

## **PRESENT**

### **Members:**

Councillor Peta Pinson (Mayor)  
Councillor Lisa Intemann (Deputy Mayor) (joined meeting at 5:35pm due to technical difficulties)  
Councillor Rob Turner  
Councillor Sharon Griffiths  
Councillor Peter Alley  
Councillor Geoff Hawkins  
Councillor Lee Dixon

### **Other Attendees:**

General Manager (Craig Swift-McNair)  
Director Corporate Performance (Rebecca Olsen)  
Director Development and Environment (Melissa Watkins)  
Director Infrastructure (Dan Bylsma)  
Director Strategy and Growth (Jeffery Sharp)  
Group Manager Governance (Michael Ferguson)  
Governance and Legal Officer (Kirsty Callander)  
Governance Support Officer (Bronwyn Lyon)

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This meeting was held remotely and electronically through Skype  
and is live streamed on Council's YouTube channel.  
The meeting opened at 5:30pm.

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## **01 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor opened the Meeting with an Acknowledgement of Country and welcomed all in attendance on line.

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## **02 LOCAL GOVERNMENT PRAYER**

Due to the current COVID-19 health emergency, the Local Government Prayer was not delivered as part of this meeting.

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### **03 APOLOGIES**

Nil, noting that Councillor Intemann joined the meeting at 5:35pm due to technical difficulties.

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### **04 CONFIRMATION OF MINUTES**

*RESOLVED: Alley/Dixon*

That the Minutes of the Ordinary Council Meeting held on 3 June 2020 be confirmed.

*CARRIED: 7/0*  
*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

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### **05 DISCLOSURES OF INTEREST**

Councillor Dixon declared a Non-Pecuniary, Significant Interest in Item 13.06 - DA2016 - 88.5 - Section 4.55 Modification to existing subdivision layout at Lot 2 DP 1263561 and Lot 99 DP 1246122, South Atlantic Drive, Lake Cathie, the reason being that Councillor Dixon is a partner of Dixon Solutions who has recently added real estate services to its portfolio. With this in mind Dixon Solutions are now engaged to sell property on an adjoining block of land and it is believed that one of the partners is assisting in this development discussion.

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### **06.01 FEDERAL GRANT FUNDING FOR PORT MACQUARIE AIRPORT**

*RESOLVED: Pinson*

That Council request the General Manager write to the Federal Member for Cowper, Mr Pat Conaghan MP, thanking him for his support in securing \$3,538,260 for the Port Macquarie Regional Airport.

*CARRIED: 7/0*  
*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

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### **07 CONFIDENTIAL CORRESPONDENCE TO ORDINARY COUNCIL MEETING**

There are no confidential attachments to reports for the Ordinary Council Meeting.

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**08 PUBLIC FORUM – MATTERS NOT ON THE AGENDA**

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Due to the current COVID-19 health emergency, Public Forum - Matters Not On The Agenda were not held as part of this meeting.

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**09 PUBLIC FORUM – MATTERS ON THE AGENDA**

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Due to the current COVID-19 health emergency, Public Forum - Matters On The Agenda were not held as part of this meeting.

Council invited the public to submit comments in relation to matters on the agenda in writing which were provided to Councillors prior to the meeting for the consideration of the Councillors.

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**10.01 STATUS OF REPORTS FROM COUNCIL RESOLUTIONS**

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*RESOLVED: Intemann/Griffiths*

That Council note the information contained in the Status of Reports from Council Resolutions report.

*CARRIED: 7/0*  
*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

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**10.02 MAYORAL DISCRETIONARY FUND ALLOCATIONS - 7 MAY TO 3 JUNE 2020**

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*RESOLVED: Pinson/Intemann*

That Council note the Mayoral Discretionary Fund allocations for the period 7 May to 3 June 2020 inclusive.

*CARRIED: 7/0*  
*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

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### **10.03 NOTICE OF MOTION - RESIGNATION OF GENERAL MANAGER CRAIG SWIFT-MCNAIR AND RECRUITMENT OF A NEW GENERAL MANAGER**

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*RESOLVED: Intemann/Turner*

That Council:

1. Note the resignation of Mr. Craig Swift-McNair as Council's General Manager.
2. Place on record and express to Mr. Swift-McNair its deep gratitude for his service to the Port Macquarie-Hastings community for 14 years, including six and a half years as General Manager.
3. Appoint the Director Strategy and Growth as the Acting General Manager from 1 July 2020 until further notice.
4. Request the General Manager provide advice to Councillors as soon as possible (via email) on the proposed process for recruitment of a new General Manager and request feedback from Councillors, with a view to ensuring that all Councillors are involved at each key stage of the process. The advice is to include relevant actions and timelines of the following key stages:
  - a) Engagement of a recruitment firm to undertake the General Manager recruitment.
  - b) Development of the recruitment brief.
  - c) Application process and short-listing of candidates.
  - d) Interview process.
  - e) Final decision & appointment of a new General Manager.

*CARRIED: 7/0*

*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*

*AGAINST: Nil*

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### **10.04 RESIGNATION OF COUNCILLOR JUSTIN LEVIDO**

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*RESOLVED: Intemann/Dixon*

That Council:

1. Note that the 2021 Local Government Elections will be held on Saturday 4 September 2021 as announced by the Minister for Local Government the Hon. Shelley Hancock MP on 12 June 2020.
2. Request the General Manager write to the Minister for Local Government The Hon. Shelley Hancock MP, seeking application to dispense with a by-election to replace the casual vacancy left following the recent resignation of Councillor Justin Levido, in line with Section 294 (2) of the NSW Local Government Act 1993.

*CARRIED: 7/0*

*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*

*AGAINST: Nil*

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## **10.05 NOTICE OF MOTION - RESIGNATION OF COUNCILLOR JUSTIN LEVIDO**

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*RESOLVED: Turner/Hawkins*

That Council places on record, its deep gratitude to Justin Levido for his service to the Port Macquarie-Hastings Community as a Councillor for the period 8 September 2012 to 5 June 2020.

*CARRIED: 7/0*  
*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

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## **10.06 INTEGRATED PLANNING AND REPORTING (IPR) DOCUMENTS**

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### **MOTION**

*MOVED: Intemann/Turner*

That Council:

1. Adopt the following Integrated Planning and Reporting (IPR) documents:
  - a) Delivery Program 2017-2022 (Revised 2020); and
  - b) Operational Plan 2020-2021
2. Note the 2020-2021 budget position of a \$676,730 shortfall which will be reported to Council monthly during the financial year.
3. Enter into total borrowings of \$1.5 million as outlined in the Financial Implications section of the report for the Hastings Regional Sporting Complex Construction.
4. Enter into total borrowings of \$1.2 million as outlined in the Financial Implications section of the report for Timber Bridges - Renewals & Repairs.

### **AMENDMENT**

*MOVED: Griffiths/Turner*

That Council:

1. Adopt the following Integrated Planning and Reporting (IPR) documents:
  - a) Delivery Program 2017-2022 (Revised 2020); and
  - b) Operational Plan 2020-2021
2. Note the 2020-2021 budget position of a \$676,730 shortfall which will be reported to Council monthly during the financial year.
3. Enter into total borrowings of \$1.5 million as outlined in the Financial Implications section of the report for the Hastings Regional Sporting Complex Construction.
4. Enter into total borrowings of \$1.2 million as outlined in the Financial Implications section of the report for Timber Bridges - Renewals & Repairs.
5. Note that should there be residual funds available from COVID-19 relief reserve apply those to the timber bridges - renewals and repairs in addition to that portion of borrowings in point 4 above.
6. Note that should net savings be identified in the 2019/2020 and 2020/2021

years that they firstly be identified to fund the deficit and then to point 3 and 4 above.

**THE AMENDMENT WAS PUT AND CARRIED:**

*CARRIED: 7/0*  
*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

**THE AMENDMENT BECOMES THE MOTION AND WAS PUT AND CARRIED**

*RESOLVED: Griffiths/Turner*

That Council:

1. Adopt the following Integrated Planning and Reporting (IPR) documents:
  - a) Delivery Program 2017-2022 (Revised 2020); and
  - b) Operational Plan 2020-2021
2. Note the 2020-2021 budget position of a \$676,730 shortfall which will be reported to Council monthly during the financial year.
3. Enter into total borrowings of \$1.5 million as outlined in the Financial Implications section of the report for the Hastings Regional Sporting Complex Construction.
4. Enter into total borrowings of \$1.2 million as outlined in the Financial Implications section of the report for Timber Bridges - Renewals & Repairs.
5. Note that should there be residual funds available from COVID-19 relief reserve apply those to the timber bridges - renewals and repairs in addition to that portion of borrowings in point 4 above.
6. Note that should net savings be identified in the 2019/2020 and 2020/2021 years that they firstly be identified to fund the deficit and then to point 3 and 4 above.

*CARRIED: 7/0*  
*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

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**10.07 MAKING OF RATES AND CHARGES FOR 2020-2021, ADOPTION OF THE FEES AND CHARGES AND REVENUE POLICY FOR 2020-2021**

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*MOVED: Pinson/Intemann*

That Council:

1. Make an Ordinary Rate – Residential, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (0.24678 cents) in the dollar with a Base Amount of \$614.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Residential Defined Urban Centres’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 49.53%.
2. Make an Ordinary Rate – Residential, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (0.27600 cents) in the dollar with a Base Amount of \$514.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Residential Other’. In accordance with Section 537 of the Act

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- the percentage to be raised by the base amount will be 39.52%.
3. Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (0.53477 cents) in the dollar with a Base Amount of \$614.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Business Defined Urban Centres’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 20.07%.
  4. Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (2.36132 cents) in the dollar with a Base Amount of \$614.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Business Port Macquarie CBD’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 5.20%.
  5. Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (0.46687 cents) in the dollar with a Base Amount of \$514.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Business Other’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 30.3%.
  6. Make an Ordinary Rate – Farmland, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (0.27527 cents) in the dollar with a Base Amount of \$634.60 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Farmland’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 30.64%.
  7. Make a Special Rate – Residential, pursuant to Section 495 of the Local Government Act, for 2020-2021 of (0.06154 cents) in the dollar for all rateable land within the Broadwater Special Rate area outlined in the attached rating maps.
  8. Make a Special Rate – Residential, pursuant to Section 495 of the Local Government Act, for 2020-2021 of (0.13120 cents) in the dollar for all rateable land within the Sanctuary Springs Special Rate area outlined in the attached rating maps.
  9. Make an Annual Charge for Waste Management Services – Domestic, pursuant to Section 496 of the Local Government Act, for 2020-2021 on all rateable land, categorised as Residential or Farmland, to which a domestic waste service is (or able to be) provided. The Domestic Waste Annual Charge will be based on the type of service received:

Type of Service	Charge for 2020/21
Standard service – 240 litre fortnightly general waste	\$459.00
Minimiser service – 140 litre fortnightly general waste	\$402.00
Excess service – 240 litre weekly general waste	\$678.00
Half standard service – 240 litre fortnightly general waste (multi-unit dwellings only)	\$252.00
Half excess service – 240 litre weekly general waste (multi-unit dwellings only)	\$363.00
Half minimiser service - 140 litre fortnightly general waste (multi-unit dwellings only)	\$225.00
Half special weekly service (multi-unit dwellings only)	\$308.00
Availability charge on vacant land	\$79.00
Availability charge on land not receiving full	\$143.00

charge (multi-unit dwellings only)	
Additional recycling service – 240 litre fortnightly	\$67.00
Additional organics service – 240 litre weekly	\$98.00
Additional weekly garbage service – 240 litre general waste	\$356.00
Additional weekly garbage service – 140 litre general waste (multi-unit dwellings only)	\$271.00
On application only special weekly service – 140 litre weekly general waste	\$567.00
Minimum waste charge – single dwellings	\$402.00

10. Make an Annual Charge for Waste Management Services – Other, pursuant to Section 501 of the Local Government Act, for 2020-2021 on all rateable land, categorised as Business, to which a waste service is (or able to be) provided. The Other Waste Annual Charge will be based on the type of service received:

Type of Service	Charge for 2020/21
Commercial weekly service – 140 litre general waste	\$567.00
Commercial excess service – 240 litre weekly general waste	\$678.00
Commercial half weekly service – 140 litre fortnightly general waste (shared)	\$308.00
Commercial half excess service – 240 litre weekly general waste (shared)	\$363.00
Availability charge on vacant land – business properties	\$79.00
Commercial availability charge on land not receiving full charge	\$79.00
Commercial additional recycling service – 240 litre fortnightly	\$67.00
Commercial additional organics service – 240 litre weekly	\$98.00
Commercial additional weekly garbage service – 240 litre general waste	\$356.00
Commercial additional weekly garbage service – 140 litre general waste	\$271.00
Waste management access charge	\$31.00

11. Make an Annual Charge for Water Availability and a charge per kilolitre for Water Usage, pursuant to Section 501 and 502 of the Local Government Act, for 2020-2021 on all rateable land, to which a water service is (or able to be) provided. The Water Annual Charge will be based on water meter size:

Size of water meter connection	Charge for 2020/21
20 mm including vacant properties and equivalent tenants	\$178.00
25 mm	\$283.00
32 mm	\$473.00



40 mm	\$745.00
50 mm	\$1,173.00
80 mm	\$3,013.00
100 mm	\$4,711.00
150 mm	\$10,623.00
200 mm	\$18,888.00
Fire service - 32mm	\$236.50
Fire service - 40mm	\$372.50
Fire service – 50 mm	\$586.50
Fire service – 80 mm	\$1,506.50
Fire service – 100 mm	\$2,355.50
Fire service – 150 mm	\$5,311.50
Fire service – 200 mm	\$9,444.00
Step 1 usage charges – per kilolitre	\$3.31
Step 2 usage charges – per kilolitre	\$6.62

12. Make an Annual Charge for Sewer Availability, pursuant to Section 501 of the Local Government Act, for 2020-2021 on all rateable land, to which a sewer service is (or able to be) provided. Make a usage charge for sewerage usage, pursuant to Section 502 of the Local Government Act, for 2020-2021 on Caravan Parks, Retirement Homes, Motels, Clubs, Hotels, Schools, Backpacker Hostels, Flats, Major Regional Shopping Centres. The Sewer charges are as follows:

Service	Charge for 2020/21
Pressure Sewer	\$875.60
Connected or available (excluding churches and halls)	\$905.60
Non-rateable (other than churches & halls S555)	\$721.00
Non-rateable (S556)	\$905.60
Unconnected (S548a)	\$581.20
Non-rateable (churches & halls S555)	\$581.20
Usage Charge - per kilolitre	\$1.35

13. Make an Annual Charge for Reclaimed Water Availability, pursuant to Section 501 of the Local Government Act, for 2020-2021 on Port Macquarie urban area business/commercial/council facilities where a reclaimed water service is provided. Make a usage charge for reclaimed water usage, pursuant to Section 502 of the Local Government Act, for 2020-2021 where a reclaimed water service is provided. The reclaimed water annual charges are based on meter size:

Reclaimed Metre size	Charge for 2020/21
20 mm	\$89.00
25 mm	\$141.50
32 mm	\$236.50
40 mm	\$372.50
50 mm	\$586.50
80 mm	\$1,506.50

100 mm	\$2,355.50
150 mm	\$5,311.50
200 mm	\$9,444.00
Usage Charge - per kilolitre	\$1.66

14. Make an Annual Charge for Stormwater Management Services, pursuant to Section 496A of the Local Government Act, for 2020-2021 on each parcel of rateable land for which the service is available. The stormwater annual charges are as follows:

Service	Charge for 2020/21
Residential	\$25.00
Residential - Strata	\$12.50
Business - Strata	\$12.50
Business – 0m2 to 350m2	\$25.00
Business – 351m2 to 700m2	\$50.00
Business – 701m2 to 1,000m2	\$75.00
Business – 1,001m2 to 1,400m2	\$100.00
Business – 1,401m2 to 1,750m2	\$125.00
Business – 1,751m2 to 2,100m2	\$150.00
Business – 2,101m2 to 2,450m2	\$175.00
Business – 2,451m2 to 2,800m2	\$200.00
Business – 2,801m2 to 3,200m2	\$225.00
Business – 3,201m2 to 3,500m2	\$250.00
Business – 3,501m2 to 3,850m2	\$275.00
Business – 3,851m2 to 4,200m2	\$300.00
Business – 4,201m2 to 4,600m2	\$325.00
Business – 4,601m2 to 4,900m2	\$350.00
Business – 4,901m2 to 5,200m2	\$375.00
Business – 5,201m2 to 5,600m2	\$400.00
Business – 5,601m2 to 5,950m2	\$425.00
Business – 5,951m2 to 6,300m2	\$450.00
Business – 6,301m2 to 6,600m2	\$475.00
Business > 6,600m2	\$500.00

15. Make an Annual Charge for Onsite Effluent Services, pursuant to Section 501 of the Local Government Act, for 2020-2021 on each parcel of rateable land for which the service is provided. The Onsite Effluent annual charge are based on the risk of the system:

System	Charge for 2020/21
Low risk system	\$39.00
Medium risk system	\$77.00
High risk system	\$110.00
Small commercial	\$220.00
Large commercial	\$274.00

16. Adopt the following Integrated Planning and Reporting (IPR) documents:
- Fees & Charges 2020-2021
  - Revenue Policy 2020-2021

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c) Rating Maps 2020-2021

17. Set the interest rate on overdue rates and charges at 0% from 1 July 2020 to 31 December 2020 and 7.0% from 1 January 2021 to 30 June 2021 in accordance with the Office of Local Government directive.
18. During the 2020-2021 financial year, review all rating categories and their applicable base rates and ad valorem rates across the LGA, including a briefing to Councillors prior to finalisation of the draft 2021/2022 operational plan.

**AMENDMENT**

*MOVED: Griffiths/Intemann*

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weekly general waste (shared)	
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Step 2 usage charges – per kilolitre	\$6.62

12. Make an Annual Charge for Sewer Availability, pursuant to Section 501 of the Local Government Act, for 2020-2021 on all rateable land, to which a sewer service is (or able to be) provided. Make a usage charge for sewerage usage, pursuant to Section 502 of the Local Government Act, for 2020-2021 on Caravan Parks, Retirement Homes, Motels, Clubs, Hotels, Schools, Backpacker Hostels, Flats, Major Regional Shopping Centres. The Sewer charges are as follows:

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Non-rateable (S556)	\$905.60
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Non-rateable (churches & halls S555)	\$581.20
Usage Charge - per kilolitre	\$1.35

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150 mm	\$5,311.50
200 mm	\$9,444.00
Usage Charge - per kilolitre	\$1.66

14. Make an Annual Charge for Stormwater Management Services, pursuant to Section 496A of the Local Government Act, for 2020-2021 on each parcel of rateable land for which the service is available. The stormwater annual charges are as follows:

Service	Charge for 2020/21
Residential	\$25.00
Residential - Strata	\$12.50
Business - Strata	\$12.50
Business – 0m <sup>2</sup> to 350m <sup>2</sup>	\$25.00
Business – 351m <sup>2</sup> to 700m <sup>2</sup>	\$50.00
Business – 701m <sup>2</sup> to 1,000m <sup>2</sup>	\$75.00
Business – 1,001m <sup>2</sup> to 1,400m <sup>2</sup>	\$100.00
Business – 1,401m <sup>2</sup> to 1,750m <sup>2</sup>	\$125.00
Business – 1,751m <sup>2</sup> to 2,100m <sup>2</sup>	\$150.00
Business – 2,101m <sup>2</sup> to 2,450m <sup>2</sup>	\$175.00
Business – 2,451m <sup>2</sup> to 2,800m <sup>2</sup>	\$200.00
Business – 2,801m <sup>2</sup> to 3,200m <sup>2</sup>	\$225.00
Business – 3,201m <sup>2</sup> to 3,500m <sup>2</sup>	\$250.00
Business – 3,501m <sup>2</sup> to 3,850m <sup>2</sup>	\$275.00
Business – 3,851m <sup>2</sup> to 4,200m <sup>2</sup>	\$300.00

Business – 4,201m <sup>2</sup> to 4,600m <sup>2</sup>	\$325.00
Business – 4,601m <sup>2</sup> to 4,900m <sup>2</sup>	\$350.00
Business – 4,901m <sup>2</sup> to 5,200m <sup>2</sup>	\$375.00
Business – 5,201m <sup>2</sup> to 5,600m <sup>2</sup>	\$400.00
Business – 5,601m <sup>2</sup> to 5,950m <sup>2</sup>	\$425.00
Business – 5,951m <sup>2</sup> to 6,300m <sup>2</sup>	\$450.00
Business – 6,301m <sup>2</sup> to 6,600m <sup>2</sup>	\$475.00
Business > 6,600m <sup>2</sup>	\$500.00

15. Make an Annual Charge for Onsite Effluent Services, pursuant to Section 501 of the Local Government Act, for 2020-2021 on each parcel of rateable land for which the service is provided. The Onsite Effluent annual charge are based on the risk of the system:

System	Charge for 2020/21
Low risk system	\$39.00
Medium risk system	\$77.00
High risk system	\$110.00
Small commercial	\$220.00
Large commercial	\$274.00

16. Adopt the following Integrated Planning and Reporting (IPR) documents:
- Fees & Charges 2020-2021
  - Revenue Policy 2020-2021
  - Rating Maps 2020-2021
17. Set the interest rate on overdue rates and charges at 0% from 1 July 2020 to 31 December 2020 and 7.0% from 1 January 2021 to 30 June 2021 in accordance with the Office of Local Government directive.
18. During the 2020/2021 financial year, review all rating categories and their applicable base rates and ad valorem rates across the LGA, including a briefing to Councillors prior to finalisation of the draft 2021-2022 operational plan.
19. That Airport fees and charges remain unchanged. That a review of airport fees and charges occur following the opening of international border

Councillor Alley left the meeting due to technical difficulties, the time being 6:59pm.

Councillor Alley returned to the meeting, the time being 7:00pm.

#### **THE AMENDMENT WAS PUT AND LOST**

The General Manager advised that Councillor Alley, via text message, indicated he was voting against the amendment.

Councillor Alley verbally confirmed his vote against the amendment as his technical difficulties were overcome.

LOST: 3/4  
FOR: Dixon, Griffiths and Pinson  
AGAINST: Alley, Hawkins, Intemann and Turner

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## THE MOTION WAS PUT AND CARRIED

*RESOLVED: Pinson/Intemann*

That Council:

1. Make an Ordinary Rate – Residential, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (0.24678 cents) in the dollar with a Base Amount of \$614.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Residential Defined Urban Centres’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 49.53%.
2. Make an Ordinary Rate – Residential, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (0.27600 cents) in the dollar with a Base Amount of \$514.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Residential Other’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 39.52%.
3. Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (0.53477 cents) in the dollar with a Base Amount of \$614.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Business Defined Urban Centres’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 20.07%.
4. Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (2.36132 cents) in the dollar with a Base Amount of \$614.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Business Port Macquarie CBD’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 5.20%.
5. Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (0.46687 cents) in the dollar with a Base Amount of \$514.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Business Other’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 30.3%.
6. Make an Ordinary Rate – Farmland, pursuant to Section 494 of the Local Government Act, for 2020-2021 of (0.27527 cents) in the dollar with a Base Amount of \$634.60 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Farmland’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 30.64%.
7. Make a Special Rate – Residential, pursuant to Section 495 of the Local Government Act, for 2020-2021 of (0.06154 cents) in the dollar for all rateable land within the Broadwater Special Rate area outlined in the attached rating maps.
8. Make a Special Rate – Residential, pursuant to Section 495 of the Local Government Act, for 2020-2021 of (0.13120 cents) in the dollar for all rateable land within the Sanctuary Springs Special Rate area outlined in the attached rating maps.
9. Make an Annual Charge for Waste Management Services – Domestic, pursuant to Section 496 of the Local Government Act, for 2020-2021 on all rateable land, categorised as Residential or Farmland, to which a domestic waste service is (or able to be) provided. The Domestic Waste Annual Charge will be based on the type of service received:



Type of Service	Charge for 2020/21
Standard service – 240 litre fortnightly general waste	\$459.00
Minimiser service – 140 litre fortnightly general waste	\$402.00
Excess service – 240 litre weekly general waste	\$678.00
Half standard service – 240 litre fortnightly general waste (multi-unit dwellings only)	\$252.00
Half excess service – 240 litre weekly general waste (multi-unit dwellings only)	\$363.00
Half minimiser service - 140 litre fortnightly general waste (multi-unit dwellings only)	\$225.00
Half special weekly service (multi-unit dwellings only)	\$308.00
Availability charge on vacant land	\$79.00
Availability charge on land not receiving full charge (multi-unit dwellings only)	\$143.00
Additional recycling service – 240 litre fortnightly	\$67.00
Additional organics service – 240 litre weekly	\$98.00
Additional weekly garbage service – 240 litre general waste	\$356.00
Additional weekly garbage service – 140 litre general waste (multi-unit dwellings only)	\$271.00
On application only special weekly service – 140 litre weekly general waste	\$567.00
Minimum waste charge – single dwellings	\$402.00

10. Make an Annual Charge for Waste Management Services – Other, pursuant to Section 501 of the Local Government Act, for 2020-2021 on all rateable land, categorised as Business, to which a waste service is (or able to be) provided. The Other Waste Annual Charge will be based on the type of service received:

Type of Service	Charge for 2020/21
Commercial weekly service – 140 litre general waste	\$567.00
Commercial excess service – 240 litre weekly general waste	\$678.00
Commercial half weekly service – 140 litre fortnightly general waste (shared)	\$308.00
Commercial half excess service – 240 litre weekly general waste (shared)	\$363.00
Availability charge on vacant land – business properties	\$79.00
Commercial availability charge on land not receiving full charge	\$79.00
Commercial additional recycling service – 240 litre fortnightly	\$67.00
Commercial additional organics service –	\$98.00

240 litre weekly	
Commercial additional weekly garbage service – 240 litre general waste	\$356.00
Commercial additional weekly garbage service – 140 litre general waste	\$271.00
Waste management access charge	\$31.00

11. Make an Annual Charge for Water Availability and a charge per kilolitre for Water Usage, pursuant to Section 501 and 502 of the Local Government Act, for 2020-2021 on all rateable land, to which a water service is (or able to be) provided. The Water Annual Charge will be based on water meter size:

Size of water meter connection	Charge for 2020/21
20 mm including vacant properties and equivalent tenants	\$178.00
25 mm	\$283.00
32 mm	\$473.00
40 mm	\$745.00
50 mm	\$1,173.00
80 mm	\$3,013.00
100 mm	\$4,711.00
150 mm	\$10,623.00
200 mm	\$18,888.00
Fire service - 32mm	\$236.50
Fire service - 40mm	\$372.50
Fire service – 50 mm	\$586.50
Fire service – 80 mm	\$1,506.50
Fire service – 100 mm	\$2,355.50
Fire service – 150 mm	\$5,311.50
Fire service – 200 mm	\$9,444.00
Step 1 usage charges – per kilolitre	\$3.31
Step 2 usage charges – per kilolitre	\$6.62

12. Make an Annual Charge for Sewer Availability, pursuant to Section 501 of the Local Government Act, for 2020-2021 on all rateable land, to which a sewer service is (or able to be) provided. Make a usage charge for sewerage usage, pursuant to Section 502 of the Local Government Act, for 2020-2021 on Caravan Parks, Retirement Homes, Motels, Clubs, Hotels, Schools, Backpacker Hostels, Flats, Major Regional Shopping Centres. The Sewer charges are as follows:

Service	Charge for 2020/21
Pressure Sewer	\$875.60
Connected or available (excluding churches and halls)	\$905.60
Non-rateable (other than churches & halls S555)	\$721.00
Non-rateable (S556)	\$905.60
Unconnected (S548a)	\$581.20
Non-rateable (churches & halls S555)	\$581.20

Usage Charge - per kilolitre	\$1.35
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13. Make an Annual Charge for Reclaimed Water Availability, pursuant to Section 501 of the Local Government Act, for 2020-2021 on Port Macquarie urban area business/commercial/council facilities where a reclaimed water service is provided. Make a usage charge for reclaimed water usage, pursuant to Section 502 of the Local Government Act, for 2020-2021 where a reclaimed water service is provided. The reclaimed water annual charges are based on meter size:

Reclaimed Metre size	Charge for 2020/21
20 mm	\$89.00
25 mm	\$141.50
32 mm	\$236.50
40 mm	\$372.50
50 mm	\$586.50
80 mm	\$1,506.50
100 mm	\$2,355.50
150 mm	\$5,311.50
200 mm	\$9,444.00
Usage Charge - per kilolitre	\$1.66

14. Make an Annual Charge for Stormwater Management Services, pursuant to Section 496A of the Local Government Act, for 2020-2021 on each parcel of rateable land for which the service is available. The stormwater annual charges are as follows:

Service	Charge for 2020/21
Residential	\$25.00
Residential - Strata	\$12.50
Business - Strata	\$12.50
Business – 0m <sup>2</sup> to 350m <sup>2</sup>	\$25.00
Business – 351m <sup>2</sup> to 700m <sup>2</sup>	\$50.00
Business – 701m <sup>2</sup> to 1,000m <sup>2</sup>	\$75.00
Business – 1,001m <sup>2</sup> to 1,400m <sup>2</sup>	\$100.00
Business – 1,401m <sup>2</sup> to 1,750m <sup>2</sup>	\$125.00
Business – 1,751m <sup>2</sup> to 2,100m <sup>2</sup>	\$150.00
Business – 2,101m <sup>2</sup> to 2,450m <sup>2</sup>	\$175.00
Business – 2,451m <sup>2</sup> to 2,800m <sup>2</sup>	\$200.00
Business – 2,801m <sup>2</sup> to 3,200m <sup>2</sup>	\$225.00
Business – 3,201m <sup>2</sup> to 3,500m <sup>2</sup>	\$250.00
Business – 3,501m <sup>2</sup> to 3,850m <sup>2</sup>	\$275.00
Business – 3,851m <sup>2</sup> to 4,200m <sup>2</sup>	\$300.00
Business – 4,201m <sup>2</sup> to 4,600m <sup>2</sup>	\$325.00
Business – 4,601m <sup>2</sup> to 4,900m <sup>2</sup>	\$350.00
Business – 4,901m <sup>2</sup> to 5,200m <sup>2</sup>	\$375.00
Business – 5,201m <sup>2</sup> to 5,600m <sup>2</sup>	\$400.00
Business – 5,601m <sup>2</sup> to 5,950m <sup>2</sup>	\$425.00
Business – 5,951m <sup>2</sup> to 6,300m <sup>2</sup>	\$450.00
Business – 6,301m <sup>2</sup> to 6,600m <sup>2</sup>	\$475.00

Business > 6,600m2	\$500.00
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15. Make an Annual Charge for Onsite Effluent Services, pursuant to Section 501 of the Local Government Act, for 2020-2021 on each parcel of rateable land for which the service is provided. The Onsite Effluent annual charge are based on the risk of the system:

System	Charge for 2020/21
Low risk system	\$39.00
Medium risk system	\$77.00
High risk system	\$110.00
Small commercial	\$220.00
Large commercial	\$274.00

16. Adopt the following Integrated Planning and Reporting (IPR) documents:
- Fees & Charges 2020-2021
  - Revenue Policy 2020-2021
  - Rating Maps 2020-2021
17. Set the interest rate on overdue rates and charges at 0% from 1 July 2020 to 31 December 2020 and 7.0% from 1 January 2021 to 30 June 2021 in accordance with the Office of Local Government directive.
18. During the 2020-2021 financial year, review all rating categories and their applicable base rates and ad valorem rates across the LGA, including a briefing to Councillors prior to finalisation of the draft 2021/2022 operational plan.

*CARRIED: 7/0*

*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*

*AGAINST: Nil*

#### **10.08 INVESTMENTS - MAY 2020**

*RESOLVED: Hawkins/Alley*

That Council note the Investment Report for the month of May 2020.

*CARRIED: 6/1*

*FOR: Alley, Dixon, Hawkins, Intemann, Pinson and Turner*

*AGAINST: Griffiths*

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## **10.09 MONTHLY BUDGET REVIEW - MAY 2020**

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*RESOLVED: Hawkins/Intemann*

That Council:

1. Adopt the adjustments in the “May 2020 Adjustments” section of the Monthly Budget Review – May 2020.
2. Amend the 2019-2020 Operational Plan to include all budget adjustments approved in this report.
3. Records its thanks and appreciation to all staff, not just the Finance staff, for their extraordinary efforts in maintaining service levels throughout the difficult recent weeks due to the impacts of the COVID-19 pandemic on our community.
4. Particularly thank the Digital Technology Section staff for performing at an exceptional level thereby enabling so many staff to continue to operate remotely.

*CARRIED: 7/0*

*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*

*AGAINST: Nil*

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## **12.01 NOTICE OF MOTION - LOCAL GOVERNMENT AND CONSERVATION AND LAND MANAGEMENT ECONOMIC STIMULUS**

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*RESOLVED: Pinson/Griffiths*

That Council:

1. Notes that:
  - (a) In light of the current and anticipated impacts of COVID-19 across every sector of society, it is clear that decisive action and unprecedented investment is needed to temper the worst social and economic impacts of this crisis.
  - (b) Over 70 farming and conservation groups around Australia, including Landcare, the National Farmers Federation, NRM Regions Australia, the Australian Land Conservation Alliance and the Australian Association of Bush Regenerators, have come together to call on the State and Federal Governments to invest in a jobs-rich conservation and land management stimulus package as part of the economic response to COVID-19.
  - (c) Such a program presents important opportunities for safe, meaningful and socially beneficial work as part of the ‘bridge to recovery’, while leaving enduring benefits for the environment, tourism and farm businesses.
  - (d) Local Governments play a pivotal role in delivering conservation and land management work, such as controlling weeds, protecting and restoring habitat, and managing public land and are ideally placed to manage a surge in effort for on ground conservation work, provided that it is appropriately resourced to do so by other levels of government.
2. Further note that in view of the devastation of the recent extensive drought and bushfires, strategic emphasis and operational priority should be given to projects which empower our communities to be more resilient in the face of changing climate and which support regenerative practices on our farmlands and in bushlands.

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3. Express its support for State and Federal Government investment in a jobs-rich conservation and land management stimulus package as part of the economic response to COVID-19.
  4. Request the General Manager write to our local Federal and State Members of Parliament expressing our support for this proposal and urging them to support it.

*CARRIED: 7/0*  
*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

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## **12.02 PORT MACQUARIE AQUATIC FACILITY UPDATE**

*RESOLVED: Intemann/Dixon*

That Council:

1. Note the information contained within the Port Macquarie Aquatic Facility Update Report.
2. Recognise the proposed relocation options for the displaced user groups currently utilising Macquarie Park.
3. Note that a future report will be tabled to Council for the appointment of a consultant to undertake design works for the Port Macquarie Aquatic Facility.

*CARRIED: 7/0*  
*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

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## **13.01 NOTICE OF MOTION - LORNE ROAD AND MARIA RIVER ROAD PROJECTS**

*RESOLVED: Pinson/Turner*

That Council request the General Manager provide a report to the 15 July 2020 Ordinary Council Meeting for the following:

1. What stage are designs up to regarding the sealing of Lorne Road and what are the broad timelines for this project?
2. Timelines around the funding for and the subsequent commencement of works for the upgrade to Maria River Road.

*CARRIED: 7/0*  
*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

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### **13.02 MINISTERIAL DIRECTIONS - LOCAL INFRASTRUCTURE CONTRIBUTIONS**

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*RESOLVED: Intemann/Griffiths*

That Council:

1. Note the Ministerial Directions issued to Port Macquarie-Hastings Council regarding Local Infrastructure Contributions.
2. Note that an internal working party has been established to respond to the Directions by the requested date of 3 July 2020.
3. Note that the information provided will include identification of priority projects for the Local Government Area (LGA), to be delivered over the next 12-18 months.
4. Note that Councillors will be provided with an update of the requested information at a future Councillor briefing.

*CARRIED: 7/0*

*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*

*AGAINST: Nil*

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### **13.03 BI-ANNUAL REPORT - UPDATE ON SITE SPECIFIC PLANNING PROPOSAL REQUESTS**

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*RESOLVED: Intemann/Turner*

That Council:

1. Note the current status of site specific Planning Proposal requests as described in this report.
2. In relation to the Planning Proposal (PP2016-10.1) for Beach Street, Bonny Hills, advise the Proponent that:
  - a) Additional information is to be submitted to Council by 21 August 2020 to finalise their position on the Planning Proposal, in order that the matter can be reported to Council, and
  - b) If the timeframe referred to in 2 a) is not met, the Planning Proposal, as exhibited in late 2017, be reported to Council at its September 2020 Ordinary meeting for determination.
3. In relation to the Planning Proposal (PP2017-11.1) for The Chimneys, Homedale Road, Kew advise the Proponent that:
  - a) A revised Planning Proposal and supporting information is to be submitted to Council by 21 August 2020, and
  - b) If a revised Planning Proposal is not submitted to Council within the timeframe referred to in 3 a) above, the Planning Proposal as lodged, be reported to Council at its September 2020 Ordinary meeting with a recommendation that it not be supported.
4. Note that given regular updates on the Le Clos Sancrox Planning Proposal are now provided within progress reports to Council on the Sancrox and Fernbank Creek Planning Investigation area that these updates will no longer be included in the bi-annual Site Specific LEP Amendments Update Report.
5. Receive a further update report in six months regarding the progress of site specific Planning Proposal requests.

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6. Note the content of submissions to the meeting and request staff to provide an appropriate reply to those submissions with a copy to Councillors.

*CARRIED: 7/0*

*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*

*AGAINST: Nil*

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#### **13.04 MEMBERSHIP OF THE COAST, ESTUARY AND FLOODPLAIN SUB-COMMITTEE**

*RESOLVED: Alley/Intemann*

That Council:

1. Note the information contained in the report.
2. Determine that expressions of Interest for membership of the Coast, Estuary and Floodplain Sub-Committee be placed on exhibition for a minimum of four weeks, commencing on 24 June 2020.
3. Determine that all previous applicants be required to reapply.
4. Request the General Manager to provide a further report to the September 2020 meeting advising of the results of the EOI campaign.
5. Require the revised Charter be brought back to the October 2020 meeting for further consideration.

*CARRIED: 7/0*

*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*

*AGAINST: Nil*

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#### **13.05 QUESTION WITH NOTICE - LAKE CATHIE POST OPENING**

*RESOLVED: Alley/Intemann*

That Council note the information provided in the report.

*CARRIED: 7/0*

*FOR: Alley, Dixon, Griffiths, Hawkins, Intemann, Pinson and Turner*

*AGAINST: Nil*



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**13.06 DA2016 - 88.5 - SECTION 4.55 MODIFICATION TO EXISTING SUBDIVISION LAYOUT AT LOT 2 DP 1263561 AND LOT 99 DP 1246122, SOUTH ATLANTIC DRIVE, LAKE CATHIE**

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Councillor Dixon declared a Non-Pecuniary, Significant Interest in this matter and left the meeting and was out of sight during the Council's consideration, the time being 7:58pm.

*RESOLVED: Intemann/Turner*

That the Section 4.55 modification to DA 2016 - 88.5 being a modification to the layout of the previous approved staged subdivision at Lot 2, DP 1263561 and Lot 99, DP 1246122, South Atlantic Drive, Lake Cathie, be determined by granting consent, subject to the recommended modified conditions.

*CARRIED: 6/0*  
*FOR: Alley, Griffiths, Hawkins, Intemann, Pinson and Turner*  
*AGAINST: Nil*

Councillor Dixon returned to the meeting, the time being 7:59pm.

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**14 ITEMS TO BE DEALT WITH BY EXCEPTION**

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Nil.

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The meeting closed at 7:59pm.

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Peta Pinson  
Mayor