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**PRESENT**

The meeting was conducted electronically in accordance with clause 5.3.1 of the Delegation to Councils for the Regulation of Traffic with the agenda being provided to the following participants by email.

**Members:**

Deputy Mayor Lisa Intemann (Chair) - *provided concurrence with the recommendations contained within the reports*

Daniel Finch (NSW Police) - *provided concurrence with the recommendations contained within the reports*

Linda Makejev (TfNSW) (PV) - *provided concurrence with the recommendations contained within the reports*

Member for Port Macquarie (or representative) - *no response received by the required date*

Member for Oxley (or representative) - *no response received by the required date*

**Other Attendees:**

Brett Dawson (Port Macquarie Taxis) - *provided concurrence with the recommendations contained within the reports*

Malcolm Britt (Busways) - *provided concurrence with the recommendations contained within the reports*

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The meeting was held electronically.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

Nil.

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### **03 CONFIRMATION OF MINUTES**

#### CONSENSUS:

That the Minutes of the Local Traffic Committee Meeting held on 28 October 2020 be confirmed.

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### **04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

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### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

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### **06 2021 NSW JUNIOR STATE CUP TOUCH FOOTBALL CHAMPIONSHIPS**

#### MAJORITY SUPPORT

Council - yes

TfNSW - yes

Police - yes

Member for Oxley - nil

Member for Port Macquarie - nil

#### RECOMMENDATION

That it be a recommendation to the Director Infrastructure, under sub-delegation, for implementation:

That Council approve the temporary road closures and support the associated transport management arrangements associated with the 2021 NSW Junior State Cup Touch Football Championships between 19-21 February 2021, subject to the following conditions:

1. That the event organiser advertise, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
  - temporary road closure times

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- duration of the temporary road closures temporary parking restrictions times and duration
  - alternative routes and access arrangements.
2. That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
    - event name
    - event times
    - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
    - proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
  3. That the Transport Management Plan (TMP) and associated Traffic Guidance Scheme dated 25 January 2021 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
  4. That the event organiser abides by the written approval from the NSW Police.
  5. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue, NSW Rural Fire Service and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
  6. That the event organiser notifies Port Macquarie Airport of the proposed road closures and traffic management arrangements at least 14 days in advance of the event.
  7. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
  8. A TfNSW/SafeWork NSW accredited person (Implement Traffic Control Plans) is to be used for the establishment and removal of the traffic control devices.
  9. TfNSW/SafeWork NSW accredited traffic controllers (Traffic Controller) are to be used to control traffic.
  10. That the event organiser abides by any other condition that Council and the Police may impose at any time.
  11. That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
  12. The event organiser must have this approval and the Transport Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.
  13. That a review of the implementation of the Transport Management Plan (TMP) be undertaken by the proponent within three months of the conclusion of the event. The review is to be in consultation with Council and other services so that the TMP can be further refined and any issues identified can be addressed prior to any future events.

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## **07 2021 PORT MACQUARIE RUNNING FESTIVAL**

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### MAJORITY SUPPORT

Council - yes

TfNSW - yes

Police - yes

Member for Oxley - nil

Member for Port Macquarie - nil

### RECOMMENDATION

That it be a recommendation to the Director Infrastructure, under subdelegation, for implementation:

That Council approve the temporary road closures and support the associated transport management arrangements associated with the 2021 Port Macquarie Running Festival on 6 and 7 March 2021, subject to the following conditions:

1. That the event organiser advertise, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
  - temporary road closure times and duration
  - temporary parking restrictions times and duration
  - alternative routes and access arrangements.
2. That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
  - event name
  - event times
  - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
  - proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
3. That the Transport Management Plan (TMP) and associated Traffic Guidance Scheme dated 19 January 2021 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
4. That the event organiser abides by the written approval from the NSW Police.
5. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue, NSW Rural Fire Service and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
6. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
7. TfNSW/SafeWork NSW accredited persons (Implement Traffic Control Plans) are to be used for the establishment and removal of the traffic control devices.
8. TfNSW/SafeWork NSW accredited traffic controllers (Traffic Controller) are to be used to control traffic.

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9. That the event organiser abides by any other condition that Council and the Police may impose at any time.
  10. That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
  11. The event organiser must have this approval and the Transport Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.
  12. That a review of the implementation of the Transport Management Plan (TMP) be undertaken by the proponent within three months of the conclusion of the event. The review is to be in consultation with Council and other services so that the TMP can be further refined and any issues identified can be addressed prior to any future events.

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**08 GENERAL BUSINESS**

Nil.

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The meeting was held electronically.