
PRESENT

Members:

Deputy Mayor Lisa Intemann (Chair)
Jenny Felsch (TfNSW - A/Lead Community Safety Partner)

Other Attendees:

Malcolm Britt (Busways)
Group Manager Infrastructure Planning (Cameron Hawkins)
Senior Transport & Road Asset Engineer (Peter Jenkins)
Infrastructure Stakeholder Relations Manager (Carmen Abi-Saab)
Administration Officer (Justine Jeffery)
Education Team Leader (Dette Gammon)

The meeting opened at 10:00am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Council's Transport and Stormwater Engineer Planning Manager (Kyle Stevens) and Project Administration Officer (Donna Kasch) be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Local Traffic Committee Meeting held on 27 August 2021 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Item 10.02 Representation from Member of Parliament Officers

CONSENSUS:

That the Committee request:

1. Council to follow up response and report to next meeting.
2. Council investigate specific requirements for Member of Parliament Officers representation at meetings.
3. Committee review and consider guidelines and legislative requirements for the Committee, including delegation, name, and functions of members at the next meeting.

Item 10.03 Boom Gates at Wauchope Train Station

CONSENSUS:

That the Committee request:

1. Council forward information obtained to TfNSW representatives.

Item 06 Lake Cathie School Zone Report

CONSENSUS:

That the Committee request:

1. Council and TfNSW develop an education package for new yellow C3 line marking.
2. TfNSW contact School to discuss Safety Crossing Officer funding opportunity.

Item 09.01 Town Beach exit

CONSENSUS:

That the Committee request:

1. Council continues monitoring the site and consider line marking intersection.
2. Council to look at educational opportunities during peak season periods.

Item 09.04 NSW RFS Jungarra Crescent, Bonny Hills

CONSENSUS:

That the Committee request:

1. Council and Busways remind parents of parking road rules
2. Council develop a parking road rule education package for all Schools.

Item 09.05 Commerce St Wauchope parking over water and sewer pumping access point

CONSENSUS:

That the Committee request:

1. Council arrange for C3 yellow line marking and 'No Parking over Driveway' marking.

Item 09.07 Wauchope Ambulance Station High St Wauchope

CONSENSUS:

That the Committee request:

1. Council arrange onsite meeting with Ambulance staff.
2. Council install "No Parking" signage.
3. Council request TfNSW to provide "Keep Clear" pavement markings.

Item 09.09 Pozieres Retirement Village - Bus Stop

CONSENSUS:

That the Committee request:

1. Council investigate upgrading road shoulder between existing bus shelter and Elkhorn Grv.
2. Council investigate pedestrian access from Pozieres to Elkhorn Grv.
3. Council provide a reply to residents

Item 09.10 Morton and Heather St Intersection limited visibility

CONSENSUS:

That the Committee request:

1. Council arrange C3 yellow line marking and No Parking signs.
2. Council develop road rules education campaign.

Item 09.11 Kendall Public School safety concern

CONSENSUS:

That the Committee request:

1. Council arrange an onsite meeting with School, Police, TfNSW representatives.
2. Council investigate the timeframe for the replacement of Logans Crossing bridge and associated road closure and provide an update to the next meeting.
3. TfNSW investigate signage options

Item 09.12 High St Wauchope Streetscaping

CONSENSUS:

That the Committee request:

1. Council complete further trimming of trees at the Bransdon and Cameron Street intersections.
2. Council request rangers to investigate A Frame signage at pedestrian crossings.

Item 09.13 Traffic Regulation

CONSENSUS:

That the Committee notes a system has been developed and adopted.

06 HASTINGS RIVER DRIVE PEDESTRIAN CROSSING

CONSENSUS:

That the Local Traffic Committee request:

1. Council consider the upgrade of the Hastings River Drive and Aston Street intersection, including the provision of suitable pedestrian crossings for future years Delivery Programs in accordance with wider Transport Planning Strategies and Plans.
2. Council officers consider the current pedestrian crossing for potential grant funding opportunities for road safety projects for the provision of flashing lights and improved signage.
3. Council officers liaise with Essential Energy regarding potential improvements to the surrounding streetlights.
4. Council officers provide updated images of Hasting River Drive pedestrian crossing to TfNSW on completion of vegetation maintenance.

**07 RESIDENT CONCERNS OVER DRIVER BEHAVIOUR - PLOMER ROAD
NORTH SHORE**

CONSENSUS:

1. That the Local Traffic Committee note Council's recommendations provided in the report and support Council officers' recommendations not to proceed with speed control measures.
2. That the Committee request:
 - a) Police consider increased enforcement on the North Shore
 - b) Council considers including Plomer Rd in the traffic data collection program scheduled for March 2022.

08 NSW TOUCH FOOTBALL SENIOR STATE CUP

CONSENSUS:

That it be a recommendation to the Director Community Infrastructure, under sub-delegation, for implementation:

1. That Council approve the temporary road closures and support the associated transport management arrangements associated with the NSW Touch Football Senior State Cup for a period of 1 year, subject to the following conditions:
 - a) The event approval being granted beyond the 2021 event is on condition the event format and associated community disruption remains functionally unchanged, or
 - b) If functionally different, to submit the event application in full as per standard procedures, and
 - c) The event notifications and exact timings as well as updated TGS's will continue to be provided to the LTC.
2. That Council also approve the temporary road closures associated with the 2021 NSW Touch Football Senior State Cup between 3-5 December 2021 subject to the following conditions:
 - a) That the event organiser advertise, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
 - temporary road closure times
 - duration of the temporary road closures temporary parking restrictions times and duration
 - alternative routes and access arrangements.
 - b) That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road

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- closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
- event name
 - event times
 - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
 - proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
- c) That the associated Transport Management Plan (TMP) and Traffic Guidance Scheme be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
- d) That the event organiser abides by the written approval from the NSW Police.
- e) That the event organiser notify the NSW Ambulance, NSW Fire & Rescue, NSW Rural Fire Service and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
- f) That the event organiser notifies Port Macquarie Airport of the proposed road closures and traffic management arrangements at least 14 days in advance of the event.
- g) That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
- h) A TfNSW/SafeWork NSW accredited person (Implement Traffic Control Plans) is to be used for the establishment and removal of the traffic control devices.
- i) TfNSW/SafeWork NSW accredited traffic controllers (Traffic Controller) are to be used to control traffic.
- j) That the event organiser abides by any other condition that Council or the Police may impose at any time.
- k) That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
- l) The event organiser must have this approval and the Transport Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.
- m) That a review of the implementation of the Transport Management Plan (TMP) be undertaken by the proponent within three months of the conclusion of the event. The review is to be in consultation with Council and other services so that the TMP can be further refined and any issues identified can be addressed prior to any future events.
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09 GENERAL BUSINESS

09.0 BAGO ROAD SPEED ZONE REVIEW

CONSENSUS:

That the Committee recommend that Council approach TfNSW requesting a speed zone review.

09.02 PARK STREET, PORT MACQUARIE - ROAD RESURFACING

CONSENSUS:

That the Committee recommend that Council advise stakeholders of change in dates for proposed works.

09.03 FUTURE EVENTS

CONSENSUS:

That the Committee request that:

1. Council consider include Clause 3 to accommodate 5 year approval consistent with NSW Roads Act 1993.
 2. Council and TfNSW to review 5 year approval requirements and provide outcomes to the next meeting.
 3. Council investigate event notification time frames consistent with the NSW Roads Act 1993.
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The meeting closed at 11:43am.