

## **PRESENT**

### **Members:**

Councillor Rob Turner (Chair)  
Councillor Geoff Hawkins (Deputy Chair)  
Beric Henderson (Community Representative)  
Chris Denny (Community Representative)  
Debbie Sommers (Community Representative)  
Marie Van Gend (Community Representative)  
Wendy Haynes (Community Representative)  
Willhemina Wahlin (Community Representative)  
Acting Director Strategy and Growth (Liesa Davies)  
Glasshouse Venue Manager (Pam Milne)

### **Other Attendees:**

Destination and Cultural Development Manager (Jane Ellis)  
Cultural Development Officer (Georgina Perri)  
Acting Group Manager Economic and Cultural Development (Amanda Hatton)  
Group Manager Governance (Michael Ferguson)

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The meeting opened at 8:00am.

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## **01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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## **02 APOLOGIES**

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### **CONSENSUS:**

That the apologies from Brian Barker, Stacey Morgan and Skye Petho be accepted.

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**03 CONFIRMATION OF MINUTES**

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CONSENSUS:

That the Minutes of the Cultural Steering Group Meeting held on 1 July 2020 be confirmed.

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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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CONSENSUS:

That the Business Arising Schedule be noted with no new additions.

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**06 CODE OF CONDUCT**

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Michael Ferguson, Group Manager Governance, presented an overview of Council's Code of Conduct for Steering Group members. Michael explained that all Council committee members are bound by the Code of Conduct, and further provided examples and details of General Conduct Obligations, Conflicts of Interest, disclosures of pecuniary and non-pecuniary interests, and gifts and benefits.

CONSENSUS:

That the Group note the Port Macquarie-Hastings Council Code of Conduct and their obligations as Steering Group members to comply with the applicable provisions of Council's Code of Conduct.

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## **07 DRAFT PUBLIC ART GUIDELINES AND MASTERPLAN**

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The Destination and Cultural Development Manager and Cultural Development Officer talked to the development of the Draft Public Art Guidelines which have been informed through research from other Councils around Australia and by our own Public Art Policy.

Feedback from those in the group who had reviewed the draft guidelines, was that it is an 'easy to read' and comprehensive document. CSG members agreed to take another week to review the draft guidelines and provide feedback to Council to enable the document to be finalised in the near future. It was noted that the guidelines could be reviewed and updated at an appropriate time, and as we take on board learnings from their implementation.

Councillor Hawkins mentioned that the TCMP had shown interest in reviewing the draft guidelines and requested that a copy be made available for circulation at their next meeting.

### **CONSENSUS:**

That the Group:

1. Note the development of the draft Public Art Guidelines.
2. Further review the draft guidelines and provide feedback to staff by COB 12 August 2020.

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## **08 PUBLIC ART DONATIONS - PORT MACQUARIE FISHERMANS WHARF**

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Council's Destination and Cultural Development Manager shared background information on the donation of the shark sculpture and a possible second sculpture to Council and the proposed installation in the new Fisherman's Wharf development.

It was noted that the donation of these sculptures was a historical agreement made prior to the development of the Public Art Policy and the Draft Public Art Guidelines. Any subsequent offers of public artwork to Council would be considered in line with the Public Art Guidelines and Assessment Criteria.

Councillor Hawkins noted that the TCMP committee would be very interested to view the sculpture proposal and this will be made available for their next meeting.

Staff to circulate images of the proposed sculptures to CSG members for their information.

### **CONSENSUS:**

That the Group note:

1. The donation of a sculpture created by Roberto Giordani to Port Macquarie-Hastings Council.
2. That plans are in place for inclusion of the sculpture as part of the Town Centre Master Plan (TCMP) beautification works along the Port Macquarie foreshore, specifically the Fisherman's Wharf section which is being delivered by Crown Lands.

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3. Council has been approached regarding a second sculpture donation, also proposed for the Port Macquarie foreshore.
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## **09 PORT MACQUARIE MUSEUM TRANSFORMATION PROJECT**

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Debbie Sommers, Port Macquarie Historical Museum President, provided an update on the Port Macquarie Museum Transformation Project. Debbie explained the project processes to date, and the Museum's current focus on finalising its fundraising strategy to raise the estimated \$1 million required to begin stage one of the project. The project's public engagement strategy will begin in early 2021 with an overall estimated project completion date in 2025.

CSG members congratulated Debbie and her team on their fantastic vision for the Museum and the greater impacts the project will have on Clarence Street and the CBD for visitors and locals alike.

The Museum's Transformation Project schematics and design documents to be circulated to CSG members.

### **CONSENSUS:**

That the Group note the Port Macquarie Museum Transformation Project and its potential significant value as a key cultural and tourism asset for our region.

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## **10 COVID RECOVERY WORKING GROUP PRIORITIES - CULTURE SUB-GROUP**

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The Acting Director Strategy and Growth updated the Group on the progress of the COVID Recovery Working Groups and the list of priorities developed by the Culture Sub-Group.

The significant amount of time put in by members of the Recovery Working Group was acknowledged and the list of recommended recovery/stimulus projects to be now considered for funding by Councillors at the next Council meeting on 12 August 2020.

### **CONSENSUS:**

That the Group note:

1. The recommendations from the COVID Recovery Working Group, Culture Steering Group Sub-Group, which will be considered (along with a range of other identified priorities) by Council for COVID recovery funding allocation at the 12 August 2020 Ordinary Council meeting.
  2. Strongly endorse the projects identified by the COVID-19 Cultural Sub-Group as being an essential component of a balanced community recovery and a long-term community benefit.
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**11 GENERAL BUSINESS**

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**11.01 CULTURAL PLAN - REVIEW**

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Chris Denny enquired when the Cultural Plan review may take place. The Acting Director Strategy and Growth noted that the review/redevelopment of the Cultural Plan commence in late 2020 or early 2021.

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The meeting closed at 9:34am.