

PRESENT

Members:

Director Development and Environment (Melissa Watkins)
Senior Landscape Architect (Craig Luff)
Jeffrey Gillespie (CBD Commercial Property Owner)
Adam Spencer (CBD Commercial Property Owner)
Kieren Dell (CBD Trader)
Anthony Thorne (Port Macquarie Chamber of Commerce Representative)
John McGuigan (Community Member)
Tony McNamara (Community Member)

Other Attendees:

TCMP Project Manager / Co-ordinator (Michael Nunez)

The meeting opened at 8:03am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Councillor Geoff Hawkins, Director Strategy and Growth (Jeffery Sharp), Janette Hyde and Michelle Love be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 27 May 2021 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

06 OUTDOOR DINING PARKLETS TRIAL

CONSENSUS:

That the Town Centre Masterplan Sub-Committee note the report submitted for the 16 June 2021 Ordinary Council Meeting.

07 FORESHORE PROJECTS UPDATE

CONSENSUS:

That the Town Centre Master Plan Sub-Committee note the information contained within the Foreshore Projects Update Report.

08 BICENTENNIAL WALKWAY PROJECTS UPDATE

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note the information contained within the Bicentennial Walkway Update Report.
2. Agreed to fund the additional seating identified in the Fisherman's Wharf Parklands general plan.
3. Consider recommending the procurement and installation of 4 ex-ground advanced trees (*Pandanus* sp.), native plantings and recycle bins at Fisherman's Wharf following receipt of an estimate.
4. Note that the Project Delivery Project Manager will attend the next meeting of the TCMP Sub-committee to provide an overview of the detailed Project Plan including key milestones and scope of works.

09 GENERAL BUSINESS

09.01 CARE TAKER PERIOD

Town Centre Master Plan Sub-Committee meetings in August and September 2021 during the Council Election Care Taker period will be held as scheduled. The Director will assume the Chair for these meetings.

09.02 PORT MACQUARIE BREAKWALL PROJECT UPDATE

- Kick off meeting attended by staff with the Maritime Infrastructure Delivery Office (MIDO), TfNSW, Council staff, NSW Fisheries and the engaged design consultant Royal Haskoning DHV on 21 June 2021 regarding the proposed breakwall upgrades
 - Council staff provided an overview of the concept design previously provided to Crown Lands and gave insight to the broader Town Centre Master Plan, potential key stakeholders, and identified issues that had been raised in relation to the southern breakwater
 - MIDO provided overview of the project including objectives, what project success looks like, key project stages and provided a forecast project timeline (subject to change pending outcomes of detail design process).
 - Primary objective is to upgrade the breakwater structure to extend asset life, maintain safe boating entrance to Port and improve pedestrian access.
 - Secondary objective is to consider and incorporate where possible, potential ancillary elements of the breakwater design as proposed in the Breakwater Master Plan as prepared and exhibited by Council
 - Assessment of site conditions and extent of works will inform high level cost estimates which will result a more clearly defined scope for construction (inclusions /exclusions within budget)
 - Detailed planning and design that maps out future feasible ancillary structures will be developed during the project to allow continued improvement in line with Council's concept plan where possible.
 - MIDO advised the key project stages are as follows:
 - Pre-construction activities: July - Dec 2021
 - Tender: January 2022
 - Construction: February - October 2022
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The meeting closed at 9.07am
