

PRESENT

Members:

Mayor Peta Pinson (Mayor)
Councillor Adam Roberts (Deputy Mayor)
Councillor Lauren Edwards
Councillor Sharon Griffiths (via remote means)
Councillor Lisa Intemann
Councillor Nik Lipovac
Councillor Danielle Maltman
Councillor Rachel Sheppard
Councillor Josh Slade (via remote means)

Other Attendees:

Chief Executive Officer (Dr Clare Allen)
Acting Director Business and Performance (Ashley Grummitt)
Director Community, Planning and Environment (Melissa Watkins)
Acting Director Community Infrastructure (Glenn Lacey)
Director Community Utilities (Jeffery Sharp)
Group Manager Financial Services (Nicole Spencer)
Group Manager Governance (Michael Ferguson)
Governance and Legal Officer (Kirsty Callander)
Governance Officer (Tania Ellis)

The meeting opened at 12:00 noon.

01 ACKNOWLEDGEMENT OF COUNTRY

The Mayor opened the Meeting with an Acknowledgement of Country and welcomed all in attendance in the Chamber and viewing on line.

02 REMOTE ATTENDANCE AT MEETING

RESOLVED: Roberts/Lipovac

That Council accede to the requests of Councillor Slade and Councillor Griffiths to attend the meeting by remote means.

CARRIED: 9/0
FOR: Edwards, Griffiths, Intemann, Lipovac, Maltman, Pinson, Roberts,
Sheppard and Slade
AGAINST: Nil

03 APOLOGIES

Nil

04 DISCLOSURES OF INTEREST

Councillor Edwards declared a Non-Pecuniary, Less Than Significant Interest in Item 6.02 Town Centre Master Plan, as she knows an individual who pays the (TCMP) levy and under 5.9 of the code of conduct, this is not a close relationship and any decision affects a broader class of people.

05 MAYORAL MINUTES

Nil.

06.01 PUBLIC FORUM - MATTERS ON THE AGENDA

The Mayor advised of requests to speak in the Public Forum - Matters On The Agenda from:

1. Item 6.02 - Rescission Motion Town Centre Master Plan - Steven Gates in opposition to the recommendation.
2. Item 6.03 - IP&R Documents - Steven Gates in opposition to the recommendation.

RESOLVED: Roberts/Maltman

That the above requests to speak in the Public Forum - Matters On The Agenda be acceded to.

CARRIED: 9/0
FOR: Edwards, Griffiths, Intemann, Lipovac, Maltman, Pinson, Roberts,
Sheppard and Slade
AGAINST: Nil

1. Item 6.02 - Rescission Motion Town Centre Master Plan - Steven Gates addressed Council in opposition to the recommendation.
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2. Item 6.03 - IP&R Documents - Steven Gates in opposition to the recommendation and answered questions from Councillors.
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06.02 RESCISSION MOTION - PORT MACQUARIE TOWN CENTRE MASTER PLAN (TCMP) BUSINESS RATE REVIEW.

RESOLVED: Sheppard/Lipovac

That the undermentioned motion adopted at the Ordinary Council Meeting held on 16 June 2022:

That Council:

- 1. Note the Report*
- 2. Not include the TCMP levy in the Draft 2022-2023 Operational Plan and consider future direction following review completion.*

be rescinded.

PROCEDURAL MOTION

RESOLVED: Maltman

That the motion be put.

LOST: 4/5

FOR: Maltman, Pinson, Roberts and Slade

AGAINST: Edwards, Griffiths, Intemann, Lipovac and Sheppard

The motion to put the motion was lost and debate continued.

The motion on being put was carried.

CARRIED: 5/4

FOR: Edwards, Griffiths, Intemann, Lipovac and Sheppard

AGAINST: Maltman, Pinson, Roberts and Slade

MOTION

MOVED: Sheppard/Lipovac

That Council:

- 1. Note the information provided in the Port Macquarie Town Centre Master Plan (TCMP) business rate review staff report, appearing on pages 88-97 of the June 2022 Ordinary Council meeting agenda.*
- 2. Note that during public exhibition of the proposal to remove the TCMP levy, Council received strong community support to retain the TCMP levy, as evident in the June 2022, IP&R Community Engagement Report (p27-29)*
- 3. Defer the removal of the Town Centre Master Plan (TCMP) component from the Port Macquarie CBD Business Rate from the final 2022-2023 Operational Plan and long term Financial plan, pending the detailed independent review*

of Council's business rate model, historical TCMP processes and management structures, and comprehensive engagement with the community and stakeholders.

4. Request the Chief Executive Officer provide a report to the October 2022 Ordinary Council Meeting on the findings of the detailed independent review including recommendations for the funding operations and rating structure for future development and maintenance of the Port Macquarie CBD
5. Note that the staff report noted in clause 1 was comprehensive, of high quality, and made a strong business case for the staff recommendations in the June 2022 report to Council as now included in clauses 3 and 4 above.

AMENDMENT:

RESOLVED: Intemann/Edwards

That Council:

1. Note the information provided in the Port Macquarie Town Centre Master Plan (TCMP) business rate review staff report, appearing on pages 88-97 of the June 2022 Ordinary Council meeting agenda.
2. Note that during public exhibition of the proposal to remove the TCMP levy, Council received strong community support to retain the TCMP levy, as evident in the June 2022, IP&R Community Engagement Report (p27-29)
3. Defer the removal of the Town Centre Master Plan (TCMP) component from the Port Macquarie CBD Business Rate from the final 2022-2023 Operational Plan and long term Financial plan, pending the detailed independent review of Council's business rate model, historical TCMP processes and management structures, and comprehensive engagement with the community and stakeholders.
4. Request the Chief Executive Officer provide a report to the October 2022 Ordinary Council Meeting on the findings of the detailed independent review including recommendations for the funding operations and rating structure for future development and maintenance of the Port Macquarie CBD

CARRIED: 5/4

FOR: Edwards, Griffiths, Intemann, Lipovac and Sheppard
AGAINST: Maltman, Pinson, Roberts and Slade

The amendment becomes the motion and on being put was carried.

RESOLVED: Intemann/Edwards

That Council:

1. Note the information provided in the Port Macquarie Town Centre Master Plan (TCMP) business rate review staff report, appearing on pages 88-97 of the June 2022 Ordinary Council meeting agenda.
2. Note that during public exhibition of the proposal to remove the TCMP levy, Council received strong community support to retain the TCMP levy, as evident in the June 2022, IP&R Community Engagement Report (p27-29)
3. Defer the removal of the Town Centre Master Plan (TCMP) component from the Port Macquarie CBD Business Rate from the final 2022-2023 Operational Plan and long term Financial plan, pending the detailed independent review of Council's business rate model, historical TCMP processes and

management structures, and comprehensive engagement with the community and stakeholders.

4. Request the Chief Executive Officer provide a report to the October 2022 Ordinary Council Meeting on the findings of the detailed independent review including recommendations for the funding operations and rating structure for future development and maintenance of the Port Macquarie CBD

CARRIED: 5/4

FOR: Edwards, Griffiths, Intemann, Lipovac and Sheppard

AGAINST: Maltman, Pinson, Roberts and Slade

06.03 INTEGRATED PLANNING AND REPORTING (IP&R)

RESOLVED: Pinson/Roberts

That Council:

1. Thank community members who provided feedback on the draft Integrated Planning and Reporting (IP&R) suite of documents during the public exhibition period.
2. Note the IP&R Community Engagement Report.
3. Note that feedback received from the community during the public exhibition period showed strong support for the reinstatement of the TCMP component of the Port Macquarie CBD business rate to support the long term financial sustainability of Council.
4. Note the amendments to the exhibited Integrated Planning and Reporting (IP&R) suite of documents as a result of community feedback during the public exhibition period.
5. Adopt the following Integrated Planning and Reporting (IP&R) suite of documents:
 - a. Delivery Program 2022 - 2026
 - b. Resourcing Strategy 2022 - 2026, with the following components:
 - i) Long Term Financial Plan (with Ordinary and Special Rates held at the 2021-2022 levels for the period 1 July 2022 to 30 June 2023 and TCMP component of the Port Macquarie CBD business rate retained)
 - ii) Workforce Management Strategy
 - iii) Asset Management Strategy
 - c. Operational Plan 2022 - 2023 (with Ordinary and Special Rates held at the 2021-2022 levels for the period 1 July 2022 to 30 June 2023 and TCMP component of the Port Macquarie CBD business rate retained)
6. Note the 2022-2023 budget position of a balanced budget and that update reports will be reported to Council monthly during the financial year.
7. Transfer the following reserve balances to fund priority infrastructure works:
 - a. \$2.149m from the Property Reserve;
 - b. \$468,000 from the 4WD Access Reserve;
 - c. \$360,000 from the Town Beach Sand Nourishment Reserve; and
 - d. \$1.0m from the Plant and Vehicle Reserve.

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8. Enter into total borrowings of \$4.3 million for the Port Macquarie Airport Parallel Taxiway.
 9. In accordance with the NSW Office of Local Government Integrated Planning and Reporting Guidelines for Local Government in NSW September 2021, publish a copy of the adopted Integrated Planning and Reporting (IPR) suite of documents referred to in 5 above and the adopted Community Strategic Plan Imagine 2050 on Council's website within 28 days of adoption.

CARRIED: 5/4

FOR: Griffiths, Maltman, Pinson, Roberts and Slade
AGAINST: Edwards, Intemann, Lipovac and Sheppard

06.04 MAKING OF RATES AND CHARGES FOR 2022-2023, ADOPTION OF THE FEES AND CHARGES AND REVENUE POLICY FOR 2022-2023

RESOLVED: Pinson/Roberts

That Council:

1. Make an Ordinary Rate – Residential, pursuant to Section 494 of the Local Government Act, for 2022-2023 of (0.25174 cents) in the dollar with a Base Amount of \$626.60 for all rateable land in the Port Macquarie-Hastings LGA categorised as 'Residential Defined Urban Centres'. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 49.64%.
2. Make an Ordinary Rate – Residential, pursuant to Section 494 of the Local Government Act, for 2022-2023 of (0.28084 cents) in the dollar with a Base Amount of \$526.60 for all rateable land in the Port Macquarie-Hastings LGA categorised as 'Residential Other'. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 39.69%.
3. Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2022-2023 of (0.54550 cents) in the dollar with a Base Amount of \$626.60 for all rateable land in the Port Macquarie-Hastings LGA categorised as 'Business Defined Urban Centres'. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 20.09%.
4. Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2022-2023 of (2.40869 cents) in the dollar with a Base Amount of \$626.60 for all rateable land in the Port Macquarie-Hastings LGA categorised as 'Business Port Macquarie CBD'. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 5.10%.
5. Make an Ordinary Rate – Business, pursuant to Section 494 of the Local Government Act, for 2022-2023 of (0.47543 cents) in the dollar with a Base Amount of \$526.60 for all rateable land in the Port Macquarie-Hastings LGA categorised as 'Business Other'. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 30.32%.

6. Make an Ordinary Rate – Farmland, pursuant to Section 494 of the Local Government Act, for 2022-2023 of (0.28080 cents) in the dollar with a Base Amount of \$647.30 for all rateable land in the Port Macquarie-Hastings LGA categorised as ‘Farmland’. In accordance with Section 537 of the Act the percentage to be raised by the base amount will be 30.76%.
7. Make a Special Rate – Residential, pursuant to Section 495 of the Local Government Act, for 2022-2023 of (0.06277 cents) in the dollar for all rateable land within the Broadwater Special Rate area outlined in the attached rating maps.
8. Make a Special Rate – Residential, pursuant to Section 495 of the Local Government Act, for 2022-2023 of (0.13382 cents) in the dollar for all rateable land within the Sanctuary Springs Special Rate area outlined in the attached rating maps.
9. Make an Annual Charge for Waste Management Services – Domestic, pursuant to Section 496 of the Local Government Act, for 2022-2023 on all rateable land, categorised as Residential or Farmland, to which a domestic waste service is (or able to be) provided. The Domestic Waste Annual Charge will be based on the type of service received:

Type of Service	Charge for 2022-23
Standard service – 240 litre fortnightly general waste	\$496.00
Minimiser service – 140 litre fortnightly general waste	\$435.00
Excess service – 240 litre weekly general waste	\$733.00
Half standard service – 240 litre fortnightly general waste (multi-unit dwellings only)	\$273.00
Half excess service – 240 litre weekly general waste (multi-unit dwellings only)	\$393.00
Half minimiser service - 140 litre fortnightly general waste (multi-unit dwellings only)	\$243.00
Half special weekly service (multi-unit dwellings only)	\$334.00
Availability charge on vacant land	\$80.00
Availability charge on land not receiving full charge (multi-unit dwellings only)	\$145.00
Additional recycling service – 240 litre fortnightly	\$77.00
Additional organics service – 240 litre weekly	\$100.00
Additional weekly garbage service – 240 litre general waste	\$379.00
Additional weekly garbage service – 140 litre general waste (multi-unit dwellings only)	\$288.00
On application only special weekly service – 140 litre weekly general waste	\$613.00
Minimum waste charge – single dwellings	\$435.00

10. Make an Annual Charge for Waste Management Services – Other, pursuant to Section 501 of the Local Government Act, for 2022-2023 on all rateable

land, categorised as Business, to which a waste service is (or able to be) provided. The Other Waste Annual Charge will be based on the type of service received:

Type of Service	Charge for 2022-23
Commercial weekly service – 140 litre general waste	\$613.00
Commercial excess service – 240 litre weekly general waste	\$733.00
Commercial half weekly service – 140 litre fortnightly general waste (shared)	\$334.00
Commercial half excess service – 240 litre weekly general waste (shared)	\$393.00
Availability charge on vacant land – business properties	\$80.00
Commercial availability charge on land not receiving full charge	\$80.00
Commercial additional recycling service – 240 litre fortnightly	\$77.00
Commercial additional organics service – 240 litre weekly	\$100.00
Commercial additional weekly garbage service – 240 litre general waste	\$379.00
Commercial additional weekly garbage service – 140 litre general waste	\$288.00
Waste management access charge	\$32.00

11. Make an Annual Charge for Water Availability and a charge per kilolitre for Water Usage, pursuant to Section 501 and 502 of the Local Government Act, for 2022-2023 on all rateable land, to which a water service is (or able to be) provided. The Water Annual Charge will be based on water meter size:

Size of water meter connection	Charge for 2022-23
20 mm including vacant properties and equivalent tenants	\$174.00
25 mm	\$272.00
32 mm	\$445.00
40 mm	\$696.00
50 mm	\$1,088.00
80 mm	\$2,784.00
100 mm	\$4,350.00
150 mm	\$9,788.00
200 mm	\$17,400.00
Fire service - 32mm	\$222.50
Fire service - 40mm	\$348.00
Fire service – 50 mm	\$544.00
Fire service – 80 mm	\$1,392.00
Fire service – 100 mm	\$2,175.00
Fire service – 150 mm	\$4,894.00

Fire service – 200 mm	\$8,700.00
Step 1 usage charges – per kilolitre	\$3.51
Step 2 usage charges – per kilolitre	\$7.02

12. Make an Annual Charge for Sewer Availability, pursuant to Section 501 of the Local Government Act, for 2022-2023 on all rateable land, to which a sewer service is (or able to be) provided. Make a usage charge for sewerage usage, pursuant to Section 502 of the Local Government Act, for 2022-2023 on Caravan Parks, Retirement Homes, Motels, Clubs, Hotels, Schools, Backpacker Hostels, Flats, Major Regional Shopping Centres. The Sewer charges are as follows:

Service	Charge for 2022-23
Pressure Sewer	\$909.40
Connected or available (excluding churches and halls)	\$939.40
Non-rateable (other than churches & halls S555)	\$747.90
Non-rateable (S556)	\$939.40
Unconnected (S548a)	\$602.90
Non-rateable (churches & halls S555)	\$602.90
Usage Charge - per kilolitre	\$1.39

13. Make an Annual Charge for Recycled Water Availability, pursuant to Section 501 of the Local Government Act, for 2022-2023 on urban area business/commercial/council facilities where a recycled water service is provided. Make an Annual Charge for Recycled Water Availability, pursuant to Section 501 of the Local Government Act, for 2022-2023 on residential properties where a recycled water service is provided. Make a usage charge for recycled water usage, pursuant to Section 502 of the Local Government Act, for 2022-2023 where a recycled water service is provided. The recycled water annual charges are based on meter size:

Recycled Metre size - Business/Commercial/Council Facilities only	Charge for 2022-23
20 mm	\$87.00
25 mm	\$136.00
32 mm	\$222.50
40 mm	\$348.00
50 mm	\$544.00
80 mm	\$1,392.00
100 mm	\$2,175.00
150 mm	\$4,894.00
200 mm	\$8,700.00
Usage Charge - per kilolitre	\$1.75

Recycled Metre size - Residential properties to be serviced by dual scheme (i.e. Two meters per property)	Charge for 2022-23

20 mm	\$139.20
25 mm	\$217.60
32 mm	\$356.00
40 mm	\$556.80
50 mm	\$870.40
80 mm	\$2,227.20
100 mm	\$3,480.00
150 mm	\$7,830.40
200 mm	\$13,920.00
Usage Charge - per kilolitre	\$2.81

14. Make an Annual Charge for Stormwater Management Services, pursuant to Section 496A of the Local Government Act, for 2022-2023 on each parcel of rateable land for which the service is available. The stormwater annual charges are as follows:

Service	Charge for 2022-23
Residential	\$25.00
Residential - Strata	\$12.50
Business - Strata	\$12.50
Business – 0m2 to 350m2	\$25.00
Business – 351m2 to 700m2	\$50.00
Business – 701m2 to 1,000m2	\$75.00
Business – 1,001m2 to 1,400m2	\$100.00
Business – 1,401m2 to 1,750m2	\$125.00
Business – 1,751m2 to 2,100m2	\$150.00
Business – 2,101m2 to 2,450m2	\$175.00
Business – 2,451m2 to 2,800m2	\$200.00
Business – 2,801m2 to 3,200m2	\$225.00
Business – 3,201m2 to 3,500m2	\$250.00
Business – 3,501m2 to 3,850m2	\$275.00
Business – 3,851m2 to 4,200m2	\$300.00
Business – 4,201m2 to 4,600m2	\$325.00
Business – 4,601m2 to 4,900m2	\$350.00
Business – 4,901m2 to 5,200m2	\$375.00
Business – 5,201m2 to 5,600m2	\$400.00
Business – 5,601m2 to 5,950m2	\$425.00
Business – 5,951m2 to 6,300m2	\$450.00
Business – 6,301m2 to 6,600m2	\$475.00
Business > 6,600m2	\$500.00

15. Make an Annual Charge for Onsite Effluent Services, pursuant to Section 501 of the Local Government Act, for 2022-2023 on each parcel of rateable land for which the service is provided. The Onsite Effluent annual charge are based on the risk of the system:

System	Charge for 2022-23
Low risk system	\$40.50
Medium risk system	\$79.80

High risk system	\$114.10
Small commercial	\$228.20
Large commercial	\$284.30

16. Adopt the following Integrated Planning and Reporting (IPR) documents:
- a) 2022-2023 Fees & Charges
 - b) 2022-2023 Revenue Policy
 - c) 2022-2023 Rating Maps
17. Set the interest rate on overdue rates and charges at 6.0% from 1 July 2022 to 30 June 2023 in accordance with the Office of Local Government directive.

CARRIED: 5/4
FOR: Griffiths, Maltman, Pinson, Roberts and Slade
AGAINST: Edwards, Intemann, Lipovac and Sheppard

The meeting closed at 1.42pm

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Peta Pinson
Mayor