



Local Traffic Committee

Business Paper

date of meeting: Tuesday 17 May 2022

location: Committee Room
17 Burrawan Street
Port Macquarie
or
Via TEAMS Meeting

time: 1:00pm

Local Traffic Committee

CHARTER

The Local Traffic Committee is formed under the NSW Roads & Traffic Authority – "A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic Committees) – November 2006"

Formal (Voting) Members

Port Macquarie-Hastings Council
Roads & Traffic Authority
NSW Police
Member for Port Macquarie
Member for Oxley

Informal (Non-Voting) Advisors

Road Safety Officer
Ministry of Transport
NSW Fire Brigade
NSW Ambulance Service
Local Bus Company/s
Transport Workers Union
Chambers of Commerce

Informal advisors are only required to attend the LTC when items appear on the agenda which affect their area of expertise or responsibility

Quorum

There is no need for a specific quorum to allow a Committee meeting to proceed. The advice of the Roads & Traffic Authority and the NSW Police must be sought to allow Council to exercise its delegated authority.

Convenor

The Committee shall be convened by the Council voting representative. It shall be the responsibility of the convenor to ensure the conduct of the meeting including voting, informal advisor, public and media participation is undertaken in accordance with the RTA Guidelines.

Roles

- To advise Council on traffic related matters referred to the Committee
- To ensure matters referred to the Committee meets current technical guidelines
- To ensure matters referred to the Committee for which Council has delegated authority are voted upon.

Administration

Council's Transport and Stormwater Network Section is responsible for the co-ordination of Committee advice, scheduling of meetings, preparation and circulation of meeting minutes and providing general support services to the Committee. The Section is also responsible for providing advice in relation to the conduct of meetings.

Delegations

Council has delegations to authorise traffic control facilities and devices as prescribed in the Delegations to Councils – Regulation of Traffic October 2001.

Council has sub-delegated its powers in respect of Division 1 of Part 4 of the Road Transport (Safety and Traffic Management) Act 1999 and Division 2 of Part 5 of the Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999 to the Director of Infrastructure Services and the Technical Services Manager.

Local Traffic Committee
ATTENDANCE REGISTER

Member	27/08/21	27/10/21	15/12/21	09/02/22
Deputy Mayor Lisa Intemann (Chair)	✓	✓	-	A
Vacant (Deputy Chair)	-	-	-	-
NSW Police	X	X	✓	✓
TfNSW	X	✓	✓	✓
Representative of Hon Leslie Williams MP (Member for Port Macquarie)	X	X	X	A
Representative of Melinda Pavey MP (Member for Oxley)	X	X	X	A
Non-voting:				
Port Macquarie Taxis	✓		X	A
Busways	✓	✓	X	✓
Dan Bylsmat (PMHC Director Community Infrastructure)	X	X	X	X
Cameron Hawkins (PMHC - Group Manager Community Infrastructure Planning & Design)	A	✓	✓	✓
Peter Jenkins (PMHC - Group Manager Infra Planning)	-	✓	✓	X
Kyle Stevens (PMHC - Transport and Stormwater Engineer Planning Manager)	✓	A	✓	X
Carmen Abi-Saab (PMHC Infrastructure Stakeholder Relations Manager)	✓	✓	✓	✓
Donna Kasch (PMHC Project Admin. Officer)	A	A	X	✓
Justine Jeffery (PMHC Admin. Officer)	✓	✓	✓	✓

Key: ✓ = Present
PV = Proxy Vote
A = Absent With Apology
X = Absent Without Apology

Meeting Dates for 2022

09/02/2022	Committee Room	1.00 pm
17/05/2022	Committee Room	1.00 pm
25/07/2022	Committee Room	1.00 pm
26/09/2022	Committee Room	1.00 pm
14/11/2022	Committee Room	1.00 pm

Local Traffic Committee Meeting

Tuesday 17 May 2022

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Item: 01**Subject: ACKNOWLEDGEMENT OF COUNTRY**

"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

Item: 02**Subject: APOLOGIES**

RECOMMENDATION

That the apologies received be accepted.

Item: 03**Subject: CONFIRMATION OF PREVIOUS MINUTES**

RECOMMENDATION

That the Minutes of the Local Traffic Committee Meeting held on 9 February 2022 be confirmed.

PRESENT

Members:

Kyle Stevens (Transport and Stormwater Engineer Planning Manager)
Daniel Finch (NSW Police)
Jenny Felsch (TfNSW) (PV)

Other Attendees:

Group Manager Community Infrastructure Planning and Design (Blayne West)
Transport & Traffic Engineer (Peter Jenkins)
Infrastructure Stakeholder Relations Manager (Carmen Abi-Saab)
Project Administration Officer (Ashleigh Richards)
Admin. Officer (Justine Jeffery)
Education Team Leader (Dette Gammon)
TfNSW - John Carey
Busways - (Malcolm Britt)

The meeting opened at 1:08pm.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies from the following be accepted:

- Leslie Williams (Rep. Member for Port Macquarie) or representative
- Melinda Pavey (Rep. Member for Oxley) or representative
- Councillor Lisa Intemann
- Carl Eades (Port Taxis)

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Local Traffic Committee Meeting held on 15 December 2021 be confirmed.

UNANIMOUS SUPPORT

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Item 09.11 Kendall Public School safety concern

CONSENSUS:

That the Local Traffic Committee request Council forward the letter of support to Kendall Public School to support their application for the SafeST Safe to travel program.

UNANIMOUS SUPPORT

Item 06 Hastings River Drive Pedestrian Crossing

CONSENSUS:

That the Local Traffic Committee request Council look for funding opportunities to implement further safety actions associated with the pedestrian crossing of Hastings River Drive, adjacent to Aston Street, Port Macquarie.

UNANIMOUS SUPPORT

Item 07 Resident Concerns Over Driver Behaviour - Plomer Rd North Shore

CONSENSUS:

That the Local Traffic Committee request Council to install "Give Way" signs at the intersection of Plomer Road, North Shore Drive, Northwall Road and the 4WD access track carpark, North Shore.

UNANIMOUS SUPPORT:

Item 06 Local Traffic Committee Charter review

CONSENSUS:

That the Local Traffic Committee request Council to finalise review after the February 2022 Council Meeting and provide a report for the April 2022 meeting.

UNANIMOUS SUPPORT

06 REGULATORY SIGNS - TOWN BEACH PRECINCT PEDESTRIAN CROSSINGS

CONSENSUS:

That the Local Traffic Committee request Council consider the installation of a number of No Stopping signs at three pedestrian crossings on William Street and Stewart Street in the Town Beach Precinct.

UNANIMOUS SUPPORT

07 TIMED PARKING - BEECHWOOD POST OFFICE, BEECHWOOD ROAD

CONSENSUS:

That the Local Traffic Committee request:

1. Council consider the installation of a "15 min Timed Parking" zone at 733 Beechwood Road adjacent to the Beechwood Post Office.

UNANIMOUS SUPPORT

**08 INTERSECTION SAFETY - COMMERCE STREET DEPOT ROAD
INTERSECTION, WAUCHOPE**

CONSENSUS:

That Council Improve the available sight distance and associated safety at the intersection of Commerce Street and Depot Road Wauchope by relocating the “no Stopping signs” to 30m from the intersection and monitor parking compliance.

UNANIMOUS SUPPORT

09 PORT MACQUARIE RUNNING FESTIVAL - ADDITIONAL ROAD CLOSURE

CONSENSUS:

That it be a recommendation to the Director Community Infrastructure, under sub delegation, for implementation:

That, in addition to the previous approvals from the Local Traffic Committee meeting of 15 December 2021, Council approve the additional temporary road closures of Albon Place and the carpark at the northern end of Albon Place on Sunday, 6 March 2022 between 4:30am-7:30am and support the associated transport management arrangements associated with the 2022 Port Macquarie Running Festival on 5-6 March 2022, subject to the previous conditions.

UNANIMOUS SUPPORT

10 IRONKIDS CAMDEN HAVEN EVENT, LAURIETON

CONSENSUS:

A. That it be a recommendation to the Director Community Infrastructure:

That Council approve the temporary road closures and support the associated transport management arrangements associated with the 2022 Ironkids Camden Haven event on Sunday, 24 April 2022, subject to the following conditions:

1. That the event organiser advertises, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
 - ☐ temporary road closure times
 - ☐ duration of the temporary road closures temporary parking restrictions

-
- ☐ times and duration
 - ☐ alternative routes and access arrangements.
2. That the event organiser advertises the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
- ☐ event name
 - ☐ event times
 - ☐ contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
 - ☐ proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
3. That the Traffic Management Plan and associated Traffic Guidance Scheme dated 6th May 2021 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
4. That the event organiser abides by the written approval and conditions from the NSW Police.
5. That the event organiser notifies the NSW Ambulance, NSW Fire & Rescue and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
6. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
7. RMS accredited persons are to be used for the establishment of traffic control devices, control of traffic and removal of the traffic control devices.
8. That all signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event.
9. That the event organiser abides by any other condition that Council or the Police may impose at any time.
10. That the event organiser submits to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
11. The event organiser must have this approval and the Traffic Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.
12. That a review of the implementation of the Transport Management Plan (TMP) be undertaken by the proponent within three months of the conclusion of the event. The review is to be in consultation with Council and other services so that the TMP can be further refined and any issues identified can be addressed prior to any future events.
- B. That it be a recommendation to the Director Infrastructure, under Sub-delegation:
- 1. Change the wording in Item 7 “RMS accredited” to “suitably trained and accredited person”.
 - 2. Confirm Maritime is included as a stakeholder.

UNANIMOUS SUPPORT

11 GENERAL BUSINESS

11.01 GUIDELINES FOR PRESENTING ITEMS TO THE LOCAL TRAFFIC COMMITTEE

CONSENSUS:

The Council circulate the "RTA A guide to delegation to Councils for the regulation of traffic guidelines" to the committee.

UNANIMOUS SUPPORT

11.02 RFS REQUEST PARKING RESTRICTION REQUEST 24 HOUR RESTRICTION IN JUNGARRA CLOSE SURROUND THE FIRE STATION

CONSENSUS:

That the Local Traffic Committee request Council investigate installing "No Stopping" signs in Jungarra Close, Bonny Hills on the opposite side of the road to the RFS Station.

UNANIMOUS SUPPORT

11.03 PARK STREET NIGHT WORKS

CONSENSUS:

That the Local Traffic Committee request an update of project dates be circulated to the Committee.

UNANIMOUS SUPPORT

The meeting closed at 2:15pm.

Item: 04
Subject: DISCLOSURES OF INTEREST

RECOMMENDATION

That Disclosures of Interest be presented

DISCLOSURE OF INTEREST DECLARATION

Name of Meeting:	
Meeting Date:	
Item Number:	
Subject:	
I, the undersigned, hereby declare the following interest:	
<input type="checkbox"/> Pecuniary: Take no part in the consideration and voting and be out of sight of the meeting.	
<input type="checkbox"/> Non-Pecuniary – Significant Interest: Take no part in the consideration and voting and be out of sight of the meeting.	
<input type="checkbox"/> Non-Pecuniary – Less than Significant Interest: May participate in consideration and voting.	
For the reason that:	
Name: Signed:	Date:
Please submit to the Governance Support Officer at the Council Meeting.	

(Refer to next page and the Code of Conduct)

Pecuniary Interest

- 4.1 A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3.
- 4.2 You will not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision you might make in relation to the matter, or if the interest is of a kind specified in clause 4.6.
- 4.3 For the purposes of this Part, you will have a pecuniary interest in a matter if the pecuniary interest is:
 - (a) your interest, or
 - (b) the interest of your spouse or de facto partner, your relative, or your partner or employer, or
 - (c) a company or other body of which you, or your nominee, partner or employer, is a shareholder or member.
- 4.4 For the purposes of clause 4.3:
 - (a) Your "relative" is any of the following:
 - i) your parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child
 - ii) your spouse's or de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child
 - iii) the spouse or de facto partner of a person referred to in paragraphs (i) and (ii)
 - (b) "de facto partner" has the same meaning as defined in section 21C of the *Interpretation Act 1987*.
- 4.5 You will not have a pecuniary interest in relation to a person referred to in subclauses 4.3(b) or (c)
 - (a) if you are unaware of the relevant pecuniary interest of your spouse, de facto partner, relative, partner, employer or company or other body, or
 - (b) just because the person is a member of, or is employed by, a council or a statutory body, or is employed by the Crown, or
 - (c) just because the person is a member of, or a delegate of a council to, a company or other body that has a pecuniary interest in the matter, so long as the person has no beneficial interest in any shares of the company or body.

Non-Pecuniary

- 5.1 Non-pecuniary interests are private or personal interests a council official has that do not amount to a pecuniary interest as defined in clause 4.1 of this code. These commonly arise out of family or personal relationships, or out of involvement in sporting, social, religious or other cultural groups and associations, and may include an interest of a financial nature.
- 5.2 A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.
- 5.3 The personal or political views of a council official do not constitute a private interest for the purposes of clause 5.2.
- 5.4 Non-pecuniary conflicts of interest must be identified and appropriately managed to uphold community confidence in the probity of council decision-making. The onus is on you to identify any non-pecuniary conflict of interest you may have in matters that you deal with, to disclose the interest fully and in writing, and to take appropriate action to manage the conflict in accordance with this code.
- 5.5 When considering whether or not you have a non-pecuniary conflict of interest in a matter you are dealing with, it is always important to think about how others would view your situation.

Managing non-pecuniary conflicts of interest

- 5.6 Where you have a non-pecuniary conflict of interest in a matter for the purposes of clause 5.2, you must disclose the relevant private interest you have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter. In the case of members of council staff other than the Chief Executive Officer, such a disclosure is to be made to the staff member's manager. In the case of the Chief Executive Officer, such a disclosure is to be made to the mayor.
- 5.7 If a disclosure is made at a council or committee meeting, both the disclosure and the nature of the interest must be recorded in the minutes on each occasion on which the non-pecuniary conflict of interest arises. This disclosure constitutes disclosure in writing for the purposes of clause 5.6.
- 5.8 How you manage a non-pecuniary conflict of interest will depend on whether or not it is significant.
- 5.9 As a general rule, a non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest for the purposes of clause 4.1, but it involves:
 - a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 or another person from the council official's extended family that the council official has a close personal relationship with, or another person living in the same household
 - b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
 - c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
 - d) membership, as the council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter
 - e) a financial interest (other than an interest of a type referred to in clause 4.6) that is not a pecuniary interest for the purposes of clause 4.1
 - f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.
- 5.10 Significant non-pecuniary conflicts of interest must be managed in one of two ways:
 - a) by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or
 - b) if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29.
- 5.11 If you determine that you have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest you must also explain in writing why you consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.
- 5.12 If you are a member of staff of council other than the Chief Executive Officer, the decision on which option should be taken to manage a non-pecuniary conflict of interest must be made in consultation with and at the direction of your manager. In the case of the Chief Executive Officer, the decision on which option should be taken to manage a non-pecuniary conflict of interest must be made in consultation with and at the direction of the mayor.
- 5.13 Despite clause 5.10(b), a councillor who has a significant non-pecuniary conflict of interest in a matter, may participate in a decision to delegate consideration of the matter in question to another body or person.
- 5.14 Council committee members are not required to declare and manage a non-pecuniary conflict of interest in accordance with the requirements of this Part where it arises from an interest they have as a person chosen to represent the community, or as a member of a non-profit organisation or other community or special interest group, if they have been appointed to represent the organisation or group on the council committee.

SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION

This form must be completed using block letters or typed.

If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

By <i>[insert full name of councillor]</i>	
In the matter of <i>[insert name of environmental planning instrument]</i>	
Which is to be considered at a meeting of the <i>[insert name of meeting]</i>	
Held on <i>[insert date of meeting]</i>	
PECUNIARY INTEREST	
Address of the affected principal place of residence of the councillor or an associated person, company or body <i>(the identified land)</i>	
Relationship of identified land to councillor <i>[Tick or cross one box.]</i>	<input type="checkbox"/> The councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease, trust, option or contract, or otherwise). <input type="checkbox"/> An associated person of the councillor has an interest in the land. <input type="checkbox"/> An associated company or body of the councillor has interest in the land.
MATTER GIVING RISE TO PECUNIARY INTEREST¹	
Nature of land that is subject to a change in zone/planning control by proposed LEP <i>(the subject land²)</i> <i>[Tick or cross one box]</i>	<input type="checkbox"/> The identified land. <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control <i>[Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]</i>	
Proposed change of zone/planning control <i>[Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]</i>	
Effect of proposed change of zone/planning control on councillor or associated person <i>[Tick or cross one box]</i>	<input type="checkbox"/> Appreciable financial gain. <input type="checkbox"/> Appreciable financial loss.

[If more than one pecuniary interest is to be declared, reprint the above box and fill in for each additional interest]

Councillor's Signature: **Date:**

This form is to be retained by the council's Chief Executive Officer and included in full in the minutes of the meeting

Last Updated: 3 June 2019

Important Information

This information is being collected for the purpose of making a special disclosure of pecuniary interests under clause 4.36(c) of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

The special disclosure must relate only to a pecuniary interest that a councillor has in the councillor's principal place of residence, or an interest another person (whose interests are relevant under clause 4.3 of the Model Code of Conduct) has in that person's principal place of residence.

Clause 4.3 of the Model Code of Conduct states that you will have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative or because your business partner or employer has a pecuniary interest. You will also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.

"Relative" is defined by clause 4.4 of the Model Code of Conduct as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting at which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

¹ Clause 4.1 of the Model Code of Conduct provides that a pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter, or if the interest is of a kind specified in clause 4.6 of the Model Code of Conduct.

² A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in clause 4.3 of the Model Code of Conduct has a proprietary interest

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

Item:	09.07	Date:	27/08/2021
Subject:	General Business - Wauchope Ambulance Station High St Wauchope		
Action Required:	<p>27 08 2021 - That the Committee request Council report back to a future meeting following investigation installing "No Parking" signage, caution emergency vehicle entering and exiting, and cross hatched road marking.</p> <p>27 10 2021 - Investigation and inspection has been completed with a recommendation for signage to be installed.</p> <p>27 10 2021 - Contact with TfNSW required to discuss cross hatched road markings to be installed.</p> <p>27 10 2021 - Council arrange contact NSW Ambulance staff.</p> <p>15 12 2021 - Council provide TfNSW with image showing direction of traffic queuing.</p> <p>15 12 2021 - Council request TfNSW to install "Keep Clear" line marking.</p>		
Current Status:	Council have installed "No Parking" signs out side of the Wauchope Ambulance Station, High St Wauchope NSW.		

Item:	06	Date:	27/10/2021
Subject:	Hastings River Drive Pedestrian Crossing		
Action Required:	Council requested works to be included in line marking program.		
Current Status:	Ongoing - Council continuing to seek funding opportunities.		

Item:	07	Date:	27/10/2021
Subject:	Resident Concerns Over Driver Behaviour - Plomer Rd North Shore		
Action Required:	<p>27 10 2021 - request Police consider increased enforcement on the North Shore</p> <p>15 12 2021 - Council consider including Plomer Rd in the traffic data collection program scheduled for March 2022.</p> <p>15 12 2021 - That the Local Traffic Committee request Council consider the installation of Give Way Signs at the intersection of Plomer Road and North Shore Drive, Port Macquarie controlling the entry of traffic from Northwall Road and the 4WD Access Track/Carpark.</p> <p>09 02 2022 Council to install "Give Way" signs at the intersection of Plomer Road, North Shore Drive, Northwall Road and the 4WD access track carpark, North Shore.</p>		

Current Status:	Signs have been ordered, work scheduled for installation 17 2 22 Work completed
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Item:	09.	Date:	27/10/2021
Subject:	Bago Road Speed Zone Review		
Action Required:	<p>27 10 2021 - That the Committee recommend that Council approach TfNSW requesting a speed zone review.</p> <p>09 12 2021 - Council have contacted TfNSW requesting a speed zone review of Bago Road.</p> <p>15 12 2021 - Council to collate information, and traffic count data and forward to TfNSW.</p>		
Current Status:	Collation of information continuing.		
Item:	09.03	Date:	27/10/2021
Subject:	Future Events		
Action Required:	<p>27 10 2021 - Council consider include Clause 3 to accommodate 5-year approval consistent with NSW Roads Act 1993.</p> <p>27 10 2021 - Council and TfNSW to review 5-year approval requirements and provide outcomes to the next meeting.</p> <p>27 10 2021 - Council investigate event notification time frames consistent with the NSW Roads Act 1993.</p>		
Current Status:	Ongoing.		
Item:	06	Date:	15/12/2021
Subject:	Local Traffic Committee Charter Review		
Action Required:	15 12 2021 - That the Local Traffic Committee request Council to conduct a review of the Charter and present the amended Charter at the next LTC meeting		
Current Status:	Updates have been made in line with TfNSW Guidelines, A report will be presented at the June Meeting.		
Item:	12.01	Date:	15/12/2021
Subject:	Road Trauma and Road Safety Education Program		
Action Required:	15 12 2021 - That the Local Traffic Committee recommend that NSW Police and Council work together to share Educational information and programs.		
Current Status:	Ongoing		
Item:	06		09/02/2022
Subject:	Regulatory signs - Town Beach precinct pedestrian crossings.		
Action Required:	09 02 2022 - Council consider the installation of a number of No Stopping signs at three pedestrian crossings on William Street and Stewart Street in the Town Beach Precinct		
Current Status:	12 04 22 Community notifications outstanding.		
Item:	07		09/02/2022
Subject:	Beechwood Post office - Installation of timed parking signs		
Action Required:	09 02 2022 - Council to arrange installation of a "15 min Timed Parking" zone at 733 Beechwood Road adjacent to the Beechwood Post Office.		
Current Status:	12 04 22 Community notifications outstanding, signs have been ordered.		

Item:	08	09/02/2022
Subject:	Intersection Safety - Commerce St and Depot St Wauchope	
Action Required:	09 02 2022 - To improve sight distance and associated safety at the intersection, Council will relocate the "no Stopping signs" to 30m from the intersection and monitor parking compliance.	
Current Status:	12 04 22 Community notifications outstanding, signs have been ordered.	

Item:	11.01	09/02/2022
Subject:	Guidelines for presenting items to the Local Traffic Committee	
Action Required:	09 02 2022 - Council circulate the "RTA A guide to delegation to Councils for the regulation of traffic guidelines"	
Current Status:	Document to be circulated with the April Agenda.	

Item:	11.02	09/02/2022
Subject:	RFS request 24 hour parking restriction in Jungarra Close around the fire station.	
Action Required:	09 02 2022 - Council investigate installing "No Stopping" signs in Jungarra Close, Bonny Hills on the opposite side of the road to the RFS Station.	
Current Status:	12 04 2022 Further report for April LTC meeting	

Item:	11.03	09/02/2022
Subject:	Park St Works	
Action Required:	09 02 2022 - Council to provide update on project dates. Works delayed due to weather, awaiting updated project dates for distribution.	
Current Status:	Work including linemarking completed.	

Item: 06

Subject: PARKING RESTRICTIONS - WOODFORD ROAD AND THE PARADE
INTERSECTION, NORTH HAVEN

Presented by: Community Infrastructure, Glenn Lacey

RECOMMENDATION

That the Committee:

1. Consider the various options for addressing illegal parking on The Parade, North Haven.
2. Notify adjoining business owners and residents of chosen recommendation.

Discussion

Intersection safety concerns on the corner of The Parade and Woodford Road, North Haven have been raised by a community member. The concern is being caused by parked vehicles which are adjacent to a newly established business and are within 10m of an intersection. The current parking situation is resulting in impacts to sight distance for vehicles exiting Woodford Road onto The Parade and may contribute to unsafe road conditions.

Considering that the NSW Road Rules state it is illegal to park within 10m of an intersection the following options are recommended to address this driver behaviour;

Option 1: Leave as is and to not install any regulatory signage but consider enforcement consistent with NSW Road Rules.

Option 2: Install a No Stopping sign on The Parade consistent with the NSW Road Rules. This would prevent parking within 10m of the intersection but would result in a loss of approximately two car parking spaces.

Advise adjacent business of this outcome and intended action.

Option 3: Install signage to provide the recommended intersection sight distance as described in the *Austroads Guide to Road Design Part 4A - Signalised and Signalised Intersections*. In order to accommodate this and provide the recommended unrestricted safe intersection sight distance of 90m, a 60m No Stopping zone along The Parade would be required.

This recommendation would provide the safest outcome for motorists but would equally have the greatest impact to businesses.

Advise adjacent businesses of this outcome and intended action.



10m No Stopping Zone



60m No Stopping Zone

Attachments

Nil

Item: 07**Subject: PARKING RESTRICTIONS - NSW RFS JUNGARRA CLOSE, BONNY HILLS****Presented by: Community Infrastructure, Glenn Lacey**

RECOMMENDATION**That the Committee:**

- 1. Consider the various Options to address parking concerns identified in Jungarra Cres, Bonny Hills by RFS staff.**
- 2. Notify adjoining business owners and residents of any proposed parking restrictions**

Discussion

The Local Traffic Committee has previously considered a request from the NSW RFS Bonny Hills Brigade to implement parking restrictions in Jungarra Crescent to improve access to the RFS building. Further to the August 2021 report, RFS staff and management have provided Council staff with evidence that their operations were impacted a number of times last year when entering and exiting the facility particularly during emergency events. Based on the information provided it has been identified that community members parking in Jungarra Cres are impeding access to the RFS building.

Item:	09.04	Date:	27/08/2021
Subject:	General Business - NSW RFS Jungarra Crs Bonny Hills		
Action Required:	That the Committee request Council report back to a future meeting following investigation into "No Parking Emergency Vehicle Only" signage and vegetation maintenance causing sight line issues.		
Current Status:	<p>Assessment of parking that impacts this driveway does not indicate a pattern of illegal driver behaviour or any that restricts access to this property. Such illegal parking is currently addressed by the NSW Road Rules and is already enforceable without the need to reinforce with signage.</p> <p>Assignment of public roadside parking for the exclusive use of Emergency Service Vehicles is not encouraged and not supported.</p> <p>An inspection of the vegetation that is presently impacting sight lines at this location has not yet been undertaken.</p>		



A number of options are available to address these concerns:

Option 1: Installation of a “No Stopping - Emergency Services Vehicles Only” area opposite the facility.

This is the option sought by RFS management and will serve to provide the ability of staff and volunteers to park in close proximity to the facility but move vehicles as required. This option may create unsafe conditions when having to move vehicles in the street to permit access of larger vehicles and will negatively impact businesses in the removal of current on-street parking.

Option 2: Implement a “No Stopping” area.

This option will ensure that there are no vehicles parked in the area and will address the concerns of access into the facility. This will have an impact to businesses by removing a number of currently available on-street parking spaces.

Option 3: Retain previous advice and decline request for parking restrictions in this area

It is recognised that this area of Bonny Hills is seeing increased parking from the associated retail space and any parking restrictions associated with Option 1 will result in some negative impacts to staff and customers of these businesses. Equally this option will not alleviate the impact on the access to the RFS facility.

AGENDA

LOCAL TRAFFIC COMMITTEE **17/05/2022**

Attachments

Nil

Item: 08

Subject: PARKING RESTRICTIONS - WOOD STREET, PORT MACQUARIE

Presented by: Community Infrastructure, Glenn Lacey

RECOMMENDATION

That Council:

1. Consider the installation of No Parking signs at the turnaround on the southern end of Wood Street, Port Macquarie.
2. Complete notification of this intent to nearby residents prior to installation of any signs.

Discussion

Council has received a complaint from their waste service contractor regarding the impact of vehicles parked at the southern end of Wood Street, Port Macquarie. The current parking of residential vehicles is restricting the ability for garbage collection vehicles to turn-around when servicing the street.

Turnarounds at the end of residential cul-de-sacs differ in their layouts and parking restrictions are often unclear as there is a lack of regulatory parking signs. It has been identified in this instance that the frequency of parking within the turnaround area is causing impacts. As such, it is recommended that No Parking Signs be considered for installation as shown below.



Attachments

Nil

Item: 09

Subject: PARKING RESTRICTIONS - KINGFISHER ROAD, PORT MACQUARIE

Presented by: Community Infrastructure, Glenn Lacey

RECOMMENDATION

That the Committee:

1. Request Council to install a “No Stopping Sign” on Kingfisher Road as noted below.
2. Notify adjoining business owners and residents of any proposed parking restrictions.

Discussion

Kingfisher Road, Port Macquarie is the sole access to Council’s Kingfisher Waste Management Facility. The recent completion of the Charles Sturt University teaching/accommodation facility on Kingfisher Road has seen an increase in on-street parking in the area.

Frequent unsafe parking has since been identified along Kingfisher Road where a large number of heavy vehicles frequently access the waste facility. This issue has prompted a review of the legality of parking in this area.

Consistent with the Australian Road Rules (Div 8, Rule 208, 6))

“If the road has a continuous dividing line or a dividing strip, the driver must position the vehicle at least 3 metres from the continuous dividing line or dividing strip, unless otherwise indicated by information on or within a parking control sign.”

Due to the geometry of the road there is insufficient clearance between the kerb and centreline for a parked vehicle allowing for adherence to the required 3m clearance to the centreline as required by law (see Image 1).



Image 1 - Parked Vehicle - Kingfisher Road

It is acknowledged that there is a broad lack of awareness of this road rule and as such it is proposed that the implementation of regulatory “No Stopping” sign be

considered in order to re-affirm the existing road rule and ensure safety along this section of Kingfisher Road (see Image 2).



Image 2 - Kingfisher Road

Attachments

Nil

Item: 10**Subject: REGULATORY SIGNS - BICENTENNIAL WALK PROJECT - SHORT STREET/HAYWARD STREET, PORT MACQUARIE****Presented by: Community Infrastructure, Glenn Lacey**

RECOMMENDATION

That the Committee support the proposal to install regulatory parking signs in Short and Hayward Streets associated with the current Port Macquarie Bicentennial Walk project.

Discussion

Council has commenced works on the upgrade to the northern portion of Short Street along the laneway at the rear of Hayward Street as part of the Port Macquarie Bicentennial Walk project.

Associated with this work are two proposals to adjust the existing signage and parking arrangements. The first is at the northern end of Short Street in the associated parking area and the second is in the laneway off Hayward Street along Kooloonbung Creek. The changes to the existing signage centre around replacement of existing timed parking and loading zones to ensure clarity of purpose.

The works in Short Street include signage and new line marking:

- Two-hour parking signs
- Disabled and motorcycle parking
- No Parking zones

The works in Hayward Street laneway include:

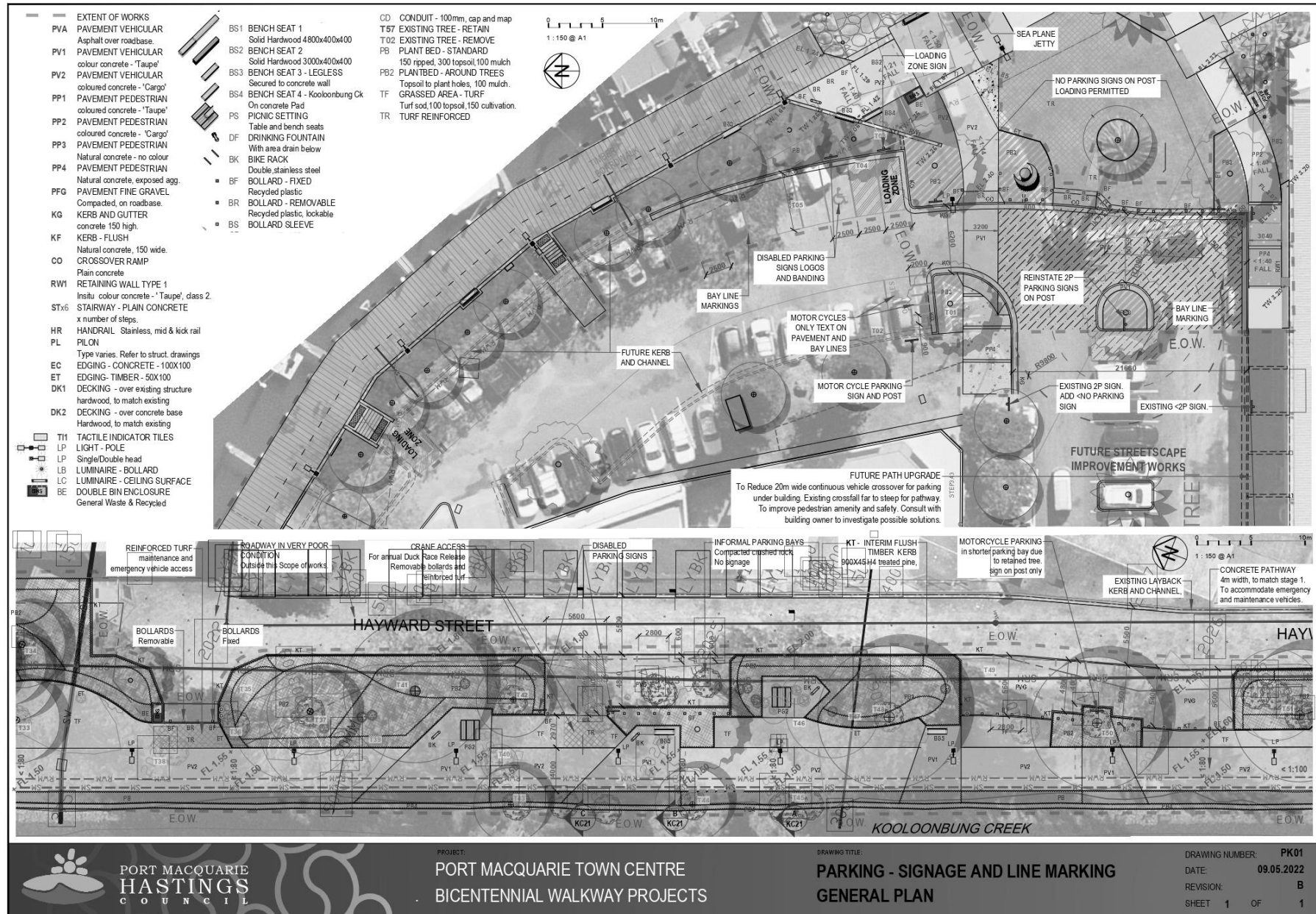
- formalised disabled and motorcycle parking bays
- less formalised areas along the length of the project

Community engagement has previously been undertaken as part of the 2014 Town Centre Masterplan review and more recently as part of the 2017 review of the Port Macquarie Coastal Walk. The findings of this engagement provide support for these changes.

Images and maps are contained within the attached project plan.

Attachments

1  Bicentennial Walk Project Plan



Item: 11

Subject: NEW LOCAL TRAFFIC COMMITTEE DATES

Presented by: Community Infrastructure, Glenn Lacey

RECOMMENDATION

That Council adopt the proposed new 2022 Meeting dates for the Local Traffic Committee and update any scheduled meeting to align with new dates.

Discussion

The proposed new Local Traffic Committee dates will allow the minutes to be presented for consideration at the next scheduled Ordinary Council meeting.

Attachments

1   Proposed 2022 Local Traffic Committee Dates

Rescheduled - Local Traffic Committee Meeting Dates - 2022							
LTC Meeting Date	TIME	MINUTE DISTRIBUTION	Submit Reports for inclusion COB Thursday (for Council LTC staff Review and create)	STAFF Close of Reports COB Friday (for Director Review)	Group Manager & Directors Approval of reports COB Monday (for Agenda Review) (for Director review)	AGENDA PUBLICATION Tuesday 8:30am	AGENDA DISTRIBUTION
09-Feb-22			27-Jan-22	28-Jan-22	31-Jan-22	01-Feb-22	02-Feb-22
17-May-22	1:00 - 2:30 pm	24-May-22	04-May-22	05-May-22	08-May-22	09-May-22	10-May-22
25-Jul-22	1:00 - 2:30 pm	1-Aug-22	12-Jul-22	13-Jul-22	16-Jul-22	17-Jul-22	18-Jul-22
26-Sep-22	1:00 - 2:30 pm	3-Oct-22	13-Sep-22	14-Sep-22	17-Sep-22	18-Sep-22	19-Sep-22
14-Nov-22	1:00 - 2:30 pm	21-Nov-22	01-Nov-22	02-Nov-22	05-Nov-22	06-Nov-22	07-Nov-22