

**PRESENT**

**Members:**

Mayor Peta Pinson (Mayor)  
Deputy Mayor Adam Roberts (remote access)  
Councillor Lauren Edwards  
Councillor Sharon Griffiths (remote access)  
Councillor Lisa Intemann  
Councillor Nik Lipovac  
Councillor Danielle Maltman  
Councillor Rachel Sheppard  
Councillor Josh Slade

**Other Attendees:**

Chief Executive Officer (Dr Clare Allen)  
Acting Director Business and Performance (Ashley Grummitt)  
Director Community, Planning and Environment (Melissa Watkins)  
Acting Director Community Infrastructure (Glenn Lacey)  
Director Community Utilities (Jeffery Sharp)  
Group Manager Financial Services (Nicole Spencer)  
Group Manager Governance (Michael Ferguson)  
Governance and Legal Officer (Kirsty Callander)  
Governance Officer (Tania Ellis)

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The meeting opened at 10.00am

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Mayor opened the Meeting with an Acknowledgement of Country and welcomed all in attendance in the Chamber and viewing on line.

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## **02 REMOTE ATTENDANCE AT MEETING**

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*RESOLVED: Lipovac/Slade*

That Council accede to the request of Councillor Sharon Griffiths and Deputy Mayor Adam Roberts to attend the meeting by remote means.

*CARRIED: 9/0*  
*FOR: Edwards, Griffiths, Intemann, Lipovac, Maltman, Pinson, Roberts, Sheppard and Slade*  
*AGAINST: Nil*

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## **03 APOLOGIES**

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Nil.

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## **04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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## **05 MAYORAL MINUTES**

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Nil.

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## **06.01 PUBLIC FORUM - MATTERS ON THE AGENDA**

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The Mayor advised of requests to speak in the Public Forum - Matters On The Agenda from:

Item 6.02 - IP&R Documents - Steven Gates in opposition to the recommendation.  
Item 6.04 - Code of Meeting Practice - Steven Gates in opposition to the recommendation.

*RESOLVED: Sheppard/ Edwards*

That the above requests to speak in the Public Forum - Matters On The Agenda be acceded to.

*CARRIED: 9/0*  
*FOR: Edwards, Griffiths, Intemann, Lipovac, Maltman, Pinson, Roberts,*  
*Sheppard and Slade*  
*AGAINST: Nil*

Item 6.04 - Code of Meeting Practice - Steven Gates addressed Council in opposition to the recommendation and answered questions from Councillors.

Item 6.02 - IP&R Documents - Steven Gates addressed Council in opposition to the recommendation and answered questions from Councillors.

**PROCEDURAL MOTION:**

*MOVED: Sheppard/Lipovac*

That the following motion be accepted as a matter of great urgency and transacted at this meeting:

*That the undermentioned motion from item 11.15 Port Macquarie Town Centre Master Plan (TCMP) Business Rate Review, adopted at the Ordinary Council meeting held on 16 June 2022:*

*That Council:*

- 1. Note the report*
- 2. Not include the TCMP levy in the draft 2022-2023 Operational Plan and consider future direction following review completion.*

*be rescinded.*

*CARRIED: 5/4*  
*FOR: Edwards, Griffiths, Intemann, Lipovac and Sheppard*  
*AGAINST: Maltman, Pinson, Roberts and Slade*

The Mayor as chairperson ruled that the matter was not of great urgency and the matter lapsed.

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## **06.02 INTEGRATED PLANNING AND REPORTING (IP&R)**

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### **MOTION:**

*MOVED: Pinson/Maltman*

That Council:

1. Note the IP&R Community Engagement Report.
2. Note that feedback received from the community during the public exhibition period showed support for the adoption of the 1.7% rate peg increase and reinstatement of the TCMP component of the Port Macquarie CBD business rate to support the long term financial sustainability of Council.
3. Thank community members who provided feedback on the draft Integrated Planning and Reporting (IP&R) suite of documents during the public exhibition period.
4. Adopt the following Integrated Planning and Reporting (IP&R) suite of documents;
  - a. Delivery Program 2022–2026
  - b. Resourcing Strategy 2022–2026, with the following components;
    - i) Long Term Financial Plan (Scenario 1, with Ordinary and Special Rates held at 2021–2022 levels for the period 1 July 2022 to 30 June 2025 inclusive, no TCMP component of the Port Macquarie CBD business rate, and associated TCMP elements removed)
    - ii) Workforce Management Strategy
    - iii) Asset Management Strategy
  - c. Operational Plan 2022–2023 (Scenario 1, with Ordinary and Special Rates held at 2021–2022 levels, no TCMP component of the Port Macquarie CBD business rate, and associated TCMP elements removed)
5. Note the 2022–2023 budget position of a balanced budget and that update reports will be reported to Council monthly during the financial year.
6. Transfer the following reserve balances to fund priority infrastructure works:
  - a. \$2.149m from the Property Reserve;
  - b. \$468,000 from the 4WD Access Reserve;
  - c. \$360,000 from the Town Beach Sand Nourishment Reserve; and
  - d. \$1.0m from the Plant and Vehicle Reserve.
7. Enter into total borrowings of \$4.3 million for the Port Macquarie Airport Parallel Taxiway.
8. In accordance with the NSW Office of Local Government Integrated Planning and Reporting Guidelines for Local Government in NSW September 2021, publish a copy of the adopted Integrated Planning and Reporting (IP&R) suite of documents referred to in 2 above and the adopted Community Strategic Plan *Imagine 2050* on Council’s website within 28 days of adoption.

### **MOTION OF DISSENT:**

*MOVED: Sheppard/Intemann*

A motion of dissent was moved on the Mayor’s ruling against a point of order regarding comments made by a Councillor.

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No vote was taken on the matter.

**AMENDMENT:**

*MOVED: Intemann/Sheppard*

That the matter be deferred to an Extraordinary Council meeting held prior to 30 June 2022.

*CARRIED: 5/4*

*FOR: Edwards, Griffiths, Intemann, Lipovac and Sheppard*

*AGAINST: Maltman, Pinson, Roberts and Slade*

**THE AMENDMENT ON BEING PUT WAS CARRIED**

**THE AMENDMENT THEN BECAME THE MOTION AND ON BEING PUT WAS CARRIED**

*RESOLVED: Intemann/Sheppard*

That the matter be deferred to an Extraordinary Council meeting held prior to 30 June 2022.

*CARRIED: 5/4*

*FOR: Edwards, Griffiths, Intemann, Lipovac and Sheppard*

*AGAINST: Maltman, Pinson, Roberts and Slade*

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**06.03 MAKING OF RATES AND CHARGES FOR 2022-2023, ADOPTION OF THE FEES AND CHARGES AND REVENUE POLICY FOR 2022-2023**

*RESOLVED: Intemann/Sheppard*

That the matter be deferred to an Extraordinary Council meeting held prior to 30 June 2022.

*CARRIED: 5/4*

*FOR: Edwards, Griffiths, Intemann, Lipovac and Sheppard*

*AGAINST: Maltman, Pinson, Roberts and Slade*

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## **06.04 CODE OF MEETING PRACTICE - POST PUBLIC EXHIBITION**

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### **MOTION:**

*MOVED:* Pinson/Maltman

That Council:

1. Adopt the draft Code of Meeting Practice.
2. Formally thank those who made submissions and advise them of Council's decision on this matter.

### **AMENDMENT:**

*MOVED:* Intemann/Edwards

That Council:

1. Amend the draft Code of Meeting Practice as follows:
  - a. Regarding the note to Clause 3.10 add following the word emergency, the words "or urgent matter."
  - b. Amend Clauses 10.22 and 10.23 to include the allowable time to speak to be 5 minutes rather than 3 minutes.
2. Adopt the Code of Meeting Practice with the changes referred to in 1 above
3. Formally thank those who made submissions and advise them of Council's decision on this matter.

### **THE AMENDMENT WAS PUT AND LOST**

*LOST:* 4/5

*FOR:* Edwards, Intemann, Lipovac and Sheppard  
*AGAINST:* Griffiths, Maltman, Pinson, Roberts and Slade

### **AMENDMENT:**

*MOVED:* Intemann/Griffiths

That Council:

1. Amend the Code of Meeting practice as follows:
  - a. Regarding the note to Clause 3.10 add following emergency "or urgent matter."
2. Adopt the Code of Meeting Practice with the changes referred to in 1 above
3. Formally thank those who made submissions and advise them of Council's decision on this matter.

### **THE AMENDMENT ON BEING PUT WAS CARRIED**

*CARRIED:* 9/0

*FOR:* Edwards, Griffiths, Intemann, Lipovac, Maltman, Pinson, Roberts, Sheppard and Slade  
*AGAINST:* Nil

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**THE AMENDMENT THEN BECAME THE MOTION AND ON BEING PUT WAS CARRIED**

*RESOLVED: Intemann/Griffiths*

That Council:

1. Amend the Code of Meeting practice as follows:
  - a. Regarding the note to Clause 3.10 add following emergency “or urgent matter.”
2. Adopt the Code of Meeting Practice with the changes referred to in 1 above
3. Formally thank those who made submissions and advise them of Council’s decision on this matter.

*CARRIED: 8/1*

*FOR: Edwards, Griffiths, Intemann, Lipovac, Maltman, Pinson, Roberts and Slade*

*AGAINST: Sheppard*

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The meeting closed at 12.20pm

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Peta Pinson  
Mayor