-for Profit hirers). We are suggesting that the rates for the coming year remain status quo. The reason for this is that the current rates were only increased on January 1st 2020 and it would be unreasonable to the hirers of the Mac Adams Music Centre to increase their fees after only six months. (The reason for the period of only six months was due to the delay in the PMH Council advising the S355 Mac Adams Centre Committee of the increase in the hire fees for 2019-2020. We

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# have your say



	the S355 Committee are running the Mac Adams Centre on behalf of the Port Macquarie Hastings Council and the only income we receive is our Annual Operating Grant to help pay for the day to day running costs. All hire income goes directly to the council so we believe it would be in the council's best interest to leave the fees at the current rate at least for the next twelve months.
<b>Response</b> <p>In line with your request to maintain the status quo on the current fees being charged, Council will amend the proposed Fees &amp; Charges to reflect the 2019/20 hire fee.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Healey - Wauchope Community Arts Council 6759/2020	The proposed increase of hiring fees looks entirely reasonable but we need to coordinate with you when to introduce them. This is particularly important with the majority of hires being repeat, regular monthly or weekly events. Also, currently, we only charge a refundable Alcohol Bond of \$275, with the hall unavailable for 18th and 21st Birthday celebrations, and the General Bond you propose is unhelpful with \$209 a significant sum for small community groups.
<b>Response</b> <p>The general bond fee is consistent across all Council Halls.</p> <p>It is noted, that the current forms used by Wauchope Arts are not those provided by on Council's website for the operation of Community Halls.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Stevenson - Port Macquarie Historic Courthouse 6772/2020	<p>We disagree with the charges for children, especially School Excursions. All charges for children should be the same e.g. \$2.00. We think charges should be for school-aged children, including school excursions.</p> <p>As we were NOT notified of last year's changes we have been charging \$2 Adults and \$1 children and pensioners and feel that the proposed changes are too big of an increase.</p> <p>We would like to keep the 2020/21 fees to \$3 for Adults and \$2 for Pensioners and schoolchildren (including School excursions).</p> <p>We believe that if you increase the fees to much this will impact on the numbers who will visit the Courthouse.</p>

# have your say



	If we can keep the fees to only two different costs this will make it much easier for our volunteers to manage.
<b>Response</b>  In line with your request to maintain the status quo on the current fees being charged, Council will amend the proposed Fees & Charges to reflect the 2019/20 hire fee.  The fees and charges for entrance will be amended to meet your request being: \$3 for Adults and \$2 for Pensioners and schoolchildren (including School excursions).	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Ross - Senior Citizens Management Committee  7133/2020	I have submitted several recent emails to Sandra (Wallace) re the proposed increase in the Port Seniors' Club monthly rental for the next financial year, which I understand, have been registered as the Club's submission. If not already registered as such I ask that you ensure that all these emails are formally registered as the Club's submission/s for a reduced hiring fee.  This is given the fact that the Seniors Club actually open and close the Facility (voluntarily) each and every day as fully detailed in those emails and we seek a reduction in rent for that and for the other reasons as stated in those emails.  Please confirm that these recent emails / feedback have been registered as advised.  I am happy for my name to be not confidential in these submissions.  I await your further advices as above.
<b>Response</b>  In line with your request to maintain the status quo on the current fees being charged, Council will amend the proposed Fees & Charges to reflect the 2019/20 hire fee.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Gilen - Krista Gilen Ocean Studios  6756/2020	Can I please suggest for you to pass on to Council that fee increases are usually applied at the beginning of the new financial year or at the beginning of a new calendar year?  It is just easier to justify towards our clientele if we need to increase our group class rates, so it works both ways.  All the other venues, which we rented in the past, followed this policy.



# have your say



## Response

All fees and charges adopted by Council are effective from 1 July of the relevant year, which includes any increases to fees and charges. The Local Government Act 1993 specifies that public notice of the amount of a proposed fee must be given (in accordance with section 405) in the draft operational plan for the year in which the fee is to be made. Councils must also adopt their operational plan by 30 June of each year. It is for this reason that Councils will set their fees and charges based on a financial year period.

### Submitter's name

### Submitter's issue

Krogh

7271/2020

The information in all these documents does not give a transparent and credible basis for the setting of water and sewer charges. You have simply increased revenue by the rate peg amount, which is not quantified or justified in any of the commentary. Despite the fact that the water and sewer funds are separately accounted for from the general fund, the financial information does not present a mature and transparent explanation of the Category 1 business units.

It is very disappointing that Council has not provided any analysis of the forward projections for the water and sewer operations and capital projects. I believe that Council are required to provide details of the 20-year analysis for the water and sewer funds. There is no public information on the required business plans or the IWCM.

## Response

Council is required to follow the Integrated Planning & Reporting Framework, which drives the content, and detail of information included in the Operational Plan and associated documents. The information provided is in accordance with legislative guidance, however there is significant detail underlying the financial data provided, which is available through other reporting mechanisms, such as the annual financial statements. In particular, the Capital Works programs are detailed in the Operational Plan only for the first year in light of Council adopting a one-year operational plan.

The development of Council's Integrated Water Cycle Management Strategy (IWCM), which is currently being reviewed by Public Works Advisory following detailed advice from the State Government in 2018/19, will include Council's Total Asset Renewals Plan and capital works for water and sewer assets over a 30 year timeframe. As you would be aware, the IWCM will also include a review of the typical residential billing amount to ensure the forward projections for the respective funds and proposed works are cost effective. Outcomes from the IWCM will be made available to the public.

Council maintains detailed 20-year Water and Sewerage Financial models consistent with the NSW Best Practice Guidelines. A recent Best Practice Compliance Audit for the 18/19 financial year for both the Water and Sewer Funds found Council complied with best practice guidelines regarding tariffs and 20 year price path.

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# have your say



Submitter's name	Submitter's issue
Dirago  7073/2020	<p>This Submission asks the two questions:</p> <p>In the current difficult financial circumstances where Councillors are obliged to actively review priorities, which existing programmes/activities have been reduced or deleted from 2020/2021 priority funding and</p> <p>What are the estimated cost savings achieved by reducing/deleting those lower priority activities.</p>
<p><b>Response</b></p> <p>In developing the Operational Plan each year, all operational budgets, projects and works across the Local Government Area (LGA) are assessed and prioritised based on a number of factors, such as asset management plans, strategic plans and importantly including community feedback. Whilst the operational budgets will remain materially consistent, the capital works program can vary significantly from year to year.</p> <p>This will result in some program areas increasing and others decreasing, with the aim of ending up with an operating result and budget position which are financially sustainable moving forward. On this basis, specific programs have not been cut from the proposed 20/21 budgets, rather there are movements in programs which reflect the normal ebbs and flows due to nature, size and timing of particular projects or activities. For example, in the proposed 20/21 budget, Sewerage Services has decreased significantly due to the completion of a \$28m project, as well as smaller decreases in Roads &amp; Transport and Sports &amp; Recreation, whereas Water Supply and Waste Management have increased.</p>	
Submitter's name	Submitter's issue
Lane  7079/2020 - 7	<p>In the past, there has been claims by Council defending lack of action on the basis that various maintenance and other programs have backlogs. Despite these claims, I was unable to find any reference to such backlogs nor understand that where efficiencies were found in last year's operational plan that such savings were not applied to these backlogs. What programs have backlogs (my understanding being work that needs to be done but without funding)? Where were the savings that produced the 'slush fund' in 2019-20 – what activities were cut?</p>
<p><b>Response</b></p> <p>Council reports on its infrastructure backlog each year in the Annual Report - Financial Statements. As at 30 June 2019, it was report that the estimated cost to bring assets to a satisfactory standard for all infrastructure (i.e. backlog) was \$112.8Million. This includes \$77.7Million for sealed roads and \$29.9Million for stormwater assets as the two biggest infrastructure asset class backlogs.</p>	

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# have your say



It is assumed the term 'slush fund' is referring to the creation of the Strategic Priorities Reserve, being an internally restricted reserve. This reserve was created to ensure adequate funding is available to cover emerging strategic priorities. The funding in this reserve was created by re-prioritising monies previously held in a number of other predominantly infrastructure related reserves, as well the allocation under Council resolution of the 18/19 dividend payable to the General Fund from the Water and Sewer funds.

Submitter's name	Submitter's issue
Love 5973/2020-3	We need a rates holiday during this crisis period

## Response

COVID-19 has had a major impact on the Australian economy and local government is not immune, with many of its services ceased and facilities closed, leading to a reduction in revenue. Notwithstanding that, at the 15th April Ordinary Council meeting, Council adopted a wide range of financial and non-financial relief measures to assist those members of the community and local businesses who have been impacted by COVID-19. These local relief measures include specific provisions for rates and charges.

Councils are however subject to certain legislative restrictions, which mean that they must continue to levy rates and charges under legislation and can only write them off under limited circumstances. On this basis, a number of relief measures in relation rates and charges were adopted, which will still meet the legislative requirements, whilst providing support and assistance to the community.

These include extending the Rates and Charges Hardship Assistance Policy to cover non-residential properties, working with applicants to enter into payment arrangements for rates and charges, which could include putting payments on hold for a period, waiving interest on outstanding amounts for up to 6 months and suspending formal debt recovery activity on outstanding amounts for up to 6 months.

Submitter's name	Submitter's issue
Kent 6631/2020-2	As a ratepayer that sees very little spent on projects in our area, there is a very clear need to address this issue urgently. What are the plans for Lake Cathie? Looking at what is planned to be spent across the Hastings, Lake Cathie appears to have been forgotten.

## Response

In developing the Operational Plan, projects and works across the Local Government Area (LGA) are assessed and prioritised based on a number of factors, such as asset management plans, strategic plans and importantly including community feedback.

The proposed 20/21 Operational Plan and Budget incorporates a significant works program covering the entire LGA. There are a number of projects proposed for Lake Cathie and the

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surrounding area, including the construction of the Skate Facility as part of the Lake Cathie Foreshore reserve masterplan implementation, works on Lake Cathie bridge, development of a Coastal Management Program for Lake Cathie and preparatory work for a new stormwater system at Illaroo Road.

Submitter's name	Submitter's issue
Lane 7079/2020 - 1	What is the current situation of the Reserve (Slush Fund) of approximately \$4M extracted from the 2019-20 Operational Plan? I am aware that Council has decided to waste a further \$850,000 of it on establishing a business case for the Orbital Road proposal. What is happening to the remainder of these funds?

## Response

Council holds monies in a number of reserves, which are subject to external or internal restrictions. External reserves must be used for the purpose they were raised under legislation / contractual requirements and internal reserves are held by Council for specific future purposes, which ensures that funds are set aside for future projects.

The Strategic Priorities Reserve was set up to fund emerging strategic priorities and had a balance of \$6.2m as at 30/06/19. These funds have largely been committed to the future detailed investigations and design works required for projects identified through the Transport Network Improvement Planning Project currently underway. The project does include the completion of a strategic business case for the top priority improvement projects identified.

Submitter's name	Submitter's issue
Love 5973/2020 - 6	Stop charging us for our septic tanks - disgraceful!

## Response

NSW Government regulations require every septic system to be registered with Council. An approval to operate must be issued by Council and inspections are required at a frequency dependant on the risk category of each system. The annual charge covers the annual renewal of your approval and the majority of the costs of our inspection program, which aims to prevent pollution and protect public health.

## Council Service: Leadership and Governance

Submitter's name	Submitter's issue
Lloyd 7169/2020 - 1	I have experienced very little that would be classified as genuine collaboration. Council has a very paternalistic attitude and believes that it always knows what is best for residents. Even when asked for community input/feedback this is typically ignored and dismissed if it is not in line with Council's existing plans.

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# have your say



	- 1.1.2 Support community involvement in decision making through education around Council matters and services.
<b>Response</b>  Whilst your views are noted, Council must always balance community inputs with core responsibilities in its overall decision making.  At times, this raises concerns for affected residents and communities; however, decisions for the long-term benefit of the Local Government Area are still required.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Gates - Port Macquarie Hastings Community Against Ratepayer Exploitation Inc  7284/2020	Various feedback points and questions in relation to feedback on the Delivery Program and Draft Operational Plan
<b>Response</b>  In summary, the submission alleges that the Draft plans are "fundamentally inconsistent with the Local Government Act, fail to meet agreed Service Standards, fail to address historic maintenance shortfalls, enshrine inequity in Service delivery across the region, do not align and are inconsistent with Council strategic plans and integrated planning requirements, do not reflect Councils undertakings to IPART nor the funding determination requirements for the 2012/13 nor 2017/18 Special Rate Variations (SRV's), budgets do not reflect historic cumulative SRV values for roads maintenance since 2000/01, and place ratepayers at an enhanced risk through Council failure to maintain roads". There has been a request to assist Council in developing a revised operational plan.  A brief response to the key themes is as follows:  <b>Consistency with the Local Government Act 1993 (LG Act)</b> The LG Act establishes statutory criteria as to the manner Council must perform its role. Council's Governance team continuously monitor and report on legislative compliance, with oversight by the Audit, Risk & Improvement Committee, to ensure operations are consistent with the LG Act and all other applicable legislation. This includes delivery plans and operational plans.  The draft plans are consistent with Section 8A Guiding Principles for Councils, Section 8B Principles of Sound Financial Management and Section 8C Integrated planning and reporting principles.  Consistency with Councils Mission, Vision and Values, and strategic plans including the Integrated Planning and Reporting framework.  It is considered that the draft plans are consistent with Councils Mission, Vision and Values, strategic plans and the Integrated Planning & Reporting Framework. Please refer to the pages and diagram within the Operational Plan, which demonstrates the linkages.	

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## **Consistency with Councils Mission, Vision and Values, and strategic plans including the Integrated Planning and Reporting framework.**

It is considered that the draft plans are consistent with Councils Mission, Vision and Values, strategic plans and the Integrated Planning & Reporting Framework. Please refer to the pages and diagram within the Operational Plan, which demonstrates the linkages.

## **Request for reallocation of expenditure from other services to Road Maintenance, including reallocation of COVID-19 savings.**

This request is noted; however, Council delivers a wide range of services that are valued by the community. A reallocation of expenditure towards road maintenance will result in a decreased level of service elsewhere. Previous community engagement undertaken provides an indication that all services are valued. There has not been a reduced level of expenditure due to COVID-19 to reallocate, In this Council agenda is further information, which highlights that the significant impact of the pandemic on Councils' operating performance was to reduce income rather than reduce expenditure.

## **Community consultation and priorities identifying roads as the highest priority at 93%**

Council appreciates that roads score highly as a priority, and significant expenditure is consequently allocated to roads and bridges in the operational plan. However, Council has limited resources and revenue and this must be apportioned across a range of valued services in order to remain financially sustainable.

## **Councils IPART Submissions, and alleged funding shortfalls in relation to SRV expenditure.**

Council has met all requirements for expenditure allocations in regard to the approved SRV's in that at least as much as has been raised by the SRV's has been spent in the required areas. As required, details are published in councils' annual report each year, which is available on the PMHC website.

## **Failure to maintain roads and requirement for adequate maintenance funding for assets, address historic funding shortfalls, reduce intergenerational burdens and undertake principles of sound financial management.**

Council ensures community infrastructure requirements are identified, programmed and designed to quality standards and maintains a safe transport network suited to community requirements. The submission alleges a "historic failure by Council to maintain roads" and "historic maintenance shortfalls." However, Council continues to maintain approximately nine hundred and twenty (920) km of sealed roads and its four hundred and fifty-nine (459) kilometres of unsealed roads.

In terms of prioritising works, Council conducts annual inspections of each road, bridge, and culvert as time, circumstances and resources permit. The same can be said for completing gravel re-sheeting and resealing of roads. Works are prioritised based on risk and public safety and Council is guided by documents such as Australian Road Research Board (ARRB) Unsealed Roads Manual "Guidelines for Good Practice".

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In terms of financial management, Councils financial statements each year provide an indication of performance against a range of financial and asset maintenance ratios. For the 18/19 financial year, Council meets the financial performance measures on a consolidated basis, and is trending towards improvement in the asset performance indicators.

## **Request for consultation regarding increased maintenance for roads, bridges and vegetation management.**

The availability of Port Macquarie Hastings Community Against Ratepayer Exploitation Inc. Association for consultation is noted. The development of the Regional Integrated Transport Strategy is due in the second half of 2020. There will be an extensive community engagement program associated with the development of the strategy across the Local Government Area including all modes of transport and road networks, including rural roads.

### **Summary**

In summary, it is considered that the plans do align with legislative requirements, and that all SRV requirements have been met.

Fundamentally, however, Council provides a wide range of services to the community and these are provided and balanced within the financial resources available. Increasing funding allocations to roads will inevitably come at the cost of funding for other services.

Submitter's name	Submitter's issue
Lloyd 7169/2020 - 2	Residents have little if any real involvement or input regarding important Council decisions. There is no actual systemic way for residents to publicly question Council and Councillor decisions/plans. Residents may make presentations at Council meetings (restricted to 5 mins) but Council/Councillors are not obligated to comment, respond to, or defend any issue raised. Council/Councillors have effectively zero community accountability
<b>Response</b>  Council's meetings are conducted subject to an adopted Code of Meeting Practice based on the NSW Office of Local Governments Model Code of Meeting Practice. This Code is regularly reviewed and must be publicly exhibited prior to adoption.	
Submitter's name	Submitter's issue
Lloyd 7169/2020 - 3	With regard to input into important Council decisions, many Council strategies and plans are placed on public exhibition prior to Councils consideration of the matters. This allows the public to make representations to Councillors to assist them in their decision making process with regard to those matters. 1.1.6 Continue to promote access by the community to Councillors. What the result will be > A community that has the opportunity to be involved in decision-making > Open, easy, meaningful, regular and diverse communication between the community and

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	<p>decision-makers See earlier comments Your Community Life 2.4 Empower the community through active involvement in projects, volunteering and events</p> <p>To be empowered, the community must have genuine input into decision-making, not simply being told by Council what its plans are. As stated there is no real public opportunity to discuss any issues of concern with Council/Councillors – there really needs to be such a public forum.</p>
<p><b>Response</b></p> <p>With regard to input into important Council decisions, many Council strategies and plans are placed on public exhibition prior to Council's consideration of the matters. This allows the public to make representations to Councillors to assist them in their decision making process with regard to those matters. Councillors are also available to be contacted by members of the public on any matter and their contact details are included on Council's website.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Lane 7079/2020 - 10	Various feedback points and questions in relation to the Delivery Program
<p><b>Response</b></p> <p>The purpose of the Integrated Planning Cycle is to provide an integrated suite of plans that are informed by the communities vision and aspiration through the Community Strategic Plan (CSP). The four-year Delivery Program provides the Councillors objectives for their term of Council, which the annual operational plan then delivers on through its actions each year. The intent of the planning and reporting framework is to provide a transparent way for Council to engage with and inform the community on what it will deliver.</p> <p>The CSP is a 10 year plan and extensive engagement is conducted to inform the review of this plan. Along with this, there is also ongoing community engagement that takes place to inform key activities, projects and plans including each 12-month operational plan. Councillors are able to choose the community engagement activities they attend. Councillors have attended engagement activities including community planning, orbital road engagement, health and education precinct stakeholder meetings, community pop ups for various engagement activities relating to projects and most recently the THINK 2050 Community Strategic Plan forums, focus groups and discussions.</p> <p>Council is currently reviewing community opportunities to interact with Councillors. The Councillors are the elected representatives of the community that are empowered by the community through democratic elections to make decisions on the community's behalf in the Council chamber. Council provides an opportunity at Council meetings for members of the public to address Council to assist Councillors with their decision making process as well as holding public information sessions on important matters.</p> <p>It should be noted that Council meetings are held to conduct the business of Council and matters considered have usually been subject to information briefings, public information sessions and the individual research of Councillors. Many of the plans that have been developed for the consideration of Council must be developed with a holistic approach, which</p>	

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is why there is often reference to other plans and strategies. These plans and strategies are often developed by professional staff or for more specific plans with the assistance of consultants, who develop the plan based on their specialist knowledge and best outcome for the Council before commencing public consultation or workshops with Councillors. In addition to the engagement activities they attend, Councillors can be contacted at any time through their details provided on Council's web page.

To coincide with a newly elected Council, engagement is currently taking place through the 'THINK 50' campaign to inform the new strategic plan which community members are encouraged to participate in. Information can be found at: <https://haveyoursay.pmhc.nsw.gov.au/community-strategic-plan>. The feedback you have provided in relation to specific current Delivery Program objectives has been noted and will be used to inform the review of the new Delivery Program when it takes place by the newly elected Council.

Submitter's name	Submitter's issue
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 4	Refer section 1.1.6.2 of the OP - Deliver the Take the Council to the Community program. Provide opportunities for members of the community to meet with councillors and senior officers before all monthly Council meetings and at other times during the year, across the LGA.

## Response

Council is currently reviewing community opportunities to interact with Councillors. It should be noted that Councillors could be contacted at any time through their details provided on Council's web page.

Submitter's name	Submitter's issue
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 5	Refer section 1.2.1.1 of the OP - Convene meetings with local business chambers for the Mayor and Senior Staff. Provide a similar commitment, which involves meetings with representatives of local environment, sustainability, renewable energy and climate change groups under the auspices of the Port Macquarie Hastings Sustainability Network.

## Response

Council already operates a Sustainability Working Party, which is made up of representatives of the community including the Port Macquarie- Hasting Sustainability Network. This working party is Chaired by Councillor Peter Alley and other Council's attend. Also in attendance from Council is the Director Development and Environment and the Group Manager Environment and Regulatory Services. Other staff members are also invited to attend as determined to discuss relevant items or issues.

The Chairperson is responsible for keeping Councillors and the Mayor up to date through the Planning and Environment Portfolio (where both the Director Development and Environment and Director Strategy and Growth are in attendance along with councillors Alley and Turner) and informally through regular updates amongst Councillors

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Submitter's name	Submitter's issue
Megget 7295/2020 - 2	The Delivery Program talks about promoting Council participation and building linkages in local, state and federal initiatives, etc to support Council's continued planning for the growth of the region. I am concerned that growth may be pursued with no recognition that growth has the danger of undermining the unique features and environment of the Port Macquarie Hastings area. I would like acknowledgement that sustainability is always more important than pure moneymaking ventures. Thank you
<b>Response</b>  Footpaths and cycleways are required in accordance with Council's Development Control Plan for new residential subdivisions in identified growth areas. Council additionally has a rolling works program for the provision of footpaths in existing urban areas. It is acknowledged that sustainability considerations are key in Council's role as a planning and public authority. Environmental impact assessment and mitigation is a statutory component of Council's functions.	
Submitter's name	Submitter's issue
Cooper 7304/2020	Given that both the State and Federal budgets have had to be postponed due to the impact of the COVID-19 virus. I do not understand how Council believe they can continue with an Operational Plan, which was developed largely before COVID-19 became a problem. The impact on expenses and income will have dramatically changed!
<b>Response</b>  Council delivers a wide range of services which are covered by the Operational Plan each year and most of these are continuing to be delivered this financial year, and are anticipated to continue to be delivered into 2020/2021. Hence, for the most part, the draft Operational Plan is still valid. It would be anticipated that in the coming weeks that the estimated impacts of COVID-19, and the issues raised in the Operational Plan submissions, would be considered by staff and Councillors.  This may well result in some amendments to the Plan that was exhibited and will be outlined in the report to Council for final adoption. Councils are required to adopt a final budget in either June or July this year, and some estimations will still be required given the ongoing uncertainty and we would anticipate that further adjustments would need to be made throughout the year.  Details of adjustments will be provided transparently through reports to Council on adoption of the Operational Plan and throughout 2020/2021 as required. It should be noted that the financial sustainability of Council remains an important consideration through these challenging times.	
Submitter's name	Submitter's issue
East	My comment to ALL COUNCILLORS is: As the leaders for the community, you as councillors, should remove ALL NON

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# have your say



7332/2020	ESSENTIAL items on this year's Operational Plan 2020-2021 and include ONLY essential projects, and only projects that keep the staff employed in the area of PMHC, not employ Coffs Harbour council to build footpaths etc. Think very long and hard about approving this Operational Plan, as you will ALL be judged on what you do at this time in the next election
<b>Response</b>  Council delivers a wide range of services which are covered by the Operational Plan each year and most of these are continuing to be delivered this financial year, and are anticipated to continue to be delivered into 2020/2021. They are considered essential services. It is recognised however that there is likely to be some amendments to be made to the Operational Plan in consideration of COVID-19 and submissions received. It should be noted that the financial sustainability of Council remains an important consideration through these challenging times.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Creamer - Climate Change Australia and Hastings and Parents for the Environment	Include an additional action under Theme 4 (or under Theme 1), with wording as follows: Council will lobby the state government on issues within its control that are having a harmful and destructive impact on the natural environment of our LGA. (Section 1.2.1.2 is also relevant).
7237/2020 - 17	
<b>Response</b>  Council will continue to lobby the State and or Federal government on a range of issues that impact on and are important to our community, noting that impacts on the natural environment will be one of the issues Council raises with the other levels of government as required.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Lane  7079/2020-8 7079/2020-9 7079/2020-11 7079/2020-12 7079/2020-13 7079/2020-14	Various feedback points and questions in relation to the Delivery Program
<b>Response</b>  The purpose of the Integrated Planning Cycle is to provide an integrated suite of plans that are informed by the community's vision and aspiration through the Community Strategic Plan (CSP). The four-year Delivery Program provides the Councillors objectives for their term of Council, which the annual operational plan then delivers on through its actions each year.  The intent of the planning and reporting framework is to provide a transparent way for Council to engage with and inform the community on what it will deliver. The CSP is a 10	

# have your say



year plan and extensive engagement is conducted to inform the review of this plan. Along with this, there is also ongoing community engagement that takes place to inform key activities, projects and plans including each 12 month operational plan.

Councillors are able to choose the community engagement activities they attend. Councillors have attended engagement activities including community planning, orbital road engagement, health and education precinct stakeholder meetings, community pop ups for various engagement activities relating to projects and most recently the THINK 2050 Community Strategic Plan forums, focus groups and discussions.

Council is currently reviewing community opportunities to interact with Councillors. The Councillors are the elected representatives of the community that are empowered by the community through democratic elections to make decisions on the community's behalf in the Council chamber. Council provides an opportunity at Council meetings for members of the public to address Council to assist Councillors with their decision making process as well as holding public information sessions on important matters.

It should be noted that Council meetings are held to conduct the business of Council and matters considered have usually been subject to information briefings, public information sessions and the individual research of Councillors. Many of the plans that have been developed for the consideration of Council must be developed with a holistic approach, which is why there is often reference to other plans and strategies.

These plans and strategies are often developed by professional staff or for more specific plans with the assistance of consultants, who develop the plan based on their specialist knowledge and best outcome for the Council before commencing public consultation or workshops with Councillors. In addition to the engagement activities they attend, Councillors can be contacted at any time through their details provided on Council's web page.

To coincide with a newly elected Council, engagement is currently taking place through the 'THINK 50' campaign to inform the new strategic plan which community members are encouraged to participate in. Information can be found at: <https://haveyoursay.pmhc.nsw.gov.au/community-strategic-plan>. The feedback you have provided in relation to specific current Delivery Program objectives has been noted and will be used to inform the review of the new Delivery Program when it takes place by the newly elected Council.

## Council Service: Integrated Planning & Reporting

Submitter's name	Submitter's issue
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 18	Add the words 'climate change' to Community Strategic Plan Strategy 4.8. Re-word to read – 'Increase awareness of issues affecting our environment, including climate change and the preservation of flora and fauna'. Community Theme 4 states that 'What we are trying to achieve is a connected, sustainable, accessible community and environment that is protected now and into the future'. It is the future that concerns us most, but not a distant future, a future that is already emerging. The horrific summer of mega bushfires,

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# have your say



	smoke air pollution and drought reminds us that these disasters, and other types of extreme weather events, as well as other impacts from climate change such as heatwaves, sea level rise and ocean acidity, will occur again and again as the planet warms further.
<p><b>Response</b></p> <p>The Community Strategic Plan (CSP) is an overarching 10 year plan that is prepared by Council and the community based on community priorities. The current CSP was developed following a lengthy community engagement process conducted in 2008 and 2009. The consultation involved two major surveys, a full day community workshop at the Port Macquarie racecourse and group workshops throughout the local government area (in which over 700 people participated).</p> <p>As a result, the currently adopted CSP cannot be amended. Having said that, it is now time to get our community involved in helping Council come up with the future vision with ideas and actions to develop a new CSP and understand what the expectations of our changing community are over the next 30 years. Visit the following link for more information on the THINK 2050 engagement campaign: <a href="https://haveyoursay.pmhc.nsw.gov.au/community-strategic-plan">https://haveyoursay.pmhc.nsw.gov.au/community-strategic-plan</a></p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 16	Delete the words - This section is blank as the action/project was completed prior to 2020-21. Replace with actions.
<p><b>Response</b></p> <p>At the commencement of each four year Council term the elected Councillors develop the Delivery Program that provides the objectives they want to deliver during their term. These objectives are informed by the Community Strategic Plan which is the communities 10 year vision.</p> <p>The Delivery Program, being informed by and directly linked to the community aspirations then guides the annual operational plans that set out what Council will deliver in the coming 12 months. Each Operational Plan does aim to have actions to deliver on each of the Delivery Program objectives, noting there can also be some instances where actions support the delivery of multiple Delivery Program objectives but only sit under one objective in the document for reporting purposes. As the Delivery Program will be reviewed again by the new term of Council, the current Delivery Program objectives remain as they are.</p> <p>A new action will be created in the 2020-2021 Operational Plan that will support the Delivery Program Objective: 4.2.2 Promote strategies to mitigate Climate Change. Operational Plan Action: 4.2.2.1 Undertake development of a Sustainability and Climate Change Strategy. Performance measure: Sustainability and Climate Change Strategy developed and adopted by 30 June 2021</p>	

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# have your say



Council Service: Natural Resource Management	
Submitter's name	Submitter's issue
Maltman - Revive Lake Cathie  20584/2019 - 1	Request to prioritise the needs of Lake Cathie/Lake Innes Estuarine systems. Revive Lake Cathie Inc seeks actions - Strategic priorities - Funding sought - \$750,000 - Summary below (also Refer to the attachment in the CRM for full submission)  - Address root cause of environmental degradation of Lake Cathie/Lake Innes Estuarine System in focusing on impacts and remediation of acid sulphate soils & the October 2019 fires.
<b>Response</b>  It is Councils intention to undertake stage 2 investigations as per the CMP for the Lake Cathie/Lake Innes Estuarine System in 2020/21. Some of the studies will include an acid sulphate study, investigation into the condition of the salt marsh at Lake Innes, a soil and erosion study to understand the impacts of the 2019 fires and continued water quality testing. These studies will investigate and identify the root causes of impact on the system. The outcome will provide information for the CMP going forward in stages 3, 4 and 5, which will look at both solutions for issues and identification of the responsible party/parties.	
Submitter's name	Submitter's issue
Lloyd  7169/2020 -08	Council's record on protecting natural areas has been appalling. We have only to look at the decline in our koala population pre and post bushfires. Not one development has been stopped by Council due to Koala habitat incursion (March 2020 NSW Koala Enquiry – Glasshouse). Similarly, it is pushing ahead with its own residential Lindfield Park and Airport Business Park developments in full knowledge that they are destroying key koala habitat. Then there is the complete failure to look after the Lake Cathie water quality and ecosystem. Still no action from our Council – only attempts to shift the blame elsewhere. Still no satisfactory explanation as to why the environmental readings and protocols were so out of date
<b>Response</b>  Council has a framework and strategies to plan for housing and employment growth including the provision of infrastructure and the community planning required to service development, protect the character of our area and our biodiversity.  This framework is implemented in accordance with the following: Biodiversity Conservation Act 2016, Environmental Planning and Assessment Act, 1979, State Environmental Planning Policies, the PMHC Biodiversity Strategy, the Port Macquarie-Hastings Local Environmental Plan 2011, the Development Control Plan, the Koala Recovery	

# have your say



Strategy and the draft Coastal Koala Management Plan, Vegetation Management Plans and the Planning Proposal and Development Application assessment processes.

In addition, Council is a key partner in the Koala Recovery Partnership which is an important element of Council's strategy to improve koala conservation across the Hastings-Macleay Region by engaging with landholders, the community, research groups and government sectors to achieve better on-ground koala conservation outcomes and on-going viability and sustainability for this iconic and important Australian species.

Accordingly, while Council may not have "stopped" development due to potential impacts on koala habitat, it certainly has required amendments to developments and proposed planning proposals to mitigate impact impacts on koala habitat in accordance with the legislative framework we operate in.

In respect of the management of Lake Cathie during the 2019 drought and more recently in response to high water levels, Council has again acted within the legislative framework that applies in the varying conditions. Unfortunately given that Council is not the owner or land manager for this Crown land (Lake Cathie), for Council to take action, the legislative processes that Council must follow are very complex, detailed and take significant time and resources.

For your assistance, the following link is provided to Council's website where further information regarding Lake Cathie is available:

[https://www.pmhc.nsw.gov.au/Lists/Search-Results?dltv\\_LV%20Public%20Search%20Results=\(keyword=lake%20cathie\)](https://www.pmhc.nsw.gov.au/Lists/Search-Results?dltv_LV%20Public%20Search%20Results=(keyword=lake%20cathie))

Submitter's name	Submitter's issue
Lloyd 7169/2020 -09	As per my earlier comments, Council's record in this area is atrocious. The Orbital Rd attempt to push a 4 lane plus bike/pedestrian lane major road across sensitive floodplains containing acid-sulphate soils then through Innes Lake Nature Reserve sums up Council's attitude in this area pretty well. This Nature Reserve has been selected for a reason and has exceptionally high environmental protection, yet Council is determined to circumvent this.

## Response

Strategic transport planning is a core responsibility of Council. In order to understand the benefits and impacts of different options, investigation and planning work is required. Undertaking this work does not automatically equate to physical construction works taking place, however allows evidence based decisions on the benefits and impacts to be made.

If the benefits do not outweigh the impacts, or the impacts are so great that a solution should not go ahead, then having the evidence to show that via investigation and planning work is important. Council understands the protection afforded to areas under the National Parks and Wildlife Act and how this relates to the Lake Innes Nature Reserve. Council is not attempting to circumvent any process.

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# have your say



There is a very rigorous process in place to revoke any land reserved under the National Parks and Wildlife Act to ensure only the most important and beneficial reasons are considered. Without any investigation or planning, an evidenced based decision either way cannot be made. Several revocations of land reserved under the National Parks and Wildlife Act have occurred across NSW, as detailed in Schedule 2 of the Act, for various reasons.

Submitter's name	Submitter's issue
Drinan - Bonny Hills Progress Association  7540/2020 - 4	BHPA is pleased to note continued implementation of actions from Council's Biodiversity Strategy, 4.8.3.1, but we are concerned there are no timelines for the PIs? Similarly, for projects 4.6.1.16, 4.6.1.19 and 4.6.1.22, which link strongly with the foregoing in our view. We can only encourage development of an agreed Management Plan for Lake Cathie (4.2.1.16). BHPA would welcome the opportunity to further discuss this submission with Council as appropriate.

## Response

We acknowledge there are no timelines for Performance Indicators in the Bio Strategy however there are separate actions in the Operational Plan to meet these performance indicators as detailed in 4.8.3.1 within the 20/21 year. Although these actions will be Councils focus during 2020/2021, other ongoing actions are addressed through various other operational plan actions as well.

Submitter's name	Submitter's issue
Drinan - Bonny Hills Progress Association  7540/2020 - 3	In relation to bushfire preparedness and risk mitigation – 4.2.1.01, 4.2.1.17, 4.8.2.1, we encourage Council to incorporate the knowledge of our Aboriginal communities in using fire to continually manage bushland for the benefit of people, flora and fauna, rather than seeing the problem as simply one of reducing fuel load. There is a strong training component in achieving this so that all parties are working off the same hymn sheet, but there are precedents for other Councils and RFS units coming on board with this logical approach resulting in demonstrable benefits.

## Response

Councils Bushfire Risk Mitigation Plan is developed in consultation with the Bushfire Management Committee in which legislation requires representatives from Rural Fire Service, Government Property, Fire and Rescue, Police, Electricity network provider, Local Land Service, Transport NSW, Department Planning Industry and Environment, NSW Industry.

In addition, various interest groups are invited including Local Aboriginal Land Councils. Council predominately takes its advice for the mitigation plan for Council land from this committee, which considers best practice across the state.

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# have your say



Council acknowledges there are no timelines for Performance Indicators in the Bio Strategy however there are separate actions in the Operational Plan to meet these performance indicators as detailed in 4.8.3.1 within the 20/21 year. Although these actions will be Councils focus during 2020/2021, other ongoing actions are addressed through various other operational plan actions as well.

The Coastal Management Program has commenced and it is proposed that the Lake Cathie/Bonnie Hills component of the plan will be addressed first, commencing in 2020/21.

Submitter's name	Submitter's issue
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 1	Develop a community-focussed communications strategy which commits Council to addressing community wishes, concerns and questions about climate change, what Council is doing in relation to climate change, and what residents can do to prepare for increased extreme weather events, flooding, sea level rise, heatwaves, droughts, and spread of disease as the local climate warms, and other predictable risks from climate change.

## Response

The 20/21 budget includes funding for a Sustainability Officer. Once recruited this officer will be tasked with developing a Sustainability and Climate Change Strategy, which incorporates Council's response to climate change.

Any actions to address climate change will be based on the risks prioritised in Council's risk assessment. The implementation of a plan will incorporate community engagement and education, including a review of current information on Council's website.

Submitter's name	Submitter's issue
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 2	Up-date the PMHC website to provide information, advice and links on climate change. Include the March 2020 Climate Change Information Report as a PDF resource on the PMHC website.

## Response

The 20/21 budget includes funding for a Sustainability Officer. Once recruited this officer will be tasked with developing a Sustainability and Climate Change Strategy, which incorporates Council's response to climate change.

Any actions to address climate change will be based on the risks prioritised in Council's risk assessment. The implementation of a plan will incorporate community engagement and education, including a review of current information on Council's website.

Submitter's name	Submitter's issue
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# have your say



<p>Creamer - Climate Change Australia and Hastings and Parents for the Environment</p> <p>7237/2020 - 3</p>	<p>In section 1.3.3, include a commitment to appropriate implementation of the Climate Change Risk Report to be tabled in July.</p>
<p><b>Response</b></p> <p>The 20/21 budget includes funding for a Sustainability Officer. Once recruited this officer will be tasked with developing a Sustainability and Climate Change Strategy, which incorporates Council's response to climate change.</p> <p>Any actions to address climate change will be based on the risks prioritised in Council's risk assessment. The implementation of a plan will incorporate community engagement and education, including a review of current information on Council's website.</p>	
Submitter's name	Submitter's issue
<p>Ho - Port Macquarie Landcare Group Inc</p> <p>7240/2020-1</p>	<p>Climate change and water: Our group is deeply concerned about climate change and its effects on native ecosystems including marine ecosystems. The recent drought followed by fires necessitated water restrictions, which limited our ability to propagate local provenance native plants in our Community Nursery. In order to save this community asset, which produces around 40,000 native plants annually, we decided it was time to be independent: to buy and install large rainwater tanks (also suited to storage of recycled water). We are fortunate that an adjacent business agreed to give us access to rainwater runoff from its large roof, runoff that would otherwise become stormwater. We recommend that tanks for rainwater storage is a strategy Council should adopt for all households in the LGA as soon as possible, starting with new buildings then retrofitting. This should be incorporated into the 2020-2021 Plan. We also ask that recycling of wastewater should be expanded in Port Macquarie: this is necessary for our security because so water much is needed to fight fires, demonstrated by the long-term airport fire and the Crestwood fire in 2018-20. (A relevant example is Perth in WA which supplies 5% of the city's needs by recycling 14 ggalitres of sewage each year.)</p>
<p><b>Response</b></p> <p>New developments are required to undertake an assessment of the likely water and energy use under the Basix requirements set by the State Government. The assessment identifies the water and energy savings options for the development and in most instances will require the installation of a rainwater tank.</p> <p>Retrofitting an existing home is not required however there have been government programs such as rebate schemes to encourage tank installation. Council assists to make this process easier through providing advice and reducing red tape.</p>	

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# have your say



Submitter's name	Submitter's issue
Ho - Port Macquarie Landcare Group Inc  7240/2020-2	Climate change and greenhouse gas emissions: We urge Council to include in the Plan ways to reduce the emissions driving climate change and resulting in high temperatures, increased evaporation, and loss of native vegetation. This linkage was demonstrated here in 2019-20 with damage due to drought and fires. In our LGA unprecedented areas of forest, including rainforest, were burned with the loss of thousands of native animals including koalas. While Landcare works to regenerate native vegetation communities and ecosystems, we also want to see immediate action to address the causes of climate change. Our LGA is generating 22 to 25 tons of carbon dioxide per capita like the rest of Australia and of this 19% comes from transport. The Plan does not recognise this; it supports conventional road transport while neglecting alternatives such as efficient public transport, park-and-ride options for commuters, electric vehicles with recharging stations, safe and extensive walkways and cycleways, and work-from home options.
<b>Response</b>  Funding has been included for a Sustainability Officer/Coordinator in the draft 20/21 budget. This officer, once recruited will look to review Council's current progress in relation to sustainability and climate change and develop a Sustainability and Climate Change Strategy and action plan(s) to address any priority areas.  The development of the Ecological Restoration Report (action 4.6.1.19) will enable Council to review priorities in this space and adjust resourcing accordingly. This will include reviewing how Council engage with groups such as Landcare and how we can achieve outcomes collectively through a more strategic approach.	
Submitter's name	Submitter's issue
Ho - Port Macquarie Landcare Group Inc  7240/2020-3	Biodiversity and development; We ask Council to "minimise the impact of natural events and climate change, for example, floods, bushfires and coastal erosion" (4.2) by biodiversity conservation as documented in the Biodiversity Strategy. This means giving more priority to protection of the ecosystems which deliver ecosystem services our lives depend on, and which support our economy. It means arresting the loss of trees in urban and rural areas, limiting our population to a sustainable level, and stopping the growth of "urban sprawl" housing development that generates traffic and demand for more roads. Landcare also would like to see the LGA invest in control of feral animals to protect the ecosystems we depend on, especially in the wake of the bushfires. This includes deer, which damage native vegetation, and compete with native animals for resources, foul water supplies and cause erosion, and are a hazard to people and vehicles. Investment to protect biodiversity by controlling cats is

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# have your say



	also long overdue. Like foxes and dogs, cats are a major threat to wildlife that survived the fires, but whose habitat was damaged so it no longer provides cover, safe corridors for movement or enough food.
<b>Response</b>  The majority of issues raised in the submission are included in the Operational Plan as follows: 4.6.1.19 - Ecological Restoration Report - to manage Council lands including weed control, feral animals and vegetation loss. Possibilities of stewardship sites that Council can invest in to maintain biodiversity values of our region. 4.6.1.16 - Map our assets to understand our sites and protect fauna 4.6.1.20 - Deer management. Airport bio certification. 4.6.1.5 - Bush regeneration and work with Landcare groups 4.6.1.13 - Weed control 4.2.1.05 - Development compliance achieved environmental outcomes.  In addition, feral cats are controlled in that nuisance cats can be trapped and accepted at Council's pound and those that are feral can be euthanized. Companion Animals legislation unfortunately does not require domestic cats to be contained and therefore Council's powers are limited to educating owners to be responsible and keep cats secure.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Warner - Lake Cathie Progress Association  15830/2019 - 2	Funding for completion of Stage 1 - Lake Cathie Foreshore Master Plan and works in Stage 2, including footpaths, foreshore showers and parking.
<b>Response</b>  Council's focus on improving recreational spaces in this area is on construction of Lake Cathie Skate Park, which will complete Stage 1 of the adopted Lake Cathie Foreshore Reserve Master Plan.  Council will also finalise detailed design for Rainbow Beach Sports Fields later in 2020 with construction of this facility to commence late 2020/21.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Warner - Lake Cathie Progress Association  15830/2019 - 1	Illaroo Road - Revetment Wall - Funding for completion of detailed engineering plans and construction.
<b>Response</b>  The Cost Benefit Analysis report for the Revetment Wall has only recently been received by Council. It is currently being reviewed by staff and will be subject to a Council report once the review is complete. This will be followed by extensive community engagement as there may be significant impacts on the local community, particularly properties directly affected by the wall should it go ahead.	



# have your say



<p>If approved by Council there is still a lengthy engagement, planning, approval and funding process required and therefore it is not possible to consider construction within this 2020/21 Operational Plan timeframe.</p> <p>Consideration of a revetment wall will also be incorporated into the development of the new Coastal Management Program.</p>	
Submitter's name	Submitter's issue
<p>Drinkwater</p> <p>6054/2020-2</p>	<p>The asbestos located below Bundella Road Lake Cathie needs to be urgently addressed and not delayed waiting for the correction of the stormwater system at Illaroo Road.</p>
<p><b>Response</b></p> <p>Initial assessment of the site has revealed the presence of items of aboriginal significance and therefore the remediation and stormwater realignment have been delayed until an aboriginal archaeology assessment is fully completed and the appropriate permissions to undertake works are approved. The remediation will be carried out prior to any stormwater correction works being undertaken; both being subject to the above requirements.</p>	
Submitter's name	Submitter's issue
<p>Warner - Lake Cathie Progress Association</p> <p>15830/2019 - 3</p>	<p>Request that Council prioritise applications for grant funding for Stage 1 redevelopment and upgrade works on Ocean Drive, between Miala and Fiona Streets Lake Cathie.</p>
<p><b>Response</b></p> <p>Noted. Concept designs being finalised for this section in order to allow grant applications to be submitted. No current programmes are deemed suitable.</p>	
Submitter's name	Submitter's issue
<p>Creamer - Climate Change Australia and Hastings and Parents for the Environment</p> <p>7237/2020 - 20</p>	<p>Appoint and fund an appropriately experienced and Sustainability Officer. Refer to: October open council meeting 13.01 sustainability initiatives: Consider funding a Sustainability Officer in the 2020-2021 Operational Plan.</p>
<p><b>Response</b></p> <p>The 20/21 budget includes funding for a Sustainability Officer. Once recruited this officer will be tasked with developing a Sustainability and Climate Change Strategy, which incorporates Council's response to climate change.</p> <p>Any actions to address climate change will be based on the risks prioritised in Council's risk assessment. The implementation of a plan will incorporate community engagement and education, including a review of current information on Council's website.</p>	

# have your say



Submitter's name	Submitter's issue
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 19	Develop a sustainability strategy that includes actions, is appropriately resourced, and against which progress is monitored and reported on, to improve the coordination and delivery of sustainability actions in a clear and transparent way.
<b>Response</b>  The 20/21 budget includes funding for a Sustainability Officer. Once recruited this officer will be tasked with developing a Sustainability and Climate Change Strategy, which incorporates Council's response to climate change. Any actions to address climate change will be based on the risks prioritised in Council's risk assessment. The implementation of a plan will incorporate community engagement and education, including a review of current information on Council's website.  A new action will be created in the 2020-2021 Operational Plan that will support the Delivery Program Objective: 4.2.2 Promote strategies to mitigate Climate Change. Operational Plan Action: 4.2.2.1 Undertake development of a Sustainability and Climate Change Strategy. Performance measure: Sustainability and Climate Change Strategy developed and adopted by 30 June 2021	
Submitter's name	Submitter's issue
Maltman - Revive Lake Cathie  20584/2019 - 3	Implementation of remote scientific soil, water quality and height testing in Lake Cathie/Lake Innes Estuarine System
<b>Response</b>  Water quality testing of Lake Cathie will continue as per the current monthly testing regime for the time being. A review of the water quality testing parameters will be undertaken during the Coastal Management Program stage 2 investigation to better understand what needs to be tested and why.  In addition, in stage 2, there will be a review of the opening strategy, which will include height testing of the estuarine system and mapping of the mud flats and riparian edges to better understand the impacts of water level fluctuations.	
Submitter's name	Submitter's issue
Maltman - Revive Lake Cathie  20584/2019 - 4	Reinstatement of permanent membership to NSW Waterwatch
<b>Response</b>  Water quality testing will continue in as per the current monthly testing regime for the time being. A review of the water quality testing parameters will be undertaken during the stage 2 investigation to better understand what needs to be tested and why. Council will create a	

# have your say



bespoke water quality testing program for the estuary therefore membership of NSW Waterwatch is not required at this time and can be considered in the future.	
Submitter's name	Submitter's issue
Maltman - Revive Lake Cathie  20584/2019 - 5	Immediate removal and re-purpose sand (sediment) build up in the Lake Cathie/Lake Innes Estuarine System.
<p><b>Response</b></p> <p>In conjunction with investigations for Stage 2 of the Coastal Management Program Council will explore with extensive community engagement and scientific rigour and in accordance with direction from the relevant land/water management bodies (Fisheries, NPWS, Crown Lands) the objectives for managing the estuarine system.</p> <p>Decisions such as removal and re-purpose of sand (sediment) need to be undertaken in the greater context of what the overall management of the estuarine system is defined as and in accordance with any approvals from the relevant government agencies. As such, actions such as removal of sand will be discussed in the context of stages 2, 3, 4 and 5 of the Coastal Management Program.</p>	
<b>Council Service: Parks and Recreation</b>	
Submitter's name	Submitter's issue
Dirago  7032/2020	A request that a budget allocation for the "preliminary designs for the Tacking Point Accessible Ramp and Viewing Platform", be incorporated into the draft 2020-2021 Operational Plan budget.
<p><b>Response</b></p> <p>An amount of \$35,000 has now been included in the draft Operational Plan to develop detailed design and approval for the Tacking Point Accessible Ramp and Viewing Platform. An Operational Plan action has been created for this item - Operational Plan Action 2.3.4.26 CW Accessible ramp and viewing platform - Tacking Point Lighthouse.</p>	
Submitter's name	Submitter's issue
Dirago  7032/2020	<p>Some of you will be aware that years ago the Council approved the Tacking Point Management Plan.</p> <p>It had been developed after considerable consultation with the community. It remains a combined project of Council and the Rotary Club of Port Macquarie-Sunrise.</p> <p>The already approved plan aims to enhance the facility, which is Port Macquarie's principal tourist/heritage site – the Tacking Point Lighthouse.</p>

# have your say



	<p>Only one remaining aspect of the Council Plan remains to be implemented. That is the Tacking Point Lighthouse Access Ramp and Viewing Platform.</p> <p>Council did seek a grant for the project in 2018, indicating its priority. Council then estimated the cost of the project at about \$160,000.</p> <p>Despite its potential value to a wide range of community members, this project is currently not listed for funding in the draft 2020-2021 Operational Plan.</p> <p>Construction will provide a significant facility for people with disabilities, benefit the local population and enhance future tourism.</p> <p>Grants can be actively sought from Commonwealth and State Governments but prospects of success are limited unless there is some Council's financial involvement in the joint project.</p> <p>I request some financial provision be made in the 2020/2021 Budget along with a commitment to actively seek grant funding.</p>
<p><b>Response</b></p> <p>An amount of \$35,000 has now been included in the draft Operational Plan to develop detailed design and approval for the Tacking Point Accessible Ramp and Viewing Platform. An Operational Plan action has been created for this item - Operational Plan Action 2.3.4.26 CW Accessible ramp and viewing platform - Tacking Point Lighthouse.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
<p>Black - Rotary Club of Port Macquarie Sunrise (Sunrise Rotary)</p> <p>7183/2020</p>	<p>Subject: Tacking Point Lighthouse Access Ramp and Viewing Platform On behalf of the Rotary Club of Port Macquarie Sunrise (Sunrise Rotary) and myself as a local resident, I strongly request that funding for the detailed design and costing of the proposed Access Ramp and Viewing Platform on the Tacking Point headland be included in the 2020/2021 Operational Plan.</p> <p>This project is the only element of the Tacking Point Lighthouse Reserve Master Plan approved by Port Macquarie-Hastings Council in 2012 that is not yet implemented.</p> <p>In the period 2011 to 2016 Sunrise Rotary worked in partnership with Council to initially develop the Master Plan, in consultation with the local community, and then to implement the first five stages. Five government grants were obtained by Sunrise Rotary to support the implementation of these stages. In 2018/19 Council allocated funds to undertake Stage 6 - the upgrade of</p>

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# have your say



	<p>Lighthouse Road between Matthew Flinders Drive east and the Lighthouse turnaround. This funding was matched by the Federal Government.</p> <p>The upgrade of Lighthouse Road, including construction of a footpath alongside Lighthouse Road and increased car parking spaces on the Lighthouse headland, was undertaken during 2019. The local community has provided highly positive feedback in regard to the massive improvements achieved so far and are now proud to take visitors to what is an iconic location.</p> <p>Pedestrian safety has been greatly enhanced and serious bank erosion has been arrested. However there is still concern that people with a disability, the elderly and people with children in prams and strollers still have very limited access to locations on the headland which able bodied people have to enjoy the many vistas and popular activities such as whale watching.</p> <p>The proposed Access Ramp and Viewing Platform (Stage 7) was included in the Master Plan because of the expressed need by the community. And whilst it would be good if funds for the full cost of Stage 7 could be included in Council's 2020-2021 Operational Plan, until the necessary survey, detailed design and costing is undertaken an accurate cost estimate is obviously not possible.</p> <p>Further, once the design and accurate costing are available, Sunrise Rotary would be willing to work with Council to source external funding for the construction phase.</p>
<p><b>Response</b></p> <p>An amount of \$35,000 has now been included in the draft Operational Plan to develop detailed design and approval for the Tacking Point Accessible Ramp and Viewing Platform. An Operational Plan action has been created for this item - Operational Plan Action 2.3.4.26 CW Accessible ramp and viewing platform - Tacking Point Lighthouse.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
<p>Davison - Friends of Mrs Yorks Garden</p> <p>6358/2020</p>	<p>Request for \$50,000 to be allocated in the 2020-2021 Operational Plan to support the continuation of the re-creation of Mrs Yorks Garden precinct, incorporating the Master Plan features approved by PMHC at its meeting on 20 March 2020</p>
<p><b>Response</b></p> <p>Additional funding has not been allocated to Friends of Mrs Yorks Garden (FMYG) through the 2020/21 Operational Plan. However, Council will continue to provide significant in-kind support to FMYG, (as it has in the past with the development of the FMYG Masterplan and</p>	

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# have your say



infrastructure), in relation to construction of approved master plan actions using confirmed grant funds, as well as supporting your group to secure other grants to realise the vision developed for this much improved community space.	
Submitter's name	Submitter's issue
Layton  7306/2020	<p>Bruce Porter Reserve.</p> <p>Sorry to have to report, after the efforts of Council on Friday to repair the earlier damage to the Reserve, that there was another incident yesterday evening (Sunday) at about 10.30 p.m., involving a darkish saloon. The perpetrator executed a complete circle more or less over the earlier one (so again in full view of the cameras), and unless there were 2 separate events also drove off Tunis St and over the area of the earlier damage which was sanded by Council on Friday. Fortunately, on this occasion there was not much damage done to the ground surface.</p> <p>Unless the cameras on this occasion managed to ID the offender(s) it appears obvious that they are a complete waste of time; the only effective deterrent would seem to be a physical barrier of some kind - as has been erected on all the neighbouring Reserves; adequate access for parking for events such as the monthly markets can easily be provided. We urge Council to adopt this option as a once only solution to this ongoing problem.</p>
<p><b>Response</b></p> <p>Council is unable to allocate funding to install bollards at Bruce Porter Reserve. Council has identified a number of priorities for our open spaces in the Camden Haven for inclusion in the 2020/2021 Operational Plan including Sports Facility and Amenities Upgrades at Vince Inmon Sporting Fields, Playground Replacement at Bonny Hills Community Hall Reserve, Rainbow Beach Reserve Upgrade, Construction of Skate Facility at Lake Cathie Foreshore Reserve, and Design Finalisation and Construction Commencement of Rainbow Beach Sports Fields.</p> <p>Delivery of these existing priorities identified in the draft OP (and subsequent allocation of funding to them) are considered to be of greater benefit to the broader Camden Haven community.</p>	
Submitter's name	Submitter's issue
Reynolds  7442/2020	<p>Operational Plan-funding for Removable Bollards at Bruce Porter Reserve.</p> <p>I wish to submit the above submission, with regards to preventing further damage being done by vandals to Bruce Porter Reserve.</p>

# have your say



	<p>The reserve is used by the monthly markets, as well as persons enjoying the Reserve walking alone or with their dogs, families enjoying kicking a ball together etc.</p> <p>The reserve has been vandalised by hoons on several occasions. Signs and cameras have done little to prevent this occurrence. Usually after rain.</p> <p>We as residents wish to see a more proactive deterrent such as Bollards that are around the Oval, to prevent this. It will prevent further damage being done.</p> <p>The council would find this cost effective in the long run, as against maintenance and repair of the reserve.</p>
<p><b>Response</b></p> <p>Council is unable to allocate funding to install bollards at Bruce Porter Reserve. Council has identified a number of priorities for our open spaces in the Camden Haven for inclusion in the 2020/2021 Operational Plan including Sports Facility and Amenities Upgrades at Vince Inmon Sporting Fields, Playground Replacement at Bonny Hills Community Hall Reserve, Rainbow Beach Reserve Upgrade, Construction of Skate Facility at Lake Cathie Foreshore Reserve, and Design Finalisation and Construction Commencement of Rainbow Beach Sports Fields.</p> <p>Delivery of these existing priorities identified in the draft OP (and subsequent allocation of funding to them) are considered to be of greater benefit to the broader Camden Haven community.</p>	
Submitter's name	Submitter's issue
<p>Mulligan</p> <p>7469/2020</p>	<p>The ongoing damage and dangerous before that has been occurring, especially after rainfall, by young drivers in cars, motorbikes and large 4wd utes and wagons, over the last 2 years (only having been here since 2018), is of major concern to the local residents and public users of the Bruce Porter Reserve.</p> <p>Onsite infra-red cameras have deemed ineffective. Police reporting also ineffective.</p> <p>Possible temporary fencing or barriers will also not be effective. Not only are such fencing and barriers, aesthetically displeasing, but will need to be removed whenever the markets resume.</p> <p>The only possible and most cost effective solution will be erect bollards consistent with the existing bollards that line McLennan Street, towards the Service Club. Hitching-rail style would be impractical, as they would block pedestrian access to market stalls when in session.</p>

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# have your say



	<p>The image below shows existing style, which would adhere the current landscaping aspects, would physically deter driver access and save the turf while protecting public safety. The chain and padlock sections could be placed in 3 or 4 spots for vehicle access for maintenance and markets.</p> <p>Please note that on market days, parking is mostly illegal and at times dangerous due to erratic parking causing line of sight issues, there being no footpaths, and no organised parking personnel being on site. Fixed entry points would in most parts alleviate these issues.</p>
<p><b>Response</b></p> <p>Council is unable to allocate funding to install bollards at Bruce Porter Reserve. Council has identified a number of priorities for our open spaces in the Camden Haven for inclusion in the 2020/2021 Operational Plan including Sports Facility and Amenities Upgrades at Vince Inmon Sporting Fields, Playground Replacement at Bonny Hills Community Hall Reserve, Rainbow Beach Reserve Upgrade, Construction of Skate Facility at Lake Cathie Foreshore Reserve, and Design Finalisation and Construction Commencement of Rainbow Beach Sports Fields.</p> <p>Delivery of these existing priorities identified in the draft OP (and subsequent allocation of funding to them) are considered to be of greater benefit to the broader Camden Haven community.</p>	
Submitter's name	Submitter's issue
<p>Wormald 7532/2020</p>	<p>Operational Plan-funding for Removable Bollards at Bruce Porter Reserve.</p> <p>I wish to submit the above submission, with regards to preventing further damage being done by vandals to Bruce Porter Reserve.</p> <p>The reserve is used by the monthly markets, as well as persons enjoying the Reserve walking alone or with their dogs, cyclists or families playing ball games.</p> <p>The reserve has been vandalised by hoons usually after rain, on many occasions. Signs and cameras have done little to prevent this occurrence.</p> <p>As a resident, I wish to see a more proactive deterrent such as bollards around the oval, to prevent this. The Council would find this cost effective in the long-term term instead of repeated repairs of the damaged reserve.</p>
<p><b>Response</b></p> <p>Council is unable to allocate funding to install bollards at Bruce Porter Reserve. Council has identified a number of priorities for our open spaces in the Camden Haven for inclusion in the</p>	



# have your say



2020/2021 Operational Plan including Sports Facility and Amenities Upgrades at Vince Inmon Sporting Fields, Playground Replacement at Bonny Hills Community Hall Reserve, Rainbow Beach Reserve Upgrade, Construction of Skate Facility at Lake Cathie Foreshore Reserve, and Design Finalisation and Construction Commencement of Rainbow Beach Sports Fields.

Delivery of these existing priorities identified in the draft OP (and subsequent allocation of funding to them) are considered to be of greater benefit to the broader Camden Haven community.

Submitter's name	Submitter's issue
Clarke 7534/2020	<p>Re: Operational Plan-funding for Removable Bollards at Bruce Porter Reserve Laurieton.</p> <p>The Bruce Porter Reserve at Laurieton is constantly being damaged by vandals doing wheel spins, after rain. This digs up the soil and destroys the area for markets, walkers and locals use.</p> <p>All attempts to deter this by signage and cameras have been fruitless.</p> <p>We the residences would like a more effective barrier installed too stop any future damage. Removable bollards would be an ideal solution. This would have to be cost effective in the long run.</p>

## Response

Council is unable to allocate funding to install bollards at Bruce Porter Reserve. Council has identified a number of priorities for our open spaces in the Camden Haven for inclusion in the 2020/2021 Operational Plan including Sports Facility and Amenities Upgrades at Vince Inmon Sporting Fields, Playground Replacement at Bonny Hills Community Hall Reserve, Rainbow Beach Reserve Upgrade, Construction of Skate Facility at Lake Cathie Foreshore Reserve, and Design Finalisation and Construction Commencement of Rainbow Beach Sports Fields.

Delivery of these existing priorities identified in the draft OP (and subsequent allocation of funding to them) are considered to be of greater benefit to the broader Camden Haven community.

Submitter's name	Submitter's issue
Watson 6092/2020	It is now one third of the way through 2020 still no information from anyone in council about the supposed grant for early this year for the fish-cleaning table in Jabiru Reserve. Has it been

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# have your say



	included in this year's Operational Plan. Can you please let me know what is happening
<b>Response</b>  The request for a fish-cleaning table in Jabiru Reserve has been supported. This project is now included in the 2020-2021 Operational Plan. Operational Plan Action: 2.3.4.27 CW Jabiru Reserve Fish Cleaning Table - Allocated Amount 2020-21 \$16,000. Performance Measure: Deliver project according to approved project plan.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Creamer - Climate Change Australia and Hastings and Parents for the Environment  7237/2020 - 10	Incorporate knowledge of climate change into design, and building of inter-generational play spaces, to ensure they remain usable in the future.
<b>Response</b>  Council currently has 68 playground facilities across the local government area. Unfortunately, it is not practical to provide shade structures and water bubblers at all playground facilities; however, water bubblers are available to the community in some of our higher-utilised public spaces.  Additionally, shade is considered as part of all playgrounds being delivered under the operational plan. This may be through one or a combination of the following (dependent on the existing site conditions and available budget): 1. Existing trees; 2. New tree planting (noting that these trees will require time to establish before they provide adequate shade); 3. Shade structures.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Fenner  7238/2020 - 3	A flying fox for older kids at the Dunbogan Park would be fantastic. Greatly appreciated Dr Pen Fenner and family
<b>Response</b>  The children's playground at Dunbogan Reserve was only upgraded a few years ago with the design being developed based on community feedback provided at that time. Council will consider installing a flying fox when the playground needs to be replaced, noting that this occurs approximately every 10 years in coastal environment, and the community will be invited to participate in facility design at that time.	
<b>Submitter's name</b>	<b>Submitter's issue</b>

# have your say



Masterson 7188/2020	My husband and I love the b2b project you are involved in from North Haven to Dunbogan. We love watching the progress each time we visit our holiday house. All our visitors love it too. Keep up the good work and thank you for contributing to such a great piece of infrastructure for the 0 to 100 year age group.
<b>Response</b> Compliment noted and registered on Council's compliments register.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Hee - Wauchope CCAT 5972/2020 - 2	Council led community partnerships with FAWNA and Hastings Landcare to Green Wauchope with significant shade trees, backyard wildlife corridors encouraging residents to plant flowers, trees and host nesting boxes.
<b>Response</b>  Although there is no specific program focused on the Wauchope area Council to provide general information to residents that can assist them on their properties through Councils biosecurity program. Further biodiversity works will be carried out as a result of the Ecological Restoration Report identified in action 4.6.1.19 including works in the Wauchope area.  Council has an ongoing partnership with Landcare and this is addressed in action 4.6.1.5 of the Operational plan. Council continues to build on its relationship with Fawn, particularly in relation to flying fox management. The outcomes of the Ecological Restoration Report may result in consideration of additional resources to address actions such as this if they are identified as a priority through this process.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Hee - Wauchope CCAT 5972/2020 - 3	Council planning to include Wauchope Heritage Plan including Significant Tree Register.
<b>Response</b>  The 2020-21 Heritage planning priorities will be achieved through the completion of the Port Macquarie Hastings Heritage Study (TBC) and an Aboriginal Heritage Study for our region also. Wauchope heritage matters will be included in these, but not as a stand-alone document and further work may be considered in the future.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Drinkwater 6054/2020 - 1	I strongly disagree with the location of a skate facility on the foreshore reserve. There are already numerous such parks available. This is prime real estate.
<b>Response</b>	

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# have your say



The location for Lake Cathie Skate Park was confirmed through development of the Lake Cathie Foreshore Reserve Master Plan. The master plan was adopted by Council following an extensive community engagement process and, while it is acknowledged that some residents have concerns about this facility, there has been very strong support from the broader community for provision of the skate park within Foreshore Reserve. The community has been successful in raising significant funds toward construction of this facility which will be completed late in 2020.

Submitter's name	Submitter's issue
Vern - Lake Cathie Progress Association  7234/2020 - 4	Even the Rainbow Beach sporting fields which had \$4.2m allocated in the 2019-20 Operational Plan, is starting to drag out with no monies spent in that year and only \$500K being allocated to be carried over in the 20-21 draft Operational Plan. Councils construction & building works program appears to be slowing down and running way behind schedule with delivery dates not being met. There are too many excuses being given to us. It would appear that the approval process for projects is not thorough enough and the assessors are not covering all aspects of each project in enough detail so that when it comes time to commence construction an issue arises that further delays the start date. The local community is not happy with this situation and improvements need to be made and in future advised delivery dates need to be met.

## Response

In December 2019, Council engaged consultants to undertake the detailed design for the Rainbow Beach Sports Fields. This element of the project has been slightly delayed to allow further community consultation to be undertaken on three design options for the facility.

The community reference group who have met regularly on this project agreed that a delay at this end of the project to ensure the most beneficial design was selected for the community was acceptable in achieving a better outcome for the end users of the facility in the long-term. A report will be tabled to the 20 May meeting of Council with the intent of adopting a preferred design option and progressing the detailed design of this facility. Following completion of this element of the project in late 2020, Council's focus will be on commencing construction of the facility.

Submitter's name	Submitter's issue
Mitchell  7235/2020 - 2	In discussing objectives and outcomes for the management of Council's Bushland Reserves reference is made to an Ecological Restoration Report as guiding Council's objectives and management practices for these reserves. Does this report exist and if not will Council liaise closely with the bush care groups (eg Port Macquarie Landcare, Friends of Kooloonbung Creek and Dunbogan Bush care inter alia) in developing this report. I would also strongly recommend that Council appoint a bush care

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# have your say



	coordinator to oversee the activities of the bush care groups, ensure their adequate funding and integrate their work in a more strategic way with Council's bushland management team.
<b>Response</b>  <p>The Ecological Restoration Report included in the Operational Plan under 4.6.1.19 has been slightly delayed in its development. This report is due to be completed late 2020 and actions identified will then be implemented from early 2021. Throughout the reports finalisation, community groups such as Landcare and Bush care will be engaged extensively.</p> <p>As a result of the Report, it is anticipated Council will be able to provide more strategic direction to volunteer groups and resourcing will be reviewed to determine whether current staff allocation meets Council and community needs.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Hall  7298/2020	<p>Beach to Beach pathway and Dunbogan concerns</p> <p>Also the parking at the boat shed needs to be addressed especially directly outside of the doorway as this causes cars to encroach on the wrong side of the road.</p> <p>The children's park at the boat ramp seems poorly designed with no provision for smaller children, some type of slippery dip would work better there.</p>
<b>Response</b>  <p>The children's playground at Dunbogan Reserve was only upgraded a few years ago with the design being developed based on community feedback provided at that time. Council will consider further play elements for younger children when the playground needs to be replaced, noting that this occurs approximately every 10 years in coastal environment, and the community will be invited to participate in facility design at that time.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Farrington - Wauchope Little Athletics club  7241/2020 - 1	<p>As the secretary of the Wauchope Little Athletics club, we would like council to consider our submission for an upgrade to the grounds at Blackbutt Park. Wauchope LAC has been operating for over 20 years, has over registered 130 athletes aged between 4 and 17, and has been awarded the Little Athletics NSW retention award for the past 3 years. The grounds are used for athletics purposes not just by our club, but also for local schools to run both athletics and cross country carnivals, each year the Hastings - Camden Haven PSSA hold both their zone and regional athletics carnivals at this ground and Wauchope LAC has hosted the Zone championships at this ground for the past 2 years as well as an inter club championship. As an athletic</p>

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# have your say



	ground this field is used by the full spectrum of the community, not just from Wauchope, but from the entire council area. We have been working with council offers towards meeting the upgrade needs of this ground and hope council will seriously consider allocating funding towards this project as it benefits not only children's sport but the entire community.
<b>Response</b>	
Facility upgrades continue to be implemented at Blackbutt Park in consultation with key user groups. Council are committed to working with these groups on exploring the opportunity to seek grant funding for further desired improvements to be achieved at Blackbutt Park.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Fenner 7238/2020 - 2	An upgraded floating pontoon at the Dunbogan Takeaway shop as the existing wooden jetty has deteriorated. To encourage visitors to support the Dunbogan take away food shop.
<b>Response</b>	
Council continually works towards improving our recreational boating facilities across the local government area. Improvements in recent years include significant upgrades to boating facilities at Dunbogan Reserve and Bruce Porter Reserve (Laurieton). Council's current recreational boating focus is for improvements to the Westport Park boat ramp facility.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Walker 4008/2020	Request for funds to be allocated to the upgrade of the Lakewood Recreation Area adjacent to Queens Lake. Sheltered picnic tables, playground equipment with soft fall areas and rubbish bins.
<b>Response</b>	
The upgrade of Queens Lake Foreshore, including provision of a children's playground, has not been allocated funding at this time. There are already two playgrounds located in the Lakewood area, Laura Place and Scribbly Bark Place. The Scribbly Bark Place playground is scheduled for upgrade during the current financial year with works scheduled for completion this financial year.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Mckibbin 6098/2020	Indoor soccer field. I feel the Hastings area would benefit greatly from an indoor soccer field similar in use Europe. There is no such facility in NSW. Organisers can guarantee events to run (not weather dependent) A-League (National Soccer) would utilise Schools. clubs etc would have high demand
<b>Response</b>	

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Council's priorities for sporting and recreational infrastructure are identified in the Recreation Action Plan 2019-2025. An indoor football (soccer) facility is not considered a priority at this time.

Council's current focus for high performance football facilities is on developing plans and seeking the necessary approvals for a new facility at Thrumster. Detailed designs and approvals for this facility are expected to be completed next financial year.

Submitter's name	Submitter's issue
Pike 6997/2020	I draw your attention to the Telegraph Point & Surrounds Community Plan, which was presented to and unanimously endorsed by Council on 18 March 2020. Telegraph Point does not feature very often in the draft Operational Plan and I submit that the following actions which were included in our community plan be prioritised in the 20-21. Operational Plan Include development of a Master Plan for Log Wharf Reserve Telegraph Point to include an inter-generational playground with large undercover eating area, exercise equipment and barbeque facilities etc.

## Response

While it is acknowledged that, the preparation of the Log Wharf Reserve Master Plan has been identified in the Community Planning process it is necessary for development of a plan to be commenced in the next financial year to ensure delivery of planned capital works in 20/21 financial year.

Submitter's name	Submitter's issue
Love 5973/2020 - 2	Please urgently build Tidal pool since that is the only reason we have an #LNP Government who couldn't run a bath during the two biggest crises to face mankind

## Response

The tidal pool is not a Council project. It is advised that a community-led group are undertaking a feasibility study for the tidal pool, partnering with Rotary and supported by State and Federal government funding. If you would like more detail on the Community Committees progress please contact the Committee via their webpage:  
<https://pmqtidalpool.wordpress.com/>

Submitter's name	Submitter's issue
Hunt 9454/2020	Subject: Re: Safe viewing platform at Break wall  Over the existing rocks would be great...you can see the position of the world-class break from Damian's photo.  That is what we want to view.

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# have your say



	International judges sit on the rocks at comps to be able to judge this break also. Cushions supplied.
<p><b>Response</b></p> <p>A concept plan for the upgrade of the Hastings River Southern Break wall was prepared by Council in 2016 on behalf of Crown Lands who are the asset owners of the structure. The concept plan was subject to community engagement and concerns were raised by body boarders at that time that development of the end of the break wall as a viewing platform would require placement of additional rock, which could impact on the quality of the surf break.</p> <p>In response to these concerns, Crown Lands staff advised that the viewing platform concerns could be addressed through the detailed design process without affecting the surf break. At this time, Council staff are unaware as to when Crown Lands will commence detailed design or construction of the break wall upgrade. To find out more about the future plans for the break wall area we encourage you to contact Crown Lands directly on 1300 886 235 or <a href="mailto:cl.enquiries@crowland.nsw.gov.au">cl.enquiries@crowland.nsw.gov.au</a></p> <p>Council Service: Roads and Transport – Roads, Bridges and Transport</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Maltman - Revive Lake Cathie  20584/2019 - 2	Replacement of Kenwood Drive Bridge
<p><b>Response</b></p> <p>The Bridge on Kenwood Drive was constructed by a developer as part of the land release at Underwoods Estate, and crosses Cathie Creek between Lake Cathie and the lagoon. The bridge is a single-span prestressed concrete plank bridge supported on insitu concrete abutments over driven square concrete piles. The bridge approaches are embankments stabilised with rock scour protection at the bridge abutments. The bridge supports services including a rising sewer main on the western side, and a water main on the eastern side.</p> <p>The bridge was last inspected in 2016 and found to be in good to fair condition. Minor defects identified relate to joint condition resulting in some staining of abutments, and deterioration of the paint protective system on the bridge rails.</p> <p>The bridge is prioritised in terms of condition and importance to the network within the PMHC Bridge Management System. The bridge is currently ranked 86th out of 140 bridge assets in terms of condition, and 32nd out of 140 bridge assets in terms of importance and consequence to the network due to the limited alternate detour routes available. The bridge is therefore ranked 53rd overall out of 140 council bridge assets in the Bridge Management System.</p> <p>Council resolved at the 3 June 2020 Ordinary Council Meeting for the General Manager to table a report at the Ordinary Council Meeting on 15 July 2020 detailing any impacts undertaking the concept designs for the Kenwood Drive Bridge will have on</p>	

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# have your say



a) existing priorities listed in the draft 2020-2021 Operational Plan,  
b) priorities that arise from the COVID-19 Working Group's proposed infrastructure prioritisation matrix, as well as identifying a potential funding source for the concept design work to be undertaken during 2020-2021.

The overall management of the Lake Cathie System will review the relevant options for improving the ecosystem.

The stage 2 investigation of the Coastal Management Program (CMP) specifically for Lake Innes/Lake Cathie estuarine system has been included as a draft Operational Plan item in 2020/2021. This item is proposed to be actioned from July 2020. The Kenwood Drive Bridge along with other identified threats and issues will be investigated during stage 2 of the CMP.

Submitter's name	Submitter's issue
Kent 6631/2020	I am aware that Council has received expert advice regarding the need to replace Kenwood Drive Bridge at Lake Cathie. I am writing this submission in support of that advice.

## Response

The Bridge on Kenwood Drive was constructed by a developer as part of the land release at Underwoods Estate, and crosses Cathie Creek between Lake Cathie and the lagoon. The bridge is a single-span prestressed concrete plank bridge supported on insitu concrete abutments over driven square concrete piles. The bridge approaches are embankments stabilised with rock scour protection at the bridge abutments. The bridge supports services including a rising sewer main on the western side, and a water main on the eastern side.

The bridge was last inspected in 2016 and found to be in good to fair condition. Minor defects identified relate to joint condition resulting in some staining of abutments, and deterioration of the paint protective system on the bridge rails.

The bridge is prioritised in terms of condition and importance to the network within the PMHC Bridge Management System. The bridge is currently ranked 86th out of 140 bridge assets in terms of condition, and 32nd out of 140 bridge assets in terms of importance and consequence to the network due to the limited alternate detour routes available. The bridge is therefore ranked 53rd overall out of 140 council bridge assets in the Bridge Management System.

Council resolved at the 3 June 2020 Ordinary Council Meeting for the General Manager to table a report at the Ordinary Council Meeting on 15 July 2020 detailing any impacts undertaking the concept designs for the Kenwood Drive Bridge will have on

a) existing priorities listed in the draft 2020-2021 Operational Plan,  
b) priorities that arise from the COVID-19 Working Group's proposed infrastructure prioritisation matrix, as well as identifying a potential funding source for the concept design work to be undertaken during 2020-2021.

The overall management of the Lake Cathie System will review the relevant options for improving the ecosystem.

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# have your say



The stage 2 investigation of the Coastal Management Program (CMP) specifically for Lake Innes/Lake Cathie estuarine system has been included as a draft Operational Plan item in 2020/2021. This item is proposed to be actioned from July 2020. The Kenwood Drive Bridge along with other identified threats and issues will be investigated during stage 2 of the CMP.

Submitter's name	Submitter's issue
Lloyd 7169/2020 - 5	It seems rather ironic that Council has been focussed on additional flood-free access to the airport (Airport Business Park) during an extended period of drought and severe water restrictions. Yet even when we eventually got significant rainfall, it could not be pumped. The minor 20202 flooding that did occur near the airport, caused minimal disruption and would have been alleviated by an overdue upgrade of Boundary Street. The very upgrade that Council could have achieved free of charge by the State Govt. but which it failed to follow up on. We have just gone through a horrendous bushfire season, yet Council seems determined to push ahead with an East-West Orbital Rd link, which would create even greater fire risk. The lakes which were utilised by helicopters risk either being destroyed or made inaccessible due to proximity of a major road.

## Response

Strategic transport planning is a core function of Council, no matter the season. Council is progressing the design and planning for the upgrade of Boundary Street. This upgrade is complex due to particular flood behaviour and sensitive wetlands adjacent to the road. The road embankment cannot be simply raised as it would result in increasing flood impacts on surrounding properties and building the road on top of a long culvert crossing would change the tidal flows entering and exiting the wetlands impacting the ecosystem.

Over 2018 and 2019, these challenges have been overcome with the concept design now complete. Council is now moving to the detailed design and environmental approvals phase, which will take another 12 to 18 months. As this project was not 'shovel ready' when the State Government's 'Growing Local Economies' grant was available, Council was not eligible for the funding, instead the money was allocated to another worthy project, being next stages of the CSU project which was 'shovel ready'.

The Port Macquarie Airport, which is designated as a regional airport, is classified as critical infrastructure. This means that road access should be above the 1% Average Exceedance Probability (or 1 in 100 year) flood level. This flood level cannot feasibly be achieved by upgrading Boundary Street due to the level constraints along Hastings River Drive.

Submitter's name	Submitter's issue
Lloyd 7169/2020 - 7	Many of the residential subdivisions have been poorly conceived with only one way in and out. Council is trying to "sell" the Orbital Rd as a panacea to Ports traffic issues, when it clearly knows it cannot possibly (if ever) be built within the next 20 years. The proposed Orbital Rd would fail to deliver

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# have your say



	<p>on these Council traffic issue promises anyway. It almost seems as if Council has deliberately allowed traffic congestion to worsen during peak morning and afternoons to bolster this spurious argument. Lake Rd was supposed to have been fully duplicated (with scope for up to 6 lanes in key sections) from the Council decision back in 2011. There are many other ways traffic conditions could be improved, many of which involve consultation with RMS, but nothing seems to be being done or communicated. We are still waiting for the long overdue Ocean Drive Duplication. Most would interpret the term "integrated transport systems" to involve cars, bikes, pedestrian and public transport (bus/train/tram) options – can't see any signs or plans of such integration at all.</p>
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## Response

Council has never outlined that the proposed Orbital Road as detailed in the Engineering Feasibility Study was the sole solution to the traffic situation. Instead Council outlined it was a part of a broader strategic approach across different locations and time horizons, to address the predicted traffic growth that could result from the predicted population growth.

Strategic Transport Planning is a core function of Council and it would be unethical of Council's professional engineering staff to deliberately make a situation worse for the community. Council has to consider the entire transport network across the entire 3200 sq. km of the Local Government Area. Following a period of Administration, Council was returned in September 2012.

Subsequently in March 2013, Council resolved to prioritise the Stingray Creek Bridge Upgrade; reconstruction of Houston Mitchell Drive; the Hastings River Drive upgrade to four lanes from Gordon Street to Boundary Street and commence reconstruction of Beechwood Road. In accordance with that resolution, Council has substantially completed works as prioritised, from 2013 to 2019, to the value of approximately \$54.5 million, with detailed design work nearing completion for the final upgrade of Hastings River Drive from Hughes Place to Boundary Street.

Work has also continued on the upgrade and duplication of Lake Road with the construction of the dual lane roundabout at Blackbutt Road significantly improving safety and access into the industrial area. And the duplication of the section from Toorak Court to Oxley Highway.

As outlined in the June 2019 Council report regarding the proposed Orbital Road, Council has committed to reviewing and investigating all feasible options to improve the transport network in the short, medium and long term. This includes working closely with the State Government to ensure upgrades along the Oxley Highway, such as upgrading Wrights Road and Lake Road intersections are prioritised, as this State road is a key corridor in our transport network.

Council is continuing to work with Transport for NSW (TfNSW) on delivering the Ocean Drive Duplication Project. Council and TfNSW are still working through the delivery methodology and risk apportionment, which needs to be resolved prior to construction commencing. All of

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# have your say



Council's transport planning adopts an integrated planning approach for all road users, their safety and the differing transport modes.	
Submitter's name	Submitter's issue
Byatt 18763/2019	Request street cleaning for Wauchope
<b>Response</b>  Council currently provides a street sweeping service that cleans the streets and kerbs of Wauchope CBD on a fortnightly schedule, 3 days per fortnight. Council has previously approached the Wauchope Chamber of Commerce and local business owners regarding the establishment of a CBD special levy rate, similar to the Port Macquarie Town Centre rate, to fund additional cleaning and other aesthetic works, however, such an arrangement has not yet been entered into.	
Fenner 7238/2020 - 1	We desperately need the wooden bollards and bases continued from 53 The Boulevard Dunbogan all the way down to the Dunbogan boatshed car park. This is very dangerous as vehicles continue to complete u-turns over the footpath.
<b>Response</b>  Council had previously left a gap of about 60m where there are only a few bollards to permit better access to the private jetties. Council will review this with the potential to provide more bollards at 2m spacing prior to the end of June 2020.	
Submitter's name	Submitter's issue
Taylor 5934/2020	Request for Bus Shelter at 69 Pacific Drive (western side)
<b>Response</b>  Council is very much aware of the benefits derived from installing bus shelters. Accordingly, Council typically allocates funding for about 8 new shelters per year. Council receives a large number of requests annually for new bus shelters but due to the limitations of this funding it is not possible to provide all the shelters that are requested by the community.  Council allocates priorities to new shelters on the basis of usage/bus numbers, safety, traffic volume on adjacent road, presence of other forms of shelter (e.g. shop awning), physical site suitability etc.  Unfortunately, on the basis of the aforementioned criteria, the 2020-21 bus shelter program does not include a shelter at 69 Pacific Drive. Your request, however, will be considered for future year allocations.	



# have your say



Submitter's name	Submitter's issue
Thomas 6747/2020	This submission is for consideration into the Draft 2020-2021 Operational Plan for funding. Specifically, the submission is for the detailed design for temporary bus stop on Ocean Drive, Lake Cathie near Ocean Club Resort (OCR). The closest bus stops for route 334K accessed by the residents of OCR are not easily accessed due to distance. Getting to the bus stops poses significant risks to individuals; due to the road speed limit, the lack of footpaths, uneven ground and crossing the road without an island refuge. Several residents have expressed an interest in having a bus stop on Baltic Street (near the roundabout off Ocean Drive). In order to gauge the amount of patronage, it was agreed at the OCR Residents Quarterly February Meeting, that a survey be conducted. The results are available in the attached letter. Prior requests have been made to Port Macquarie Hastings Council (PMHC) for consideration for a bus stop to be established on Baltic Street, Lake Cathie. It is hope that favourable consideration be given for the detailed design for temporary bus stop on Ocean Drive, Lake Cathie near Ocean Club Resort. The Residents' Committee would welcome funding in 2020-2021 for the detailed designs to occur.
<b>Response</b>  Council will undertake strategic concept design investigations in the 2020/21 Operational Plan as part of the Additional Designs Program. As Ocean Drive is a 70km/h road and the intersection with Baltic Street has several turn lanes the feasibility of providing bus stops with the associated pedestrian links need to be investigated. If it is found to be feasible, the detailed design will be completed. This will determine the cost for construction and will allow it to be considered in future year Operational Plans.	
Submitter's name	Submitter's issue
Woodgate 1399/2020	Request for footpath off Major Innes Drive in the St Columba School area.
<b>Response</b>  Council has an annual footpath, cycling and pedestrian works program. The draft 2020-2021 program includes the construction of short "missing link" sections of footpath on Lord, Owen, Gordon and Burrawan Streets in Port Macquarie along with other missing links in Laurieton and Comboyne, but does not include works for a footpath off Major Innes Drive in the St Columba School.  Please be aware that Council receives a large number of requests annually for the construction of new footpaths. Due to the limitations of funding, it is not possible to construct all of the new footpaths that are requested by the community. Council allocates priorities to	

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# have your say



new footpath works on the basis of safety, construction cost, traffic volume on adjacent road, proximity to town centres, shops, schools, medical facilities, recreation areas and other factors.

A footpath from off Major Innes Drive in the St Columba School has been added to the works list for consideration in future Operational Plans. Please note Council will be extending the shared path along The Ruins way from Stella Street to Major Innes Drive as part of a road upgrade project later this year.

Submitter's name	Submitter's issue
McKinnon 3255/2020	Request for footpath upgrade at 110 Pacific Drive Port Macquarie

## Response

Council has an annual footpath, cycling and pedestrian works program. The draft 2020-2021 program includes the construction of short "missing link" sections of footpath on Lord, Owen, Gordon and Burrawan Streets in Port Macquarie along with other missing links in Laurieton and Comboyne, but does not include works for a footpath at 110 Pacific Drive.

Please be aware that Council receives a large number of requests annually for the construction of new footpaths. Due to the limitations of funding, it is not possible to construct all of the new footpaths that are requested by the community. Council allocates priorities to new footpath works on the basis of safety, construction cost, traffic volume on adjacent road, proximity to town centres, shops, schools, medical facilities, recreation areas and other factors.

Submitter's name	Submitter's issue
Whiteley 15074/2019	Footpath on William Street Port Macquarie

## Response

Council has an annual footpath, cycling and pedestrian works program. The draft 2020-2021 program includes the construction of short "missing link" sections of footpath on Lord, Owen, Gordon and Burrawan Streets in Port Macquarie along with other missing links in Laurieton and Comboyne, but does not include works at the corner of Grant and William Streets.

Please be aware that Council receives a large number of requests annually for the construction of new footpaths. Due to the limitations of funding, it is not possible to construct all of the new footpaths that are requested by the community. Council allocates priorities to new footpath works on the basis of safety, construction cost, traffic volume on adjacent road, proximity to town centres, shops, schools, medical facilities, recreation areas and other factors. Your request has been added to the works list and will continue to be considered along with all other requests.

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Submitter's name	Submitter's issue
Hughes - Principle - St Josephs Laurieton 17417/2019	Request for formal footpath along Ocean Drive near the driveway of St Joseph's school in Laurieton. West Haven to Laurieton via the Queenslake walking path (ending at Henry Kendall) or via Ocean Drive.
<b>Response</b>  <p>Council has an annual footpath, cycling and pedestrian works program. As part of this program Council also applies for funding from the State Government for specific pathway projects. Council has allocated funding to continue the investigation, design and construction of the Schools to Schools pathway, which will consider the section near St Joseph's school.</p> <p>The ongoing investigations will consider the most suitable route for the pathway through West Haven and Laurieton including the most appropriate facility to improve access to St Joseph's school. Please note that construction of a formal footpath along Ocean Drive near the driveway of St Joseph's school cannot occur until detailed planning has been undertaken to determine the most suitable alignment.</p>	
Submitter's name	Submitter's issue
Mckenna 15418/2019	Request for footpath from Calwalla Crescent and Karalee Parade. Both of these roads link to Calwalla Reserve. There is an existing footpath on Calwalla Crescent that links the reserve to the boardwalk and it would be logical to extend this pathway further up Calwalla Crescent.
<b>Response</b>  <p>Council has an annual footpath, cycling and pedestrian works program. The draft 2020-2021 program includes the construction of short "missing link" sections of footpath on Lord, Owen, Gordon and Burrawan Streets in Port Macquarie along with other missing links in Laurieton and Comboyne, but does not include works for a footpath from Calwalla Crescent and Karalee Parade.</p> <p>Please be aware that Council receives a large number of requests annually for the construction of new footpaths. Due to the limitations of funding, it is not possible to construct all of the new footpaths that are requested by the community. Council allocates priorities to new footpath works on the basis of safety, construction cost, traffic volume on adjacent road, proximity to town centres, shops, schools, medical facilities, recreation areas and other factors. A footpath from Calwalla Crescent and Karalee Parade to the Calwalla Reserve has been added to the works list for consideration in future Operational Plans.</p>	
Submitter's name	Submitter's issue
Turuva 5966/2020	Request for Koala Street in Port Macquarie to have a footpath the whole way from top near Kennedy drive all the way to bottom where ocean drive As so many kids use this road to go to school and riders and they are going on the narrow road

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# have your say



	where not enough room and so dangerous, then kids could walk or ride safely to school/high school
<b>Response</b>  <p>Due to the current roadside environment with steep drainage channels, vegetation and close boundaries, constructing a suitable path to connect pedestrians and off road cyclists between logical points is very difficult. To determine what is feasible and what whole of corridor upgrades, including paths, are required, a concept design of the entire Koala Street corridor between Kennedy Drive and Ocean Drive is required.</p> <p>Council had originally allocated funding to undertake this design in 2019/2020; however, this was deferred when delivery priorities were reviewed. We have not been able to allocate the Koala Street concept design project in the 2020/21 Operational Plan for similar reasons. Council will reconsider this project for future Operational Plans.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Carmody 6095/2020	I could not find a list of streets to be paved in this plan. A letter was previously sent asking for a path to connect Ocean St to Pacific Drive, particularly for residents of Taskers Village and the caravan park, who are walking to the beach or to catch a bus. The current verge is not level and if you step down to the grassed area it is boggy during rain periods it requires a big step up to the road, which may not be able to be managed by people using walkers or motorised scooters. Without paving and easy access back to road level this is currently a hazardous journey for a number of residents. Is Ocean St being paved?
<b>Response</b>  <p>Council has an annual footpath, cycling and pedestrian works program. The draft 2020-2021 program includes the construction of short "missing link" sections of footpath on Lord, Owen, Gordon and Burrawan Streets in Port Macquarie along with other missing links in Laurieton and Comboyne, but does not include works for a footpath along Ocean Street.</p> <p>Please be aware that Council receives a large number of requests annually for the construction of new footpaths. Due to the limitations of funding, it is not possible to construct all of the new footpaths that are requested by the community. Council allocates priorities to new footpath works on the basis of safety, construction cost, traffic volume on adjacent road, proximity to town centres, shops, schools, medical facilities, recreation areas and other factors. A footpath along Ocean Street has been added to the works list for consideration in future Operational Plans.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Northfield 6367/2020	Lack of footpath Lake St. Laurieton - Concerns re the lack of footpath in Lake St, between Laurie St. and Seymour St. I wonder if a footpath is on the agenda with the current works in this area? At the moment there is no footpath past the

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# have your say



	<p>Laurieton Public School back entrance, however there is an open drain running the length of this section of Lake Street, which gets blocked with rubbish including all the tree leaves and branches that fall into it plus long grass alongside it. This drain is a breeding place for mosquitos with all the rain we have had lately, plus there are times when stagnant unhealthy water lies there. All this just a few metres from the school grounds and one street away from our main Street (Bold St).</p>
<p><b>Response</b></p> <p>Due to the difficult drainage situation, large trees and narrow footway area near the corner of Lake and Seymour Streets, a detailed design with drainage analysis for any path is required before construction can occur.</p> <p>Council will work with the Schools to Schools Community Committee and the Camden Haven Community Council Action Team to determine the next highest priority for the Schools to Schools Shared Pathway Project and whether this section along Lake Street is deemed the highest priority along with the drainage upgrade works.</p> <p>This will inform where detailed designs will be undertaken. Council has allocated \$300,000 in the draft 2020-2021 Operational Plan for the required investigations and detailed designs for the highest priority sections of the Schools to Schools pathway.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
<p>Codd</p> <p>7186/2020</p>	<p>Need a footpath on the other side of the Wilson River Bridge so students and the community can safely walk to school or to the park or club or service station. There are no other footpaths that connect our village (which is divided in 2 by the Wilson River), there is no safe footpath connecting Charlie Watt Oval to the school and no safe footpath on the north side of the bridge at all.</p> <p>We need improved pathways to connect the community as well as an inter-generational playground at Log Wharf Reserve.</p> <p>We need to have improved roads, decreased speed limits, better footpaths to allow the community to safely walk, ride and drive around to enjoy the many beautiful spaces that our area offers.</p> <p>What plans will be put in place to assist businesses and workers post COVID 19, so business can re-open and local tourism re-commenced?</p>
<p><b>Response</b></p> <p>Council has completed the Telegraph Point Pedestrian Access and Mobility Plan, which outlines the strategy to have a footpath connection from the Post Office to Pembroke Road, past the Public School. This plan enabled Council to secure funding for the most recent section of footpath construction between the Log Wharf Reserve and the Public School, including improvements to parking and pedestrian access around the school. Council will</p>	

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# have your say



continue to review this plan and give consideration to implementing further actions outlined in future Operational Plans.

Council understands the impacts of heavy vehicles on other road users and where practical undertakes road upgrades. Council proactively manages the entire 1,400 km of roads across the Local Government Area in line with available resources. Further improvements to Pembroke Road are included in Council's 5-year Road Resurfacing and Rehabilitation program.

There are a range of Council and other levels of government support measures being put in place for business and employees - as included on our website <https://www.pmhc.nsw.gov.au/Services/Supporting-our-community-COVID-19-Coronavirus> or people call and speak to a member of the Economic Development team).

We also have planning in place for tourism marketing and market development to drive visitation, once it is considered safe to do so.

Submitter's name	Submitter's issue
Jenkins 7191/2020	Living in Dunbogan, I regularly walk along The Boulevard. In doing so I put my life at risk due to the lack of footpath along some stretches of the road. In some places, there is no alternative but to walk on the edge of the road. This puts everyone who walks in danger, especially those families who regularly walk or ride bikes along the Boulevard. It is vitally important that the Beach-to-Beach pathway is completed, as this will address these issues.
<b>Response</b>	
Council has recently developed a masterplan for the remaining sections of the Beach-to-Beach shared pathway project connecting Dunbogan Bridge to Pilot Beach. This masterplan has determined the environmental approvals required to construct each section of path. Council has now commended the detailed design and approvals for the missing sections.	
In the 2020/21 Operational Plan Council has allocated \$600,000 to complete this work and commence construction on the highest priority section being D3 from The Tip Road to connect the existing path north of Bay Street. Council has also applied for further State Government grant funding to undertake more construction.	
Submitter's name	Submitter's issue
Mitchell 7235/2020 - 1	The Plan makes virtually no mention of footpaths or bicycleways, yet highlights considerable expenditure on roads. At a time when Council should be addressing the impacts of climate change and decreasing the use of fossil fuels in the LGA, the importance of alternative forms of transport and people movement must be considered a high priority. Port Macquarie Hastings LGA is very poorly endowed

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# have your say



	with safe footpaths and bicycleways providing access to schools and workplaces.
<p><b>Response</b></p> <p>Council has an annual footpath, cycling and pedestrian works program with \$500,000 of allocated funding. The draft 2020-2021 program includes the construction of short "missing link" sections of footpath on Lord, Owen, Gordon and Burrawan Streets in Port Macquarie along with other missing links in Laurieton and Comboyne.</p> <p>Council receives a large number of requests annually for the construction of new footpaths. Due to the limitations of funding, it is not possible to construct all of the new footpaths that are requested by the community. Council allocates priorities to new footpath works on the basis of safety, construction cost, traffic volume on adjacent road, proximity to town centres, shops, schools, medical facilities, recreation areas and other factors.</p> <p>Other important cycling and pedestrian projects included in the Operational Plan are the continuation of the Beach-to-Beach shared pathway project, which has the objective of providing a shared path from North Haven to Dunbogan and the Schools to Schools shared pathway project. This project aims on providing a shared path from the Kendall Public School to the Laurieton Public School.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Manser 7179/2020	<p>Council has been spending considerable funds on improvements to the Doctors Walk near Town Beach. Meanwhile construction of the missing link in providing a safe pathway has not been undertaken ie the northern end of Shelley Beach. The section from the actual beach to the timber stairs involves clambering over rocks and is extremely hazardous particularly for the elderly.</p> <p>I was advised some years ago by a previous councillor that Council had received advice that it would cost \$500,000. As a retired engineer this figure is obviously ridiculous and I would suggest that if this is the reason the work has not proceeded an alternative source of estimated cost should be sought.</p>
<p><b>Response</b></p> <p>In April 2014, Council resolved that, given the risks and design issues, the Pacific Drive shared walkway/cycleway was the preferred option to addressing the existing access issues at North Shelly Beach. An allocation for the preferred design option in future budget cycles may be considered by Council but it is not proposed to include this within the 2020/2021 Operational Plan.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>

# have your say



<p>Davies</p> <p>7338/2020</p>	<p>I'd like to comment on the Beach-to-Beach cycle way.</p> <p>To have this completed would be a boost to the Camden Haven ensuring safety to all that use the route.</p> <p>Roads around the proposed route are narrow and traffic is getting heavier.</p> <p>Especially during the holiday periods, the roads are extremely dangerous for pedestrians and cyclist not to mention elderly people riding their mobile scooters.</p>
<p><b>Response</b></p> <p>Council has recently developed a masterplan for the remaining sections of the Beach-to-Beach shared pathway project connecting Dunbogan Bridge to Pilot Beach. This masterplan has determined the environmental approvals required to construct each section of path. Council has now commended the detailed design and approvals for the missing sections.</p> <p>In the 2020/21 Operational Plan Council has allocated \$600,000 to complete this work and commence construction on the highest priority section being D3 from The Tip Road to connect the existing path north of Bay Street . Council has also applied for further State Government grant funding to undertake more construction.</p>	
<p><b>Submitter's name</b></p>	<p><b>Submitter's issue</b></p>
<p>Hausfeld</p> <p>7154/2020 - 1</p>	<p>Areas of interest to me that I would like to ensure goes ahead are:</p> <p>The beach-to-beach pathway completion, which has been allocated \$600,000. It will enable more people to get safe exercise particularly the disabled and children.</p>
<p><b>Response</b></p> <p>Thank you for your support for the Beach-to-Beach shared pathway project. This project has funding in the 2020/21 Operational Plan and a forward plan to see additional funding allocated in future Operational Plans.</p>	
<p><b>Submitter's name</b></p>	<p><b>Submitter's issue</b></p>
<p>Windsor</p> <p>7192/2020</p>	<p>It would be beneficial for the community of Dunbogan, Laurieton and North Haven to have the Beach-to-Beach path completed ASAP. Projects should be completed for the benefit of the "locals" which in turn will enhance the experience of visitors to our area. As with many projects in the past, building structures across or through the water does impact the environment short term but once completed the flora and fauna adapt to the altered environment. Of course,</p>



# have your say



	all care should be taken whilst constructing the path, but keep the \$\$\$ for construction not more environmental plans
<p><b>Response</b></p> <p>Council has recently developed a masterplan for the remaining sections of the Beach-to-Beach shared pathway project connecting Dunbogan Bridge to Pilot Beach. This masterplan has determined the environmental approvals required to construct each section of path. Council has now commended the detailed design and approvals for the missing sections.</p> <p>In the 2020/21 Operational Plan Council has allocated \$600,000 to complete this work and commence construction on the highest priority section being D3 from The Tip Road to connect the existing path north of Bay Street . Council has also applied for further State Government grant funding to undertake more construction on the missing links.</p> <p>It is a legal requirement that all construction projects have environmental approval before proceeding. The level of detail needed for the approvals depends on the site and scale of works. For the Beach-to-Beach project due to the size of the project and sensitive environment, detailed environmental studies are required to get the legal approval to commence construction.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Cohen 7199/2020	<p>My comments below relate to the Beach-to-Beach project for the Camden Haven and the issue of integrated planning which should be a hallmark of all Council projects.</p> <p>To allocate funds to undertaking an integrated Precinct Plan which includes as well as Beach to Beach - Pilot Beach and PB Reserve public amenity and car parking facilities, Camden Head Pilot Station linkage walkways , road to Trevor's Corner and associated facilities etc.</p> <p>The same principle applies to another high and growing use area and its integration with Beach-to-Beach pathway- that is the accesses off Camden Head Road to Dunbogan or South Beach.</p>
<p><b>Response</b></p> <p>Both the Schools and Schools (S2S) and Beach to Beach (B2B) shared pathway projects are strategically important pathway projects that have their own master plans. These plans take into consideration the surrounding area and relevant integrated planning.</p> <p>In recent years, the S2S project has received significant amounts of construction funding enabling the path to be constructed from the Pacific Highway all the way to Lakewood. The allocation of \$400,000 is to undertake designs for further sections, as no design work has been completed for the remaining sections and commence construction. It is likely further funding will be allocated.</p>	

# have your say



The B2B project has had concept designs completed and therefore additional funding complete the detailed designs and approvals and commence construction.

Council works towards continually improving our open spaces for the enjoyment of our community. This includes undertaking master planning activities in consultation with the community for key public spaces. Our focus for 2020/2021 is to finalise the Bain Park Master Plan and Rainbow Beach Reserve Master Plan. Master planning activities for further open spaces will be considered under future operational plans.

Submitter's name	Submitter's issue
Small - President Beach to beach Shared Pathway  7239/2020 - 1	<p>Reference: Port Macquarie Hastings Council (PMHC) Draft Operational Plan: Capital Works Project: 4.4.1.55 Beach to beach Shared path project Camden Haven detailed design, environmental approvals and commencement of construction \$600,000.</p> <p>On behalf of the Beach to beach Shared Pathway Committee I would like to commend PMH Council for not only including the Beach to Beach Pathway as a key project in the 2020-2021 Draft Operational Plan, but for the first time since the B2B's incorporation in 2014, aligning a designated funding amount.</p> <p>The ongoing target to connect the Camden Haven between North Haven and Pilot Beach, via an 11km shared pathway, is a critical community infrastructure as it will provide equity of access and safety non-vehicular passage. This target will only be achieved in a timely manner if it continues to be deliberately planned for and funded.</p> <p>The funding pledged in this Operational Plan for the next financial year by PMHC will ensure that all necessary permissions and planning is completed. This will give the B2B pathway a "shovel ready" status. This status is the only way that additional funding grants can be applied for. Significant funding and resources have already been invested by the B2B Committee, the NSW State Government, the PMHC and other community sources.</p> <p>The completion of the remaining 5 sections is not only significant to ensuring an actionable commitment by all stakeholders but is achievable through maintain the current consistent and collaborative approach.</p> <p>Again, I thank PMHC for accepting and committing to the ongoing progress of the B2B Shared Pathway through this key project.</p>

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# have your say



<b>Response</b>	
Thank you for the continued support and partnership with this project.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Kaa 7263/2020	<p>The completion of the Beach-to-Beach Pathway in Dunbogan is a vital project for the Camden Haven, particularly with the increased local traffic exercising along the pathway.</p> <p>I grew up in the 1990's riding my bike along the narrow roadways, now my young children are riding their bikes on the same narrow roadways along with the elderly and other families. Linking these sections of pathway will be a life changer for my family and our community.</p>
<b>Response</b>	
<p>Council has recently developed a masterplan for the remaining sections of the Beach-to-Beach shared pathway project connecting Dunbogan Bridge to Pilot Beach. This masterplan has determined the environmental approvals required to construct each section of path. Council has now commended the detailed design and approvals for the missing sections.</p> <p>In the 2020/21 Operational Plan Council has allocated \$600,000 to complete this work and commence construction on the highest priority section being D3 from The Tip Road to connect the existing path north of Bay Street . Council has also applied for further State Government grant funding to undertake more construction.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Meyers-Brittain 7196/2020	The cycle/walkway from Scarborough Dunbogan to Laurieton needs to be completed as a priority to provide safe exit and access for the community. It is currently very dangerous for people walking riding and using mobility scooters.
<b>Response</b>	
<p>Council has recently developed a masterplan for the remaining sections of the Beach-to-Beach shared pathway project connecting Dunbogan Bridge to Pilot Beach. This masterplan has determined the environmental approvals required to construct each section of path. Council has now commended the detailed design and approvals for the missing sections.</p> <p>In the 2020/21 Operational Plan Council has allocated \$600,000 to complete this work and commence construction on the highest priority section being D3 from The Tip Road to connect the existing path north of Bay Street . Council has also applied for further State Government grant funding to undertake more construction on the missing links.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>

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# have your say



<p>Megget</p> <p>7295/2020 - 1</p>	<p>The Plan must include more development of footpaths and cycleways. Cycling will become more and more important for transport and fitness, especially in the city that hosts Ironman. Walking is also important for both fitness and access and there is much this LGA can do to improve this area. It would be great if there could be a reduction in the number of parents dropping off children to school.</p> <p>I have witnessed myself the high level of congestion caused by the school rush hour. An additional reason for more cycling and walking is lowering the carbon footprint of the area and the use of fossil fuels. Therefore I submit that the provision of these facilities should be a major objective of any future planning for the LGA and be better resourced in the 20/21 Plan</p>
<p><b>Response</b></p> <p>Council has an annual footpath, cycling and pedestrian works program with \$500,000 of allocated funding. The draft 2020-2021 program includes the construction of short "missing link" sections of footpath on Lord, Owen, Gordon and Burrawan Streets in Port Macquarie along with other missing links in Laurieton and Comboyne.</p> <p>Please be aware that Council receives a large number of requests annually for the construction of new footpaths. Due to the limitations of funding, it is not possible to construct all of the new footpaths that are requested by the community. Council allocates priorities to new footpath works on the basis of safety, construction cost, traffic volume on adjacent road, proximity to town centres, shops, schools, medical facilities, recreation areas and other factors.</p> <p>Other important cycling and pedestrian projects included in the Operational Plan are the continuation of the Beach-to-Beach shared pathway project, which has the objective of providing a shared path from North Haven to Dunbogan and the Schools to Schools shared pathway project. This project aims on providing a shared path from the Kendall Public School to the Laurieton Public School.</p>	
<p><b>Submitter's name</b></p>	<p><b>Submitter's issue</b></p>
<p>Drinan - Bonny Hills Progress Association</p> <p>7540/2020 - 1</p>	<p>Again, a major concern to Bonny Hills residents will be that beyond the three (?) large coastal pathway projects (allocated \$1,651,000?) there is only \$500k1 allocated for footpath, cycleway and pedestrian works in the OP [4.4.1.03cw] for the entire LGA!</p> <p>Given the demand demonstrated through the Community Plans for these works, this is a demonstrably unfair distribution of resources. The Bonny Hills CP has identified a large number of path works, and prioritised five for immediate</p>



# have your say



	<p>attention. Nothing has been delivered for the last two years and it seems there is no guarantee for the upcoming year.</p> <p>1 For multi-purpose 2.5m wide pathways, we estimate that \$500k will enable less than 2km for the entire LGA</p>
<p><b>Response</b></p> <p>As you have outlined, Council has an annual footpath, cycling and pedestrian works program with \$500,000 of allocated funding. The draft 2020-2021 program includes the construction of short "missing link" sections of footpath on Lord, Owen, Gordon and Burrawan Streets in Port Macquarie along with other missing links in Laurieton and Comboyne.</p> <p>Please be aware that Council receives a large number of requests annually for the construction of new footpaths. Due to the limitations of funding, it is not possible to construct all of the new footpaths that are requested by the community. Council allocates priorities to new footpath works on the basis of safety, construction cost, traffic volume on adjacent road, proximity to town centres, shops, schools, medical facilities, recreation areas and other factors.</p> <p>Unfortunately, no footpath projects have been included for Bonny Hills. Council's Transport Planning Team are aware of the priorities in the Bonny Hills Community Plan. All Community Plans are reviewed when draft Operational Plans are being prepared.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
<p>Nash - President Creek to Creek</p> <p>7300/2020</p>	<p>We, Creek to Creek, would like to add our support to Beach to Beach and Schools to Schools Pathways. Both these Pathways are an important infrastructure within the LGA and need to be funded and completed ASAP.</p> <p>The 2020/2021 operation plan is a step in the right direction to achieving this goal. Creek-to-Creek planning of the Queens Lake Trail is of benefit for the local community from a health and wellbeing point of view and a tourist attraction in years to come with the extension to join to the Stingray Creek Bridge and the 2 other pathways at Haven Circuit/ Ocean Drive Laurieton.</p>
<p><b>Response</b></p> <p>Thank you for your support for the Schools to Schools and Beach to Beach shared pathway projects. Both of these projects have funding in the 2020/21 Operational Plan and a forward plan to see additional funding allocated in future Operational Plans.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Hall	Beach to Beach pathway and Dunbogan concerns

# have your say



7298/2020 - 1	<p>This pathway needs to be completed. With the current isolation, we need to be able to walk or cycle on a path instead of the road.</p> <p>Also, to take some of the traffic off the boulevard the tip road needs to be finished.</p> <p>The new turn off the bridge onto the Boulevard seems very narrow and the curve is too sharp, the existing bollards are too low not sure how high the new ones will be.</p>
<p><b>Response</b></p> <p>Council has recently developed a masterplan for the remaining sections of the Beach-to-Beach shared pathway project connecting Dunbogan Bridge to Pilot Beach. This masterplan has determined the environmental approvals required to construct each section of path. Council has now commended the detailed design and approvals for the missing sections.</p> <p>In the 2020/21 Operational Plan Council has allocated \$600,000 to complete this work and commence construction on the highest priority section being D3 from The Tip Road to connect the existing path north of Bay Street. Council has also applied for further State Government grant funding to undertake more construction.</p> <p>The parking configuration fronting the Boat Shed is the most feasible arrangement given the width restriction when the path was constructed. The sealing of the remaining section of The Tip Road is a Developer requirement with further development of the Scarborough Way estate.</p> <p>The design of the new intersection of Diamond Head Road allows for the required turning curve at the design speed. The new bollards will be taller than the previous installed ones.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
<p>Davis</p> <p>7236/2020</p>	<p>Lack of funding for cycling infrastructure</p> <p>Two years ago, Council allocated \$500,000 towards Cycleways and Footpaths - all of which was spent on footpaths. Last year, Council allocated \$1,000,000 towards Cycleways and Footpaths, including a review of the Lake Road shared parking/cycle lane (which has not yet happened).</p> <p>The Bike Plan recommended annual funding to address the shortfall - but doesn't appear to be happening.</p> <p>Lake Road is a good example of an existing cycle lane, which does not meet the required standards.</p>

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# have your say



	Numerous Councillors and staff have agreed that this section of road is dangerous - but nothing has been done to address the issue!
<p><b>Response</b></p> <p>Council considers the bike plan as part of the integrated approach to transport planning and where funding allows cycling improvement are made. Significant funding has been allocated to the shared path connections between Kendall and Laurieton and North Haven and Dunbogan, which are both strategic actions out of the bike plan.</p> <p>During the design process for road upgrades, the bike plan is considered and if feasible cycling infrastructure is included such as the design for the upgrade of Ocean Drive Lake Cathie, the John Oxley Drive upgrade and Hastings River Drive upgrade. When built these upgrades will further improve the cycle lane connectivity.</p> <p>The review of the Lake Road cycle lane is linked to the resurfacing of Lake between Gordon Street and Ocean Drive, which is planned for in mid-2020. Once the road is resurfaced the line marking, including the bike lane will be reviewed prior to it being reinstated. Where practical improvements can be made, they will be, noting no works are being undertaken to widen the road.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Love  5973/2020 - 1	Please fix Tom's Creek Road
<p><b>Response</b></p> <p>Council maintains Tom's Creek Road as a Local Sealed/Unsealed Road with annual grading of the unsealed section in accordance with the Unsealed Roads Policy. Safety issues along the road are assessed and addressed based on a reactive risk based approach considering available resources and other risks across the entire road network.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Walsh  5987/2020	<p>Egress from Crosslands to Wauchope is atrocious as you did promise over a year ago now to upgrade the part done roadworks done on Beechwood Road from Crosslands to Waugh Street.</p> <p>I am sick and tired of riding my bike around and around the Crosslands estate, there should be a safer amount of room on the road for my bike and others who ride in the area to get out of the estate to Wauchope in safety, as it's still not safe to go out onto. Forget the footpath if that's what your thinking, as it's not good enough for walking on let alone riding and expensive road bike.</p>

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# have your say



	I ride each year for Kids with Cancer in the Great Cycle Challenge, and wish each year that I could get out of the estate and ride distances that I can't in Crosslands estate as it's way too little in area to keep going around and around and around. PLEASE...do the road up so we can get out and furthermore, not pollute the air with clean pedalling.
<b>Response</b>  Council has completed the investigation and planning work for the reconstruction and upgrade of Beechwood Road from Riverbreeze Drive to Waugh Street. The complete upgrade is estimated at approximately \$15Million including road widening and the raising of the Yippen Creek bridge by about 4 metres above the 1 in 100 year flood level.  While Council understands the importance of cycling for health and fitness and as a clean transport mode, due the large amount of road upgrade works across the Local Government Area Council is unable to fund the upgrade of Beechwood Road within the four year Delivery Program.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Thompson  6043/2020	Port Macquarie's orbital or ring road. With the ever-increasing traffic coming into and leaving Port Macquarie, what is the plan for improving the flow of traffic in the Lake Rd and the Wrights Road intersections?  I feel improving the flow of traffic through these areas should be a priority of the current council and the incoming council. I thought when the Lake Rd intersection was being upgraded, an opportunity to reduce some of the congestion of traffic turning to the west could have been alleviated with a slip lane which would have meant the west bound traffic would not had to go to the roundabout. Obviously, whoever was designing the upgrade did not consider that an option and it was not done.
<b>Response</b>  The Oxley Highway, including the Wright's Road and Lake Road intersections, is a State Government Controlled road. Council is working closely with Transport for NSW (TfNSW) regarding the upgrade of the Oxley Highway into Port Macquarie. TfNSW are currently undertaking detailed investigations into the options to upgrade the Wrights Road and Lake Road intersections.  When Council was designing the upgrade of Lake Road from Toorak Court to the Oxley Highway coordination with TfNSW did occur to ensure the upgrade was consistent with any future upgrade of the intersection.	
<b>Submitter's name</b>	<b>Submitter's issue</b>

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# have your say



Ishchenko 6633/2020	Pipeclay Road is becoming busy. Unsealed road surface quickly becomes corrugated, with many potholes, dangerous at times. Regular grading helps but needs to be more frequent now. A better alternative for residents and the budget could be sealing at least 10 - 12 km (busiest part) from Beechwood side.
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## Response

Unfortunately, Council's roads budgets cannot support the sealing of unsealed roads such as Pipeclay Road, as it would significantly affect the level of service for road maintenance on other roads across the Local Government Area. This is reflected in Council's Unsealed Roads Policy.

Council does from time to time apply for State and Federal Government grants to support the upgrade of unsealed roads, a recent example being Maria River Road. Grant applications are typically supported by investigation and designs for the upgrades in order to get an accurate estimate of the costs and outline how the projects meet specific criteria in order to be successful.

Submitter's name	Submitter's issue
Pike 6997/2020 - 2	<p>I draw your attention to the Telegraph Point &amp; Surrounds Community Plan, which was presented to and unanimously endorsed by Council on 18 March 2020. Telegraph Point does not feature very often in the draft Operational Plan and I submit that the following actions which were included in our community plan be prioritised in the 20-21.</p> <ul style="list-style-type: none"> <li>- Include Development of a Telegraph Point Village Masterplan to incorporate a footpath from Reservoir Road to the Wilson River Bridge then from Mooney Street to Charlie Watt Oval Telegraph Point.</li> </ul>

## Response

Council has completed the Telegraph Point Pedestrian Access and Mobility Plan, which outlines the strategy to have a footpath connection from the Post Office to Pembroke Road, past the Public School.

This plan enabled Council to secure funding for the most recent section of footpath construction between the Log Wharf Reserve and the Public School, including improvements to parking and pedestrian access around the school. Council will continue to review this plan and give consideration to implementing further actions outlined in future Operational Plans.

Submitter's name	Submitter's issue
Pike	I draw your attention to the Telegraph Point & Surrounds Community Plan, which was presented to and unanimously endorsed by Council on 18 March 2020. Telegraph Point does

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# have your say



6997/2020 - 3	<p>not feature very often in the draft Operational Plan and I submit that the following actions which were included in our community plan be prioritised in the 20-21.</p> <ul style="list-style-type: none"> <li>- Include development of a beautification design concept for the northern and southern entrances to Telegraph Point village and the village areas on both sides of the Wilson River Bridge.</li> </ul>
<p><b>Response</b></p> <p>The action within the Telegraph Point &amp; Surrounds Community Plan is noted. Council will continue to review this plan and give consideration to implementing the actions outlined in future Operational Plans. At this stage, the development of a beautification design is not included in the 2020/21 Operational Plan.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
<p>Pike</p> <p>6997/2020 - 4</p>	<p>I draw your attention to the Telegraph Point &amp; Surrounds Community Plan, which was presented to and unanimously endorsed by Council on 18 March 2020. Telegraph Point does not feature very often in the draft Operational Plan and I submit that the following actions which were included in our community plan be prioritised in the 20-21.</p> <ul style="list-style-type: none"> <li>- Improve road safety including road signage in Telegraph Point and surrounds, specifically the winding roads.</li> </ul>
<p><b>Response</b></p> <p>The action within the Telegraph Point &amp; Surrounds Community Plan is noted. Council will continue to review this plan and give consideration to implementing the actions outlined in future Operational Plans.</p> <p>At this stage the improvements to road safety in the Telegraph Point Area is not included in the 2020/21 Operational Plan. Council will however be undertaking a safety review of Telegraph Point Road and Reid's Road over the next couple of months to determine low cost, but high impact improvements, such as new line marking and signage. This information will be used to inform future improvement programs.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
<p>Hausfeld</p> <p>7154/2020 - 2</p>	<p>Areas of interest to me that I would like to ensure goes ahead are:</p> <ul style="list-style-type: none"> <li>- Full resurfacing of the road into Laurieton off the highway. Parts of it are good and other parts are very bad.</li> </ul>

# have your say



## Response

Council has current plans to resurface Ocean Drive past St Joseph School and Kew Road into Laurieton before the end of June 2020.

### Submitter's name

### Submitter's issue

Street

7164/2020

I would like to see settlement point road resurfaced, kerb & guttered to the ferry end. In addition, a stop sign on the exit from Panthers car park into Park St as people do not stop & check if there is a vehicle coming, an accident waiting to happen.

## Response

While Council does have an annual road resurfacing and rehabilitation program, Settlement Point Road is not included in the four-year delivery program.

Council will investigate the installation of a stop sign at the exit from the Settlement City Shopping Centre car park onto Park Street. If the sign meets the warrants in accordance with Australian Standards a sign will be installed.

### Submitter's name

### Submitter's issue

Manser

7174/2020

I read recently that Council recognises the importance of resealing roads to stop the entry of water into the underlying pavement. However, it is evident that Council does not practice what it preaches. I am a retired road engineer and have lived in this town for 35 years.

The vast majority of the streets in the older parts of the town have not been resealed in that time and probably not since they were built. Roads would be Council's most valuable asset and to allow them to deteriorate to their current state is, I consider, a sad indictment of Council's lack of recognition of the importance of proper road maintenance over a long period of time.

Local Road grants are available to Council, and from its rates Council needs to rethink its priorities and put long overdue road maintenance ahead of items such as playgrounds and beautification schemes

## Response

Council is very aware of the need to proactively manage the road network with preventative maintenance. Council has a road resurfacing and rehabilitation program. Since 2015 Council has resurfaced all the local roads in the Lake Cathie, Bonny Hills, Camden Haven and

# have your say



Wauchope areas and have completed major road rehabilitation projects along Beechwood Road, Bago Road, Ocean Drive (Lakewood) and Bay and Bellbowrie Streets to name a few.

In 2019 Council commenced the resurfacing of local roads in the south of Port Macquarie with all roads in the Emerald Downs, Crestwood and Dahlsford estates being completed and several roads in the lighthouse beach area being completed. In the 2020/21 Operational Plan, road-resurfacing works will continue in the Lighthouse Beach area and the plan to resurface all streets south of Pacific Drive and Lighthouse Road. Works will also be undertaken in the Greenmeadows estate area.

Management of Council's road assets has the highest allocation in the Operation Plan with \$36.1 million, which is over \$10 million more than the next highest service being water supply and almost \$25 million more than what is allocated to managing the community's sports and recreation assets. Council needs to balance the delivery of all services to the community as all elements are important for the community to enjoy the space we all live, work and play in.

Submitter's name	Submitter's issue
Jones 7204/2020	<p>The creek crossings on Clarefield Dungay Creek Road need raising to ensure safe transport for residents and businesses servicing the Marlo Merrican area.</p> <p>This community suffers repeated disadvantage and danger because of inadequate creek crossings on Clarefield Dungay Creek Road.</p> <p>The crossings of most concern are at 3.5 km and 4.2 km along Clarefield Dungay Creek Road. Failure to do so will continue the many days where the school bus cannot transport children to school due to crossings being underwater, workers, tradies, truck drivers, physiotherapists unable to get to work, and elderly people unable to access health care due to flooded creeks. I commend these issues to Council in the hope that sensible planning will result.</p>
<p><b>Response</b></p> <p>Council is aware of the community concern regarding the creek crossing on Clarefield Dungay Creek Road. Council manages a significant number of bridges and culverts across the entire road network and unfortunately does not have sufficient funding to upgrade the culverts along Clarefield Dungay Road.</p>	
Submitter's name	Submitter's issue
Jones 7233/2020	<p>4.2 To be able to minimise the effect of events and climate council needs to raise the creek crossings on Clarefield Dungay Creek Road Marlo Merrican. This area is quickly affected by rain events and this can last for long periods. It affects the school bus, which will not travel over the creeks</p>

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# have your say



	<p>when they have water over them. This makes it more difficult for the local schoolchildren to attend school.</p> <p>The local residents are also stopped from attending work and delivering local produce. It affects about 55 residents. This was particularly noticeable in 2020. Marlo Merrican and other area of Rollands Plains are affected by fires because there is a lot of bushland and some areas have only one road in and out.</p> <p>In 2019, a super fire was stopped in the area, after burning for months, which involved over 100 fire fighters. It included National Parks, Forestry and RFS. A number of local residents evacuated for up to 2 weeks at the local recreation reserve. We would like support to make the Rollands Plains Recreation Grounds prepared as an evacuation area.</p>
<p><b>Response</b></p> <p>Council is aware of the community concern regarding the creek crossing on Clarefield Dungay Creek Road. Council manages a significant number of bridges and culverts across the entire road network and unfortunately does not have sufficient funding to upgrade the culverts along Clarefield Dungay Road.</p> <p>The Department of Communities and Justice is responsible for assessing potential evacuation centre locations on behalf of the Local Emergency Management Committee. We will forward your request to our local representative for their consideration.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
<p>Vern - Lake Cathie Progress Association</p> <p>7234/2020 - 1</p>	<p>I am writing to Council as President of the Lake Cathie Progress Association in regards to the lack of new funding in the 2020-21 Operational Plan for Lake Cathie. Particular attention is drawn to the lack of ongoing funding for the Lake Foreshore Master plan, approved by Council in March 2018.</p> <p>We ask that Council give serious consideration to including funds or allocating funds from the "Footpath, Cycleway &amp; Pedestrian works" draft budget of \$500K for the construction of new pathways as set out in the above master plan. Ideally, we are seeking funding for the paths leading from the foreshore car park down to the bridge (as outlined in stage 2 of the Foreshore Master Plan).</p>
<p><b>Response</b></p> <p>The draft 2020-2021 Footpath, Cycleway &amp; Pedestrian program includes the construction of short "missing link" sections of footpath on Lord, Owen, Gordon and Burrawan Streets in Port</p>	

# have your say



Macquarie along with other missing links in Laurieton and Comboyne, but does not include works for a footpath along Ocean Drive, Lake Cathie from Foreshore car park to the bridge.

Please be aware that Council receives a large number of requests annually for the construction of new footpaths. Due to the limitations of funding, it is not possible to construct all of the new footpaths that are requested by the community. Council allocates priorities to new footpath works on the basis of safety, construction cost, traffic volume on adjacent road, proximity to town centres, shops, schools, medical facilities, recreation areas and other factors.

Consideration of the construction of footpaths in accordance with the Lake Cathie Foreshore Master Plan will be given for future Operational Plans.

Submitter's name	Submitter's issue
Vern - Lake Cathie Progress Association  7234/2020 - 2	We are also asking Council to give serious consideration to allocating funding from the "Local Roads Proactive Renewal Program" draft budget of \$1m, for the construction of individual parking spaces along the eastern side of Ocean drive from opposite Evans Street down to the new Toilet block (as outlined in stage 2 of the Foreshore Master Plan).

## Response

The Local Road Proactive Renewal Program is specifically for the preventative maintenance of low traffic local roads to preserve the asset condition and unfortunately cannot be used for the construction of car parking spaces.

Submitter's name	Submitter's issue
Jones - Rollands Plains Community Group  7242/2020	<p>Rollands Plains Community Group has made several submissions to Council over the last five years regards roads in the greater Rollands Plains area. These have included the following:</p> <ol style="list-style-type: none"> <li>1. Sealing of Bril Bril Road :- this issue is in hand and Council has announced planning for this</li> <li>2. Raising the Creek Crossings on Clarefield Dungay Creek Road</li> <li>3. Clearing of roadside vegetation</li> <li>4. Regular grading of unsealed roads</li> <li>5. Other issues: see Action Plan Document</li> </ol>

## Response

Council actively manages the rural road network in line with the available resources and funding. This includes grading of unsealed roads, rural roadside vegetation management and sealed road maintenance.

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# have your say



Council has resolved to borrow additional funding to investigate the upgrade and sealing of Bril Bril Road with the allocation of \$450,000.

Council is aware of the community concern regarding the creek crossing on Clarefield Dungay Creek Road. Council manages a significant number of bridges and culverts across the entire road network and unfortunately does not have sufficient funding to upgrade the culverts along Clarefield Dungay Road.

Another key project in the 2020/21 Operation Plan is the detailed design for the upgrade of the Pembroke and Stoney Creek Road intersection, including the sealing Stoney Creek Road and replacing the three single lane timber bridges with two lane concrete structures. Once the detailed designs are complete, Council will seek the required funding via Government Grants.

Council will investigate the option for potential vegetation removal as part of the Bril Bril Rd upgrade as part of preliminary works prior to any upgrade. Council's Roadside Vegetation Management Policy is currently on exhibition, which outlines the risk-based approach for vegetation management across the road network.

Submitter's name	Submitter's issue
Graham 7274/2020	How could Ballangarra Bransdon and Old Kempsey Roads not even been considered for sealing ? q. WHY HAS BALLANGARRA BRANSDON AND OLD KEMPSEY ROAD NOT BEEN CONSIDERED FOR SEALING? q. HAS A TRAFFIC COUNT INCLUDING LOAD WEIGHTS, AXLE COUNT PLUS DATE AND TIME INFORMATION BEEN CONDUCTED FOR BOTH BALLANGARRA BRANSDON AND OLD KEMPSEY ROAD q. IF NOT, THEN WHY NOT? q. IF SO, THEN HOW DOES IT COMPARE WITH OTHER UNSEALED ROADS ON PMHC LIST? q. IF SO, THEN HAS THE INFORMATION BEEN PROVIDED TO THE COMMUNITY? q. GIVEN THE SERIOUS DUST EFFECTS OF HEAVY TRUCKS ON BOTH BALLANGARRA BRANSDON AND OLD KEMPSEY ROAD WHY HAS AIR MONITORING NOT BEEN INTRODUCED AND MEASURES TAKEN TO PROTECT RESIDENTS HEALTH? q. HOW MANY TRUCK ACCIDENTS HAVE OCCURED ON OTHER SEALED ROADS? q. IS THERE A REGISTER?
<b>Response</b>	
Unfortunately, Council's roads budgets cannot support the sealing of unsealed roads such as Ballangarra Bransdon and Old Kempsey Roads as it would affect the level of service for road maintenance across the Local Government Area. Council reviews road safety and crash data	

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# have your say



across the Local Government area along with traffic volumes and implements safety improvements on high priority sites as funding permits.

The funding for sealing The Hatch was via a Federal Government election promise from the Liberal/Nationals Coalition Government if re-elected.

Councillors resolved to borrow additional funding of \$450,000, to allocate to the planning and investigation for the upgrade and sealing of Bril Bril Road. This allocation come as a result of continue lobbying of the Rollands Plains community to the elected Councillors.

Traffic counts were undertaken on the majority of unsealed roads in 2017. The count indicated that Ballengarra Bransdon Road has about 320 vehicle trips per day. This makes Ballengarra Bransdon Road the second or third most trafficked unsealed road in our Local Government Area. Traffic Counts can be viewed on Council's online mapping tool: <https://www.pmhc.nsw.gov.au/Building-Planning/Industry-Resources/Online-mapping-of-underground-services>

Council understands that unsealed roads generate dust and this may have health impacts for nearby residents. Council does not routinely undertake dust monitoring across the 475km of managed unsealed roads.

Road crash data for our Local Government Area can be viewed at: <https://roadsafety.transport.nsw.gov.au/statistics/interactivecrashstats/index.html> under the LGA summary section.

Submitter's name	Submitter's issue
Thorne - Kings & Campbell Pty Ltd for St Agnes Parish  7292/2020 - 2	Support for the inclusion of 4.4.2.1 - Undertake road resurfacing and rehabilitation works throughout the local government area in accordance with the rolling priority program and Pavement Management System
<b>Response</b>  Council has looked to maximise the opportunity of undertaking works while there has been reduced traffic during the COVID-19 lockdown. The allocation of funds for the Road Resurfacing and Rehabilitation program already fully committed for the 2019/20 financial year. While consideration has been given to undertaking road-resurfacing works in the CBD with reduced traffic higher priority works are already planned including the resurfacing of Acacia Avenue and Belah Roads in the industrial area.	
Submitter's name	Submitter's issue
Drinan - Bonny Hills Progress Association  7540/2020 - 2	- Project 4.4.1.32 Commence corridor planning - Kendall Road - Ocean Drive Hastings River Drive regional road corridor (MR538 / MR600) (multi-year project) has been on the books since 2016 for commencement, and unbelievably, it appears that it has yet to commence!! We were advised four years ago to await the results from this study before

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# have your say



	<p>submitting requests for works, on the basis that it should provide a foundation for a strategic approach to resolving vehicle, bicycle and pedestrian problems along Ocean Drive including through Bonny Hills. Please explain what is going on here?!</p> <p>- We have already provided a submission on the adequacy of the location on the corner of Ocean Drive and Houston Mitchell Drive for a light industrial development, 4.5.1.11, (previously 3.1.2.2?) and look forward to being kept up to date on developments towards producing a final report to Council, 31 December 2020.</p>
<p><b>Response</b></p> <ul style="list-style-type: none"> <li>- Regarding the Ocean Drive Corridor Strategy. This project has been on hold pending the allocation of staff resources to managing the project. Council appointed a Temporary Project Manager in the Transport Planning Team in May 2019 and have recently appointed a Temporary Project Officer to progress key strategic transport planning projects, including the Ocean Drive Corridor Strategy. Council has now finished the project planning and has received quotes from suitably experienced and qualified consultants to complete the projects. We are currently reviewing the COVID-19 situation and any likely impact on commencing this project, noting engaging with the CCATs along the route is a key part of the project.</li> <li>- This submission relates to a proponent led Planning Proposal with the investigation work being undertaken by the property owner and their consultants. Timing for this work will be totally dependent on when a Planning Proposal Application is lodged with Council. A final report to Council on Local Environmental Plan (LEP) and Development Control Plan (DCP) amendments will not be completed by 30 December 2020 as shown in the draft Operational Plan.</li> </ul> <p>Accordingly, an amendment has been made to the draft Operational Plan to change the date to June 2021 for the Bonny View site with a further note outlining that timing is dependent on when the proponent lodges a planning proposal.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
McDonald  5974/2020 - 1	<p>From the list of projects, it now appears that</p> <p>1. Both the orbital road and duplication of the Ocean Drive projects are now cancelled. This will suggest that we will have no choice but to continue avoiding Ocean Drive, Lake Road and Oxley Highway at peak times. This will mean access to the hospital will be severely curtailed at these times amongst the travel of Port Macquarie commuters. These add to many projects that council are failing to manage, such as breaching the Cathie seawall, harvesting local water runoff, increasing the town's wall holding capacity.</p>

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# have your say



## Response

Council is continuing to investigate potential new road links, such as the routes for the proposed Orbital Road as well as upgrades to the existing road network as part of the Port Macquarie Transport Network Improvement Planning Project. This planning project includes completing a Strategic Business Case for highest priority upgrades.

This will allow Council to seek the required funding from the State and Federal Governments. This planning project continues into the 2020/21 Operational Plan year and is currently planned to be completed by August 2021. Regarding the Ocean Drive Duplication Project, this project is also not cancelled, Council is working with Transport for NSW on determining the delivery methodology for this project.

Submitter's name	Submitter's issue
Lane 7079/2020 - 2	Greenmeadows Drive has an allocation of \$80,000 out of the category 'Council Service Airport – 2020-21 Allocated Amount. What work is set down for this cost and how is it associated with the Airport? Does this imply that irrespective of any consultation relating to business case that Council is proceeding in driving a route through Greenmeadows Drive, The Nature Reserve and approximately 470 homes? What else could the expenditure related to the Airport imply? (see p18 of the pdf file or 55 of the document)

## Response

Greenmeadows Drive Council assets are the subject of a strategic review to determine what is the best and most valuable use for the community for the land holdings. The item will be removed from the Airport section of the document (where it has been presented in error) and moved to the Strategy section.

Submitter's name	Submitter's issue
Lane 7079/2020 - 6	Greenmeadows Drive seems to be receiving a lot of attention given that no decision has been made about the route of the Orbital Road – let alone any source of funding particularly in the current pandemic environment that State and Federal Government will find themselves on the other side from a financial point of view. Another \$80,000 is being allocated from the Property Investment Portfolio to consider Greenmeadows Drive's appropriateness for strategy on community use assets by 30 June 2021. (p60/97 3.1.2.3). What is the objective of this expenditure?

## Response

Greenmeadows Drive Council assets are the subject of a strategic review to determine what is the best and most valuable use for the community for the land holdings.

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# have your say



Submitter's name	Submitter's issue
Lane 7079/2020 - 4	What is planned for Lake Road – a clear bottleneck for traffic. This is a road that needs immediate attention by qualified engineers rather than whoever decided to build an additional roundabout at Blackbutt Road which is clearly a traffic hazard rather than a facility. Lake Road needs additional traffic lanes, traffic lights and right turn lanes that do not impede continuing traffic. What is Council doing regarding this road and when?
<b>Response</b>  <p>The Lake Road/Blackbutt Road roundabout has significantly improved road safety and traffic accessibility in the industrial area and was designed and reviewed by qualified engineers. Council has been undertaking design investigations for upgrades to the Lake Road corridor between the Oxley Hwy and Ocean Drive.</p> <p>Plans have been developed for upgrades to the Fernhill Road, Jindalee Road and Central Road intersections. Detailed for construction designs and the required Transport for NSW approvals will be completed for the upgrade and duplication of the Lake Road and Jindalee Road by the end of 2020. Construction funding will be considered with the development of the 2021/22 Operational Plan.</p> <p>Concept design plans are being finalised for the upgrade and duplication of Lake Road from Chestnut Road to Ocean Drive. These plans will be used for discussion with National Parks and Wildlife Services to get agreement on the required boundary adjustments. Once the boundary adjustments are agreed then detailed designs can be completed.</p>	
Submitter's name	Submitter's issue
Lane 7079/2020 - 3	Ocean Drive duplication – despite being advised that this project was ready for construction, we see in the plan that Council's next step is to finalise a business case for this work at a cost of \$100,000 with that business case not being finalised until 2021. Does this mean that the traffic situation in Port Macquarie described by Councillor Turner, I believe, as catastrophic is not going to be addressed in the coming financial year? When is work likely to commence on this project?
<b>Response</b>  <p>Council is continuing to work with Transport for NSW (TfNSW) on delivering the Ocean Drive Duplication Project. The completion of the Detailed Business Case is a requirement of the State Government prior to releasing any funding. Council has been waiting on review comments and clarification regarding cost risks from TfNSW before the Business Case can be finalised.</p>	

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# have your say



Council has now received the required information from TfNSW and the Business Case will be finalised and submitted to TfNSW before the end of June 2020. Council and TfNSW are also still working through the delivery methodology and risk apportionment, which needs to be resolved prior to construction commencing.	
Submitter's name	Submitter's issue
Lane 7079/2020 - 5	Oxley Highway. We all know it is not Council's fault – we have heard this statement so many times relating to so many issues over the past few years. That said, what is Council going to do to encourage that State Government to rectify conditions on this road. Lights at the Wright Road intersection would be a good start with another set at Lake Road. Surely, Council could be active in working with the State Government in finding good solutions to these problems – unless there is a reason for Council to allow the problems to fester.
<p><b>Response</b></p> <p>The NSW Government is currently investigating improvement options for the Oxley Highway corridor between the Pacific Highway and Port Macquarie town centre. Traffic lights at the Wrights Road and Lake Road intersection are some of the improvements that will be considered.</p> <p>Council works very closely with the NSW Government in planning for the future transport needs of Port Macquarie. Council Staff are a part of the Transport for NSW Project Team investigating the highway improvement options.</p>	
Submitter's name	Submitter's issue
Wearne - Garden Village 9040/2019 - 1	Requests below relate to the location near Garden Village on Findlay Drive PMQ  Request for a reduction in speed limit from 50km to 40km per hour on Findlay Ave PMQ
<p><b>Response</b></p> <p>Response to various issues: Speed limits remain the responsibility of Transport for NSW (TfNSW), not Council. The current speed limit guidelines only permit a 40 km/h speed limit in a high pedestrian activity area. At this point in time, Findlay Ave does not meet the criteria for a high pedestrian activity area. A 40 km/h speed limit is therefore not currently permissible on Findlay Ave although this could change in the future when the speed limit guidelines are revised.</p>	
Submitter's name	Submitter's issue
Wearne - Garden Village	Request for a Zebra Crossing to be installed on Findlay Ave PMQ

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# have your say



9040/2019 - 2	
<b>Response</b>  Previous investigations into a pedestrian crossing along Findlay Ave have considered road geometry, design guidelines for pedestrian crossings, bus routes and different road users. The installation of pedestrian crossings also has to meet certain numerical warrants set by Transport for NSW, based on an preliminary assessment Findlay Avenue may not meet these warrants. Also installing a crossing would need to assess the impacts of any loss of current parking spaces for other surrounding properties.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Wearne - Garden Village 9040/2019 - 3	Install 'No Stopping' or 'No Parking' signs 5 meters from the Gate 2 driveway existing onto Findlay Drive PMQ at Garden Village
<b>Response</b>  There is the potential for up to 10 parking spaces to be lost along Findlay Avenue. Based on the above criteria and the progression of other identified pedestrian/road safety projects, Council will not be further assessing a pedestrian crossing on Findlay Ave in the four-year delivery program. The requested no parking signs near the second driveway were installed in 2019.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Oxley 6023/2020 - 1	Road resurfacing: I suggest that Lake Road - Ocean Drive to Gordon Street - be prioritised. It is a heavily used road full of patches. Why fix the roads in my suburb, Crestwood, which were in much better shape than the Lake Road stretch mentioned? Who makes these decisions and does someone review them by going and actually looking at the roads?
<b>Response</b>  The resurfacing of Lake Road between Ocean Drive to Gordon Street is schedule to be completed by the end of June 2020. Council resurfaces road as preventative maintenance to protect the surface from deterioration, which stops water from damaging the gravel pavement underneath. Roads should be resurfaced every 10 to 15 years and is significant cheaper to maintain a road in a good condition then repair a poor road.	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Cross 8231/2020	Sarabs Cres King Creek - road began to disintegrate after the rains. It is now a matter of utmost urgency and importance that this matter be addressed before all the hard work and money spent is wasted.

# have your say



## Response

Council is aware of minor defects along Sarah Crescent. Council will consider any repairs in line with current reactive risk based maintenance procedures.

### Council Service: Stormwater Drainage

Submitter's name	Submitter's issue
Vern - Lake Cathie Progress Association  7234/2020 - 3	The long delays in starting the works for the redirection of the storm water pipes along Illaroo Road is also of great concern to the Progress Association and local residents. Funding for this project was approved in August 2018 and we ask that Council speeds up the final approval process and commences construction works as a matter of urgency.

## Response

The Illaroo Rd Stormwater realignment project has been delayed due to the possible discovery of aboriginal archaeological items of significance, which require further investigation. These investigations are part of a very thorough assessment process that addresses environmental impacts prior to construction being approved. Funding allocated towards this project will be retained in the 2020/21 budget.

### Council Service: Park and Recreation - Trees

Submitter's name	Submitter's issue
Adkins  6623/2020	<p>I informed Council of dead trees that threatened my home. This was before bush fires had started. At first I thought his staff must be very sloppy but then realized that, Council only has 2 people in that office and 3 people in ONE crew - not crews. I know outside contractors can be hired, but that costs more money and is a temporary fix. In February, I was number 23 in a task list of over 800 tasks.</p> <p>It took 5 months, 3 weeks and a few days for the dead trees to be removed. The crew got the job done not only well, but very quickly - perhaps a bit more than an hour. I have learned that that ONE crew is responsible for dead tree removal from Telegraph Point to Laurieton and from Comboyne to Port Macquarie. We will have another fire season and more homes threatened by dead trees in the not too distant future. I want to know why Council is not supporting its citizenry by hiring, training, and having at least ONE more crew in this vital and important job. Maybe more than one is needed.</p>

## Response

# have your say



Council's approach to managing public tree risk is to use qualified Council staff and a number of local contractors to undertake works. At this time, this approach is considered appropriate and it is noted that the budget to support management of Council's public tree risk has been significantly increased in recent years resulting in the total number of listed tree works reducing in number.

## Council Service: Waste

Submitter's name	Submitter's issue
Hurrell 7611/2020	Annual kerbside rubbish collection for main rural roads not services weekly

## Response

Best practice in Waste Management is not to implement costly and inefficient free kerbside collections but for waste to be disposed of in red, yellow and green bins as appropriate, with excess taken to Council waste transfer facilities. The following options are available to dispose of waste not accepted in the General Waste (red lid), Recyclables Waste (yellow lid) or Green Waste (green lid) bins:

- 1). Transport the waste to your local waste transfer station (Comboyne Domestic Waste Facility, Wingham Road, Comboyne). Details on what is accepted free of charge and fees applicable can be found on Council's website at:  
<https://www.pmhc.nsw.gov.au/Services/Waste/Waste-facility-location/Comboyne-Domestic-Waste-Facility>.
- 2). Book a "Bulky Kerbside Collection" (maximum 2 cubic metres - equivalent to the size of a small trailer) by contacting Council on 6581 8111. This service is only available to residents with a "domestic waste collection service". A fee of \$36 (incl. GST) applies. Additional information on this service can be found on Council's website at:  
<https://www.pmhc.nsw.gov.au/Services/Waste/Other-waste-services/Kerbside-collection>

Submitter's name	Submitter's issue
Fortune 5994/2020	I hope you will consider an alternative to 'Tip Vouchers' for pensioners who do not have a trailer or access to one. My suggestion is for a 'free' kerbside pick-up by Council. Incidentally, Clean-up businesses to remove household rubbish works out far too expensive. I know that I'm not the only pensioner with this dilemma.

## Response

Best practice in Waste Management is not to implement costly and inefficient free kerbside collections but for waste to be disposed of in red, yellow and green bins as appropriate, with excess taken to Council waste transfer facilities. The following options are available to

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# have your say



dispose of waste not accepted in the General Waste (red lid), Recyclables Waste (yellow lid) or Green Waste (green lid) bins:

1). Transport the waste to your local waste transfer station (Comboyne Domestic Waste Facility, Wingham Road, Comboyne). Details on what is accepted free of charge and fees applicable can be found on Council's website at:  
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<https://www.pmhc.nsw.gov.au/Services/Waste/Other-waste-services/Kerbside-collection>

Submitter's name	Submitter's issue
Carmody 6096/2020	This Plan speaks of recycling green waste at Cairncross but not recycling of plastics or other materials put out in our recycling bins. What are PMHC's plans for recycling other forms of household recycling waste?

## Response

PMHC processes all recyclables disposed in the yellow lid bin at its Materials Recovery Facility located at Cairncross. Once sorted these materials are then transported for recycling. Other types of household recycling waste that cannot be disposed in the yellow lid recyclables bin (e.g. paint, batteries, whitegoods, etc.) are accepted at council's Community Recycling Centres located across our region. More information can be found at:  
[www.pmhc.nsw.gov.au/Services/Waste](http://www.pmhc.nsw.gov.au/Services/Waste)

## Council Service: Strategic Land Use Planning

Submitter's name	Submitter's issue
Lloyd 7169/2020 - 6	It seems obvious to all residents that Council is allowing residential developments to go ahead at an alarming rate without sufficient infrastructure to support the increased population (e.g. water supply) at a devastating cost to our natural environment, in particular wildlife.

## Response

Council have a framework and strategies to plan for our environment, housing and employment growth including the provision of infrastructure and the community planning required to service development and protect the character of our area.

Submitter's name	Submitter's issue
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# have your say



<p>Cremer</p> <p>7237/2020 - 15</p>	<p>Recommendation 15: Postpone all spending on the Airport Business Park until the July 2020 Climate Risk Assessment report is delivered, and until the COVID-19 pandemic is resolved and there is greater certainty as to the future of the aviation industry.</p>
<p><b>Response</b></p> <p>The development of the Airport Business Masterplan is identified as a Strategic Planning project identified within Councils Urban Growth Management Strategy and Councils adopted Airport Master Plan.</p> <p>Strategy is by definition a long-term view. The short term and immediate challenges will be considered in appropriate timing and priorities for execution, of the many elements that comprise the long-term vision for the Airport Business Park.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
<p>Thorne - Kings &amp; Campbell Pty Ltd for St Agnes Parish</p> <p>7292/2020 - 1</p>	<p>Support for the inclusion of OP Action 4.5.1.11 Investigate the capacity of land at the intersection of Ocean Drive with Houston Mitchell Drive for light industrial use and at the intersection of Ocean Drive with Bonny View Drive for light industrial development or for use as a school (UGMS Action 17)</p>
<p><b>Response</b></p> <p>This submission relates to a proponent led Planning Proposal with the investigation work being undertaken by the property owner and their consultants. Timing for this work will be totally dependent on when a Planning Proposal Application is lodged with Council. A final report to Council on Local Environmental Plan (LEP) and Development Control Plan (DCP) amendments will not be completed by 30 December 2020 as shown in the draft Operational Plan.</p> <p>Accordingly, an amendment has been made to the draft Operational Plan to change the date to June 2021 for the Bonny View site with a further note outlining that timing is dependent on when the proponent lodges a planning proposal.</p>	
<p><b>Council Service:</b> <b>Water</b></p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
<p>Lloyd</p> <p>7169/2020 - 4</p>	<p>We have had the ongoing farce of water supply issues. Rather than secure our water supply by investing in relatively inexpensive largescale filtration of water our Council has sat on its hands resulting in the chronic but foreseeable water shortages experienced 2019 to early 2020 – especially when major rainfall events cannot be capitalised on due to turbidity and other impurities. Our dams could have potentially been</p>

# have your say



	refilled many times over but almost all this valuable water was lost to the ocean. Even as of 9th April 2020, our reservoirs are only at about 63%.
<p><b>Response</b></p> <p>Unfortunately, large-scale filtration of water is not inexpensive, especially when all the associated supporting infrastructure is included to make it feasible. Over the last three months, Council has been able to extract approximately 6.5 Billion litres of good quality water from the Hastings River with storage levels now over 80%, with high volume extraction continuing. This amount of extraction in the first three months of 2020 is nearing the total amount of water consumed in 2019, being 6.8 Billion litres.</p> <p>The Draft Operational Plan includes the planning and investigation for the bulk filtration plant at Cowarra Dam, which is a multi-year strategic project for securing our water supply. Future Operational Plans will continue to include this important project as it progresses through design to construction and commissioning over the next 5 to 7 years.</p> <p>For the short term water security, in response to the drought Council initiated an emergency water supply security project to review upgrading the Wauchope Water Treatment Plant and undertake feasibility investigations into alternative sources of water such as groundwater and desalination.</p> <p>These projects are to ensure we can continue to have a secure water supply until the bulk, purpose built water filtration plant is built at Cowarra Dam. The emergency project was initiated after the current draft Operational Plan was compiled, however it will be included in the final plan for adoption in June 2020.</p>	
<b>Submitter's name</b>	<b>Submitter's issue</b>
Oxley 6023/2020 - 2	Water security - it is ridiculous that the dam levels have only risen from 39% to 56% with all the rain we have had. The system of pumping must be looked at. I understand a bigger pump has been (or will be) installed. Some questions: why can't we lead water directly into a big dam a bit upriver, let the water settle, and then pump it into Cowarra? Waiting for the water to clear, as seems to be the case, has lost us a lot of water. No mention seems to be made of aquifers - the use of bores - what is the position? Can we use aquifers and can these be replenished in some way? Can we start investigating how we can stop losing so much water into the ocean when we need it for our survival?
<p><b>Response</b></p> <p>Council's large extraction pumps can pump 1,200 litres per second. Over the last three months, Council has extracted over 6.3 Billion litres of water from the river with the total combined storage levels approaching 80%. This is almost the same amount as the total water consumption for all of 2019 in just three months.</p>	

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# have your say



Due to the small catchment area and relatively flat and open flood plains of the Hastings River catchment, it has been considered not feasible to construct an environmentally appropriate on-river dam. Various studies have been undertaken looking into the viability of groundwater to supplement the water supply network. These studies showed there is only a very small amount of groundwater available.

To ensure Council has the most up to date information, noting advancements in technology, Council is currently reviewing all previous work and undertaking new investigations into the viability of groundwater.

Submitter's name	Submitter's issue
Love 5973/2020 - 5	No fluoridation
Submitter's name	Submitter's issue
McDonald 5974/2020 - 2	In all this wish to remove, Fluorine from our drinking water that impact on children and the elderly.

## Response

In August 2004, as a water supply authority, Port Macquarie-Hastings Council was directed by the Secretary of the Department of Health to add fluoride to our local water supply in accordance with Section 6 of the Fluoridation of the Public Water Supplies Act 1957, as follows: 6 Addition to fluorine to public water supplies (1) Notwithstanding anything contained in any other Act, a water supply authority may, subject to the provisions of this section and the regulations, add fluorine to any public water supply under its control. (2) (1A) Notwithstanding anything contained in any other Act, a water supply authority shall, subject to this Act and the regulations, add fluorine to any public water supply under its control, if directed to do so by the Secretary

At the Ordinary Council meeting held 18 March 2020, Council resolved to conduct a community poll at the next Local Government election, on the addition of fluoride to our public water supply. Council encourages the community to participate in the poll, noting it is not compulsory, and the outcome of the poll is not binding to Council. Any changes to the current fluoridation process can only be made at the direction of the State Government.

Submitter's name	Submitter's issue
Hee - Wauchope CCAT 5972/2020 - 4	Council led education including encouraging retrofitting plumbing to use grey water for private watering of gardens.

## Response

Councils Community Engagement Team are currently developing a Water Education Plan, which will include greywater as one of the options available to households to save many litres of potable water each day. It is important to note, that the safe use of greywater diversion



# have your say



devices and greywater treatment systems must take into account associated health and pollution risks. Only NSW Health accredited systems may be installed (by licenced plumbers) and each will require relevant Council approvals.

Submitter's name	Submitter's issue
<p>Creamer</p> <p>7363/2020</p>	<p>I realise that the water supply crisis is over, but I still think there is a need for Council to introduce a policy that encourages homeowners and landlords to install water tanks at existing housing. Was this discussed at the Group Manager's meeting? If so, what outcome? If not, can you please progress the issue for further discussion, perhaps under the 2020-21 Operational Plan?</p> <p>I used to be a councillor on the then Armidale City Council (1991-2000, now Armidale Regional Council). They do the water security issue very well (they have to), and I recommend PMHC looks at what they are doing. They offer a range of rebates, including on the installation of new water tanks, and other water saving measures. See - <a href="https://www.armidaleregional.nsw.gov.au/environment/water-usage-and-supply/water-restrictions/rebates">https://www.armidaleregional.nsw.gov.au/environment/water-usage-and-supply/water-restrictions/rebates</a></p> <p>As you may know, I am part of a local team urging Council to declare a climate emergency. In response, the mayor, councillors and senior staff have said no to an emergency but yes to doing everything practical to tackle climate change. This is exactly the type of measure that would fit this undertaking.</p>
<p><b>Response</b></p> <p>Council will consider investigating access to funding from the NSW State Government to provide residents with the opportunity to apply for a rebate for the installation of Water Saving Products, including rainwater tanks. The provision of these rebates are funded by State and Federal Governments.</p> <p>Council is currently collaborating with other local Councils in the region for the provision of funds to allow the commencement of a residential rebate program. Water Tank rebate schemes are for existing dwellings only as all new dwellings have mandatory requirements to install water saving devices and are subject to Basix requirements which aim to reduce the town water consumption of all new residential developments.</p>	

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PORT MACQUARIE-HASTINGS  
COUNCIL

**Attachment 1**

**SCHEDULE OF FEES AND CHARGES  
2020-2021**







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## Schedule of Fees and Charges 2020 – 2021

### Pricing Policy

In determining the appropriate fees to be charged for Council services and facilities in 2020-2021, the basic principle applied was that charges should be considered fair and equitable to the general community. Individual members of the community should not be precluded from essential services because of economic circumstances.

The range of services provided by Council to the community is diverse and require different considerations when determining the associated fee or charge. The level of the fee or charge was determined having regard to the following categories.

Code	Description
A	<b>Economic Cost</b> Total cost of providing services for private good.
B	<b>Community Service</b> Services considered to have a level of benefit to the community. Generally benefits are not solely confined to users. Partially funded by rates.
C	<b>Regulated Charges</b> Federal or State Government set charges.
D	<b>User Pays Principal</b> Services under this category are such that individual costs can be determined and met by the user of the service.
E	<b>Market Forces</b> Services that Council operates in a competitive market and needs to fix charges similar to other providers.
F	<b>Cost Plus</b> Services provided on a commercial basis with an amount of risk profit included.
G	<b>Section 7.11 (Developer Contributions)</b> Items are priced at the level determined by the adoption of Council's Contributions Plans. The Contribution Plans provides for quarterly increases in these fees based on Consumer Price Index (CPI) increases.



## Schedule of Fees and Charges 2020 – 2021

### Goods and Services Tax

#### Introduction

The Goods and Services Tax (GST) passed through legislation on 30 June 1999 and received Royal Assent on the 8 July 1999. The introduction of the Goods and Services Tax meant that certain fees and charges levied by Port Macquarie - Hastings Council attract GST.

#### Transparency

Council has gone to great lengths to ensure it has been totally transparent in reporting the applicability of the GST to its fees and charges. This document has been set out in such a way so that you, as the user, will know exactly where the GST applies to fees and charges. Three columns in particular within this document relate to GST:

- **Fee (excl. GST):** This is the actual fee or charge without GST applied to it.
- **GST:** If GST is applicable, this column will show the value of the GST to be applied (**for one unit**) and is rounded to the nearest cent. If we are unable to determine the cost of a good or service at the time of printing (eg the cost may vary during the year), "calculate" will appear in the fee line and GST will be calculated once the fee is known. If the column is blank yet the Fee Amount field contains a fee, it indicates GST is not applicable.
- **Fee (incl. GST):** This column should only be used for indicative purposes only (refer to "GST Calculations" below). The column displays the Total Charge **for one unit** with GST included.

#### GST Calculations

In most cases Council has been able to calculate the GST charge and report it as a dollar figure. This amount is based on one unit. For example, the charge for a copy of a Deposited Plan is \$20.00, with GST of \$2.00, bringing the Charge incl GST to \$22.00.

If Council was unable to calculate the unit charge at the time of printing, the word "calculate" will be shown in the fee line. In this case, GST will be calculated once the Fee Amount is known.

#### GST Amendments

While the fee amount in this document will not alter without a resolution of Council, followed by a subsequent period on public exhibition, the applicability of the GST to the fees and charges may, depending on the interpretations and rulings as the GST legislation evolves.

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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## Port Macquarie-Hastings Council

### Leadership & Governance

### Financial Management

#### Certificates

Section 603 Certificate	\$85.00	\$0.00	\$85.00	Each
This is a statutory charge determined yearly by the Office of Local Government				
Urgency fee Section 603 Certificate	\$85.00	\$0.00	\$85.00	Each
Fee to issue Section 603 Certificate on the spot - in addition to the normal Section 603 certificate fee				

#### Rate Information

Rate Information – Per hour	\$63.25	\$0.00	\$63.25	Per 1 Hour
Minimum Charge 1 hour				
Copies of Rates & Water Notices – current notice and previous financial year			No Charge	
Copies of Rates & Water Notices – all notices earlier than current notice or previous financial year	\$10.20	\$0.00	\$10.20	Each

#### Interest Rate on Overdue Rates & Charges

As per the rate determined by the NSW Office of Local Government

Broadwater Special Rate	0% from 1/7/20, 7% from 1/1/21	
General Rates	0% from 1/7/20, 7% from 1/1/21	
Sanctuary Springs Special Rate	0% from 1/7/20, 7% from 1/1/21	

#### Ordinary Rates

##### Base amount by Category

Business – Defined Urban Centres	\$614.30	\$0.00	\$614.30	Per Annum
Business – Other	\$514.30	\$0.00	\$514.30	Per Annum
Business – Port Macquarie CBD	\$614.30	\$0.00	\$614.30	Per Annum
Farmland	\$634.60	\$0.00	\$634.60	Per Annum
Residential – Defined Urban Centres	\$614.30	\$0.00	\$614.30	Per Annum
Residential – Other	\$514.30	\$0.00	\$514.30	Per Annum

Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Rate in \$ by Category**

Business – Defined Urban Centres			0.53477c	Per \$ Valuation
Business – Other			0.46687c	Per \$ Valuation
Business – Port Macquarie CBD			2.36132c	Per \$ Valuation
Farmland			0.27527c	Per \$ Valuation
Residential – Defined Urban Centres			0.24678c	Per \$ Valuation
Residential – Other			0.27600c	Per \$ Valuation
Sanctuary Springs Special Rate			0.13120c	Per \$ Valuation
Broadwater Special Rate			0.06154c	Per \$ Valuation

**Lease Fees – Council Land****Lease Application**

Administration Fee – Not elsewhere indicated – No Report to Council	\$200.00	\$20.00	\$220.00	Each
Non-refundable				
Can be used for investigations / requests to lease new locations involves research / site visits / meetings. Could be deducted from lease application fee if lease proceeds.				
Administration Fee – Not elsewhere indicated – Report to Council	\$290.91	\$29.09	\$320.00	Each
Non-Refundable				
Can be used for investigations/requests to lease new locations involves research/site visits/meetings. Could be deducted from Lease application fee if lease proceeds				
Commercial Leases up to 5 Years	\$763.64	\$76.36	\$840.00	Each
Application and Administration Fee				
Commercial Leases over 5 Years	\$1,054.55	\$105.45	\$1,160.00	Each
Application and Administration Fee				
Commercial – Renewal or Assignment of Lease Not Requiring Amendment	\$327.27	\$32.73	\$360.00	Each
Application and Administration Fee				
Community – Application and Administration Fee	\$681.82	\$68.18	\$750.00	Each
Application and Administration Fee				
Community – Renewal or Assignment of Lease Not Requiring Amendment	\$281.82	\$28.18	\$310.00	Each
Application and Administration Fee				
Survey Fee			At Cost	Each
Valuation Fees			At Cost	Each
Legal Fees			At Cost	Each

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Lease Application** [continued]

Advertising			At Cost	Each
Bond – Commercial Lease/Licence	\$500.00	\$0.00	\$500.00	Each
Bond – Commercial Lease – Monthly Rental up to \$5,000	\$2,000.00	\$0.00	\$2,000.00	Each
Bond – Commercial Lease – Monthly Rental \$5,001 and Over	\$5,000.00	\$0.00	\$5,000.00	Each

**Lease Rental**

Commercial		Set by market valuation		Each
Community	\$545.45	\$54.55	\$600.00	Per Annum
Agistment		Set by market valuation		Each

**Outdoor Dining and Outdoor Trading on Council Roads and Footpaths**

Application and Administration Fee	\$400.00	\$0.00	\$400.00	Each
Non-refundable				
Supply, Installation, Removal or Relocation of Markers to Identify the Footway Dining Area.			At Cost	Each
Rental for Outdoor Dining – Port Macquarie CBD	\$150.00	\$0.00	\$150.00	Per m2/Annum
Rental for Outdoor Dining – Non Port Macquarie CBD	\$65.00	\$0.00	\$65.00	Per m2/Annum
Wauchope, Lake Cathie, Lighthouse Beach, Laurieton, Bonny Hills, etc				
Rental for Outdoor Dining – Villages	\$42.00	\$0.00	\$42.00	Per m2/Annum
Telegraph Point, Beechwood, etc				
Footpath Bond		\$500 Bond or one (1) month's rental whichever is the greater		Each

**Statutory Property Fees****Property Management**

Administration Fee – Sales of land with a value of between \$0 and \$20,000	\$500.00	\$50.00	\$550.00	Each
Administration Fee – Sales of land with a value of between \$20,001 and \$100,000	\$963.64	\$96.36	\$1,060.00	Each
Non-refundable				
Administration Fee – Sale of land with a value of over \$100,000	\$1,436.36	\$143.64	\$1,580.00	Each
Non-refundable				
Based on administration time to co-ordinate, report etc				
Administration Fee – Not elsewhere indicated	\$200.00	\$20.00	\$220.00	Each
No report to Council, Non-refundable				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Property Management** [continued]

Administration Fee – Not elsewhere indicated	\$290.91	\$29.09	\$320.00	Each
Report to Council, Non-refundable				
Investigation Fee, Search Fee	\$336.36	\$33.64	\$370.00	Each
Sale of Council Owned Land			At Cost	Each
Should the sale be undertaken following a reclassification of the land which was funded by the applicant, no additional investigation and administration fees will be charged. Should Council instigate the sale of the lot, no investigation, administration, valuation, survey or legal fees will be charged. Should the purchaser engage any external parties this will be at the purchaser's cost.				
Survey, Valuation, Legal			At Cost	Each

**Statutory Property Transactions**

Hourly Rate for Statutory Property Transactions and Advice	\$109.09	\$10.91	\$120.00	Per Hour
Non-refundable				
For transactions including road closures, easements, land transfers, boundary adjustments etc where not covered by an existing fee				

**Naming & Renaming of Roads and Reserves**

Naming / Renaming Council Public Road / Reserve	\$740.00	\$0.00	\$740.00	Each
Application Fee - Non-refundable				
Naming / Renaming of a Crown Reserve	\$900.00	\$0.00	\$900.00	Each
Application Fee - non-refundable				

**Road Closing Application Fees**

Council Road Closure – Investigation Fee	\$650.00	\$0.00	\$650.00	Each
Non-refundable				
This fee will be deducted from the Administration Fee if road closure proceeds.				
Crown Road Closure Application	\$2,000.00	\$0.00	\$2,000.00	Each
Non-refundable				
Council Road Closure Stage 1 – Administration Fee	\$1,200.00	\$0.00	\$1,200.00	Each
Non-refundable				
Council Road Closure Stage 2 – Administration Fee	\$1,700.00	\$0.00	\$1,700.00	Each
Non-refundable				
Survey, Valuation, Legal			At Cost	Each
Fees to Other Authorities, Government Departments			At Cost	Each
Non-refundable				

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Covenants and Easements**

Extinguishment / Variation to Restrictive Covenant			At Cost	Each
Non-refundable				
Requests for New / Variation to Easements			At Cost	Each
Non-refundable				
Survey, Valuation, Legal			At Cost	Each
Fees to Other Authorities, Government Departments			At Cost	Each
Non-refundable				

**Land Register**

Land Register Extract – Multiple Properties	\$110.00	\$0.00	\$110.00	Each
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**Administrative Fees**

Credit Card Surcharge			0.5%	Per Transaction
Cheque Dishonour Administration Fee	\$35.00	\$0.00	\$35.00	Each
Direct Debit Dishonour Administration Fee	\$25.00	\$0.00	\$25.00	Each
New Owners Administration Fee	\$50.00	\$0.00	\$50.00	Each
Rates/Water Overpayment Refund Fee	\$25.00	\$0.00	\$25.00	Each

**Document Sales****Other Documents****Refer Appendix 1**

Council's Drainage Code	\$47.00	\$0.00	\$47.00	Each
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**Reports & Studies****Refer Appendix 1**

Various Reports & Studies	Calculated according to printing and / or photocopying costs			Each
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**Government Information (Public Access) Act 2009 (GIPA)****Subpoena to produce documents****Access to Records****Personal Records**

Application Fee	\$30.00	\$0.00	\$30.00	Each
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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Personal Records** [continued]

Processing Charge – hourly rate after first 20 hours	\$30.00	\$0.00	\$30.00	Per Hour
Internal Review Fee	\$40.00	\$0.00	\$40.00	Each

**Formal Applications – Non Personal Records**

Application Fee	\$30.00	\$0.00	\$30.00	Each
Processing Charge – hourly rate	\$30.00	\$0.00	\$30.00	Per Hour
First hour free				
A 50% reduction in fees may apply to the processing charge for customers suffering financial hardship or of special benefit to the public generally				
Internal Review Fee	\$40.00	\$0.00	\$40.00	Each

**Informal and all other Applications**

Application Fee			No Charge	
Processing Charge – hourly rate	\$30.00	\$0.00	\$30.00	Per Hour

**Adjoining Owners**

Application for Adjoining Owners Details	\$16.50	\$0.00	\$16.50	Each
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**Subpoenas – Conduct Money**

Where Council is not a party to the proceedings

**Subpoena to produce documents**

Conduct Money	\$67.95	\$0.00	\$67.95	Each
Conduct Money for subpoenas served under seven (7) days	\$136.00	\$0.00	\$136.00	Each
Searching and compiling documents – per 15 mins	\$22.00	\$0.00	\$22.00	1/4 hour
Per 1/4 hour of part thereof. Plus copying, printing, postage or courier charges				

**Subpoena to attend court**

Conduct money where production required at a Court of tribunal	\$69.00	\$0.00	\$69.00	Each
Staff attendance and travel time – Hourly rate			At Cost	Per Hour
Travel, accommodation and meal expenses			At Cost	



Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Digital Technology****Certified Copy**

Refer Appendix 1

**Certified Copy (for evidence)**

Certified Copy of Document, Map or Plan	\$53.00	\$0.00	\$53.00	Each
EP&A Act S.10.8 (2) & EP&A Reg 2000 cl.262				

**Printing & Laminating**

Refer Appendix 1

**Printing**

Prints 1-50	\$1.00	\$0.10	\$1.10	Per Print
Prints 51+	\$0.29	\$0.03	\$0.32	Each
This refers to each print in excess of 50. First 50 prints are at \$1.00 any additional prints over 50 are at 0.30c				

**Collating**

A4	\$0.15	\$0.02	\$0.17	Per Sheet
A3	\$0.22	\$0.02	\$0.24	Per Sheet
Stapling	\$0.22	\$0.02	\$0.24	Per Sheet

**Comb Binding**

1 – 50 pages	\$3.80	\$0.38	\$4.18	Each
51 – 100 pages	\$4.41	\$0.44	\$4.85	Each
101 – 150 pages	\$5.14	\$0.51	\$5.65	Each

**Laminating**

A4 sheet	\$2.82	\$0.28	\$3.10	Per Sheet
A3 sheet	\$5.55	\$0.55	\$6.10	Per Sheet

Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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## Your Business and Industry

### Economic Development

#### The Hub Pop-Up Business and Co-Working Space

Co-Working – Full Day (up to 8 hours)	\$30.00	\$3.00	\$33.00	Per Day
Co-Working – Full Time (up to 40 hours)	\$90.00	\$9.00	\$99.00	Per Week
Co-Working Monthly Subscription – Part Time (up to 2 days per week)	\$90.00	\$9.00	\$99.00	per month
Co-Working Monthly Subscription – Full Time (Up to 5 days per week)	\$180.91	\$18.09	\$199.00	per month
Meeting Room Hire	\$17.27	\$1.73	\$19.00	Per Hour
Venue Hire – After Hours Week Days	\$30.00	\$3.00	\$33.00	Per Hour
Venue Hire – After Hours Weekends	\$50.00	\$5.00	\$55.00	Per Hour
Closed Office Hire – Daily	\$90.00	\$9.00	\$99.00	Per Day
Closed Office Hire – Weekly	\$180.91	\$18.09	\$199.00	Per Week
Closed Office Hire – Monthly	\$271.82	\$27.18	\$299.00	Per Month

### Tourism Marketing

Co-operative Marketing	Price on application	POA
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### Advertising

#### Other Organisations

Electronic Direct Mail Advertising	\$72.73	\$7.27	\$80.00	
Visitor Guide Advertisement	\$481.82	\$48.18	\$530.00	
Destination Website Promotion Panel	\$727.27	\$72.73	\$800.00	Per Month

#### Not for Profit

Electronic Direct Mail Advertising	\$36.36	\$3.64	\$40.00	
Visitor Guide Advertisement	\$237.27	\$23.73	\$261.00	
Destination Website Promotion Panel	\$363.64	\$36.36	\$400.00	Per Month

### Image Library

Photographic Digital Images	\$33.64	\$3.36	\$37.00	Each
Cost per digital photographic image (for commercial purposes)				
No Charge if not for profit				
Video	\$110.91	\$11.09	\$122.00	Per Module
Module				

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Airport****Port Macquarie Airport**

Refer Appendix 2

**Regular Public Transport (RPT) Services**

Passenger Landing Fee	\$20.50	\$2.05	\$22.55	Per Passenger
Applies to RPT and Charter aircraft (including helicopters) using RPT apron				
Passenger Departure Fee	\$20.50	\$2.05	\$22.55	Per Passenger
Applies to RPT and Charter aircraft (including helicopters) using RPT apron				
Security Screening Fee	POA - per departing passenger			POA – per departing passenger
Applies to RPT and Charter aircraft (including helicopters) using RPT apron during the operational period				
Operational period defined as per Govt Reg's for Aviation Security				

**General Aviation (GA) Services**

Airport Usage Charge – Practice Approaches	No Charge			Per practice approach
Applies to all aircraft per practice approach				
Exempt from landing charges				
Airport Usage Charge (Annual) – For Commercial Purposes	\$1,214.73	\$121.47	\$1,336.20	Per Annum per Aircraft
Applies to airport based commercial operators with less than five (5) aircraft				
Excludes RPT and freight aircraft operators				
Airport Usage Charge (Annual) – For Commercial Purposes	\$1,214.73	\$121.47	\$1,336.20	Per Annum per Aircraft
Applies to Helicopter / Microlight / Ultralight aircraft operators with less than five (5) aircraft				
Hangar lessee will be charged the annual fee for a commercial ultralight, microlight or similar, per aircraft				
Airport Usage Charge (Annual) – For Private Purposes	\$607.36	\$60.74	\$668.10	Per Annum per Aircraft
Applies to airport based private operators.				
Airport Usage Charge (Annual) – For Private Purposes	\$607.36	\$60.74	\$668.10	Per Annum per Aircraft
Applies to Helicopter / Microlight / Ultralight aircraft				
Hangar lessee will be charged the annual fee for a private ultralight, microlight or similar, per aircraft				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**General Aviation (GA) Services** [continued]

Airport Usage Charge – Weight Based Movement Charge	\$11.45	\$1.15	\$12.60	Per Tonne pro rata
Applies to all aircraft per landing. Not covered by the annual usage charges listed above.				
Minimum charge \$12.00 per landing. RPT aircraft exempt.				
Airport Usage Charge – Training Circuits	\$11.45	\$1.15	\$12.60	Per 20 minute interval (i.e. 3 charged per hour)
Applies to all aircraft per landing. Not covered by the annual usage charges listed above.				
Minimum charge \$12.00 per landing. RPT aircraft exempt.				
Airport Usage Charge – Training Circuits (out of hours operations – refer Appendix 2)	\$17.18	\$1.72	\$18.90	
Applies to all aircraft per landing. Not covered by the annual usage charges listed above.				
RPT aircraft exempt.				
Aircraft Parking – RPT Apron	\$61.36	\$6.14	\$67.50	Per hour
Applies to aircraft parked on RPT apron				
RPT aircraft exempt				
Aircraft Parking – GA Apron	\$9.32	\$0.93	\$10.25	Per hour after first 2 hours, per aircraft
Applies to aircraft parked on GA sealed surfaces in defined areas in accordance with conditions set out on adjacent signage and excludes the width of hangar door openings				
Non-Operational and Abandoned Aircraft	\$12.73	\$1.27	\$14.00	Per Day
Applies to aircraft without a current Certificate of Airworthiness or current Maintenance Release parked on any part of the airport - fee applies after first 30 days				
Exemption: aircraft that are accommodated within a leased boundary / premises				
Charitable not for profit organisations providing aeromedical services only	Based on application			Per Aircraft
Applies to charitable not for profit aeromedical services only on a case-by-case basis				
Exempt from landing charges based on application				

**Airport Meeting Rooms**

Meeting Room 1 OR 2 Hire (1/2 Day)	\$90.91	\$9.09	\$100.00	1/2 Day
Includes electricity, A/C, cleaning, tables and chairs Monday to Friday, max 4 hours				
Max 4 hours				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Airport Meeting Rooms** [continued]

Meeting Room 1 OR 2 Hire (Full Day)	\$136.36	\$13.64	\$150.00	Full Day
Includes electricity, A/C, cleaning, tables and chairs Monday to Friday, max 8 hours				
8 hours				

**Other Miscellaneous Fees**

Hire Car Operators (Desk & Car Parking)	Market value			POA – Per Annum
Adjusted in June each year in line with CPI				
Hangar and Ground Lease Rental	Market value			POA – Per M2 per Annum
Determined by valuation.				
Airside Activities Charges	\$59.55	\$5.95	\$65.50	Per Hour, Each
For Airport Safety / Security Officer supervision				
Cost recovery for airside activities				
Lost Gate Key	\$272.73	\$27.27	\$300.00	Each

**Airport Parking Fees**

Car Parking Charges: 0-30 minutes	FREE			per stay
Car Parking Charges: 30-60 minutes	\$2.73	\$0.27	\$3.00	Per Hour
Terminal Public Car Park				
First 30 mins free				
Car Parking Charges: 1-2 hours	\$5.45	\$0.55	\$6.00	per hour
Car Parking Charges: 2-3 hours	\$8.18	\$0.82	\$9.00	per hour
Car Parking Charges: 3-4 hours	\$10.91	\$1.09	\$12.00	per hour
Car Parking Charges: 4-5 hours	\$13.64	\$1.36	\$15.00	per hour
Car Parking Charges: Full Day (5 to 24 hours from time of entry)	\$13.64	\$1.36	\$15.00	Per Day
Terminal Public Car Park				
Discounted fees apply for longer term parking				
Car Parking Charges: 2 days	\$27.27	\$2.73	\$30.00	per stay
Car Parking Charges: 3 days	\$40.91	\$4.09	\$45.00	per stay
Car Parking Charges: 4 days	\$50.00	\$5.00	\$55.00	per stay
Car Parking Charges: 5 days	\$59.09	\$5.91	\$65.00	per stay
Car Parking Charges: 6 days	\$68.18	\$6.82	\$75.00	per stay
Car Parking Charges: 7 days	\$77.27	\$7.73	\$85.00	per stay
Car Parking Charges: Greater than 7 days	\$85.00 plus \$5.00 per day thereafter			per stay
Lost Parking Ticket	\$77.27	\$7.73	\$85.00	per ticket

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Airport Parking Fees** [continued]

Car Parking Charges – Credit Card Service Fee	2.5% Charge applies to payments made by credit card			Each
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**Environmental Testing****Water Analysis**

Minimum Invoice/report fee will be \$50 (incl GST). Price may vary in accordance with various programs undertaken.

Activated Sludge Analysis	\$116.55	\$11.65	\$128.20	each
UV Absorbance/UV Transmission	\$13.45	\$1.35	\$14.80	each
Administration Fee	\$37.27	\$3.73	\$41.00	per sample batch
Extensive Report Fee	\$73.64	\$7.36	\$81.00	per sample batch
Re-issue of Reports	\$37.27	\$3.73	\$41.00	per sample batch
Sample Preparation Fee For Complex Matrix	\$27.82	\$2.78	\$30.60	each
Urgent Analysis (if possible) Incurs a Surcharge	Price on Application			POA
Weekend Analysis Incurs a Surcharge	Price on Application			POA
Alkalinity	\$23.00	\$2.30	\$25.30	each
Ammonia (includes filtration charge)	\$23.00	\$2.30	\$25.30	each
Total BOD5	\$65.00	\$6.50	\$71.50	each
Biovolume (literature and or historical values only)	\$27.82	\$2.78	\$30.60	each
Biovolume (literature and or historical + measurement)	\$55.45	\$5.55	\$61.00	each
Chlorophyll – a	\$59.27	\$5.93	\$65.20	each
Colour (apparent)	\$14.36	\$1.44	\$15.80	each
Colour (true)	\$16.27	\$1.63	\$17.90	each
Dissolved Oxygen	\$13.45	\$1.35	\$14.80	each
Electrical Conductivity	\$13.45	\$1.35	\$14.80	each
Enterococci (confirmed)	\$45.82	\$4.58	\$50.40	each
Thermotolerant Coliforms (presumptive)	\$45.82	\$4.58	\$50.40	each
Thermotolerant Coliforms (confirmed)	\$59.27	\$5.93	\$65.20	each
Fluoride	\$27.82	\$2.78	\$30.60	each
Microscopic Identification	\$52.55	\$5.25	\$57.80	each
Nitrite – N (includes filtration charge)	\$23.00	\$2.30	\$25.30	each
Nitrate – N (calculated from NOx and Nitrite)	\$34.45	\$3.45	\$37.90	each
NOx – N (includes filtration charge)	\$34.45	\$3.45	\$37.90	each
Nitrate (if NOx and Nitrite also reported)	\$5.82	\$0.58	\$6.40	each
Total Suspended Solids	\$23.00	\$2.30	\$25.30	each
Filterable Reactive Phosphorus (includes filtration charge)	\$23.00	\$2.30	\$25.30	each
Other Services	By quotation			each
pH	\$13.45	\$1.35	\$14.80	each
Redox	\$17.27	\$1.73	\$19.00	each

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Water Analysis** [continued]

Salinity	\$13.45	\$1.35	\$14.80	each
Sample Collection (water)	\$137.55	\$13.75	\$151.30	per hour
1 person on run				
Sample Collection (gas)	\$110.82	\$11.08	\$121.90	per hour
1 person on run				
Sample Containers	Included in testing fees			
Total Chlorine	\$20.09	\$2.01	\$22.10	each
Free Chlorine	\$20.09	\$2.01	\$22.10	each
Total Dissolved Solids (Calculation)	\$13.45	\$1.35	\$14.80	each
Total Kjeldahl Nitrogen – N	\$74.55	\$7.45	\$82.00	each
Total Kjeldahl Nitrogen – N (Calculated if TN and NOx also reported)	\$5.82	\$0.58	\$6.40	each
Total Organic Nitrogen – N (Calculated TKN – NH3)	\$27.82	\$2.78	\$30.60	each
Total Phosphorous (persulphate digestion)	\$34.45	\$3.45	\$37.90	each
Total Nitrogen (persulphate digestion)	\$40.18	\$4.02	\$44.20	each
Turbidity	\$13.45	\$1.35	\$14.80	each
Cyanobacteria Identification & Enumeration	\$116.55	\$11.65	\$128.20	each
Potentially Toxic Cyanobacteria Identification & Enumeration	\$78.36	\$7.84	\$86.20	each
Total Phytoplankton Identification & Enumeration	\$169.09	\$16.91	\$186.00	each
Total Coliforms & E. coli (MPN)	\$65.00	\$6.50	\$71.50	each
Chemical Oxygen Demand	\$44.91	\$4.49	\$49.40	each
Heterotrophic Plate Count (HPC)	\$35.45	\$3.55	\$39.00	each

**The Glasshouse****Glasshouse Port Macquarie**

Refer also to Conditions of Hire (available on website [www.glasshouse.org.au](http://www.glasshouse.org.au))

Refer to Appendix 10

**Performance Spaces**

Full Theatre Hire (hire per performance or event)	\$354.55	\$35.45	\$390.00	per hour
As per standard rates as costed or 10% of Gross Box Office taking (whichever is the greater). Includes A/C, cleaning, access to standard in-house lighting, 1 x Venue Supervisor / 1 x Theatre Technician				
4 hour minimum hire				
Theatre Hire Stalls Only	\$309.09	\$30.91	\$340.00	per hour
Includes A/C, cleaning, access to standard in-house lighting, 1 x Venue Supervisor / 1 x Theatre Technician				
4 hour minimum hire				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Performance Spaces** [continued]

Theatre Hire Rehearsal Rate (per hour)	\$272.73	\$27.27	\$300.00	per hour
Includes 1 x Venue Supervisor and 1 x Technician. Excludes access to auditorium seating and theatre is under work lights only.				
4 hour minimum hire				
Studio Hire – Performance/Seminar	\$81.82	\$8.18	\$90.00	per hour
Includes A/C, cleaning, access to standard in-house lighting and sound rig, 1 x Venue Supervisor				
4 hour minimum hire				
Studio 3 Day Hire – Performance Hire on 3 consecutive days for up to 7 hours* per day. Includes A/C, cleaning, access to standard in-house lighting and sound rig, and Venue Supervisor.	\$1,363.64	\$136.36	\$1,500.00	Per Hire
Additional hours required on any day charged at \$90/hour				
Studio 5 Day Hire – Performance Hire on 5 consecutive days for up to 7 hours* per day. Includes A/C, cleaning, access to standard in-house lighting and sound rig, and Venue Supervisor.	\$2,045.45	\$204.55	\$2,250.00	Per Hire
Additional hours required on any day charged at \$90/hour				
Studio Hire Bare Walls Hire combined with Theatre Hire. Flat rate of \$180, then \$30/hr thereafter	\$163.64	\$16.36	\$180.00	\$180 Flat Rate + \$30 Per Hour
Includes electricity, A/C, cleaning and event support staff. Room set to client specifications.				
4 hour minimum hire				
Studio Hire Bare Walls. Flat fee of \$200 per day. Available Monday to Thursday 9.00am – 5.00pm. Not available after hours.	\$181.82	\$18.18	\$200.00	\$200.00 Flat Rate Per Day
Includes electricity, AC, cleaning, work lights.				
No event staff included (space subject to availability)				
Studio Hire (1/2 Day) – Meeting Only During Business Hours, Monday to Friday 9am – 5.30pm	\$227.27	\$22.73	\$250.00	1/2 Day
Includes electricity, A/C, cleaning, table, chairs. AV Operator pre rig, set OR operation at additional cost.				
1/2 Day (max 4 hours)				
Studio Hire (Full Day) – Meeting Only During Business Hours, Monday to Friday 9am – 5.30pm	\$318.18	\$31.82	\$350.00	Full Day
Includes electricity, A/C, cleaning, table, chairs. AV Operator pre rig, set OR operation at additional cost.				
Full Day (8 hours)				
Glasshouse Podium Hire Package (Charge is Per Hour)	\$54.55	\$5.45	\$60.00	Per Hour
Includes 1 x Venue Supervisor for the duration of the booking. Hire and set up of equipment (up to 20 chairs, music stands, power cables) and access to 240v power (space is subject to availability).				
Minimum 3 hour hire				
Glasshouse Podium Hire Only (Charge is Per Hire)	\$54.55	\$5.45	\$60.00	\$60.00 Flat Rate Per Hire
No event staff, equipment or power included (space is subject to availability).				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Performance Spaces** [continued]

Mezzanine Theatre Presentation Package	\$186.36	\$18.64	\$205.00	Per Hour
Only available in conjunction with hire of the mezzanine foyer. Includes data projector and screen and access to seating for a maximum 100 pax in the theatre dress circle. Please Note: additional staff charges may apply depending on scope of the event.				
3 hour minimum hire				

**Conference Spaces**

Meeting Room 1 OR 2 Hire (1/2 Day)	\$136.36	\$13.64	\$150.00	1/2 Day
Includes electricity, A/C, cleaning, tables, chairs				
Max 4 hours				
Meeting Room 1 OR 2 Hire (Full Day)	\$181.82	\$18.18	\$200.00	Full Day
Includes electricity, A/C, cleaning, tables, chairs				
8 hours				
Meeting Room 1 OR 2 Hire – After Hours (0 – 70 people, after business hours access inclusive of 1 staff). After Hours = 5.30pm – 11pm weekdays or 9am – 11pm Saturdays. Staff surcharges apply on Sundays, Public Holidays and after 11pm	\$72.73	\$7.27	\$80.00	Per Hour
Includes electricity, A/C, cleaning, tables, chairs				
minimum 3 hours / price per hour				
Meeting Room 1 and 2 Combined Hire (1/2 Day)	\$227.27	\$22.73	\$250.00	1/2 Day
Includes electricity, A/C, cleaning, tables, chairs				
Max 4 hours				
Meeting Room 1 and 2 Combined Hire (Full Day)	\$318.18	\$31.82	\$350.00	Full Day
Includes electricity, A/C, cleaning, tables, chairs				
8 hours				
Meeting Room 1 and 2 Combined Hire – After Hours (71 – 140 people, after business hours access inclusive of 1 staff). After Hours = 5.30pm – 11pm weekdays or 9am – 11pm Saturdays. Staff surcharges apply on Sundays, Public Holidays and after 11pm	\$90.91	\$9.09	\$100.00	Per Hour
Includes electricity, A/C, cleaning, tables, chairs				
minimum 3 hours / price per hour				
Art Lab Room Hire 1/2 Day (Not available after hours)	\$113.64	\$11.36	\$125.00	1/2 Day
Includes electricity, A/C, cleaning, tables, chairs				
Max 4 hours				
Art Lab Room Hire Full Day (Not available after hours)	\$159.09	\$15.91	\$175.00	Full Day
Includes electricity, A/C, cleaning, tables, chairs				
8 hours				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
<b>Conference Spaces</b> [continued]				
Boardroom 1 Hire (Level 2) – 1/2 Day 16 people maximum. Includes electricity, A/C, cleaning, tables, chairs Max 4 hours	\$100.00	\$10.00	\$110.00	1/2 Day
Boardroom 1 Hire (Level 2) – Full Day 16 people maximum. Includes electricity, A/C, cleaning, tables, chairs 8 hours	\$145.45	\$14.55	\$160.00	Full Day
Boardroom 2 (Level 2) – 1/2 Day 10 people maximum. Includes electricity, A/C, cleaning, tables, chairs Max 4 hours	\$90.91	\$9.09	\$100.00	1/2 Day
Boardroom 2 (Level 2) – Full Day 10 people maximum. Includes electricity, A/C, cleaning, tables, chairs 8 hours	\$136.36	\$13.64	\$150.00	Full Day
Boardroom 3 (Level 2) – Full Day 6 people maximum, Includes electricity, A/C, cleaning, tables, chairs, WI-FI 8 hours	\$54.55	\$5.45	\$60.00	Full Day
Boardroom 3 (Level 2) – Weekly Hire 6 people maximum, Includes electricity, A/C, cleaning, tables, chairs, WI-FI Monday to Friday, max 8 hours per day	\$200.00	\$20.00	\$220.00	Per Week
Regional Gallery Hire (Top Floor OR Ground Floor) Access to floor space subject to availability and exhibition restrictions - any set up required will be charged at applicable staff and equipment rates 3 hour minimum hire	\$90.91	\$9.09	\$100.00	Per Hour
Foyer Hire (for event) Access to floor space - any set up required will be charged at applicable staff and equipment rates 3 hour minimum hire	\$90.91	\$9.09	\$100.00	Per Hour
Foyer Hire (for set up by Hirer) Access to floor space by Hirer - any equipment set up required will be charged at applicable staff and equipment rates 1 hour minimum hire	\$45.45	\$4.55	\$50.00	Per Hour
AV Package (Mezzanine Foyer) Includes hire of a data projector, lectern and microphone OR radio mic, laptop, staging, PA system, LED lights, tabs and screen. (Operator is extra and charged at the published hourly rate IF required)	\$309.09	\$30.91	\$340.00	Per Day
Whole of Venue: Includes access to Theatre, Studio, Meeting Room 1 & 2, Small Function Room, Mezzanine Foyer, 3 x staff Subject to availability	By quotation			Per Day
Additional dressing room activation	\$181.82	\$18.18	\$200.00	Per Hire/Event

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Conference Spaces** [continued]

Only available when combined with theatre hire

Includes electricity, A/C, cleaning

**Staff Rates**

Staff working conditions include the following - Minimum 3 hr call, plus staff must be allowed a meal break no later than 5 hours after commencement, all missed meal breaks will incur A/H charges until meal break is taken.

Rates are per hour.

Venue Supervisor / Technician / Duty Manager / Gallery Technician (Monday – Friday)	\$50.00	\$5.00	\$55.00	Per Hour
Venue Supervisor / Technician / Duty Manager / Gallery Technician (Saturday)	\$52.73	\$5.27	\$58.00	Per Hour
Usher / Tour Guide / Merchandise Seller (Monday – Friday)	\$45.45	\$4.55	\$50.00	Per Hour
Usher / Tour Guide / Merchandise Seller (Saturday)	\$48.18	\$4.82	\$53.00	Per Hour
Venue Supervisor / Technician / Duty Manager / Gallery Technician (Sunday)	\$61.82	\$6.18	\$68.00	Per Hour
Usher / Tour Guide / Merchandise Seller (Sunday)	\$57.27	\$5.73	\$63.00	Per Hour
Venue Supervisor / Technician / Duty Manager / Gallery Technician (Public Holiday)	\$90.91	\$9.09	\$100.00	Per Hour
Usher / Tour Guide / Merchandise Seller (Public Holiday)	\$90.91	\$9.09	\$100.00	Per Hour

**Miscellaneous Fees**

Function Package	By quotation	
Customised Package		
Marketing Packages	By quotation	
Photography Packages (access to non-public venues)	By quotation	
Wedding Ceremony Packages	By quotation	
Merchandising	10% of total sales. Fixed Percentage	
Commission on any goods sold within the premises		
Technical Specifications Late Fee	\$45.45	\$4.55 \$50.00 Per Day
Venue Hire Cancellation Fees	Prices as per Glasshouse Venue Hire Agreement	

**Business Sense Packages**

Only available during business hours: 8.30 am to 5.30 pm, catering as per set menu, minimum numbers apply, contact Glasshouse for further information.

**1/2 Day**

Includes Meeting Room 1 & 2 combined, technical assistance on arrival, morning OR afternoon tea, Glasshouse working lunch, free wi-fi, whiteboard, data projector, lectern & microphone, water & mints, room set to clients requirements.

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**1/2 Day** [continued]

Business Sense Package (minimum 20 delegates)	\$40.00	\$4.00	\$44.00	Per Person
Includes: conference from hire set to clients requirements, technical assistance on arrival, data projector, laptop, Wi-Fi, lectern and microphone, whiteboard, water and mints on tables. Catering included: arrival tea and coffee, morning tea, working lunch with fruit platter, afternoon tea				

**Full Day**

Includes Meeting Room 1 & 2 combined, technical assistance on arrival, morning tea, afternoon tea, Glasshouse working lunch, free wi-fi, whiteboard, data projector, lectern & microphone, water & mints, room set to clients requirements.

Business Sense Package (minimum 20 delegates)	\$43.64	\$4.36	\$48.00	Per Person
Includes: conference from hire set to clients requirements, technical assistance on arrival, data projector, laptop, Wi-Fi, lectern and microphone, whiteboard, water and mints on tables. Catering included: arrival tea and coffee, morning tea OR afternoon tea, working lunch with fruit platter				

**Audio Visual Conference Packages**

Specialised Web Streaming & Recording Technology for Online/Live Video Conferencing. Supported by GoTo Meetings.

Package A	\$500.00	\$50.00	\$550.00	Per Day
Includes equipment, set-up, testing, data allowance and operator for duration				
Package B	\$1,045.45	\$104.55	\$1,150.00	Per Day
Includes Package A plus live screen shots from other venues, plus additional staff, cameras and leads				
Package C	\$340.91	\$34.09	\$375.00	Per Event
Includes recording of live event and web feeds, 3 hours of editing, media and equipment. (Staff/operator not included)				

**Venue Set Up Items**

Theatre PA	\$109.09	\$10.91	\$120.00	Per Hire
Dance Floor (Tarkett) Theatre	\$181.82	\$18.18	\$200.00	Per Hire
Dance Floor (Tarkett) Studio	\$70.00	\$7.00	\$77.00	Per Hire
Theatre Forestage / Pit	\$350.00	\$35.00	\$385.00	Per Hire
Radio Microphone – Hand held OR lapel	\$50.00	\$5.00	\$55.00	Per Day
Radio Microphone – Headset (Radio Mic + DPA Microphone)	\$90.91	\$9.09	\$100.00	Per Day
Data Projector – Meeting Rooms & Studio	\$136.36	\$13.64	\$150.00	Per Day
Data Projector + Screen – Theatre	\$281.82	\$28.18	\$310.00	Per Day
Small PA	\$72.73	\$7.27	\$80.00	Per Day
Corded Microphone & Speaker				
Medium PA	\$118.18	\$11.82	\$130.00	Per Day
Includes corded microphone (and lectern where required), CD player, mixing desk, left & right speakers and small stage				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Venue Set Up Items** [continued]

Large PA	\$181.82	\$18.18	\$200.00	Per Day
Includes 1 x radio microphone, 1 x corded microphone (and lectern where required), 2 CD players, mixing desk, left & right speakers, 2 foldback sends. Requires operator at relevant hourly staff charges				
Colour Filters for Lighting	\$20.00	\$2.00	\$22.00	Per 1/2 Sheet
Non standard lighting rig				
Lectern with Microphone (Wired)	\$50.00	\$5.00	\$55.00	Per Day
Screen (8ft x 12ft)	\$90.91	\$9.09	\$100.00	Per Day
Other Miscellaneous Technical or Event Items	By negotiation			
Subject to equipment & availability				
Arcus Picture Hanging System	\$181.82	\$18.18	\$200.00	Per Hire
Preview Monitor	\$18.18	\$1.82	\$20.00	Per Day
White Board	No charge			
Laser Pointer	\$10.00	\$1.00	\$11.00	Per Hire
Presentation Mouse	\$15.00	\$1.50	\$16.50	Per Hire
Orchestral Chairs	No charge			
40 available				
Music Stands	No charge			
50 available (short & tall)				
Grand Piano – Yamaha C7	\$254.55	\$25.45	\$280.00	Per Hire
Does not include Tuning				
Digital Piano – Clarinova Baby Grand	\$136.36	\$13.64	\$150.00	Per Hire
Piano Tuning	\$209.09	\$20.91	\$230.00	Per Request
Rostrum / Risers	\$9.09	\$0.91	\$10.00	Per Unit Per Hire
10 units available for hire				
Mirror Ball	\$50.00	\$5.00	\$55.00	Per Hire
Smoke / Haze Machine	\$68.18	\$6.82	\$75.00	Per Hire
Round Table Cloths	\$6.36	\$0.64	\$7.00	Each
Rectangle Table Cloths	\$6.36	\$0.64	\$7.00	Each
Laptop	\$90.91	\$9.09	\$100.00	Per Unit Per Day
2 units available for hire (running Windows 7)				
Apple MAC	\$90.91	\$9.09	\$100.00	Per Unit Per Day
2 units available for hire				
Modem	\$45.45	\$4.55	\$50.00	Per Modem Per Day
240v Power (Podium)	\$36.36	\$3.64	\$40.00	Per Day
Requires Technician to provide access. All leads must be tested and tagged.				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Venue Set Up Items** [continued]

3-Phase Power (Loading Dock)	\$72.73	\$7.27	\$80.00	Per Day
Requires Technician to provide access. All leads must be tested and tagged.				

**Video Recording Packages**

Event/Show Recording for Archival Purposes	\$227.27	\$22.73	\$250.00	Per Event/Show
1 x camera and audio feed, no editing				
Event/Show Recording for Full Show Quality	\$272.73	\$27.27	\$300.00	Per Event/Show
2 x cameras, audio feed, no editing. This service requires an operator for the show call which will be an additional charge at the published hourly rate.				
Staff charges would be per day for the duration of the event if recording required on multiple days.				
Recording for a Conference or Symposium	\$318.18	\$31.82	\$350.00	Per Day/Session
3 x cameras, including Go Pro on lectern, audio feed, no editing. This service requires an operator for the event duration which will be an additional charge at the published hourly rate.				
Staff charges would be per day for the duration of the event if recording required on multiple days.				
Editing Services (for Recordings Produced by Glasshouse)	\$50.00	\$5.00	\$55.00	Per Hour
DVD Production (for recordings produced by the Glasshouse)		Price on Application		Per DVD

**Transaction Fees**

Glasshouse Membership Program Fee – Adult	\$44.55	\$4.45	\$49.00	Each
Glasshouse Membership Program Fee – Adult Couple	\$71.82	\$7.18	\$79.00	Per Couple
Glasshouse Membership Program Fee – Concession/Under 21/Student	\$40.00	\$4.00	\$44.00	Each
Proof of age/concession required				
Glasshouse Membership Program Fee – Concession/Under 21/Student – Couple	\$67.27	\$6.73	\$74.00	Each
Proof of age/concession required				
Internet Transaction Fee	\$3.18	\$0.32	\$3.50	Per Transaction
Inclusive of postage fee when tickets are purchased more than 14 days prior to the event.				
Counter Transaction Fee	\$2.73	\$0.27	\$3.00	Per Transaction
Telephone Transaction Fee	\$5.00	\$0.50	\$5.50	Per Transaction
Inclusive of postage fees when tickets are purchased more than 14 days prior to the event.				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Transaction Fees** [continued]

Member Transaction Fee	No Charge - Available to current Glasshouse members (excludes online fees)			Per Transaction
Ticket Re-issue Fee (non-members)	\$0.91	\$0.09	\$1.00	Per Ticket
Ticket Re-issue Fee (members)			No Charge	Per Ticket
Exchange Fee (non-members)	\$0.91	\$0.09	\$1.00	Per Ticket
Exchange Fee (members)			No Charge	Per Ticket
Administration Fee	\$4.55	\$0.45	\$5.00	Per Transaction
Membership Processing Fee	□		No charge	Per Transaction
Applicable for counter and telephone membership sales. Online membership sales incur standard internet transaction fees				
Donations Processing Fee			No charge	Per Transaction

**Booking Fees**

Ticket Price \$0.01 – \$25.00	\$2.27	\$0.23	\$2.50	Per Ticket Printed
Ticket Price \$25.01 – \$50.00	\$3.18	\$0.32	\$3.50	Per Ticket Printed
Ticket Price \$50.01 – \$75.00	\$4.09	\$0.41	\$4.50	Per Ticket Printed
Ticket Price \$75.01 – \$100.00	\$5.00	\$0.50	\$5.50	Per Ticket Printed
Ticket Price \$100.01 +	Price on application - From \$6.00			POA
Cancellation Fee Ticket Price \$0.01 – \$25.00	\$2.27	\$0.23	\$2.50	Per Ticket
Cancellation Fee Ticket Price \$25.01 – \$50.00	\$3.18	\$0.32	\$3.50	Per Ticket
Cancellation Fee Ticket Price \$50.01 – \$75.00	\$4.09	\$0.41	\$4.50	Per Ticket
Cancellation Fee Ticket Price \$75.01 – \$100.00	\$5.00	\$0.50	\$5.50	Per Ticket
Cancellation Fee Ticket Price \$100.01 +	Price on application - From \$6.00			POA
Complimentary Tickets	\$0.91	\$0.09	\$1.00	Per Ticket
Bulk Ticket Print	\$1.36	\$0.14	\$1.50	Per Ticket
Returned Bulk Tickets	\$0.45	\$0.05	\$0.50	Per Returned Ticket
External Ticketing Event Set-up Fee	\$54.55	\$5.45	\$60.00	Per Booking
This will be redeemable to the promoter after the sale of 25 tickets.				
Ticketing Event Amendment Fee	\$54.55	\$5.45	\$60.00	Per Hour
Relates to changes in event ticketing requirements post on sale date				
Transport Tickets	\$9.09	\$0.91	\$10.00	Per Booking
Maximum of 6 tickets				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Booking Fees** [continued]

Miscellaneous Ticket / Merchandise Packages			Price on Application	Per Ticket
Event and Conference Registration			Price on Application	Per Delegate

**Visitor Information Centre****Miscellaneous**

Glasshouse Brochure Display Program	\$227.27	\$22.73	\$250.00	Each
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**Accommodation**

Booking Commission			10% of booking	Per Booking
Cancellation – Within 7 days prior to arrival			Non refundable	Per Booking

**Tour Bookings**

Booking Commission			10% of booking	Each
Cancellation – Within 7 days prior to departure – unless tour is cancelled by the operator			Non refundable	Per Booking

**Strategic Landuse****Development Control Plans**

Where Council has to prepare or assess

Preparation and / or review of a DCP	Fee determined by quotation based on full recovery	Estimate
Full cost recovery of external consultant fees and / or Council co-ordination / review costs		

**Local Environment Plans**

Where Council has to prepare or assess. Note: LEP amendments will be prioritised in accordance with Council policy and adopted strategy. There is no guarantee of the outcomes from the LEP process and fees are non-refundable.

**Administrative LEP Amendments**

E.g. Mapping anomalies and corrections

No Fee	No Charge
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**Minor LEP Amendments and Reclassifications**

No significant support studies for Council review

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Minor LEP Amendments and Reclassifications** [continued]

Minor LEP amendments and reclassifications	\$12,730.00	\$0.00	\$12,730.00	Each
50% refundable if proposal is not supported by Council or the Gateway Review Panel				

**Other LEP Amendments**

E.g. where a significant support study is required

Stage 1: Lodgement and review	\$15,920.00	\$0.00	\$15,920.00	Each
1) To be paid at the time of lodgement, 2) Charged for each party or group of parties represented separately in the planning proposal, 3) \$1,000 discount on fee if pre-lodgement has been held in relation to the proposal				
Stage 2: Exhibition and finalisation	\$10,610.00	\$0.00	\$10,610.00	Each
\$10,400 up to 5Ha estimated developable area + \$1,040/Ha up to 10Ha developable area + \$520/Ha up to 20Ha developable area + \$208/Ha over 20Ha developable area				

**Council co-ordination of specialist study preparation or peer review**

External consultant fees and Council co-ordination costs	Fee determined by quotation based on full recovery	Estimate
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**Public Hearing**

Where required or requested

Full cost recovery	Fee determined by quotation based on full recovery	Each
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**Deferred Developer Contributions**

Development contributions are levied under various Contribution Plans in accordance with s7.11 of the *Environmental Planning & Assessment Act 1979*. Details of current development servicing plans and charges are available from Council's website or by contacting Council's Development Contributions Section on 6581 8686.

Development Contributions are indexed quarterly in line with movements in the CPI.

Preparation of Contributions Deferral Deed	\$500.00	\$50.00	\$550.00	per Deed
Variation of a Contributions Deferral Deed or associated dealings including a review of Caveator's Consent or a request to vary the deferral deed template.	Fee determined by quotation based on full Recovery. Minimum charge \$250<			per Deed
Withdrawal of caveat associated with Contributions Deferral Deeds per lot created in the subdivision (Excluding lots to be dedicated to Council). Paid at the time of preparation of the Contributions Deferral Deed.	\$90.91	\$9.09	\$100.00	per lot

**Development Servicing Plans**

Water Supply & Sewerage Headworks charges are levied under Development Servicing Plans prepared under the provisions of the *Water Management Act (NSW) 2000* pursuant to s64 of the *Local Government Act (NSW) 1993*.

Details of current development servicing plans and charges are available from Council's website or by contacting Council's Development Contributions Section on 6581 8686.	Charges are indexed quarterly in line with movements in the CPI.
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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Your Community Life****Community Participation****Halls/Community Centres****Alderman CC "Mac" Adams Music Centre***Miscellaneous*

Hastings Municipal Band	\$842.73	\$84.27	\$927.00	Per Annum
General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

*Main Hall*

Commercial & Other	\$20.00	\$2.00	\$22.00	Per Hour
Private Functions			Not Available	
Not for Profit	\$13.64	\$1.36	\$15.00	Per Hour

*Practice Rooms*

Commercial & Other	\$12.73	\$1.27	\$14.00	Per Hour
Private Functions			Not Available	
Not for Profit	\$7.27	\$0.73	\$8.00	Per Hour

**Beechwood School of Arts**

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$9.09	\$0.91	\$10.00	Per Hour
General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

**Bonny Hills Community Hall**

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$10.00	\$1.00	\$11.00	Per Hour
General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Bonny Hills Community Hall** [continued]

Council Activities & Elections			No Charge	
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**Dunbogan Jubilee Hall**

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$10.00	\$1.00	\$11.00	Per Hour
General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

**Emerald Downs Community Centre***Hall*

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$10.91	\$1.09	\$12.00	Per Hour

*Meeting Room***Alcohol Not Permitted**

Commercial & Other	\$14.55	\$1.45	\$16.00	Per Hour
Private Functions	\$10.91	\$1.09	\$12.00	Per Hour
Not for Profit	\$8.18	\$0.82	\$9.00	Per Hour
General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election

**Lake Cathie Community Hall***Hall*

Commercial & Other	\$21.82	\$2.18	\$24.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$10.00	\$1.00	\$11.00	Per Hour

*Meeting Room*

Commercial & Other	\$17.27	\$1.73	\$19.00	Per Hour
Private Functions	\$12.73	\$1.27	\$14.00	Per Hour
Not for Profit	\$8.18	\$0.82	\$9.00	Per Hour

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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*Other Fees*

General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

**Laurieton School of Arts Hall***Hall*

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$10.00	\$1.00	\$11.00	Per Hour

*Other Fees*

General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

**Lorne Recreation Centre***Hall*

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$9.09	\$0.91	\$10.00	Per Hour

*Other Fees*

General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

**North Haven Community Hall***Hall*

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$10.00	\$1.00	\$11.00	Per Hour

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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*Other Fees*

General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

**Pappinbarra Recreation Reserve***Tennis Court & Facilities*

Commercial & Other	\$10.91	\$1.09	\$12.00	Per Hour
Private Functions	\$6.36	\$0.64	\$7.00	Per Hour
Not for Profit	\$6.36	\$0.64	\$7.00	Per Hour
General Bond	\$214.00	\$0.00	\$214.00	Each

**Pembroke Hall***Hall*

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$9.09	\$0.91	\$10.00	Per Hour

*Other Fees*

General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

**Port Macquarie Seniors' Facility***Les Crisp Auditorium*

Commercial & Other	\$31.82	\$3.18	\$35.00	Per Hour
Private Functions	\$23.64	\$2.36	\$26.00	Per Hour
Not for Profit	\$17.27	\$1.73	\$19.00	Per Hour

*The Pioneer Room*

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$10.91	\$1.09	\$12.00	Per Hour

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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*Marjorie "Nikki" Adams Lounge*

Commercial & Other	\$16.36	\$1.64	\$18.00	Per Hour
Private Functions			Not Available	Per Hour
Not for Profit	\$9.09	\$0.91	\$10.00	Per Hour

*Other Fees*

Use of Tea Making Facilities	\$8.18	\$0.82	\$9.00	Per Function
Kitchen (use of facilities)	\$16.36	\$1.64	\$18.00	Per Function
Stove, fridge, bain-marie				
PMQ Senior's Club	\$1,042.73	\$104.27	\$1,147.00	Per Month
General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

**Wauchope Community Arts Hall***Hall*

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$10.00	\$1.00	\$11.00	Per Hour

*Other Fees*

General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

**Wauchope Rotary Youth Centre***Hall*

Commercial & Other	\$20.91	\$2.09	\$23.00	Per Hour
Private Functions	\$16.36	\$1.64	\$18.00	Per Hour
Not for Profit	\$9.09	\$0.91	\$10.00	Per Hour

*Other Fees*

General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Other Fees** [continued]

Council Activities & Elections			No Charge	
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**Historic Court House****Courtroom**

Other	\$30.00	\$3.00	\$33.00	Per Hour
Commercial not permitted				
Private Functions	\$22.73	\$2.27	\$25.00	Per Hour
Not for Profit	\$10.00	\$1.00	\$11.00	Per Hour
General Admission – Adult	\$2.73	\$0.27	\$3.00	Each
General Admission – Pensioners and School Children (including School Excursions)	\$1.82	\$0.18	\$2.00	Each

**Hire of Grounds**

Other	\$293.64	\$29.36	\$323.00	Per Day
Commercial not permitted				
Private Functions	\$194.55	\$19.45	\$214.00	Per Day
Not for Profit	\$107.27	\$10.73	\$118.00	Per Day
General Bond	\$214.00	\$0.00	\$214.00	Each
State & Federal Elections	\$312.73	\$31.27	\$344.00	Per Election
Council Activities & Elections			No Charge	

**Library****Hire of Rooms****Access Fee – Outside Library Hours**

Applies to Both Rooms	Cost recovery - set by security company	Each
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**Meeting Room**

Commercial Organisations	\$18.18	\$1.82	\$20.00	Per Hour
Hastings Schools & Community Organisations	\$9.09	\$0.91	\$10.00	Per Hour
Library / Council			No Charge	Each

**Technology Training Room**

Commercial Organisations	\$36.36	\$3.64	\$40.00	Per Hour
Hastings Schools & Community Organisations	\$13.64	\$1.36	\$15.00	Per Hour

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Technology Training Room** [continued]

Library / Council			No Charge	
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**Hire of Both Rooms**

Commercial Organisations	\$54.55	\$5.45	\$60.00	Per Hour
Hastings Schools & Community Organisations	\$18.18	\$1.82	\$20.00	Per Hour
Library / Council			No Charge	

**Other Library Charges****Computer Bookings**

Library Members			No Charge	Per Hour
Visitors	\$1.82	\$0.18	\$2.00	Per 2 Hours

**Photocopying****Coin Slot Operation**

Colour Copies	\$0.91	\$0.09	\$1.00	Per Page
A4 & B4 page	\$0.18	\$0.02	\$0.20	Per Page
A3 page	\$0.45	\$0.05	\$0.50	Per Page

**Other**

3D Printer – Prints	\$0.91	\$0.09	\$1.00	per hour
Canvas Library Bags	\$1.82	\$0.18	\$2.00	each
Inter-Library Loans – Application	\$13.64	\$1.36	\$15.00	Each
Payable on application				
Inter-Library Loans – Urgent			Cost Recovery + \$12.00	Each
Sent within 24 hours				
Fine at Account Stage	\$0.00	\$0.00	\$0.00	Per Item
After 2nd notice				
Reservations	\$0.50	\$0.00	\$0.50	Per Item
Visitors Charges – Joining Fee – Adults/Children	\$3.00	\$0.00	\$3.00	Each
Visitors Charges – Temporary Membership (20 items)	\$10.00	\$0.00	\$10.00	Each
Lost or Damaged Books Beyond Repair			Cost of the Item	Each
Replacement of Lost Cards	\$2.60	\$0.00	\$2.60	Each
Sale of Flash Drives	\$9.09	\$0.91	\$10.00	Each
Headphones	\$3.64	\$0.36	\$4.00	Each

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Other** [continued]

Commercial Reference Service	\$72.73	\$7.27	\$80.00	Per Hour or Part Thereof
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**Sports & Recreation****Beach & Boating**

Beach Driving Permit – 4WD Vehicles – Visitor	\$33.00	\$0.00	\$33.00	Each
Beach Driving Permit Yearly – 4WD Vehicles	\$66.00	\$0.00	\$66.00	Per Annum
Beach Driving Permit – 4WD Vehicles – Pensioner	\$33.00	\$0.00	\$33.00	Per Annum
Use of Wharves by Commercial Operators	\$16.36	\$1.64	\$18.00	Per Day
Private Works on Canals – Maintenance Permit	\$156.00	\$0.00	\$156.00	Each
Boating Structure Licence Fee	\$135.00	\$0.00	\$135.00	Per Annum

**Commercial Activities on Council Managed Land****Parks, Reserves, Sports Fields and Beaches**

New Application Fee	\$155.00	\$0.00	\$155.00	Per Annum
Application Renewal Fee	\$80.00	\$0.00	\$80.00	Per Annum
Temporary Licence (up to 2 nominated locations)	\$490.00	\$0.00	\$490.00	Per Annum
Temporary Licence (per additional location)	\$110.00	\$0.00	\$110.00	Per Additional Location
Applies if the applicant does not pay a business rate directly related to the Temporary Licence activity				
Temporary Licence (per additional location)	\$55.00	\$0.00	\$55.00	Per Additional Location
Applies if the applicant pays a business rate directly related to the Temporary Licence activity				

**Sporting Complexes****Camden Haven District Sport & Recreation Management Committee****Ground Levy**

Little Athletics	\$109.09	\$10.91	\$120.00	Each
Bonny Hills Cricket Club	\$209.09	\$20.91	\$230.00	Each
Camden Haven Cricket	\$209.09	\$20.91	\$230.00	Each
Camden Haven Bombers Junior AFL Club	\$209.09	\$20.91	\$230.00	Each
Netball	\$140.91	\$14.09	\$155.00	Each

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Ground Levy** [continued]

Junior Rugby League	\$209.09	\$20.91	\$230.00	Each
Soccer	\$209.09	\$20.91	\$230.00	Each
Tennis	\$140.91	\$14.09	\$155.00	Each
Touch Football	\$209.09	\$20.91	\$230.00	Each

**Lights**

Soccer Field (each pole)	\$5.36	\$0.54	\$5.90	Per Hour
Support Field (each pole)	\$5.36	\$0.54	\$5.90	Per Hour
Oval	\$22.73	\$2.27	\$25.00	Per Hour

**Canteen Fee**

Outside groups	\$24.55	\$2.45	\$27.00	Per Day
Plus Bond				
Outside groups – Bond	\$60.00	\$0.00	\$60.00	Each
Refundable if left clean and undamaged				
Casual users – Per Day	\$6.36	\$0.64	\$7.00	Per Day
Casual users – Per Season	\$54.55	\$5.45	\$60.00	Per Season

**Lank Bain Sporting Complex**

Group 2 Competition Matches	\$1,072.73	\$107.27	\$1,180.00	Per Year
Hastings League Club Use – Field 1	\$645.45	\$64.55	\$710.00	Per Year
Hastings League Club Use – Field 2	\$372.73	\$37.27	\$410.00	Per Year
High School Use	\$272.73	\$27.27	\$300.00	Per Year
Primary School Use	\$272.73	\$27.27	\$300.00	Per Year
Cricket Club Use	\$272.73	\$27.27	\$300.00	Per Year
Hastings League Controlled Fixtures	\$107.27	\$10.73	\$118.00	Per Day
Junior Cricket	\$272.73	\$27.27	\$300.00	Per Year
Lighting	\$6.00	\$0.60	\$6.60	Per Pole Per Hour

**Other Sporting Fields**

Lighting	\$6.09	\$0.61	\$6.70	Per Pole Per Hour
Amenity Use – 1 canteen + 2 changerooms	\$41.82	\$4.18	\$46.00	Per Day
Amenity Use – 1 canteen + 2 changerooms – 4 hours	\$20.91	\$2.09	\$23.00	Half Day
Lighting reprogramming fee	\$60.00	\$6.00	\$66.00	Each
Ground Fee – Commercial	\$409.09	\$40.91	\$450.00	Per Day
Ground Fee – Commercial	\$81.82	\$8.18	\$90.00	Per Hour
Unlock/Lock facilities fee	\$60.00	\$6.00	\$66.00	Each

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Wauchope Sporting Fields**

Blackbutt Reserve – Lighting – 8 lights on pole	\$8.45	\$0.85	\$9.30	Per Pole Per Hour
Blackbutt Reserve – Lighting – 4 lights on pole	\$5.91	\$0.59	\$6.50	Per Pole Per Hour
Landrigan Park – Lighting	\$6.09	\$0.61	\$6.70	Per Pole Per Hour
Fairmont Gardens – Lighting	\$6.09	\$0.61	\$6.70	Per Pole Per Hour

**Parks & Reserves****Circuses, Carnivals & Major Events****Ground Fee – Non Holidays**

Performance Days	\$409.09	\$40.91	\$450.00	Per Day
Bump in/Bump out	\$359.09	\$35.91	\$395.00	Per Day

**Ground Hire Fees – School & Public Holidays**

Performance Days	\$563.64	\$56.36	\$620.00	Per Day
Bump in/Bump out	\$454.55	\$45.45	\$500.00	Per Day

**Bonds**

Performance Bond	\$6,000.00	\$0.00	\$6,000.00	Each
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**Power****Power Use**

At Cost			At Cost	Per Day
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**Power – Access Fee**

Single Phase	\$38.18	\$3.82	\$42.00	Per Day/Per Outlet
Three Phase	\$76.36	\$7.64	\$84.00	Per Day/Per Outlet

**General Use**

Application for Private Ceremony	\$114.55	\$11.45	\$126.00	Per Application
2 hours maximum				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**General Use** [continued]

Ground Fee – General Use	\$163.64	\$16.36	\$180.00	Per Day
Ground Fee – Commercial Use	\$409.09	\$40.91	\$450.00	Per Day
Ground Fee – Charitable			No Charge	Per Day
Performance Bond	\$2,000 - \$6,000 Determined according to event			Per Event
Application to Stage an Event – All Applicants	\$126.00	\$0.00	\$126.00	Per Application
Application for Filming on Public Lands	\$60.00	\$0.00	\$60.00	Per Application
Access of Reserve for Private Works – Performance Bond	\$2,000.00	\$0.00	\$2,000.00	Per Application
Electrical Call Out Fee			At Cost	Per Hour

**Stadiums****Port Macquarie Indoor Stadium***Stadium Hire Costs**Monthly Ticket*

Badminton N/A	\$24.09	\$2.41	\$26.50	Each
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*Casual Play*

Basketball, Volleyball, Futsal, Netball, Other	\$3.18	\$0.32	\$3.50	Each / Per Hour
Badminton	\$7.73	\$0.77	\$8.50	Each / Per Hour
Badminton – Seniors	\$7.73	\$0.77	\$8.50	Each / Per Hour

*Equipment Hire*

Balls & Racquets	\$2.73	\$0.27	\$3.00	Each
Shuttles	\$1.82	\$0.18	\$2.00	Each

*Court Hire**Local Clubs and Associations Peak Time*

Badminton	\$20.00	\$2.00	\$22.00	Per Hour
Basketball, Volleyball, Soccer (Indoor), Netball	\$43.64	\$4.36	\$48.00	Per Hour

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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*Local Clubs and Associations Off Peak Times*

Badminton	\$19.55	\$1.95	\$21.50	Per Hour
Basketball, Volleyball, Soccer (Indoor), Netball	\$33.64	\$3.36	\$37.00	Per Hour

*Other Groups*

Badminton	\$24.09	\$2.41	\$26.50	Per Hour
Basketball, Volleyball, Soccer (Indoor), Netball	\$48.18	\$4.82	\$53.00	Per Hour

*Hire of Stadium**Cleaning*

Extra Cleaning	\$29.09	\$2.91	\$32.00	Per Hour
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*Inclusive*

6 Courts	\$3,118.18	\$311.82	\$3,430.00	Per Day
3 Courts	\$1,736.36	\$173.64	\$1,910.00	Per Day

*Restricted*

6 Courts	\$290.91	\$29.09	\$320.00	Per Hour
3 Courts	\$154.55	\$15.45	\$170.00	Per Hour

*Schools*

Supervision Required	\$5.00	\$0.50	\$5.50	Each
Supervision NOT Required	\$4.09	\$0.41	\$4.50	Each

*School Holiday Program*

8.30am to 12.30pm	\$19.09	\$1.91	\$21.00	Per Half Day
8.30am to 5pm – Including morning tea	\$29.09	\$2.91	\$32.00	Per Session

*After School Care*

Per 12 children

On Site	\$57.73	\$5.77	\$63.50	Per Hour
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*Multi Sport Competition*

Nomination	\$145.45	\$14.55	\$160.00	Per Team
18 Weeks				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Multi Sport Competition** [continued]

Plus Weekly Game Fee	\$52.73	\$5.27	\$58.00	Per Team
18 Weeks				

**Volleyball Competition**

Nomination	\$96.36	\$9.64	\$106.00	Per Team
Plus Weekly Game Fee	\$43.18	\$4.32	\$47.50	Per Team

**Ultimate Disc Competition**

Nomination	\$96.36	\$9.64	\$106.00	Per Team
plus Weekly Game Fee	\$43.18	\$4.32	\$47.50	Per Team

**Mixed Netball/Fast 5 Competition**

Nomination	\$38.64	\$3.86	\$42.50	Per Team
18 Weeks				
plus Weekly Game Fee	\$38.64	\$3.86	\$42.50	Per Team
18 Weeks				

**Birthday Parties**

Supervised 2 hour booking	\$145.45	\$14.55	\$160.00	Per 2 hour booking
Up to 20 children				
Unsupervised (private) 2 hours	\$96.36	\$9.64	\$106.00	Per 2 hour booking
Up to 20 children				

**Meeting Rooms**

Room 1	\$24.09	\$2.41	\$26.50	Per Hour
Room 2	\$14.55	\$1.45	\$16.00	Per Hour

**Port Macquarie Regional Sports Stadium**

Special Event / Social		10% gate takings		
Charity (on application)	\$81.82	\$8.18	\$90.00	Per Day
Junior Sporting Groups	\$118.18	\$11.82	\$130.00	Per Use
Hastings League	\$118.18	\$11.82	\$130.00	Per Use
Group 2 / 3 Rugby League	\$227.27	\$22.73	\$250.00	Per Use
Casual Users	\$427.27	\$42.73	\$470.00	Per Day
Lighting	\$37.27	\$3.73	\$41.00	Per Hour

Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Refundable Bonds and Deposits**

Cleaning			\$500-\$5,000	Each
Ground damage			\$2,000 - \$6,000 Determined according to event	Each
Property Loss			\$500-\$5,000	Each
Removal of rubbish			\$500-\$5,000	Each
Structural damage			\$500-\$5,000	Each
Regular users – Annual Bond	\$700.00	\$0.00	\$700.00	Each
Regular users – Key Deposits	\$67.00	\$0.00	\$67.00	Each
Regular users – Schools/Charity	\$28.00	\$0.00	\$28.00	Each
Refund Subject to Application				
Council reserves the right to deduct all cleaning costs				

**Wauchope Indoor Stadium****Main Stadium (all courts)**

Commercial, private or other	\$44.55	\$4.45	\$49.00	Per Hour
Not for profit, sporting groups, community groups	\$22.73	\$2.27	\$25.00	Per Hour

**Downstairs Studio**

Commercial, private or other	\$15.00	\$1.50	\$16.50	Per Hour
Not for profit, sporting groups, community groups	\$7.55	\$0.75	\$8.30	Per Hour

**Upstairs Studio**

Commercial, private or other	\$0.00	\$0.00	\$0.00	Per Hour
Not for profit, sporting groups, community groups	\$0.00	\$0.00	\$0.00	Per Hour

**Whole Stadium****Non sporting**

Per Hour	\$104.55	\$10.45	\$115.00	Per Hour
Per Day	\$809.09	\$80.91	\$890.00	Per Day

**Refundable Bonds and Deposits**

Performance Bond			\$2,000 minimum determined according to event	Per Event
Cleaning			\$500-\$5,000	Each
Regular users – Key Deposits	\$69.00	\$0.00	\$69.00	Each



Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Swimming Pools****Kendall, Laurieton and Wauchope**

Spectator Admission	\$1.55	\$0.15	\$1.70	Each
General Admission	\$4.09	\$0.41	\$4.50	Each
Concession Admission	\$3.64	\$0.36	\$4.00	Each
Book of 20 Tickets	\$70.00	\$7.00	\$77.00	Each
Book of 50 Tickets	\$151.36	\$15.14	\$166.50	Each
School Groups	\$3.73	\$0.37	\$4.10	Per Person
Teachers and carers free. No lane hire				
School Carnivals	\$4.09	\$0.41	\$4.50	Per Person
Teachers and carers free. No lane hire				
Daycare and Disability Groups	\$4.09	\$0.41	\$4.50	Per Person
Carers free. No lane hire				
Swim Club	\$4.09	\$0.41	\$4.50	Per Person
No Lane Hire Fees				
Lane Hire	\$29.09	\$2.91	\$32.00	Per Hour/per 50 metres of lane space
Per 50 Metres of Lane Space - Per Hour				

**Port Macquarie**

Spectator Admission	\$1.55	\$0.15	\$1.70	Each
General Admission	\$4.55	\$0.45	\$5.00	Each
Concession Admission	\$4.09	\$0.41	\$4.50	Each
Book of 20 Tickets	\$76.36	\$7.64	\$84.00	Each
Book of 50 Tickets	\$177.27	\$17.73	\$195.00	Each
School Groups	\$4.18	\$0.42	\$4.60	Per Person
Teachers and carer free. No lane hire				
School Carnivals	\$4.55	\$0.45	\$5.00	Per Person
Teachers and carers free. No lane hire				
Daycare and Disability Groups	\$4.55	\$0.45	\$5.00	Per Person
Carers Free. No lane hire				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Port Macquarie** [continued]

Swim Club	\$4.55	\$0.45	\$5.00	Per Person
No lane hire fees				
Masters Swim Club	\$5.73	\$0.57	\$6.30	Per Person
Out of hours. No lane hire fees.				
Lane Hire – 1x lane of 50m pool	\$29.09	\$2.91	\$32.00	Per Hour/per 50 metres of lane space
Per hour, per 50 metres of lane space				

**Cemeteries****Port Macquarie Hastings Cemeteries**

Refer to Appendix 11

**Inurnment of Ashes**

Wall Niche Inurnment	\$1,278.18	\$127.82	\$1,406.00	Each
Wall Niche Reservation	\$743.64	\$74.36	\$818.00	Each
Plaques for above	\$533.64	\$53.36	\$587.00	Each

**Extras**

Family Ash Placement by Appointment		Price on Application		Each
Surcharge for Grave Digging		Price on Application		Each
Applies to requests outside of normal working hours for religious reasons				
Administration Fee – Transferring Rights of Burial	\$134.00	\$0.00	\$134.00	Each
Ash Removal and Packaging	\$187.27	\$18.73	\$206.00	Each
Late Fee	\$150.00	\$15.00	\$165.00	Each
Applies to services which cannot be completed within normal business hours (9am to 3pm Monday to Friday)				
Application for Exhumation	\$2,965.45	\$296.55	\$3,262.00	Each
Saturday Surcharge	\$446.36	\$44.64	\$491.00	Each

**Burial****All General Cemeteries**

Port Macquarie General Digging Fee	\$1,812.73	\$181.27	\$1,994.00	Each
Grave Digging Fee	\$1,375.45	\$137.55	\$1,513.00	Each
Grave Digging Fee – Child up to 12 years	\$907.27	\$90.73	\$998.00	Each

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**All General Cemeteries** [continued]

Open General Cemeteries – Site only or Reservation Fee	\$2,219.09	\$221.91	\$2,441.00	Each
Open General Cemeteries – Site only (Child up to 12 years)	\$791.82	\$79.18	\$871.00	Each
Single Headstone Application	\$122.00	\$0.00	\$122.00	Each
Double Headstone Application	\$178.50	\$0.00	\$178.50	per application

**Ash Replacement****All General Cemeteries**

Placement fee per lot of ash in an occupied gravesite (up to 4) – Open cemeteries	\$591.82	\$59.18	\$651.00	Each
Placement of ash in a gravesite (up to 4)				
Placement fee per lot of ash in an occupied gravesite (up to 4) – Closed cemeteries	\$591.82	\$59.18	\$651.00	Each
New Site – Right of Burial Site Fee	\$2,219.09	\$221.91	\$2,441.00	Each

**Communications****CBD Flags**

CBD Flags – Installation (42 Flags)	\$1,090.91	\$109.09	\$1,200.00	Per Installation
CBD Flags – Installation (21 Flags)	\$545.45	\$54.55	\$600.00	Per Installation

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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## Your Natural & Built Environment

### Development Assessment

#### Approvals under Environmental Planning and Assessment Act (EP&A Act)

##### Subdivision Works Certificate

##### Subdivision and Infrastructure Works

Works Certificate (Infrastructure) Application – Dual Occupancy (Torrens or Strata)	\$276.36	\$27.64	\$304.00	Each
Base Administration Fee - applicable to ALL applications with construction of public infrastructure works and/or subdivision works (includes AUSPEC admin & maintenance)				
Includes Roads Act (s138) application when works application works are on existing public roads				
Works Certificate (Infrastructure) Application, Building Related or Subdivision Works With No New Public Roads	\$276.36	\$27.64	\$304.00	Each
Base Administration Fee - applicable to ALL applications with construction of public infrastructure works and/or subdivision works without the creation of new public roads (includes AUSPEC admin & maintenance)				
Works Certificate (Infrastructure) Application, Subdivision Works with New Public Roads	\$276.36	\$27.64	\$304.00	Each
Base Administration Fee - applicable to ALL applications with construction of public infrastructure works and / or subdivision works with the creation of new public roads (includes AUSPEC admin & maintenance)				
Includes Roads Act (s138) application when works in application are on existing public roads				
Works Certificate (Infrastructure) Application Amendments	\$116.36	\$11.64	\$128.00	Each
Base administration fee for additional amendment				
First amendment included in initial application				
Engineering Review Fees – Dual Occupancy (Torrens)	\$738.18	\$73.82	\$812.00	Each
Engineering review fees for dual occupancy Works Certificate (Infrastructure) applications				
Engineering Review Fees – Dual Occupancy (Strata)	\$492.73	\$49.27	\$542.00	Each
Engineering review fees for dual occupancy Works Certificate (Infrastructure) applications				
Engineering Review Fees – Minor Works	\$247.27	\$24.73	\$272.00	Review Area
Engineering review fees for Works Certificate (Infrastructure) applications with minor works and no new public roads				
Minimum fee \$405				
Engineering Review Fees – Major Works	\$352.73	\$35.27	\$388.00	Review Area
Engineering review fees for Works Certificate (Infrastructure) applications with major works and no new public roads				
Minimum fee \$623				
Engineering Review Fees – Subdivision Development (with new public roads)	\$261.82	\$26.18	\$288.00	Per Lot
Engineering review fees for Works Certificate (Infrastructure) applications, Subdivision Works with New Public Roads				
Minimum Fee \$668				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Subdivision Works Certificate** [continued]

Engineering Review Fees – Amendments	\$53.64	\$5.36	\$59.00	Review Area
Engineering review fees for additional amendments, excludes first amendment				
Minimum fee \$94				
Development Inspection Fees – Dual Occupancy (Torrens)	\$358.18	\$35.82	\$394.00	Each
Development inspection fees for dual occupancy Works Certificate (Infrastructure) applications				
Development Inspection Fees – Dual Occupancy (Strata)	\$240.00	\$24.00	\$264.00	Each
Development inspection fees for dual occupancy certificate Works Certificate (Infrastructure) applications				
Development Inspection Fees – Minor Works	\$120.91	\$12.09	\$133.00	Review Area
Development inspection fees for Works Certificate (Infrastructure) applications with minor public infrastructure and subdivision works associated with building or subdivision development				
Minimum fee \$176				
Development Inspection Fees – Major Works	\$230.00	\$23.00	\$253.00	Review Area
Development inspection fees for Works Certificate (Infrastructure) applications with major public infrastructure and subdivision works associated with building or subdivision development				
Minimum fee \$353				
Subdivision Inspection Fee – Residential Roads	\$22.00	\$0.00	\$22.00	Per Metre
New roads (residential)				
Minimum fee \$399				
Subdivision Inspection Fee – Rural Roads	\$10.91	\$1.09	\$12.00	Per Metre
New roads (rural)				
Minimum fee \$399				
Subdivision Inspection Fee – Industrial Roads	\$24.55	\$2.45	\$27.00	Per Metre
New roads (industrial)				
Minimum fee \$399				
Subdivision Inspection Fee – Rural Residential Roads	\$18.18	\$1.82	\$20.00	Per Metre
New roads (rural residential)				
Minimum fee \$399				
Additional Inspection Fee	\$120.91	\$12.09	\$133.00	Per Hour
For infrastructure works associated with building developments (non refundable)				
Minimum 1 hour				
Works Certificate (Infrastructure) Modification – Minor Works	\$120.91	\$12.09	\$133.00	Review Area
Applicable to modify existing Works Certificate (Infrastructure) after approval. Base application fees also apply.				
Fees for engineering reviews associated with proposed changes				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Subdivision Works Certificate** [continued]

Works Certificate (Infrastructure) Modification – Major Works	\$190.18	\$19.02	\$209.20	Review Area
Applicable to modify existing Works Certificate (Infrastructure) after approval. Base application fees also apply.				
Fees for engineering reviews associated with proposed changes				
Outstanding Works Bond Fees & Charges	See "Security Bond" section (below)			

**Approvals under Roads Act 1993****Section 138 Application****Works, activities, events in, on and above a public road**

Single Residential Dwelling Driveway and Utility Connection Application (All Works on Public Road Reserve)	\$363.00	\$0.00	\$363.00	Each
Note: Upon Roads Act approval - vehicle crossings must be constructed by owners under their own arrangements. A licensed contractor listed with Council must be used with public liability insurance of \$20 million. Application must be submitted to/approved by Council (s138)				
Includes base administration fee and inspection				
Dual Occupancy without Subdivision (All works on Public Road Reserve)	\$304.00	\$0.00	\$304.00	Each
Note: Upon Roads Act approval - vehicle crossings must be constructed by owners under their own arrangements. A licensed contractor listed with Council must be used with public liability insurance of \$20 million. Application must be submitted to/approved by Council (s138)				
Does not include inspection and review fees				
Industrial Driveway Application (All works on Public Road Reserve)	\$304.00	\$0.00	\$304.00	Each
Note: Upon Roads Act approval - vehicle crossings must be constructed by owners under their own arrangements. A licensed contractor listed with Council must be used with public liability insurance of \$20 million. Application must be submitted to/approved by Council (s138)				
Does not include inspection and review fees				
Roads Act Application for Construction Works on Road Reserve (Section 138 Application)	\$304.00	\$0.00	\$304.00	Each
Base administration fee (applies to all Section 138 applications other than residential driveway applications)				
Roads Act Application Amendments	\$127.00	\$0.00	\$127.00	Each
Base administration fee for additional amendments after the first amendment				
First amendment included in initial application				
Engineering Review Fees – Dual Occupancy without Subdivision (All works on Public Road Reserve)	\$541.00	\$0.00	\$541.00	Each
Engineering review fees for Dual Occupancy without Subdivision applications				
Engineering Review Fees – Industrial Driveway (All works on Public Road Reserve)	\$542.00	\$0.00	\$542.00	Each
Engineering review fees for Industrial Driveway applications				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Section 138 Application** [continued]

Engineering Review Fees – Minor Works	\$272.00	\$0.00	\$272.00	Review Area
Engineering review fees for Roads Act applications with minor infrastructure works on public roads				
Minimum fee \$405				
Engineering Review Fees – Major Works	\$388.00	\$0.00	\$388.00	Review Area
Engineering review fees for Roads Act applications with major infrastructure works on public roads				
Minimum fee \$623				
Engineering Review Fees – Amendments	\$59.00	\$0.00	\$59.00	Review Area
Engineering review fees for additional amendments, excludes first amendment				
Minimum fee \$94				
Development Inspection Fees – Dual Occupancy without Subdivision (All works on Public Road Reserve)	\$265.00	\$0.00	\$265.00	Each
Development Inspection fees for Dual Occupancy without Subdivision applications				
Development Inspection Fees – Industrial Driveway (All works on Public Road Reserve)	\$265.00	\$0.00	\$265.00	Each
Development Inspection fees for Industrial Driveway				
Development Inspection Fees – Minor Works	\$133.00	\$0.00	\$133.00	Review Area
Development inspection fees for Roads Act applications with minor infrastructure and road works on public roads				
Minimum fee \$176				
Development Inspection Fees – Major Works	\$253.00	\$0.00	\$253.00	Review Area
Development inspection fees for Roads Act applications with major infrastructure and road works on public roads				
Minimum fee \$353				
Additional Inspection Fee	\$133.00	\$0.00	\$133.00	Per Hour
For infrastructure works associated with building developments (non refundable)				
Minimum 1 hour				
Roads Act Approval Modification – Minor Works	\$134.00	\$0.00	\$134.00	Review Area
Applicable to modify existing Roads Act after approval. Base administration fees also apply.				
Fees for engineering reviews associated with proposed changes				
Roads Act Approval Modification – Major Works	\$191.00	\$0.00	\$191.00	Review Area
Applicable to modify existing Roads Act after approval. Base administration fees also apply.				
Fees for engineering reviews associated with proposed changes				
Outstanding Works Bond Fees & Charges	See "Security Bond" section (below)			

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Security Bonds**

Application for Temporary Occupation of Footways and Road Reserve for Hoardings and/or Work Zones – CBD or Shopping Precinct	\$100,000.00	\$0.00	\$100,000.00	
Security bond for infrastructure damage associated with building developments. Refundable upon leased area being left to Council satisfaction upon completion of development.				
This bond not required if applicant has submitted security for damage to infrastructure. Maximum \$100,000 bond for minor developments to be determined on merit by Council.				
Application for Temporary Occupation of Footways and Road Reserve for Hoardings and/or Work Zones – Other (Not CBD or Shopping Precinct)	\$50,000.00	\$0.00	\$50,000.00	
Security bond for infrastructure damage associated with building developments. Refundable upon leased area being left to Council satisfaction upon completion of development.				
This bond not required if applicant has submitted security for damage to infrastructure. Maximum \$50,000 bond for minor developments to be determined on merit by Council.				

**Development Application Fees****Application Fees**

Application Fees (All)	As per statutory scale of fees	Estimate
EP&A Regulation 2000 refer cl 246B		

**Advertising**

Where advertising under ss.79 or 79A is compulsory

Designated Development	\$2,220.00	\$0.00	\$2,220.00	Each
EP&A Regulation 2000 CI 252 (maximum charge)				
This fee is in addition to the application fee mentioned above and unexpended fees will be refunded after determination of application				
Where Notification is Required by Council Policy	\$165.00	\$0.00	\$165.00	Each
Letters to adjoining & adjacent owners. EP&A Regulation cl 252 maximum fee \$1,105				
Where Notification and Advertising is Required by Council Policy – Advertising in Local Paper	\$471.00	\$0.00	\$471.00	Each
EP&A Regulation cl 252 maximum fee \$1,105				

**Lodgement Fees**

Electronic Lodgement	\$15.00	\$0.00	\$15.00	Each
Form and supporting documents provided in PDF as un-protected files				
Paper Lodgement	\$165.00	\$0.00	\$165.00	Each
Scanning and archive costs for applications lodged in paper only				



Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Archive Fee**

Electronic Application	\$42.00	\$0.00	\$42.00	Each
All documents submitted in PDF as un-protected files				
Paper Application	\$190.00	\$0.00	\$190.00	Each
Scanning and archive costs for paper based applications				

**Review of Determination of DA**

Review of Determination of DA	As per statutory scale of fees	Estimate
EP&A Regulation 2000 cl 257		

**Modification of DA or Consent**

Correction to Minor Error, Misdescription or Miscalculation	As per statutory scale of fees in EP&A Regulation			Each
Modification Involving Minimal Environmental Impact	As per statutory scale of fees in EP&A Regulation			Estimate
Other Modifications	As per statutory scale of fees in EP&A Regulation			Estimate

**Integrated Development**

Processing Fee for Council	As per statutory scale of fees in EP&A Regulation			Each
For Each Relevant Authority (Separate Cheque Forwarded by Council)	As per statutory scale of fees in EP&A Regulation			Each Authority

**When Concurrence is Required**

Processing Fee for Council	As per statutory scale of fees in EP&A Regulation			Each
For Each Relevant Authority (Separate Cheque Forwarded by Council)	As per statutory scale of fees in EP&A Regulation			Each Authority

**Approvals under Environmental Planning Assessment Act (EP&A Act)****Subdivision Works Certificate – Earthworks & Clearing ONLY – Application Fee**

Base administration fee (applicable to ALL applications)	\$426.36	\$42.64	\$469.00	Each
Add engineering plan checking fees for Value of Work (VOW)				

**Subdivision Works Certificate – Earthworks & Clearing ONLY – Engineering Plan Checking**

VOW up to \$10,000	\$334.55	\$33.45	\$368.00	Each
VOW \$10,001 – \$20,000	\$471.82	\$47.18	\$519.00	Each
VOW \$20,001 – \$50,000	\$645.45	\$64.55	\$710.00	Each

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Subdivision Works Certificate – Earthworks & Clearing ONLY – Engineering Plan Checking**

[continued]

VOW \$50,001 – \$100,000	\$1,283.64	\$128.36	\$1,412.00	Each
VOW \$100,001 – \$150,000	\$1,540.00	\$154.00	\$1,694.00	Each
VOW \$150,001 – \$300,000	\$2,070.91	\$207.09	\$2,278.00	Each
VOW \$300,001 – \$800,000 PLUS per \$1,000 above \$800,000 fee (as below)	\$2,871.82	\$287.18	\$3,159.00	Each
Per \$1,000 above \$800,000 fee	\$5.45	\$0.55	\$6.00	Each

**Compliance Certificates for Subdivision Works**

Compliance Certificate Application – Subdivision Development	\$304.00	\$0.00	\$304.00	Each
Application to provide concurrence from relevant authorities or Council sections for construction of new assets.  This application does not permit construction of infrastructure. A separate Construction Certificate for subdivision works or Construction Certificate (Infrastructure) required to permit construction. Note: all subdivision inspection fees still apply.				
General Review – Subdivision Development	\$59.00	\$0.00	\$59.00	Per Lot
Compliance Certificate review fees for one Council review area (i.e landscaping)  Minimum Fee \$134				
Water Authority Review – Subdivision Development	\$116.00	\$0.00	\$116.00	Per Lot
Water Authority Compliance Certificate Review Fees  Minimum Fee \$269				

**Refunds****Development Applications & Construction Certificates**

Cancelled / Withdrawn After 7 days With No Assessment by Council Officer (Minimum)	\$58.18	\$5.82	\$64.00	Each
Administration fee and PCA component deducted				
All Other Cases Where No Work Has Commenced			No Charge	Each
DA's				
Cancelled / Withdrawn within 48 Hours – CC's (Infrastructure), S138, Subdivision Certificate Fees and Bonds			Administration fee deducted	Each

**Security Bonds****Bond Administration**

Bond Administration Fee	\$279.00	\$0.00	\$279.00	Each
Base Administration Fee (applicable to ALL bonds)  Non Refundable				

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Outstanding Works Bonds**

Bond is security for completion of engineering works on public roads or infrastructure to be paid prior to approval

Outstanding Works Bond (Single Dwelling) – Complex Applications	\$2,000.00	\$0.00	\$2,000.00	Each
Applies to complex residential dwelling applications based upon Council discretion. Bond refundable.				
Outstanding Works Bond (Dual Occupancy)	\$5,000.00	\$0.00	\$5,000.00	Each
Applies to 2 dwellings or units ONLY. Bond refundable.				
Outstanding Works Bond (Industrial Driveway)	\$8,000.00	\$0.00	\$8,000.00	Each
Bond is security for completion of engineering works on public roads or infrastructure to be paid prior to approval				
Applies to industrial driveway applications.				
Outstanding Works Bond (General)	Calculation can be used for any case based upon 130% contract cost inclusive of GST. Bond refundable.			Contract Cost

**Defects Liability Bonds**

Bond is security for new Council assets prior acceptance into a defects liability period

Defects Liability Bond (Dual Occupancy)	\$2,000.00	\$0.00	\$2,000.00	Each
Bond applies to dual-occupancy Torrens Title subdivisions				
Defects Liability Bond (General)	Calculation can be used for any case based upon 10% assets to be dedicated to Council. Bond refundable.			Asset Value

**Protection of Public Infrastructure Bonds**

Security deposit for damage to public infrastructure. Minimum \$10,000 (minor building works) minimum \$100,000 (major building works and CBD development). Refundable upon completion of development to Council satisfaction.

Security Bond for Infrastructure Works and Infrastructure Damage Associated with Building Developments			Calculate	Each
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**Tree Preservation Bonds**

Council can require lodgement at subdivision (or construction) certificate stage of a deposit to secure retention of trees on public land subject to application

Refundable where Council satisfied of no loss

Tree Preservation Bond – Specific Species (Any Development)	\$11,956.00	\$0.00	\$11,956.00	Per Tree
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**Council Accreditation Charges**

Authorised Contractors Annual Registration Fee	\$166.00	\$0.00	\$166.00	Each
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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Subdivisions*****Subdivision Certificates (Torrens)***

Application for Subdivision Certificate (Torrens)	\$232.00	\$0.00	\$232.00	Per Lot
Base Administration Fee				
Minimum fee \$444 (includes consolidation)				
Resubmitted Linen Plan	25% of original fee or \$255 whichever is lesser			Estimate
Application Fee for Council to Release, Vary or Modify Real Property Documents	\$207.00	\$0.00	\$207.00	Each
Under General Manager delegation (s377 Local Govt Act)				
Modification of real property instruments				
Application Fee for Council to Release, Vary or Modify Real Property Documents	\$412.00	\$0.00	\$412.00	Each
Under Council seal following report to Council				
Modification of real property instruments				
Re-signing of Subdivision Plans/Post Cadastral Correction	\$207.00	\$0.00	\$207.00	Each
Endorsement of Plans (For Example: S88B Instruments, Transfers, etc) – Council's Legal Costs are in Addition to This Fee	\$207.00	\$0.00	\$207.00	Each
Lighting – Non Standard – "Prestige"		Levy - see Policy R5		Each

***Subdivision Certificates (Torrens) and Occupation Certificates (Strata)***

Work as Executed – Strata and Torrens Title	\$646.00	\$0.00	\$646.00	Each
Submission of wax detail NOT in CAD format - minor subdivision works only - up to 3 lots and any building development works				

**Search Fee – Miscellaneous**

Minimum 1 hour	\$62.00	\$0.00	\$62.00	Per Hour
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**Aus-spec #1**

Refer Appendix 1

***Construction Specification***

Design specifications one off hard copy	\$286.00	\$0.00	\$286.00	Per Set
Construction specifications one off hard copy	\$353.00	\$0.00	\$353.00	Per Set
Hard copy individual specifications	\$31.00	\$0.00	\$31.00	Each

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Certificates*****Environmental Planning & Assessment Act 1979***

Section 10.7(2) Planning Certificate	\$53.00	\$0.00	\$53.00	Each
Fixed by EPA Reg 2000 cl 259				
Section 10.7(5) Planning Certificate	\$80.00	\$0.00	\$80.00	Each
Maximum under EPA Reg 2000 cl 259				
Expedition Charge (24 Hr Response)	\$110.00	\$0.00	\$110.00	Each
Section 6.26 Building Certificate	As per statutory scale of fees			Each
Refer EPA Reg 2000 cl 260-261				

***Strata Certificate***

Strata Certificate	\$153.64	\$15.36	\$169.00	Per Lot
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***Bushfire Attack Level***

Bushfire Attack Level (BAL) Certificate	\$346.36	\$34.64	\$381.00	Each
Bushfire Attack Level (BAL) Certificate Associated With Complying Development Certificate Lodged With PMHC	\$198.18	\$19.82	\$218.00	Each

***Conveyancing Act 1919 No. 6***

Section 88G Certificate	As per statutory scale of fees			Per Lot
Inspection of Land Required	As per statutory scale of fees			Per Lot

**Plan Copy Charges****Refer Appendix 1**

A3 & A4 Plans	\$4.10	\$0.00	\$4.10	Per Sheet
A2 Sheet	\$13.00	\$0.00	\$13.00	Per Sheet
A1 Sheet	\$15.00	\$0.00	\$15.00	Per Sheet
A0 Sheet	\$19.00	\$0.00	\$19.00	Per Sheet
Over Size (Sewer Plans)	\$21.00	\$0.00	\$21.00	Per Sheet
Or per Lineal Metre	\$17.00	\$0.00	\$17.00	Per L/Mtr

**Development Records**

Copy of Building Certificate	As per statutory scale of fees			Each
EPA Regulation 261				
Written Report on Dwelling Entitlement or Zoning Matter	\$173.00	\$0.00	\$173.00	Each
Plus \$80.00 inspection fee if required				
Urgent (Response in 5 Days) – Written Report on Dwelling Entitlement or Zoning Matter	\$288.00	\$0.00	\$288.00	Each

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Development Records** [continued]

Copy of Application Documents (i.e. Consent, Plan, Submission or Supporting Report)	\$43.00	\$0.00	\$43.00	Each
Before making a request check <a href="http://www.pmhc.nsw.gov.au/applicationtracker">www.pmhc.nsw.gov.au/applicationtracker</a> - what you need may already be available free. Any documents requested will be emailed. Searches for some historic records are more involved and additional fees may apply; we will discuss this with you.				

**Waste Management**

Under section 88 of the *Protection of the Environment Operations Act 1997* (POEO Act), Council is required to pay the Waste & Environment Levy. This levy is considered when setting the fees and charges for waste management services.

**Interest Rate****Interest Rate on overdue rates & charges**

As per the rate determined by the NSW Office of Local Government

Domestic Waste Management Services	0% from 1/7/20, 7% from 1/1/21
Other Waste Management Services	0% from 1/7/20, 7% from 1/1/21

**Domestic Waste Management Services****Annual Charge**

Minimiser service – 140 Litre fortnightly general waste	\$402.00	\$0.00	\$402.00	Per Annum
Standard service – 240 Litre fortnightly general waste	\$459.00	\$0.00	\$459.00	Per Annum
Excess service – 240 Litre weekly general waste	\$678.00	\$0.00	\$678.00	Per Annum
Half minimiser service – 140 Litre fortnightly general waste	\$225.00	\$0.00	\$225.00	Per Annum
Multi-unit dwellings only				
Half standard service – 240 Litre fortnightly general waste (Shared)	\$252.00	\$0.00	\$252.00	Per Annum
Multi-unit dwellings only				
Half excess service – 240 Litre weekly general waste (Shared)	\$363.00	\$0.00	\$363.00	Per Annum
Multi-unit dwellings only				
On application only special weekly service – 140 Litre weekly general waste	\$567.00	\$0.00	\$567.00	Per Annum
Half special weekly service (shared)	\$308.00	\$0.00	\$308.00	Per Annum
Multi-unit dwellings only				
Additional weekly garbage service – 240 Litre general waste	\$356.00	\$0.00	\$356.00	Per Annum

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Annual Charge** [continued]

Additional weekly garbage service – 140 Litre general waste	\$271.00	\$0.00	\$271.00	Per Annum
Multi-unit dwellings only				
Additional organics service – 240 Litre weekly	\$98.00	\$0.00	\$98.00	Per Annum
Additional recycling service – 240 Litre fortnightly	\$67.00	\$0.00	\$67.00	Per Annum
Minimum Waste Charge – Single Dwelling	\$402.00	\$0.00	\$402.00	Per Annum
Availability charge on vacant land	\$79.00	\$0.00	\$79.00	Per Annum
Availability charge on land not receiving full charge	\$143.00	\$0.00	\$143.00	Per Annum
Multi-unit dwellings only				

**Other Waste Management Services****Annual Charge**

Waste Management Access Charge	\$31.00	\$0.00	\$31.00	Per Annum
Commercial weekly service – 140 Litre general waste	\$567.00	\$0.00	\$567.00	Per Annum
Commercial excess service – 240 Litre weekly general waste	\$678.00	\$0.00	\$678.00	Per Annum
Commercial half weekly service – 140 Litre general waste (Shared)	\$308.00	\$0.00	\$308.00	Per Annum
Commercial half excess service – 240 Litre weekly general waste (Shared)	\$363.00	\$0.00	\$363.00	Per Annum
Commercial additional weekly garbage service – 240 Litre general waste	\$356.00	\$0.00	\$356.00	Per Annum
Commercial additional weekly garbage service – 140 Litre general waste	\$271.00	\$0.00	\$271.00	Per Annum
Commercial additional organics service – 240 Litre weekly	\$98.00	\$0.00	\$98.00	Per Annum
Commercial additional recycling service – 240 Litre fortnightly	\$67.00	\$0.00	\$67.00	Per Annum
Commercial availability charge on land not receiving full charge	\$79.00	\$0.00	\$79.00	Per Annum
Business Properties				
Availability charge on vacant land	\$79.00	\$0.00	\$79.00	Per Annum
Business Properties				

**Other Services**

On Request Kerbside Collection	\$38.00	\$0.00	\$38.00	Per Service
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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Other Services** [continued]

Replacement Bin	\$58.00	\$0.00	\$58.00	Per Unit
Supply of Bins – New Service	\$146.00	\$0.00	\$146.00	Per Service
Stolen Bin – First Replacement Only			No Charge	Per Unit
Stolen Bin – Subsequent Replacements	\$58.00	\$0.00	\$58.00	Per Unit
Bin Size Adjustment Fee	\$58.00	\$0.00	\$58.00	Per Unit
Red or yellow bin				
Bin Reinstatement Fee	\$58.00	\$0.00	\$58.00	Per Unit
Charge for replacement of organic/recycle bin, due to suspended service				
Collection of Missed Service	\$15.00	\$0.00	\$15.00	Per Unit
Weighbridge Ticket	\$50.91	\$5.09	\$56.00	Each
Waste Administration Fee (Unpaid Waste Fees)	\$20.00	\$2.00	\$22.00	Each

**Waste Depot Charges****Cairncross Waste Depot****General Waste****Calculated by Nett Weight**

Transfer Station Waste	\$218.18	\$21.82	\$240.00	Per Tonne
Minimum Charge - \$10				
All Mattresses or Mattress Bases	\$25.45	\$2.55	\$28.00	Each
Building Waste (Land Fill)	\$218.18	\$21.82	\$240.00	Per Tonne
Includes contaminated soil classified as general solid waste				
Asbestos	\$338.18	\$33.82	\$372.00	Per Tonne
Mixed Solid Waste	\$218.18	\$21.82	\$240.00	Per Tonne
Clean fill / VENM	\$100.00	\$10.00	\$110.00	Per Tonne
Bricks / Concrete	\$27.27	\$2.73	\$30.00	Per Tonne
Green / Wood Waste	\$59.09	\$5.91	\$65.00	Per Tonne
Includes lawn clippings, garden waste, branches & leaves, trees & tree loppings & untreated timber				
Special Wastes			By Negotiation	
Subject to the nature of the material & ability to receive				
Recyclable materials			No Charge	
Clean glass, paper cardboard, oil in drop-off area				
Metal & White goods			No Charge	
Clean and Separated				



Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Tyres**

Motorcycle	\$2.73	\$0.27	\$3.00	Each
Car	\$3.64	\$0.36	\$4.00	Each
Car on rim	\$9.09	\$0.91	\$10.00	Each
4x4	\$7.27	\$0.73	\$8.00	Each
Light Truck	\$7.27	\$0.73	\$8.00	Each
Light Truck/4x4 on rim	\$18.18	\$1.82	\$20.00	Each
Heavy Truck	\$16.36	\$1.64	\$18.00	Each
Heavy Truck on rim	\$31.82	\$3.18	\$35.00	Each
Super Singles	\$35.45	\$3.55	\$39.00	Each
Super Singles on rim	\$72.73	\$7.27	\$80.00	Each
Tractor – Small/Medium	\$40.00	\$4.00	\$44.00	Each
Tractor – Large	\$59.09	\$5.91	\$65.00	Each
Other (Tractor Earthmoving)	By Assessment			Each

**Animals**

Small Domestic	\$9.09	\$0.91	\$10.00	Each
Small Livestock (sheep, goat, calf, etc)	\$37.27	\$3.73	\$41.00	Each
Large Livestock (cattle, horses, etc)	\$60.00	\$6.00	\$66.00	Each

**Recovered Aggregate**

Crushed Concrete (Select Fill)	Price on Application	Per Tonne
In accordance with the NSW Environment Protection Authority (EPA) Recovered Aggregate Resource Recovery Order 2014		

**Port Macquarie Waste Depot****General Waste**

Transfer Station Waste	\$218.18	\$21.82	\$240.00	Per Tonne
Minimum Charge - \$10				
All Mattresses or Mattress Bases	\$25.45	\$2.55	\$28.00	Each
Green / Wood Waste	\$59.09	\$5.91	\$65.00	Per Tonne
Includes lawn clippings, garden waste, branches & leaves, trees & tree loppings & untreated timber				
Recyclable Materials	No Charge			
Clean glass, paper cardboard, oil in drop-off area				
Metal & White Goods	No Charge			
Clean and Separated				
Special Wastes	By Negotiation			
Subject to nature of the material & ability to receive				

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Tyres**

Motorcycle	\$2.73	\$0.27	\$3.00	Each
Car	\$3.64	\$0.36	\$4.00	Each
Car on rim	\$9.09	\$0.91	\$10.00	Each
4x4	\$7.27	\$0.73	\$8.00	Each
Light Truck	\$7.27	\$0.73	\$8.00	Each
Light Truck/4x4 on rim	\$18.18	\$1.82	\$20.00	Each
Heavy Truck	\$16.36	\$1.64	\$18.00	Each
Heavy Truck on rim	\$31.82	\$3.18	\$35.00	Each
Super Singles	\$35.45	\$3.55	\$39.00	Each
Super Singles on rim	\$72.73	\$7.27	\$80.00	Each
Tractor – Small/Medium	\$40.00	\$4.00	\$44.00	Each
Tractor – Large	\$59.09	\$5.91	\$65.00	Each
Other (Tractor Earthmoving)	By Assessment			

**Wauchope, Kew & Comboyne Waste Depots**

Household Loads Only - Council's Waste Depot Attendants calculate charges per size of load at entry.

**General Waste****Domestic**

Cars/Station Wagons	\$9.09	\$0.91	\$10.00	Per Load
Passenger Vans, Utilities, Small Trailers up to 8' x 5' size with no side extensions	\$16.36	\$1.64	\$18.00	Per Load
Large trailers and all trailers with side extensions, Vans & 1 Ton Utilities	\$27.27	\$2.73	\$30.00	Per Load

**Commercial**

Cars/Station Wagons	\$71.82	\$7.18	\$79.00	Each
Passenger Vans, Utilities, Small Trailers up to 8' x 5' size with no side extensions	\$71.82	\$7.18	\$79.00	Per Load

**Greenwaste****Domestic**

Cars/Station Wagons	\$9.09	\$0.91	\$10.00	Per Load
Passenger Vans, Utilities, Small Trailers up to 8' x 5' size with no side extensions	\$14.55	\$1.45	\$16.00	Per Load
Large trailers and all trailers with side extensions, Vans & 1 Ton Utilities	\$25.45	\$2.55	\$28.00	Per Load

Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Commercial**

Cars/Station Wagons	\$22.73	\$2.27	\$25.00	Each
Passenger Vans, Utilities, Small Trailers up to 8' x 5' with no side extensions	\$22.73	\$2.27	\$25.00	Per Load

**Tyres**

Motorcycle	\$2.73	\$0.27	\$3.00	Each
Car	\$3.64	\$0.36	\$4.00	Each
Car on rim	\$9.09	\$0.91	\$10.00	Each
4x4	\$7.27	\$0.73	\$8.00	Each
Light Truck	\$7.27	\$0.73	\$8.00	Each
Light Truck/4x4 on rim	\$18.18	\$1.82	\$20.00	Each
Heavy Truck	\$16.36	\$1.64	\$18.00	Each
Heavy Truck on rim	\$31.82	\$3.18	\$35.00	Each
Super Singles	\$35.45	\$3.55	\$39.00	Each
Super Singles on rim	\$72.73	\$7.27	\$80.00	Each
Tractor – Small/Medium	\$40.00	\$4.00	\$44.00	Each
Tractor – Large	\$59.09	\$5.91	\$65.00	Each
Other (Tractor Earthmoving)	By Assessment			Each

**Other Waste**

All Mattresses	\$25.45	\$2.55	\$28.00	Each
Recyclable Materials	No Charge			Each
Clean glass, paper cardboard, oil in drop-off area				
Metals & White Goods	No Charge			Each
Clean and Separated				

**All Waste Facilities****Other Waste****Domestic (> 20 lt or kg) and Commercial (any amount)**

Vehicle Batteries	No Charge			
Single Use Batteries	No Charge			
Rechargeable Batteries	No Charge			
Fluorescent Tubes and Lighting Fittings	\$0.45	\$0.05	\$0.50	
By Negotiation				
Smoke Detectors	\$0.91	\$0.09	\$1.00	
By Negotiation				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Domestic (> 20 lt or kg) and Commercial (any amount)** [continued]

Paint	\$1.82	\$0.18	\$2.00	
By Negotiation				
Hazardous By-Catch Materials	\$5.45	\$0.55	\$6.00	
By Negotiation				
By-catch material includes Flammable liquid other than paint, Toxic, Oxidising agents, Corrosives - acids, Corrosives - alkalis; does not include radioactive substances				

**Waste Collection Service**

Available 7 days per week Port Macquarie area; 6 days per week Wauchope/Camden Haven area

Commercial Premises – 240 Litre Mobile Bin – per bin	\$9.09	\$0.91	\$10.00	Each Service
Commercial Premises – 660 Litre Mobile Bin – per bin	\$30.00	\$3.00	\$33.00	Each Service

**Asset Management****Geographical Information Systems**

Refer Appendix 1

**Sale of Maps**

Cost estimates provided based on 15 minute intervals

AO			Price on Application	Each
A1			Price on Application	Each
A2			Price on Application	Each
A3			Price on Application	Each
A4			Price on Application	Each
Map Customizing (Charged in 15 Minute Modules)	\$100.00	\$0.00	\$100.00	Per Hour
Applies to all map sizes Charged in 15 minute modules  Minimum charge of \$25 applied to all maps				
Priority Charge	\$200.00	\$0.00	\$200.00	Per Hour
By quotation and based on an hourly rate - Request required within 2 working days of acceptance of quote by both parties				

**ALS 2005 Height Data**

ALS 2005 Height Data Extraction Costs	\$100.00	\$0.00	\$100.00	Per Hour
Minimum 1/2 hour				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**ALS 2005 Height Data** [continued]

ALS 2005 Data / Contours	\$130.00	\$0.00	\$130.00	Per 10 Ha
Minimum Area 10Ha up to 100Ha				
\$110/10Ha				
ALS 2005 Data / Contours			By quotation	Each
Areas > 100Ha or 1km2				

**All other Digital GIS Data**

Digital Data	\$100.00	\$0.00	\$100.00	Per Hour
Extraction costs				
Digital Data			Price on Application	Per Layer
Cost estimates provided based on 15 minute intervals				
Some data has restrictions on access				
Postage and Handling			Price on Application	Each
Media Sundries - Including postage materials and media eg. USB, CD, HD, etc				

**Aerial Photography**

Imagery extraction process	\$100.00	\$0.00	\$100.00	Per Hour
Minimum 1/2 hour				

**Consultancy**

Provision of specialised GIS services	\$270.00	\$0.00	\$270.00	Per Hour
Minimum 1 hour				

**Compliance****Companion Animals Act****Registration Fees****Under Companion Animals Regulation 2018 Cl. 18**

Desexed animal	As per statutory scale of fees from the Companion Animals Act	Each
Desexed animal – Eligible pensioner	As per statutory scale of fees from the Companion Animals Act	Each
Non – Desexed Animal	As per statutory scale of fees from the Companion Animals Act	Each
Non – Desexed Animal – Recognised Breeder	As per statutory scale of fees from the Companion Animals Act	Each

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Registration Fees** [continued]

Animal Registration Fees – 28 Day Late Fee	\$15.00	\$0.00	\$15.00	As per statutory scale of fees
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**Annual Permit Fees**

## Under Companion Animals Regulation 2018 Cl. 27

Annual Permit – Cat Not Desexed	\$80.00	\$0.00	\$80.00	As per statutory scale of fees
Annual Permit – Dangerous Dog	\$195.00	\$0.00	\$195.00	As per statutory scale of fees
Annual Permit – Restricted Dog	\$195.00	\$0.00	\$195.00	As per statutory scale of fees

**Other Companion Animal Fees**

Companion Animals Act – Dangerous Enclosure Compliance Certificate	\$150.00	\$0.00	\$150.00	As per statutory scale of fees
Under Companion Animals Regulation 2018 Cl. 36				
Microchipping	\$36.00	\$0.00	\$36.00	Each
Microchipping – Promotion	\$20.00	\$0.00	\$20.00	Each
Microchipping – Microchipping Day			No Charge	
Animal Pound – Vet Costs			Cost + 10%	
Animal Pound – Merchandise			Cost + 10%	
Release of dog/cat from Pound	\$62.00	\$0.00	\$62.00	Each
Plus maintenance				
Contact of dog/cat owner from registration service of notice	\$46.00	\$0.00	\$46.00	Each
Disposal of dog/cat surrendered to the pound by owner	\$87.00	\$0.00	\$87.00	Each
Hire of feral animal trap	\$14.55	\$1.45	\$16.00	Per Week
Hire of vermin traps	\$12.73	\$1.27	\$14.00	Per Week
Maintenance fee for dogs/cats	\$48.00	\$0.00	\$48.00	Per Day
Sale of doggy leash bags	\$4.55	\$0.45	\$5.00	
Sale of refill bags for doggy leash bags	\$0.91	\$0.09	\$1.00	

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Impounding****Animals**

Sustenance Fee	\$48.00	\$0.00	\$48.00	Refer Comments
Per head, per day or part thereof				
Conveyance Fee	\$48.00	\$0.00	\$48.00	Each
Administration Fee (Plus Actual Cost)				
Conveyance Fee			At Cost	Estimate
Lost or Damaged Fee	\$48.00	\$0.00	\$48.00	Each
Administration Fee (Plus Actual Cost)				
Lost or Damaged Fee			At Cost	Estimate
Notice of Impounding – Administration Fee	\$43.00	\$0.00	\$43.00	Each
Impounding Fee	\$63.00	\$0.00	\$63.00	Each
Administration Fee (Plus Actual Cost)				
Impounding Fee			At Cost	Estimate
Actual Cost of Impounding Item				

**Other Articles**

Storage Fee	\$48.00	\$0.00	\$48.00	Refer Comments
Per article, per week or part thereof				
Conveyance Fee	\$48.00	\$0.00	\$48.00	Each
Administration Fee (Plus Actual Cost)				
Conveyance Fee			Cost + 10%	Estimate
Lost or Damaged Fee	\$48.00	\$0.00	\$48.00	Each
Administration Fee (Plus Actual Cost)				
Lost or Damaged Fee			Cost + 10%	Estimate + 10%
Notice of Impounding – Administration Fee	\$43.00	\$0.00	\$43.00	Each
Impounding Fee	\$63.00	\$0.00	\$63.00	Each
Administration Fee (Plus Actual Cost)				
Impounding and Recovery Fee			At Cost	Estimate
Actual Cost of Impounding and Recovering Item				

**Approvals Under Section 68 Local Government Act**

Refer also to Local Government (General) Regulation 2005.

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Section 68**

Approval for septic to sewer conversions for small town sewerage schemes	\$252.00	\$0.00	\$252.00	Each
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**Part A – Structures or places of public entertainment**

Notice of completion of a manufactured home, removable dwelling or associated structure on land – inspection fee.	\$183.60	\$0.00	\$183.60	Each
Notice of completion of a manufactured home, removable dwelling or associated structure on land – re-inspection fee.	\$110.00	\$0.00	\$110.00	Each
Application to install a manufactured home, removable dwelling on land or associated structure	\$102.00	\$0.00	\$102.00	Each

**Part B – 2. Section 68 Application**

Approval to undertake water supply, storm water and/or sewerage works associated with building construction works (Includes Completion Certificate) (i) Application not accompanied by verification certification.

***Estimated cost of project***

Up to \$15,000	\$236.00	\$0.00	\$236.00	Each
\$15,001 – \$50,000	\$471.00	\$0.00	\$471.00	Each
\$50,001 – \$200,000	\$619.00	\$0.00	\$619.00	Each
\$200,001 – \$500,000	\$1,109.00	\$0.00	\$1,109.00	Each
\$500,001 – \$1,000,000	\$1,636.00	\$0.00	\$1,636.00	Each
\$1,000,001 – \$5,000,000	\$4,232.00	\$0.00	\$4,232.00	Each
\$5,000,001 – \$10,000,000	\$6,746.00	\$0.00	\$6,746.00	Each
> \$10,000,001	\$8,803.00	\$0.00	\$8,803.00	Each

***Other***

Maximum water and stormwater fee for dwellings not on reticulated sewerage – on-site sewage management fee still applicable where relevant	\$471.00	\$0.00	\$471.00	Each
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**Part B – 2. Section 68 Application**

Approval to undertake private storm water works only

***Estimated cost of building work***

Up to \$50,000	\$178.00	\$0.00	\$178.00	Each
\$50,000 – \$200,000	\$236.00	\$0.00	\$236.00	Each
> \$200,000	\$350.00	\$0.00	\$350.00	Each

**Part B – 3. Section 68 Application**

Approval to undertake water supply, storm water and/or sewerage works associated with subdivision

continued on next page ...

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Part B – 3. Section 68 Application** [continued]

developments (Includes Completion Certificate) (i) Application not accompanied by verification certification.

**Estimated cost of project**

Up to \$50,000	\$689.00	\$0.00	\$689.00	Each
\$50,001 – \$100,000	\$881.00	\$0.00	\$881.00	Each
\$100,001 – \$150,000	\$1,146.00	\$0.00	\$1,146.00	Each
\$150,001 – \$200,000	\$1,409.00	\$0.00	\$1,409.00	Each
\$200,001 – \$500,000	\$2,461.00	\$0.00	\$2,461.00	Each
\$500,001 – \$1,000,000	\$3,317.00	\$0.00	\$3,317.00	Each
\$1,000,001 – \$5,000,000	\$4,232.00	\$0.00	\$4,232.00	Each
\$5,000,001 – \$10,000,000	\$6,746.00	\$0.00	\$6,746.00	Each
> \$10,000,000	\$8,803.00	\$0.00	\$8,803.00	Each

**Part B – 8. Section 68 Application**

Approval of the installation of a water meter

**Meter size**

Multiple services – sizes larger than 20mm	Actual cost plus \$150.00			Each
New single 20mm service	\$498.00	\$0.00	\$498.00	Each

**Part B – 10. Other Services Fees and Charges**

Pre-Purchase Inspection – Onsite Sewage Management Facility: Domestic – Standard Service	\$280.00	\$0.00	\$280.00	Each
Includes approval to operate if sale proceeds				
Pre-Purchase Inspection – Onsite Sewage Management Facility: Domestic – Urgent Service	\$420.00	\$0.00	\$420.00	Each
Includes approval to operate if sale proceeds				
Pre-Purchase Inspection – Onsite Sewage Management Facility: Commercial / Industrial – Standard Service	\$428.00	\$0.00	\$428.00	Each
Includes approval to operate if sale proceeds				
Pre-Purchase Inspection – Onsite Sewage Management Facility: Commercial / Industrial – Urgent Service	\$628.00	\$0.00	\$628.00	Each
Includes approval to operate if sale proceeds				
Follow-Up Inspection – Onsite Sewage Management Facility: Domestic	\$150.00	\$0.00	\$150.00	Each
Follow-Up Inspection – Onsite Sewage Management Facility: Commercial / Industrial	\$175.00	\$0.00	\$175.00	Each
Written Report – Septic System Registration	\$50.00	\$0.00	\$50.00	Each
Septic to Sewer Conversion	\$276.00	\$0.00	\$276.00	Each
Consultancy / Advisory Services	\$119.00	\$0.00	\$119.00	Per Hour

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Part B – Section 68 Application – Manhole Adjustment**

Engineering Review & Inspection Fees (Manhole Adjustment)	\$272.00	\$0.00	\$272.00	Each
Fee to be included with Section 68 (Local Government Act) applications if single residential dwelling requires manhole surface level adjustment				
Fees in addition to application fee and includes inspections				

**Part C – Section 68 Approval****Approval to Install, Construct, Alter Sewage Management Facility**

Install, construct and operate a new sewage management facility (Domestic premises)	\$556.00	\$0.00	\$556.00	Each
Includes assessment, 3 x inspections, 1st approval to operate				
Alter an existing sewage management facility (Domestic premises)	\$270.00	\$0.00	\$270.00	Each
Amend or upgrade an existing approval for sewage management facility				
Includes reassessment and 1 extra inspection				
Operate sewage management facility (Domestic premises)	\$166.00	\$0.00	\$166.00	Each
Approval to operate a sewage management system including change of ownership and system upgrade or modification				
Includes assessment and 1 inspection				
Install, construct and operate a new sewage management facility (Commercial / Industrial premises)	\$779.00	\$0.00	\$779.00	Each
Includes assessment, 3 x inspections, 1st approval to operate				
Alter an existing sewage management facility (Commercial / Industrial premises)	\$390.00	\$0.00	\$390.00	Each
Amend or upgrade an existing approval for sewage management facility				
Includes reassessment and 1 extra inspection				
Operate sewage management facility (Commercial / industrial premises)	\$206.00	\$0.00	\$206.00	Each
Approval to operate a sewage management system including change of ownership and system upgrade or modification				
Includes assessment and 1 inspection				

**Part D – Community Land**

Application for an activity on public / community land	\$122.00	\$0.00	\$122.00	Each
Application for A-Frame Sign – 1 Year Licence	\$117.00	\$0.00	\$117.00	Each
Application for A-Frame Sign – 3 Year Licence	\$231.00	\$0.00	\$231.00	Each

**Part E – Public Roads**

Applications for approval	Refer to the following section of this document - Roads, Bridges and Transport - Section 138 Certificate (Works on Public Road)			
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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Part F – Other Activities**

Register a caravan park or manufactured home estate – Minimum Fee PLUS per site	\$114.00	\$0.00	\$114.00	Each
Register a caravan park or manufactured home estate – Per site	\$7.00	\$0.00	\$7.00	Each
Amended application to register a Caravan Park or manufactured home estate – Minimum fee plus per amended/alterd site fee	\$124.00	\$0.00	\$124.00	Each
Amended application to register a Caravan Park or manufactured home estate – Per amended/alterd site – PLUS:	\$5.00	\$0.00	\$5.00	Each
Caravan Park – Annual Inspection	\$177.00	\$0.00	\$177.00	Each
Inspection of amusement devices	\$51.00	\$0.00	\$51.00	Each
Charitable/Non-Profit Organisations excluded				
Application to burn under POEO	\$150.00	\$0.00	\$150.00	Each
Application – other miscellaneous Section 68 activities	\$124.00	\$0.00	\$124.00	Each

**Certification**

PCA (where CC/CDC issued by private certifier) – All values	Quotation as per fee calculator			Each
PCA (where CC/CDC issued by private certifier) – Re-inspection fee / minimum inspection fee	Quotation as per fee calculator			Each
PCA Site Signage	Quotation as per fee calculator			Each
Certificate of Compliance – associated structure	\$158.18	\$15.82	\$174.00	Each
Certificate of Compliance – sewer connection per site	\$175.00	\$0.00	\$175.00	Each

**Complying Development Certificate**

Occupation Certificate	Quotation as per fee calculator			Each
All values	Quotation as per fee calculator - discounts available for online lodgement			Each
Amended applications	Quotation as per fee calculator			Each

**Construction Certificate (Building)****Class 1 and 10**

All Values	Quotation as per fee calculator	Each
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**Class 2 – 9**

All Values	Quotation as per fee calculator	Each
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**Applying to all Part 4A or complying development certificate**

Lodgement Fee		Each
This is a statutory fee under S7.44 of the EP&A Regulation 2000 s263		

Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Amended Construction Certificate**

Minor Change	Quotation as per fee calculator	Each
Major Change – Original application fee < \$1,000	25% of applied fee	Each
Major Change – Original application fee > \$1,000	50% of applied fee	Each
Alternative solutions	See comments	Each
Fees as per Class 2 - 9 building plus cost for assessment of alternative solution		

**Information Services**

Advice to building professionals	\$156.36	\$15.64	\$172.00	Each
Advice regarding compliance with development conditions or construction requirements.				
BCA Advisory service / reports	As per fee schedule			Each

**Refunds****Development Applications & Construction Certificates**

All other cases where no work has commenced	CC's (Building work) Compliance PCA & occupation certificate fees & any non engineering bonds			Each
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**Building Certificates**

Cancelled / withdrawn with no inspection	\$41.00	\$0.00	\$41.00	Each
Minimum administration fee deducted				
Cancelled / withdrawn prior to determination after inspection	No refund			Each

**All other Environment Applications (Including S68)**

Cancelled / withdrawn within 48 hours	\$68.00	\$0.00	\$68.00	Each
Administration fee deducted				
50% or \$62 - whichever is greater				
Cancelled / withdrawn prior to inspection	See comments			Each
Inspection fees to be refunded				
All other cases	No refund			Each
Information Services (Minimum)	\$14.00	\$0.00	\$14.00	Each

**Food Businesses**

Low Risk Premises	\$135.00	\$0.00	\$135.00	Each
Proprietor will be notified of risk assessment and methodology (determined by Council's adopted risk assessment methodology)				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Food Businesses** [continued]

Medium Risk Premises	\$201.00	\$0.00	\$201.00	Each
Proprietor will be notified of risk assessment and methodology (determined by Council's adopted risk assessment methodology)				
High Risk Premises	\$268.00	\$0.00	\$268.00	Each
Proprietor will be notified of risk assessment and methodology (determined by Council's adopted risk assessment methodology)				
Large Commercial Premises	\$390.00	\$0.00	\$390.00	Each
Reinspection	Charge is 50% of original inspection fee based upon the property risk rating (low, medium or high)			Each
Pre-Registration Fee	\$214.00	\$0.00	\$214.00	Each
Professional advice and progress inspections of new businesses				
Includes assessment and site inspections				
Pre-Purchase Inspection Report for Food Handling Business	\$324.00	\$0.00	\$324.00	Each
Written application and current owner consent				
Temporary Event Involving Food (1-3 days p.a maximum)	\$66.00	\$0.00	\$66.00	Per Event
Charities and non-profit organisations exempt unless certificate is required				
Temporary Event Food Premises (4-50 events p.a)	\$160.00	\$0.00	\$160.00	Per Calendar Year
Mobile Food Vending Vehicle – Annual Approval	\$231.00	\$0.00	\$231.00	Per Calendar Year
Registration of Food Handling Premises	\$66.00	\$0.00	\$66.00	Each
Notification cost per single food premise				
Refer Food Act 2003				
Food Improvement Notice Fee – Regulated	\$330.00	\$0.00	\$330.00	Each

**Public Health**

Businesses that have a public health impact e.g. skin penetration services, public and semi-public pools, regulated heating and cooling systems, brothels, barbers, beauty salons, etc.

Legionella Annual Administration Fee	\$100.00	\$0.00	\$100.00	each
Notification of Cooling Tower/Warm Water System	\$115.00	\$0.00	\$115.00	per notification
Pre-Purchase Public Health Inspection	\$338.00	\$0.00	\$338.00	Each
Written application and current owners consent				
Notification / Registration of Public Health Business	\$100.00	\$0.00	\$100.00	Each
A one-off fee for notification/registration of a business that has a public health impact				
Public Health Inspection: Reinspection			Calculate	Each
Charge is 50% of the original inspection fee plus the cost of relevant laboratory testing				
Improvement Notice: Regulated System	\$560.00	\$0.00	\$560.00	Each
Improvement Notice: Other	\$270.00	\$0.00	\$270.00	Each
Prohibition Order: Regulated System	\$560.00	\$0.00	\$560.00	Each

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Public Health** [continued]

Prohibition Order: Other	\$270.00	\$0.00	\$270.00	Each
Prohibition Order: Reinspection	Statutory fee. Minimum charge is 1/2 hour. Maximum charge is 2 hours at \$250 per hour			Per Hour

**Public Health Inspection**

Proprietor will be notified of risk assessment and methodology.

Low Risk Premises	\$188.00	\$0.00	\$188.00	Each
Plus relevant laboratory testing costs				
Medium Risk Premises	\$250.00	\$0.00	\$250.00	Each
Plus relevant laboratory testing costs				
High Risk Premises	\$302.00	\$0.00	\$302.00	Each
Plus relevant laboratory testing costs				

**Swimming Pools**

Initial Inspection of Swimming Pool Barrier	\$227.27	\$22.73	\$250.00	per inspection
\$100 refunded if pool passes first inspection				
Subsequent Inspection of Swimming Pool Barrier	\$90.91	\$9.09	\$100.00	per inspection
Fee to Register a Swimming Pool	\$9.09	\$0.91	\$10.00	Each
Application for Exemption	\$250.00	\$0.00	\$250.00	Each

**Fire Safety**

Fire Safety Inspection – request by owner	\$225.45	\$22.55	\$248.00	Each
Minimum				
Annual Fire Safety Inspection	\$140.91	\$14.09	\$155.00	Per Hour
Preparation of fire safety report			Calculate	Each
Assessment of fire safety report – Minimum	\$90.91	\$9.09	\$100.00	Each
Assessment of fire safety report	\$90.91	\$9.09	\$100.00	Per Hour
Fire Safety Statement	\$72.73	\$7.27	\$80.00	Each
Refer EPA Reg 2000 - REG 177				

**Environment**

Environmental Inspection Fee	\$250.00	\$0.00	\$250.00	per inspection
Local Government Act Order (OSM) Administration Fee	\$200.00	\$0.00	\$200.00	per order
Overgrown Land – according to LGA (Clause 124)	\$135.00	\$0.00	\$135.00	Each
Administration fee PLUS Clearing of land by contractor (where applicable)				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Environment** [continued]

Overgrown Land			Cost + 10%	Each
Clearing of land by contractor (where applicable)				
Issue of Environmental Protection Notices	\$577.00	\$0.00	\$577.00	As per statutory scale of fees
Protection of the Environment Operations (General) Regulation 2009				
As per statutory scale of fees				

**Certificates**

Outstanding notices	\$142.00	\$0.00	\$142.00	Each
Section 735A Certificate (Local Govt Act) and Section 121ZP Certificate (EPA Act)				
Application for Building Certificate (including 1st inspection)	\$260.00	\$0.00	\$260.00	Each
In accordance with Clause 260 of the Environmental Planning & Assessment Regulation (2000)				
Re-inspection Fee – Building Certificate Application	\$94.00	\$0.00	\$94.00	Each
In accordance with Clause 260 of the Environmental Planning & Assessment Regulation (2000)				
Copy of Building Certificate	\$15.00	\$0.00	\$15.00	Each
Refer EPA Reg 2000 cl 261				

**Development Records**

House Drainage Plan	\$37.00	\$0.00	\$37.00	Each
A diagram of the pipes within the house and yard to the service connection point. If you want a sewer junction plan showing the location of the connection point to the Council sewer main, please refer to the Water Section.				

**Natural Resource Management****Tree Management (Private Land)**

Application for permit to remove or prune trees	\$89.00	\$0.00	\$89.00	Per Application
1 - 5 trees				
Application for permit to remove or prune trees – accompanied by qualified Arborist's report	\$36.00	\$0.00	\$36.00	Per Application
Application for permit to remove or prune trees in conjunction with erection of a building	\$108.00	\$0.00	\$108.00	Per Application
Combination Tree Pruning / Removal				
Compensatory Tree Offset Planting – Residential Zones	\$28.50	\$0.00	\$28.50	Per Tree
Tree replacement on public lands				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Tree Management (Private Land)** [continued]

Compensatory Tree Offset Planting – Other Zones	Based on cost evaluation for trees identified for removal	Per Tree
Tree replacement on public lands		

**Certificates**

Weed Notice / Expenses Certificate	\$200.00	\$0.00	\$200.00	As per statutory scale of fees
Under S28(2) Schedule 7 of the Biosecurity Act				

**Roads, Bridges & Transport****Approvals under Roads Act 1993****Events within the Glasshouse Forecourt and Town Green****Application Under Section 138 must be made**

Glasshouse Forecourt Bollard Key Deposit	\$50.00	\$0.00	\$50.00	Per Application
Deposit for the use of the Bollard Key held by Transport & Stormwater Networks. The deposit will be refunded on return of the key.				
Special Event Glasshouse Hay Street Reserve Usage Fee	\$3.64	\$0.36	\$4.00	Per Square Metre Per Day
Hire cost per square metre of space used for events in the Glasshouse Forecourt (Hay Street Road Reserve).				

**REF for Works within Council Public Road**

Section 138 REF in Relation to Works within Council Public Road(s)	\$430.00	\$0.00	\$430.00	Per REF
Where works are to be undertaken by a party other than Council that require an Environmental Assessment prior to commencement - for example vegetation clearing of road reserve along boundaries on rural roads for installing or repairing stock fences.				

**Section 138 – Cattle Grid/Gates within a Public Road**

Application Fee, Pre-Approval Inspection Fee and Post-Approval Inspection Fee	\$493.00	\$0.00	\$493.00	Per Application
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**Traffic Management**

Refer Appendix 9



Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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*Application Fees*

Base application fee (plus calculated additional occupancy fees)	\$189.00	\$0.00	\$189.00	Each
All Occupancies				
Minimum				
Road occupancy / opening < 1 week	\$189.00	\$0.00	\$189.00	Each
Road occupancy / opening > 1 week	\$422.00	\$0.00	\$422.00	Each
Standing plant < 1 week	\$189.00	\$0.00	\$189.00	Each
Standing plant > 1 week	\$422.00	\$0.00	\$422.00	Each
Work zone	\$422.00	\$0.00	\$422.00	Each
Occupancy of Car Park	\$189.00	\$0.00	\$189.00	Each

*Occupancy Fees*

## Minimum 1 Day

Footpath / Nature Strip (Other Than for Vehicle Crossing)	\$2.50	\$0.00	\$2.50	Per Metre Per Day
Non residential zone (more than 3 days) Minimum 6 metres				
Parking Lane – Residential Zone (Other Than Vehicle Crossing)	\$2.50	\$0.00	\$2.50	Per Metre Per Day
With no parking restriction (more than 1 week) Minimum 6 metres				
Parking Lane – Residential Zone (Other Than Vehicle Crossing)	\$2.50	\$0.00	\$2.50	Per Metre Per Day
With parking restrictions Minimum 6 metres				
Parking Lane – Industrial and CBD Areas	\$2.55	\$0.00	\$2.55	Per Metre Per Day
No parking restrictions (less than 3 days) Minimum 6 metres				
Parking Lane – Industrial and CBD Areas	\$4.80	\$0.00	\$4.80	Per Metre Per Day
No parking restrictions (more than 3 days) Minimum 6 metres				
Parking Lane – Industrial and CBD Areas	\$4.80	\$0.00	\$4.80	Per Metre Per Day
With parking restriction Minimum 6 metres				
Trafficable Lane Occupancy	\$10.20	\$0.00	\$10.20	Per Metre Per Day
Minimum 6 metres				
Standing Plant (Skips, Concrete Pumps, Cranes, etc)	\$2.55	\$0.00	\$2.55	Per Metre Length of Plant Per Day
Minimum 5 metres				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Occupancy Fees** [continued]

Work Zone (CBD and Shopping Precincts)	\$26.80	\$0.00	\$26.80	Per Metre Per Day
Standing plant fees additional				
Work Zone (Others Area)	\$13.80	\$0.00	\$13.80	Per Metre Per Day
Standing plant fees additional				

**Security Bonds**

Traffic Management Bond Administration Fee	\$274.00	\$0.00	\$274.00	Per Bond
Applicable to all bonds				
Security Bond – For Damage to Public Infrastructure	For occupation <1 week, minimum \$2,000. For occupation >1 week, calculate			Each
Plant and Equipment Occupation (Standing Plant) within Road Reserve (including CBD) Bond	\$2,000.00	\$0.00	\$2,000.00	Per Application
Note this is different from physical works on the road reserve.				
Works on Road Reserve – Located within CBD – General Bond	\$10,000.00	\$0.00	\$10,000.00	Per Application
This bond is applied where works require the use of heavy plant, equipment and or scaffolding within the road reserve within the CBD				
Works within Road Reserve – Location other than CBD – General Bond	\$2,000.00	\$0.00	\$2,000.00	Per Application
This bond may be applied where works require the use of heavy plant, equipment and or scaffolding within the road reserve outside of the CBD				
Large events, and large events within Glasshouse Forecourt and Town Green Parking Areas – General Bond Area	\$2,000.00	\$0.00	\$2,000.00	Per Application
This bond may be applied where a bump in and out requires the use of large vehicles/fork lifts etc. and/or where there is a possibility of Council assets being damaged				

**Street Banner Poles**

Street Banner Poles – Banner Change Over Fee	\$68.00	\$0.00	\$68.00	per banner
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**Directions Signage****Community, Service & Tourism Signage****Application and Sign Fee for New Community, Service and Tourism Signage**

One sign	\$206.36	\$20.64	\$227.00	Per Application
Includes application fee and supply & installation of one sign				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Application and Sign Fee for New Community, Service and Tourism Signage** [continued]

Two or three signs	\$349.09	\$34.91	\$384.00	Per Application
Includes application fee and supply & installation of two or three signs				

**Private Works – Restoration of Road Openings in Public Roads Maintained by Council**

Refer to Appendix 5

**Restoration of Road Openings up to 10m2**

Application Administration Fee – Restoration of Damaged Assets	\$493.00	\$0.00	\$493.00	Per Application
Fees relating to internal costs incurred by Council including inspection of works and organisation of Council staff to repair damage to Council's Traffic & Stormwater Network Assets.				

**Type of Road Pavement**

Asphaltic concrete with cement concrete base	\$418.70	\$0.00	\$418.70	Per m2
Tar and bituminous surfaces on all classes of base other than cement concrete	\$155.10	\$0.00	\$155.10	Per m2
Earth and gravel, waterbound macadam and all other classes of unsealed pavement or shoulders	\$65.00	\$0.00	\$65.00	Per m2

**Kerbing, Guttering Construction****Contribution from land owners for Kerb & Guttering**

Frontage	\$82.00	\$0.00	\$82.00	Per Lineal Metre
Side and/or Rear	\$50.00	\$0.00	\$50.00	Per Lineal Metre

**Street Stalls**

Street Stalls	No Charge			Per Day
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**Management and Investigation of Street Lighting Glare Issue**

Application Fee	\$171.82	\$17.18	\$189.00	Each
Approved Essential Energy Glare Shield Installation	\$509.09	\$50.91	\$560.00	Each
Essential Energy tariff (\$506.56) + 10%				
Detailed Street Lighting Design Fee	\$1,818.18	\$181.82	\$2,000.00	Each
Required for V category lighting on high traffic volume (collector/sub arterial/arterial) roads or high risk (due to reduced light levels) areas needing assessment. Accredited electrical/lighting design consultant to prepare a design, construction plan, including Essential Energy authorisation costs.				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Management and Investigation of Street Lighting Glare Issue** [continued]

New Illuminaire (Light) as per Design			Essential Energy + 10%	Each
Note this is where no approved glare shield is applicable.				

**Ferries****Ferry Services**

Refer Appendix 3

**Standard Full Fee**

Cars/Utilities Annual Ticket	\$909.09	\$90.91	\$1,000.00	Annually
Unlimited use				
Fee will be quarterly pro-rated - pass issued for financial year				
Cars/Utilities Monthly Ticket	\$90.91	\$9.09	\$100.00	Monthly
Unlimited use				
Ticket is issued for the calendar month				
Cars/Utilities Weekly Ticket	\$36.36	\$3.64	\$40.00	Weekly
Unlimited use				
Ticket is issued for the week, Monday to Sunday				
Car/Utilities	\$4.55	\$0.45	\$5.00	Per Trip
Single Trip				
Caravans/Trailers	\$4.55	\$0.45	\$5.00	Per Trip
Extra Charge per Trip				
Trucks > 4t GVM Approx. 2t Payload	\$9.09	\$0.91	\$10.00	Per Trip
Single Trip				
Semi-Trailers	\$13.64	\$1.36	\$15.00	Per Trip
Single Trip				
Motorcycles	\$1.82	\$0.18	\$2.00	Per Trip
Single Trip				

**Resident/Ratepayer Concession Holders**

Annual Concession Stickers	\$50.00	\$5.00	\$55.00	Each
Based on a financial year				
Fee will be quarterly pro-rated				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Resident/Ratepayer Concession Holders** [continued]

Concession Annual Pass – Motorcycle	\$159.09	\$15.91	\$175.00	Annually
Unlimited use				
Includes cost for annual concession sticker				
Concession Annual Pass – Cars/Utilities	\$318.18	\$31.82	\$350.00	Annually
Unlimited use				
Includes cost for annual concession sticker				
Concession Annual Pass – Trucks > 4t GVM Approx. 2t Payload	\$954.55	\$95.45	\$1,050.00	Annually
Unlimited use				
Includes cost for annual concession sticker				
Concession Annual Pass – Semi-Trailer, Dog-Trailer, Articulated Vehicle	\$1,272.73	\$127.27	\$1,400.00	Annually
Unlimited use				
Includes cost for annual concession sticker				
Concession Monthly Ticket – Cars/Utilities	\$27.27	\$2.73	\$30.00	Monthly
Unlimited use				
Ticket is issued for the calendar month				
Concession Monthly Ticket – Trucks > 4t GVM Approx. 2t Payload	\$81.82	\$8.18	\$90.00	Monthly
Unlimited use				
Ticket is issued for the calendar month				
Concession Monthly Ticket – Semi-Trailer, Dog-Trailer, Articulated Vehicle	\$109.09	\$10.91	\$120.00	Monthly
Unlimited use				
Ticket is issued for the calendar month				
Concession Monthly Ticket – Motorcycles	\$13.64	\$1.36	\$15.00	Monthly
Unlimited use				
Ticket is issued for the calendar month				
Concession Weekly Ticket – Cars/Utilities	\$9.09	\$0.91	\$10.00	Weekly
Unlimited use				
Ticket is issued for the week, Monday to Sunday				
Concession Weekly Ticket – Trucks > 4t GVM Approx. 2t Payload	\$27.27	\$2.73	\$30.00	Weekly
Unlimited use				
Ticket is issued for the week, Monday to Sunday				
Concession Weekly Ticket – Semi-Trailer, Dog-Trailer, Articulated Vehicle	\$36.36	\$3.64	\$40.00	Weekly
Unlimited use				
Ticket is issued for the week, Monday to Sunday				

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Resident/Ratepayer Concession Holders** [continued]

Concession Weekly Ticket – Motorcycles	\$4.55	\$0.45	\$5.00	Weekly
Unlimited use				
Ticket is issued for the week, Monday to Sunday				
Concession Pre-Paid Booklets – 25 Tickets per booklet	\$18.18	\$1.82	\$20.00	Per Booklet
Per Booklet				
Pre-paid tickets must be used for single concession trips				
Concession Car/utilities	\$0.73	\$0.07	\$0.80	1 pre-paid ticket, per trip
Single Trip				
1 pre-paid ticket, handed to ferry operator				
Concession Caravans/trailers	\$0.73	\$0.07	\$0.80	1 pre-paid ticket, per trip
Extra Charge per Trip				
1 pre-paid ticket, handed to ferry operator				
Concession Trucks > 4t GVM approx. 2t payload	\$2.18	\$0.22	\$2.40	3 pre-paid tickets, per trip
Single Trip				
3 pre-paid tickets, handed to ferry operator				
Concession Semi-Trailer, Dog-Trailer, Articulated Vehicle	\$2.91	\$0.29	\$3.20	4 pre-paid tickets, per trip
Single Trip				
4 pre-paid tickets, handed to ferry operator				
Concession Motorcycles	\$0.36	\$0.04	\$0.40	1/2 pre-paid ticket, per trip
Single Trip				
1/2 pre-paid ticket, handed to ferry operator				

**Private Works**

Refer to Appendix 4

**General Fund****Emergency Works**

Emergency Works	Actual Costs + 25%
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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Private Works (pre-paid)**

Up to \$20,000			Quotation + 18%	
\$20,000 – \$50,000			Quotation + 12%	
\$50,000 & above			Quotation + 6%	

**Government Department & Other Local Government Instrumentalities**

Up to \$20,000			Quotation + 18%	
\$20,000 – \$50,000			Quotation + 12%	
\$50,000 & above			Quotation + 6%	

**Sewerage Services****Interest Rate****Interest Rate on overdue rates & charges**

Sewer Annual Charges		0% from 1/7/20, 7% from 1/1/21	
As per the rate determined by the Division of Local Government			

**Wastewater Annual Charges & Usage Fees**

Section 501, 502 &amp; 608 Local Government Act, 1993

**Annual Charges**

Connected or available other than churches and halls	\$905.60	\$0.00	\$905.60	Per Annum
Non Rateable – Section 555 churches & halls	\$581.20	\$0.00	\$581.20	Per Annum
Non Rateable – Section 555 Other than churches and halls	\$721.00	\$0.00	\$721.00	Per Annum
Non Rateable – Section 556	\$905.60	\$0.00	\$905.60	Per Annum
Unconnected – Section 548A	\$581.20	\$0.00	\$581.20	Per Annum
Pressure Sewer	\$875.60	\$0.00	\$875.60	Per Annum

**Usage Fees**

Caravan Parks, Retirement Homes, Motels, Clubs, Hotels, Schools & Backpackers Hostels, Flats, Granny Flats, Secondary Dwellings, Multi Dwelling Housing, Dual Occupancy (where not on separate sewer connections), Major Regional Shopping Centres	\$1.35	\$0.00	\$1.35	C per kl
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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**On-site Sewerage Management System****Annual Charges***Operate on-site sewage management system**Residential*

Low Risk System	\$39.00	\$0.00	\$39.00	Each
Medium Risk System	\$77.00	\$0.00	\$77.00	Each
High Risk System	\$110.00	\$0.00	\$110.00	Each

*Commercial*

Small	\$220.00	\$0.00	\$220.00	Each
Large	\$274.00	\$0.00	\$274.00	Each

**Recycled Water**

Port Macquarie Urban Area Business/Commercial/Council Facilities Only (Usage Charge - Refer to Appendix 8 for Usage Allowance)

**Annual Availability Charge**

Charge Per Meter

50% of Potable Water Charge

**Usage Fees**

50% of Potable Water Charge

**Residential Properties to be Serviced by Recycled Water (i.e. Dual Scheme with Two Meters per Property)**

Section 501, 502 & 556 of the Local Government Act, 1993

*Usage Charges*

Total of Both Meters

**Approvals Under Section 68 Local Government Act, 1993**

Refer also to Local Government (Approvals) Regulation 1999.

**Part B – 7. Approval to Discharge Waste to a Council Sewer***Treatment Facility Type/Development Type*

Application requiring State Government concurrence	\$578.00	\$0.00	\$578.00	Each
Application not requiring State Government concurrence	\$316.00	\$0.00	\$316.00	Each

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Septic Sewage Fees**

Pans & Effluent	\$2.50	\$0.00	\$2.50	Per kl
Sludge (septic)	\$26.00	\$0.00	\$26.00	Per kl

**Trade Waste Charges**

Refer also Policy T2

Annual Inspection Charge Category 1 & 2	\$204.00	\$0.00	\$204.00	Each
Annual Inspection Charge Category 3	\$628.00	\$0.00	\$628.00	Each
Biochemical Oxygen Demand (BOD)	\$0.82	\$0.00	\$0.82	Per kg
Total Dissolved Solids (TDS)	\$1.10	\$0.00	\$1.10	Per kg
Total Suspended Solids (TSS)	\$0.95	\$0.00	\$0.95	Per kg
Oil & Grease	\$1.38	\$0.00	\$1.38	Per kg
Re-inspection Fee	\$109.00	\$0.00	\$109.00	Each
Non-compliance operating Trade Waste Charge – Volume with Pre-Treatment	\$1.81	\$0.00	\$1.81	Per kl
Non-compliance operating Trade Waste Charge – Volume with No treatment	\$16.55	\$0.00	\$16.55	Per kl
pH Coefficient	\$0.46	\$0.00	\$0.46	Constant
refer to PMHC Trade Waste Policy				

**Private Works – Sewer Fund****Emergency Works**

Emergency Works	Actual Costs + 25%
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**Private Works (pre-paid)**

Up to \$20,000	Quotation + 18%
\$20,000 – \$50,000	Quotation + 12%
\$50,000 & above	Quotation + 6%

**Government Department & Other Local Government Instrumentalities**

Up to \$20,000	Quotation + 18%
\$20,000 – \$50,000	Quotation + 12%
\$50,000 & above	Quotation + 6%

**Miscellaneous Sewerage Fees and Charges**

Sewerage Pumping Station Commissioning	\$366.00	\$0.00	\$366.00	Per pump station
Effluent Reuse	\$0.15	\$0.00	\$0.15	Per kl
Not recycled quality				

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Miscellaneous Sewerage Fees and Charges** [continued]

Camera investigation – of sewer drainage	\$189.00	\$0.00	\$189.00	Per Hour
Minimum 2 Hours				
Sewer Main Pressure Testing	\$143.00	\$0.00	\$143.00	Per Hour
Hourly rate for all time spent setting up and pressure testing main.				
Sewer Junction Location – Mailed	\$37.00	\$0.00	\$37.00	Each
Sewer Junction Location – Letter to Customer Advising not Available	\$37.00	\$0.00	\$37.00	Each
Sewer Junction Location – Expedition Charge – Response Required for 24 Hour Pick Up	\$50.00	\$0.00	\$50.00	Each

**Stormwater & Drainage****Interest Rate****Interest Rate on overdue rates & charges**

Stormwater Management Annual Charge	0% from 1/7/20, 7% from 1/1/21	
As per the rate determined by the Division of Local Government		

**Annual Stormwater Charge**

Section 496A of Local Government Act, 1993

**Business**

Between 0 & 350m <sup>2</sup>	\$25.00	\$0.00	\$25.00	Per Annum
Between 351m <sup>2</sup> & 700m <sup>2</sup>	\$50.00	\$0.00	\$50.00	Per Annum
Between 701m <sup>2</sup> & 1,000m <sup>2</sup>	\$75.00	\$0.00	\$75.00	Per Annum
Between 1,001m <sup>2</sup> & 1,400m <sup>2</sup>	\$100.00	\$0.00	\$100.00	Per Annum
Between 1,401m <sup>2</sup> & 1,750m <sup>2</sup>	\$125.00	\$0.00	\$125.00	Per Annum
Between 1,751m <sup>2</sup> & 2,100m <sup>2</sup>	\$150.00	\$0.00	\$150.00	Per Annum
Between 2,101m <sup>2</sup> & 2,450m <sup>2</sup>	\$175.00	\$0.00	\$175.00	Per Annum
Between 2,451m <sup>2</sup> & 2,800m <sup>2</sup>	\$200.00	\$0.00	\$200.00	Per Annum
Between 2,801m <sup>2</sup> & 3,200m <sup>2</sup>	\$225.00	\$0.00	\$225.00	Per Annum
Between 3,201m <sup>2</sup> & 3,500m <sup>2</sup>	\$250.00	\$0.00	\$250.00	Per Annum
Between 3,501m <sup>2</sup> & 3,850m <sup>2</sup>	\$275.00	\$0.00	\$275.00	Per Annum

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Business** [continued]

Between 3,851m2 & 4,200m2	\$300.00	\$0.00	\$300.00	Per Annum
Between 4,201m2 & 4,600m2	\$325.00	\$0.00	\$325.00	Per Annum
Between 4,601m2 & 4,900m2	\$350.00	\$0.00	\$350.00	Per Annum
Between 4,901m2 & 5,200m2	\$375.00	\$0.00	\$375.00	Per Annum
Between 5,201m2 & 5,600m2	\$400.00	\$0.00	\$400.00	Per Annum
Between 5,601m2 & 5,950m2	\$425.00	\$0.00	\$425.00	Per Annum
Between 5,951m2 & 6,300m2	\$450.00	\$0.00	\$450.00	Per Annum
Between 6,301m2 & 6,600m2	\$475.00	\$0.00	\$475.00	Per Annum
Greater than 6,600m2	\$500.00	\$0.00	\$500.00	Per Annum

**Business Strata**

Business Strata	\$12.50	\$0.00	\$12.50	Per Annum
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**Residential**

Residential	\$25.00	\$0.00	\$25.00	Per Annum
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**Residential Strata**

Residential Strata	\$12.50	\$0.00	\$12.50	Per Annum
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**Stormwater Asset Investigations**

Camera Investigation of Stormwater Drainage Assets	\$15.91	\$1.59	\$17.50	Per Lineal Metre
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**Water Supply****Interest Rate****Interest Rate on overdue rates & charges**

Water Annual Charges	0% from 1/7/20, 7% from 1/1/21	
As per the rate determined by the Division of Local Government		

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Water Charges & Fees****Annual Availability Charge**

Section 501, 502 &amp; 556 of Local Government Act, 1993

Community Service Organisations	No Charge			Per Annum
Section 555				
Equivalent Tenements	\$178.00	\$0.00	\$178.00	Per Annum
Strata Units	\$178.00	\$0.00	\$178.00	Per Annum
Not individually metered				
Vacant Land	\$178.00	\$0.00	\$178.00	Per Annum
Other than land that complies with Section 548A				
20 mm Meter	\$178.00	\$0.00	\$178.00	Per Annum
25 mm Meter	\$283.00	\$0.00	\$283.00	Per Annum
32 mm Meter	\$473.00	\$0.00	\$473.00	Per Annum
40 mm Meter	\$745.00	\$0.00	\$745.00	Per Annum
50 mm Meter	\$1,173.00	\$0.00	\$1,173.00	Per Annum
80 mm Meter	\$3,013.00	\$0.00	\$3,013.00	Per Annum
100 mm Meter	\$4,711.00	\$0.00	\$4,711.00	Per Annum
150 mm Meter	\$10,623.00	\$0.00	\$10,623.00	Per Annum
200 mm Meter	\$18,888.00	\$0.00	\$18,888.00	Per Annum

**Usage Fees**

Refer Appendix 6 for Usage Allowance

Consumption below usage allowance

Water Consumption – Tier 1	\$3.31	\$0.00	\$3.31	Per kl
Water Consumption – Tier 2	\$6.62	\$0.00	\$6.62	Per kl

**Fire Service Levy****Annual Charges**

Charge per Meter Size

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Annual Charges** [continued]

50% of the potable water charge

32 mm Meter	\$236.50	\$0.00	\$236.50	Per Annum
40 mm Meter	\$372.50	\$0.00	\$372.50	Per Annum
50 mm Meter	\$586.50	\$0.00	\$586.50	Per Annum
80 mm Meter	\$1,506.50	\$0.00	\$1,506.50	Per Annum
100 mm Meter	\$2,355.50	\$0.00	\$2,355.50	Per Annum
150 mm Meter	\$5,311.50	\$0.00	\$5,311.50	Per Annum
200mm Meter	\$9,444.00	\$0.00	\$9,444.00	Per Annum

**Recycled Water Charges**

Port Macquarie Urban Area Business/Commercial/Council Facilities Only

**Annual Availability Charge**

20 mm Meter	\$89.00	\$0.00	\$89.00	Per Annum
25 mm Meter	\$141.50	\$0.00	\$141.50	Per Annum
32 mm Meter	\$236.50	\$0.00	\$236.50	Per Annum
40 mm Meter	\$372.50	\$0.00	\$372.50	Per Annum
50 mm Meter	\$586.50	\$0.00	\$586.50	Per Annum
80 mm Meter	\$1,506.50	\$0.00	\$1,506.50	Per Annum
100 mm Meter	\$2,355.50	\$0.00	\$2,355.50	Per Annum
150 mm Meter	\$5,311.50	\$0.00	\$5,311.50	Per Annum
200 mm Meter	\$9,444.00	\$0.00	\$9,444.00	Per Annum

**Usage Fees**

Refer to Appendix 7

Recycled Water Consumption – Tier 1	\$1.66	\$0.00	\$1.66	Per kl
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**Residential Properties to be Serviced by Recycled Water**

i.e. Dual Scheme with Two Meters per Property

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Residential Properties to be Serviced by Recycled Water** [continued]

Included in Annual Water Charge	No Additional Charge			
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**Private Works – Water Fund****Emergency Works**

Emergency Works	Actual Costs + 25%			
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**Private Works (pre-paid)**

Up to \$20,000	Quotation + 18%			
\$20,000 – \$50,000	Quotation + 12%			
\$50,000 & above	Quotation + 6%			

**Government Department & Other Local Government Instrumentalities**

Up to \$20,000	Quotation + 18%			
\$20,000 – \$50,000	Quotation + 12%			
\$50,000 & above	Quotation + 6%			

**Miscellaneous Water Fees and Charges**

Service Fee to be charged upon the issue of a Final Notice of Intention to Disconnect Water	\$63.00	\$0.00	\$63.00	Each
Disconnection/Reconnection of Water Supply	\$125.00	\$0.00	\$125.00	Each
Supervision of Interconnection to existing main or Supervision of Pressure Testing	\$125.00	\$0.00	\$125.00	Per Hour
For each connection, includes notification and supervision of interconnection or pressure testing by contractor. NOTE: This fee is to be reapplied if site is not available within 1/2 hour of agreed time				
Recovering actual cost				
Water Main Pressure Testing	\$143.00	\$0.00	\$143.00	Per Hour
Hourly rate for all time spent setting up and pressure testing main.				
Sale of in-house water meters	\$99.09	\$9.91	\$109.00	Each
Remote water meter transmitter hire	\$118.00	\$0.00	\$118.00	Each
Available areas only				
Consultancy – Investigation and Design	\$175.45	\$17.55	\$193.00	Per Hour
Vacuum Excavation Truck	\$221.82	\$22.18	\$244.00	Per Hour
Includes Plant & Operator cost				
Tanker Truck	\$102.73	\$10.27	\$113.00	Per Hour
Includes Plant and Operator cost				
Water Usage Printout – Standard Delivery	\$39.00	\$0.00	\$39.00	Each
Water Usage Printout – Urgent Delivery	\$39.00	\$0.00	\$39.00	Each

Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Disinfection of Water Mains**

Minimum Fee	\$918.00	\$0.00	\$918.00	Each
Lineal Metre rate	\$7.00	\$0.00	\$7.00	Lineal Metre
Re-establishment fee	\$461.00	\$0.00	\$461.00	Each
Fee to be applied if site not available within 1/2 hour of agreed time				
Tanker Hire for Disinfection of Water Mains	\$113.00	\$0.00	\$113.00	Per Hour

**Leakages**

Water Leakage Investigations	\$124.55	\$12.45	\$137.00	Per Hour
Hire of equipment plus operator				
Minimum 1 hour				

**Swimming Pools**

Water directly from main to fill Residential Swimming Pool	\$646.00	\$0.00	\$646.00	
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**Testing of Water Meters**

20 mm	\$390.00	\$0.00	\$390.00	Each
Deposit, if the meter is found to be faulty and over-registering, this deposit will be refunded				
Greater than 25 mm			Actual Cost	Each
Registration of Backflow Prevention Devices	\$70.00	\$0.00	\$70.00	Each
Testing of Backflow Prevention Devices	\$131.00	\$0.00	\$131.00	Each

**Water Meter Readings**

Additional Water Meter Reading Requests – Standard Delivery	\$70.00	\$0.00	\$70.00	Each
Additional Water Meter Reading Requests – Urgent Delivery	\$140.00	\$0.00	\$140.00	Each
Private water meter readings	\$2.50	\$0.00	\$2.50	Per Meter

**Water from Mains**

Water Carter's Licence Fee – Potable	\$1,005.00	\$0.00	\$1,005.00	Per Annum
Private Water Carters Licence Fee	\$642.00	\$0.00	\$642.00	Per Annum

**Water Meter Installation**

Lowering existing 20mm Water Meter into a Non-Trafficable Pit	\$509.00	\$0.00	\$509.00	per service
Replacement of a Stolen 20mm Water Meter	\$141.00	\$0.00	\$141.00	per meter
New single 20 mm Potable Water Meter	\$527.70	\$0.00	\$527.70	Each

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
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**Water Meter Installation** [continued]

New single 20mm Recycled Water Meter	\$527.70	\$0.00	\$527.70	Each
20mm Short Service Additional – Potable/Recycled	\$662.59	\$0.00	\$662.59	Each
All services terminate prior to 90 bend to raise out of ground.				
20mm Long Service Additional – Potable/Recycled	\$2,298.57	\$0.00	\$2,298.57	Each
All services terminate prior to 90 bend to raise out of ground.				
20mm RPZ Backflow Prevention Device	\$324.34	\$0.00	\$324.34	Each
Does not include labour.				
20mm DCV Backflow Prevention Device	\$278.91	\$0.00	\$278.91	Each
Does not include labour.				
25mm Short Service – Potable/Recycled (Hydraulic Plans to Support)	\$747.90	\$0.00	\$747.90	Each
All services terminate prior to 90 bend to raise out of ground.				
25mm Long Service – Potable/Recycled (Hydraulic Plans to Support)	\$2,622.22	\$0.00	\$2,622.22	Each
All services terminate prior to 90 bend to raise out of ground.				
25mm Water Meter – Potable/Recycled (Hydraulic Plans to Support)	\$638.60	\$0.00	\$638.60	Each
All meters include cost of meter frame beginning at the 90 bend.				
25mm RPZ Backflow Prevention Device	\$360.94	\$0.00	\$360.94	Each
Does not include labour.				
25mm DCV Backflow Prevention Device	\$296.57	\$0.00	\$296.57	Each
Does not include labour.				
32mm Short Service – Potable/Recycled (Hydraulic Plans to Support)	\$863.75	\$0.00	\$863.75	Each
All services terminate prior to 90 bend to raise out of ground.				
32mm Long Service – Potable/Recycled (Hydraulic Plans to Support)	\$2,759.59	\$0.00	\$2,759.59	Each
All services terminate prior to 90 bend to raise out of ground.				
32mm Water Meter– Potable/Recycled (Hydraulic Plans to Support)	\$1,270.78	\$0.00	\$1,270.78	Each
All meters include cost of meter frame beginning at the 90 bend.				
32mm RPZ Backflow Prevention Device	\$536.36	\$0.00	\$536.36	Each
Does not include labour.				
32mm DCV Backflow Prevention Device	\$465.69	\$0.00	\$465.69	Each
Does not include labour.				
40mm Short Service – Potable/Recycled (Hydraulic Plans to Support)	\$918.87	\$0.00	\$918.87	Each
All services terminate prior to 90 bend to raise out of ground.				
40mm Long Service – Potable/Recycled (Hydraulic Plans to Support)	\$2,869.22	\$0.00	\$2,869.22	Each
All services terminate prior to 90 bend to raise out of ground.				
40mm Water Meter – Potable/Recycled (Hydraulic Plans to Support)	\$1,374.80	\$0.00	\$1,374.80	Each

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Name	Year 20/21 Fee (excl. GST)	GST	Fee (incl. GST)	Unit
Water Meter Installation [continued]				
All meters include cost of meter frame beginning at the 90 bend.				
40mm RPZ Backflow Prevention Device	\$590.53	\$0.00	\$590.53	Each
Does not include labour.				
40mm DCV Backflow Prevention Device	\$516.17	\$0.00	\$516.17	Each
Does not include labour.				
50mm Short Service – Potable/Recycled (Hydraulic Plans to Support)	\$1,300.75	\$0.00	\$1,300.75	Each
All services terminate prior to 90 bend to raise out of ground.				
50mm Long Service – Potable/Recycled (Hydraulic Plans to Support)	\$3,431.08	\$0.00	\$3,431.08	Each
All services terminate prior to 90 bend to raise out of ground.				
50mm Water Meter – Potable/Recycled (Hydraulic Plans to Support)	\$3,229.52	\$0.00	\$3,229.52	Each
All meters include cost of meter frame beginning at the 90 bend.				
50mm RPZ Backflow Prevention Device	\$676.45	\$0.00	\$676.45	Each
Does not include labour.				
50mm DCV Backflow Prevention Device	\$576.75	\$0.00	\$576.75	Each
Does not include labour.				
80mm Short Service – Potable/Recycled (Hydraulic Plans to Support)	\$2,028.12	\$0.00	\$2,028.12	Each
All services terminate prior to 90 bend to raise out of ground.				
80mm Long Service – Potable/Recycled (Hydraulic Plans to Support)	Fee not available			
Fee not available - to be removed from 20/21 Draft (as per Ben Freeman).				
80mm Water Meter – Potable/Recycled (Hydraulic Plans to Support)	\$4,094.05	\$0.00	\$4,094.05	Each
All meters include cost of meter frame beginning at the 90 bend.				
80mm RPZ Backflow Prevention Device	\$3,909.57	\$0.00	\$3,909.57	Each
Does not include labour.				
80mm DCV Backflow Prevention Device	\$2,640.14	\$0.00	\$2,640.14	Each
Does not include labour.				
100mm Short Service – Potable/Recycled (Hydraulic Plans to Support)	\$2,622.44	\$0.00	\$2,622.44	Each
All services terminate prior to 90 bend to raise out of ground.				
100mm Long Service – Potable/Recycled (Hydraulic Plans to Support)	\$4,698.00	\$0.00	\$4,698.00	Each
All services terminate prior to 90 bend to raise out of ground.				
100mm Water Meter (Hydraulic Plans to Support)	\$4,824.01	\$0.00	\$4,824.01	Each
All meters include cost of meter frame beginning at the 90 bend.				
100mm SDC with Bypass Meter + 2 x Rising Spindle Valves	\$4,051.90	\$0.00	\$4,051.90	Each
Includes cost to raise service up from end of service.				

continued on next page ...

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Name	Fee (excl. GST)	Year 20/21 GST	Fee (incl. GST)	Unit
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**Water Meter Installation** [continued]

100mm RPZ Backflow Prevention Device	\$4,244.46	\$0.00	\$4,244.46	Each
Does not include labour.				
100mm DCV Backflow Prevention Device	\$3,263.17	\$0.00	\$3,263.17	Each
Does not include labour.				
150mm Short Service – Potable/Recycled (Hydraulic Plans to Support)	\$3,451.58	\$0.00	\$3,451.58	Each
All services terminate prior to 90 bend to raise out of ground.				
150mm Long Service – Potable/Recycled (Hydraulic Plans to Support)	\$5,670.91	\$0.00	\$5,670.91	Each
All services terminate prior to 90 bend to raise out of ground.				
150mm Water Meter (Hydraulic Plans to Support)	\$10,028.64	\$0.00	\$10,028.64	Each
All meters include cost of meter frame beginning at the 90 bend.				
150mm SDC with Bypass Meter + 2 x Rising Spindle Valves	\$7,426.12	\$0.00	\$7,426.12	Each
Includes cost to raise service up from end of services.				
150mm RPZ Backflow Prevention Device	\$6,744.41	\$0.00	\$6,744.41	Each
Does not include labour.				
150mm DCV Backflow Prevention Device	\$5,202.38	\$0.00	\$5,202.38	Each
Does not include labour.				
Hydrant Relocation up to 150mm Water Main	\$2,677.32	\$0.00	\$2,677.32	Each
Valve Relocation up to 150mm Water Main	\$2,826.00	\$0.00	\$2,826.00	Each
Single Panel Footpath Removal and Restoration to Access Water Main	\$907.67	\$0.00	\$907.67	Each

**Water Pressure Certificates**

Hose reel installation	\$97.00	\$0.00	\$97.00	Each
Fire hydrant installation	\$193.00	\$0.00	\$193.00	Each
Fire sprinkler and / or wall drencher installation	\$280.00	\$0.00	\$280.00	Each

## Schedule of Fees and Charges 2020 – 2021

### Appendices

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#### Appendix 1 – Documents & Publications

##### Single Copies

The public should be encouraged to use coin-operated machines in the Library except where it is a Council document that is to be copied (e.g. Minutes). In this case, the office copiers are to be used for single jobs.

##### 50 Copies or Greater per Original

This service will be provided on the basis that it is not an “on demand” service. If the copy cannot be done immediately a time will be mutually allocated.

A concession of 50% off the normal charge will apply to the following type of organisations:

- (a) Government and/or Council sponsored non-profit organisations concerned primarily with the welfare and or safety of the community and whole complement of workers consist mainly of volunteers, e.g. SES, Neighbourhood Centre, and Volunteer Fire Brigade.
- (b) Organisations directly sponsored by Council, consisting wholly of volunteers concerned with special projects, the promotion of which being subject to the declared support of Council, i.e. Friends of Kooloonbung, and that in all other cases the adopted scale of charges apply.

##### GST Exemption

Income from the sale of the following documents is GST Exempt: the production of, copying of, certifying of, including documents or data produced as a result of the searching or extracting of information from a data file. Examples include Policy documents, DCP's, LEP's, Council Minutes, mapping information, valuations, statistical data etc. The exemption does not extend to documents produced for commercial sale, such as tourist guides.

##### Publicly Available Information

Many items are available, at least in one form, free of charge as required by section 6 of the *Government Information (Public Access) Act 2009*. Access provided in alternative ways may be charged for.

## Schedule of Fees and Charges 2020 – 2021

### Appendices *(continued)*

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#### Appendix 2 – Port Macquarie Airport

- RPT – Regular Public Transport
- GA – General Aviation
- Definition of private aircraft – used solely for private purposes where no income is generated from the aircraft use by the operator.
- Definition of commercial aircraft – used primarily for pilot training, charter or other operations where income is received by the operator, excluding regular passenger / commercial services
- Council may choose to waive or reduce a fee for an aircraft operator pursuant to s610E(1) of the Local Government Act 1993 by written agreement entered into between the General Manager, under delegated authority granted by the Council, and the aircraft operator by reference to the categories of hardship or other categories appearing below:
  - Regular Public Transport (RPT) Services
  - General Aviation (GA) Services.
- Defined pilot circuit training hours:
  - Monday - Friday 7am to 10pm October - March (7am to 9pm April to September)
  - Saturday - Sunday 8am to 8pm

A surcharge applies for any circuit training movements conducted outside of these hours.

Operators wishing to pay the annual fee are required to apply in writing outlining their aircraft registration number, confirming that it is parked and operated out of Port Macquarie Airport and describing the purposes for which the aircraft is used (i.e. commercial or private use).

An additional fee applies where any flying machine not registered on the "VH" register is provided with storage/hangar in a leased area. The hangar lessee will be charged the annual fee for a commercial ultra-light, micro-light or similar, for each such aircraft, or the 'private fee' where the lessee declares such machine as a private aircraft (describing any external markings for identification).

Charges to increase by the annual CPI figure as at December plus provision for maintenance project costs and items identified in the Business Plan. In the event of negative CPI, the fees remain constant from the previous year. Charges are to be rounded up to the nearest five (5) cents.

A movement charge will be levied based on broadcasts over the CTAF(R) (radio) Frequency as mandated by Civil Aviation Safety Regulations and the Aeronautical Information Publication if:

- (a) An on ground aircraft broadcasts the intention to taxi and enter runway 03/21
- (b) An airborne aircraft broadcasts the intention to join the circuit or broadcasts the intention to undertake a straight approach to runway 03/21

## Schedule of Fees and Charges 2020 – 2021

### Appendices *(continued)*

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#### Appendix 2 – Port Macquarie Airport (continued)

The Port Macquarie Airport Car Park is a pay parking area. Conditions of Parking and the parking fees applicable are displayed at the entry to the car park. A 'lost ticket' fee shall apply for any lost ticket. The 'lost ticket' fee shall be determined by the General Manager or delegate as appropriate to suit operational circumstances.

Port Macquarie is a Security Controlled Airport.

## Schedule of Fees and Charges 2020 – 2021

### Appendices *(continued)*

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#### Appendix 3 – Ferry Services

All residents and rate payers of the Port Macquarie-Hastings Council Local Government Area are entitled to purchase a concession sticker. The concession annual pass prices are inclusive of the concession sticker fee and the annual pass only will be issued.

When concession stickers or annual passes are purchased, they are to be affixed to the driver's side of the windscreen of the vehicle to be valid for traveling or making a concession ticket purchase. Concession stickers and annual passes are not transferrable. A concession sticker or annual pass is required to purchase all concession booklets, concession weekly tickets and concession monthly tickets.

Weekly Tickets are issued for the week from Monday to Sunday, monthly tickets are issued for the calendar month and pre-paid concession booklets have no expiry date (they will only become invalid should the ticketing system be altered).

A concession sticker must be affixed to the vehicle using a pre-paid single trip concession ticket. A concession sticker is not required on a vehicle when using a weekly or monthly ticket. Weekly and monthly tickets are transferrable. Concession single trips can only be made using pre-paid tickets from the booklet - single trip tickets will only be available for purchase at the standard full fare rate.

Annual passes and concession stickers will only be available for purchase from Council.

All other tickets including pre-paid concession ticket booklets are to be purchased from the ferry operator. Weekly and monthly tickets do not cover the cost of a caravan or trailer (including dog-trailer). An additional cost is payable for the caravan or trailer - for concession holders this will be the use of 1 pre-paid ticket.

Concession travelers will hand the ferry operator the required number of pre-paid tickets when boarding the ferry for each single trip. The number of tickets required for each class of vehicle for a single trip is as follows:

- Car single trip = 1 ticket
- Motorcycle single trip = ½ ticket
- Trucks > 4t GVM (approx. 2 ton payload) = 3 tickets
- Semi-trailers, Dog-trailers, articulated vehicles and the like = 4 tickets
- Caravan / Trailer is an additional cost = 1 ticket

Charitable not for profit organisations who undertake charitable work on the North Shore are eligible to apply for 1 annual pass to be affixed to a nominated vehicle. Application is to be made in writing to the Group Manager Infrastructure Operations for consideration - specific information relating to the charity, its registration as a not for profit organisation and the type of work undertaken will be required.

## Schedule of Fees and Charges 2020 – 2021

### Appendices *(continued)*

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#### Appendix 4 – Private Works

The *Local Government Act 1993* enables Council to carry out the following works for residents and organisations on private property.

- Paving and road marking (GST applies)
- Kerbing and guttering (GST exempt)
- Demolition and excavation (GST applies)
- Water, sewerage and drainage connections (GST applies)
- Land clearing and tree felling (GST applies)
- Tree planting and tree maintenance (GST applies)
- Fencing and ditching (GST applies)

#### Appendix 5 – Restoration of Road Openings in Public Roads Maintained by Council

- (a) The rate per m<sup>2</sup> is to be interpreted as meaning a minimum charge / deposit on final cost.
- (b) The rate per m<sup>2</sup> is a minimum charge for restoration of road openings up to 10m<sup>2</sup>.
- (c) Where actual restoration costs exceed, by more than \$200, the charge calculated by applying the appropriate rate per m<sup>2</sup>, actual may be charged and any amount received in accordance with the above scale rates would be regarded as a deposit on final cost.
- (d) Actual costs are to be charged for restoration or road openings over 10m<sup>2</sup>.
- (e) Several openings made at the one time less than 50m apart may be grouped as one, unless otherwise determined by the Council's Director of Infrastructure.
- (f) Where earth and gravel shoulders exist adjacent to pavements and restoration by the Council is necessary to the shoulders, the charge shown for "earth and gravel, waterbound macadam and all other classes of unsealed pavement or shoulders" is to be made additional to the charge for pavement. Applicants will be required to complete an "Applicants Information Check Sheet" in all road-closing matters prior to initiation or road closing action.

## Schedule of Fees and Charges 2020 – 2021

### Appendices *(continued)*

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#### Appendix 6 – Annual Water Charge – Usage Allowance

Usage allowance – the per annum consumption level where consumption (usage) charges increase from Tier 1 to Tier 2

- 20mm Meter 270kL/pa
- 25mm Meter 422kL/pa
- 32mm Meter 691kL/pa
- 40mm Meter 1080kL/pa
- 50mm Meter 1688kL/pa
- 80mm Meter 4320kL/pa
- 100mm Meter 6750kL/pa
- 150mm Meter 15188kL/pa
- 200mm Meter 27000kL/pa

Refer to body of document for relevant water consumption charges.

#### Appendix 7 – Recycled Water Charge – Usage Allowance

Usage allowance – the per annum consumption level where consumption (usage) charges increase from Tier 1 to Tier 2.  
Port Macquarie Recycled Water Scheme users currently exempt from Tier 2 charges.

- 20mm Meter 270kL/pa
- 25mm Meter 422kL/pa
- 32mm Meter 691kL/pa
- 40mm Meter 1080kL/pa
- 50mm Meter 1688kL/pa
- 80mm Meter 4320kL/pa
- 100mm Meter 6750kL/pa

Refer to body of document for relevant water consumption charges.

#### Appendix 8 – Traffic Management

The Traffic Management Section replaces the “Temporary Occupation of Footways & Road Reserve” fees from previous years. The fees have now been divided into separate application & occupation sections. Users should find that they are more equitable and short term occupancies are not penalised. This fee is only applicable to development building sites during construction / reconstruction / renovating.

This fee **does not** include the leasing costs imposed by Council for renting public roadway area.



## Schedule of Fees and Charges 2020 – 2021

### Appendices *(continued)*

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#### Appendix 9 – Council Facilities / Halls

Explanation of Fee Categories:

- **Commercial & Other** – includes activities staged by individuals, groups, organisations that *are not* incorporated under the *Associated Incorporations Act NSW (2009)* where revenue generated by use of the building goes back to these individuals, groups, organisations. This rate enables Council to take a full cost recovery approach to this use. Example – Local dance school.
- **Private Functions** – includes activities that have admission restricted to an identifiable group. Example – Birthday Party, Wedding Reception. This rate recognises that no financial gain will be gained from activity and that significant discount is applied.
- **Not for Profit Rate** – includes activities provided by community groups, clubs and organisations for the physical, social, cultural, intellectual development or welfare of the local community. Organisations eligible for this rate should be incorporated under the *Associated Incorporations Act NSW (2009)*. This rate recognises the benefit these activities provide to the community and therefore a major discount applies, while allowing users to make a contribution to the cost facility. E.g. Local Quilting Group.
- **General Bonds – Refundable** – Please note that refunds will only be granted if the hall, room, key or equipment is returned in good and clean condition. Council or the Management Committee / Booking Officer has the rights to deduct appropriate recovery costs.
- **Alcohol Bond – Refundable** – Please note that refunds will only be granted if the hall, room, key or equipment is returned in good and clean condition. Council or the Management Committee / Booking Officer has the rights to deduct appropriate recovery costs. It is the responsibility of the hirer to obtain the necessary approvals from Police to undertake an event involving alcohol. Refer to hire conditions for each of the facilities.

## Schedule of Fees and Charges 2020 – 2021

### Appendices *(continued)*

#### Appendix 10 – Glasshouse

- After Hours = 5.30pm - 11pm weekdays or 9am - 11pm Saturdays.
- Staff surcharges apply on Sundays, Public Holidays and after 11pm.
- Full Theatre = Stalls seating + Balcony seating.
- Studio Bare Walls = This mode only available when combined with Theatre Hire. No seating, fluoro LX, no audio, no staff. Includes access, cleaning & electricity.
- Whole of Venue = Price on Application. Includes access to the Theatre, Studio, Meeting Rooms 1 & 2, Small Function Room, Mezzanine Foyer and minimum 3 staff, does not include Art Lab or Regional Gallery spaces. Staff charges to set-up and pack down at additional charge and based on event requirements in consultation with Glasshouse staff. Does not include Sunday, Public Holidays, after 11pm or Audio Visual services & equipment.

#### Glasshouse Discounted Rates

- 50% discount is available to incorporated not-for-profit groups, incorporated community groups, registered charities and schools. Eligibility is limited to organisations that are based in the Port Macquarie-Hastings local government area and that are not already receiving support via Port Macquarie - Hastings Council's Community Grants or similar funding programs. Proof of Incorporation, ABN and registrations must be provided. Please note the 50% discount only applies to venue hire between Monday and Thursday inclusive (i.e. not including Friday, Saturday or Sunday) unless otherwise noted below.
- In addition, not-for-profit groups and community groups must have a form of organisational permanence, be non-government; and not be operating for the profit or gain of its individual members. The Venue Manager, Glasshouse will have responsibility for determining the eligibility status of groups.
- Discounted rates only to apply to the following fees and charges categories (with all other fees and charges to be charged as per commercial rates such as Staff Rates):-
  - Theatre Hire
  - Studio Hire – discount available 7 days per week, subject to availability
  - Meeting Room Hire
  - Art Lab Hire
  - Small Function Room Hire
  - Podium – discount available 7 days per week, subject to availability
  - Other Venue Hire
  - Venue Set Up and audio visual Items (equipment only)
- 30% discount is available for Studio Hire only to local performing arts organisations and local performance artists. Eligibility is limited to organisations and artists that are based in the Port Macquarie - Hastings local government area and that are not already receiving support via Port Macquarie - Hastings Council's Community Grants or similar funding programs. "Local" is defined as organisation having a principal place of business and artists having a principal place of residence (not being a PO Box) that is located in the Port Macquarie - Hastings local government area, and that the organisation/artist has operated/resided within the Port Macquarie - Hastings local government area for a minimum period of three (3) months. The onus is on the performing arts organisation and performance artist to provide the necessary supporting evidence.

## **Schedule of Fees and Charges 2020 – 2021**

### **Appendices** *(continued)*

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#### **Appendix 10 – Glasshouse (continued)**

- Please contact the Glasshouse Event Services Team for a comprehensive quote tailor made to suit your function requirements.

## Schedule of Fees and Charges 2020 – 2021

### Appendices *(continued)*

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#### Appendix 11 – Cemeteries

- Services which cannot be completed within normal business hours (9am to 3pm Monday to Friday) will incur a Late Fee.
- Burial services booked outside of normal business hours for religious reasons will be subject to an additional surcharge.
- Reservations without payment for burial sites and ash inurnment will be held for one (1) calendar month only after which full payment will be required.
- Council cannot accept part payments / deposits for burial services.
- Requests for refunds on unused reserved sites will be issued at the rate of the original amount paid less the current Administration Fee. Exclusive rights must be relinquished. No refunds on used sites.
- Family Ash Placements by appointment can be made at Council's Customer Services offices and subject to fees depending on location of the cemetery.
- Ash removal on request by the original applicant or Executor may be approved and subject to the relevant fee. A Statutory Declaration signed by all next of kin is required for ash removal requests in situations where the original Applicant or Executor are not contactable.

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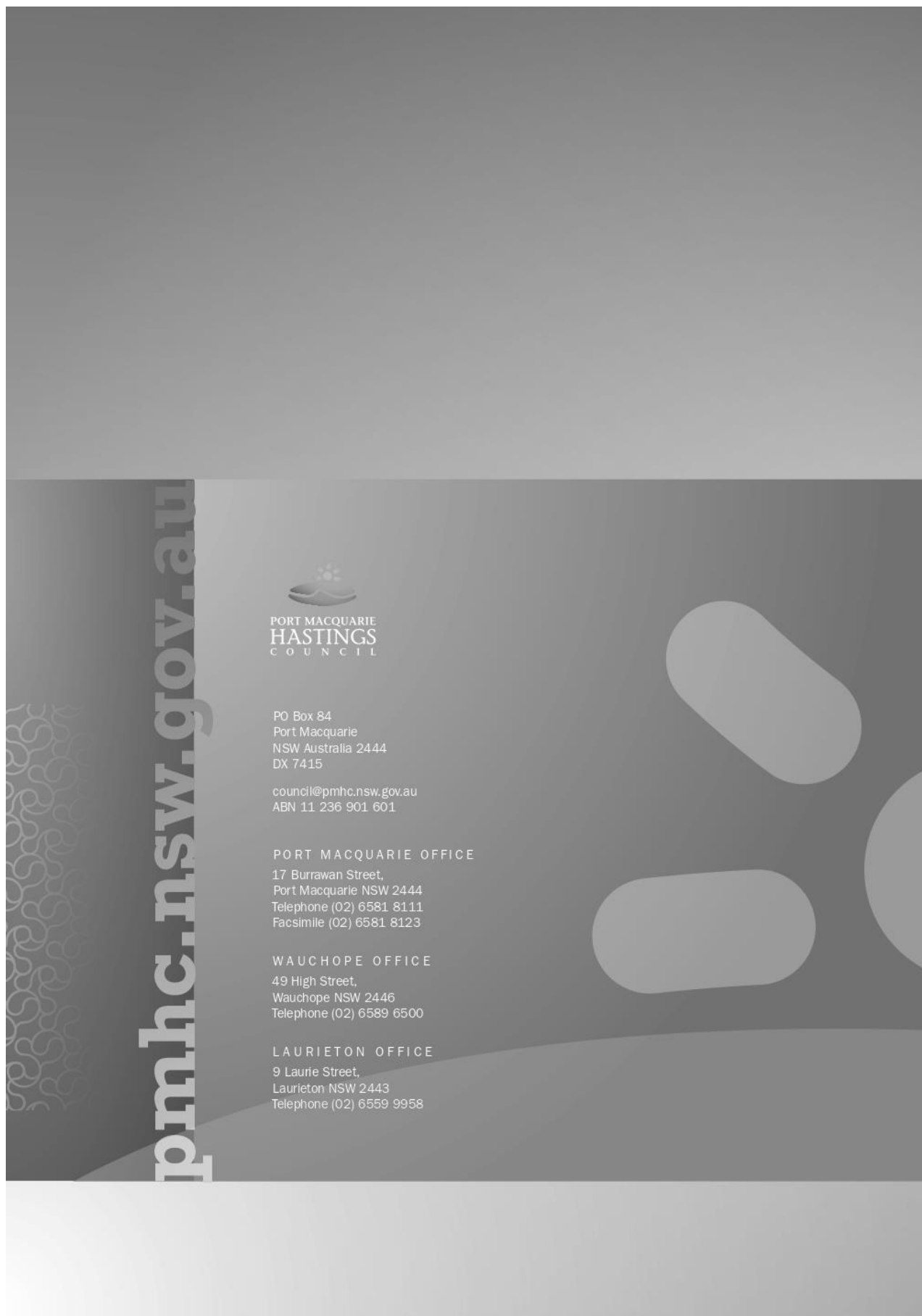
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PORT MACQUARIE-HASTINGS  
COUNCIL

Attachment 2

REVENUE POLICY  
**2020-2021**



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## Statutory Requirements

In accordance with the *Local Government Act 1993* the following statutory requirements are included in this document:

- Statement containing a detailed estimate of the council's income and expenditure;
- Statement of ordinary and special rates;
- Rating structure;
- Statement of charges to apply to rateable and non-rateable properties;
- Statement of fees to be charged and pricing policy of goods and services;
- Statement of borrowings;
- Statement of private works; and
- Statement of business and commercial activities.

**Estimate of Council's Income and Expenditure**

	2020-21 Budget
<b>Continuing Operations Movements</b>	
<b>Income</b>	
Rates and annual charges	105,087,839
User charges and fees	36,934,971
Interest received	6,490,126
Grants and contributions	44,516,605
Other operating receipts	4,108,566
<b>Expenses</b>	
Employee costs	(54,589,972)
Materials and contracts	(42,329,687)
Depreciation	(49,176,871)
Interest paid	(2,512,415)
Other operating payments	(15,074,818)
Loss on disposal of assets	(3,000,000)
<b>Operating Result from Continuing Operations</b>	<b>30,454,344</b>
<b>Restricted Asset Movements</b>	
<b>Receipts</b>	
Transfer from restricted assets	68,784,145
<b>Payments</b>	
Transfer to restricted assets	(52,929,965)
<b>Net Revenue (Used in)/Provided by Restricted Assets</b>	<b>15,854,180</b>
<b>Property, Plant and Equipment Movements</b>	
<b>Receipts</b>	
Sale of fixed assets/real estate development	-
<b>Payments</b>	
Purchase of assets	(84,892,227)
Developer provided assets	(6,500,000)
<b>Net Revenues (Used in)/Provided by Property, Plant &amp; Equipment</b>	<b>(91,392,227)</b>
<b>Financing Movements</b>	
<b>Receipts</b>	
Proceeds from borrowings	2,700,000
Repayment of borrowings and advances	(10,469,898)

Payments	
Net Revenues (Used in)/Provided by Financing Activity	(7,769,898)
Net Result (including depreciation)	(52,853,601)
Add back: Non-cash items	52,176,871
Budget Surplus/(Shortfall)	(676,730)

## Statement of Ordinary and Special Rates

### Strategy – ordinary rates

Council will continue to levy ordinary rates using a structure comprising a base amount to which an ad valorem (rate in the dollar) component is added. The Base Amount will vary, depending on rating category/sub-category combination, up to the maximum allowed (50%) for defined urban areas. All rateable properties within each category / sub-category, regardless of their land value, are levied the base amount. The balance of income for ordinary rates is derived by multiplying the land value of a property by a rate in dollar for the relevant category / sub-category, which is determined by Council. The amount payable by ratepayers under this component is dependent on the land value of the property. In addition, the total amount collected for ordinary rates each year will take account of any approved increase advised by the Minister.

The following is the structure of Council's rates:

Type	Category	Sub-Category	Comments
Ordinary	Residential	Defined Urban Centres	All properties categorised as residential within the localities of Bonny Hills, Camden Head, Dunbogan, Kendall, Kew, Lake Cathie, Lakewood, Laurieton, North Haven, Port Macquarie, Wauchope and West Haven as defined by the "Designated Urban Centre" maps following.
Ordinary	Residential	Other Hastings	All other properties classified as residential within the Council area and are not located within the areas defined as "Designated Urban Centres" above.
Ordinary	Farming		Eligibility determined in accordance with <i>Local Government Act 1993</i> .
Ordinary	Mining		Eligibility determined in accordance with <i>Local Government Act 1993</i> .
Ordinary	Business	Port Macquarie CBD	All business properties within the Port Macquarie CBD which are identified on the map following, and as adopted by Council for the purpose of identifying the Port Macquarie CBD for Business Sub-Category rating.
Ordinary	Business	Defined Urban Centres	All business properties within the "Designated Urban Centres" are identified on the maps following, and as adopted by Council for the purpose of identifying the "Designated Urban Centre" for Business Sub-Category rating. The locality of Port Macquarie does not include the area defined as "Port Macquarie CBD".
Ordinary	Business	Other Hastings	All business properties within the Council area other than those in the CBD of Port Macquarie area and "Designated Urban Centres" as identified on the maps following and as adopted by Council.

## Rating Structure

Ordinary rates under section 494 of the *Local Government Act 1993* and special rates under section 495 of the *Local Government Act 1993*. The Minister's allowable increase for the 2020-21 financial year has been set at 2.6% and has been applied in full. Council is using land valuations as at 1 July 2019 for the rating calculations.

The table below includes the 2.6% rate pegging limit for 2020-21.

Category	Sub-Category	General Base Amount	Environmental Base	Base Amount % of Total Levy	Plus	Ad Valorem Rate: Cents in \$	Estimated Gross Yield	% of Total	Average Rates
Residential	Defined Urban Centre	\$589.70	\$24.60	49.53%		0.24678	\$36,830,582	68.35	\$1,240
Residential	Other Hastings	\$489.70	\$24.60	39.52%		0.27600	\$5,846,360	10.85	\$1,301
Farmland		\$610.00	\$24.60	30.64%		0.27527	\$2,433,458	4.52	\$2,071
Business	Port Macquarie CBD	\$589.70	\$24.60	5.20%		2.36132	\$3,261,691	6.05	\$11,818
Business	Defined Urban Centre	\$589.70	\$24.60	20.07%		0.53477	\$4,992,022	9.26	\$3,061
Business	Hastings Other	\$489.70	\$24.60	30.30%		0.46687	\$380,205	0.71	\$1,697
The Broadwater Special Rate						0.06154	\$109,414	0.20	\$327
Sanctuary Springs Special Rate						0.13120	\$29,854	0.06	\$335
Allowance for Growth							\$340,751		
<b>Sub-Total</b>							<b>\$54,224,337</b>	<b>100.00</b>	
Pensioner Rebates							(\$1,532,900)		
Postponed Rates							(\$50,000)		
Abandoned Other/Appeals							(\$33,500)		
Economic Development							(\$322,912)		
Tourism							(\$561,600)		
The Broadwater Special Rate							(\$109,414)		
Sanctuary Springs Special Rate							(\$29,854)		
Environmental Base							(\$897,183)		
Port Macquarie CBD Town Improvement							(\$1,216,200)		
<b>General Net Income</b>							<b>\$49,470,774</b>		



**Rates and Charges Hardship Assistance Policy**

Council has a current Rates and Charges Hardship Assistance Policy. This policy was adopted by Council on the 16 August 2017. If you would like to get more information on this policy, please contact Council's customer services section on 6581 8111.

**Environmental and community infrastructure levy expenditure: 2020-21**

Project	Amount
Flying Fox Camp Management - Implement actions from Management Plan	\$45,000
Hibbard Precinct Catchment - Investigation of appropriate floodplain mitigation measures	\$40,000
Wrights & Yarrabee Creeks - Investigation of appropriate floodplain mitigation measures	\$6,100
Development of a Coastal Management Program for Lake Cathie	\$80,000
Undertake Biosecurity (Weed Management) program to restore and conserve the natural environment of the Mid North Coast	\$122,900
Koala Road Strike - Detailed investigation of black spot areas	\$5,000
Illaroo Revetment Wall - Consult with community regarding funding model options	\$10,000
Ecological Restoration Report - Implement actions	\$25,000
Wild Deer Management in the Council area	\$25,000
Koala Recovery Partnership Program - Support	\$90,000
Dunbogan Flood Access - Saltmarsh offset management	\$6,000
Port Macquarie Regional Sports Stadium	\$150,000
Sporting Infrastructure Renewals	\$240,000
Park Furniture Renewals	\$65,000
<b>Total</b>	<b>\$910,000</b>

## Statement of Fees and Charges

### Water charges under Sections 501 & 502 of the Local Government Act 1993

With water becoming an increasingly scarce resource both locally and globally, it is appropriate that councils focus on influencing water demand through increasing emphasis on usage based pricing. Best practice water supply pricing requires councils to provide strong pricing signals to encourage efficient water use. With this in mind the water usage charge will be increased and the water access charge will be reduced over three years commencing 2019-20 with the goal that 75% of water income will be derived from usage charges by 2021-22, in line with best practice recommendations.

The total yield from water charges in 2020-21 has been increased in line with the IPART approved general fund rate peg of 2.6%, however a change in the pricing structure as detailed above has been included. The tier 1 water usage charge has been increased by 25c per kl from \$3.06 in 2019-20 to \$3.31 and the access charge for a 20mm meter has reduced from \$198.00 in 2019-20 to \$178.00 in 2020-21.

If you require specific information on these charges please contact Council on 6581 8111.

The following total revenue is to be derived from the 2020-21 Water Pricing Tariff.

Description	Annual Charge	Services Charged	Total Annual Income	Total Usage Charge	Total Usage Income	Total Income
20mm Water Meter (Including Vacant Land)	\$178.00	34,019	\$6,055,382.00			
25mm Water Meter	\$283.00	973	\$275,359.00			
32mm Water Meter	\$473.00	252	\$119,196.00			
40mm Water Meter	\$745.00	187	\$139,315.00			
50mm Water Meter	\$1,173.00	134	\$157,182.00			
80mm Water Meter	\$3,013.00	24	\$72,312.00			
100mm Water Meter	\$4,711.00	44	\$207,284.00			
150mm Water Meter	\$10,623.00	5	\$53,115.00			
200mm Water Meter	\$18,888.00	0	\$0.00			
Equivalent Tenants	\$178.00	2,807.11	\$499,665.58			
Fire Service: 32mm Water Meter	\$236.50	1	\$236.50			
Fire Service: 40mm Water Meter	\$372.50	2	\$745.00			
Fire Service: 50mm Water Meter	\$586.50	8	\$4,692.00			
Fire Service: 80mm Water Meter	\$1,506.50	0	\$0.00			
Fire Service: 100mm Water Meter	\$2,355.50	155	\$365,102.50			
Fire Service: 150mm Water Meter	\$5,311.50	22	\$116,853.00			

Description	Annual Charge	Services Charged	Total Annual Income	Total Usage Charge	Total Usage Income	Total Income
Fire Service: 200mm Water Meter	\$9,444.00	2	\$18,888.00			
Gross Income from Annual Charges			\$8,085,327.58			\$8,085,327.58
Charges for Consumption: Tier 1				\$3.31	\$18,078,157.00	
Tier 2				\$6.62	\$4,123,115.00	
Gross Income from Consumption Charges					\$22,201,272.00	\$22,201,272.00
Total Gross Income						\$30,286,599.58
Less: Pension Rebates						(\$670,100.00)
Less: Other Rebates						(\$378,000.00)

Net Income \$29,238,499.58

**Sewer charges under Sections 501 & 502 of the Local Government Act 1993**

All properties connected or capable of connection to the sewerage system will be charged an annual charge. In addition, properties such as major regional shopping centres, caravan parks, flats, retirement homes, motels, clubs, hotels, schools and backpacker hostels will be required to pay an additional charge based on the amount of water consumed. Council intends to increase the sewer annual and usage charges by 2.6% for the 2020-21 financial year which is in line with the general fund rate pegging allowance that has been determined by IPART.

The projected income for sewerage for 2020-21 is as follows:

Description	Annual Charge	Assessments Charged	Total Annual Income	Usage Charge	Expected Water Usage (kls)	Total Usage Income
Available	\$905.60	32,161	\$29,125,001.60			
Available Pump Out	\$875.60	327	\$286,321.20			
Unconnected (Section 548a)	\$581.20	0	\$0.00			
Non-rateable (other than Churches & Halls s555)	\$721.00	79	\$56,959.00			
Non-rateable (Churches & Halls s555)	\$581.20	22	\$12,786.40			
Non-rateable (Other s556)	\$905.60	152	\$137,651.20			
Additional Charge				\$1.35	1,000,000	\$1,350,000.00
<b>Gross Income</b>			<b>\$29,618,719.40</b>			<b>\$1,350,000.00</b>
Less: Pension Rebates			(\$635,000.00)			
Less: Other						(\$10,000.00)
<b>Net Income from Sewerage Annual and Usage Charges</b>			<b>\$28,983,719.40</b>			<b>\$1,340,000.00</b>

**On-site sewerage management system annual charges**

Properties with an on-site sewerage management system will be charged an annual charge based on the risk of the system. Council intends to increase the on-site sewerage management annual charge by 2.6% for the 2020-21 financial year which is in line with the general fund rate pegging allowance that has been determined by IPART.

The 2020-21 projected income for onsite effluent is as follows:

Description	Annual Charge	Assessments Charged	Total Annual Income
Low Risk System	\$39.00	1,580	\$61,620.00
Medium Risk System	\$77.00	2,202	\$169,554.00
High Risk System	\$110.00	515	\$56,650.00
Small Commercial	\$220.00	87	\$19,140.00
Large Commercial	\$274.00	17	\$4,658.00
<b>Gross Income</b>		<b>4,401</b>	<b>\$311,622.00</b>

**Reclaimed water charges**

Reclaimed water will continue to be charged at 50% of the water charge.

The 2020-21 projected income for reclaimed water is as follows:

Description	Annual Charge	Assessments Charged	Total Annual Income	Usage Charge	Expected Water Usage (kls)	Total Usage Income
20mm Meter	\$89.00	4	\$356.00			
25mm Meter	\$141.50	21	\$2,971.50			
32mm Meter	\$236.50	5	\$1,182.50			
40mm Meter	\$372.50	7	\$2,607.50			
50mm Meter	\$586.50	9	\$5,278.50			
80mm Meter	\$1,506.50	2	\$3,013.00			
100mm Meter	\$2,355.50	1	\$2,355.50			
150mm Meter	\$5,311.50	1	\$5,311.50			
200mm Meter	\$9,444.00	0	\$0.00			
Charges for Consumption						
Tier 1				\$1.66	105,422	\$175,000.00
Gross Income		50	\$23,076.00			\$175,000.00

**Stormwater charges - annual charge under Local Government Amendment  
(Stormwater) Act 2005 and the Local Government (General) Amendment  
(Stormwater) Regulation 2006**

All urban properties except vacant land that are in the residential and business categories for rating purposes, for which Council provides a stormwater management service will be charged a stormwater levy. The base stormwater levy has remained unchanged since it was introduced in 2006-07.

The projected income for stormwater in 2020-21 is as follows:

Description	Charge	Number of Assessments	Total Annual Income
Business – 0 to 350m2	\$25.00	60	\$1,500.00
Business – 351m2 to 700m2	\$50.00	187	\$9,350.00
Business – 701m2 to 1,000m2	\$75.00	191	\$14,325.00
Business – 1,001m2 to 1,400m2	\$100.00	139	\$13,900.00
Business – 1,401m2 to 1,750m2	\$125.00	73	\$9,125.00
Business – 1,751m2 to 2,100m2	\$150.00	57	\$8,550.00
Business – 2,101m2 to 2,450m2	\$175.00	48	\$8,400.00
Business – 2,451m2 to 2,800m2	\$200.00	31	\$6,200.00
Business – 2,801m2 to 3,200m2	\$225.00	22	\$4,950.00
Business – 3,201m2 to 3,500m2	\$250.00	18	\$4,500.00
Business – 3,501m2 to 3,850m2	\$275.00	21	\$5,775.00
Business – 3,851m2 to 4,200m2	\$300.00	28	\$8,400.00
Business – 4,201m2 to 4,600m2	\$325.00	14	\$4,550.00
Business – 4,601m2 to 4,900m2	\$350.00	8	\$2,800.00
Business – 4,901m2 to 5,200m2	\$375.00	11	\$4,125.00
Business – 5,201m2 to 5,600m2	\$400.00	6	\$2,400.00
Business – 5,601m2 to 5,950m2	\$425.00	9	\$3,825.00
Business – 5,951m2 to 6,300m2	\$450.00	10	\$4,500.00
Business – 6,301m2 to 6,600m2	\$475.00	6	\$2,850.00
Business – Greater than 6,600m2	\$500.00	136	\$68,000.00
Business Strata	\$12.50	629	\$7,862.50
Residential	\$25.00	21,910	\$547,750.00
Residential Strata	\$12.50	6,442	\$80,525.00
<b>Gross Income</b>		<b>30,056</b>	<b>\$824,162.50</b>

**Stormwater levy expenditure:** Council has allocated the full amount of the Stormwater Levy to maintenance and running of the current stormwater system. This allocation is over and above previous allocations for stormwater maintenance. Urban land (not vacant) that is categorised for rating purposes as residential or business with a stormwater service will be charged the levy as allowed for in the legislation.

Pursuant to Section 403(1) of the *Local Government Act 1993* the following statement relates to stormwater management services to be funded by the Stormwater Levy.

The Stormwater Levy is used to fund operational stormwater infrastructure maintenance and remedial works across all urban areas of the LGA. Stormwater Levy and General Fund resources for 2020-21 will be allocated as follows:

Purpose	Funding Source	Amount
Operational Maintenance and Remedial Works	General Fund	\$1,491,475
Operational Maintenance and Remedial Works	Stormwater Levy	\$600,000
Loan Repayments	Stormwater Levy	\$205,964
Loan Repayments	General Fund	\$197,106
Stormwater Renewal Program	General Fund	\$650,000
North Haven Flood Mitigation Works - Investigation and concept design remedial works	General Fund	\$50,000
Stormwater Remediation - 35 Hart Street	Stormwater Reserve	\$90,000
Stormwater Remediation - Panorama Drive, Bonny Hills	Stormwater Reserve	\$94,501
Develop Stormwater Catchment Management Plans for each of the 62 sub-catchments	Stormwater Reserve	\$113,000
Black Swan Terrace Stormwater Detention Facility	General Fund	\$200,000
<b>Total</b>		<b>\$3,692,046</b>



## Waste Management Charges

The charges to apply to domestic waste management are determined in accordance with the Reasonable Cost guidelines issued by the NSW Office of Local Government. The charges determined using these guidelines will apply to domestic as well as non-domestic properties.

### Domestic waste management services

All properties with a domestic waste management service available to their property will be charged an annual charge under Section 496 of the *Local Government Act 1993*.

The charge for multiple services is calculated by the "type of service" multiplied by the "number of services" provided.

The applicable charges for 2020-21 are outlined in the schedule below.

Description	Cost per Service	Services Provided	Estimated Income
<b>DOMESTIC WASTE MANAGEMENT ANNUAL CHARGES</b>			
Standard Service (240 Litre Fortnightly General Waste)	\$459.00	17,923	\$8,226,657.00
Minimiser Service (140 Litre Fortnightly General Waste)	\$402.00	10,243	\$4,117,686.00
Excess Service (240 Litre Weekly General Waste)	\$678.00	1,588	\$1,076,644.00
On Application Only Special Weekly Service (140 Litre Weekly General Waste)	\$567.00	5	\$2,835.00
Special Half Weekly Service (140 Litre Weekly General Waste) - (Shared) Multi-unit dwellings only	\$308.00	12	\$3,696.00
Half Minimiser Service (140 Litre Fortnightly General Waste) - (Shared) Multi-unit dwellings only	\$225.00	36	\$8,100.00
Half Excess Service (240 Litre Weekly General Waste) - (Shared) Multi-unit dwellings only	\$363.00	163	\$59,169.00
Half Standard Service (240 Litre Fortnightly General Waste) - (Shared) Multi-unit dwellings only	\$252.00	669	\$168,588.00
Availability Charge on Land Not Receiving Full Charge - Multi-unit dwellings only	\$143.00	2,274	\$325,182.00
Availability Charge on Vacant Land	\$79.00	1,460	\$115,340.00
Additional Recycling Service (240 Litre Fortnightly)	\$67.00	123	\$8,241.00
Additional Organics Service (240 Litre Weekly)	\$98.00	272	\$26,656.00
Additional Weekly Garbage Service (240 Litre General Waste)	\$356.00	44	\$15,664.00
Additional Weekly Garbage Service (140 Litre General Waste) - Multi-unit dwellings only	\$271.00	1	\$271.00
Minimum Waste Charge - Single dwelling	\$402.00	71	\$28,542.00
Less: Pensioner/Other Rebates			(\$510,000.00)
<b>Net Income for Domestic Waste Management Services</b>		<b>34,884</b>	<b>\$13,673,271.00</b>

**Other waste management service**

All properties with a non-domestic waste management service will be charged an annual charge under Section 501 of the *Local Government Act 1993*.

The charge for multiple services is calculated by the "type of service" multiplied by the "number of services" provided.

The applicable charges for 2020-21 are outlined in the schedule below.

Description	Cost per Service	Services Provided	Estimated Income
<b>OTHER WASTE MANAGEMENT ANNUAL CHARGES</b>			
Commercial Weekly Service (140 Litre Weekly General Waste)	\$567.00	434	\$246,078.00
Commercial Excess Service (240 Litre Weekly General Waste)	\$678.00	355	\$240,690.00
Commercial Half Weekly Service (140 Litre Weekly General Waste) - (Shared)	\$308.00	6	\$1,848.00
Commercial Half Excess Service (240 Litre Weekly General Waste) -(Shared)	\$363.00	10	\$3,630.00
Commercial Availability Charge on Land Not Receiving Full Charge	\$79.00	1,039	\$82,081.00
Commercial Availability Charge on Vacant Land	\$79.00	193	\$15,247.00
Commercial Additional Recycling Service (240 Litre Fortnightly)	\$67.00	139	\$9,313.00
Commercial Additional Organics Service (240 Litre Weekly)	\$98.00	25	\$2,450.00
Commercial Additional Weekly Garbage Service (240 Litre Weekly General Waste)	\$356.00	135	\$48,060.00
Commercial Additional Weekly Garbage Service (140 Litre Weekly General Waste)	\$271.00	4	\$1,084.00
Waste Management Access Charge – Rural Properties	\$31.00	1,648	\$51,088.00
Less: Pension/Other Rebates			(\$1,300.00)
<b>Net Income for Other Waste Management Services</b>		<b>3,988</b>	<b>\$700,269.00</b>

**Interest charge under Section 566**

Charged on all outstanding rates and charges – 0% from 1 July 2020 to 31 December 2020 and 7% from 1 January 2021 to 30 June 2021.

## Statement of Fees to be Charged and Pricing Policy of Goods and Services

Council fees for the 2020-21 financial year are listed in the Schedule of Fees and Charges.

In determining the appropriate fees to be charged for Council services and facilities in 2020-21, the basic principle applied is that charges should be considered fair and equitable to the general community. Individual members of the community should not be precluded from essential services because of economic circumstances. In accordance with Council's adopted practice Fees & Charges for the following price categories have generally increased by 2.0% as an approximation of CPI.

(d) User pays                      (e) Market Forces                      (f) Cost Plus

The range of services provided by Council to the community is diverse and requires different considerations when determining the associated fee or charge. The level of the fee or charge was determined having regard to the following categories:

Code	Description
A	<b>Economic Cost</b> Total cost of providing services for private good.
B	<b>Community Service</b> Services considered to have a level of benefit to the community. Generally benefits are not solely confined to users. Partially funded by rates.
C	<b>Regulated Charges</b> Federal or State Government set charges.
D	<b>User Pays Principal</b> Services under this category are such that individual costs can be determined and met by the user of the service.
E	<b>Market Forces</b> Services that Council operates in a competitive market and needs to fix charges similar to other providers.
F	<b>Cost Plus</b> Services provided on a commercial basis with an amount of risk profit included.
G	<b>Section 7.11 (Developer Contributions)</b> Items are priced at the level determined by the adopted Council's Developer Contributions Plan. The plans provide for quarterly increases in these fees based on Consumer Price Index (CPI) increases.

For information, one of the above codes has been included next to each fee or charge listed in Part C.

## Statement of Borrowings

To provide for the future needs of our community, Council borrows funds to provide infrastructure and community assets which are not able to be funded out of normal revenue sources. The loans are based on periods that represent the economic life of the facility or asset or a reasonable fixed term, whichever is the lesser. Loans are raised by Council from banks or other recognised financial institutions and secured by a mortgage deed over the revenue of the Council. Proposed new borrowings for the next four years are:

Purposed New Borrowings	2020-21	2021-22*	2022-23*	2023-24*
Hastings Regional Sporting Facility	\$1,500,000	Nil	Nil	Nil
Timber Bridges - Renewals & Repairs	\$1,200,000	Nil	Nil	Nil
<b>Total</b>	<b>\$2,700,000</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

*\*Currently being reviewed*

For information on Council's debt cover ratio refer to the Annual Financial Statements available on Council's website.

## Statement of Private Works

The *Local Government Act 1993* enables Council to carry out the following works for residents and organisations on private land:

- Paving and road making (GST exempt);
- Kerbing and guttering (GST exempt);
- Demolition and excavation (GST applies);
- Water, sewerage and drainage connections (GST applies);
- Land clearing and tree felling (GST exempt);
- Tree planting and maintenance (GST exempt);
- Fencing and ditching (GST applies) and;
- Canal maintenance (GST exempt)

Council has adopted the following charging policy in relation to private works:

Actual cost plus adjustments to cover Council overheads.

Overhead Charges:

- To cover Workers' Compensation, leave entitlements, superannuation, etc, and
- To cover administration.

Overhead charges to cover administration, engineering, store running costs:

- Emergency works - 25%;
- Prepaid works up to \$20,000 - 18%;
- Prepaid works \$20,000 to \$50,000 - 12%; and
- Prepaid works \$50,000 & above - 6%.

Labour costs are increased to cover Workers' Compensation, leave entitlements, award provisions and superannuation.

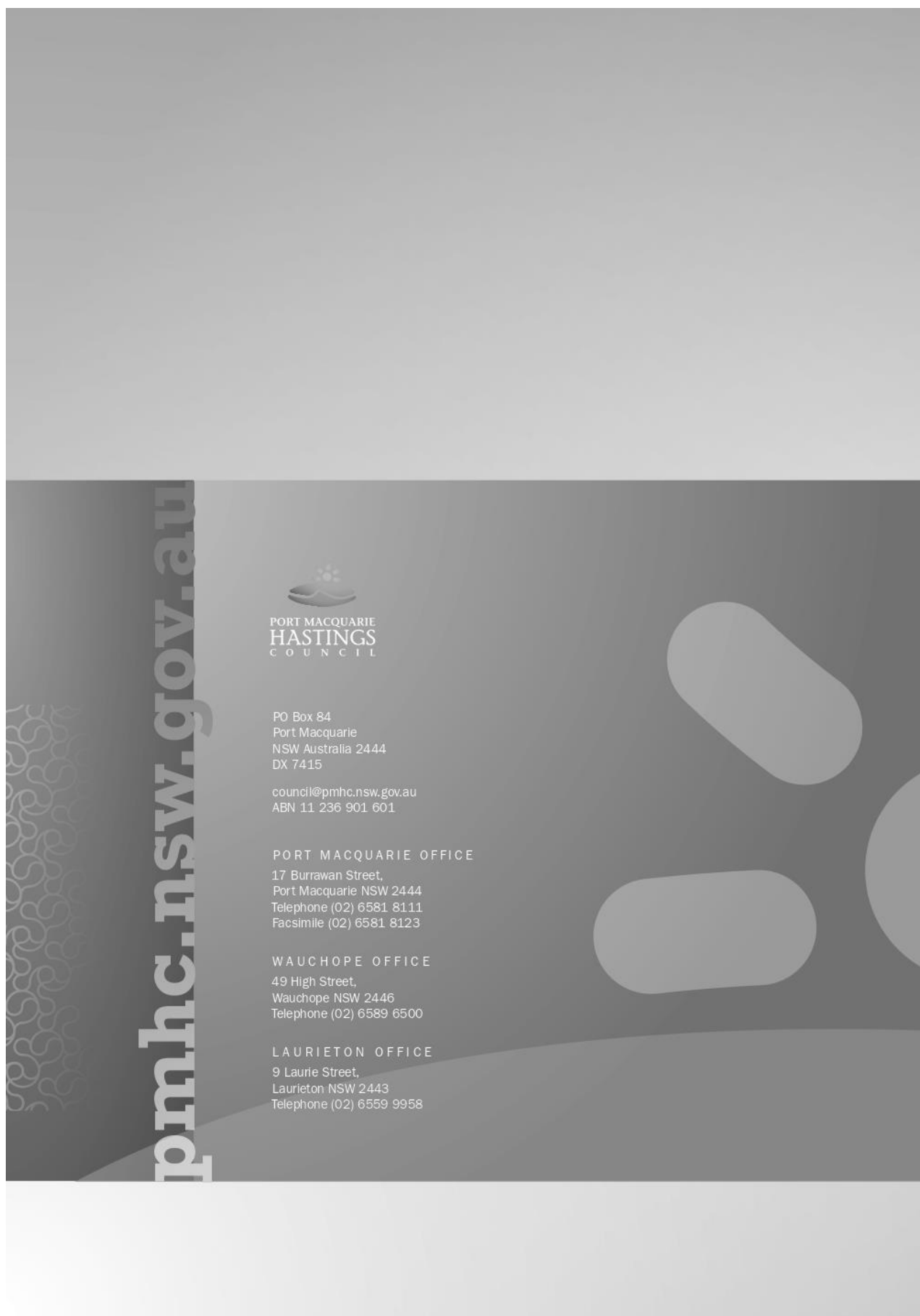
## Statement of Business and Commercial Activities

Council has conducted commercial activities for a number of years and currently undertakes the following:

- Port Macquarie Airport
- The Glasshouse Arts, Conference and Entertainment Centre

Whilst the majority of business undertakings have a primary requirement to make a profit on the funds invested, there is also a social and community component in their undertakings. Each of the commercial units contributes in some way to community wellbeing, as well as to the economic infrastructure of the Port Macquarie-Hastings area.

Council conducts regular reviews of the operations and of the commercial activities of each of these business units. The review ensures that their charges are commercially based and are not at variance with market requirements. Funds that are in excess of the operating and development requirements of the commercial activity are used as part of Council's revenue stream to enable Council to provide the Port Macquarie-Hastings community with a broad range of services and facilities.





PORT MACQUARIE-HASTINGS  
COUNCIL

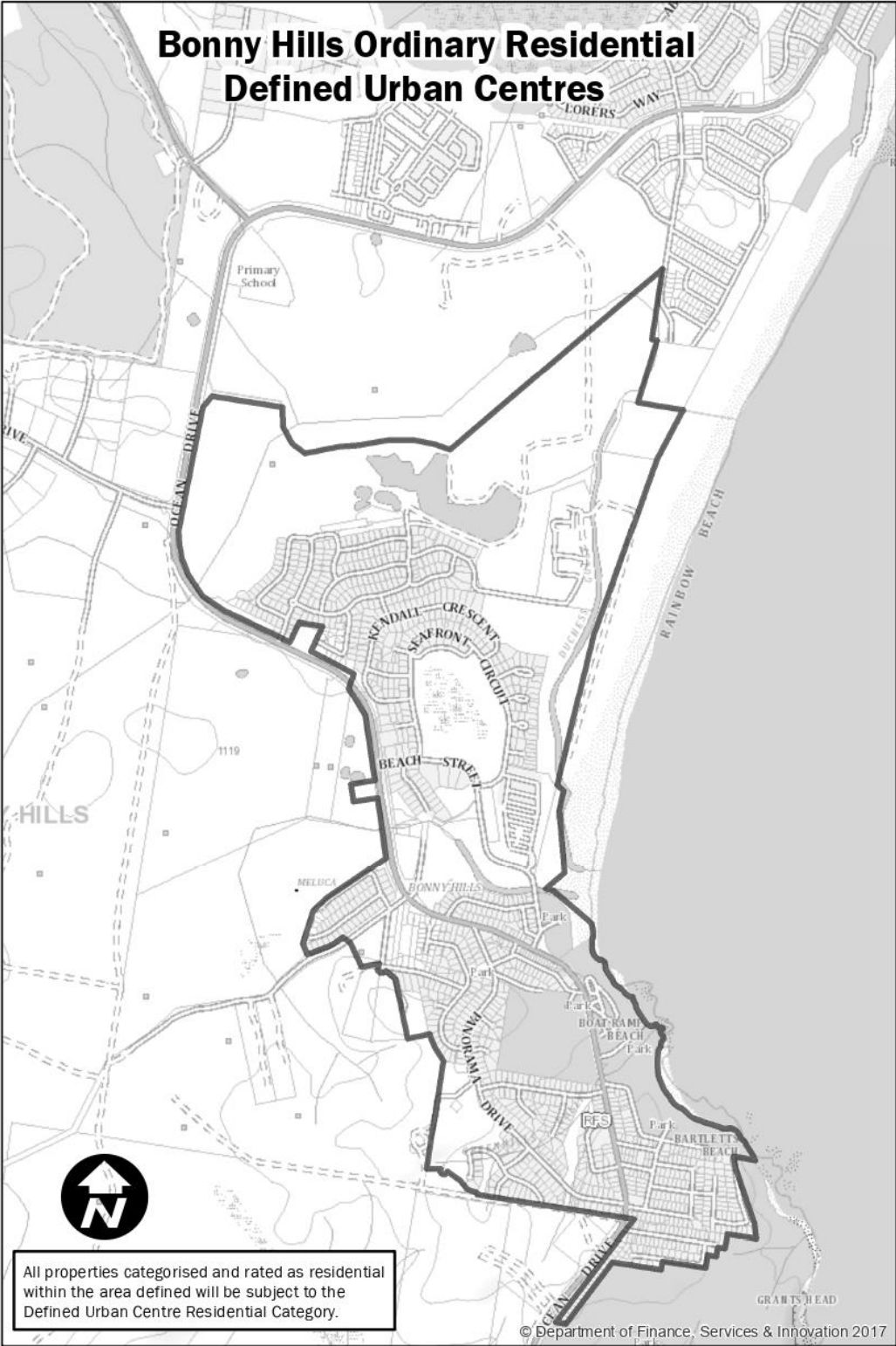
**Attachment 3**

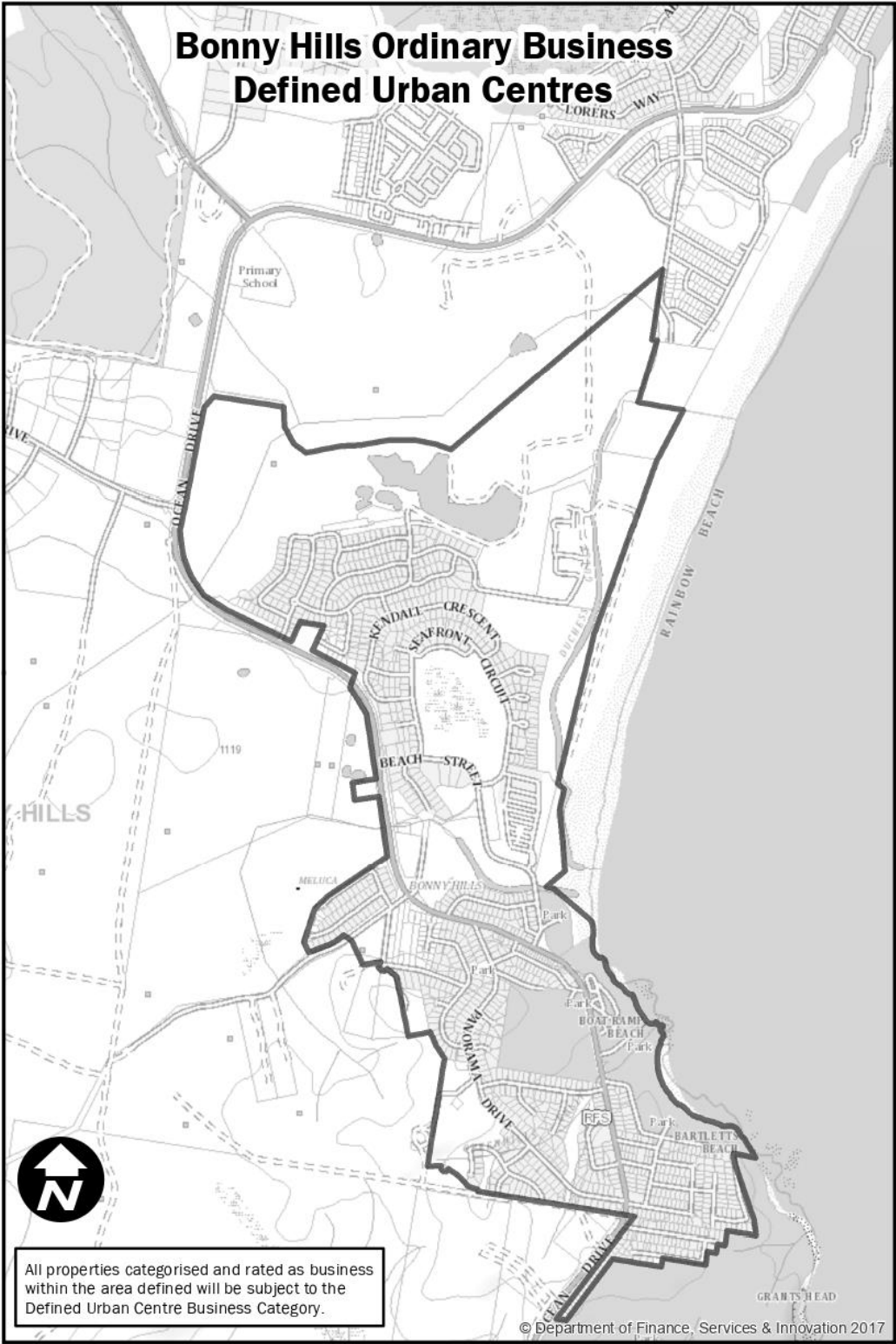
**RATINGS MAPS  
2020-2021**

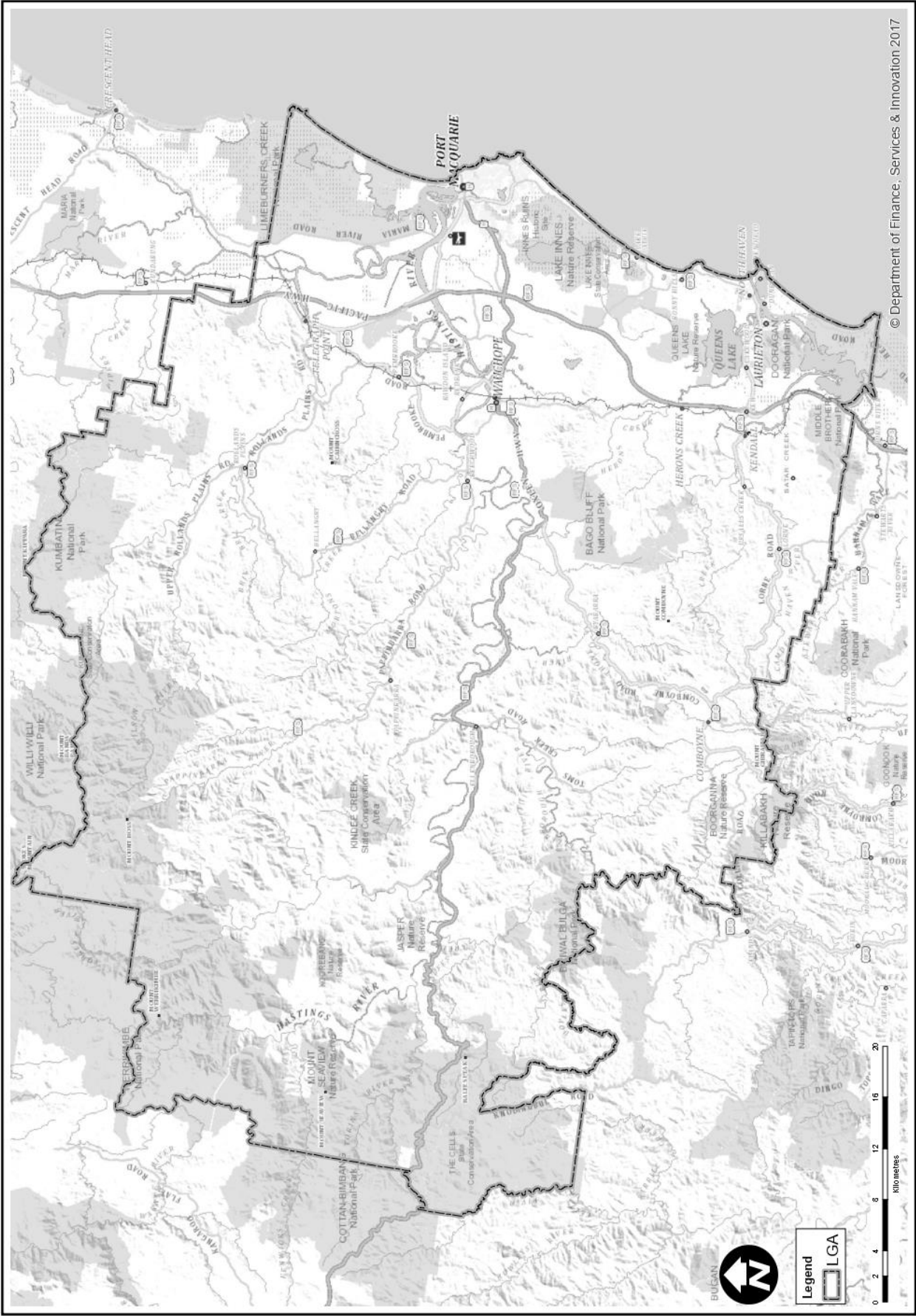








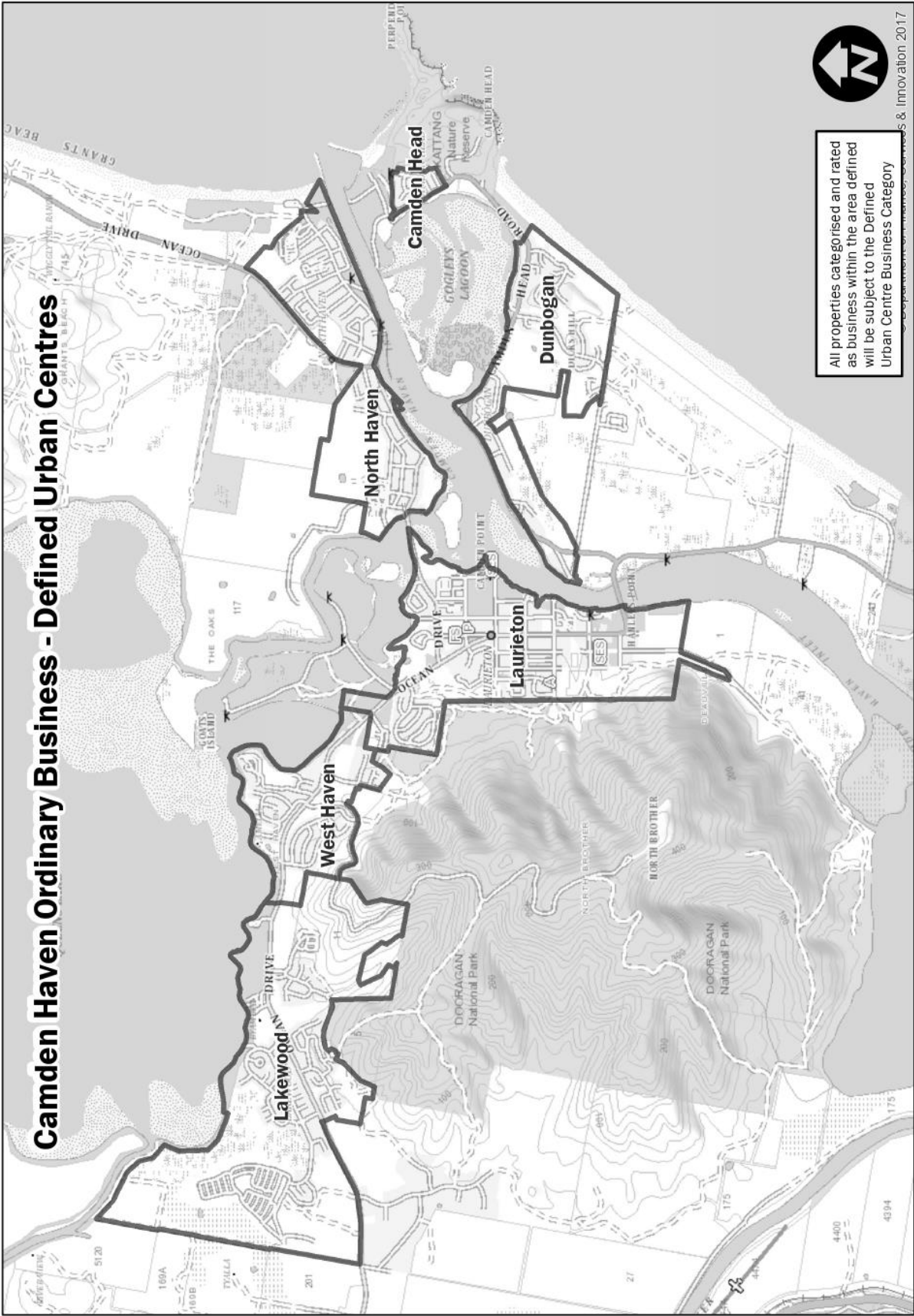






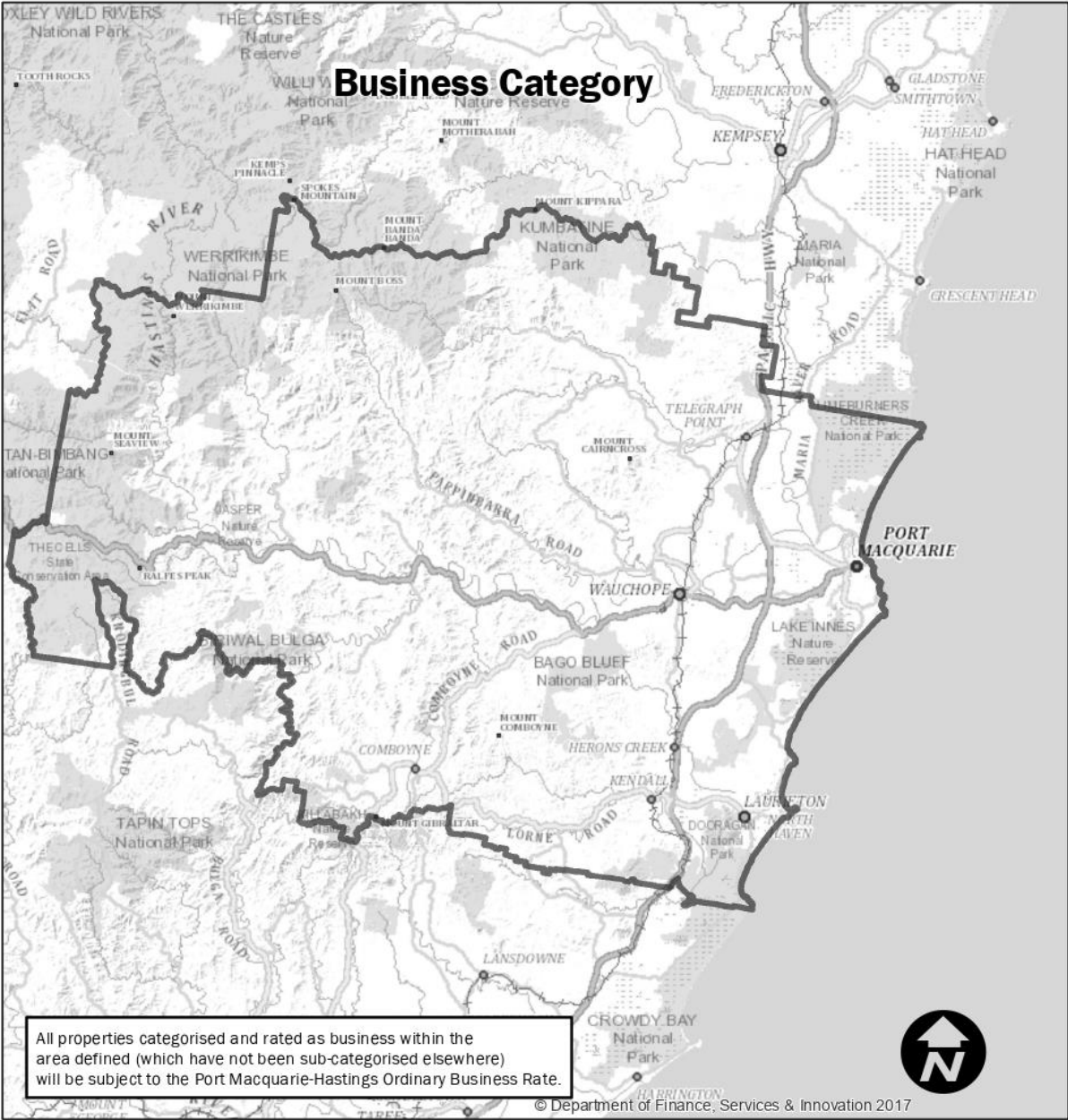


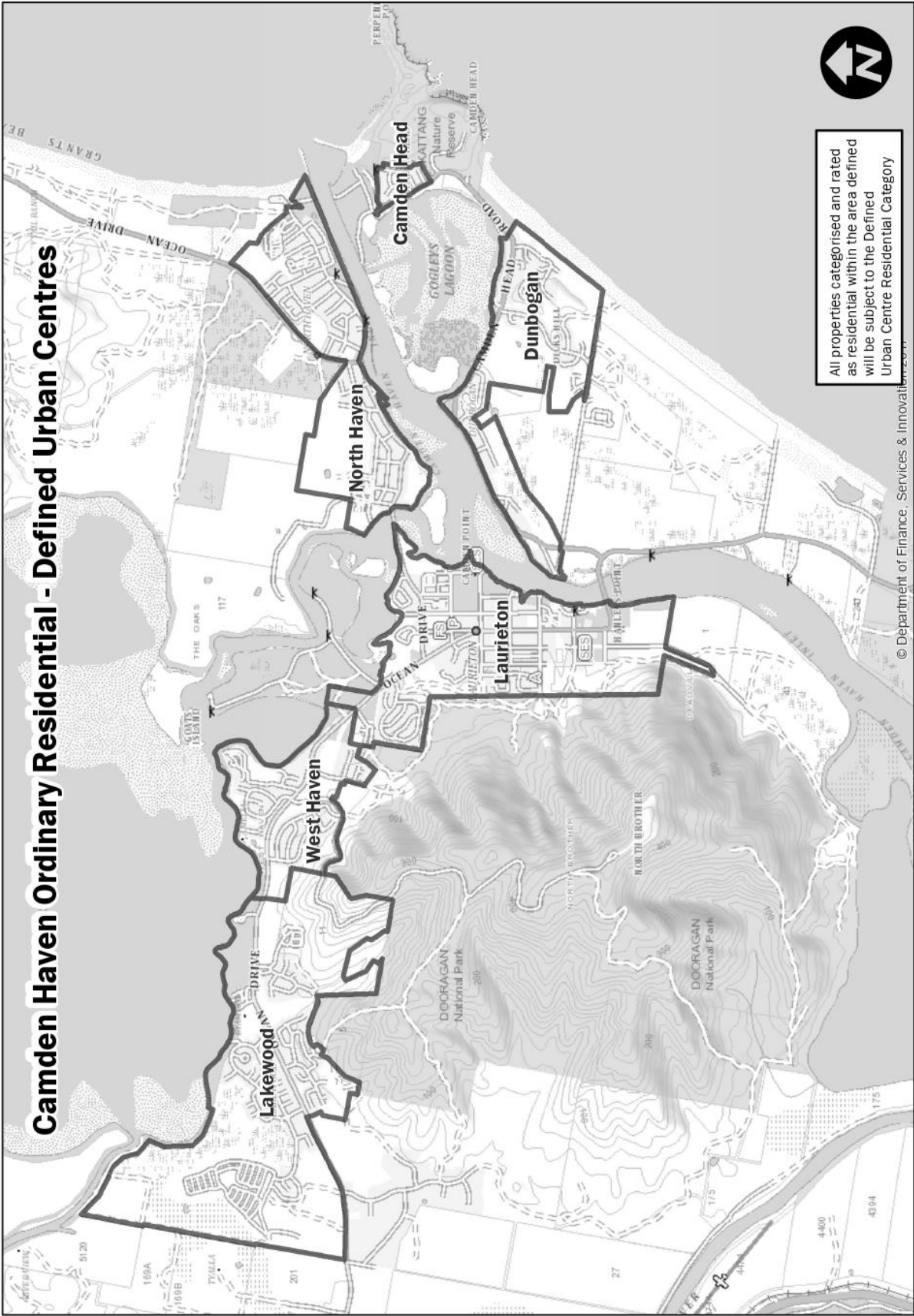






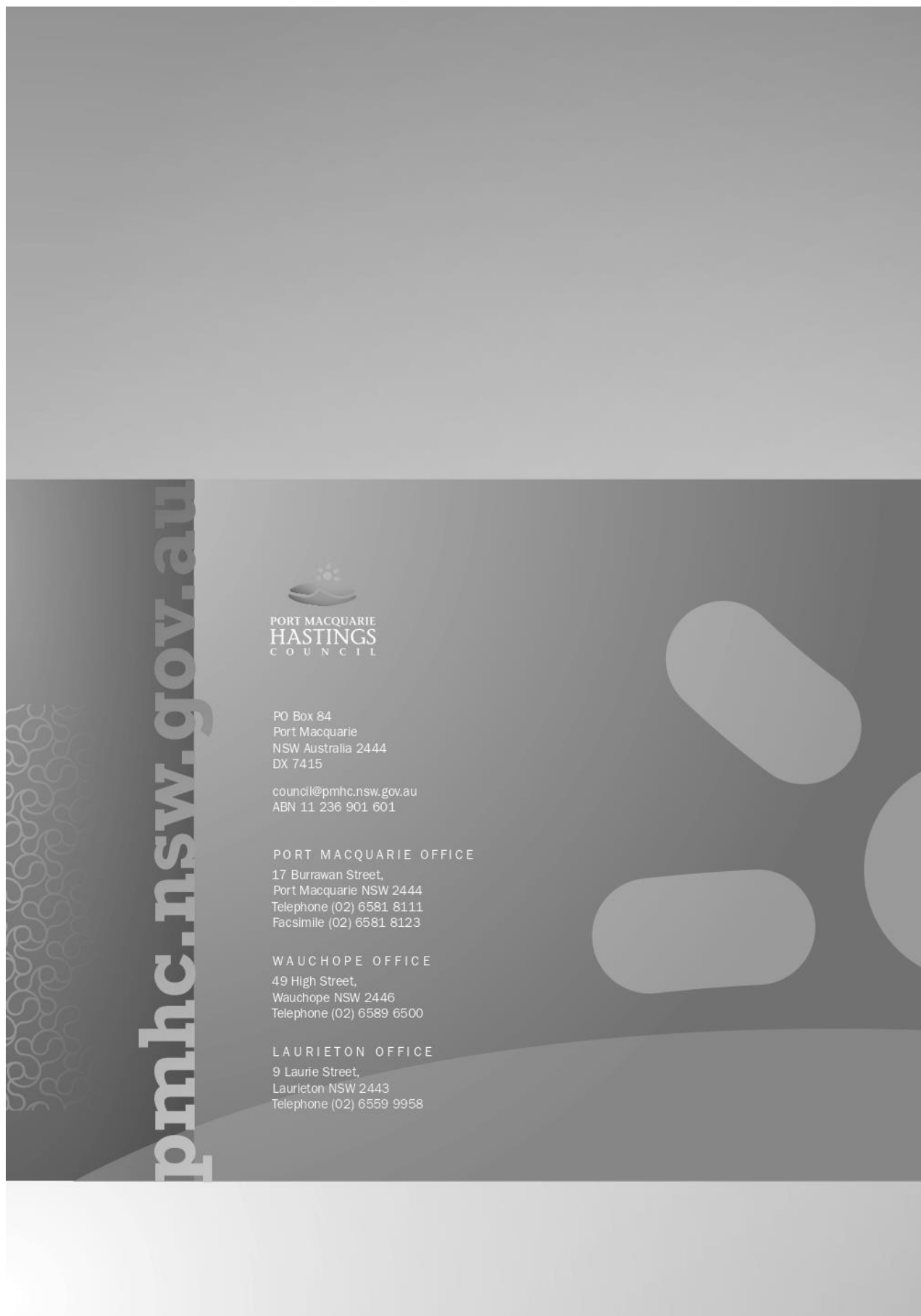


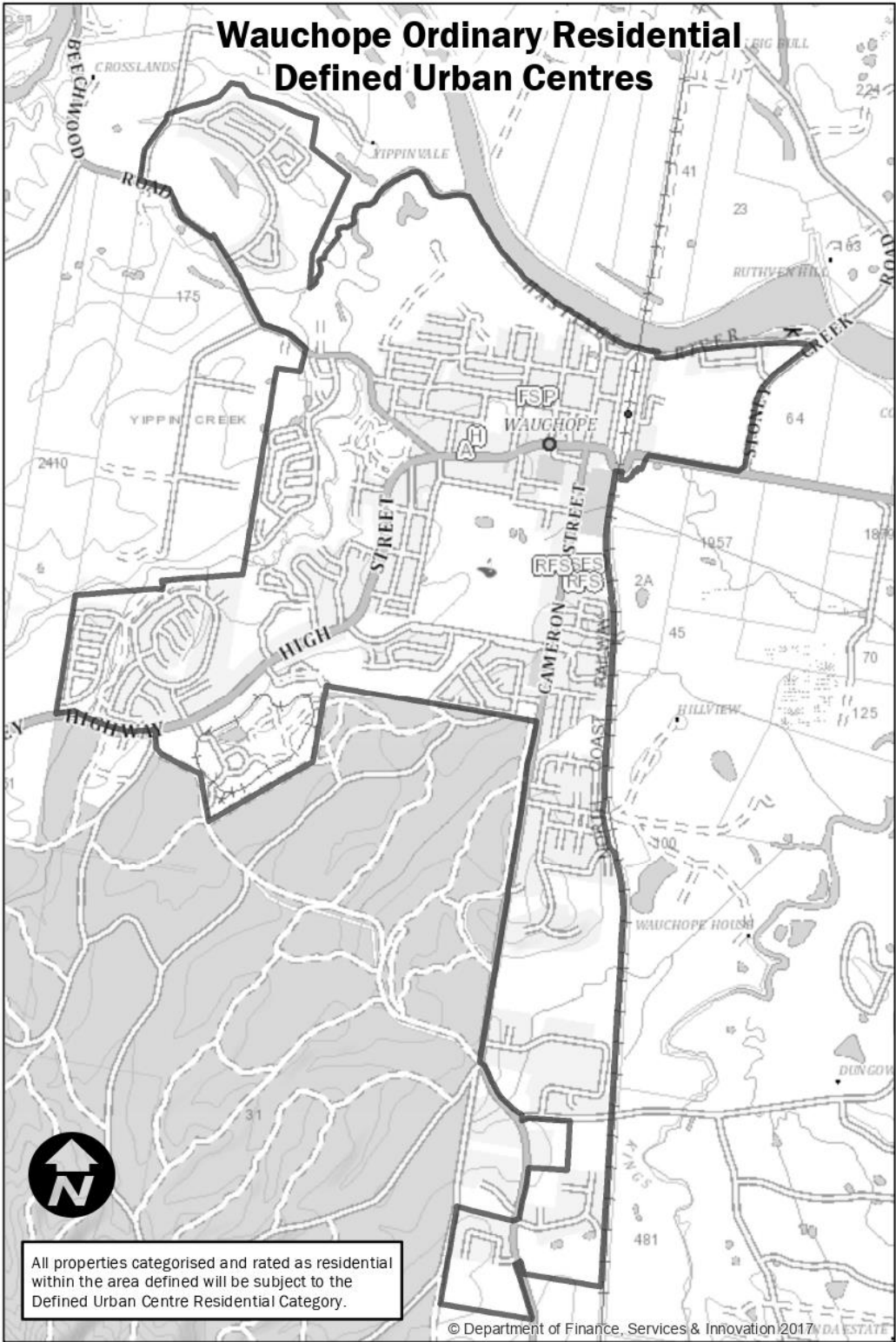


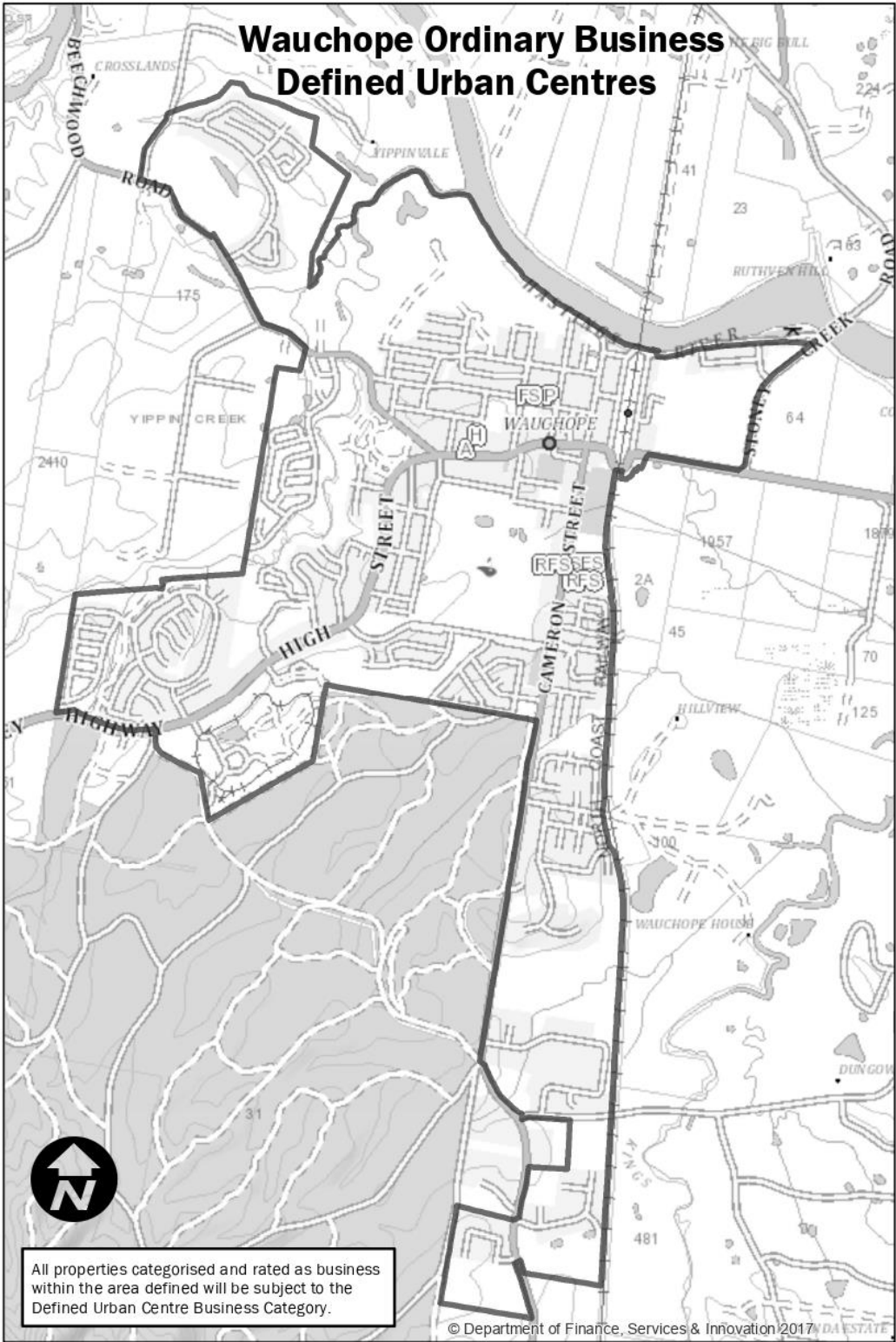






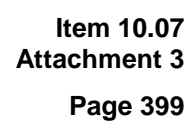




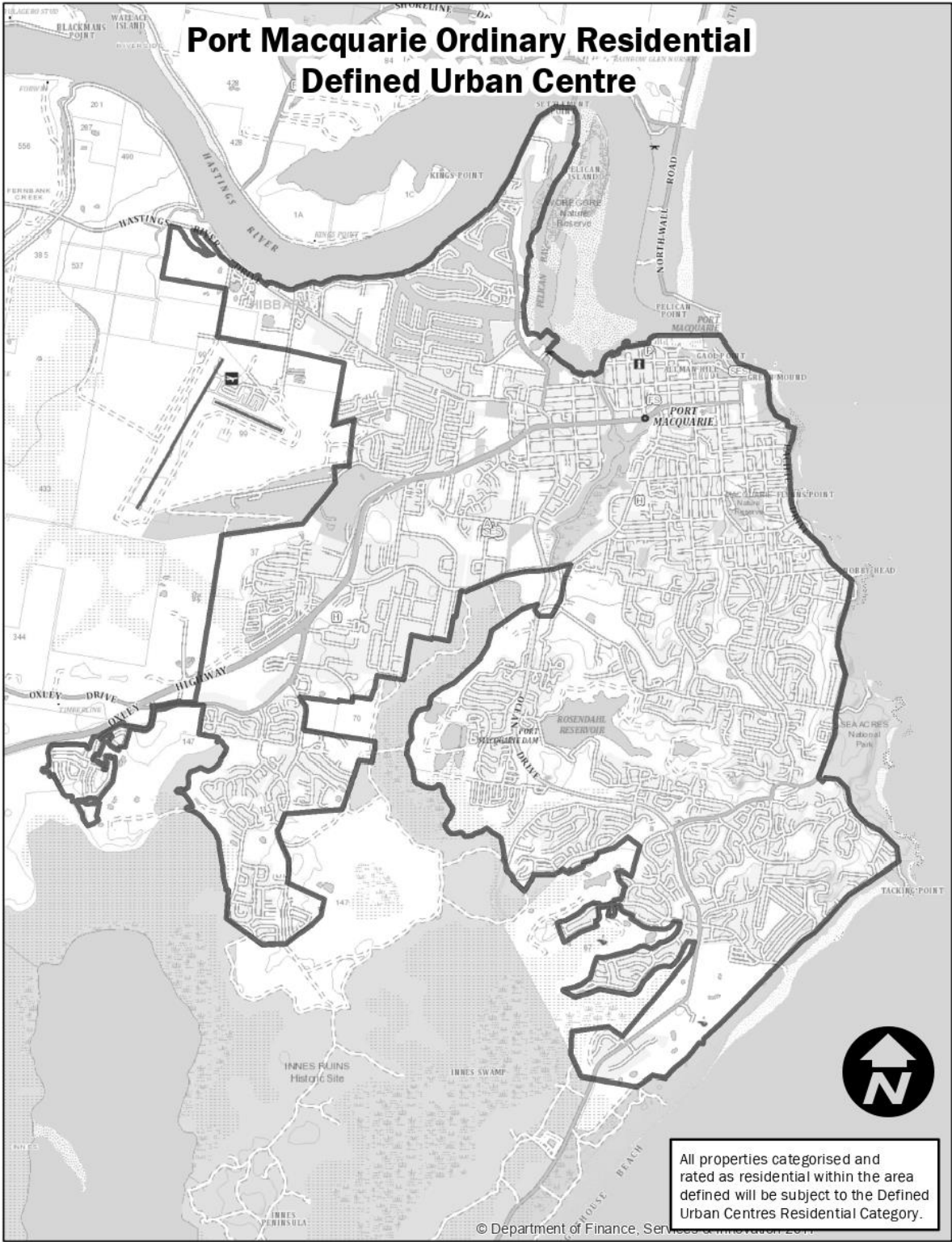


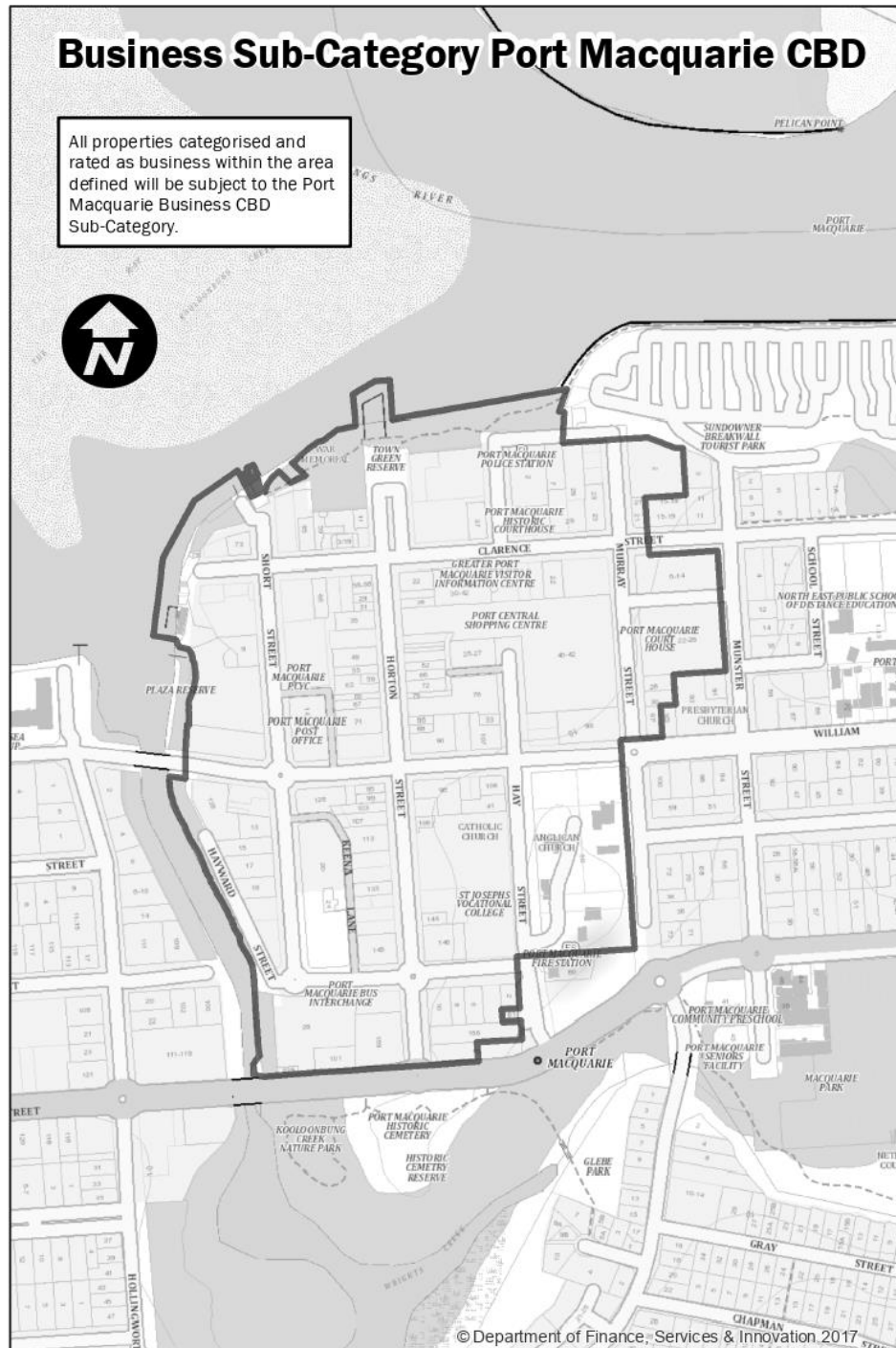


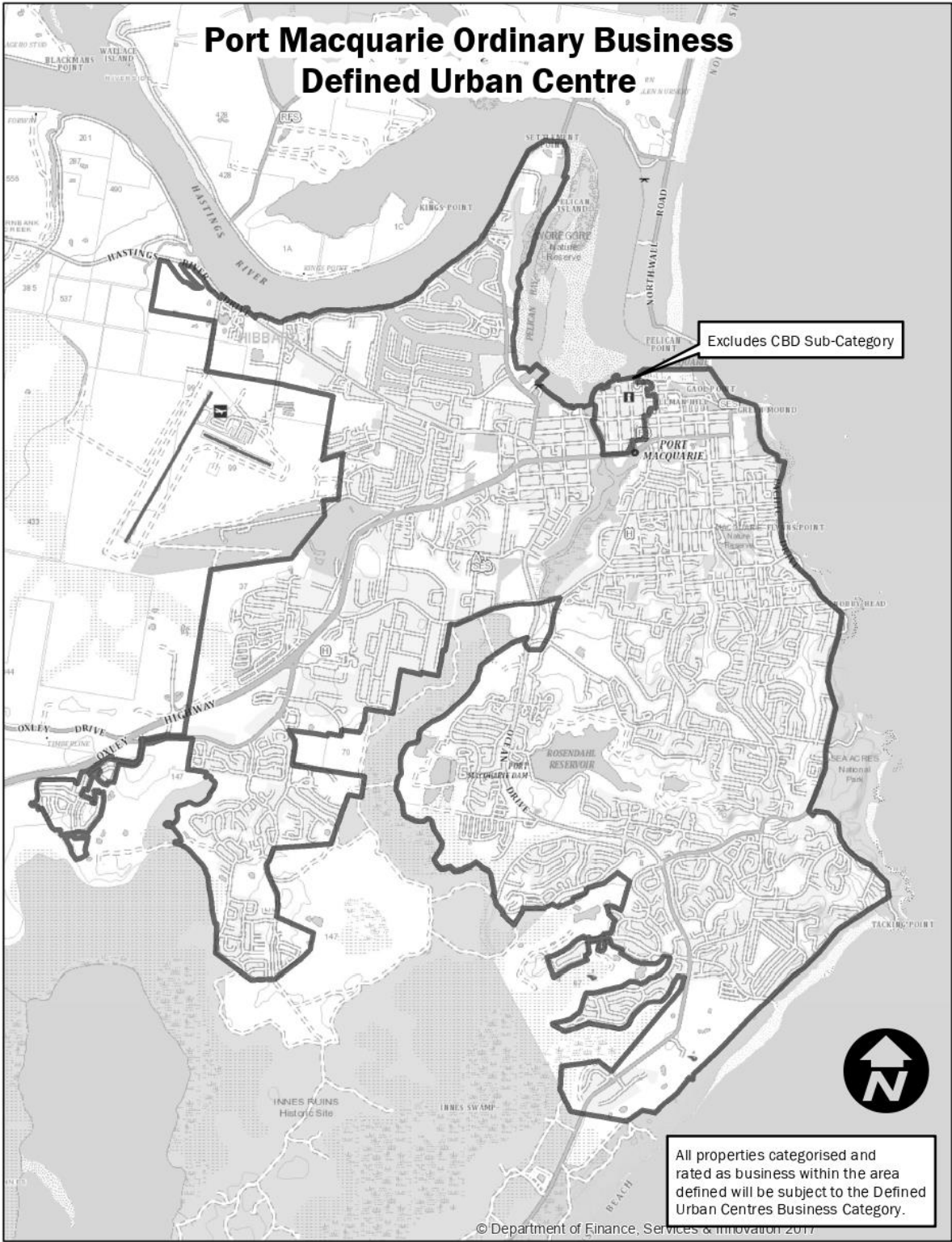










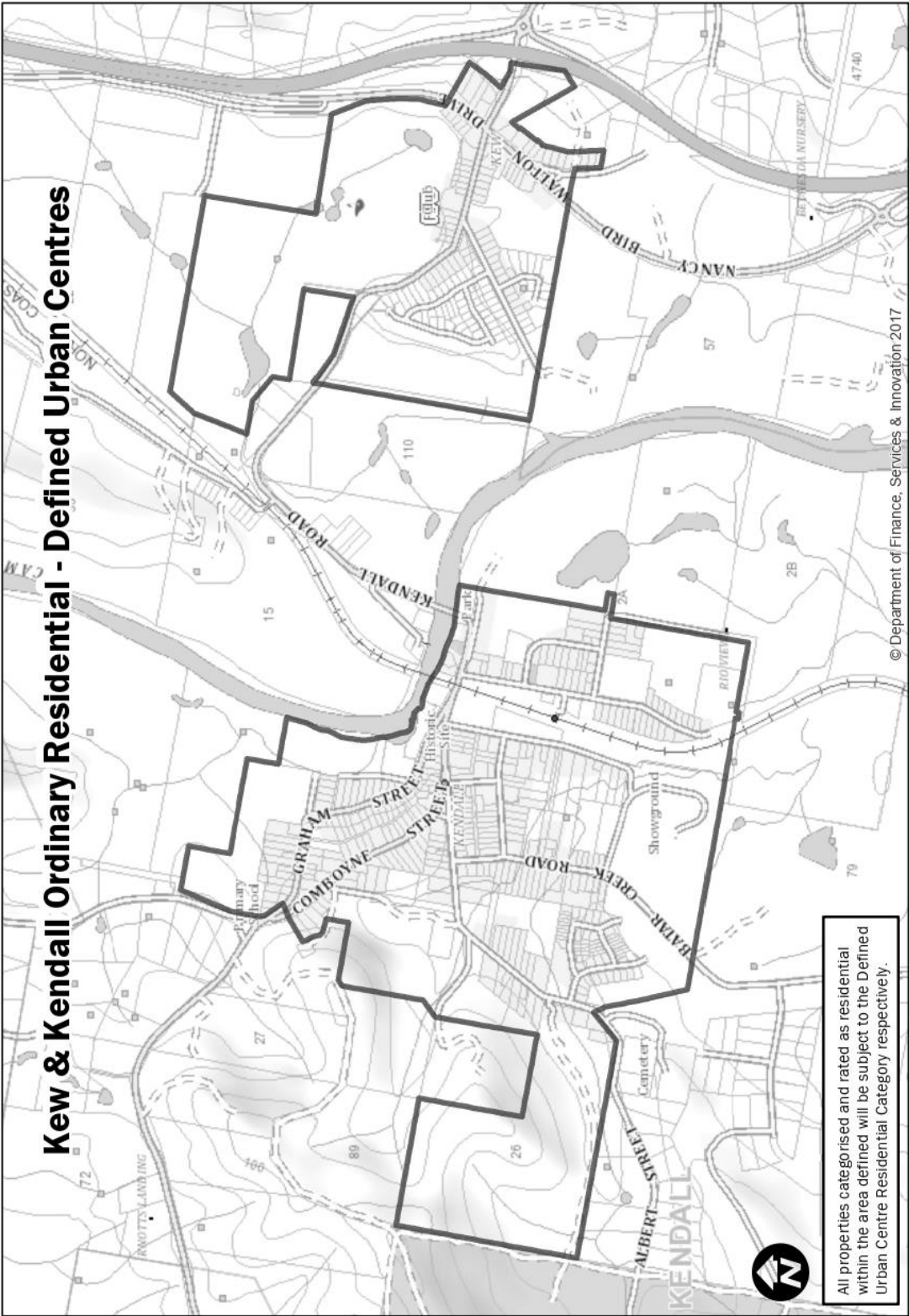


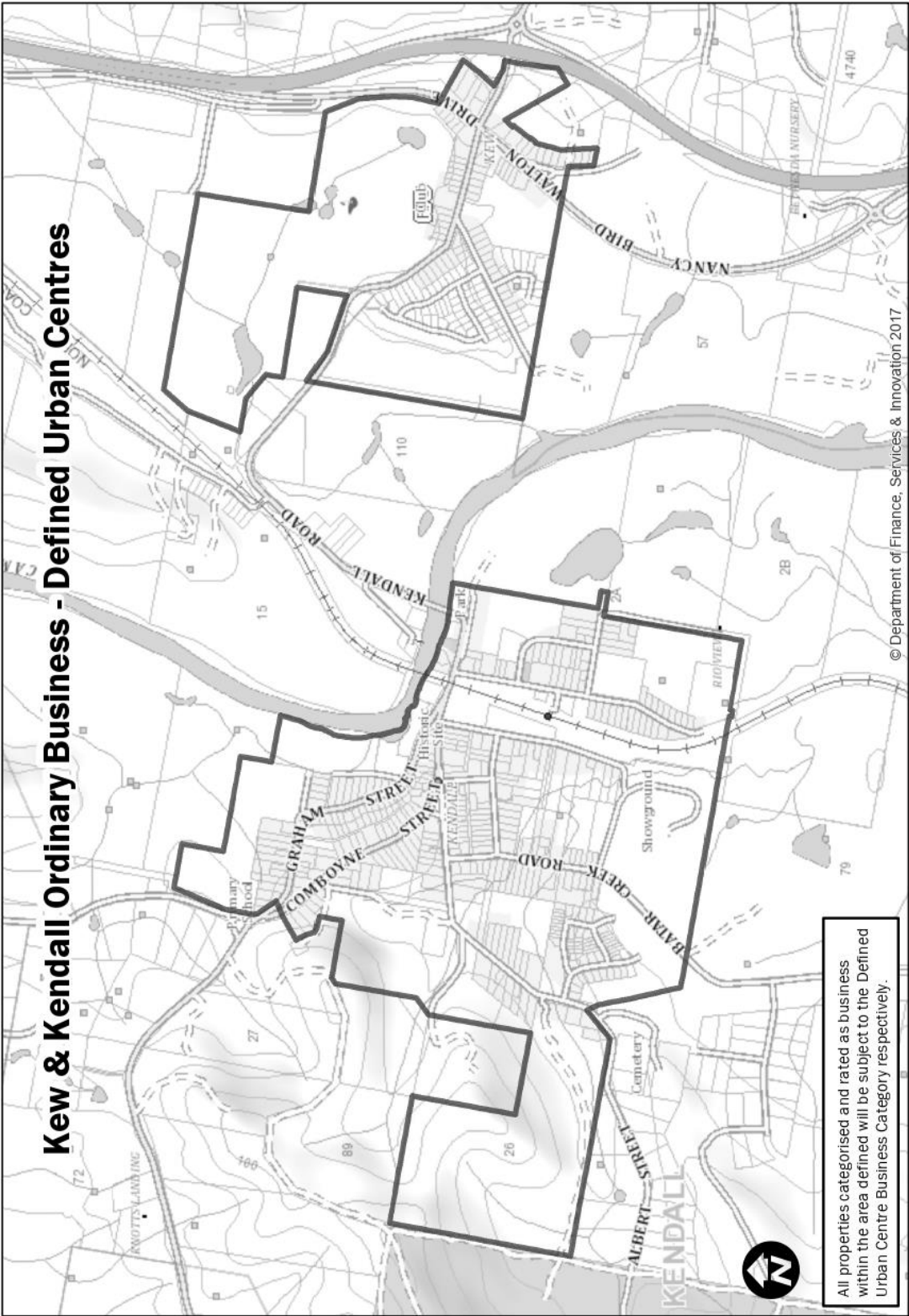









































## Monthly Investment Report

### May 2020

 <b>IMPERIUM MARKETS</b>	<p>Imperium Markets Pty Ltd ABN: 87 616 579 527 Authorised Representative of Libertas Financial Planning Pty Ltd AFSL 429 718 Phone: +61 2 9053 2987 Email: <a href="mailto:michael.chandra@imperium.markets">michael.chandra@imperium.markets</a> Level 13, 333 George Street, Sydney NSW 2000</p>
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## Executive Summary

### Compliance

Compliance Measure	Within Policy Limits (Y/N)	Reason if Not Compliant
Term to Maturity	Yes – Compliant	n/a
Counterparty	Yes – Compliant	n/a
Credit Quality	Yes – Compliant	n/a

### Performance

As at 31/05/2020	1m (actual)	1m (% p.a.)	FYTD (actual)	FYTD (% p.a.)
AusBond Bank Bill Index	0.01%	0.10%	0.84%	0.91%
<b>Council's Portfolio<sup>^</sup></b>	<b>0.21%</b>	<b>2.53%</b>	<b>2.48%</b>	<b>2.70%</b>
Outperformance	0.20%	2.43%	1.64%	1.79%

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

### Impact of COVID-19 to Council's Portfolio

COVID-19 has adversely impacted financial markets, which in turn, has also affected Council's investment portfolio. We provide a quick summary in this section.

With regards to financial markets, of importance was the RBA cutting interest rates twice in March 2020, taking the official cash rate down to a record low of 0.25%. Shares (equities) experienced a significant correction, down over -20% in Australian and around -13% globally for the month of March. April saw shares rebound strongly, offsetting some of the losses in March, with equities returning around +9% in Australia and +10% abroad. The positive momentum continued over May, with domestic and international shares returning both returning above +4%.

With regards to the medium-longer term outlook for financial markets, of importance is the RBA's outlook and stance on the current situation:

1. The RBA's official cash rate will remain unchanged at its emergency level of 0.25% until its objectives of full employment and inflation are reached (note, we are unlikely to see the unemployment rate down to 4½-5% and inflation within their 2-3% target band any time soon);
2. RBA Governor Lowe has commented that he has not seen any signs of stress in the financial system from this crisis because unlike the GFC, the banks have cash and are well capitalised;
3. The RBA Board expects rates would be low "for a very long period of time".

The biggest impact to Council's investment portfolio is with regards to its largest exposure being assets held in bank term deposits, which accounts for around ~89% of Council's total investment, and cash (~10% of the total investment portfolio). **The biggest risk that PMHC faces over the medium-longer term in this environment is not the potential loss of capital (given all the banks are well capitalised and regulated by APRA), but the rapid loss of interest income as interest rates have plummeted.**





Council's term deposit portfolio was yielding 2.53% p.a. at month-end, with a weighted average duration of around 523 days or 1.4 years. **The long average duration will provide some income protection against the low interest rate environment for the next 1½ years.** As existing deposits mature however, they will inevitably be reinvested at much lower prevailing rates.

We note the current interest rates in the term deposit market:

- The highest deposit rate from any rated ADI in the market is now 1.85% p.a. for 5 years;
- The highest deposit rates amongst the "AA-" rated ADIs (major banks) is now yielding between 1.00%-1.30% p.a. (depending on term);
- The highest deposit rates amongst the "A" rated ADIs was yielding between 1.10%-1.85% p.a. (depending on term);
- The highest deposit rates amongst the "BBB" and unrated ADIs was yielding between 1.25%-1.55% p.a. (depending on term).

**Given official rates have fallen to all-time lows, Council is likely to see a rapid decline in interest income over future financial years. Its budgeted income over the medium-longer term needs to be revised to reflect the low interest rate environment. Returns between 0.75%-1¼% p.a. may potentially be the "norm" over the next few financial years.**



## Council's Portfolio

### Asset Allocation

The portfolio is predominately directed to fixed term deposits (89%). The remainder of the portfolio is directed to the overnight cash account with Westpac (10%) and the single FRN with Bendigo-Adelaide (1%).

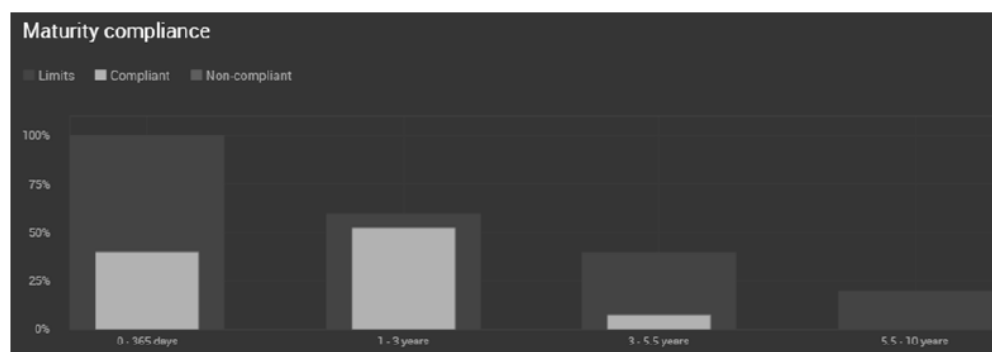
With credit securities widening over recent months, we would consider increasing the allocation to liquid senior floating rate notes (FRNs), if there are any remaining attractive securities in the secondary or primary market. This will not only offer additional upside with regards to the portfolio's investment returns, but also provide additional liquidity (FRNs are saleable – generally accessible within 2 business days). FRNs are also dominated by the higher rated ADIs which allows Council to maintain a bias towards the higher rated banks.

With official interest rates now at the RBA's effective zero bound, the priority should be to lock in any attractive medium-longer dated fixed deposits that may still be available to address reinvestment risk.



### Term to Maturity

All maturity limits (minimum and maximum) comply with the Investment Policy. Medium-Term (3-5½ years) assets account for around 7.5% of the total investment portfolio, with capacity of around \$99.5m at month-end.



Where there is (counterparty) capacity to invest in attractive 3-5½ year investments, we recommend this be allocated to new any remaining attractive fixed term deposits (refer to respective sections below).



Compliant	Horizon	Invested (\$)	Invested (%)	Min. Limit (%)	Max. Limit (%)	Available (\$)
✓	0 - 365 days	\$122,496,874	40.04%	0%	100%	\$183,480,329
✓	1 - 3 years	\$160,500,000	52.46%	0%	60%	\$23,086,322
✓	3 - 5.5 years	\$22,980,329	7.51%	0%	40%	\$99,410,552
✓	5.5 - 10 years	\$0	0.00%	0%	20%	\$61,195,441
		<b>\$305,977,203</b>	<b>100.00%</b>			

#### Counterparty

As at the end of May, Council did not have an overweight position to any single ADI. Overall, the portfolio is diversified across the investment grade credit spectrum (rated BBB- or higher), with no exposure to unrated ADIs.

Compliant	Issuer	Rating	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	NAB	AA-	\$46,000,000	15.03%	30.00%	\$45,793,161
✓	WBC (St George)	AA-	\$81,996,874	26.80%	30.00%	\$9,796,287
✓	Rabobank	A+	\$13,000,000	4.25%	20.00%	\$48,195,441
✓	ICBC Sydney	A	\$57,500,000	18.79%	20.00%	\$3,695,441
✓	ING Bank Aus.	A	\$29,500,000	9.64%	20.00%	\$31,695,441
✓	AMP Bank	BBB+	\$9,000,000	2.94%	10.00%	\$21,597,720
✓	BOQ	BBB+	\$25,000,000	8.17%	10.00%	\$5,597,720
✓	Bendigo	BBB+	\$2,980,329	0.97%	10.00%	\$27,617,391
✓	Auswide	BBB	\$24,000,000	7.84%	10.00%	\$6,597,720
✓	Newcastle PBS	BBB	\$17,000,000	5.56%	10.00%	\$13,597,720
			<b>\$305,977,203</b>	<b>100.00%</b>		

We remain supportive of the regional and unrated ADI sector (and have been even throughout the GFC period). They continue to remain solid, incorporate strong balance sheets, while exhibiting high levels of capital – typically, much higher compared to the higher rated ADIs. Some unrated ADIs have up to 25-40% more capital than the domestic major banks, and well above the Basel III requirements.

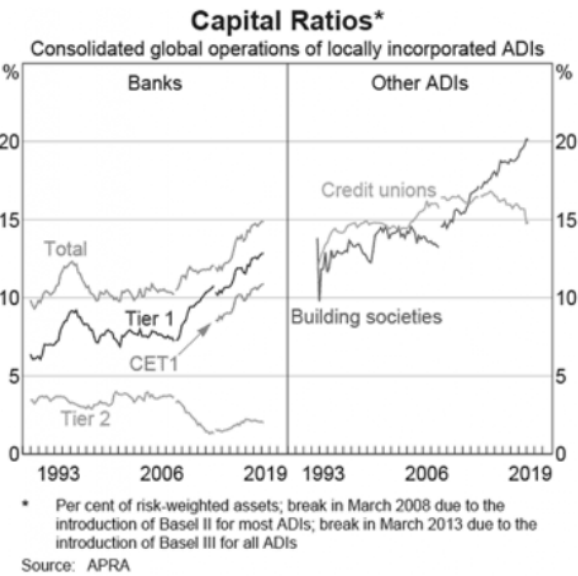
APRA's Chairman affirmed that the banks had satisfactorily moved towards an '*unquestionably strong*' capital position and that bank's stress testing contingency plans were now far better positioned than was previously the case years ago. ***RBA Governor Lowe has recently commented that they have not seen any signs of stress in the financial system and that unlike during the GFC, the banks now have cash, are well capitalised and are acting as "shock absorbers" in the current crisis.***

Overall, the lower rated ADIs (BBB and unrated) are generally now in a better financial position than they have been historically (see the Capital Ratio figure below). We believe that deposit investments with the lower rated ADIs should be continued going forward, particularly when they offer 'above market' specials. Not only would it diversify the investment portfolio and reduce credit risk, it would also improve the portfolio's overall returns.



In the current environment of high regulation and scrutiny, all domestic ADIs continue to carry high levels of capital, particularly amongst the lower (“BBB”) and unrated ADIs. There is minimal (if any) probability of any ADI defaulting on their deposits going forward – this was stress tested during the GFC. **APRA’s mandate is to “protect depositors” and provide “financial stability”.**

***The biggest single risk that depositors face in the current low interest rate environment is not capital or credit risk, but reinvestment risk. Interest rates are now at their effective lower bound of 0.25%.***





### Credit Quality

The portfolio remains lightly diversified from a credit ratings perspective. The portfolio is entirely directed to the investment grade ADIs (BBB- or higher), with zero allocation to unrated ADIs. There is high capacity to invest in the higher rated ADIs (A or higher), particularly after the downgrades of BoQ and Bendigo-Adelaide Bank in May 2017, as well as AMP Bank in August 2019, which are all now in the "BBB" rated category.

Conversely, the "BBB" rated ADIs is now close to capacity limits, approximately ~\$13.8m remaining at month-end.

Given the large number of "BBB" rated ADIs issuing deposits currently in the market (and conversely, the low number of "A" or higher rated ADIs), we suggest Council direct new funds into this sector, where attractive and where there is capacity. We note that it is within this category where the most value is currently experienced. The difference in pricing can amount up to 10-30bp on any day.

Should Council continue to exclude investments amongst the unrated ADI sector, we recommend the 10% allocation be directed to the "BBB" rated sector. Council is currently examining the Investment Policy as part of its annual review.

All ratings categories are within the current Policy limits:

Compliant	Credit Rating	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	AA Category	\$127,996,874	41.83%	100%	\$177,980,359
✓	A Category	\$100,000,000	32.68%	60%	\$83,586,340
✓	BBB Category	\$77,980,359	25.49%	30%	\$13,812,811
✓	Unrated ADIs	\$0	0.00%	10%	\$30,597,723
		<b>\$305,977,233</b>	<b>100.00%</b>		



### Performance

Council's performance for the month ending 31 May 2020 is summarised as follows:

Performance	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.02%	0.06%	0.25%	0.63%	0.73%
AusBond Bank Bill Index	0.01%	0.16%	0.39%	0.84%	0.97%
Council's T/D Portfolio	0.21%	0.64%	1.29%	2.49%	2.74%
Council's FRN Portfolio	0.13%	0.39%	0.85%	-	-
<b>Council's Portfolio<sup>^</sup></b>	<b>0.21%</b>	<b>0.63%</b>	<b>1.28%</b>	<b>2.48%</b>	<b>2.73%</b>
<b>Outperformance</b>	<b>0.20%</b>	<b>0.48%</b>	<b>0.90%</b>	<b>1.65%</b>	<b>1.76%</b>

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

For the month of May, the portfolio (excluding cash) provided a solid return of +0.21% (actual), outperforming the benchmark AusBond Bank Bill Index return by +0.20% (actual). The strong performance continues to be driven by the handful of deposits still yielding above 3% p.a. However, some of these individual deposits are approaching maturity and will be reinvested at much lower prevailing rates.

**Over the past 12 months, the portfolio returned +2.73% p.a., outperforming bank bills by 1.76% p.a.** and nearly 4 times the official cash rate. This has been very strong given deposit rates reached their all-time lows and margins have generally contracted over the past 3 years.

**We are pleased that PMHC remains amongst the best performing Councils in the state of NSW where deposits are concerned, earning on average, more than \$1,326,000 in additional interest income compared to its peers (refer to our March 2020 rankings).** We have been pro-active in our advice about protecting interest income and addressing reinvestment risk for many years and encouraged to maintain a long duration position. This is now reflected by the high performance of the investment portfolio. Of the 68 individual deposits PMHC held, 24 are still yielding higher than 3.00% p.a. That is, around 35% of outstanding deposits held is earning an interest rate that is twelve times the prevailing cash rate of 0.25%.

Investors using the Imperium Markets platform have reduced the invisible costs associated with brokerage, and thereby lift client portfolio returns as investors are able to deal in deposits directly with the ADIs and execute at the best price possible. Council has experienced this over the past few years, receiving on average, 2-4bp higher for every deposit dealt on the platform.



### Council's Term Deposit Portfolio & Recommendation

As at the end of May 2020, Council's deposit portfolio was yielding 2.53% p.a. (down 2bp from the previous month), with an average duration of ~1.43 years. Where possible, we recommend Council extends or at least maintains this average duration. In the low interest rate environment, the biggest collective risk that the local government sector has faced over the post-GFC era has been the dramatic fall in interest rates - from 7¼% to the historical low levels of 0.25%.

As the past decade has highlighted (post-GFC era), we have seen too many portfolios' roll a high proportion of their deposits between 3-6 months, resulting in their deposits being reinvested at lower prevailing rates. That is, depositors have overpaid for liquidity and generally not insured themselves against the low interest rate environment by diversify their funding across various tenors (out to 5 years) but rather placed all their 'eggs in one basket' and kept all their deposits short. **Reinvestment risk has collectively been and continues to be the biggest detriment to depositors' interest income over the post-GFC period.**

At the time of writing, we see value in:

ADI	LT Credit Rating	Term	T/D Rate
Judo Bank	Unrated ADI	2 years	1.80% p.a.
ICBC, Sydney	A	5 years	1.85% p.a.
AMP Bank	BBB+	18 months	^1.65% p.a.
ICBC, Sydney	A	4 years	1.60% p.a.
ICBC, Sydney	A	3 years	1.55% p.a.
BoQ	BBB+	3 years	1.40% p.a.
ICBC, Sydney	A	2 years	1.40% p.a.
BoQ	BBB+	2 years	1.30% p.a.

<sup>^</sup> AMP T/Ds – these are grossed up rates which includes a 0.20% p.a. rebated commission from Imperium Markets

The above deposits are suitable for investors looking to provide some income protection and mitigate reinvestment/rollover risk in the low interest rate environment.

For terms under 12 months, we believe the strongest value is currently being offered by a number of lower and unrated ADIs offering above-market specials (dependent on daily funding requirements):



ADI	LT Credit Rating	Term	T/D Rate
AMP	BBB+	6 months	^1.80% p.a.
Judo Bank	Unrated ADI	6 months	1.70% p.a.
AMP	BBB+	7-12 months	^1.65% p.a.
Bank of Sydney	Unrated ADI	6 months	1.50% p.a.
BoQ	BBB+	12 months	1.15% p.a.
ME Bank	BBB	3-6 months	1.15% p.a.

<sup>^</sup> AMP T/Ds – these are grossed up rates which includes a 0.20% p.a. rebated commission from Imperium Markets

Amongst the higher rated ADIs ("A" rated or higher), the following deposits remain attractive for terms under 12 months:

ADI	LT Credit Rating	Term	T/D Rate
ICBC, Sydney	A	12 months	1.10% p.a.
ING Bank Australia	A	12 months	1.10% p.a.
NAB	AA-	10-12 months	1.00% p.a.
NAB	AA-	6 months	0.95% p.a.





### Senior FRNs & Recommendations

Over May, amongst the senior major bank FRNs, physical credit securities rallied, tightening around 10-12bp at the long-end of the curve. Bid-ask spreads largely normalised in the secondary market on the back of excess liquidity. Those investors that require liquidity with a domestic major bank (highly rated) and can roll down the curve should invest in 5 year terms over 3 year terms (or shorter), given the ability to lock in capital gains in subsequent years.

**Any 5 year senior major bank FRNs (primary or secondary market) offered above +80bp appears to be fair value in our view, back to levels experienced in mid-2019.** *Any secondary market major bank FRNs offered around the same levels (or higher) for 3-5 year terms appear fair value and should be considered.* We expect minimal primary issuance from the domestic banks in the immediate future given the RBA's \$90bn term funding facility (TFF) to the ADIs, offering a rate of 0.25% for 3 years. The lack of supply from new (primary) issuances has also driven the rebound in credit markets over recent months.

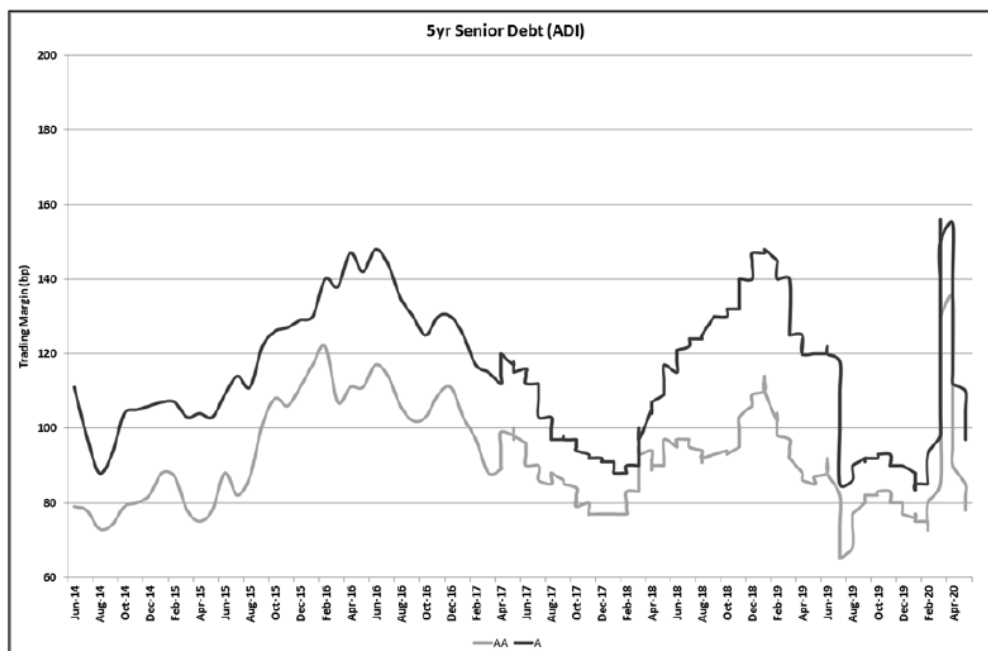
Amongst the "A" rated sector, credit securities (senior level) were marked around 10-15bp tighter across the 3 and 5 year part of the curve. During the month, UBS AG (A+) and Credit Suisse AG (A+) launched 'benchmark' 2½ year and 3 year senior FRNs at +105bp and +115bp respectively. Both were well over-subscribed, tightening more than 10-15bp from their initial price guidance.

Meanwhile, amongst the 3 year "BBB" rated senior sector, they were marked around 10bp tighter over the month. During the month, BoQ issued a 5 year Covered FRN (AAA) at +107bp, which we thought was at an attractive level, given it was priced at a significant premium to where senior major bank FRNs (AA-) were marked in the secondary market. There remains little turnover in the secondary market amongst the regional bank sector (turnover dominated by the major banks).

Credit margins are now trading back to their pre-COVID19 levels and remain fair value in our view. FRNs will continue to play a role in investor's portfolios mainly on the basis of their liquidity and the ability to roll down the curve and gross up returns over ensuing years (in a relatively stable credit environment). *Investors should be ready to take advantage of any discounted senior ranked securities, particularly amongst the higher rated banks.*

Senior FRNs (ADIs)	31/05/2020	30/04/2020
"AA" rated – 5yrs	+78bp	+90bp
"AA" rated – 3yrs	+55bp	+65bp
"A" rated – 5yrs	+97bp	+112bp
"A" rated – 3yrs	+77bp	+88bp
"BBB" rated – 3yrs	+110bp	+120bp

Source: IBS Capital



Source: IBS Capital

We now generally **recommend switches** ('benchmark' issues only) into new primary issues, out of the following senior FRNs that are maturing:

- On or before early-2023 for the "AA" rated ADIs (domestic major banks);
- On or before early-mid 2021 for the "A" rated ADIs; and
- Within 12 months for the "BBB" rated ADIs (consider case by case).

Investors holding onto the above senior FRNs ('benchmark' issues only) in their last 1-2 years are now generally holding sub-optimal investments and are not maximising returns by foregoing realised capital gains. In the current low interest rate environment, any boost in overall returns should be locked in when it is advantageous to do so.

*In late August 2019, Council placed a bid of \$3m into the new Bendigo (BBB+) 5 year FRN at +97bp maturing 06/09/2024. This FRN should be viewed as a 4 year holding period, with the ability to 'roll down the curve', realise capital gains which would boost the overall return of the investment portfolio. The security was marked around +113bp (from +122bp the previous month) or a capital price ~\$99.34 at month-end. We recommend Council holds this FRN.*



## Economic Commentary

### International Market

Risk markets continued their rebound in May as the further easing of lockdowns, hopes for an eventual COVID-19 vaccine and significant government stimulus measures lifted optimism for the global economic recovery.

In the US, equity markets had another strong month. The S&P 500 Index gained +4.53%, while the NASDAQ surged +6.75%. Across the main European markets, Germany's DAX gained +6.68%, UK's FTSE up +2.97% and France's CAC by +2.70%.

**The US unemployment rate surged to 14.7% in April after losing 20.5 million jobs in April, the steepest plunge since the Great Depression.**

There was negative rhetoric from **US Fed Chair Powell** saying that the **US economic outlook is "highly uncertain"** and downside risks remain significant. US policymakers signalled that further stimulus is likely, with US Treasury Secretary Mnuchin commenting that *"there is a strong likelihood we will need another bill"*.

**US retail sales collapsed in April by -16.2%**, breaking the previous record printed in March.

US-China relationship continued to deteriorate with US Secretary of State Michael Pompeo announcing the White House can no longer certify Hong Kong's autonomy from China.

In Canada, the unemployment rate to a record 28.2% in April from 15.5% in March.

**Bank of England (BoE) Deputy Governor Dave Ramsden commented they were "perfectly reasonable to have an open mind"** about adopting negative rates.

**Q1 UK GDP came in at -2.0% q/q, the third negative quarterly print in the last four**, albeit a little less bad than the -2.6% expected.

In Europe, the Norges Bank (Norway) surprised markets by cutting its cash rate from 0.25% to 0%, though did not envisage making further cuts.

European Commission President von der Leyen unveiled a stimulus plan worth up to €750bn made up of €500bn in grants to EU member states and €250bn of loans.

**RBNZ Governor Orr reiterated that negative rates could be used if needed**, saying that the drop in the NZD shows that monetary policy is effective.

The MSCI World ex-Aus Index gained +4.63% for the month of May:

Index	1m	3m	1yr	3yr	5yr	10yr
S&P 500 Index	+4.53%	+3.05%	+10.62%	+8.07%	+7.63%	+10.82%
MSCI World ex-AUS	+4.63%	+0.56%	+5.50%	+4.17%	+4.02%	+7.33%
S&P ASX 200 Accum. Index	+4.36%	-9.92%	-6.70%	+4.35%	+4.27%	+7.25%

Source: S&P, MSCI



### Domestic Market

**The RBA held the cash rate and 3-year yield target at 0.25% in its meeting in April.** As expected, the stance of monetary policy was unchanged, although the **RBA broadened its repo-acceptable collateral to include investment grade corporate bonds** to assist with the smooth functioning of markets. The RBA sees unemployment peaking at around 10% and above 7% by the end of next year.

Governor Lowe testified in the Senate in late May, suggesting further job losses were likely and that it would take a long time to reduce unemployment. He reiterated monetary policy was locked in for some years noted his *"main concern is that we don't withdraw the fiscal stimulus too early"*. In particular, the government might need to extend its JobKeeper wage subsidy scheme and spend more on infrastructure given the uncertainty about the outlook and the need to restore confidence to ensure recovery.

**The unemployment rate rose to 6.2% in April** from 5.2% in March, much lower than the expected 8.2% (underemployment rose to 13.7%). **The participation rate, which fell from 66.0% in March to 63.5% in April** (biggest drop post WW2) as many of those who lost jobs were unable to seek and start new jobs in April. This understated the number of unemployed people (estimated at 1.3 million), which would have taken the unemployment rate to around 9.6%.

**Retail sales fell by a record -18% in April as panic buying faded.** After a record +8.5% rise in March, retail sales collapsed in April. Food sales fell -17% in April, following a +24% rise in March when households panic-bought essentials. Retail sales are now 9.4% below the level of a year ago.

The **trade surplus** greatly exceeded expectations, **reaching a record \$10.6b in March** from \$3.9b in February. Exports rose by +15% in March (driven by commodities), while imports fell -4%.

The Federal government overestimated the total number approved for the Jobkeeper scheme, now covering 3.5 million workers and costing \$70bn (previously 6.5 million and a cost of \$130bn). **The government aims to open most of the economy by July, but reiterated timetables would vary.**

**The AUD gained another +1.42% in May, finishing at US66.59 cents**, from US65.66 cents the previous month.

### Credit Market

The main global credit indices tightened significantly over May in the "risk-on" environment. Spreads were marked up to 15% tighter across the main indices. The indices now trade at levels last experienced in late 2018:

Index	May 2020	April 2020
CDX North American 5yr CDS	78bp	87bp
iTraxx Europe 5yr CDS	72bp	81bp
iTraxx Australia 5yr CDS	101bp	118bp

Source: Markit



## Fixed Interest Review

### Benchmark Index Returns

Index	May 2020	April 2020
Bloomberg AusBond Bank Bill Index (0+YR)	+0.01%	+0.05%
Bloomberg AusBond Composite Bond Index (0+YR)	+0.29%	-0.07%
Bloomberg AusBond Credit FRN Index (0+YR)	+0.32%	+0.83%
Bloomberg AusBond Credit Index (0+YR)	+0.73%	+0.12%
Bloomberg AusBond Treasury Index (0+YR)	+0.09%	-0.43%
Bloomberg AusBond Inflation Gov't Index (0+YR)	+2.36%	-0.12%

Source: Bloomberg

### Other Key Rates

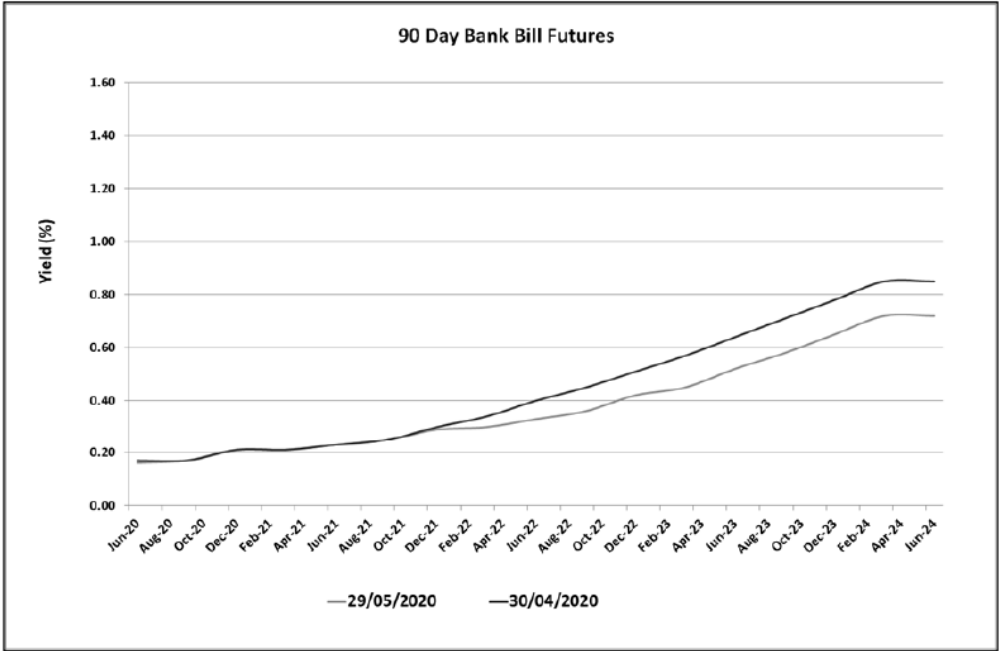
Index	May 2020	April 2020
RBA Official Cash Rate	0.25%	0.25%
90 Day (3 month) BBSW Rate	0.10%	0.10%
3yr Australian Government Bonds	0.26%	0.25%
10yr Australian Government Bonds	0.88%	0.89%
US Fed Funds Rate	0.00%-0.25%	0.00%-0.25%
10yr US Treasury Bonds	0.65%	0.64%

Source: RBA, AFMA, US Department of Treasury



**90 Day Bill Futures**

Over May, bill futures fell at the long-end of the curve with further signals from the RBA that official rates are unlikely to move anywhere in the near term. With the RBA suggesting they will keep rates unchanged for the foreseeable future, bill futures are likely to trade in a relatively narrow range, particularly for terms out to 3 years given the RBA’s target to keep the 3 year bond rate at 0.25%.



Source: ASX



## Fixed Interest Outlook

There are ongoing discussions for policymakers to provide additional support to mitigate the global economic impact of COVID-19. Depending on the measures undertaken, there is ongoing debate whether the speed of the economic recovery maybe in the form of a “U-shape” as oppose to the initial consensus of a “V-shape” revival.

The future market continues to consider the possibility of the US Fed needing to take rates into negative territory by the end of the calendar year (around 10%, although the Fed remains adamant this is not required for now).

**After the RBA cut rates to their effective lower bound of 0.25%, their forward guidance is to commit keeping the official cash rate unchanged until there is a sustainable recovery and its economic objectives of full employment (unemployment rate of 4.5%) and target inflation (2-3%) are on track.**

The RBA has also provided a set of objectives through some of the unconventional policies implemented, including:

- Setting a 0.25% target for the 3-year bond yield;
- Buying Commonwealth/semi-government bonds to meet this target and across the curve to address market dislocations; and
- Establishing a term funding facility (TFF) for bank loans (\$90bn at 0.25% for 3 years), especially to support new loans to small and medium-sized businesses.

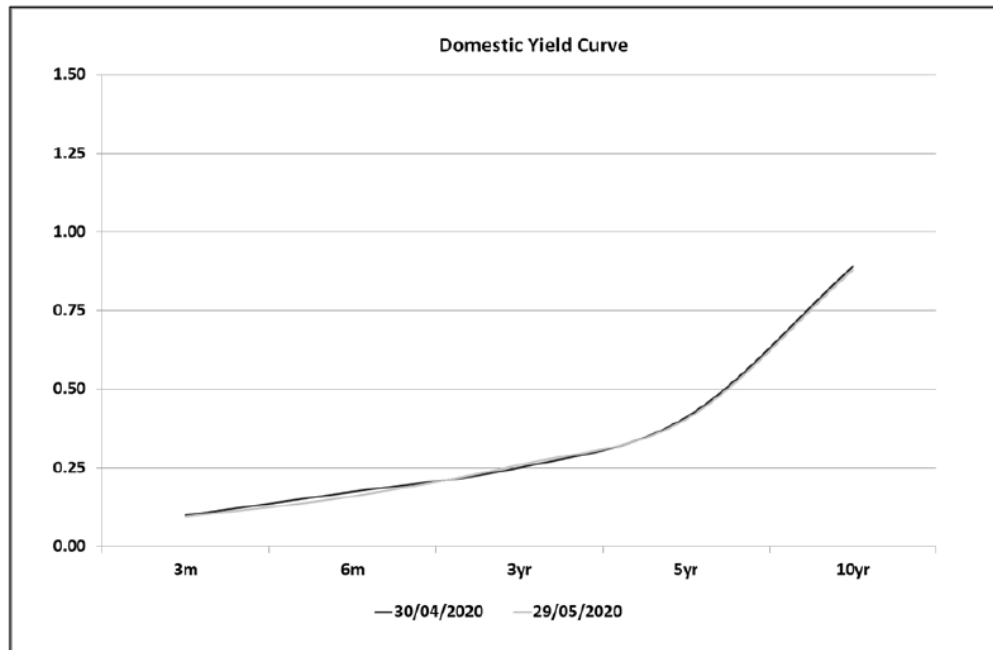
**RBA Governor Lowe has commented that unlike during GFC, the banks have cash and are well capitalised**, and that he was encouraged as the banks are acting as “*shock absorbers*” during this crisis. Importantly, he also suggested that they are **not seeing any signs of stress in the financial system**.

APRA’s Chairman, Wayne Byres, noted that it would not be a concern to see the Australian major banks’ CET1 capital ratios to fall below 10% on a temporary basis, repeating the observation that the banks had entered the pandemic crisis in a very strong position and that the CET1 ratio was roughly double that from when the banks entered the GFC and that aggregate CET1 capital ratios had been below 10% less than three years ago.

With official rates at 0.25% and the RBA undertaking quantitative easing (QE), interest rates are not expected to move from their current policy setting, although there is the possibility for the RBA to cut in smaller increments (less than 25bp) or adopting negative rates if the global economy continues to deteriorate (the RBA has reiterated that negative interest rates is not on their agenda).

Governor Lowe has repeatedly indicated that rates would be low “*for a very long period of time*” as the RBA needed to be confident inflation would be back in the 2 – 3% target range before considering lifting official rates.

The domestic bond market continues to suggest a ‘lower-for-longer’ period of interest rates. Over the months, yields remained relatively flat across the curve, with 10-year government bond yields still being marked under the 0.9% level:



Source: AFMA, ASX, RBA

### Disclaimer

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# Monthly Investment Report

01/05/2020 to 31/05/2020



## Portfolio Valuation

as at 31/05/2020

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
ING Direct	A	TD	GENERAL	Annual	29/05/2018	09/06/2020	2.8800	3,000,000.00	710.14	710.14
Westpac	AA-	TD	GENERAL	Quarterly	06/06/2018	16/06/2020	2.9100	5,000,000.00	34,680.82	12,357.53
NAB	AA-	TD	GENERAL	Annual	03/07/2018	07/07/2020	2.9000	5,000,000.00	132,684.93	12,315.07
NAB	AA-	TD	GENERAL	Annual	11/07/2018	14/07/2020	2.9200	3,000,000.00	78,240.00	7,440.00
ING Direct	A	TD	GENERAL	Annual	21/08/2018	25/08/2020	2.8500	4,000,000.00	89,013.70	9,682.19
ING Direct	A	TD	GENERAL	Annual	13/09/2018	09/09/2020	2.8700	4,000,000.00	82,404.38	9,750.14
Westpac	AA-	TD	LOCAL BRANCH	Annual	13/09/2017	14/09/2020	3.1700	3,000,000.00	68,263.56	8,076.99
ING Direct	A	TD	GENERAL	Annual	13/09/2018	22/09/2020	2.8700	4,000,000.00	82,404.38	9,750.14
NAB	AA-	TD	GENERAL	Annual	17/10/2018	13/10/2020	2.7800	4,000,000.00	69,461.92	9,444.38
ICBC Sydney Branch	A	TD	GENERAL	Annual	31/10/2018	27/10/2020	2.9300	6,000,000.00	103,071.78	14,930.96
ICBC Sydney Branch	A	TD	GENERAL	Annual	13/11/2018	10/11/2020	2.9300	5,000,000.00	80,675.34	12,442.47
ICBC Sydney Branch	A	TD	GENERAL	Annual	05/12/2018	08/12/2020	2.8600	2,000,000.00	28,051.51	4,858.08
ICBC Sydney Branch	A	TD	GENERAL	Annual	14/12/2018	15/12/2020	2.8900	6,000,000.00	79,811.51	14,727.12
Westpac	AA-	TD	GENERAL	Quarterly	17/12/2019	17/12/2020	1.4600	6,000,000.00	18,240.00	7,440.00
BOQ	BBB+	TD	GENERAL	Annual	24/01/2017	25/01/2021	3.6500	2,000,000.00	25,800.00	6,200.00
Westpac	AA-	TD	LOCAL BRANCH	Annual	21/02/2017	22/02/2021	3.3900	2,000,000.00	18,761.10	5,758.36
ICBC Sydney Branch	A	TD	GENERAL	Annual	27/02/2020	26/02/2021	1.3900	2,500,000.00	9,044.52	2,951.37
BOQ	BBB+	TD	GENERAL	Annual	10/03/2016	10/03/2021	3.8000	3,000,000.00	25,923.29	9,682.19



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
ING Direct	A	TD	GENERAL	Annual	20/02/2019	16/03/2021	2.8200	2,000,000.00	15,761.10	4,790.14
Westpac	AA-	TD	GENERAL	Quarterly	22/03/2018	23/03/2021	3.0200	4,000,000.00	23,167.12	10,259.73
AMP Bank	BBB+	TD	GENERAL	Annual	25/11/2019	25/05/2021	1.6000	5,000,000.00	41,424.66	6,794.52
Westpac	AA-	TD	GENERAL	Quarterly	22/05/2018	25/05/2021	3.1000	4,000,000.00	3,397.26	3,397.26
AMP Bank	BBB+	TD	GENERAL	Annual	29/11/2019	27/05/2021	1.6000	4,000,000.00	32,438.36	5,435.62
BOQ	BBB+	TD	GENERAL	Annual	29/05/2019	31/05/2021	2.3000	3,000,000.00	567.12	567.12
Rabobank Australia Branch	A+	TD	GENERAL	Annual	08/06/2017	07/06/2021	3.0200	5,000,000.00	147,276.71	12,824.66
Westpac	AA-	TD	GENERAL	Quarterly	06/06/2018	15/06/2021	3.1000	3,000,000.00	22,167.12	7,898.63
NAB	AA-	TD	GENERAL	Annual	03/07/2018	22/06/2021	3.0000	4,000,000.00	109,808.22	10,191.78
NAB	AA-	TD	GENERAL	Annual	03/07/2018	06/07/2021	3.0000	3,000,000.00	82,356.16	7,643.84
Westpac	AA-	TD	GENERAL	Quarterly	17/07/2018	13/07/2021	3.0400	5,000,000.00	18,739.73	12,909.59
NAB	AA-	TD	GENERAL	Annual	26/07/2018	20/07/2021	3.0400	4,000,000.00	103,609.86	10,327.67
Westpac	AA-	TD	LOCAL BRANCH	Annual	24/07/2019	23/07/2021	1.7500	4,000,000.00	60,027.40	5,945.21
NAB	AA-	TD	GENERAL	Annual	02/08/2018	03/08/2021	3.0700	5,000,000.00	127,846.58	13,036.99
ICBC Sydney Branch	A	TD	GENERAL	Annual	30/08/2019	30/08/2021	1.6200	5,000,000.00	61,249.32	6,879.45
Westpac	AA-	TD	GENERAL	Quarterly	13/09/2018	14/09/2021	2.8800	5,000,000.00	31,561.64	12,230.14
NAB	AA-	TD	GENERAL	Annual	27/09/2018	28/09/2021	3.0500	5,000,000.00	103,616.44	12,952.05
Auswide Bank	BBB	TD	GENERAL	Annual	30/09/2019	30/09/2021	1.7500	4,000,000.00	46,986.30	5,945.21
Westpac	AA-	TD	GENERAL	Quarterly	13/09/2018	12/10/2021	2.8900	5,000,000.00	31,671.23	12,272.60
Auswide Bank	BBB	TD	GENERAL	Annual	23/10/2019	25/10/2021	1.6500	5,000,000.00	50,178.08	7,006.85



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
Auswide Bank	BBB	TD	GENERAL	At Maturity	25/11/2019	25/11/2021	1.7000	5,000,000.00	44,013.70	7,219.18
ICBC Sydney Branch	A	TD	GENERAL	Annual	05/12/2018	07/12/2021	3.0100	4,000,000.00	59,045.48	10,225.75
ICBC Sydney Branch	A	TD	GENERAL	Annual	16/12/2019	16/12/2021	1.5700	4,000,000.00	28,905.21	5,333.70
ING Direct	A	TD	GENERAL	Annual	30/01/2020	31/01/2022	1.6500	5,000,000.00	27,801.37	7,006.85
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	07/02/2019	08/02/2022	3.0500	4,000,000.00	8,356.16	8,356.16
Westpac	AA-	TD	GENERAL	Annual	21/02/2017	21/02/2022	3.6100	2,000,000.00	19,978.63	6,132.05
NAB	AA-	TD	GENERAL	Annual	21/02/2017	21/02/2022	3.4600	5,000,000.00	47,871.23	14,693.15
ING Direct	A	TD	GENERAL	Annual	02/03/2020	02/03/2022	1.5000	5,000,000.00	18,698.63	6,369.86
BOQ	BBB+	TD	GENERAL	Annual	15/03/2017	15/03/2022	3.8000	2,000,000.00	16,032.88	6,454.79
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	12/03/2019	22/03/2022	2.9000	4,000,000.00	25,742.47	9,852.05
Newcastle Permanent	BBB	TD	GENERAL	Annual	27/03/2019	29/03/2022	2.8000	5,000,000.00	25,315.07	11,890.41
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	18/04/2019	19/04/2022	2.7000	4,000,000.00	12,427.40	9,172.60
BOQ	BBB+	TD	GENERAL	Annual	28/05/2019	30/05/2022	2.4000	4,000,000.00	1,052.05	1,052.05
Rabobank Australia Branch	A+	TD	GENERAL	Annual	08/06/2017	07/06/2022	3.2200	5,000,000.00	157,030.14	13,673.97
NAB	AA-	TD	GENERAL	Annual	02/08/2018	02/08/2022	3.2200	4,000,000.00	107,274.52	10,939.18
NAB	AA-	TD	GENERAL	Annual	16/08/2018	16/08/2022	3.0500	4,000,000.00	96,931.51	10,361.64
ICBC Sydney Branch	A	TD	GENERAL	Annual	28/08/2019	29/08/2022	1.6400	5,000,000.00	62,454.79	6,964.38
Auswide Bank	BBB	TD	GENERAL	At Maturity	06/09/2019	06/09/2022	1.8000	3,000,000.00	39,797.26	4,586.30
Rabobank Australia Branch	A+	TD	GENERAL	Annual	13/09/2017	13/09/2022	3.3800	3,000,000.00	72,785.75	8,612.05
Westpac	AA-	TD	LOCAL BRANCH	Annual	13/09/2017	13/09/2022	3.4100	3,000,000.00	73,431.78	8,688.49



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
Auswide Bank	BBB	TD	GENERAL	Annual	30/09/2019	30/09/2022	1.7500	4,000,000.00	46,986.30	5,945.21
ICBC Sydney Branch	A	TD	GENERAL	Annual	23/10/2019	24/10/2022	1.7000	3,000,000.00	31,019.18	4,331.51
ICBC Sydney Branch	A	TD	GENERAL	Annual	31/10/2019	31/10/2022	1.7300	5,000,000.00	50,715.07	7,346.58
ING Direct	A	TD	GENERAL	Annual	27/02/2020	27/02/2023	1.6000	2,500,000.00	10,410.96	3,397.26
BOQ	BBB+	TD	GENERAL	Annual	28/05/2019	29/05/2023	2.5500	4,000,000.00	1,117.81	1,117.81
BOQ	BBB+	TD	GENERAL	Annual	27/06/2019	27/06/2023	2.2000	5,000,000.00	102,465.75	9,342.47
ICBC Sydney Branch	A	TD	GENERAL	Annual	27/11/2019	27/11/2023	1.7600	6,000,000.00	54,101.92	8,968.77
ICBC Sydney Branch	A	TD	GENERAL	Annual	16/12/2019	18/12/2023	1.8100	4,000,000.00	33,323.84	6,149.04
Auswide Bank	BBB	TD	GENERAL	Annual	02/03/2020	04/03/2024	1.7500	3,000,000.00	13,089.04	4,458.90
Bendigo and Adelaide	BBB+	FRN	GENERAL	Quarterly	06/09/2019	06/09/2024	1.5232	2,980,329.00	10,891.92	3,881.03
BOQ	BBB+	TD	GENERAL	Annual	27/09/2019	27/09/2024	2.0000	2,000,000.00	27,178.08	3,397.26
Westpac	AA-	CASH	GENERAL	Monthly	31/05/2020	31/05/2020	0.9500	30,996,873.87	17,710.59	17,710.59
<b>TOTALS</b>								<b>305,977,202.87</b>	<b>3,485,049.78</b>	<b>571,457.24</b>

BUDGET VARIATIONS - May 2020											
Section	Project	Project Description	Capital/ Operating	Division	Full Year Original Budget	Full Year Current Budget	Actuals to May 2020	New Yearly Proposed Budget - May 2020	Movement	Funding Source	EFFECT ON FUNDING POSITION
Adjustments which impact Council's Budget Position											
Council has incurred costs or reduced income associated with the Covid 19 Pandemic as advised at the May 20 Council Meeting, these can only be partially offset by operational savings.											
Parks & Recreation	11590	Rental of Reserves	Operating	Various	-205,455	-205,455	-133,157	-133,157	72,298	Revenue	72,298
	Facilities	10225	Community Halls Income		Operating	-95,000	-95,000	-74,366	-74,366	20,634	Revenue
Facilities	11440	Buildings Income	Operating		-203,391	-203,391	-155,582	-155,582	47,809	Revenue	47,809
Property	10180	Commercial Leases	Operating		-93,180	-93,180	-75,596	-75,596	17,584	Revenue	17,584
Regulatory Services	10770	Fines	Operating		-514,040	-514,040	-413,782	-413,782	100,258	Revenue	100,258
Regulatory Services	10700	Animal Control Income	Operating		-166,460	-166,460	-156,026	-156,026	10,434	Revenue	10,434
Environment & Compliance	10740	S68 Caravan Parks	Operating		-30,000	-30,000	-20,202	-20,202	9,798	Revenue	9,798
Environment & Compliance	10705	Inspections - Food Shops	Operating		-60,000	-60,000	-43,139	-43,139	16,861	Revenue	16,861
Transport & Traffic	11271	Roadside Lease Income	Operating		-88,700	-88,700	-83,573	-83,573	5,127	Revenue	5,127
Transport & Traffic	Various	Bus Shelter Advertising	Operating		29,300	29,300	39,300	39,300	10,000	Revenue	10,000
Finance	Various	Interest/Fees	Operating		-179,303	-179,303	-125,551	-125,551	53,752	Revenue	53,752
Events	318	Glasshouse Hire	Operating		90,000	90,000	90,000	0	-90,000	Revenue	-90,000
Glasshouse	Various	Glasshouse Contribution	Operating		4,468,348	4,468,348	3,284,452	4,875,719	407,371	Revenue	407,371
Finance	264	Salaries & Wages	Operating		2,281,022	2,181,022	1,742,458	2,081,022	-100,000	Revenue	-100,000
Overhead Income	10850	Overhand Income	Operating		-3,849,605	-3,791,485	-3,527,392	-3,733,365	58,120	Revenue	58,120
Landuse Planning	Various	Salaries & Wages/Other Expenses	Operating		734,942	734,942	502,258	544,942	-190,000	Revenue	-190,000
Total adjustments which impact Council's Budget Position									450,046	450,046	

BUDGET VARIATIONS - May 2020											
Section	Project	Project Description	Capital/ Operating	Division	Full Year Original Budget	Full Year Current Budget	Actuals to May 2020	New Yearly Proposed Budget - May 2020	Movement	Funding Source	EFFECT ON FUNDING POSITION
Grant Funding											
Council will receive \$126,800 for the Multi Dwelling Organics Recovery Project											
Waste	50098	Multi Dwelling Organics Recovery Project	Operating	Corporate Performance	0	0	4,696	126,800	-126,800	Grant	0
Waste	19301	Grants - Waste Management	Operating		0	0	-101,440	-126,800	126,800	Grant	0
Council has received \$21,000 in additional grant funding from the North Coast Primary Health Network											
Parks & Recreation	41891	Lake Cathie Master Plan	Capital	Development & Environment	112,988	112,988	105,217	133,988	-21,000	Grant	0
Parks & Recreation	19282	Grants - Parks & Gardens	Capital		-112,988	-112,988	-73,490	-133,988	21,000	Grant	0
Total Grant Funding									147,800		0
Movement between Projects											
Port Macquarie Industrial Area Asphalt Resurfacing transferred to capital works. Accounting entry only											
Transport & Traffic	42034	Port Macquarie Industrial Area Asphalt Resurfacing	Capital	Infrastructure	0	0	639,419	639,419	-639,419	Revenue	-639,419
Transport & Traffic	662	Sealed Roads - Patching Heavy	Operational		3,038,700	3,038,700	1,448,013	2,399,281	639,419	Revenue	639,419
Transfer of Disabled Access budget to fund accessible picnic furniture at Town Beach											
Community Inclusion	40212	Disabled Access	Capital	Various	107,700	62,700	29,356	32,700	30,000	Revenue	30,000
Parks & Recreation	41958	Town Beach Playground	Capital		415,000	415,000	74,081	445,000	-30,000	Revenue	-30,000
Total Movements between Projects									669,419		0
Budget Variation Requests - Approved by Executive											
Budget Variance for the Cairncross Landfill Expansion. Design and Construction of three new landfill cells.											
Waste	50110	Cairncross Landfill Expansion 1A 1C	Capital		0	0	22,828	100,000	-100,000	Reserve	0

BUDGET VARIATIONS - May 2020										
Section	Project	Project Description	Capital/ Operating	Division	Full Year Original Budget	Full Year Current Budget	Actuals to May 2020	New Yearly Proposed Budget - May 2020	Funding Movement	EFFECT ON FUNDING POSITION
Waste	50112	Cairncross Landfill Expansion 1A 1C 1E	Capital	Waste	0	0	0	70,000	-70,000 Reserve	
Waste	19309	Transfer From reserve	Capital		-489,900	-2,140,154		-2,310,154	170,000 Reserve	0
Budget variance for the upgrade of existing stormwater network at Rodley Street to prevent current and future inundation of properties.										
Drainage	41860	Rodley Street Flood Mitigation	Capital	Infrastructure	429,981	429,981	642,345	642,345	-212,364 Reserve	0
Drainage	41780	Ocean Drive Upgrade	Capital		149,163	149,163	5,148	5,148	144,015 Reserve	0
Drainage	41866	Gordon Street Pavement Upgrade	Capital		132,558	132,558	64,784	71,558	61,000 Reserve	
Drainage	41921	Bay St - Newport to Ballina Crescent	Capital		113,473	113,473	96,800	106,124	7,349 Reserve	0
Budget Variance to Carpet the Port Macquarie Library. With the enforced closure of the Port Macquarie Library, the opportunity to replace the existing 20 year old carpet has arisen										
Libraries	40082	Library Furnishing Fittings & Equipment	Operational	Strategy & Growth	48,988	48,988	121,988	121,988	-73,000 Revenue	-73,000
Community Engagement	408	Place Making Activities	Operational		25,000	25,000	7,037	9,000	16,000 Revenue	16,000
Community Engagement	411	Community Wellbeing	Operational		8,000	8,000	727	1,000	7,000 Revenue	7,000
Community Engagement	414	Volunteer Project Support	Operational		6,000	6,000	1,232	2,000	4,000 Revenue	4,000
Community Engagement	414	Volunteers	Operational		5,000	5,000	0	1,000	4,000 Revenue	4,000
Community Engagement	407	Place Facilitators	Operational		61,000	61,000	17,708	41,000	20,000 Revenue	20,000
Libraries	41810	Library Web Page	Operational		22,169	22,169	7,912	12,169	10,000 Revenue	10,000
Libraries	40935	Library Local Priority Funding	Operational		133,702	133,702	67,237	121,702	12,000 Revenue	12,000
Budget Variance for the Parallel Taxiway and Other Planned Works at the Port Macquarie Airport										
Airport	41607	PM Airport Parallel Taxiway	Capital	Infrastructure	150,000	215,702	252,107	260,000	-44,298 Reserve	0
Airport	19019	Transfer from Reserve	Capital		-2,555,000	-3,407,906	0	-3,452,204	44,298 Reserve	0
Budget Variance for the Council Headquarters Reconfiguration										



BUDGET VARIATIONS - May 2020											
Section	Project	Project Description	Capital/ Operating	Division	Full Year Original Budget	Full Year Current Budget	Actuals to May 2020	New Yearly Proposed Budget - May 2020	Movement	Funding Source	EFFECT ON FUNDING POSITION
Facilities	40270	Port Macquarie Headquarters Alterations	Capital	Development & Environment	84,303	84,303	100,688	136,059	-51,756	Reserve	0
Transfer from Reserve	19139	Transfer from Reserve	Capital		-3,300,000	-3,715,865	0	-3,767,621	51,756	Reserve	0
Total Budget Variations approved by Executive									551,418		0
Works Program Amounts re-allocated 20/21 required now to be spent in 19/20											
Project movement between financial years - not project overspends											
Strategic Planning	41887	Yippen Creek Planning Investigations	Operating	Strategy & Growth	69,690	62,510	89,280	129,510	-67,000	Reserve	0
Strategic Planning	19049	Transfer from Reserve	Operating		0	67,000		0	67,000	Reserve	0
									67,000		
ORGANISATIONAL TOTAL - THIS REVIEW									1,435,637		450,046
FORECAST FOR FINANCIAL YEAR ENDED 30 JUNE 2020											
Original Budget as at 1 July 2019									Shortfall		
Plus: Adjustments											
July Review									0		
August Review									125,477		
September Review									14,783		
October Review									0		
November Review									0		
December Review									0		
January Review									229,245		
February Review									70,000		
March Review									0		
April Review									565,884		
May Review									-450,046		
FORECAST FOR 30 JUNE 2020									-419,855		
Notes:	1	The result shown above is the general fund result. All surpluses/deficits in the water, sewerage and waste funds are transferred to/from reserves.									
	2	Reserve are internal restrictions that hold funds for a specific purpose, e.g. The airport has its own reserve and all income and expenditure relating to the airport is credited/debited to that reserve.									
	3	Council projects are funded from a variety of funding sources. Below is a definition of the various types of funding that are used to fund projects.									
		Revenue - All funds that are generated through rates, annual charges, fees and charges, interest etc. These funds are untied and can be expended on any project that Council considers appropriate.									

BUDGET VARIATIONS - May 2020											
Section	Project	Project Description	Capital/ Operating	Division	Full Year Original Budget	Full Year Current Budget	Actuals to May 2020	New Yearly Proposed Budget - May 2020	Movement	Funding Source	EFFECT ON FUNDING POSITION
		Grants - Government grants can either be monetary or otherwise and may be tied or untied. Tied grants are required to be used for a specific purpose such as the construction of a road. Untied grants may be applied for any purpose council considers appropriate.									
		Contributions - Contributions are non-reciprocal transfers to Council in the sense that Council is not required to give value in exchange for the contributions directly to the contributor. Examples are contributions given by ratepayers towards capital works in their vicinity.									
		Reserves - Reserves are internal restrictions held for a specific purpose, e.g. The airport has its own reserve and all income and expenditure relating to the airport is credited/debited to that reserve.									
		S7.11 and S64 Contributions - Section 7.11 of the NSW Environmental and Planning Act (1979) and section 64 of the Local Government Act (1993) provides NSW local government with a formal legal framework for levying developers for the provision of infrastructure, services and amenities - known as developer contributions.									
	4	Some projects are funded by multiple funding sources, e.g. a capital project may be funded by s7.11 funds, grants and revenue. The effect on capital column will only show the revenue funding adjustment as the other types of funding will have an income line budget adjustment shown in the report.									

# 3 Your Business and Industry

## What we are trying to achieve

A region that is a successful place that has vibrant, diversified and resilient regional economy that provides opportunities for people to live, learn, work, play and invest.

## What the result will be

We will have:

- A strong economy that fosters a culture supportive of business and ensures economic development of the region
- Townships, villages and business precincts that are vibrant commercial, cultural, tourism, recreational and/or community hubs
- A region that attracts investment to create jobs
- Partnerships that maximise economic return and create an efficient and effective business environment

## How we will get there

- 3.1 Embrace business and a stronger economy
- 3.2 Create vibrant and desirable places
- 3.3 Embrace opportunity and attract investment to support the wealth and growth of the community
- 3.4 Partner for success with key stakeholders in business, industry, government, education and the community



The Hon Scott Morrison MP  
Prime Minister of Australia  
House of Representatives  
Parliament House  
Canberra ACT 2600

Sent by email: [dlo@pm.gov.au](mailto:dlo@pm.gov.au)  
CC: [Andrew.Hutchinson@pm.gov.au](mailto:Andrew.Hutchinson@pm.gov.au)  
[NCCCEnquiries@pmc.gov.au](mailto:NCCCEnquiries@pmc.gov.au)

2 April 2020

Dear Prime Minister,

**Re: Potential COVID-19 economic stimulus measures in conservation and land management**

In light of the current and anticipated impacts of COVID-19 across every sector of society, it is clear that decisive action and unprecedented investment is needed to temper the worst social and economic impacts of this crisis. We recognise the important measures taken by federal, state and territory governments to date, particularly in relation to the immediate health and economic threats posed by the rapid spread of the disease.

**The road to recovery will be a long one, which will require each sector of society to contribute in its own way. We stand ready to help in any way we can.**

Right now, hundreds of thousands of workers have lost their job across the country and we write in the interest of assisting government to find ways to give these people security of employment over the next couple of years.

It is in this spirit that we share these ideas on the role that the conservation and land management sector could play in immediate, medium and long-term economic stimulus efforts.

**Investment in a jobs-rich conservation and land management program, as part of broader economic stimulus measures, presents important opportunities for safe, meaningful and socially beneficial work during the period of economic crisis, while leaving enduring benefits for the environment, tourism and farm businesses.**

The sector is ready to be part of the 'bridge to recovery' and can take on an expanded workforce once social distancing measures are eased. During the period of economic recovery, there is scope for tens of thousands of skilled and unskilled workers to be employed in the conservation and land management sector in roles that are:

- practical and labour intensive;
- located in both regional and metropolitan areas;
- appropriate for temporarily repurposing existing workforces which are under pressure, including tradespeople and workers in the tourism and small business sectors;
- contributing to building Australia's natural capital, through helping improve land condition and resilience;
- supportive of long-term sustainability of food and fibre production;
- will not create long-term structural commitments in the budget.

Please find attached a briefing note outlining a proposed \$4 billion combined federal and state economic stimulus package. This would provide jobs to **24,000 workers** at its peak to undertake **practical conservation activities** such as weed and pest control, river restoration and bushfire recovery and resilience.

Developing this package early will allow for **good program design** and the opportunity to learn the lessons of past programs. If funding is committed, then projects can be developed, partnerships formed and positions advertised, so that the program can hit the ground running as social distancing measures are eased.

**We would welcome the opportunity to collaborate with government in designing this program.**

If you have any questions or would like to organise a meeting, please contact Jack Gough, National Pastoral Conservation Manager at the Pew Charitable Trusts on 0427 713 101 or by email [jgough@outback.org.au](mailto:jgough@outback.org.au).

Yours sincerely,

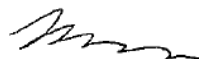
Representing national organisations:



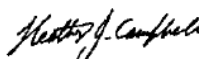
**Emma Jackson**  
Chair, NRM Regions Australia



**Doug Humann AM**  
Chair, Landcare Australia



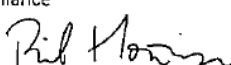
**Andrew Cox**  
CEO, Invasive Species Council



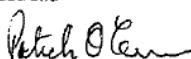
**Heather Campbell**  
CEO, Bush Heritage Australia



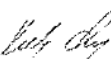
**Nerida Bradley**  
CEO, Australian Land Conservation Alliance



**Phil Harrison**  
CEO, Conservation Volunteers Australia



**Patrick O'Connor**  
Chair, National Landcare Network



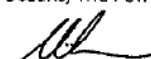
**Kelly O'Shanassy**  
CEO, Australian Conservation Foundation



**Tony Mahar**  
CEO, National Farmers Federation



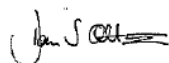
**Pepe Clarke**  
Deputy Director, Outback to Oceans, The Pew Charitable Trusts



**Rich Gilmore**  
Country Director, Australia The Nature Conservancy



**Brendan Foran**  
CEO, Greening Australia



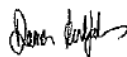
**Dean O'Hara**  
CEO, Field and Game Australia



**Richard Francis**  
President, Vertebrate Pest  
Managers Association of Australia



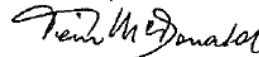
**Tim Allard**  
CEO, Australian Wildlife  
Conservancy



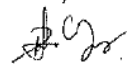
**Darren Kindleysides**  
Australian Marine Conservation  
Society




**Dermot O'Gorman**  
WWF-Australia



**Dr Tein McDonald AM**  
President, Australian Association of  
Bush Regenerators

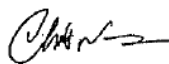


**Patrick O'Leary**  
Country Needs People

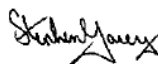


**Tim Hughes**  
Director, South Endeavour Trust

Representing Queensland organisations:



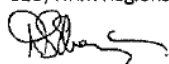
**Chris Norman**  
CEO, NRM Regions Queensland



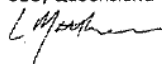
**Steve Lacey**  
CEO, Queensland Trust for Nature



**Michael Guerin**  
CEO, AgForce Queensland



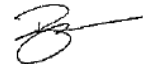
**Darryl Ebenezer**  
Executive Officer, Qld Water & Land  
Carers



**Louise Matthiesson**  
Director, Queensland Conservation  
Council



**Lucy Graham**  
Director, Cairns and Far North  
Environment Centre



**Branden Barber**  
CEO, Rainforest Rescue



**Katrina Dent**  
CEO, Reef Catchments



**Elyse Riethmuller**  
CEO, Fitzroy Basin Association

**Sheila Charlesworth**  
CEO, Burnett Mary Regional  
Group

**Zoe Williams**  
CEO, Northern Gulf Resource  
Management Group

**Paul McDonald**  
CEO, Southern Queensland  
Landscapes

**Leanne Kohler**  
CEO, Desert Channels Queensland

**John Gavin**  
CEO, Cape York NRM

**Andrew Maclean**  
CEO, Southern Gulf NRM

**Scott Crawford**  
CEO, NQ Dry Tropics

**Julie McLellan**  
CEO, Healthy Land and Water

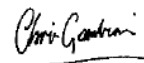
Representing NSW organisations:



**Adrian Zammit**  
CEO, Landcare NSW



**Peter Arkle**  
CEO, NSW Farmers Association



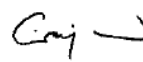
**Chris Gambian**  
CEO, Nature Conservation Council

Representing South Australian organisations:

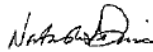
**Hugo Hopton**  
CEO, Nature Foundation SA



**Rob Kerin**  
Executive Chair, Primary Producers  
SA



**Craig Wilkins**  
CEO, Conservation Council of SA



**Natasha Davis**  
Chair, SA Nature Alliance & CEO,  
Trees for Life



**Michael Stead**  
President, Nature Conservation  
Society SA



**Sheree Bowman**  
Chair, Landcare Association of SA

Representing Western Australian organisations:

**Piers Verstegen**  
Director, Conservation Council of  
WA



**Mick Davis**  
Chair, WA Landcare Network



**Sally Wilkinson**  
CEO, South West Catchments  
Council



**Justin Bellanger**  
CEO, South Coast NRM



**Paul Bodlovich**  
CEO, Perth NRM



**Debra Tarabini-East**  
CEO, Rangelands NRM

**Natarsha Woods**  
CEO, Wheatbelt NRM

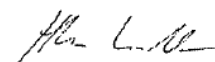


**Martin Prichard**  
Director, Environs Kimberley

Representing Victorian organisations:

**David Clark**  
Chair, Landcare Victoria Inc.

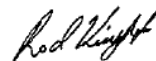
**Steve Sheridan**  
CEO, Victorian Farmers Federation



**Jono La Nauze**  
CEO, Environment Victoria



**Matt Ruchel**  
Executive Director, Victorian  
National Parks Association

Representing Tasmanian organisations:

**Rod Knight**  
CEO, Landcare Tasmania

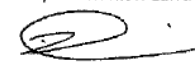


**James Hattam**  
CEO, Tasmanian Land Conservancy



**Pam Allan**  
Chair, NRM North

**Nepelle Crane**  
CEO, NRM South



**Daryl Connolly**  
CEO, Cradle Coast Authority


Representing Northern Territory organisations:



**Karen May**  
CEO, Territory NRM



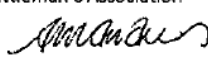
**Ashley Manicaros**  
CEO, Northern Territory  
Cattleman's Association



**Jimmy Cocking**  
CEO, Arid Lands Environment  
Centre



**Shar Molloy**  
Director, Environment Centre NT



**Annie Andrews**  
Chair, Landcare NT

Representing ACT organisations:



**Karissa Preuss**  
CEO, Landcare ACT



**Helen Oakey**  
Executive Director, Conservation  
Council ACT



**Frank Garofalow**  
CEO, ACT NRM





### **Economic stimulus measures in the conservation and land management sector**

In light of the current and anticipated impacts of COVID-19 across every sector of society, it is clear that decisive action and unprecedented investment is needed to temper the worst social and economic impacts of this crisis. We recognise and welcome the measures taken by federal and state governments to date, particularly in relation to the immediate health and economic threats posed by the rapid spread of the disease.

**We recognise that the road to recovery will be a long one, which will require each sector of society to contribute in its own way. We stand ready to help in any way we can.**

Right now, hundreds of thousands of workers have lost their job across the country and we write in the interest of assisting government to find ways to give these people security of employment over the next couple of years. It is in this spirit that we share these ideas on the role that the conservation and land management sector could play in immediate, medium and long-term economic stimulus efforts.

**Investment in a jobs-rich conservation and land management program, as part of broader economic stimulus measures, presents important opportunities for safe, meaningful and socially beneficial work during the period of economic crisis, while leaving enduring benefits for the environment, tourism and farm businesses.**

During the period of economic recovery, there is scope for tens of thousands of skilled and unskilled workers to be employed in the conservation and land management sector in roles that are:

- practical and labour intensive;
- located in both regional and metropolitan areas;
- appropriate for repurposing existing workforces which are under pressure, including tradespeople and workers in the tourism, fisheries and forestry sectors; and,
- will not create long-term structural commitments in the budget.

Practical conservation activities that could be undertaken across public and private land include:

- **a surge in weed control efforts**, focussed on containment and preventing cross-tenure spread;
- **river and wetland restoration**, including fencing, revegetation and erosion control;
- **national park infrastructure**, track maintenance and park management (fire, weeds, feral animals);
- **bushfire recovery and resilience activities**, including infrastructure repairs and habitat restoration;
- **invasive animal control**, including deer and pigs which impact on farming and threatened species;
- **tree planting and habitat restoration** in metropolitan, suburban, peri-urban and rural areas;
- **funding for private land conservation**, putting money in the hands of farmers and other land managers;
- **coastal habitat restoration and monitoring**, in partnership with the fishing industry and local communities;
- **plastics and marine debris clean up**, including research to inform future policy decisions; and
- **funding for Indigenous rangers** to deliver jobs directly to vulnerable communities using a proven model.

This investment would be low risk, especially if the planning occurs during the current 'lock down' as part of the stimulus measures. It would allow people who are newly unemployed or underemployed to have meaningful and secure employment for at least 12 months as soon as social distancing measures are eased, giving an immediate boost to economy confidence and security. In addition, this investment would:

- provide much needed income and economic confidence for bulldozer and other machine operators, weed-sprayers, shooting and trapping contractors, fencers, nursery growers, hardware suppliers, local and Indigenous land managers and bush regenerators;
- have significant economic multipliers, especially in regional communities, with work generated for local suppliers and hospitality businesses; and
- capitalise on existing organisational and land management capabilities across the non-profit sector, private sector and local, state and federal government.

**Program design considerations**

Developing this package early will allow for good **program design** and the opportunity to learn the lessons of past programs. If funding is committed, then the 'lock down' period is an opportunity to develop projects, seek partners and allow people to apply for positions, so that the program can hit the ground running. We would welcome the opportunity to collaborate with the government in the detailed design of this program.

The **geographic focus** of investment could be refined as the economic and social impacts of COVID-19 become clearer over time, including identification of regions experiencing particularly high unemployment, but could range from national park maintenance, bushfire recovery and river restoration in Western Sydney to weed control and coastal restoration in North Queensland communities affected by a rapid decline in tourism.

The program would provide an **immediate economic stimulus** with 90% of funding expended across the first two years. The remaining 10% can be spent in years three to four to **maintain and consolidate** the gains in any short-term stimulus program. Jobs could be directed to areas where existing funding can be leveraged, including through ongoing government programs and donations from the recent bushfire disaster.

**Indicative return on investment**

Research into employment outcomes from stimulus spending in the United States (Edwards et al. 2013) found that conservation, land management and habitat restoration provide a **high return on investment**, relative to other sectors. The labour-intensive nature of the work, combined with relatively low capital and overhead costs, results in a high proportion of investment flowing to the employees and contractors delivering the work (and, in turn, to their families and businesses in their local community).

The ratio between salary, operational and capital costs will vary by activity, location and program, but we estimate that investment in conservation land management would support about **1,000 full-time equivalent positions per \$100 million invested** (including salaries, on-costs, operational and capital expenditure).<sup>1</sup>

We believe the conservation and land management sector – including non-profit organisations, local governments and state conservation agencies – can support delivery of up to \$4 billion in combined federal and state economic stimulus over the forward estimates, **employing up to 24,000 workers**. These positions would span a range of skill levels, from unskilled labourers to professional conservation land managers.

**Table 1. Illustrative employment benefits associated with a \$4 billion federal and state investment**

	Year 1	Year 2	Year 3	Year 4	Total
Number of workers	24,000	12,000	2,000	2,000	
Employee expenses (\$ million) (\$60,000 avg, on-costs)	1,800	900	150	150	3,000
Capital and operational expenditure (\$ million)	600	300	50	50	1,000
Proportion of expenditure	60%	30%	5%	5%	100%

Based on extensive conservation land management experience across the country, we anticipate that a high proportion of operational and capital expenditure would stay in the local community, providing income for hardware stores, plant nurseries, pest control contractors and other local businesses.

This investment could be delivered as a series of thematic initiatives, or as a broader employment and conservation initiative, reminiscent of the highly popular US Civilian Conservation Corps (1933-1942), which provided work for millions of young, unemployed men during the Great Depression. More recently, economic stimulus measures by the US Government in response to the 2009 recession included US\$3 billion for natural resource conservation, creating tens of thousands of jobs and delivering long-term environmental benefits.

*This proposal is for an immediate stimulus package in response to the current crisis and is not intended as a substitute for the need for a longer-term package of measures to support the environment to recover after the bushfires, save threatened species and increase natural capital on our farms and in our landscapes.*

<sup>1</sup> This estimate is informed by consultation with conservation organisations with large field teams. It is based on an average salary of \$60,000 pa, plus 25% on-costs (\$75,000 total cost per worker). This reflects pay rates for a range of positions, from unskilled labourers to professional conservation land managers, with a skew towards the lower paid, physical labour roles. The ratio between salary, operational and capital costs will vary by activity, location and program, but is typically around 3:1 (75% salary and on-costs, 25% capital and operational costs).

# 4 Your Natural and Built Environment

## What we are trying to achieve

A connected, sustainable, accessible community and environment that is protected now and into the future.

## What the result will be

We will have:

- Effective management and maintenance of essential water, waste and sewer infrastructure
- A community that is prepared for natural events and climate change
- Sustainable and environmentally sensitive development outcomes that consider the impact on the natural environment
- Accessible transport network for our communities
- Infrastructure provision and maintenance that meets community expectations and needs
- Well planned communities that are linked to encourage and manage growth
- Accessible and protected waterways, foreshores, beaches and bushlands
- An environment that is protected and conserved for future generations
- Renewable energy options that are understood and accessible by the community

## How we will get there

- 4.1 Provide (appropriate) infrastructure and services including water cycle management, waste management, and sewer management
- 4.2 Aim to minimise the impact of natural events and climate change, for example, floods, bushfires and coastal erosion
- 4.3 Facilitate development that is compatible with the natural and built environment
- 4.4 Plan for integrated transport systems that help people get around and link our communities
- 4.5 Plan for integrated and connected communities across the Port Macquarie-Hastings area
- 4.6 Restore and protect natural areas
- 4.7 Provide leadership in the development of renewable energy opportunities
- 4.8 Increase awareness of issues affecting our environment, including the preservation of flora and fauna

**Planning,  
Industry &  
Environment**

21 May 2020

IRF20/2017

Mr Craig Swift-McNair  
General Manager  
Port Macquarie-Hastings Council

Dear Mr Swift-McNair,

I am writing to inform you that the Minister for Planning and Public Spaces has recently issued two directions to councils under the *Environmental Planning and Assessment Act 1979*.

The first direction, under section 7.17 allows all councils to pool local infrastructure contributions and to progressively apply them to facilitate the timely delivery of public amenities and services.

The second direction, under section 9.1, is to select councils seeking information relating to the delivery of public amenities and public services specified in contributions plans and the staging of works to provide those amenities or services.

Both directions apply to your council and are attached to this letter.

You will be aware that a key part of the Government's response to the COVID-19 pandemic has been to ensure that the planning system is doing all that it can to keep the economy moving, to support our communities and create jobs. This includes the timely use of infrastructure contributions whether they be held by councils or the department.

Collectively councils hold more than \$3 billion dollars in unspent funds and the balance of these funds has been steadily increasing over recent years. Spending this money now by bringing key local infrastructure projects forward will help to spur the economic recovery and deliver necessary local jobs and infrastructure for our communities.

The first direction above applies to all councils. It allows funds to be pooled both within and between contribution plans, despite any restrictions in a contributions plan. It is designed to give councils as much flexibility as possible in the way funding is allocated and to facilitate the timely delivery of job-creating projects.

The second direction above also applies to your council. It requires councils with large unspent infrastructure contribution balances, such as yours, to prepare a capital works program detailing how you intend to draw down on this balance over the next 12-18 months. The direction also requires you to provide certain information about this program of works to the Minister within six weeks, that is by 3 July 2020.

If Council needs further support and assistance in understanding the terms of the directions, to prioritise spending initiatives in accordance with contributions plans or to prepare the capital works plan, the Department of Planning Industry and Environment is able to assist.

State and local governments will need to work together to boost local infrastructure investment at this time. The NSW Government has a range of support measures to assist councils in the investment of these funds, including low cost loans, grant funding, and other support for strategic planning and capital works.

I encourage you to contact Gavin Horobin, A/Director – Infrastructure Funding Policy, 9274 6584, [gavin.horobin@planning.nsw.gov.au](mailto:gavin.horobin@planning.nsw.gov.au) to discuss this matter and what specific support measures you need from us.

Yours sincerely



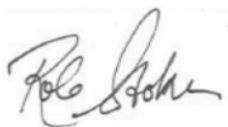
**Marcus Ray**  
Group Deputy Secretary  
Planning & Assessment

**Environmental Planning and Assessment (Local Infrastructure Contributions – Pooling of Contributions) Direction 2020**

under the

Environmental Planning and Assessment Act 1979

I, the Minister for Planning and Public Spaces, in pursuance of section 7.17 of the *Environmental Planning and Assessment Act 1979*, give the following Direction.



Minister for Planning and Public Spaces

Dated: 18<sup>th</sup> of May, 2020

**1 Name of Direction**

This Direction is the *Environmental Planning and Assessment (Local Infrastructure Contributions – Pooling of Contributions) Direction 2020*.

**2 When Direction takes effect**

This Direction takes effect on the date of its publication in the Gazette.

**3 Direction given to councils**

This Direction is given to local councils.

**4 Pooling of contributions**

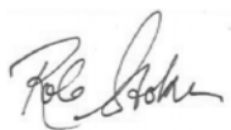
- (1) If a local council holds monetary contributions that have been paid for different purposes, including for purposes identified in more than one contributions plan that applies in the local government area concerned, the council is to endeavour to pool those contributions, and apply them progressively, in order to facilitate the provision of the public amenities and public services to which any of those contributions plans relate.
  - (2) In this clause, **monetary contributions** means monetary contributions imposed under section 7.11 of the *Environmental Planning and Assessment Act 1979* and levies imposed under section 7.12 of that Act
-

**Environmental Planning and Assessment (Local Infrastructure Contributions – Information) Direction 2020**

under the

Environmental Planning and Assessment Act 1979

I, the Minister for Planning and Public Spaces, in pursuance of section 9.1 of the *Environmental Planning and Assessment Act 1979*, give the following Direction.



Minister for Planning and Public Spaces

Dated: 18<sup>th</sup> of May, 2020

**1 Name of Direction**

This Direction is the *Environmental Planning and Assessment (Local Infrastructure Contributions – Information) Direction 2020*.

**2 When Direction takes effect**

This Direction takes effect on the date of its publication in the Gazette.

**3 Direction given to councils**

This Direction is given to the following local councils:

- Bayside Council
- Canterbury-Bankstown Council
- Central Coast Council
- Fairfield City Council
- Georges River Council
- Hornsby Shire Council
- Ku-ring-gai Council
- Lake Macquarie City Council
- Lane Cove Council
- Liverpool City Council
- Maitland City Council
- City of Parramatta Council
- City of Ryde Council
- Port Macquarie-Hastings Council
- Sutherland Shire Council
- Wingecarribee Shire Council



**4 Information required on contributions**

- (1) A local council to whom this Direction is given is to provide the Minister with information relating to the delivery of public amenities and public services specified in any contributions plan applying to land in the local government area concerned, including the staging of works to provide those amenities or services, as indicated in the table below.

However, the information needs to be provided only in relation to a public amenity or public service specified in any contributions plan if the works schedule in the plan (as referred to in clause 27 of the *Environmental Planning and Assessment Regulation 2000*) indicates that the date or threshold for the provision of that amenity or service has already been passed at the date this direction takes effect.

- (2) The information required by this Direction is to be provided to the Minister within 6 weeks of this Direction taking effect.

Information required	Description	
<b>Project</b>	Project name, and a description of the relevant public amenity or public service in the contributions plan	
<b>Project Type</b>	Describe the project type using one of the following descriptions: <ul style="list-style-type: none"> <li>land and facilities for open space (for example, parks and sporting facilities)</li> <li>land and facilities for community services (for example, childcare centres and libraries)</li> <li>land and facilities for transport (for example, road works, traffic management, car parking and pedestrian and cyclist facilities)</li> <li>land and facilities for stormwater management</li> <li>other</li> </ul>	
<b>Contributions Plan</b>	Name of contributions plan	
<b>Contributions Plan Item ID</b>	Contributions plan item unique identifier listed in works schedule (or equivalent) in the plan	
<b>Description of works</b>	Description of works associated with the project (outlined in the contributions plan) and description of its role in supporting new development, including the extent to which it will allow new development to occur	
<b>Delivery year</b>	The year that council plans to deliver the project	
<b>Percentage of contributions held by council for the project</b>	Percentage of monetary contributions or levies received for the project	
<b>If the project has been delayed for more than one year, the reason for the delay</b>	Provide the main reason for the delay, including any financing issues.	
<b>Planned expenditure on project</b>	<b>FY2020-21</b>	Planned expenditure in FY2020-21

	<b>FY2021-22</b>	Planned expenditure in FY2021-22
	<b>FY2022-23</b>	Planned expenditure in FY2022-23
	<b>FY2023-24</b>	Planned expenditure in FY2023-24

**ATTACHMENT C - DEVELOPMENT CONTRIBUTION PLANS TO BE REVIEWED UNDER  
MINISTER'S DIRECTION - MAY 2020**

<b>Contributions Plan</b>	<b>Description</b>
<b>KINGS CREEK CONTRIBUTIONS PLAN V2.5</b>	Applies to the rural residential area of Kings Creek adjacent to Wauchope and includes works for local transport (Roads, Cycleway and Bus Shelters) and community facilities.
<b>PMH CONTRIBUTIONS PLAN 1993 V1.6</b>	The purpose of this plan is to levy contributions for the provision of off street car parking in the four centres of Port Macquarie, Gordon Street, Laurieton and Wauchope.
<b>PMH MAJOR ROADS CONTRIBUTION PLAN V2.2</b>	Outlines the contributions that Council can levy to provide for road, traffic, cycleway and footpath facilities.
<b>PMH OPEN SPACE CONTRIBUTIONS PLAN V2.2</b>	Provides for development contributions that may be levied in relation to open space and recreational facilities for parts of Yippin Creek and Wauchope localities only. Refer also to the PMH Open Space Contributions Plan 2018 V1.0
<b>HASTINGS RIVER DRIVE CONTRIBUTION PLAN FOR TRAFFIC FACILITY WORKS V1.2</b>	Provides for the upgrading of Hastings River Drive as a result of expansion of adjacent industrial and commercial uses.
<b>INNES PENINSULA CONTRIBUTIONS PLANS - ROAD WORKS V1.3</b>	Local road upgrading works in the Innes Peninsula area of Port Macquarie due to new development in the Innes Peninsula. Contributions for major road network are applicable to the Innes Peninsula as well as those levied for local-based infrastructure by this plan.
<b>NORTH HAVEN NEIGHBOURHOOD PRECINCT CONTRIBUTION PLAN V1.2</b>	Provides for parking and traffic management measures in North Haven as a result of expansion of commercial activities. Two separate contributions are calculated.
<b>THE BAIN DAIRY CONTRIBUTIONS PLAN V1.4</b>	Applies to the River Breeze subdivision to the north-west of Wauchope to provide for traffic and cycling facilities.
<b>PMH COMMUNITY, CULTURAL &amp; EMERGENCY SERVICE FACILITIES</b>	The Plan is effectively a combination of 6 sub-plans which provide for the funding of the following: <ul style="list-style-type: none"> <li>- Community and Cultural Facilities;</li> <li>- Regional Cultural Centre;</li> <li>- Library Resources;</li> <li>- Surf Lifesaving and Sea Rescue;</li> <li>- NSW Rural Fire Service - Port Macquarie-Hastings Branch</li> <li>- State Emergency Services - Port Macquarie-Hastings LGA</li> </ul>

<b>PMHC ADMINISTRATION BUILDING CONTRIBUTION PLAN 2007</b>	This Plan enables Council to levy Section 94 Developer Contributions towards the improvement of Council's Administration Facilities to ensure the efficient and effective provision of these services/facilities within the Port Macquarie-Hastings LGA.
<b>PMHC S94A LEVY CONTRIBUTIONS PLAN 2007</b>	Imposes levies on commercial and industrial development over the value of \$100,000. Money paid to the Council under a condition authorised by this plan is to be applied by the Council to meeting the cost of the public facilities that will be or have been provided within the Commercial and Industrial areas of the LGA.
<b>SECTION 94 SETTLEMENT CITY PRECINCTS ROADS CONTRIBUTIONS PLAN</b>	Specifies developer contributions that apply to new development to road and intersection works to accommodate future development in the Settlement City precinct.
<b>SECTION 94 LOCAL ROADS CONTRIBUTIONS PLAN - AREA 13 (THRUMSTER), AREA 14 (LAKE CATHIE/BONNY HILLS) &amp; AREA 15 (CAMDEN HAVEN)</b>	Specifies developer contributions that apply to new residential development in relation to local road and intersection works to accommodate future development in the identified urban growth areas of Thrumster, Lake Cathie/Bonny Hills and Camden haven over 25 years. Major Roads contributions for these areas will be levied in two components. A "Regional Contribution" will apply under the Hastings S.94 Major Roads Contribution Plan Version 2.2 plus a "Local contribution" under this plan.
<b>PMH OPEN SPACE CONTRIBUTIONS PLAN 2018 V1.0</b>	Includes a list of new facilities and upgrades and sets revised open space development contributions across the local government area. The plan repeals the Hastings Open Space Contributions Plan Version 2.2 dated April 2006 applying in the Port Macquarie-Hastings Local Government area except for the area shown in Appendix 2 of the new plan, being parts of the Yippin Creek and Wauchope localities.

**Attachment 1 - In response to Question 1****Lake Cathie Communications 14 May 2020 - 4 June 2020**

In addition to website updates the following list of community information is applicable and further detail of the media statement, social media posts and website updates are below:

<b>Date</b>	<b>Method of media</b>	<b>Action</b>
18-May	Proactive Media	Information provided TV
18-May	Proactive Media	Information provided TV
19-May	Proactive Media	Information provided newspaper
19-May	Inquiry	Information provided TV
20-May	Interview Request	Mayor TV Interview
21-May	Media Statement	Director
21-May	Interview Request	Mayor TV Interview
21-May	Inquiry	Radio Information provided
21-May	Social Media	Update
22-May	Inquiry	Radio Information provided
22-May	Interview Request	Staff TV Interview
22-May	Interview Request	Staff TV Interview
22-May	Mayor's Radio Cross	Mayor's Radio Cross
22-May	Social Media	Video and Safety
22-May	Social Media	Progress Update
22-May	Social Media	Video
23-May	Social Media	Safety Update

Media Statement**LAKE CATHIE FLOOD MITIGATION****21 May 2020**

Following a resolution of Council at last night's Ordinary Meeting, work will begin tomorrow morning, Friday 22 May to alleviate the risk of flooding at Lake Cathie.

This decision follows approval received from NSW Department of Planning, Industry and Environment - Crown Lands to undertake emergency flood mitigation works, to alleviate the risk of flood inundation at Lake Cathie.

This licence is conditional upon receiving further input from both the Department of Primary Industries (Fisheries NSW), and National Parks and Wildlife Service who recommended a scraping of the beach berm at 1.6 metres.

Council resolved to take a more community-minded approach, and scrape the beach berm on the northern end of the lake at a depth of 1.2 metres RL (reduced level) and 6 metres wide, forming a 135-metre long channel between the Lake and the ocean.

Scraping of the beach berm is considered a more environmentally sympathetic approach than a deep channel excavation. The beach berm scrape method may result in a reduced risk of acid sulphate exposure or discharge, ensure the habitat of the Green and Golden Bell Frog and Black Swan is maintained, and reduces the risk of fish kills.

However, Council is aware that by scraping to a depth of 1.2 metres rather than 1.6 metres may increase the likelihood of a lower level of water in the lake, and may result in impacts on foreshore habitats and exposure of acid sulphate soils.


Heavy machinery will be used to scrape the beach berm, and the community are advised to keep well clear of the work area to ensure their personal safety, and advised not enter the water near the work area.


For further information on Lake Cathie visit [pmhc.nsw.gov.au/lake-cathie](http://pmhc.nsw.gov.au/lake-cathie).

\*\*\*


**MEDIA CONTACT: Andy Roberts / Carmen Abi-Saab – 0412 769 454**

Social Media Posts


**Port Macquarie-Hastings Council** is at Lake Cathie Beach. ...

Published by Andy Roberts [?] · 22 May at 10:40 · Lake Cathie · 

Lake Cathie Flood mitigation works are well underway and are expected to be complete early-mid afternoon. Whilst it might be fun to watch, please remember to exercise physical distancing and remember not to gather in groups of more than 10. Please also stay well clear of the work zone so we all stay safe.  
[pmhc.nsw.gov.au/lake-Cathie](http://pmhc.nsw.gov.au/lake-Cathie)







**Lake Cathie**  
00:49

**Get more likes, comments and shares**  
When you boost this post, you'll show it to more people.


**12,981**  
People reached


**2,711**  
Engagements



**Boost Post**


    59

27 Comments 32 shares

 Like


 Comment

 Share 




**Port Macquarie-Hastings Council**  
Published by Andy Roberts [?] · 22 May at 15:53 ·

Lake Cathie... sit back, relax and enjoy.  
[pmhc.nsw.gov.au/lake-cathie](http://pmhc.nsw.gov.au/lake-cathie)



**Lake Cathie**  
02:52




**Get more likes, comments and shares**  
When you boost this post, you'll show it to more people.


**21,930**  
People reached


**7,773**  
Engagements


**Boost Post**


 296

72 Comments 100 shares


 Like

 Comment

 Share








Port Macquarie-Hastings Council is 😬 feeling worried in Lake Cathie.

23 May at 13:43 · 🌐

Let's all stay safe at Lake Cathie.

With the lake now open to the ocean, there are a number of people playing in and around the channel. The sand is very unstable, so please don't put yourself, your family or our lifesavers at risk and stay well away. Thankyou for your cooperation.

Revive Lake Cathie Saving Lake Cathie Camden Haven Courier ABC Mid North Coast Triple M Mid North Coast Hit Mid North Coast






6,735

People reached

2,194

Engagements

Boost Post



121

12 Comments

4 shares

### Website Updates

<https://www.pmhc.nsw.gov.au/Services/Environment/Waterways-and-coastlines/Lake-Cathie/Latest-news-for-Lake-Cathie>

### **Latest news and FAQ's for Lake Cathie**

**2 June 2020**

### **Funding for Acid Sulphate Study**

Council applied for 50:50 funding from the State Government under the Coastal and Estuary Management Program for an Acid Sulphate Study for the Lake Cathie-Lake Innes estuarine system. On 27 March 2020 Council was advised the application was unsuccessful for the 20/21 funding round. Following the 20 May 2020 Council resolution, we wrote to the NSW Department of Planning, Industry and Environment (DPIE) and State Member for Port Macquarie Leslie Williams MP on 2 June 2020 seeking a review of this decision and urgent funding assistance for the acid sulphate study as it is a recommended element of Council's Coastal Management Program (CMP). Without funding for this study the CMP development will be delayed.

[Letter-to-DPIE-02-06-2020-Funding-Assistance-for-Acid-Sulphate-Study-Lake-Cathie.pdf175KB pdf](#)<sup>(PDF, 175KB)</sup>

[Letter-to-MP-Leslie-Williams-02-06-2020-Funding-Assistance-for-Acid-Sulphate-Study-Lake-Cathie.pdf175KB pdf](#)<sup>(PDF, 175KB)</sup>

[Council-Report-20-05-2020-Lake-Innes-Acid-Sulphate-Soil-Management-Options-Study.pdf367KB pdf](#)<sup>(PDF, 367KB)</sup>

### **Management Responsibilities**

Council resolved on 20 May 2020 to write to the Minister for Water, Property and Housing the Honourable Melinda Pavey MP to confirm that Council's ongoing physical responsibilities for management of the Crown owned Lake Cathie waterbody are strictly limited to the responsibilities of **flood mitigation, stormwater drainage** and **community protection** only. Any actions outside of this scope (including public health issues and complaints about water quality, odour, colour, mosquitoes, fish kills, fish health, ecology of the waterway, salinity, acid sulphate soils, pollution, water safety and the like) will be directed to the NSW Department of Planning, Industry and Environment - Crown Lands as the owner of the waterbody.

[02-06-2020-Letter-to-Minister-Water-Property-and-Housing-Melinda-Pavey-MP-Management-Responsibilities-Lake-Cathie.pdf](#)<sup>(PDF, 168KB)</sup>

[Council-Report-20-05-2020-Lake-Cathie-Emergency-Opening.pdf](#)<sup>(PDF, 1MB)</sup>

## 22 May 2020

### Lake Opening

Following the receipt of a short term licence from Crown Lands and advice from relevant government departments, Council resolved on 20 May 2020 to open the lake by scraping the berm to a height of 1.2m AHD and a width of 6m. On Friday 22 May 2020 flood mitigation works were undertaken by Council in accordance with the Council resolution resulting in the lake opening and emptying to the ocean. Effective flood mitigation was achieved with footpaths surrounding the lake now accessible and vital sewer infrastructure no longer at risk of flooding from the rising water level. Council will not need to carry out any further works until flood mitigation is again required in accordance with the 1.6m level outlined in the Opening Strategy.

## 14 May 2020

### Short term licence received for flood mitigation

Following on from Council resolution on 6 May 2020, Council received a short term licence from Crown Lands (RN: 618957) on 11 May 2020, which is conditional on further consultation with the National Parks and Wildlife Service (now known as the Biodiversity and Conservation Division) and Fisheries before works can be undertaken. Council has now received advice from both stakeholders and are currently working through the details. The licence and stakeholder feedback is available in [Council-Report-20-05-2020-Lake-Cathie-Emergency-Opening.pdf](#)<sup>(PDF, 1MB)</sup>

The licence will permit Council to enter the land for the purpose of emergency opening works, in the event of **flooding only**, during the next 12 months. The works will need to conform to the requirements as set out by NPWS and Fisheries. Should the Lake open naturally, or by community action, which results in flooding being

alleviated, Council cannot undertake any further works until flooding conditions (level >1.6m) are once again established.

With the right conditions an opening may result in a perfect flush and fill of the lake however the community should be made aware that there may be negative impacts on the lake due to natural processes outside of Council's control. These may include:

- the opening channel closing quickly,
- return of a low water level for an extended period,
- exposure of acid sulphate soils resulting in changes to water quality and odours,
- additional sediments washed in from upstream,
- changes to the ecology within the lake and possible fish kills,
- boggy areas surrounding the lake that were previously flooded,
- disturbance of decaying vegetation which emits a sewer like smell and surface scum/sheen, and
- a change of mosquito species and possible increase in numbers

Attachment 2 - In response to Question 2

Graphs of the Lake Cathie Water Level as recorded by Manly Hydraulics

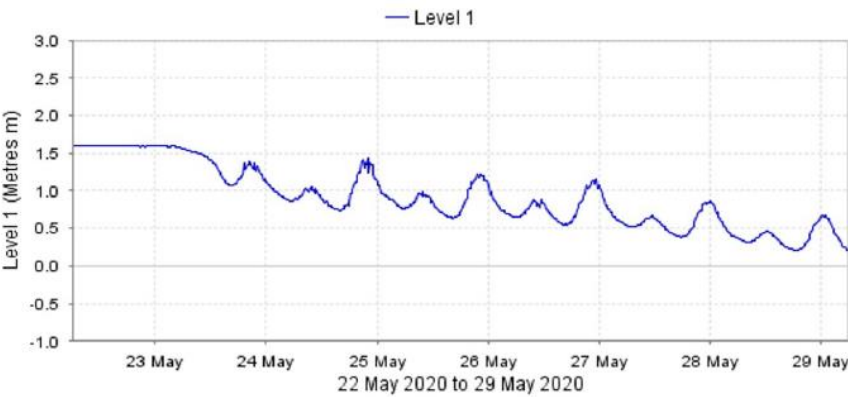


Figure 1: Water Level in Lake Cathie from 23 - 29 May

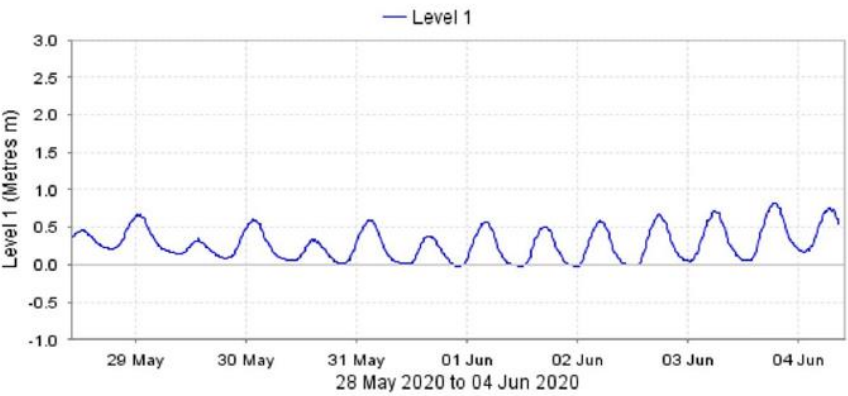


Figure 2: Water level in Lake Cathie from 29 May - 4 June 2020

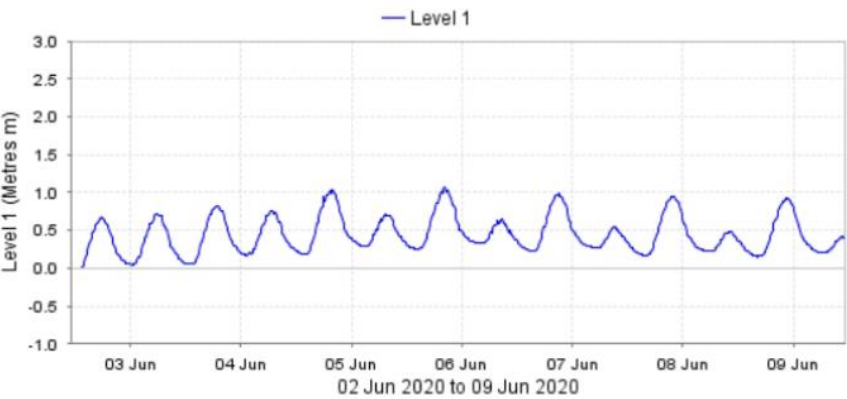


Figure 3: Water level in Lake Cathie from 3 June - 9 June 2020

## Tide Charts - Friday 22 May 2020 - Thursday 11 June 2020

Port Macquarie, NSW – May 2020														PRINT TABLE	
FRI 22 MAY		SAT 23 MAY		SUN 24 MAY		MON 25 MAY		TUE 26 MAY		WED 27 MAY		THU 28 MAY			
LOW	2:24 am 0.39 m	LOW	3:03 am 0.37 m	LOW	3:45 am 0.37 m	LOW	4:27 am 0.37 m	LOW	5:13 am 0.39 m	LOW	6:02 am 0.40 m	HIGH	12:06 am 1.49 m		
HIGH	8:12 am 1.16 m	HIGH	8:48 am 1.13 m	HIGH	9:28 am 1.10 m	HIGH	10:09 am 1.07 m	HIGH	10:55 am 1.04 m	HIGH	11:47 am 1.01 m	LOW	6:58 am 0.40 m		
LOW	2:03 pm 0.32 m	LOW	2:35 pm 0.33 m	LOW	3:10 pm 0.36 m	LOW	3:46 pm 0.39 m	LOW	4:28 pm 0.42 m	LOW	5:15 pm 0.46 m	HIGH	12:46 pm 1.00 m		
HIGH	8:40 pm 1.50 m	HIGH	9:15 pm 1.53 m	HIGH	9:53 pm 1.54 m	HIGH	10:33 pm 1.54 m	HIGH	11:17 pm 1.52 m			LOW	6:12 pm 0.50 m		

Figure 4: Tide chart for 22 May - 28 May 2020

Port Macquarie, NSW – May / June 2020														PRINT TABLE	
FRI 29 MAY		SAT 30 MAY		SUN 31 MAY		MON 1 JUN		TUE 2 JUN		WED 3 JUN		THU 4 JUN			
HIGH	1:01 am 1.46 m	HIGH	2:01 am 1.43 m	HIGH	3:05 am 1.40 m	HIGH	4:08 am 1.39 m	HIGH	5:08 am 1.36 m	LOW	12:10 am 0.37 m	LOW	1:10 am 0.31 m		
LOW	7:56 am 0.39 m	LOW	8:54 am 0.37 m	LOW	9:49 am 0.33 m	LOW	10:42 am 0.28 m	LOW	11:31 am 0.25 m	HIGH	6:05 am 1.33 m	HIGH	7:01 am 1.28 m		
HIGH	1:52 pm 1.02 m	HIGH	3:00 pm 1.08 m	HIGH	4:05 pm 1.18 m	HIGH	5:05 pm 1.29 m	HIGH	6:00 pm 1.42 m	LOW	12:17 pm 0.23 m	LOW	1:01 pm 0.22 m		
LOW	7:19 pm 0.53 m	LOW	8:33 pm 0.53 m	LOW	9:49 pm 0.49 m	LOW	11:02 pm 0.44 m			HIGH	6:52 pm 1.53 m	HIGH	7:42 pm 1.62 m		

Figure 5: Tide chart for 29 May - 4 June 2020

Port Macquarie, NSW – June 2020														PRINT TABLE	
FRI 5 JUN		SAT 6 JUN		SUN 7 JUN		MON 8 JUN		TUE 9 JUN		WED 10 JUN		THU 11 JUN			
LOW	2:06 am 0.27 m	LOW	3:00 am 0.25 m	LOW	3:52 am 0.26 m	LOW	4:44 am 0.28 m	LOW	5:33 am 0.32 m	LOW	6:22 am 0.37 m	HIGH	12:15 am 1.45 m		
HIGH	7:56 am 1.23 m	HIGH	8:48 am 1.17 m	HIGH	9:39 am 1.12 m	HIGH	10:28 am 1.07 m	HIGH	11:15 am 1.04 m	HIGH	12:05 pm 1.01 m	LOW	7:10 am 0.41 m		
LOW	1:45 pm 0.24 m	LOW	2:28 pm 0.27 m	LOW	3:12 pm 0.31 m	LOW	3:56 pm 0.37 m	LOW	4:40 pm 0.43 m	LOW	5:28 pm 0.50 m	HIGH	12:57 pm 1.00 m		
HIGH	8:30 pm 1.67 m	HIGH	9:15 pm 1.69 m	HIGH	10:01 pm 1.67 m	HIGH	10:46 pm 1.62 m	HIGH	11:30 pm 1.54 m			LOW	6:19 pm 0.56 m		

Figure 6: Tide chart for 5 June - 11 June 2020



**Attachment 3 - In response to Question 3****Width of Lake Cathie Passageway**

Figure 1: Aerial photo showing approximate location and width of open channel on 4 June 2020



Figure 2: Lake Cathie from carpark at approximately 8.30am on 4 June 2020



Figure 3: Lake Cathie from Illaroo Road at approximately 8.30am on 4 June 2020



Figure 4: The Lake Cathie entrance opening showing a width of approximately 35m to 40m on the 29 May 2020.



**Note: Conditions to be deleted are shown in red text, amended conditions are shown in green text and new conditions are shown in blue text. Where a condition is being amended or deleted, the original condition has been retained to assist show the changes.**

Date TBA

Parcel Number: 69634 & 67955

Land Dynamics Pty Ltd  
PO Box 2459  
PORT MACQUARIE NSW 2444

Dear Sir/Madam

DA 2016/88.5 - Modification of Consent Pursuant to Section 4.55 (1A) of the Environmental Planning & Assessment Act 1979

I refer to your application dated 4 October 2018 to modify the layout of the previous approved staged subdivision under DA 2016/88 at LOT: 2 DP: 1263561 & LOT: 99 DP: 1246122 South Atlantic Drive LAKE CATHIE.

Please be advised that pursuant to Section 4.55 (1A) of the Act, your application to modify the consent has been granted, subject to:

- A. Amend the following conditions as outlined in modified consent:  
A1, A3, A7, B18, B23, B27 E15 & E24
- B. Add the following conditions as outlined in modified consent:  
A17 & A18
- C. Delete the following conditions as outlined in modified consent:  
B24
- D. Reimposition of all other previously approved conditions of consent as originally determined 17 August 2016 and as modified 27 April 2017, 20 November 2017, 2 September 2019, 5 February 2020, 20 April 2020 and with this approval dated TBA.

The applicant is advised that Section 8.9 of the Act confers on an applicant who is dissatisfied with the determination, right of appeal to the Land and Environment Court.

A revised schedule of development consent conditions is attached.

Yours sincerely

## SCHEDULE OF CONDITIONS ATTACHED TO THIS CONSENT

The conditions of consent referred to in the Notice of Determination for DA No 2016/88 are as follows:

No.1	Modification No.1	27 April 2017
No.2	Modification No.2	20 November 2017
No.3	Modification 3	Withdrawn
No.4	Modification 4	TBA
No.5	Modification 5	2 September 2019
No.6	Modification 6	5 February 2020
No.7	Modification 7	20 April 2020

## PRESCRIBED CONDITIONS

The development is to be undertaken in accordance with the prescribed conditions of Part 6 - Division 8A of the *Environmental Planning & Assessment Regulations 2000*.

## A – GENERAL MATTERS

- (1) (A001) The development is to be carried out in accordance with the plans and supporting documents set out in the following table, as stamped and returned with this consent, except where modified by any conditions of this consent.

Plan / Supporting Document	Reference	Prepared by	Date
Statement of Environmental Effects and Appendices (as amended)	Ref 5158 (Land Dynamics)	King & Campbell Pty Ltd as amended by Land Dynamics (9/6/2017 & 7/9/2017)	February 2016
Subdivision Plans	Project 4539P, Drawing No 4539P_Exhibits, Sheet 5 & 6, Revision F as amended Project Ref No. 5158, Issue B (Land Dynamics)	King & Campbell Pty Ltd as amended by Land Dynamics (7/9/2017)	15/2/2016 (Sheet 5) & 22/4/2016 (Sheet 6)
Landscape Plan, Fence Detail, Gateway Treatment and Significant Corner Treatment	Project 4539P, Drawing No 4539P_Exhibits & Landscape Plan, Sheets 10-13 as amended Project Ref No. 5158, Issue B (Land Dynamics)	King & Campbell Pty Ltd as amended by Land Dynamics (7/9/2017)	12/5/2016 (Sheet 10, Revision G), 24/5/2016 (Sheet 11, Revision C), 23/5/2016 (Sheet 12, Revision C) & 23/5/2016 (Sheet 13, Revision C)

	Dynamics)		
Vegetation Management Plan		King & Campbell Pty Ltd	May 2016
Staging Plan	REF 5158 DWG No. 0002 REV H	Land Dynamics	20/12/2019

In the event of any inconsistency between conditions of this development consent and the plans/supporting documents referred to above, the conditions of this development consent prevail. <sup>6</sup>

- (1) (A001) The development is to be carried out in accordance with the plans and supporting documents set out in the following table, as stamped and returned with this consent, except where modified by any conditions of this consent.

Plan / Supporting Document	Reference	Prepared by	Date
Statement of Environmental Effects and Appendices (as amended)	Ref 5158 (Land Dynamics)	King & Campbell Pty Ltd as amended by Land Dynamics (9/6/2017), (7/9/2017) & (7/9/2018)	February 2016
Subdivision Plans	Project 4539P, Drawing No 4539P_Exhibits, Sheet 5 & 6, Revision F as amended Project Ref No. 5158, Issue B (Land Dynamics) and Job Ref No 5158, Drawing 0001 Revision J (Land Dynamics)	King & Campbell Pty Ltd as amended by Land Dynamics (7/9/2017) & (26/2/2020)	15/2/2016 (Sheet 5) & 22/4/2016 (Sheet 6) & 26/2/2020
Landscape Plan, Fence Detail, Gateway Treatment and Significant Corner Treatment	Project 4539P, Drawing No 4539P_Exhibits & Landscape Plan, Sheets 10-13 as amended Project Ref No. 5158, Issue B (Land Dynamics)	King & Campbell Pty Ltd as amended by Land Dynamics (7/9/2017)	12/5/2016 (Sheet 10, Revision G), 24/5/2016 (Sheet 11, Revision C), 23/5/2016 (Sheet 12, Revision C) & 23/5/2016 (Sheet 13, Revision C)
Vegetation Management Plan		King & Campbell Pty Ltd	May 2016
Staging Plan	REF 5158 DWG No. 0002 REV J	Land Dynamics	26/2/2020

In the event of any inconsistency between conditions of this development consent and the plans/supporting documents referred to above, the conditions of this development consent prevail. <sup>4</sup>

- (2) (A004) An application for a Construction Certificate will be required to be lodged with Council prior to undertaking subdivision works and a Subdivision Certificate is required to be lodged with Council on completion of works.
- (3) (A007) The development must only proceed in accordance with the approved stages as set out below:

- Stage 1 - Road 3 (constructed in conjunction with the adjoining landowner, Ocean Club Resort), Road 5, Part Roads 2 & 4; and Proposed Lots 1 to 32.
- Stage 2 - Road 6, two englobo lots (1 & 2).
- Stage 2A - Creation of Lots 45 to 46
- Stage 2B - creation of lots 56, 57, 59 and 60.
- Stage 2C - Road 7, Part Roads 2 & 4; and Proposed Lots 61 to 87.
- Stage 3 & 4 - Road 1, Road 8, Part Roads 2 & 4 and Proposed Lots 88 to 128.
- Stage 5 - Proposed Lots 129 to 134.
- Stage 6 - Road 9 and Proposed Lots 135 to 151.

Unless specified, the conditions of this consent will apply to all stages, with any decision on any discrepancy with conditions and associated staging resting with Council. Any decision to allow a change to staging will rest with Council along with applicable conditions and any contributions payable.<sup>6</sup>

- (3) (A007) The development must only proceed in accordance with the approved stages as set out below:

- Stage 1 - Road 3 (constructed in conjunction with the adjoining landowner, Ocean Club Resort), Road 5, Part Roads 2 & 4; and Proposed Lots 1 to 32.
- Stage 2 - Road 6, two englobo Lots (1 & 2).
- Stage 2A - Creation of Lots 45 to 46
- Stage 2B - Creation of Lots 56, 57, 59 and 60.
- Stage 2C - Proposed Lots 211 to 237 with associated infrastructure.
- Stage 3 - Proposed Lots 301 to 318 with associated infrastructure.
- Stage 4 - Proposed Lots 401 to 419 with associated infrastructure.
- Stage 5 - Proposed Lots 506 to 524 with associated infrastructure.
- Stage 6 - Proposed Lots 601 to 617 with associated infrastructure.
- Stage 7 - Proposed Lots 701 to 706 with associated infrastructure.

Unless specified, the conditions of this consent will apply to all stages, with any decision on any discrepancy with conditions and associated staging resting with Council. Any decision to allow a change to staging will rest with Council along with applicable conditions and any contributions payable.<sup>4</sup>

- (4) (A008) Any necessary alterations to, or relocations of, public utility services to be carried out at no cost to council and in accordance with the requirements of the relevant authority including the provision of easements over existing and proposed public infrastructure.
- (5) (A009) The development site is to be managed for the entirety of work in the following manner:
1. Erosion and sediment controls are to be implemented to prevent sediment from leaving the site. The controls are to be maintained until the development is complete and the site stabilised with permanent vegetation;

2. Appropriate dust control measures;
3. Building equipment and materials shall be contained wholly within the site unless approval to use the road reserve has been obtained. Where work adjoins the public domain, fencing is to be in place so as to prevent public access to the site;
4. Building waste is to be managed via an appropriate receptacle;
5. Toilet facilities are to be provided on the work site at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.
6. Building work being limited to the following hours, unless otherwise permitted by Council;
  - Monday to Saturday from 7.00am to 6.00pm
  - No work to be carried out on Sunday or public holidaysThe builder to be responsible to instruct and control his sub-contractors regarding the hours of work.
- (6) (A011) The design and construction of all public infrastructure works shall be in accordance with Council's adopted AUSPEC Specifications.
- (7) (A013) The general terms of approval from the following authorities, as referred to in section 93 of the Environmental Planning and Assessment Act 1979, and referenced below, are attached and form part of the consent conditions for this approval.
  - **NSW Rural Fire Service** - The General Terms of Approval, Reference D16/0586 and dated 4 July 2016 as amended 24 April 2017, are attached and form part of this consent. <sup>1</sup>
- (7) (A013) The general terms of approval from the following authorities, as referred to in section 93 of the Environmental Planning and Assessment Act 1979, and referenced below, are attached and form part of the consent conditions for this approval.
  - **NSW Rural Fire Service** - The General Terms of Approval, Reference D16/0586 and dated 4 July 2016 as amended 24 April 2017 and 28 April 2020 are attached and form part of this consent. <sup>4</sup>
- (8) (A029) The provision, at no cost to Council, of concrete foot paving for the full street frontages of the development. Unless varied by Council staff in writing, footpaths shall be provided to all roads in accordance with ASD103, ASD104 as follows:
  - Shareway to Local Road Standards shall require a footpath, 1.2m on one side of the road.
  - Collector Standard shall require at a minimum, footpath 1.2m min on both sides of the road.
  - Collector Standard shall require at a minimum, footpath 1.2m min on one sides of the road and a shareway 2.5m adjoining the future public reserve.
  - A 2.5m shareway shall be provided to Houston Mitchell Drive along the northern side of the existing road
  - A 1.2m footpath shall be provided along Forest Parkway on the eastern side of the road which shall connect with all the internal footpaths of the development.

Details of the footpaths shall be provided with the application for approval pursuant to Construction Certificate Application.

- (9) (A032) The developer is responsible for any costs relating to minor alterations and extensions to ensure satisfactory transitions of existing roads, drainage and Council services for the purposes of the development.
- (10) (A033) The applicant shall provide security to the Council for the payment of the cost of the following:
- a. making good any damage caused to any property of the Council as a consequence of doing anything to which the consent relates,
  - b. completing any public work (such as road work, kerbing and guttering, footway construction, utility services, stormwater drainage and environmental controls) required in connection with the consent,
  - c. remedying any defects in any such public work that arise within twelve (12) months after the work is completed.

Such security is to be provided to Council prior to the issue of the Subdivision Certificate/Construction Certificate or Section 138 of the Roads Act, 1993.

The security is to be for such reasonable amount as is determined by the consent authority, being an amount that is 10% of the contracted works for Torrens Title subdivision development/the estimated cost plus 30% for building development of public works or \$5000, whichever is the greater of carrying out the development by way of:

- i. deposit with the Council, or
- ii. an unconditional bank guarantee in favour of the Council.

The security may be used to meet any costs referred to above and on application being made to the Council by the person who provided the security any balance remaining is to be refunded to, or at the direction of, that person. Should Council have to call up the bond and the repair costs exceed the bond amount, a separate invoice will be issued. If no application is made to the Council for a refund of any balance remaining of the security within 6 years after the work to which the security relates has been completed the Council may pay the balance to the Chief Commissioner of State Revenue under the Unclaimed Money Act 1995.

- (11) (A057) The applicant is to ensure the proposed development will drain to the existing point of connection to Council's sewerage system.
- (12) (A195) The Developer is to comply with the Sydmar Area 14 Stage 1A Planning Agreement under Section 93F of the Environmental Planning and Assessment Act 1979 between Port Macquarie - Hastings Council and Sydmar Pty Limited. The planning agreement, as varied or substituted from time to time, is to be performed in connection with the carrying out of the development the subject of this consent.
- (13) (A196) Unless varied by these conditions of consent, the development is to be carried out in accordance with the approved Vegetation Management Plan and Area 14 Koala Plan of Management.
- (14) (A199) All planting and weed control works, other than the street tree planting detailed in the approved Vegetation Management Plan, are to be carried out by a qualified bush regenerator Cert II CLM equivalent or higher.
- (15) (A200) From the date of development commencement, the developer is to provide a monitoring report every 5 years to Council in accordance with Section 7 of the Area 14 Koala Plan of Management.
- (15) (A197) Eighteen (18) nest boxes are to be erected by a qualified ecologist prior to removal of hollow bearing trees in accordance with the approved Vegetation Management Plan. Location of nest boxes, by way of GPS coordinates, are to be provided to Council within 14 days of erection. Nest boxes to be constructed of ACQ treated pine to a commercial standard.

- (16) (A201) Planting within the Ocean Drive buffer area will be required to meet Essential Energy's policies and ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure. <sup>2</sup>
- (17) (A202) Compliance with this consent is to have regard to the most recently approved modification. In particular, some of the modifications have been approved out of sequence. <sup>4</sup>
- (18) (A203) No additional vegetation removal is to occur as a result of modification DA2016 - 88.5 to that allowed under DA2016 - 88.1. <sup>4</sup>

**B – PRIOR TO ISSUE OF A CONSTRUCTION CERTIFICATE**

- (1) (B001) Prior to release of the Construction Certificate, approval pursuant to Section 68 of the Local Government Act, 1993 to carry out water supply, stormwater and sewerage works is to be obtained from Port Macquarie-Hastings Council. The following is to be clearly illustrated on the site plan to accompany the application for Section 68 approval:
- Position and depth of the sewer (including junction)
  - Stormwater drainage termination point
  - Easements
  - Water main
  - Proposed water meter location
- (2) (B003) Submission to the Principal Certifying Authority prior to the issue of a Construction Certificate detailed design plans for the following works associated with the developments. Public infrastructure works shall be constructed in accordance with Port Macquarie-Hastings Council's current AUSPEC specifications and design plans are to be accompanied by AUSPEC DQS:
1. New roads within the subdivision.
  2. Sewerage reticulation.
  3. Water supply reticulation.
  4. Water supply plans shall include hydraulic plans for internal water supply services and associated works in accordance with AS 3500, Plumbing Code of Australia and Port Macquarie-Hastings Council Policies.
  5. Stormwater systems.
  6. Erosion & Sedimentation controls.
  7. Landscaping.
  8. Provision of a bus bay in accordance with Council's adopted AUSPEC Design and Construction Guidelines and shelter in accordance with Council standard drawings located along the collector road.
- (3) (B006) An application pursuant to Section 138 of the Roads Act, 1993 to carry out works required by the Development Consent on or within public road is to be submitted to and obtained from Port Macquarie-Hastings Council prior to release of the Construction Certificate.
- Such works include, but not be limited to:
- Civil works
  - Traffic management
  - Work zone areas
  - Hoardings
  - Concrete foot paving (width)
  - Footway and gutter crossing
  - Functional vehicular access

Where works are proposed on an RMS classified facility, the Road Authority shall obtain RMS concurrence prior to any approval.

- (4) (B007) Road names proposed for the subdivision shall be submitted to Council prior to release of the Construction Certificate. A suitable name for any new road(s) shall be in accordance with Council's adopted policy.
- (5) (B017) Submission to Council of an application for water service connections and compliance with Council's requirements for the provision of such connections. Payments of costs to provide for these connections and/or extensions are to be made prior to the issue of the Construction Certificate. This application is also to include an application for the disconnection of any existing service not required.
- (6) (B019) The local water supply reticulation mains are to loop within the subdivision to minimise dead ends and connect to the existing reticulation wherever possible.
- (7) (B030) Prior to issue of Construction Certificate, a pavement design report shall be prepared by a suitably qualified geotechnical or civil engineer and submitted to Council, including soil test results and in-situ CBR values (NATA certified). Council's minimum pavement compaction testing criteria are as follows:
  - a. 98% (modified) base layers - Maximum Modified Dry Density test in accordance with AS1289.5.2.1
  - b. 95% (modified) sub-base layers - Maximum Modified Dry Density test in accordance with AS1289.5.2.1
  - c. 100% (standard) subgrade/select layers - Maximum Standard Dry Density test in accordance with AS1289.5.1.1 (or for in-situ subgrade soils only, wet density testing may be used)
- (8) (B072) A stormwater drainage design is to be submitted and approved by Council prior to the issue of a Construction Certificate. The design must be prepared in accordance with Council's AUSPEC Specifications and the requirements of Relevant Australian Standards and make provision for the following:
  - a) All allotments must be provided with a direct point of connection to the public piped drainage system. Kerb outlets are not permitted.
  - b) The design requires the provision of interallotment drainage in accordance with AUSPEC D5
  - c) The design shall include water quality controls designed to achieve the targets specified within AUSPEC D7.
  - d) Where works are staged, a plan is to be provided which demonstrates which treatment measure/s is/are to be constructed with which civil works stage. Separate plans are required for any temporary treatment (where applicable e.g. for building phase when a staged construction methodology is adopted) and ultimate design.
  - e) The design is to make provision for the natural flow of stormwater runoff from uphill/upstream properties/lands. The design must include the collection of such waters and discharge to the Council drainage system.
- (9) (B052) The provision of 3m x 3m splay corners or otherwise agreed to by Port Macquarie-Hastings Council. Details must be submitted to and approved by Port Macquarie-Hastings Council prior to release of the Construction Certificate.
- (10) (B071) Prior to the issue of any Construction Certificate, the provision of water and sewer services to the land are to be approved by the relevant Water Authority and relevant payments received.
- (11) (B085) The location of electricity substations are to be clearly illustrated on the Construction Certificate plans. All substations are to remain on private property unless otherwise agreed to by Port Macquarie-Hastings Council.



- (12) (B086) Prior to issue of a Construction Certificate evidence provided to the satisfaction of the Certifying Authority of an application being made to the electricity and telecommunications service providers. Services are required to be underground.
- (13) (B195) Prior to issuing the construction certificate, traffic calming devices and signage is to be approved by Council to ensure road speeds are practically limited to 40km/hr for Road 4 adjacent to koala habitat corridors.
- (14) (B196) Reclaim water is to be provided throughout the subdivision in accordance with Council requirements. Details are to be shown on the engineering plans with the construction certificate. In particular, reclaim water main connections are to be provided on the eastern boundary to the existing 150mm PVC water main and on the southern boundary to the existing 200mm PVC water main. On the north eastern corner, the 100mm reclaimed water main is to extend towards the sewer pump station lot either at a suitable offset to the sewer gravity main or by arrangement with the adjoining land owner. Details are to be shown on the engineering plans.
- (15) (B197) Council records indicate that the development site is able to be connected to sewer with a new junction to be provided at the collection manhole for the sewer pump station on Lot 35 DP 803801. Details are to be shown on the engineering plans.
- (16) (B198) The level of all proposed lots that are zoned to allow a dwelling with consent are to be at or above the 1 in 100 year flood level including the applicable climate change allowance plus 500mm freeboard as per the requirements of DP14.1 of the PMH DCP 2013 - Part 5 and the PMH Flood Policy (2015). For the purpose of this requirement, the 1 in 100 year flood level including climate change plus 500mm freeboard may be assumed to be RL4.0m AHD. Prior to release of the Construction Certificate levels satisfying this requirement shall be clearly illustrated on the plans.
- (17) (B199) The level of all roads are to be at or above the 1 in 100 year flood level including the applicable climate change allowance as per the requirements of DP14.1 of the PMH DCP 2013 - Part 5 and the PMH Flood Policy (2015). For the purpose of this requirement, the 1 in 100 year flood level including climate change may be assumed to be RL3.5m AHD. Prior to release of the Construction Certificate levels satisfying this requirement shall be clearly illustrated on the plans.
- (18) (B200) Prior to the release of the construction certificate, the Vegetation Management Plan is to be amended to acknowledge the following changes to Management Unit 1, unless varied in writing by Council:
- o 20 tallowwoods at 8-10m centres along central spine.
  - o 38 Swamp mahoganies at 8m centres 5m off the kerb and no narrow leaf peppermints in this area.
  - o Mulching of individual trees 2m radius.
  - o Zoysia turf throughout entire area, excluding mulched areas.
  - o 200mm x 1.2m domed treated pine bollards installed with H4 around perimeter of area at 750mm high and 1.8m centres.
  - o Star pickets to be replaced with 50mm x 50mm wooden stakes.
- (18) (B200) Prior to the release of the construction certificate, the Vegetation Management Plan is to be amended to acknowledge the following changes to Management Unit 1, unless varied in writing by Council:
- o 20 tallowwoods at 8-10m centres along central spine.

- o 38 Swamp mahoganies at 8m centres 5m off the kerb and no narrow leaf peppermints in this area.
- o Mulching of individual trees 2m radius.
- o Zoysia turf throughout entire area, excluding mulched areas.
- o 200mm x 1.2m domed treated pine bollards installed with H4 around perimeter of area at 750mm high and 1.8m centres.
- o Star pickets to be replaced with 50mm x 50mm wooden stakes.

In association with modification DA2016 - 88.5, the Vegetation Management Plan is to be amended to acknowledge the changes to the layout approved under the modification. The specific details around the management, fencing requirements and planting details (including replacement plantings) of the north south habitat link and northern stormwater swale will need to be signed off by Council and shown to be consistent with the original linkage, prior to release of the construction certificate or subdivision certificate (whichever occurs first) associated with next Stage of subdivision to occur after the subject modification. <sup>4</sup>

- (19) (B201) Any vegetated stormwater drainage assets located within Asset Protect Zones as specified within the Bushfire Protection Assessment Report must be landscaped with low maintenance endemic native species that require no regular maintenance for bushfire protection purposes.

Such landscaping shall be planted at sufficient densities to discourage natural regeneration of tree species.

A detailed landscaping plan for all vegetated stormwater assets must be submitted to and approved by Council's Transport and Stormwater Network section prior to the issue of a Construction Certificate.

- (20) (B202) All Asset Protect Zones (APZs) as specified within the Bushfire Protection Assessment Report must be plotted on the construction certificate civil works and landscape plans.
- (21) (B203) The water main from Abel Tasman Drive to Solomon Drive is in place and is 200mm PVC. The remaining work required will be the completion of this water main in 200mm PVC from Solomon Drive to South Atlantic Drive at Baltic Street, after exhaustion of the initial ET allowance. Arrangements are to be made with Council to disconnect a section of 150mm water main at proposed Lot 123 so that it can be removed from affected lots.
- (22) (B204) Potable water main connections are to be provided on the eastern boundary to the existing 200mm PVC water main in South Atlantic Drive; on the southern boundary to the existing 300mm PVC water main in Ocean Drive and on the western boundary to the existing 150mm PVC water main in Forest Parkway. On the north eastern corner, the 100mm potable water main is to extend to the sewer pump station lot either at a suitable offset to the sewer gravity main or by arrangement with the adjoining land owner. Details are to be shown on the engineering plans.
- (23) (B205) A concrete threshold in accordance with ASD202 is required either end of the Shareway (Road 8). Details of the construction of the thresholds are to be provided with the application for approval pursuant to Construction Certificate Application.
- (23) (B205) A concrete threshold in accordance with ASD202 is required either end of the Shareway Roads. Shareways shall be provided to connect Roads 6 and 10 & 6 and 7. Details of the construction of the thresholds are to be provided with the application for approval pursuant to Construction Certificate Application. <sup>4</sup>

- (24) (B206) The Shareway Standard Road (Road 8) shall be provided one-way crossfall, with layback kerb adjacent to the lots and edge strip (min 300mm wide) to the opposite side of the road, i.e. layback kerb to the high side of the road and edge strip to the low side of the road. Details shall be provided with the application for approval pursuant to Construction Certificate Application.
- (24) Delete. <sup>4</sup>
- (25) (B207) Upright kerb shall be provided to the roads abutting drainage reserve and public reserve areas. Details shall be provided with the application for approval pursuant to Construction Certificate Application.
- (26) (B208) Prior to release of the construction certificate or subdivision certificate (whichever occurs first) associated with the Ocean Drive buffer/fence, the plans are to be amended to show a Colorbond fence. The plans are also to confirm that the height of the fence and any mound is not less in height than the original approved fence/mound combination in DA2016 – 88.1. Having no exposed timber on the residential/housing side of the fence will ensure compliance with deterring Koalas from entering the Ocean Drive road reserve and retaining the same height will ensure consistency with the original noise assessment. <sup>5</sup>
- (27) (B004) The road network within the subdivision is to be categorised with pavement construction as shown in the following table. Prior to release of the Construction Certificate such details are to be illustrated on the submitted plans. <sup>4</sup>

Name	Pavement classification - pavement width/reserve
Road 1	Collector Standard 9/19
Road 2	Collector Standard 9/19
Road 4	Collector Standard 9/19
Road 6	Local Standard 5.5/16
Road 7	Local Standard 5.5/13.5-16
Road 8	Collector Standard 9/19
Road 9	Local Standard 5.5/13.5
Road 10	Local Standard 5.5/13.5
Shareways	Local Standard 4/12

#### C – PRIOR TO ANY WORK COMMENCING ON SITE

- (1) (C001) A minimum of one (1) week's notice in writing of the intention to commence works on public land is required to be given to Council together with the name of the principal contractor and any major sub-contractors engaged to carry out works. Works shall only be carried out by a contractor accredited with Council.
- (2) (C013) Where a sewer manhole exists within a property, access to the manhole shall be made available at all times. Before during and after construction, the sewer manhole must not be buried, damaged or act as a stormwater collection pit. No structures, including retaining walls, shall be erected within 1.0 metre of the sewer manhole or located so as to prevent access to the manhole.

- (3) (C015) Tree protection fencing, compliant with AS 4970/2009 *Protection of trees on development sites* must be provided. The fencing shall be in place prior to the commencement of any works or soil disturbance and maintained for the entirety of the works.

**D – DURING WORK**

- (1) (D001) Development works on public property or works to be accepted by Council as an infrastructure asset are not to proceed past the following hold points without inspection and approval by Council. Notice of required inspection must be given 24 hours prior to inspection, by contacting Council's Customer Service Centre on (02) 6581 8111. You must quote your Construction Certificate number and property description to ensure your inspection is confirmed:
- at completion of installation of erosion control measures
  - at the commencement of earthworks;
  - before commencement of any filling works;
  - when the sub-grade is exposed and prior to placing of pavement materials;
  - when trenches are open, stormwater/water/sewer pipes and conduits jointed and prior to backfilling;
  - at the completion of each pavement (sub base/base) layer;
  - before pouring of kerb and gutter;
  - prior to the pouring of concrete for sewerage works and/or works on public property;
  - on completion of road gravelling or pavement;
  - during construction of sewer infrastructure;
  - during construction of water infrastructure;
  - prior to sealing and laying of pavement surface course.

All works at each hold point shall be certified as compliant in accordance with the requirements of AUSPEC Specifications for Provision of Public Infrastructure and any other Council approval, prior to proceeding to the next hold point.

- (2) (D003) The site is in an area known to contain rock that may contain naturally occurring asbestos (NOA). Should potential NOA be located on site notification shall be provided to Council and Workcover prior to works proceeding. No work shall recommence until a NOA management plan has been approved by Council or Workcover.
- (3) (D006) A copy of the current stamped approved construction plans must be kept on site for the duration of site works and be made available upon request to either the Principal Certifying Authority or an officer of the Council.
- (4) (D033) Should any Aboriginal objects be discovered in any areas of the site then all excavation or disturbance to the area is to stop immediately and the National Parks and Wildlife Service, Department of Environment and Conservation is to be informed in accordance with Section 91 of the *National Parks and Wildlife Act 1974*. Subject to an assessment of the extent, integrity and significance of any exposed objects, applications under either Section 87 or Section 90 of the *National Parks and Wildlife Act 1974* may be required before work resumes.
- (5) (D037) Noise from construction activities (measure as the  $L_{AeqT}$  noise level) shall not exceed the background noise level (measured as the  $L_{A90}$  noise level in the absence of the source), for periods of construction between 4 and 26 weeks by 10 dB(A), and for periods of construction exceeding 26 weeks by 5 dB(A), in any Octave Band Centre Frequency, when measured at any affected residence, or premises.

- (6) (D040) Wastes including felled vegetation shall not be disposed of by burning, unless approved in writing by Council.
- (7) (D042) The washing of equipment and/or the disposal of building materials, including cement slurry, shall not occur within the drip line of any tree that has been nominated for retention on the site or adjacent land.
- (8) (D043) Any damage to a tree nominated for retention/protection during the construction phase shall be treated by an Arborist with a minimum qualification AQF level 5 (diploma level) or an international qualification considered equivalent by Council, or a person deemed suitable by Council at the developer's expense.
- (9) (D044) An Arborist, with a minimum qualification AQF level 5 (diploma level) or an international qualification considered equivalent by Council, or a person deemed suitable by Council shall be engaged to supervise all on site clearing and shall certify in writing clearing has occurred in accordance with the approved plans and conditions of this consent.
- (10) (D045) A suitably qualified ecological consultant shall inspect all native trees that have been approved for removal before they are felled. If there are any koala or other fauna species in the tree, work in the vicinity is to cease until the animal has moved from the area. The removal of hollow bearing trees must be carried out in accordance with the approved Vegetation Management Plan.
- (11) (D050) The capacity and effectiveness of tree protection fencing, compliant with AS 4970/2009 *Protection of trees on development sites* shall be maintained at all times in accordance with the approved management plan until such time as the site is no longer subject to any construction or earth moving works.
- (12) (D051) Prior to commencement of any pavement works a material quality report from the proposed supplier shall be submitted to Council. The pavement materials shall meet Council's current specifications at the time of construction.

#### E – PRIOR TO OCCUPATION OR THE ISSUE OF SUBDIVISION CERTIFICATE

- (1) (E005) Prior to the release of any bond securities held by Council for infrastructure works associated with developments, a formal written application is to be submitted to Council specifying detail of works and bond amount.
- (2) (E008) Payment to Council, prior to the issue of the Subdivision Certificate of the Section 94 contributions set out in the "Notice of Payment – Developer Charges" schedule attached to this consent unless deferral of payment of contributions has been approved by Council. The contributions are levied, pursuant to the Environmental Planning and Assessment Act 1979 as amended, and in accordance with the provisions of the following plans:
  - Hastings S94 Administration Building Contributions Plan
  - Hastings Administration Levy Contributions Plan
  - Hastings S94 Major Roads Contributions Plan
  - Hastings S94 Open Space Contributions Plan
  - Community Cultural and Emergency Services Contributions Plan 2005
  - Section 94 Local Roads Contributions Plan Areas 13, 14 and 15

The plans may be viewed during office hours at the Council Chambers located on the corner of Burrawan and Lord Streets, Port Macquarie, 9 Laurie Street, Laurieton, and High Street, Wauchope.

The attached "Notice of Payment" is valid for the period specified on the Notice only. The contribution amounts shown on the Notice are subject to adjustment in accordance with CPI increases adjusted quarterly and the provisions of the relevant plans. Payments can only be made using a current "Notice of Payment" form. Where a new Notice of Payment form is required, an application in writing

together with the current Notice of Payment application fee is to be submitted to Council.

- (2) (E008) Payment to Council, prior to the issue of the Subdivision Certificate of the Section 94 contributions set out in the "Notice of Payment – Developer Charges" schedule attached to this consent unless deferral of payment of contributions has been approved by Council. The contributions are levied, pursuant to the Environmental Planning and Assessment Act 1979 and/or an executed planning agreement applying to the land, and generally in accordance with the provisions of the following plans:
- Hastings S94 Administration Building Contributions Plan
  - Hastings Administration Levy Contributions Plan
  - Hastings S94 Major Roads Contributions Plan
  - Hastings S94 Open Space Contributions Plan
  - Community Cultural and Emergency Services Contributions Plan 2005
  - Section 94 Local Roads Contributions Plan Areas 13, 14 and 15

The plans may be viewed during office hours at the Council Chambers located on the corner of Burrawan and Lord Streets, Port Macquarie, 9 Laurie Street, Laurieton, and High Street, Wauchope.

The attached "Notice of Payment" is valid for the period specified on the Notice only. The contribution amounts shown on the Notice are subject to adjustment in accordance with CPI increases adjusted quarterly and the provisions of the relevant plans. Payments can only be made using a current "Notice of Payment" form. Where a new Notice of Payment form is required, an application in writing together with the current Notice of Payment application fee is to be submitted to Council. <sup>4</sup>

- (3) (E009) As part of Notice of Requirements by Port Macquarie-Hastings Council as the Water Authority under Section 306 of the Water Management Act 2000, the payment of a cash contribution, prior to the issue of a Subdivision Certificate (whichever occurs first), of the Section 64 contributions, as set out in the "Notice of Payment – Developer Charges" schedule attached to this consent unless deferral of payment of contributions has been approved by Council. The contributions are levied in accordance with the provisions of the relevant Section 64 Development Servicing Plan towards the following:
- augmentation of the town water supply headworks
  - augmentation of the town sewerage system headworks
- (4) (E015) Prior to the issue of the Subdivision Certificate, details of compliance with the Bushfire Safety Authority is to be provided to Council.
- (5) (E034) Prior to the issuing of the Subdivision Certificate, certification by Council (local roads authority) of all matters required by the approval issued pursuant to Section 138 of the Roads Act have been satisfactorily completed.
- (6) (E039) An appropriately qualified and practising consultant is required to certify the following:
- a. all drainage lines have been located within the respective easements, and
  - b. any other drainage structures are located in accordance with the Construction Certificate.
  - c. all stormwater has been directed to a Council approved drainage system
  - d. all conditions of consent/ construction certificate approval have been complied with.
  - e. Any on site detention system (if applicable) will function hydraulically in accordance with the approved Construction Certificate.

- (7) (E040) Each onsite detention system is to be marked by a plate in a prominent position which states:
- "This is an onsite detention system. It is an offence to reduce the volume of the tank or basin or interfere with any part of the structure that controls the outflow".
- This plate is to be fixed into position prior to occupation or the issue of the Occupation or Subdivision Certificate.
- (8) (E042) Creation of drainage easement between lots (i.e. interallotment)
- Where stormwater pipelines traverse lots other than those which they benefit appropriate drainage easements shall be created and registered on the title of the relevant lot(s) with the Lands and Property Information NSW.
- a. For pipes less than 500mm diameter, the easement width must be a minimum of 1500mm. Easements for larger diameter pipes must be the pipeline diameter plus 1200mm wide, with a minimum width of 2400mm.
- b. Where easements are associated with a subdivision, the easement shall be established with the plan of subdivision and Section 88B instrument. Details to be submitted to Council prior to issue of Subdivision Certificate.
- Where easements are not associated with a subdivision, the easement shall be approved by Council prior to lodgement at Lands and Property Information (LPI) NSW and evidence of registration shall be submitted to the Principal Certifying Authority prior to any Occupation Certificate.
- (10) (E053) All works shall be certified by a practicing Civil Engineer or Registered Surveyor as compliant with the requirements of AUSPEC prior to issue of Subdivision Certificate or release of the security bond, whichever is to occur first.
- (11) (E064) Provision of street lighting to all new roads in accordance with AS1158 and compliance with the requirements of the electricity authority regarding provision of electricity to serve the development. Provision shall be made for placement of conduits for future requirements or upgrades. Evidence by way of letter from the electricity provider, indicating compliance with this condition shall be submitted prior to the issue of the Subdivision Certificate.
- Any proposal to erect non-standard, prestige or Smart Poles (or equivalent) street lighting shall:
- Forward all plans to the service provider for comment;
  - Include instruction for completion of 'Lighting Requirements';
  - Be referred to Council together with details of the difference in annual charges over a twenty five (25) year period in accordance with Policy R5 – Street Lighting on Public Roads;
  - Supply to Council to keep in stock, one (1) extra pole for every six (6) run of poles, for all poles that are non-standard poles.
- (12) (E068) Prior to the issue of a Subdivision or Occupation Certificate, evidence to the satisfaction of the Certifying Authority from the electricity and telecommunications providers that satisfactory services arrangements have been made to the lots and/or dwellings/units (including street lighting and fibre optic cabling where required).
- (13) (E072) Lodgement of a security deposit with Council upon practical completion of the subdivision works.
- (14) (E073) Prior to issue of any Subdivision Certificate, proof that the State Infrastructure Levy (if applicable) has been paid is to be submitted to the certifying authority.

- (15) (E076) The plan of subdivision and Section 88B instrument shall establish the following restrictions, easements and/or covenants; with Council having the benefit and having the sole authority to release, vary or modify each restriction, easement and/or covenant. Wherever possible the extent of the land affected by these covenants shall be defined by bearings and distances shown on the plan of subdivision.
- a. Prohibiting the erection of any building, tree removal or access except as nominated in the approved South Exhibit 04B, Sheet 6.
  - b. Prohibiting direct vehicular access to and from Ocean Drive.
  - c. Requiring swimming pools be designed to be koala friendly in accordance with the Area 14 Koala Plan of Management.
  - d. Prohibiting the removal of any hollow bearing trees proposed to be retained, unless arrangements have been made with Council.
  - e. Requiring Category 2 dwelling construction and additional internal BCA compliant ventilation on those lots affected by road noise in accordance with the approved Traffic Noise Impact Assessment prepared by SLR Global Environmental Solutions and dated 4 November 2015. Refer to Appendix B4 on page 21 of the report. The lots impacted are 29-33, 58-62, 85-88, 111-112, 134-146 & 150-151.
  - f. Requiring those lots affected, to maintain the approved fencing, buffer and landscape detail fronting Ocean Drive, the gateway treatment and/or corner treatment works.
  - g. Prohibiting the erection of any building or structure within the 3m and 5m buffer areas to Ocean Drive, as shown on the approved plan by Land Dynamics dated 7 September 2017.

Details are to be submitted to Council prior to issue of the Subdivision Certificate.

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- (15) (E076) The plan of subdivision and Section 88B instrument shall establish the following restrictions, easements and/or covenants; with Council having the benefit and having the sole authority to release, vary or modify each restriction, easement and/or covenant. Wherever possible the extent of the land affected by these covenants shall be defined by bearings and distances shown on the plan of subdivision.
- a. Prohibiting the erection of any building, tree removal or access except as nominated in the approved South Exhibit 04B, Sheet 6 as amended.
  - b. Prohibiting direct vehicular access to and from Ocean Drive.
  - c. Requiring swimming pools be designed to be koala friendly in accordance with the Area 14 Koala Plan of Management.
  - d. Prohibiting the removal of any hollow bearing trees proposed to be retained, unless arrangements have been made with Council.
  - e. Requiring Category 2 dwelling construction and additional internal BCA compliant ventilation on those lots affected by road noise in accordance with the approved Traffic Noise Impact Assessment prepared by SLR Global Environmental Solutions and dated 4 November 2015. Refer to Appendix B4 on page 21 of the report.
  - f. Requiring those lots affected, to maintain the approved fencing, buffer and landscape detail fronting Ocean Drive, the gateway treatment and/or corner treatment works.
  - g. Prohibiting the erection of any building or structure within the 3m and 5m buffer areas to Ocean Drive, as shown on the approved plan by Land Dynamics dated 7 September 2017.



- h. Requiring Lots 301, 316, 317, 612 and 613 manage the north south habitat link in accordance with the approved Vegetation Management Plan, including any replacement works.
- i. Allow Council access to inspect the north south habitat link on Lots 301, 316, 317, 612 and 613.
- j. Create a right of access over Lot 317 benefitting Lot 318.
- k. Prohibiting Lots 237, 506, 510, 520 & 524, from having direct vehicular access to the shareway.

Details are to be submitted to Council prior to issue of the Subdivision Certificate.

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- (16) (E078) The lot identified as proposed drainage land under Council's control is to be dedicated to Council for open space purposes. Provision for this dedication is to be made in the application for the Subdivision Certificate.
- (17) (E079) Submission to the Principal Certifying Authority of certification by a Registered Surveyor prior to the issue of a Subdivision Certificate that all services and domestic drainage lines are wholly contained within the respective lots and easements.
- (18) (E081) The applicant will be required to submit prior to the issue of the Subdivision Certificate, a geotechnical report confirming construction of all earthworks in accordance with AUSPEC D6 and/or indicating the suitability of all allotments for future home/building sites; such report to provide details of:
  - a) The surface levels of the allotments created and any other area filled or reshaped as part of the development.
  - b) Compaction testing carried out to Level 1 of Appendix B AS 3798.
  - c) Standard penetration tests and calculated N values.
  - d) Bore logs
  - e) Site classification of all allotments in accordance with AS2870.2011 - *Residential Slabs and Footings*.
- (19) (E082) Submission of a compliance certificate accompanying Works as Executed plans with detail included as required by Council's current AUSPEC Specifications. The information is to be submitted in electronic format in accordance with Council's "CADCHECK" requirements detailing all infrastructure for Council to bring in to account its assets under the provisions of AAS27. This information is to be approved by Council prior to issue of the Subdivision or Occupation Certificate. The copyright for all information supplied, shall be assigned to Council.
- (20) (E195) Prior to release of the subdivision certificate, habitat linkages relevant to that stage of the subdivision are to be signposted in accordance with the Area 14 Koala Plan of Management. The design and location of the signage is to be approved by Council.
- (21) (E196) A Certificate of Compliance under the provisions of Section 307 of the Water Management Act must be obtained prior to the issue of a subdivision certificate. The application for the certificate is to include an acceptable Work-As-Executed plan for water and sewer services from a Professional Engineer or Registered Surveyor as well as a copy of the linen plan and a copy of the stamped water and sewer construction layout plan(s).
- (22) (E197) All residue lots created during the staging must ensure the residential zoned land is maintained as an Inner Protection Area. A notation is to be placed on the title of such residue lots advising future owners of the need to maintain the residential zoned land as an inner protection area, until such time as it is developed.

- (23) (E198) The issuing of each subdivision certificate is not to occur until Council is satisfied with the completion of the environmental works in the approved Vegetation Management Plan and compliance with the Area 14 Koala Plan of Management. It should be noted that only the environmental works relevant to the stage of subdivision being completed, will need to be finalised before the release of the subdivision certificate for that stage.
- (24) (E199) Prior to release of the subdivision certificate to create proposed Lots 118-123 & 115, a 1.8m high solid fence is to be installed along the common boundary of the subject lots with Lot 32 DP 803801.
- (24) (E199) Prior to release of the subdivision certificate to create proposed Lots 309-314 & 318, a 1.8m high solid fence is to be installed along the common boundary of the subject lots with Lot 32 DP 803801. <sup>4</sup>
- (25) (E200) Prior to release of the subdivision certificate, the approved Ocean Drive fence treatment, gateway treatment and corner treatment works are to be installed onsite. The stage when such works are to be completed is to be approved by Council.
- (26) (D052) Prior to laying of Asphaltic Concrete (AC) or wearing surface course, submission to Council of pavement and soil test results prepared by a NATA registered person for all road pavement construction, including:
- a. CBR test results, and
  - b. Subgrade / select fill, sub-base and base pavement compaction reports in accordance with AS1289.5.1.1 & AS1289.5.2.1 as applicable.
- (27) In conjunction with Stage 2 (creating the englobo lots):
- a) A "Right of Access" and an easement for services shall be created over the road reserve for the future collector road benefiting the Residual land and burdening the englobo lot.<sup>7</sup>

#### F – OCCUPATION OF THE SITE

Nil.

The reason for this decision is that site is considered suitable for the proposed development and the proposal adequately addresses relevant planning controls. The development is not considered to be contrary to the public interest and will not result in significant adverse social, environmental or economic impacts. The conditions referred to in this schedule are imposed in conformity with the relevant provisions of the Environmental Planning and Assessment Act and Regulations, the Local Government Act and Regulations, The Building Code of Australia and with Council's Policies and Development Control Plan or any other ancillary Act or Regulation in force at the time of the date of determination. The conditions are aimed at protecting the natural environment, preserving our heritage and providing a functional, safe and healthy built environment.

#### Rights of Appeal

If you are dissatisfied with this decision a request for a review of the determination may be made to Council, under the provisions of Section 8.2 of the Environmental Planning and Assessment Act 1979.

If you are dissatisfied with this decision, Section 8.9 of the Environmental Planning and Assessment Act 1979 gives you the right of appeal to the Land and Environment Court.

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Item: 09

Subject: DA2016 - 88.5 - SECTION 4.55 MODIFICATION TO EXISTING  
SUBDIVISION LAYOUT AT LOT 2 DP 1263561 AND LOT 99 DP  
1246122, SOUTH ATLANTIC DRIVE, LAKE CATHIE

Report Author: Development Assessment Planner, Clint Tink

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Applicant: Land Dynamics Australia  
Owner: RTS Super Pty Ltd & Stacks Super Pty Ltd & TJS Super Pty  
Ltd and Port Macquarie-Hastings Council (by virtue of Lot  
99 DP 1246122 having been dedicated to Council as part of  
an earlier stage but yet containing existing drainage works  
that need to be extended)  
Estimated Cost: N/A  
Parcel no: 69634 & 67955

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**Alignment with Delivery Program**

4.3.1 Undertake transparent and efficient development assessment in accordance with relevant legislation.

**RECOMMENDATION**

That the Development Assessment Panel recommend to Council that the Section 4.55 modification to DA2016 - 88.5 being a modification to the layout of the previous approved staged subdivision at Lot 2, DP 1263561 and Lot 99, DP 1246122, South Atlantic Drive, Lake Cathie, be determined by granting consent, subject to the recommended modified conditions.

**Executive Summary**

This report considers a s4.55(1A) modification of consent to amend the layout of an existing approved staged subdivision at the subject site and provides an assessment of the application in accordance with the Environmental Planning and Assessment Act 1979.

Being a s4.55 modification, the amended proposal has been assessed against the relevant legislation in place at the time of the original assessment, unless specifically revoked by subsequent legislation.

Following exhibition of the application, two (2) submissions were received.

Overall, the site is considered suitable for the proposed modified development and the proposal adequately addresses relevant planning controls. The development is not considered to be contrary to the public's interest and will not result a significant adverse social, environmental or economic impact.

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This report recommends that the development application be approved subject to the attached conditions (**Attachment 1**).

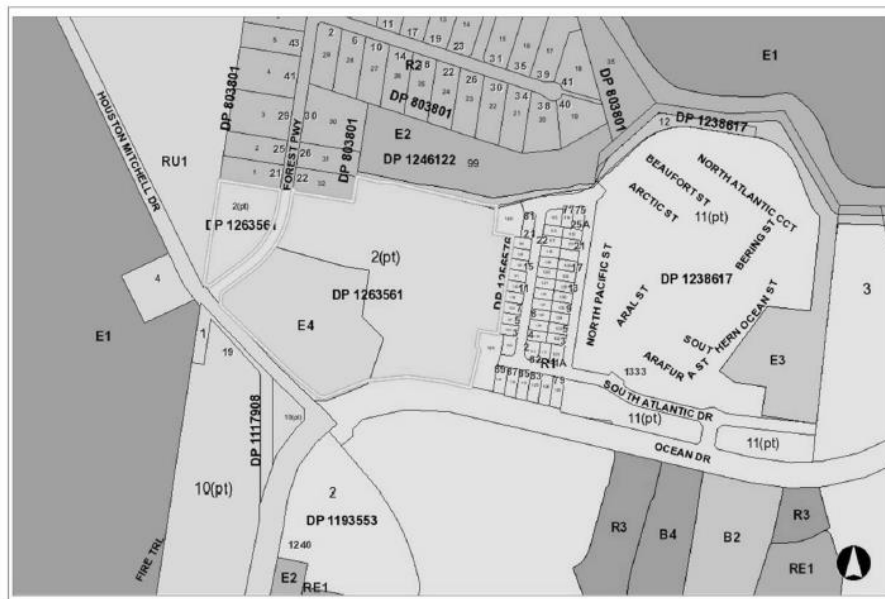
The application is required to be determined by full Council in accordance with Council's Development Application - Conflict of Interest Policy as part of the land (Lot 9 DP 1246122) is owned by Council and submissions have been received following exhibition of the application. It should be noted however that Lot 99 only relates to stormwater infrastructure necessary to serve the development.

## 1. BACKGROUND

## Existing Sites Features and Surrounding Development

The original overall site area to which DA2016 - 88.1 applied was 21.16ha. However, since being approved, several stages under DA2016 - 88.1 have been completed leaving a residual area of 12.81ha to which the modified changes relate.

The site is zoned R1 General Residential, E2 Environmental Conservation, E3 Environmental Management and E4 Environmental Living in accordance with the Port Macquarie-Hastings Local Environmental Plan 2011, as shown in the following zoning plan:



The site is located on the corner of Ocean Drive, Houston Mitchell Drive and Forest Parkway, Lake Cathie. The land subject to the modification is vacant and contains sections of cleared and timbered land. The site gently slopes downwards to the north.

Adjoining the site to the north is an existing large lot residential subdivision with associated housing and section of E(2) Environment Conservation and E(3) Environmental Management zoned land in Council ownership. Further north is the

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Adjoining the site to the east are the initial completed stages of DA2016 - 88 with associated housing. Further east is an approved manufactured housing estate that is partially complete with further sites to be created.

Adjoining the site to the south is the Lake Cathie Primary School and the remaining Area 14 residential area.

Key aspects of the modification include the following:

- The Northern Joint Regional Planning Panel (JRPP) approved the original 151 residential lot subdivision on 17 August 2016. The JRPP report and recommendation are attached to this report.
- The modification retains the same footprint and perimeter road network. The main changes are occurring to the central layout of roads and lots within Stages 2C and 5, which has resulted in an increase in total lot numbers from 151 to 166 (ie 15 extra lots - 9.9% increase). In addition, the original central north south habitat corridor has been moved from within the road reserve (Road 8) to private land. This minimises the number of road crossings for fauna utilising the link.
- Lots sizes will now range from 450m<sup>2</sup> to 2384.4m<sup>2</sup> within the R1 zoned land and 2000.4m<sup>2</sup> to 2518m<sup>2</sup> within the E4 zoned land.
- Access to the development will still occur from Forest Parkway to the west and Solomon Drive and South Atlantic Drive to the east (as originally planned).

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- A voluntary planning agreement and amended vegetation management plan will continue to direct compensatory plantings throughout the subdivision.
- The development was referred back to the NSW RFS for an amended Bushfire Safety Authority under section 100B of the Rural Fires Act 1997.
- As the modification is being considered under s4.55(1A), the Council is the consent authority under Clause 123BA of the Environmental Planning and Assessment Regulation 2000, rather than the JRPP.
- Two (2) submissions received.

Refer to **Attachments 2 - 5** for plans of the proposed development, original approved subdivision and JRPP documentation.

**Application Chronology for the Site**

- 17/8/2016 - DA2016 - 88.1 originally determined by the Northern Joint Regional Planning Panel.
- 27/4/2017 - Modification DA2016 - 88.2 approved by Council to clarify conditions pertaining to kerb design.
- 20/11/2017 - Modification DA2016 - 88.3 approved by Council to amend the road reserve width being dedicated to Council along Ocean Drive and the associated road setback/buffer.
- 24/1/2018 - Modification DA2016 - 88.4 withdrawn.
- 4/10/2018 - Modification DA2016 - 88.5 lodged with Council. See chronology specific to this modification later in the report.
- 2/9/2019 - Modification DA2016 - 88.6 approved by Council to amend the Ocean Drive fence design.
- 24/10/2019 - DA2019 - 780.1 for a Manufactured Housing Estate (MHE) lodged over part of the site the subject of DA2016 - 88. DA2019 - 780.1 has not been determined and is subject to separate consideration. DA2019 - 780.1 has been included in the chronology for context only. The assessment and determination of DA2019 - 780.1 will need to have regard to DA2016 - 88 as it sits over the subdivision. If DA2019 - 780.1 were to be approved, the developer/owner would need to decide whether they will proceed with the remaining stages of DA2016 - 88 or opt to replace part of them with the MHE.
- 5/2/2020 - Modification DA2016 - 88.7 approved by Council to amend staging associated with part of the original site/staging not being considered under modification DA2016 - 88.5.
- 1/4/2020 - Modification to DA2016 - 88.9 lodged with Council to essentially amend the access/egress for Stage 6 (E4 zoned lots). In particular, the modification proposes access/egress for the Stage 6 area directly onto Forest Parkway. This modification has not been determined and is subject to separate consideration.
- 20/4/2020 - Modification DA2016 - 88.8 approved by Council to amend a condition pertaining to staging requirements.

Based on the above chronology for the site, there have been a number of minor modifications approved for the site. In more recent times, there are changes that have either been approved or are still being considered that are designed to allow the owner/developer options to develop the remainder of the site being developed under DA2016 - 88.

**Application Chronology for DA2016 - 88.5**

- 4/10/2018 - Modification DA2016 - 88.5 lodged with Council.

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- 11/10/2018 - Modification referred to NSW Rural Fire Service (RFS) and Essential Energy.
- 11/10/2018 - Council staff requested additional information on the modification type, ecology & Vegetation Management Plan (VMP), stormwater design, proposed playground and proposed battle axe lots.
- 12/10/2018 to 25/10/2018 - Notification period.
- 13/10/2018 - Public submission received.
- 18/10/2018 - Response from Essential Energy received raising no objection to the amended design. Standard consent requirements suggested.
- 22/10/2018 - Public submission received.
- 30/10/2018 - Applicant responded to additional information request from 11/10/2018.
- 7/11/2018 - Council staff reviewed additional information and sought clarification on responses ecological impacts, stormwater design, playground and revised plans. Applicant acknowledged the request for additional information.
- 16/11/2018 - Council's Group Manager Recreation & Buildings confirmed that the new proposed park (not part of the original DA2016 - 88) was not supported due to lack of casual surveillance, the non-central location of the park to the area and connectivity issues.
- 21/11/2018 - Applicant acknowledged response from Group Manager Recreation & Buildings and would consider options.
- 3/12/2018 - Applicant responded to additional information request from 7/11/2018. In particular, amended layout received removing the park, updated bushfire report, response to stormwater design and letter from Ecologist.
- 3/12/2018 - Revised information sent to NSW RFS.
- 12/12/2018 - NSW RFS initial acknowledgment letter received.
- 13/12/2018 - Council staff provided clarification to NSW RFS on information to consider.
- 13/12/2018 - Council staff requested clarification on a number of engineering matters such as stormwater design, road design, management of green space within the road reserve and sewer design. Acknowledged by the applicant on 14/12/2018.
- 13/12/2018 - Updated Bushfire Safety Authority received from the NSW RFS. Copy provided to the applicant on 14/12/2018.
- 3/7/2019 - Council staff sent follow up on outstanding information. On 4/7/2019 and 24/7/2019, the applicant provided updates.
- 26/7/2019 - Applicant provided amended plans responding to engineering issues from 13/12/2018.
- 30/8/2019 - Amended information sent to NSW RFS.
- 30/8/2019 - Update on review of additional information provided to the applicant.
- 6/9/2019 - NSW RFS acknowledged additional information.
- 1/10/2019 - Applicant submitted amended staging plan.
- 8/10/2019 - Council staff sent follow up email to NSW RFS on status of amended Bushfire Safety Authority. Preliminary response received 10/10/2019.
- 14/10/2019 - Applicant requested to clarify staging.
- 18/10/2019 - Update on the status of the modification provided to the applicant. Council staff also sought clarification on a number of engineering matters.
- 25/10/2019 - Discussion on engineering matters and amended plan with copy received on 29/10/2019.
- 28/10/2019 - Council staff requested update on stormwater details.
- 28/10/2019 - Council staff emailed the NSW RFS and advised that a further amended plan was to be received. NSW RFS advised to hold off finalising referral until Council staff had accepted the design.

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- 31/10/2019 - As a result of works being proposed on Lot 99 DP 1246122, owner's consent and sign off on Conflict of Interest Policy process sought by Council staff.
- 1/11/2019 - Amended stormwater detail provided and acknowledged by Council staff.
- 12/11/2019 - Discussion between Council staff and applicant on status of the modification. Copies of redacted submissions provided to the applicant.
- 18/11/2019 - Discussion between Council staff and the applicant on content of submissions.
- 18/11/2019 - Council staff advised that the proposed public reserve areas on the amended plan were not supported.
- 28/11/2019 to 2/12/2019 - Discussion with the applicant on removing the proposed public reserves with the north south habitat corridor to be located on private land (rather than within the road reserve as originally approved).
- 20/1/2020 - Incorrect plan sent to NSW RFS.
- 11/2/2020 - Council staff followed up discussions from 28/11/2019 to 2/12/2019 and need for amended plans/details. Applicant acknowledged request on 13/2/2020.
- 18/2/2020 to 25/2/2020 - Council staff discussed share way issues with applicant.
- 27/2/2020 - Amended plans received in response to issues raised between 28/11/2019 and 2/12/2019.
- 12/3/2020 - Amended plans agreed in principle by staff. Copy provided to NSW RFS to allow the Bushfire Safety Authority to be updated/finalised.
- 17/3/2020 - NSW RFS acknowledged amended plans.
- 6/4/2020 - Update on status of the modification provided to the applicant and discussion on process of the modification being reported to DAP and Council.
- 17/4/2020 - Council staff follow up with the NSW RFS on status of referral.
- 28/4/2020 - Updated Bushfire Safety Authority received from NSW RFS.

**3. STATUTORY ASSESSMENT**

The application has been lodged as Section 4.55(1A) on the basis that it is substantially the same development to that which was originally lodged and consented and will have minimal environmental impact.

Section 4.55 of the Environmental Planning and Assessment Act 1979 enables the modification of consents and categorises modifications into Section 4.55(1) for modifications involving minor error, mis-description or miscalculation, Section 4.55(1A) for modifications involving minimal environmental impact and Section 4.55(2) for other modifications. Each type of modification must be considered as being substantially the same to that which was originally consented.

In looking at modifications, the Courts consistently see s4.55 as "beneficial and facultative" and that there are essentially two separate legal tests that apply to a s.4.55 application, before the consent authority can ultimately determine the application on merit.

The first is that the modification cannot result in a radical transformation (Sydney City Council v Ilenace Pty Ltd [1984]). The term "radical transformation" is very broad, leaving significant scope to change a development.



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In this case, whilst there are changes proposed to the subdivision layout, they are not considered radical in terms of the overall approved layout. In particular, the key elements of the subdivision (ie the footprint, servicing, key road connections, habitat protection, environmental impact etc) remain relatively unchanged. Furthermore, the increase in the number of lots is less than 10% (Note: it is not uncommon for the Courts to approve modifications that numerically change components, such as the number of storeys, height, floor area etc, by more than 10%).

The second test deals with Council being satisfied that the modification is "substantially the same development" as authorised by the original development consent. The Council must compare the modified development/potential modified consent against the original approval (Note: it is the consent that is being modified, not just the plans, so the consent authority must have regard to the conditional changes as well). Once Council is satisfied that the modification is substantially the same, the remainder of the assessment is dealt with on merit.

It should be noted that some environmental impacts and merit issues can link back to the "substantially the same test", if significant. In particular, for a modification to have a significant environmental impact, one might question whether it is a result of a significant change to the original approval.

In this case, the modification is considered "substantially the same" and there are no significant environmental or merit issues - refer to comments on s4.55(1A)(b) later in this report.

In summary, Council needs to consider the numerical differences, non-numerical aspects (eg in visual impact, traffic impacts or changed land uses) and any changes relating to a key/essential feature of the approved development. Having considered the above comments and the more detailed review below, it is considered that the modification can be considered and the changes are acceptable.

The specific provisions of Section 4.55 are considered in more detail below.

***Section 4.55(1A)(a) Satisfied that the proposed modification is of minimal environmental impact?***

While the proposed subdivision layout is being amended and creating fifteen (15) additional lots, minimal environmental impact is considered to be occurring as a result of the changes. In particular, the proposal is considered to be having minimal environmental impact for the following reasons:

- The modified development occupies the same footprint as the subdivision originally granted consent.
- The development will still present as a low to medium density residential subdivision from outside the site.
- Location of key perimeter roads and through connections remain unchanged.
- The impacts of the modified development, including the extent of vegetation clearing (ie no additional clearing proposed), earthworks, and revegetation remain similar to the original approved development.
- The modified development will not create any adverse demand on public infrastructure or services when compared with the original approved development.
- There will be no material change on amenity as a result of the changes.
- The revised north south habitat corridor retains the original intent of the subdivision, whilst creating added benefits of reduced road crossings for fauna.

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- The numerical change represents less than 10% increased change to the original subdivision, whilst still maintaining compliance with minimum lot sizes provisions. It should be noted that a number of the lots (due to their size) are likely to be further developed as medium density housing once the subdivision proceeds. In this regard, the number of lots and density of development is still considered below the future potential for the overall site.

**Section 4.55(1A)(b) Is the proposal substantially the same?**

Section 4.55 has been described as "beneficial and facultative" in *Houlton v Woollahra Municipal Council* (1997) 95 LGERA 201 at [213] and *North Sydney Council v Michael Standley & Associates Pty Ltd* (1998) 97 LGERA 433 at [440]. Accordingly, the provisions of s4.55 should not be artificially constrained by allowing a narrow construction.

In *Vasic Pty Ltd v Penrith City Council* [1992] NSWLEC 8, Stein J held that "substantially" meant "essentially all material or having the same essence."

In *Moto Projects (No 2) Pty Ltd v North Sydney Council* (1999) 106 LGERA 298 at [56] Bignold J held that the task for determining whether a development as proposed to be modified is substantially the same as the consent granted was as follows:

*"The comparative task does not merely involve a comparison of the physical features or components of the development as currently approved and modified where that comparative exercise is undertaken in some type of sterile vacuum. Rather, the comparison involves an appreciation, qualitative, as well as quantitative, of the developments being compared in their proper contexts (including the circumstances in which the development consent was granted)."*

In the context of the current application, the proposal can be considered to be substantially the same as the development to which consent was originally granted for the following reasons:

- The modified proposal remains as a subdivision for the purpose of residential uses and is consistent with the essence of the original development.
- The reasons listed above under s4.55(1A)(a) for demonstrating minimal environmental impact are conducive to the development being substantially the same.
- The payment of monetary contributions can still apply to the additional lots created from the modification.

**Section 4.55(1A)(c) Does the application require notification/advertising in accordance with the regulations and/or any Development Control Plan?**

Neighbour notification has been undertaken in accordance with the regulations and Council's DCP (as in force at the time).

**Section 4.55(1A)(d) Any submissions made concerning the modification**

Two (2) written submissions were received following public exhibition of the application. Copies of the written submissions have been provided separately to members of the DAP.

Key issues raised in the submissions received and comment are provided in the table below:

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Submission Issue/Summary	Planning Comment/Response
A park has been proposed near No. 22 Forest Parkway. Concern about security as people can hide and loiter, noise and anti-social behaviour.  Consider relocating the park.	Park has since been removed from the modification and the area reverted back to residential lots as originally planned/approved.
General opposition to Stage 3 and the small properties backing onto existing property in Springhill Place and intrusive impacts.	The number of lots in Stage 3 (and the modification) backing onto the adjoining property to the north/north east in Springhill Place remains the same (ie 7 lots). No change or impact to that already approved.
Concern with walkway through the nature reserve or at least ensure it is close to the development boundary and not Springhill Place properties. Concerns with environmental impacts on reserve.	Pathway has been relocated alongside the roadway and no longer goes through the reserve.

***Section 4.55(3) Any matters referred to in section 4.15(1) relevant to the modification, and the reasons given by the consent authority for the grant of the consent sought to be modified.***

Overall, the modification remains consistent with the original s4.15(1) assessment and a revised summary follows the Section 4.55(4) comment below. It should be noted that the revised s4.15(1) comments focus on compliance with relevant legislation and whether there has been any change or impact to comments provided on the original assessment.

A copy of the original s4.15(1) JRPP assessment is also attached to this report for context.

***Section 4.55(4) The modification of a development consent in accordance with this section is taken not to be the granting of development consent under this Part, but a reference in this or any other Act to a development consent includes a reference to a development consent as so modified.***

Noted.

#### **Section 4.15(1) Matters for Consideration**

In determining the application, Council is required to take into consideration the following matters as are relevant to the development that apply to the land to which the development application relates:

- (a) The provisions (where applicable) of:
- (i) any Environmental Planning Instrument

#### **State Environmental Planning Policy (Koala Habitat Protection) 2019**

Clause 15 - A modification application made, but not finally determined, before the commencement of this Policy in relation to land to which this Policy applies must be

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determined as if this Policy had not commenced. The application was made and not finally determined prior to the commencement of this policy, and the application is therefore required to be assessed under the relevant provisions of State Environmental Policy No 44 - Koala Habitat Protection. See assessment comments below.

**State Environmental Planning Policy No. 44 - Koala Habitat Protection**

The site is subject to an existing Koala Plan of Management (Area 14 KPOM). Having regard to the original approval and provisions of the KPOM, the modification is considered to remain sufficiently consistent with its requirements. This was reiterated by comments from an ecologist and peer review by Council's Natural Resources Team. In summary, the modification will still comply with the following:

- Use koala food trees throughout the site and be implemented via a Vegetation Management Plan (VMP).
- Separation of key koala areas from busier residential development/roads.
- Retention of koala food trees where possible.
- Buffering of koala habitat areas.
- Revegetation of buffers/habitat linkages that are devoid of vegetation.
- Conditions being imposed to manage fauna/koalas during clearing process.
- Covenants being placed on the title of properties regarding pool design being koala friendly.
- Standard street lighting being conditioned.
- Compensatory plantings in accordance with the KPOM.
- A VPA being in place for the management of environmental land and vegetation management.
- Core koala habitat areas being retained/untouched.
- Creation of habitat linkages consistent with the KPOM. In particular, the north south habitat linkage will be moved from the road reserve to private properties. This change will ensure the linkage is retained but involves less dangerous road crossings for fauna.

**State Environmental Planning Policy (Infrastructure) 2007**

Clause 45, no objection was raised from the relevant electricity supplier regarding the modification.

No other change from original assessment.

**State Environmental Planning Policy (State and Regional Development) 2011**

No change from original assessment.

As the modification is being considered under s4.55(1A), the Council is the consent authority under Clause 123BA of the Environmental Planning and Assessment Regulation 2000. Modification is not required to be determined by the JRPP.

**Port Macquarie-Hastings Local Environmental Plan 2011**

Unless specified below, no change from original assessment.

- Whilst the E2 and E3 zones will still be used primarily for vegetation planting/retention, it is noted that existing stormwater works (ancillary to the road/subdivision) do sit partially within the E3 zone. The modification

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proposes to continue the existing stormwater works (comprising a vegetated swale) partially within the E3 zone. No additional vegetation removal is anticipated and conditions have been applied to reinforce this aspect. The ancillary stormwater works are considered permissible and remain consistent with the approved original plan (Note: the original plan envisaged the road and ancillary drainage swale would be located in the subject area).

- Clause 4.1, the proposed R1 zoned residential lots comply with the 450m<sup>2</sup> minimum lot size standard and the E4 lots comply with the 2000m<sup>2</sup> minimum lot size.
- Clause 7.13, satisfactory arrangements are in place for provision of essential services including water supply, electricity supply, sewer infrastructure, stormwater drainage and suitable road access to service the development. Provision of electricity and telecommunications will be subject to obtaining satisfactory arrangements certification prior to the issue of a Subdivision Certificate as recommended by the original condition of consent.

## (ii) Any draft instruments that apply to the site or are on exhibition

None relevant.

## (iii) Any Development Control Plan in force

## Port Macquarie-Hastings Development Control Plan 2013

Unless specified below, no change from original assessment.

<b>DCP 2013: Chapter 3.6 - Subdivision</b>			
<b>DCP Objective</b>	<b>Development Provisions</b>	<b>Proposed</b>	<b>Complies</b>
3.6.3.2	Torrens title lots minimum width of 15m when measured at a distance of 5.5m from front property boundary.	Except for the addition of four (4) battle-axe lots, all lots within the modification remain compliant with the minimum of 15m width requirement. Battle-axe lots are addressed later.	Yes
	Minimum depth of 25m.	All lots generally comply with the minimum 25m depth requirement.	Yes
3.6.3.3	Battleaxe lots discouraged in greenfield development.	There were three (3) battleaxe lots identified with the original approval. Four (4) additional battleaxe lots have been provided, bringing the total to seven (7). This represents 4% of total lots. This is still considered a low and acceptable number. Furthermore, the location of the battleaxe lots will maximize the development potential of the land whilst creating no adverse impact on vegetation, servicing costs	No, but still acceptable

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		or impacts on amenity.	
<b>DCP 2013: General Provisions</b>			
DCP Objective	Development Provisions	Proposed	Complies
2.7.2.2	Design addresses generic principles of Crime Prevention Through Environmental Design guideline: <ul style="list-style-type: none"> <li>Casual surveillance and sightlines</li> <li>Land use mix and activity generators</li> <li>Definition of use and ownership</li> <li>Lighting</li> <li>Way finding</li> <li>Predictable routes and entrapment locations</li> </ul>	The modified layout does not create any crime safety issues. The design allows separation from potential habitat/concealment areas and allows surveillance of the street.	Yes
<b>DCP 2013 - Rainbow Beach</b>			
DCP Objective	Development Provisions	Proposed	Complies
1.1	Development consistent with layout on Figures 62 to 64.	Modification remains consistent with the layout requirements. Some internal roads have been amended to run east west rather than north south. No impact foreseen with the changes with key perimeter roads to be retained.	Yes
5.1	Cycleways, shareways etc requirements	Provided in accordance with DCP.	Yes
5.2	Pedestrian link requirements.	Provided in accordance with DCP.	Yes
6-8	Noise, visual amenity, SEPP 26 buffer and urban design.	Remain unchanged and reinforced through existing conditions.	Yes
12.1	North south streets to be in accordance with Figure 71.	The Stage 2C, 4 and 5 internal roads have been amended to run east west rather than north south. No impact foreseen with the changes. Key perimeter roads to be retained.	Yes
12.2	20m wide habitat link as per Figure 71.	An equivalent habitat link has been provided to the west of Stage 2C and 5 in a location consistent with Figure 71.	Yes
13.1	Development considers existing rural residential areas, KPOM requirements and	Development complies with the Area 14 KPOM and will be installing/protecting key habitat links.	Yes

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	linkages.	The development considers the existing rural residential area by providing lots that will have rear boundaries to the existing rural residential area. In most cases, future development will need to provide a 4m rear setback (unless otherwise justified), which will help maintain a suitable level of separation.	
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**(iia) Any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4**

The proposed modification remains compliant with relevant planning agreements subject to conditions.

**iv) Any matters prescribed by the Regulations**

No change from original assessment.

**(b) The likely impacts of that development, including environmental impacts on both the natural and built environments, social and economic impacts in the locality****Roads, Traffic, Transport, Site Frontage & Access**

The road layout and hierarchy remains consistent with the Development Control Plan provisions, which connects in with the adjoining properties/roads. Footpaths and street plantings will also be provided throughout the subdivision to improve pedestrian connections and amenity.

Overall, the road layout, traffic impacts, frontages and access associated with the modification were all reviewed by Council's Engineering Section and deemed to create no adverse impact, subject to conditions.

**Water Supply Connection**

Council records indicate that the modification is still able to be connected to water with details to be shown on the engineering plans at the Subdivision Construction Certificate stage.

**Sewer Connection**

Council records indicate that the modification is still able to be connected to sewer with details to be shown on the engineering plans at the Subdivision Construction Certificate stage.

**Stormwater**

Council's Stormwater Engineer has assessed the modification/proposed stormwater design and deemed it acceptable, subject to conditions and detailed design being submitted at the Subdivision Construction Certificate stage. The system will utilise a combination of street drainage, detention and swales to direct the water to the public reserve in a controlled state.

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Telecommunication and electricity services are available to the site and/or can be extended at the applicant's expense.

**Flora and fauna**

The applicant had a suitably qualified ecologist review the modified design. The ecologist provided the following comment:

*As per request, we have reviewed the amended plan, the UIA 14 Koala Plan of Management (Biolink 2012) and the Vegetation Management Plan (King & Campbell 2016), and provide comment in regard to the amendment's consistency with these documents.*

*The KPOM only identifies Potential Koala Habitat on the land, and the key planning provision relating to the plan is establishment of Habitat Linkage C in Figure 5 of the KPOM. Part B (iii) states:*

*This minor linkage runs from Houston Mitchell Drive to the Lake Innes Nature Reserve. Integration with existing vegetation patches will be required, presumably via creation of larger lot sizes. Linkage then continues in a north-south direction, again presumably in the form of a suitably aligned streetscape, similar to that proposed above, to link up with the drainage line running east west to the Lake Innes Nature Reserve. This latter area also needs to be buffered by an APZ which could contain a perimeter road, scattered vegetation, pedestrian access and/or cycleway, along with low maintenance, shallow, water management devices.*

*The larger lot size provision is met in another stage as shown in the plan. The section of this linkage encapsulated within the subdivision stage as a "suitably aligned streetscape" as per the KPOM, has been designated as a planted corridor of Koala food trees on the western side of the new road. In the VMP, it was originally proposed as a median strip (King and Campbell 2016), but is now proposed to be consolidated on one side of the road.*

*The proposed consolidation of the linkage on one side of the road and directly linking to the adjoining larger lots (latter intended to retained Koala food trees in situ) is clearly a better design than that proposed in the VMP as it reduces Koala exposure to road crossings to reach habitat (it provides a much superior link to retained trees on Lots 135-151); and reduces the risk of trees impacting road stability with root zones.*

*The management provisions of the VMP for Management Unit 1 (which is Habitat Linkage C) are also readily adaptable to the new concept, and hence amendment to the VMP is unlikely to be needed.*

*It is thus considered compliant with intent and outcomes of the KPOM and the VMP.*

The modification has been reviewed and accepted by Council's Natural Resources Section, subject to conditions on maintenance of the linkage and an amended VMP. In addition to the above, it is considered that the provisions of the more recently adopted Biodiversity Conservation Act 2016 (commenced after DA2016 - 88.1 was approved) are not triggered in this case. In particular, no additional vegetation removal is proposed or new impact on existing/proposed habitat. Overall, the modification relates to the same footprint as the original approval and associated work/impact could occur regardless of the modification.



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The original application was referred to Council's Environmental Health Officer to consider impacts of road noise from Ocean Drive (classified road). In particular, potential existed for noise from road traffic to adversely affect future dwelling occupants.

To negate noise impacts a 1.8m high fence on top of a 400mm mound was approved along the Ocean Drive frontage, consistent with other estates being developed to the east. Vegetation screening was also be included to soften the appearance of the fence from Ocean Drive.

Even with the above, some lots were still identified as being affected by road noise. To address this aspect, an 88B instrument was conditioned, requiring future dwellings on the affected lots to have Category 2 construction with additional internal BCA compliant ventilation.

Given the modification impacts on the number of lots and lot numbers, the condition has been amended to capture the relevant lots.

**Bushfire**

The site is identified as being bushfire prone.

In accordance with Section 100B - *Rural Fires Act 1997* - the original application proposed subdivision of bush fire prone land that could lawfully be used for residential purposes.

The applicant has submitted an amended bushfire report prepared by a Certified Consultant. The report assumes that the amended subdivision can occur under Section 100B requirements.

The Commissioner has assessed the modification and has issued a revised Bushfire Safety Authority, which will form part of the modified conditions of consent. Furthermore, the applicant has demonstrated that the development can comply with the requirements of the Bushfire Safety Authority as well as implementing the requirements of the VMP, without creating any long term maintenance of vegetation burden on Council.

**Social impacts in the locality**

Given the strategic planning and development controls that have been put in place governing the development of the Area 14 precinct and the compliance of the subdivision with such controls; the modification is unlikely to result in any adverse social impacts.

**Economic impact in the locality**

No adverse impacts. A likely positive impact is that the development will maintain employment in the construction industry, which will lead to flow impacts such as maintained employment and expenditure in the area.

**(c) The suitability of the site for the development**

The modified remaining stages and the overall subdivision will fit into the locality and the site attributes are conducive to the proposed development.

Site constraints have been adequately addressed and appropriate conditions of consent recommended.

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The Policy applies to development applications relating to Council land or where Council is the applicant.

In this case, the Policy is triggered by virtue of part of the land (Lot 99 DP 1246122), being in the ownership of Council at the time the modification was lodged. As part of the modification, the applicant wishes to continue the stormwater works (already commenced on Lot 99 DP 1246122 as part of previous stages) to cater for the modification.

It should be noted that Lot 99 DP 1246122 previously formed part of the original parcel of land to which DA2016 - 88.1 was approved and was subsequently dedicated to Council as part of an early stage. Technically, if the applicant had completed all the necessary stormwater works as part of the previous stage(s) and then dedicated the land (Lot 99 DP 1246122), the Conflict of Interest Policy would not have been triggered.

Being a development application on Council land and with submissions having been received, the application was referred to the Director of Development & Environment and General Manager under the policy to determine whether the application should be assessed by Council staff or whether an external consultant should be utilised.

As the submissions were not alleging any conflict of interest, there was no Environmental Impact Statement required and with Council only have a minor interest as the authority for managing future public stormwater assets, it was determined that Council staff continue with the assessment.

The application is also proposed to be reported to Council, via the Development Assessment Panel.

Based on the above, it is considered that the application has been processed in accordance with the Policy.

**4. DEVELOPMENT CONTRIBUTIONS APPLICABLE**

- Development contributions will be required towards augmentation of town water supply and sewerage system head works under Section 64 of the Local Government Act 1993.
- Development contributions will be required in accordance with Section 7.11 of the Environmental Planning and Assessment Act 1979 towards roads, open space, community cultural services, emergency services and administration buildings.
- A copy of the modified contributions estimate is included as an **Attachment 6**.

**5. CONCLUSION AND STATEMENT OF REASON**

The application has been assessed in accordance with Section 4.55 of the Environmental Planning and Assessment Act 1979.

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Issues raised during assessment and public exhibition of the application have been considered in the assessment of the application. Where relevant, conditions have been recommended to manage the impacts attributed to these issues.

The site is considered suitable for the proposed modified development and the proposal adequately addresses relevant planning controls. The development is not considered to be contrary to the public's interest and will not result a significant adverse social, environmental or economic impact. It is recommended that the application be approved, subject to the recommended conditions of consent provided in **Attachment 1**.

**Attachments**

1. DA2016 - 88.5 Draft Modified Consent
2. DA2016 - 88.1 JRPP Assessment Report
3. DA2016 - 88.1 JRPP Determination
4. DA2016 - 88.1 Original approved Layout
5. DA2016 - 88.5 Revised Plans
6. DA2016 - 88.5 Contribution Quote