

PRESENT

Members:

Deputy Mayor Lisa Intemann (PMHC)(Chair) attended via phone
Linda Makejev (TfNSW) (PV)

Other Attendees:

Malcolm Britt (Busways) attended via Skype link
Group Manager Infrastructure Planning (Cameron Hawkins)
Transport & Stormwater Engineering Planning Manager (Kyle Stevens)
Administration Officer (Amanda Foster)
Project Administration Officer (Donna Kasch)
Infrastructure Stakeholder Relations Manager (Carmen Abi-Saab)

The meeting opened at 1:11pm.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

The Chair advised that Councillor Dixon was the Deputy Chair and has resigned from Council.

Apologies were received from:

- Sgt David Finch, NSW Police who advised by email (attached) he has no objections to any of the proposals or recommendations listed on the agenda.
 - Carl Eades of Port Taxi's.
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03 CONFIRMATION OF MINUTES

Majority Support:

Council - yes

TfNSW - yes

Police - yes – via email confirmation

Member for Oxley - nil

Member for Port Macquarie - nil

RECOMMENDATION

That the Minutes of the Local Traffic Committee Meeting held on 10 February 2021 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

06 WATONGA STREET - TAXI ZONE EXTENSION

Majority Support:

Council - yes

TfNSW - yes

Police – yes - via email confirmation

Member for Oxley - nil

Member for Port Macquarie - nil

Discussion:

The Busways representative advised that the bus stop that is next to the Taxi zone is only a school bus stop, so an adjustment could be investigated to allow parking outside of the school bus times.

Council advised they would carry out investigations into the times that the bus zone is used with the view to changing the times to cater for the school times.

RECOMMENDATION

That it be a recommendation to the Director Infrastructure, under sub-delegation, for implementation:

That Council changes the existing 'Taxi Zone 8.00pm-6.00am' (Monday to Sunday) parking restrictions on Watonga Street, Port Macquarie adjacent to Watonga Shopping Precinct, to 'Taxi Zone' (24-hours, Monday to Sunday).

07 89 LAKE ROAD, PORT MACQUARIE - PROPOSED 5 MINUTE PARKING TIME RESTRICTIONS

Majority Support:

Council - yes

TfNSW - yes

Police – yes – via email confirmation

Member for Oxley - nil

Member for Port Macquarie - nil

RECOMMENDATION

That it be a recommendation to the Director Infrastructure, under sub-delegation, for implementation:

That Council changes the existing unrestricted parking outside 89 Lake Road, Port Macquarie to '5 Minute, Monday to Friday, 8am – 4.30pm and weekends 8am – 2pm to coincide with the NSW Health COVID-19 testing clinic operating hours.

08 CLARENCE STREET - BICENTENARY EVENT - LUMINERE

Majority Support:

Council - yes

TfNSW - yes

Police – yes – via email confirmation

Member for Oxley - nil

Member for Port Macquarie - nil

Discussion:

Clr Intemann noted point 3 to ensure that there is disability parking in the recommendation.

TfNSW representative noted that all Traffic Guidance Scheme documents must be signed by the accredited traffic controller.

RECOMMENDATION

That it be a recommendation to the Director Infrastructure, under sub-delegation, for implementation:

That Council approve the temporary road closure and support the associated transport management arrangements associated with the Port Macquarie-Hastings Bicentenary 2021 on 10 April 2021, between 5:30pm and 9:30pm, subject to the following conditions:

1. That the event organiser advertise, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
 - temporary road closure times and duration
 - temporary parking restrictions times and duration
 - alternative routes and access arrangements.
2. That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
 - event name
 - event times
 - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
 - proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
3. The event organiser prepare a Traffic Management Plan (TMP) and provide to Council at least 14 days prior to the event, including a strategy for temporary relocation of affected accessibility parking areas.
4. That the attached Traffic Guidance Schemes (TGS) dated -24 February 2021 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
5. That the event organiser abides by the written approval from the NSW Police.
6. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue, NSW Rural Fire Service and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
7. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
8. TfNSW/SafeWork NSW accredited persons (Implement Traffic Control Plans) are to be used for the establishment and removal of the traffic control devices.

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9. TfNSW/SafeWork NSW accredited traffic controllers (Traffic Controller) are to be used to control traffic.
 10. That the event organiser abides by any other condition that Council and the Police may impose at any time.
 11. That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
 12. The event organiser must have this approval and the Transport Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.
 13. That a review of the implementation of the Traffic Management Plan (TMP) be undertaken by the proponent within three months of the conclusion of the event. The review is to be in consultation with Council and other services so that the TMP can be further refined and any issues identified can be addressed prior to any future events.

09 TRAFFIC AND ENGINEERING MATTERS

Discussion:

Ferry and additional bus services from the North Shore:

- Busways advised that they will raise this issue with TfNSW to discuss extension to services. Busways advised that the customer's appeal for additional services should also be raised through TfNSW and their Local Member.
- TfNSW representative will raise customer concerns and advise the LTC at the next meeting what evidence is required from TfNSW to facilitate that decision making process for additional services
- T&S Engineering Planning Manager advised that the Developer for Sovereign Hills area contacted Council about the current school bus stop. The developer advised that he has been in contact with Busways, TfNSW and the local members. Busways advised that the services out to Sovereign Hills will be part of the service expansions under the '16 cities' initiative.

Speeding and traffic control measures Abel Tasman Drive Lake Cathie:

- SGT Daniel Finch, NSW Police representative was not in attendance. Therefore this issue will be followed up with further correspondence to ensure the Police are aware of the complaint.

RECOMMENDATION

That the issues being referred to the Local Traffic Committee regarding Traffic and Engineering Matters be noted.

10 GENERAL BUSINESS

10.01 WELCOME TO COUNTRY

The Group Manager Infrastructure Planning requested that Governance check to see if the template "Acknowledgement of country" is the most up to date version.

RECOMMENDATION:

The Group Manager Governance be requested to confirm if the template "Acknowledgement of country" is the most up to date version.

10.02 REPRESENTATION FROM MEMBERS OF PARLIAMENT OFFICES

The LTC meetings are not attend by representation from the Members of Parliament's offices. Cllr Intemann asked what implications does this have and what we can do to encourage their attendance. A request was made to escalate this issue to remind them of relevance of the traffic committee and the desirability of them to attend. TfNSW representative concurred with this comment and noted that representation from Members of parliament in other LGA's was regular occurrence at LTC meetings.

RECOMMENDATION:

Request Director of Infrastructure write to Members of Parliament to request their attendance, or that of a nominee, at the Local Traffic Committee meetings.

10.03 BOOM GATES AT WAUCHOPE TRAIN STATION

Clr Intemann raised the ongoing issue of the boom gates closing early when the train heading south bound goes across the bridge at Wauchope. This is causing traffic to bank on the highway and into the central area of the Wauchope township. There are escalating concerns about access for emergency services. GMIP advised that this issue has been raised through the Joint Transport Planning Advisory Group Meeting with Transport for NSW. The TfNSW representative advised that she would also escalate this issue as well.

RECOMMENDATION:

TfNSW to provide feedback to next LTC meeting on the boom gate closures at the Wauchope Train Station for the south bound train.

10.04 RESIGNATION OF COUNCILLOR DIXON

Clr Intemann noted the resignation of Clr Dixon as Deputy Chair of the LTC and sought clarification if a replacement was required for the remaining period of the current Council.

RECOMMENDATION:

Governance to confirm that a Deputy Chair is not required to be replaced by a current Councillor for the remaining Council period and in those instances where a Deputy Chair is required that the Director Infrastructure or their delegate performs the role.

The meeting closed at 1:43pm.

ATTACHMENT

From: Daniel Finch <finc1dan@police.nsw.gov.au>
Sent: Wednesday, 3 March 2021 12:51 PM
To: Cameron Hawkins <cameron.hawkins@pmhc.nsw.gov.au>
Subject: RE: Port Macquarie - Local Traffic Committee [SEC=OFFICIAL]

Hi Cameron and Amanda,

Unfortunately I will be unable to attend this afternoon due to a fatal motor vehicle collision on Pacific Hwy and Houston Mitchell Dr Lake Innes. I have read the agenda and have no objections to proposals / recommendations

Regards



NSW Police Force

Sergeant Daniel FINCH
Supervisor
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