



# Local Traffic Committee

## Business Paper

**date of meeting:** Wednesday 26 June 2019

**location:** Electronic Meeting

## **Local Traffic Committee**

### **CHARTER**

---

The Local Traffic Committee is formed under the NSW Roads & Traffic Authority – "A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic Committees) – November 2006"

#### **Formal (Voting) Members**

Port Macquarie-Hastings Council  
Roads & Traffic Authority  
NSW Police  
Member for Port Macquarie  
Member for Oxley

#### **Informal (Non-Voting) Advisors**

Road Safety Officer  
Ministry of Transport  
NSW Fire Brigade  
NSW Ambulance Service  
Local Bus Company/s  
Transport Workers Union  
Chambers of Commerce

Informal advisors are only required to attend the LTC when items appear on the agenda which affect their area of expertise or responsibility

#### **Quorum**

There is no need for a specific quorum to allow a Committee meeting to proceed. The advice of the Roads & Traffic Authority and the NSW Police must be sought to allow Council to exercise its delegated authority.

#### **Convenor**

The Committee shall be convened by the Council voting representative. It shall be the responsibility of the convenor to ensure the conduct of the meeting including voting, informal advisor, public and media participation is undertaken in accordance with the RTA Guidelines.

#### **Roles**

- To advise Council on traffic related matters referred to the Committee
- To ensure matters referred to the Committee meets current technical guidelines
- To ensure matters referred to the Committee for which Council has delegated authority are voted upon.

## **Administration**

Council's Transport and Stormwater Network Section is responsible for the co-ordination of Committee advice, scheduling of meetings, preparation and circulation of meeting minutes and providing general support services to the Committee. The Section is also responsible for providing advice in relation to the conduct of meetings.

## **Delegations**

Council has delegations to authorise traffic control facilities and devices as prescribed in the Delegations to Councils – Regulation of Traffic October 2001.

Council has sub-delegated its powers in respect of Division 1 of Part 4 of the Road Transport (Safety and Traffic Management) Act 1999 and Division 2 of Part 5 of the Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999 to the Director of Infrastructure Services and the Technical Services Manager.

**Local Traffic Committee**  
**ATTENDANCE REGISTER**

Member	27/09/17	22/11/17 held via electronic	26/4/18 held via Electronic	18/10/18	
Deputy Mayor Lisa Intemann (Chair)	<b>PV</b>	✓	✓	✓	<b>A</b>
Councillor Lee Dixon (Deputy Chair)	<b>A</b>	✓	✓	<b>X</b>	<b>A</b>
Paul Dilley Daniel Finch (alternate) (NSW Police)	✓	✓	✓	✓	✓
Greg Aitken (RMS)	✓	✓	✓	✓	✓
John Simon Terry Sara Mrs Leslie Williams (Rep. Member for Port Macquarie)	<b>PV</b>	✓	✓	<b>X</b>	<b>X</b>
Mr Leslie Wells (alternate) Melinda Pavey MP (Rep. Member for Oxley)	<b>X</b>	✓	✓	<b>X</b>	<b>X</b>
<b>Non-voting:</b>					
Duncan Clarke (PMHC - Group Manager Transport & Stormwater Network) Cameron Hawkins (acting)	✓	✓	✓	✓	✓
Malcolm Britt (Busways)	✓	✓	✓	<b>A</b>	<b>A</b>
John Hanlon (PMHC - Transport & Traffic Engineer)	<b>A</b>	✓	✓	✓	✓
Steve Read (Port Macquarie Taxis)	✓	✓	✓	<b>A</b>	<b>X</b>
Angela Chapman (PMHC Admin. Officer) Phillip Marshal (Alternate - PMHC Admin. Officer)	✓ <b>A</b>	✓ ✓	✓ ✓	<b>X</b>	✓

**Key:** ✓ = Present  
**PV** = Proxy Vote  
**A** = Absent With Apology  
**X** = Absent Without Apology

# Local Traffic Committee Meeting

Wednesday 26 June 2019

## Items of Business

Item	Subject	Page
01	Acknowledgement of Country .....	<u>6</u>
02	Apologies.....	<u>6</u>
03	Confirmation of Minutes .....	<u>6</u>
04	Disclosures of Interest.....	<u>14</u>
05	Business Arising from Previous Minutes.....	<u>18</u>
06	Diamond Head Road and The Boulevarde Intersection, Dunbogan - Change of Priority.....	<u>19</u>
07	General Business	

---

**Item: 01****Subject: ACKNOWLEDGEMENT OF COUNTRY**

---

"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

---

**Item: 02****Subject: APOLOGIES**

---

**RECOMMENDATION**

That the apologies received be accepted.

---

**Item: 03****Subject: CONFIRMATION OF PREVIOUS MINUTES**

---

**RECOMMENDATION**

That the Minutes of the Local Traffic Committee Meeting held on 24 April 2019 be confirmed.

---

## **PRESENT**

### **Members:**

Daniel Finch (NSW Police)  
Greg Aitken (RMS)  
Cameron Hawkins (PMHC - Acting Group Manager Transport and Stormwater)(Acting Chair)

### **Other Attendees:**

John Hanlon (PMHC - Transport & Traffic Engineer)  
Angela Chapman (PMHC Admin. Officer)  
Pip Cox (PMHC - Road Safety Officer)  
Kelly Mapleston (PMHC - Major Events Manager)  
Kurt Pollok (Seaview Classic - Event Organiser)

---

The meeting opened at [10.35am.

---

---

## **01 ACKNOWLEDGEMENT OF COUNTRY**

---

The Acknowledgement of Country was delivered.

---

---

## **02 APOLOGIES**

---

Deputy Mayor Lisa Intemann (PMHC)(Chair)  
Councillor Lee Dixon (PMHC)(Deputy Chair)  
Malcolm Britt (Busways)

---

### **03 CONFIRMATION OF MINUTES**

---

#### **CONSENSUS**

That the Minutes of the Local Traffic Committee Meeting held on 31 October 2018 be confirmed.

---

### **04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

---

### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

---

#### **05.01 ITEM 6 - 31/10/2018 - PEDESTRIAN CROSSING - HAYARD ST, PORT MACQUARIE**

LTC Recommendation to Council:

- That a 'pedestrian (zebra) crossing' be installed in Hayward Street, Port Macquarie, between Short Street and Keena Lane, subject to RMS review of detailed design.

Current Status

- Council, at the Ordinary Council meeting of 21/11/2018, resolved not to approve the crossing.

---

#### **05.02 ITEM 7 - 31/10/2018 - PEDESTRIAN CROSSING - BOLD ST, LAURIETON**

LTC Recommendation to Council:

- That a 'pedestrian (zebra) crossing' be installed in Bold Street, Laurieton, between Tunis Street and Seymour Street.

Council Resolution (12/12/2018):

- That Council endorse the Local Traffic Committee's recommendation for a 'pedestrian (zebra) crossing' to be installed in Bold Street, Laurieton, between Tunis Street and Seymour Street.

Current Status:

- 
- Council staff have been finalising the design of the crossing and construction is expected to commence in June 2019.
  - A report on the project will be presented to the Ordinary Council meeting on 15/05/2019.
- 

---

**05.03 ITEM 8 - 31/10/2018 - PARKING TIME RESTRICTIONS - BOLD ST, LAURIETON**

---

LTC Recommendation to the Director Infrastructure:

- That Council changes the existing '1 Hour, 8.30am-6.00pm Mon-Fri & 8.30am-12.30pm Sat' parking time restrictions on Bold Street, Laurieton, between Tunis Street and Laurie Street, to '2 Hour, 8.30am-6.00pm Mon-Fri & 8.30am-12.30pm Sat'.

Current Status:

- The changed parking time restriction signs were installed on 20/11/2018. No comments have been received from the community.
- 

---

**05.04 ITEM 9 - 31/10/2018 - 40KM/H HIGH PEDESTRIAN ACTIVITY AREA, WAUCHOPE TOWN CENTRE**

---

LTC Recommendation to Council:

- That a '40 km/h High Pedestrian Activity Area' be installed in Wauchope town centre, subject to RMS approval of the final design of the scheme.

Council Resolution (12/12/2018):

- That Council seek RMS approval of the final design of the scheme for a '40 km/h High Pedestrian Activity Area' in Wauchope town centre.

Current Status:

- Council has submitted a final scheme design to RMS for approval. The scheme includes kerb blisters at six entry points in addition to the reversal of traffic flow direction on Oxley Lane. It is expected the scheme will be implemented in mid-2019 as part of the current Wauchope Main Street works.
- 

---

**05.05 ITEM 10 - 31/10/2018 - 40KM/H HIGH PEDESTRIAN ACTIVITY AREA - PORT MACQUARIE TOWN CENTRE**

---

LTC Recommendation to Council:

That a '40 km/h High Pedestrian Activity Area' be installed in Port Macquarie town centre, subject to RMS approval of the final design of the scheme.

Council Resolution (12/12/2018):

- That Council seek RMS approval of the final design of the scheme for a '40 km/h High Pedestrian Activity Area' in Port Macquarie town centre.
-

---

Current Status:

- Council is continuing to work with RMS to develop a suitable scheme design.

---

**05.06 ITEM 11 - 31/10/2018 - 10KM/H SHARED ZONE - HORTON ST,  
NORTH OF CALRENCE ST**

---

LTC Recommendation:

- The proposal is not supported at this stage. Further consultation is required between Council, RMS and Police to review the need and extent of proposed shared zone.

Current Status:

- Further correspondence with Council, RMS and Police has not yet occurred.

---

**05.07 ITEM 12 - 31/10/2018 - COUNTDOWN TO CHRISTMAS 2018**

---

LTC Recommendation:

- The traffic management arrangements for the event were approved.

Current Status:

- The event was successfully held on 29/11/2018 as per the approved traffic management arrangements.

---

**05.08 ITEM 13 - 31/10/2018 - 2018 NSW STATE CUP TOUCH FOOTBALL  
CHAMPIONSHIPS**

---

LTC Recommendation:

- The traffic management arrangements for the event were approved.

Current Status:

- The event was successfully held between 7-9/12/2018 as per the approved traffic management arrangements. It was noted that the traffic management arrangements worked well.

---

**05.09 ITEM 14.01 - 31/10/2018 - OXLEY LANE, WAUCHOPE**

---

Current Status:

- Council has considered the impacts of the reversal of Oxley Lane as part of the final design of the 40 km/h High Pedestrian Activity Area to be installed in Wauchope town centre. The reversal will go ahead as originally planned.

---

**05.10 ITEM 14.02 - 31/10/2018 - SPEED ZONE REVIEW, OXLEY  
HIGHWAY**

---

Current Status:

- RMS has advised that speed zone changes are likely to be implemented following the completion of the current Spencers Cutting project.
- 

**05.11 ITEM 14.03 - 31/10/2018 - WAUCHOPE RAILWAY STATION**

---

Current Status:

- Council has raised this issue with ARTC (Australia Rail Track Corporation) although it appears no changes have been made. Council will continue to advocate for changes to the boom gate timing sequences to reduce delays to vehicular traffic. Consideration will be given to writing to the Local Member to advocate for improvements.
- 

**06 2019 IRONMAN TRIATHLON AUSTRALIA**

---

**CONSENSUS**

That it be a recommendation to the Director Infrastructure:

That Council approve the temporary road closures and support the associated transport management arrangements associated with the 2019 Ironman Triathlon Australia on Sunday 5 May 2019, subject to the following conditions:

1. That the event organiser advertise, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
    - ☐ temporary road closure times
    - ☐ duration of the temporary road closures temporary parking restrictions
    - ☐ times and duration
    - ☐ alternative routes and access arrangements.
  2. That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
    - ☐ event name
    - ☐ event times
    - ☐ contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
    - ☐ proposed actions to be undertaken to mitigate the impact of the temporary road
-

- 
- closures and temporary parking restrictions.
3. That the Traffic Management Plan and associated Traffic Guidance Scheme dated 10 April 2019 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
  4. That the event organiser abides by the written approval and conditions from the NSW Police.
  5. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
  6. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
  7. RMS accredited persons are to be used for the establishment of traffic control devices, control of traffic and removal of the traffic control devices.
  8. That all signage erected for the event to not cause a hazard for motorists or pedestrians and be removed immediately following the completion of the event.
  9. That the event organiser abides by any other condition that Council and the Police may impose at any time.
  10. That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
  11. The event organiser must have this approval and the Traffic Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.
  12. That a review of the implementation of the Transport Management Plan (TMP) be undertaken by the proponent within three months of the conclusion of the event. The review is to be in consultation with Council and other services so that the TMP can be further refined and any issues identified can be addressed prior to any future events.
- 

## **07 2019 SEAVIEW CYCLING CLASSIC**

---

### **DISCUSSION**

The following points were discussed:

- Impact of event during school holidays, if possible the event should avoid the first weekend of the school holidays and the October long weekend.
  - Event organisers to refine TMPs for further review from RMS and Police.
  - Event organiser to provide additional TCGP for King Creek Road intersection.
  - Consider neutralising the race between Rawdon Island Road and just east of Wauchope.
  - The impact of a full closure on the range section of the Oxley Highway. Due to limited sight distance for majority of corners only full closure is recommended.
  - Stakeholder meeting scheduled for May 2019 with Event organiser, Police & RMS to discuss in detail the refined TMP.
-

---

CONSENSUS

That it be a recommendation to Council:

That Council approve the 2019 Seaview Cycling Classic subject to Police and Roads & Maritime Services concurrence of the revised Traffic Management Plan and dates.

---

**08 STATUS OF AGENDA ITEMS - LOCAL TRAFFIC COMMITTEE 2019**

DISCUSSION

More information to be included on the Status report for future reports.

CONSENSUS

That the Status of Agenda items as at 24 April 2019 be received and noted.

---

**09 ISSUES BEING REFERRED TO POLICE FOR ENFORCEMENT**

CONSENSUS

That the Issues being referred to Police for Enforcement Report as at 24 April 2019 be received and noted.

---

**10 GENERAL BUSINESS**

Nil.

---

The meeting closed at 11.55am.

---

Item: 04  
Subject: DISCLOSURES OF INTEREST

---

**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

<b>Name of Meeting:</b>	
<b>Meeting Date:</b>	
<b>Item Number:</b>	
<b>Subject:</b>	
<b>I, the undersigned, hereby declare the following interest:</b>	
<input type="checkbox"/> <b>Pecuniary:</b> Take no part in the consideration and voting and be out of sight of the meeting.	
<input type="checkbox"/> <b>Non-Pecuniary – Significant Interest:</b> Take no part in the consideration and voting and be out of sight of the meeting.	
<input type="checkbox"/> <b>Non-Pecuniary – Less than Significant Interest:</b> May participate in consideration and voting.	
<b>For the reason that:</b>	
<b>Name:</b>  <b>Signed:</b>	<b>Date:</b>
<b>Please submit to the Governance Support Officer at the Council Meeting.</b>	

*(Refer to next page and the Code of Conduct)*

## Pecuniary Interest

- 4.1 A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3.
- 4.2 You will not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision you might make in relation to the matter, or if the interest is of a kind specified in clause 4.6.
- 4.3 For the purposes of this Part, you will have a pecuniary interest in a matter if the pecuniary interest is:
  - (a) your interest, or
  - (b) the interest of your spouse or de facto partner, your relative, or your partner or employer, or
  - (c) a company or other body of which you, or your nominee, partner or employer, is a shareholder or member.
- 4.4 For the purposes of clause 4.3:
  - (a) Your "relative" is any of the following:
    - i) your parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child
    - ii) your spouse's or de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child
    - iii) the spouse or de facto partner of a person referred to in paragraphs (i) and (i)
  - (b) "de facto partner" has the same meaning as defined in section 21C of the *Interpretation Act 1987*.
- 4.5 You will not have a pecuniary interest in relation to a person referred to in subclauses 4.3(b) or (c)
  - (a) if you are unaware of the relevant pecuniary interest of your spouse, de facto partner, relative, partner, employer or company or other body, or
  - (b) just because the person is a member of, or is employed by, a council or a statutory body, or is employed by the Crown, or
  - (c) just because the person is a member of, or a delegate of a council to, a company or other body that has a pecuniary interest in the matter, so long as the person has no beneficial interest in any shares of the company or body.

## Non-Pecuniary

- 5.1 Non-pecuniary interests are private or personal interests a council official has that do not amount to a pecuniary interest as defined in clause 4.1 of this code. These commonly arise out of family or personal relationships, or out of involvement in sporting, social, religious or other cultural groups and associations, and may include an interest of a financial nature.
- 5.2 A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.
- 5.3 The personal or political views of a council official do not constitute a private interest for the purposes of clause 5.2.
- 5.4 Non-pecuniary conflicts of interest must be identified and appropriately managed to uphold community confidence in the probity of council decision-making. The onus is on you to identify any non-pecuniary conflict of interest you may have in matters that you deal with, to disclose the interest fully and in writing, and to take appropriate action to manage the conflict in accordance with this code.
- 5.5 When considering whether or not you have a non-pecuniary conflict of interest in a matter you are dealing with, it is always important to think about how others would view your situation.

### Managing non-pecuniary conflicts of interest

- 5.6 Where you have a non-pecuniary conflict of interest in a matter for the purposes of clause 5.2, you must disclose the relevant private interest you have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter. In the case of members of council staff other than the general manager, such a disclosure is to be made to the staff member's manager. In the case of the general manager, such a disclosure is to be made to the mayor.
- 5.7 If a disclosure is made at a council or committee meeting, both the disclosure and the nature of the interest must be recorded in the minutes on each occasion on which the non-pecuniary conflict of interest arises. This disclosure constitutes disclosure in writing for the purposes of clause 5.6.
- 5.8 How you manage a non-pecuniary conflict of interest will depend on whether or not it is significant.
- 5.9 As a general rule, a non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest for the purposes of clause 4.1, but it involves:
  - a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 or another person from the council official's extended family that the council official has a close personal relationship with, or another person living in the same household
  - b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
  - c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
  - d) membership, as the council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter
  - e) a financial interest (other than an interest of a type referred to in clause 4.6) that is not a pecuniary interest for the purposes of clause 4.1
  - f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.
- 5.10 Significant non-pecuniary conflicts of interest must be managed in one of two ways:
  - a) by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or
  - b) if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29.
- 5.11 If you determine that you have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest you must also explain in writing why you consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.
- 5.12 If you are a member of staff of council other than the general manager, the decision on which option should be taken to manage a non-pecuniary conflict of interest must be made in consultation with and at the direction of your manager. In the case of the general manager, the decision on which option should be taken to manage a non-pecuniary conflict of interest must be made in consultation with and at the direction of the mayor.
- 5.13 Despite clause 5.10(b), a councillor who has a significant non-pecuniary conflict of interest in a matter, may participate in a decision to delegate consideration of the matter in question to another body or person.
- 5.14 Council committee members are not required to declare and manage a non-pecuniary conflict of interest in accordance with the requirements of this Part where it arises from an interest they have as a person chosen to represent the community, or as a member of a non-profit organisation or other community or special interest group, if they have been appointed to represent the organisation or group on the council committee.

## SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION

*This form must be completed using block letters or typed.*

*If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.*

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of the affected principal place of residence of the councillor or an associated person, company or body <i>(the <b>identified land</b>)</i>	
Relationship of identified land to councillor <i>[Tick or cross one box.]</i>	<input type="checkbox"/> The councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease, trust, option or contract, or otherwise). <input type="checkbox"/> An associated person of the councillor has an interest in the land. <input type="checkbox"/> An associated company or body of the councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST<sup>1</sup></b>	
Nature of land that is subject to a change in zone/planning control by proposed LEP <i>(the <b>subject land</b><sup>2</sup>)</i> <i>[Tick or cross one box]</i>	<input type="checkbox"/> The identified land. <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control <i>[Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]</i>	
Proposed change of zone/planning control <i>[Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]</i>	
Effect of proposed change of zone/planning control on councillor or associated person <i>[Tick or cross one box]</i>	<input type="checkbox"/> Appreciable financial gain. <input type="checkbox"/> Appreciable financial loss.

*[If more than one pecuniary interest is to be declared, reprint the above box and fill in for each additional interest]*

**Councillor's Signature:** ..... **Date:** .....

*This form is to be retained by the council's general manager and included in full in the minutes of the meeting*

Last Updated: 3 June 2019

**Important Information**

This information is being collected for the purpose of making a special disclosure of pecuniary interests under clause 4.36(c) of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

The special disclosure must relate only to a pecuniary interest that a councillor has in the councillor's principal place of residence, or an interest another person (whose interests are relevant under clause 4.3 of the Model Code of Conduct) has in that person's principal place of residence.

Clause 4.3 of the Model Code of Conduct states that you will have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative or because your business partner or employer has a pecuniary interest. You will also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.

"Relative" is defined by clause 4.4 of the Model Code of Conduct as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting at which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

---

<sup>1</sup> Clause 4.1 of the Model Code of Conduct provides that a pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter, or if the interest is of a kind specified in clause 4.6 of the Model Code of Conduct.

<sup>2</sup> A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in clause 4.3 of the Model Code of Conduct has a proprietary interest

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

<b>Item:</b>	<b>Item 7</b>	<b>Date:</b>	<b>31/10/2018</b>
<b>Subject:</b>	<b>Pedestrian Crossing - Bold Street, Laurieton</b>		
<b>Action Required:</b>	A report on the project will be presented to the Ordinary Council meeting on 17/07/2019.		
<b>Actioning Officer:</b>			
<b>Current Status:</b>	<p>Council Resolution (15/05/2019)</p> <ul style="list-style-type: none"> <li>That Council: <ol style="list-style-type: none"> <li>Note the information provided in this report.</li> <li>Note the tabled Petition of over 600 signatures to locate the pedestrian crossing on Bold Street Laurieton and investigate the crossing being constructed between the entry and exit of the Coles Supermarket carpark and the Chemist Shop.</li> <li>Defer commencement of pedestrian crossing works in Bold Street Laurieton for the purpose of reviewing the location of the crossing.</li> <li>Request the General Manager report to the July 2019 Council Meeting on the feasibility of moving the crossing including the safety, financial and other impacts of doing so.</li> <li>Note that this deferral is likely to delay the project beyond the terms of the current funding agreement.</li> </ol> </li> </ul>		
<b>Anticipated Date:</b>			

<b>Item:</b>	<b>Item 14.03</b>	<b>Date:</b>	<b>31/10/2018</b>
<b>Subject:</b>	<b>Wauchope Railway Station</b>		
<b>Action Required:</b>	NIL		
<b>Actioning Officer:</b>			
<b>Current Status:</b>	ARTC has adjusted the boom gate timing sequences and it appears to have reduced delays to vehicular traffic.		
<b>Anticipated Date:</b>			

---

Item: 06

Subject: **DIAMOND HEAD ROAD AND THE BOULEVARDE INTERSECTION,  
DUNBOGAN - CHANGE OF PRIORITY**

Presented by: Infrastructure, Jeffery Sharp

---

### RECOMMENDATION

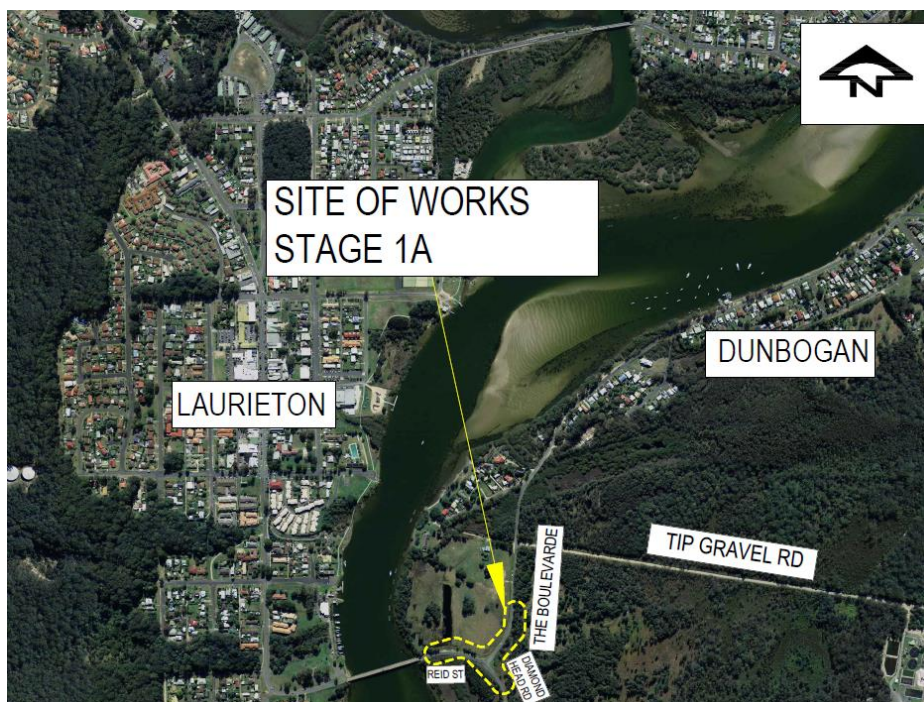
That it be a recommendation to the Director Infrastructure, under sub-delegation, for implementation:

That the Diamond Head Road and The Boulevarde intersection priority be changed to assign priority to the Diamond Head Road (west) and The Boulevarde movements with a Give Way on the Diamond Head Road (south) movement.

### Discussion

The three-way intersection of Diamond Head Road and The Boulevarde, Dunbogan currently has a Give Way sign on The Boulevarde. Road priority is therefore assigned to the Diamond Head Road (west) to/from Diamond Head Road (south) movement.

Diamond Head Road and The Boulevarde will be upgraded as part of the Stage 1A Dunbogan Flood Access project. A locality plan is presented below. The project involves raising the level of the road, widening the road and a shared path.



Daily traffic volumes on the approaches to the intersection are as follows:

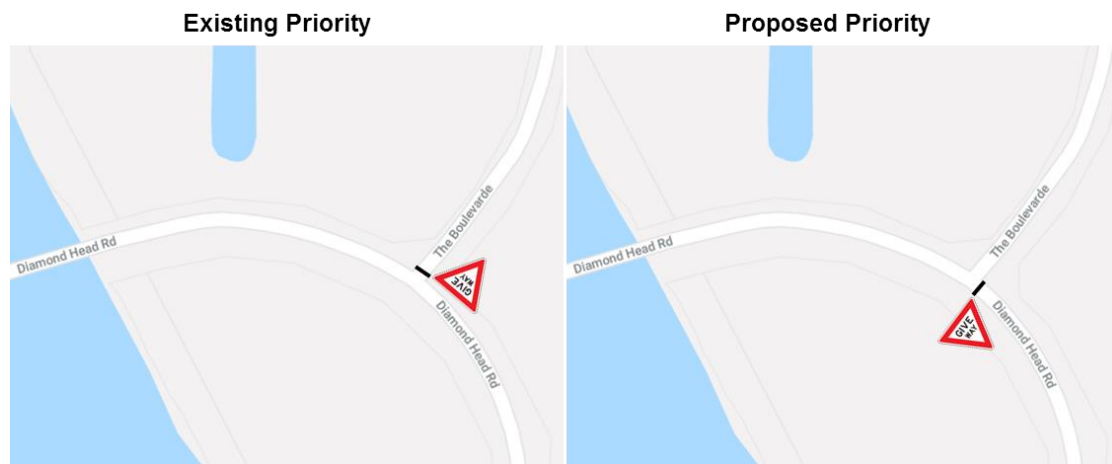
Road	AADT (Annual Average Daily Traffic)
Diamond Head Road (west)	4,000
The Boulevarde	3,400
Diamond Head Road (south)	900

It can be seen that the Diamond Head Road (west) to/from The Boulevarde is the dominant movement with Diamond Head Road (south) the minor movement. Relocating the Give Way sign from The Boulevarde to Diamond Head Road (south) would better align with current traffic movements.

The design plans for the Stage 1A Dunbogan Flood Access project are included as Attachment 1. Diamond Head Road (south) will be realigned at the intersection. The signs and linemarking associated with the change in priority is shown on Sheet 12.

### Recommendation

It is proposed to assign priority to the Diamond Head Road (west) and The Boulevarde movements with a Give Way on the Diamond Head Road (south) movement. The change is illustrated in the figure below:



The works will be funded from the Stage 1A Dunbogan Flood Access project budget.

### **Attachments**

1 [View](#). Stage 1A Dunbogan Flood Access Design

# PORT MACQUARIE-HASTINGS COUNCIL



## FLOOD ACCESS FOR DUNBOGAN - STAGE 1A REID ST, THE BOULEVARDE (STH) & DIAMOND HEAD ROAD DUNBOGAN



ASD-402 MAINLAYING - UPVC PIPES UP TO DN300  
ASD-440 HYDRANTS TYPICAL INSTALLATION  
ASD-441 STOP VALVE TYPICAL INSTALLATION  
ASD-800 TYPICAL BOLLARD TYPES  
ASD-801 TYPICAL BOLLARD INSTALLATION DETAILS

### LIST OF STANDARD DRAWINGS

ASD-601 SEDIMENT CONTROL DRAINS  
ASD-103 STANDARD FOOTPATH DETAILS  
ASD-300 STANDARD KERB PROFILES  
ASD-301 STANDARD GULLY TYPES  
ASD-302 CAST IN SITU GRATED GULLY PIT

Sheet No.	Drawing Title
1	COVER SHEET, LOCALITY MAP, GENERAL NOTES AND DRAWING LIST
2	PROJECT NOTES
3	PLAN AND LONGITUDINAL SECTION - RED ST/ THE BOULEVARDE
4	PLAN AND LONGITUDINAL SECTION INTERSECTION OF RED ST & DIAMOND HEAD ROAD, LONGITUDINAL SECTION DIAMOND HEAD ROAD AND TYPICAL SECTIONS
5	PLAN OF SERVICE RELOCATIONS & SEWER RISING MAIN LONGITUDINAL SECTION
6	PAVEMENT AREAS AND PAVEMENT DESIGN
7	CROSS SECTIONS DIAMOND HEAD ROAD
8	DESIGN CROSS SECTIONS CH 0+0 - CH 7+0 (REID STREET)
9	DESIGN CROSS SECTIONS CH 8+0 - CH 16+0 (THE BOULEVARDE)
10	DESIGN CROSS SECTIONS CH 17+0 - CH 24+0 (THE BOULEVARDE)
11	DESIGN CROSS SECTIONS CH 24+0 - CH 30+0 (THE BOULEVARDE)
12	PLAN OF LINE MARKING AND SIGNAGE
13	PLAN OF GRATED TRENCH DRAIN & CULVERT LONGITUDINAL SECTION

### DRAWING LIST



Contact DIAL BEFORE YOU DIG prior to commencing any excavation works

### REFERENCES:

AUS SPEC-HASTINGS COUNCIL EDITION 2004  
AUSTRALIAN STANDARD FOR ROAD DESIGN SUITE  
AS 1742 MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES

FOR CONSTRUCTION  
PLOTTED 27/05/2019

Issue - Rev 3 (For Construction)  
Date 23/05/2019

Sheet No. 1 of 13

Plan No. RU-DUN-009A

\*\*\*SERVICE WARNING\*\*\*







