



Minutes

May 2025

Local Traffic Committee

Voting Members:

Mayor Adam Roberts (Chair)
Christine Murray Transport for NSW
Sergeant Daniel Finch NSW Police Force

Non-voting:

Carl Eade, Port Macquarie Taxis
Ellie Grainger Transport for NSW
Mark Edenborough, Manager Planning and Design Programs
Jon Power, Acting Manager Planning and Design Programs
Mohammad Mia, Senior Transport Engineer Programs
Julia Cutajar, Education Officer
Rosemary Ashman, Support Officer

The meeting opened at 10.01am.

01 Acknowledgement Of Country

The Acknowledgement of Country was delivered.

02 Apologies

Consensus:

That the apologies received from the following members be accepted:

- Robert Fish - Acting Chief Executive Officer
- Blayne West - Acting Director - Community Infrastructure
- Ben Cantor - Acting Manager Bus Network Infrastructure - Busways

Unanimous Support

03 Confirmation Of Minutes

Consensus:

That the Minutes of the Local Traffic Committee Meeting held on 19 March 2025 be confirmed.

Unanimous Support

04 Disclosures Of Interest

There were no disclosures of interest presented.

05 Business Arising From Previous Minutes

Unanimous Support

Item	07		20 Nov 2024
Subject	INSTALLATION OF STOP SIGN - BURRAWAN FORREST DRIVE AND PACIFIC HIGHWAY		
Discussion:	That it be a recommendation to the Chief Executive Officer, under sub delegation, for implementation:		
Action Required:	That Council install a Stop Sign and the associated hold line at the intersection of Burrawan Forest Drive and the Pacific Highway.		
Current Status:	Signage Installed.		

Item	08		20 Nov 2024
Subject	PROPOSED CHANGE IN PARKING RESTRICTIONS - HUGHES PLACE, PORT MACQUARIE		
Discussion: Action Required:	That Council 1. Install No Parking Signage at various locations on Hughes Place, Port Macquarie as detailed in this report. 2. Notify adjoining businesses of new signs		
Update:	Landowner notification and signage installation is yet to be completed. Council will update the committee at the May 2025 meeting		
Current Status:	Notification completed. Signage to be installed by Operational Maintenance Team in May 2025.		

Item	08		22 Jan 2025
Subject	PARKING RESTRICTIONS TO SUPPORT SAFE OPERATION OF EXISTING BICYCLE LANES - LAKE STREET, LAURIE TON		
Discussion: Action Required:	That it be a recommendation to the Chief Executive Officer, under sub delegation, for implementation: That Council: 1. Install No Parking signs on Lake Street Laurie ton at locations as detailed in the report. 2. Notify adjoining landowners of the new signs, restrictions, and rationale for their installation.		
Update:	Landowner notification and signage installation is yet to be completed. Council will update the committee at the May 2025 meeting.		
Current Status:	Notification completed. Signage to be installed by Operational Maintenance Team in June 2025.		

Item	09		22 Jan 2025
Subject	PROPOSED TEMPORARY PARKING RESTRICTIONS TO SUPPORT COMPLETION OF ESSENTIAL ENERGY 3 MONTHS POLE MOUNTED EV CHARGER TECHNICAL TRIAL - 142-144 NANCY BIRD WALTON DRIVE, KEW		
Discussion: Action Required:	That it be a recommendation to the Chief Executive Officer, under sub delegation, for implementation: That Council: 1. Install Temporary 2P (9am to 6pm) EV Charging parking zone over two car spaces at the frontage of 142 & 144 Nancy Bird Walton Dr, Kew as detailed in the report. 2. Notify adjoining landowners of the new signs, restrictions and rationale for their installation.		
Update:	Essential Energy have been advised of the Local Traffic Committee's endorsement of the 3 month trial as proposed. Landowner notifications are pending and will be undertaken as soon as an installation date is confirmed.		
Current Status:	Installation of EV Charger was planned for 30 May by Essential Energy, however has been delayed. Council awaiting updated date. Resident and Business notifications completed. Signage to be installed by Council's Operational Maintenance team prior to charger installation.		

Item	10		22 Jan 2025
Subject	GENERAL BUSINESS		
Discussion: Action Required:	<p>10.01 Lake Cathie - 'No Parking' signage on eastern verge on the north side of the bridge. Police have received complaints requesting this signage be removed due to needs of overflow parking in peak times. Is this signage still warranted?</p> <p>Action: Council to review historical no parking signs on the southbound approach to left side entering the bridge. Look at suitability of removing no parking signs. Report to be tabled at the next committee meeting on 19 March 2025, documenting the outcomes of Council's investigation.</p>		
Update:	Council has undertaken detailed investigations into the request, with a report responding to the request prepared and in draft form. Prior to finalisation, specific design is required to be undertaken to inform an updated line marking plan, to be presented to the Local Traffic Committee in May 2025. Council provided a verbal update on the contents of the draft report to the committee at the March Meeting.		
Current Status:	Report included in the May 2025 Local Traffic Committee agenda		

Item	07		19 Mar 2025
Subject	GENERAL BUSINESS		
	07.01 WESTPORT MARINA CARPARK		
Discussion: Action Required:	<p>Sergeant Daniel Finch, NSW Police Force, reported on unruly driver behaviour in the Westport Marina Carpark.</p> <ul style="list-style-type: none"> • Suggestions: Implement "no parking after a certain amount of time" regulations and install calming devices to curb burn-out behaviour. <p>Action: Staff to consult with Liveable Communities and Rangers and report back at the next meeting regarding future plans for the carpark and options to assist police operations.</p>		
Update:	<p>Staff have consulted with Council's Environment and Regulatory Services Team (rangers) and the Liveable Community Team (asset owner of the subject carpark) regarding this issue/request.</p> <p>From an enforcement perspective, our rangers have advised that the behaviour observed by NSW Police is not something that they are able to assist in the enforcement of, however will continue to patrol the locality for parking related infringement.</p> <p>Regarding the availability of options to implement changes in parking restrictions or calming devices to curb the behaviours being witnessed, the following is provided:</p> <ul style="list-style-type: none"> • From a carpark managers perspective, actions such as changing its hours of operation/access, gating the entry after hours or installing bollards etc. would not be desirable and would clash with the use of the space by local boat owners, who utilise the carpark 24 hours. • Traffic calming measures such as speed humps could be an option, however there is presently no budget allocated to design or implement this kind of upgrade. These kinds of works are unable to be undertaken in an ad-hoc basis, and instead require the allocation of funding via the creation of a specific project in a future Operational Plan. <p>If this is an ongoing issue for the NSW Police and wider community, it is requested that specific details of the issues being experienced, including its frequency and impacts be provided in writing to the Liveable Communities team to enable the matter and associated risks</p>		

	to be considered and prioritised in the preparation of future budget bids.
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06 Lake Cathie - "No Parking" Signage

Consensus:

That it be a recommendation to the Director Community Infrastructure, under sub-delegation, for implementation:

1. That the Local Traffic Committee note the content of the report on the status of the existing parking restrictions at Lake Cathie, and
2. Note that Council proposes to retain the existing parking restrictions in the short to medium term, with a review to be undertaken following the future adoption of a Lake Cathie Foreshore Masterplan and in conjunction with a future Operational Plan project to design/construct works to implement the outcomes of that masterplan.
3. Current no parking signage to be updated.

Unanimous Support

06 General Business

Nil

The meeting closed at 10.16am.