

**PRESENT**

**Members:**

Deputy Mayor Lisa Intemann (PMHC)(Chair)

**Other Attendees:**

Transport and Stormwater Engineer Planning Manager (Kyle Stevens)

Infrastructure Stakeholder Relations Manager (Carmen Abi-Saab)

Education Team Leader (Dette Gammon)

Administration Officer (Justine Jeffery)

Carl Eade (Port Macquarie Taxis)

Malcolm Britt (Busways)

Jenny Felsch (TfNSW - A/Lead Community Safety Partner)

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The meeting opened at 10:30am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apologies received from Council's Group Manager Infrastructure Planning (Cameron Hawkins) and Project Administration Officer (Donna Kasch) be accepted.

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### **03 CONFIRMATION OF MINUTES**

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CONSENSUS:

That the Minutes of the Local Traffic Committee Meeting held on 30 June 2021 be confirmed with the following amendment:

- Linda Makejev wasn't present at the 30 June meeting
- Item 06.13 from April meeting is changed from "Council and Police" to "Council or Police".
- Item 05.2 add Jenny Felsch to be kept informed.

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### **04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

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### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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Item 10.02 Representation from Member of Parliament Offices

CONSENSUS:

That the Committee request the Council's Chief Executive Officer write to the local State Members of Parliament requesting attendance at meetings.

Item 10.03 Boom Gates at Wauchope Train Station

CONSENSUS:

That the Committee request:

1. Council to contact Cedar Service Station and Wauchope Chamber of Commerce to gain impacts to local businesses.
2. Council to provide Transport for NSW with community feedback regarding the boom gates at the Wauchope Rail Crossing on High Street.

Item 07 Rawdon Island Bridge

Clr Intemann acknowledged the difficult situation Carmen Abi-Saab has been in with community engagement. Cameron Hawkins and associated staff working hard to find solutions.

CONSENSUS:

That the Committee request Council provide regular updates on the situation to the Committee, out-of-session.

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Item 09 Camden Haven Festival

Postponed due to COVID-19.

CONSENSUS:

That Committee agree to remove this item from future business arising.

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**06 LAKE CATHIE SCHOOL ZONE REPORT**

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CONSENSUS:

That the Committee recommend that:

1. The parking restrictions consisting of “No Stopping” and “No Parking” zone as indicated in the sign layout provided in figure 2 of the report be implemented.
  2. Council and TfNSW continue to liaise with the stakeholders and the school community on these matters and coordinate communication of the changes to ensure minimised impacts.
  3. Council discuss carpark crossing opportunities with Sports Field Development Project team.
  4. Addition to item 1, include a “No Stopping” area on eastern side of Wallum Drive between Dominica Street and Antilles Way.
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**07 ART WALK 2021 EVENT**

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CONSENSUS:

That it be a recommendation to the Director Infrastructure, under sub-delegation, for implementation:

That Council approve the temporary road closure and support the associated transport management arrangements association with the ArtWalk 2021 Event to be held on 1 October 2021, between 5pm to 9pm, subject to the following conditions:

1. The event shall be carried out in accordance with the application submitted to Council except where varied by any condition of this approval.
  2. That the event organiser abides by any other condition that Council or the Police may impose.
  3. Council reserves the right to cancel this approval at any time.
  4. That the event organiser advertise the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
    - temporary road closure times and duration
    - temporary parking restrictions times and duration
    - alternative routes and access arrangements.
  5. That the event organiser advertises the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and
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temporary parking restrictions at least 14 days prior to the event, advising the following:

- event name
  - event times
  - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
  - proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
6. That the attached Traffic Management Plan (TMP) dated -15 July 2021 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
  7. That the attached Traffic Guidance Schemes (TGS) dated -15 July 2021 Reference -TGS1 Project PMHC - ArtWalk 2021 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
  8. That the event organiser abides by the written approval from the NSW Police.
    - Notice of Intention to Hold a Public Assembly - Notification to Police dated 6 July 2021 is noted.
  9. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue, NSW Rural Fire Service and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
  10. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
  11. TfNSW/SafeWork NSW accredited persons (Implement Traffic Control Plans) are to be used for the establishment and removal of the traffic control devices.
  12. TfNSW/SafeWork NSW accredited traffic controllers (Traffic Controller) are to be used to control traffic.
  13. Council's Insurance Section be notified and confirm, Council's Public Liability Insurance Policy covers this event.
  14. The event organiser must be onsite and have this approval and documents listed below in their possession on site at all times for the duration of the event:
    - This determination document
    - Traffic Management Plan - ArtWalk 2021 - 1 October 2021
    - Traffic Guidance Scheme - TGS1 Project PMHC - ArtWalk 2021
    - Approval/Notification letter to/from NSW Police
    - Notification letters/Emails to Emergency Services
    - Notification letters/Emails to Transport Companies
    - Notification letters/Emails to surrounding Businesses
    - Public Liability Certificate of Currency
  15. That a review of the implementation of the Traffic Management Plan (TMP) be undertaken by the proponent within three months of the conclusion of the event. The review is to be in consultation with Council and other services so that the TMP can be further refined and any issues identified can be addressed prior to any future events.
  16. In the event of postponement that these conditions be applied to the new date, taking into consideration possible conflicting events and subject to no material changes.

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**08 IMPLEMENTATION OF THE NSW HEALTH DRIVE THROUGH COVID-19 TESTING CLINIC, LAKE CATHIE**

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**CONSENSUS:**

That it be a recommendation to the Director Infrastructure, under sub-delegation, for implementation:

That Council approve the temporary road closure and support the associated transport management arrangements associated with the Lake Cathie COVID-19 drive through testing clinic between 01 July 2021 to 30 June 2022, subject to the following conditions:

1. That the organiser advertise the following details of all road closures and parking restrictions associated with this event in the local print media on separate days, at least twice (2):
  - approved traffic management arrangements
  - road closures and duration
  - parking restrictions and duration
  - alternative routes and access arrangements.
2. That the Traffic Guidance Scheme (TGS) dated 11 August 2021 be implemented. Any modifications to the plans must be agreed with Council prior to implementation.
3. That the organiser abides by the written approval from Council.
4. That the organiser notify the NSW Ambulance, NSW Fire & Rescue, NSW Rural Fire Service and the State Emergency Service of the proposed road closures.
5. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the road closures and assists in developing alternatives for affected users.
6. TfNSW/SafeWork NSW accredited persons (Implement Traffic Control Plans) are to be used for the establishment and removal of the traffic control devices.
7. TfNSW/SafeWork NSW accredited traffic controllers (Traffic Controller) are to be used to control traffic.
8. That the event organiser abides by any other condition that Council or the Police may impose at any time.
9. That the event organiser submit to Council evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
10. The event organiser must have this approval and the Traffic Guidance Scheme described above on site at all times for the duration of the operation.

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**09 GENERAL BUSINESS**

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**09.01 ACCIDENTS AT TOWN BEACH EXIT**

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CONSENSUS:

That the Committee request Council investigate installing “no right Turn” sign.

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**09.02 HASTINGS RIVER DRIVE AND WOODS STREET TURN AFTER ROUNDABOUT**

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CONSENSUS:

That the Committee noted concerns.

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**09.03 SPEEDING CORNER OF OCEAN DRIVE AND LAKE ROAD**

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CONSENSUS:

That the Committee noted concerns.

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**09.04 NSW RFS JUNGARRA CRESCENT BONNY HILLS**

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CONSENSUS:

That the Committee request Council report back to a future meeting following investigation into “No Parking Emergency Vehicle Only” signage and vegetation maintenance causing sight line issues.

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**09.05 COMMERCE STREET WAUCHOPE PARKING OVER WATER AND SEWER PUMPING ACCESS POINT**

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CONSENSUS:

That the Committee request Council report back to a future meeting following investigation into installation of “No Parking” signage.

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**09.06 SPEEDING IN KINGSTON TOWN LOOP AND PHILLIP CHARLEY DRIVE**

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CONSENSUS:

That the Committee noted concerns.

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**09.07 WAUCHOPE AMBULANCE STATION HIGH STREET WAUCHOPE**

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CONSENSUS:

That the Committee request Council report back to a future meeting following investigation installing "No Parking" signage, caution emergency vehicle entering and exiting, and cross hatched road marking.

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**09.08 ST AGNES PRIMARY SCHOOL PARKING**

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CONSENSUS:

That the Committee note concerns.

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**09.09 POZIERES RETIREMENT VILLAGE - BUS STOP**

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CONSENSUS:

That the Committee request Council report back to a future meeting following investigation into options for bus stop installation and possible funding opportunities.

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**09.10 MORTON AND HEATHER STREETS INTERSECTION LIMITED VISIBILITY**

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CONSENSUS:

That the Committee request Council review submission from residents and conduct a site inspection.

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**09.11 KENDALL PUBLIC SCHOOL SAFETY CONCERN**

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CONSENSUS:

That the Committee request:

1. Council and TfNSW explore signage options.
  2. Council continue communication with logging company.
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**09.12 HIGH STREET WAUCHOPE STREETSCAPING**

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CONSENSUS:

That the Committee request Council investigate vegetation maintenance requirements and consider planting low vegetation in any future works.

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**09.13 TRAFFIC REGULATIONS**

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CONSENSUS:

That the Committee request Council implement a system to monitor approved changes to traffic regulations (for example road closures) with the intent to manage compliance.

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The meeting closed at 11:59am.