

**PRESENT**

The meeting was conducted electronically in accordance with clause 5.3.1 of the Delegation to Councils for the Regulation of Traffic with the agenda being provided to the following participants by email.

**Members:**

Deputy Mayor Lisa Intemann (Chair) - *provided concurrence with the recommendations contained within the reports*

Daniel Finch (NSW Police) - *provided concurrence with the recommendations contained within the reports*

Linda Makejev (TfNSW) (PV) - *provided concurrence with the recommendations contained within the reports*

**Other Attendees:**

Carl Eade (Port Macquarie Taxis)

Malcolm Britt (Busways) - *provided concurrence with the recommendations contained within the reports*

Group Manager Infrastructure Planning (Cameron Hawkins)

Transport & Traffic Engineer (vacant)

Transport and Stormwater Engineer Planning Manager (Kyle Stevens)

Infrastructure Stakeholder Relations Manager (Carmen Abi-Saab)

Project Administration Officer (Donna Kasch)

Administration Officer (Amanda Foster)

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The meeting was held electronically.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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Nil.

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**03 CONFIRMATION OF MINUTES**

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CONSENSUS:

That the Minutes of the Local Traffic Committee Meeting held on 3 March 2021 be confirmed.

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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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CONSENSUS:

That the Business Arising From Previous Minutes schedule be noted.

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**06 2021 IRONMAN TRIATHLON AUSTRALIA**

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MAJORITY SUPPORT

Council - yes

TfNSW - yes

Police - yes

Member for Oxley - Nil

Member for Port Macquarie - Nil

RECOMMENDATION

That it be a recommendation to the Director Infrastructure:

That Council approve the temporary road closures and support the associated transport management arrangements associated with the 2021 Ironman Triathlon Australia on Sunday 2 May 2021, subject to the following conditions:

1. That the event organiser advertise, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
    - temporary road closure times
    - duration of the temporary road closures temporary parking restrictions
    - times and duration
-

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- alternative routes and access arrangements.
2. That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
    - event name
    - event times
    - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
    - proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
  3. That the Traffic Management Plan and associated Traffic Guidance Scheme dated 3 February 2021 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
  4. That the event organiser abides by the written approval and conditions from the NSW Police.
  5. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
  6. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
  7. RMS accredited persons are to be used for the establishment of traffic control devices, control of traffic and removal of the traffic control devices.
  8. That all signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event.
  9. That the event organiser abides by any other condition that Council or the Police may impose at any time.
  10. That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
  11. The event organiser must have this approval and the Traffic Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.
  12. That a review of the implementation of the Transport Management Plan (TMP) be undertaken by the proponent within three months of the conclusion of the event. The review is to be in consultation with Council and other services so that the TMP can be further refined and any issues identified can be addressed prior to any future events.
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## **07 GENERAL BUSINESS**

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Nil.

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The meeting was held electronically.

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## ATTACHMENT

### **Local Traffic Meeting - Agenda for the Local Traffic Committee extra-ordinary electronic meeting for Thursday 18<sup>th</sup> March 2021 - IronMan Consensus Emails from Voting Members**

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**From:** Cr Lisa Intemann <cr.lintemann@pmhc.nsw.gov.au>  
**Sent:** Monday, 22 March 2021 11:58 AM  
**To:** Amanda Foster <Amanda.Foster@pmhc.nsw.gov.au>  
**Cc:** Cameron Hawkins <cameron.hawkins@pmhc.nsw.gov.au>; Carl Eade (Port Taxi's) <mptadmin@porttaxi.com.au>; Carmen Abi-Saab <Carmen.Abi-Saab@pmhc.nsw.gov.au>; Donna Kasch <Donna.Kasch@pmhc.nsw.gov.au>; Elizabeth Foster <elizabeth.foster@pmhc.nsw.gov.au>; Kyle Stevens <Kyle.Stevens@pmhc.nsw.gov.au>; Leslie Wells <oxley@parliament.nsw.gov.au>; Linda Makejev <linda.makejev@transport.nsw.gov.au>; Malcolm Britt <malcolmbritt@busways.com.au>; Mark Lawrence <mlawrence@busways.com.au>; Northern Local Government <LGnorthern@transport.nsw.gov.au>; Paddy McCann <Paddy.McCann@pmhc.nsw.gov.au>; Seargent Finch <30755@police.nsw.gov.au>; Terry Sara <Terry.Sara@parliament.nsw.gov.au>  
**Subject:** Re: Port Macquarie Hastings Council - Local Traffic Committee - Extra ordinary Electronic Meeting - IronMan Event - 18 03 2021

Thanks Amanda

One point, and sorry if I haven't picked this up before, but clause 9 should probably refer to "...Council or the Police ..." (not "and", which implies neither can act singly).

If you could consider that please, and I will support the staff conclusion either way. So with that proviso, I vote in support of the recommendation.

Regards Lisa

Cr Lisa Intemann Deputy  
Mayor  
Port Macquarie-Hastings Council Sent from Cr

Intemann's iPad

On 18 Mar 2021, at 13:47, Amanda Foster <[Amanda.Foster@pmhc.nsw.gov.au](mailto:Amanda.Foster@pmhc.nsw.gov.au)> wrote:

To LTC Voting Members

Please find attached the Agenda for the Local Traffic Committee extra-ordinary electronic meeting for Thursday 18<sup>th</sup> March 2021

Due to the agenda containing one **URGENT** item that requires determination, consideration and

resolution, an extra ordinary electronic meeting has been scheduled.

As such, could you please review the agenda item and respond via return email to [amanda.foster@pmhc.nsw.gov.au](mailto:amanda.foster@pmhc.nsw.gov.au) with your vote and comments as soon as possible or by COB Monday 22 March 2021.

Please consider this email as the alternative meeting format in this instance in accordance with section 5.3.1 of 'Guidelines to the Operation of Traffic Committees'.

*For alternative access to the LTC Agenda please select the link below. (If the link is unsuccessful, copy and paste the link text into your web browser address field and press enter)*

<https://www.pmhc.nsw.gov.au/About-Us/How-Council-Works/Council-and-Committee-Meetings/Council-Meeting-Agendas-and-Minutes>

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**From:** Linda Makejev <Linda.MAKEJEV@transport.nsw.gov.au>  
**Sent:** Thursday, 18 March 2021 2:59 PM  
**To:** Amanda Foster <Amanda.Foster@pmhc.nsw.gov.au>  
**Subject:** RE: Port Macquarie Hastings Council - Local Traffic Committee - Extra ordinary Electronic Meeting - IronMan Event - 18 03 2021

Hi Amanda

TfNSW concurs with this event providing council receive NSW Police approval and sight the necessary insurances.

Regards

Linda Makejev  
A/Network & Safety Officer Network &  
Safety Services Customer Services  
**Transport for NSW**

T 02 6644 3152 | M 0409 473 977  
Level 1 76 Victoria Street Grafton NSW 2460



**Transport  
for NSW**

**From:** Amanda Foster [<mailto:Amanda.Foster@pmhc.nsw.gov.au>]  
**Sent:** Thursday, 18 March 2021 1:47 PM  
**To:** Amanda Foster <[Amanda.Foster@pmhc.nsw.gov.au](mailto:Amanda.Foster@pmhc.nsw.gov.au)>; cameron.hawkins <[cameron.hawkins@pmhc.nsw.gov.au](mailto:cameron.hawkins@pmhc.nsw.gov.au)>; Carl Eade (Port Taxi's) <[mptadmin@porttaxi.com.au](mailto:mptadmin@porttaxi.com.au)>; Carmen Abi-Saab <[Carmen.Abi-Saab@pmhc.nsw.gov.au](mailto:Carmen.Abi-Saab@pmhc.nsw.gov.au)>; Cr Lisa Intemann <[cr.lintemann@pmhc.nsw.gov.au](mailto:cr.lintemann@pmhc.nsw.gov.au)>; Donna Kasch <[Donna.Kasch@pmhc.nsw.gov.au](mailto:Donna.Kasch@pmhc.nsw.gov.au)>; Elizabeth Foster <[elizabeth.foster@pmhc.nsw.gov.au](mailto:elizabeth.foster@pmhc.nsw.gov.au)>;

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Kyle Stevens <[Kyle.Stevens@pmhc.nsw.gov.au](mailto:Kyle.Stevens@pmhc.nsw.gov.au)>; Leslie Wells <[oxley@parliament.nsw.gov.au](mailto:oxley@parliament.nsw.gov.au)>; Linda Makejev <[Linda.MAKEJEV@transport.nsw.gov.au](mailto:Linda.MAKEJEV@transport.nsw.gov.au)>; malcolmbritt <[malcolmbritt@busways.com.au](mailto:malcolmbritt@busways.com.au)>; Mark Lawrence <[mLawrence@busways.com.au](mailto:mLawrence@busways.com.au)>; Northern Local Government <[LGnorthern@transport.nsw.gov.au](mailto:LGnorthern@transport.nsw.gov.au)>; Paddy McCann <[Paddy.McCann@pmhc.nsw.gov.au](mailto:Paddy.McCann@pmhc.nsw.gov.au)>; Seargent Finch <[30755@police.nsw.gov.au](mailto:30755@police.nsw.gov.au)>; Terry Sara <[Terry.Sara@parliament.nsw.gov.au](mailto:Terry.Sara@parliament.nsw.gov.au)>  
**Subject:** Port Macquarie Hastings Council - Local Traffic Committee - Extra ordinary Electronic Meeting - IronMan Event - 18 03 2021

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**From:** Daniel Finch <[finc1dan@police.nsw.gov.au](mailto:finc1dan@police.nsw.gov.au)>

**Sent:** Monday, 22 March 2021 12:09 PM

**To:** Amanda Foster <[Amanda.Foster@pmhc.nsw.gov.au](mailto:Amanda.Foster@pmhc.nsw.gov.au)>

**Subject:** RE: Port Macquarie Hastings Council - Local Traffic Committee - Extra ordinary Electronic Meeting - IronMan Event - 18 03 2021 [SEC=OFFICIAL:Sensitive]

Hi Amanda,

No Objection from NSW Police regarding Ironman 2021 Regards



## Sergeant Daniel FINCH

Supervisor

Traffic and Highway Patrol - Mid North

Coast 2 Hay Street, Port Macquarie NSW

2444

E: [finc1dan@police.nsw.gov.au](mailto:finc1dan@police.nsw.gov.au) P: [02 6583 0171](tel:0265830171) E: 73171 M: [0427 624 034](tel:0427624034)  
(Mobipol)

**From:** Amanda Foster <[Amanda.Foster@pmhc.nsw.gov.au](mailto:Amanda.Foster@pmhc.nsw.gov.au)>

**Sent:** Thursday, 18 March 2021 1:47 PM

**To:** Amanda Foster <[Amanda.Foster@pmhc.nsw.gov.au](mailto:Amanda.Foster@pmhc.nsw.gov.au)>; Cameron Hawkins <[cameron.hawkins@pmhc.nsw.gov.au](mailto:cameron.hawkins@pmhc.nsw.gov.au)>; Carl Eade (Port Taxi's) <[mptadmin@porttaxis.com.au](mailto:mptadmin@porttaxis.com.au)>; Carmen Abi-Saab <[Carmen.Abi-Saab@pmhc.nsw.gov.au](mailto:Carmen.Abi-Saab@pmhc.nsw.gov.au)>; Cr Lisa Intemann <[cr.lintemann@pmhc.nsw.gov.au](mailto:cr.lintemann@pmhc.nsw.gov.au)>; Donna Kasch <[Donna.Kasch@pmhc.nsw.gov.au](mailto:Donna.Kasch@pmhc.nsw.gov.au)>; Elizabeth Foster <[elizabeth.foster@pmhc.nsw.gov.au](mailto:elizabeth.foster@pmhc.nsw.gov.au)>; Kyle Stevens <[Kyle.Stevens@pmhc.nsw.gov.au](mailto:Kyle.Stevens@pmhc.nsw.gov.au)>; Leslie Wells <[oxley@parliament.nsw.gov.au](mailto:oxley@parliament.nsw.gov.au)>; Linda Makejev <[linda.makejev@transport.nsw.gov.au](mailto:linda.makejev@transport.nsw.gov.au)>; Malcolm Britt <[malcolmbritt@busways.com.au](mailto:malcolmbritt@busways.com.au)>; Mark Lawrence <[mlawrence@busways.com.au](mailto:mlawrence@busways.com.au)>; Northern Local Government <[LGnorthern@transport.nsw.gov.au](mailto:LGnorthern@transport.nsw.gov.au)>; Paddy McCann <[Paddy.McCann@pmhc.nsw.gov.au](mailto:Paddy.McCann@pmhc.nsw.gov.au)>; Daniel Finch <[finc1dan@police.nsw.gov.au](mailto:finc1dan@police.nsw.gov.au)>; Terry Sara <[Terry.Sara@parliament.nsw.gov.au](mailto:Terry.Sara@parliament.nsw.gov.au)>

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