



Ordinary Council

LATE REPORTS

Business Paper

date of meeting: Wednesday 16 June 2021

location: Council Chambers
17 Burrawan Street
Port Macquarie

time: 5:30pm

Community Vision

A sustainable high quality of life for all

Community Mission

Building the future together
People Place Health Education Technology

Council's Corporate Values

- ★ Sustainability
- ★ Excellence in Service Delivery
- ★ Consultation and Communication
- ★ Openness and Accountability
- ★ Community Advocacy

Community Themes

- ★ Leadership and Governance
- ★ Your Community Life
- ★ Your Business and Industry
- ★ Your Natural and Built Environment

Ordinary Council Meeting

Wednesday, 16 June 2021

LATE REPORTS

Items of Business

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4 Your Natural and Built Environment

What we are trying to achieve

A connected, sustainable, accessible community and environment that is protected now and into the future.

What the result will be

We will have:

- Effective management and maintenance of essential water, waste and sewer infrastructure
- A community that is prepared for natural events and climate change
- Sustainable and environmentally sensitive development outcomes that consider the impact on the natural environment
- Accessible transport network for our communities
- Infrastructure provision and maintenance that meets community expectations and needs
- Well planned communities that are linked to encourage and manage growth
- Accessible and protected waterways, foreshores, beaches and bushlands
- An environment that is protected and conserved for future generations
- Renewable energy options that are understood and accessible by the community

How we will get there

- 4.1 Provide (appropriate) infrastructure and services including water cycle management, waste management, and sewer management
- 4.2 Aim to minimise the impact of natural events and climate change, for example, floods, bushfires and coastal erosion
- 4.3 Facilitate development that is compatible with the natural and built environment
- 4.4 Plan for integrated transport systems that help people get around and link our communities
- 4.5 Plan for integrated and connected communities across the Port Macquarie-Hastings area
- 4.6 Restore and protect natural areas
- 4.7 Provide leadership in the development of renewable energy opportunities
- 4.8 Increase awareness of issues affecting our environment, including the preservation of flora and fauna



Item: 12.07

Subject: CONCEPT DESIGN FOR THE PORT MACQUARIE POLICE
STATION PRECINCT

Presented by: Development and Environment, Melissa Watkins

Alignment with Delivery Program

3.2.1 Support vibrant commercial, tourism, recreational and/or community hubs across the region.

RECOMMENDATION

That Council:

1. Note the information contained within this report regarding the concept design for the Port Macquarie Police Station precinct
2. Endorse the concept design for the purpose of engagement.

Executive Summary

The Ordinary Meeting of Council held on 19 May 2021 resolved as follows:

RESOLVED: Hawkins/Intemann

That Council:

1. Note the information contained within the Port Macquarie Town Centre Master Plan Sub-Committee Strategic Workshop Outcomes report.
 2. With one exception (Priority No. 3 – Police Station Site) adopt the outcomes as priorities for the Port Macquarie Town Centre Master Plan Sub-Committee and that funding be allocated in future Operational Plans and budgets accordingly.
 3. Resolves, with respect to the Police Station Site to:
 - a) Endorse current efforts to support appropriate Heritage Listing of the Police Constables Cottage; and
 - b) Endorse the Town Centre Master Plan Sub-Committee urgently facilitating high level concept designs for the site on behalf of the community.
 - c) Noting points a) and b) above, also incorporate appropriate design and pre-construction funding in future Operational Plans and budgets as per other TCMP priority projects.
 4. Note the NSW Department of Planning, Industry and Environment's Draft Regional City Action Plan for Port Macquarie - Objective 9 - respect, protect, embrace and celebrate the distinctive culture, character and heritage of Port Macquarie.
- d) CARRIED: 6/0
e) FOR: Alley, Griffiths, Hawkins, Intemann, Pinson and Turner
f) AGAINST: Nil

This report relates specifically to item 3(b) of the May resolution which endorsed the facilitation of development of a high level concept design for the Police Station site on behalf of the community. This report outlines the actions taken and recommends endorsement of the draft concept plan included here as **Attachment 1**.

Discussion

The Ordinary Meeting of Council held on 19 May 2021 resolved to endorse the Town Centre Master Plan Sub-Committee to facilitate high level concept designs for the Police Station site on behalf of the Community.

The key objectives for this project as identified by the Town Centre Master Plan Sub-Committee at their meeting on 27 May 2021 were as follows:

- a) Respond to the Town Centre Master Plan;
- b) Address links to the site's broader context (physical, intrinsic and visual)
 - physical links to Town Green, Glasshouse and Port Macquarie Museum;
 - visual links to Hastings River, Glasshouse and Port Macquarie Museum;
 - intrinsic links to other places / buildings of heritage / cultural significance within the Port Macquarie CBD (both European and Aboriginal);
- c) Heritage to be the hero of the site;
- d) Former Court House, former Police Station and Lock up Residence, and Norfolk Island Pines to be retained;
- e) Be responsive to site constraints; and
- f) Shall form a key piece of open space within the town centre that provides opportunities for passive recreation, education and cultural activities to take place.

Council sought quotations in accordance with its *Procurement Policy* and *Engagement of Consultants Procedure*. The brief requested preparation of highly illustrative design deliverables including a context master plan, site master plan and visualisations that address the abovementioned key objectives.

Two quotations were received, with the project awarded to King and Campbell on 28 May 2021. The concept design plans (**Attachment 1**) were submitted on 9 June 2021 following a number of review meetings.

Options

Council could resolve to adopt the recommendation of this report or resolve in some other manner.

Community Engagement and Internal Consultation

To facilitate a quick turnaround for this project in line with the resolution of Council, a review committee for this project was formed which included the following members:

- Director Development and Environment
- Director Strategy and Growth
- Acting Group Manager Recreation, Property and Buildings
- Group Manager Economic and Cultural Development
- Landscape Architect Port Macquarie Town Centre

- Acting Communications Manager
- Councillor Geoff Hawkins - Chairperson, Town Centre Masterplan Sub-Committee
- Councillor Rob Turner - Chairperson Cultural Steering Group

Council staff and chairpersons from the Cultural Steering Group and from the Town Centre Master Plan Sub-Committee worked with the consultants, King and Campbell to develop the concept design.

Planning and Policy Implications

There are no planning and policy implications in relation to this report.

Financial and Economic Implications

The cost for preparation of the high level concept design is to be funded from the Town Centre Master Plan budget.

Attachments

1.  Concept Design - Police Station Site

Item: 12.08

Subject: PORT MACQUARIE TOWN CENTRE - PARKLET TRIAL PROCESS UPDATE

Presented by: Development and Environment, Melissa Watkins

Alignment with Delivery Program

4.3.1 Undertake transparent and efficient development assessment in accordance with relevant legislation.

RECOMMENDATION

That Council note:

- 1. The information contained within this report.**
- 2. That the final report will be presented to Council following the conclusion of the trial period in October 2021.**

Executive Summary

The parklet trial was initiated in September 2018 following a Council resolution to proceed at the 16 of May 2018 Ordinary meeting of Council. The trial is for a 2-year period ending in October 2021.

In short, a parklet is the pedestrianisation of on street car parks and in this scheme, as outdoor dining areas within the Port Macquarie CBD. A maximum of 2 submissions were to be chosen each occupying a maximum of 2 carparks.

This report provides an update on the trial and confirms that the Parklet Trial Outcome Report will be presented to Council in October 2021.

Discussion

Council, at its Ordinary meeting in May 2018 considered a report regarding the Trialling of Parklets in the Port Macquarie CBD. Council consequently resolved as follows:

RESOLVED: Hawkins/Alley

That Council:

- 1. Note the information contained within the Trialling of Parklets in the Port Macquarie Town Centre Report.*
- 2. Support the implementation of a trial for Parklets in the Port Macquarie Town Centre in accordance with the proposed model and processes as outlined in this report.*
- 3. Adopt Funding Option 2 as outlined in this report requiring the Operator to fully fund Parklet construction, installation and maintenance.*
- 4. Request the General Manager provide a future report to Council presenting the outcome of the Parklet trial process for consideration.*

CARRIED:6/3

*FOR: Alley, Cusato, Dixon, Hawkins, Levido and Turner
AGAINST: Griffiths, Intemann and Pinson*

In accordance with the resolution two Parklets were activated in the Town Centre almost a year apart as follows:

1. REYHANA'S TURKISH RESTAURANT PARKLET - offered a 2-year trial scheme, after which Council may select to extend or discontinue the parklets. Reyhana's was activated in October 2019 so their trial period would end in October 2021.

The Council report for the Parklet Trial indicated that the trial would end on 27 of October 2021.

2. THE RITZ COMPLEX PARKLET - offered a period of 1 year after installation date. The Ritz Parklet was activated on December 2020 so the trial period is scheduled to end in December 2021.

The Council report for the Parklet Trial indicated that the trial would end on 27 October 2021, which was a 2-year period. However, it should be noted that the Ritz Complex Parklet did not commence at the same time as the commencement of the trial period, but rather 14 months later. Accordingly, there will be only 10 months of feedback in respect of its operation as they were ultimately only offered the one-year trial which concludes in December 2021.

During the operation of the two Parklets to date there has been minimal feedback (positive or negative) provided to Council on their operation, however it is noted that both appear to be regularly utilised by diners.

Feedback will be sought from operators and the community for input into the final outcome report. The Parklet Trial Process Outcome Report for both Parklet's, including any feedback from the Town Centre Master Plan Sub-Committee, will be presented to Council in October 2021.

Options

Nil

Community Engagement and Internal Consultation

Council will engage with building owners, eatery operators and the Town Centre Masterplan Subcommittee for the Parklet outcome report. General public comments and complaints to Council will also be included.

Planning and Policy Implications

There are no planning or policy implications in relation to this report.

Financial and Economic Implications

There are no financial and economic implications in relation to this report.

Attachments

Nil